ANSAL UNIVERSITY GURGAON
Examinations Department

Charges for Transcripts & Backlog Certificates

March 15, 2019

There are revised charges for the students (from AIT or Ansal University) requiring Transcripts or Backlog Certificate. The revised charges are as follows–

1. First Transcript – Rs 1000
2. Second and subsequent copies –Rs 250 per set.
3. Backlog Certificate – Rs 1000
4. Backlog Certificate second and subsequent copies– Rs 250 per set.

The Transcript/Backlog Certificate fee can be paid either in cash at the counter or deposited through online mode (RTGS/NEFT) as per following details:

Account Name	ANSAL UNIVERSITY
Bank Name	Yes Bank Ltd.
Bank A/c Number	**000380200001999**
IFSC Code	YESB0000003
Branch Address	Plot No. 11/48, Shopping Centre, Diplomatic Enclave, Malcha Market, Chanakyapuri, New Delhi -110021
Bank A/c type	Saving

Please note after RTGS/NEFT, kindly provide following details by mail for receipt generation and collection from Accounts office of AU

1) NEFT/RTGS/Transaction Number

2) Date of Payment

3) Amount

4) Name of Account Holder from which payment made

5) Student Details (Name and Roll Number of AU/AIT)

Mail these details to fees@ansaluniversity.edu.in and COE@ansaluniversity.edu.in

Once the payment has been verified the certificate generation process would be initiated.

Controller of Examinations