

ANSAL UNIVERSITY GURGAON

NOTICE

25 November, 2016

Subject: Submission of Improvement of Score Examination Form and deposit of its Examination Fee by the students for December 2016 End Semester Examination.

1. It is for kind information to all the interested students, who want to Improve their Scores i.e. SGPA and CGPA by Re-appearing in the course(s) of previous odd semester(s) of their Under Graduate/Post Graduate Programmes as per **Section 18 (b) of Ordinance – 05 Conduct of Examinations, Course Credits & Grading System**, are required to fill the **Improvement of Score Examination Form** and pay the Examination Fee latest **by 30th November, 2016 (Wednesday)**.

2. The **Section 18 (b) of Ordinance – 05 of AU** is as under:

“A student shall be allowed to improve his/her SGPA and CGPA by re-appearing in the Examination(s) in the Course(s) of his/her choice when these examinations are held in normal schedule, in which case his Mid-Semester Evaluation (MSE) shall be carried forward. However, permission will not be granted to improve Mid-Semester Evaluation. The marks obtained in the course(s) shall be taken into consideration for calculating the SGPA and CGPA and eligibility for award of a degree.”

- **Please note that Improvement of score of courses completed by a student prior to his/her Lateral Entry in the University shall not be allowed.**

3. Improvement of Score Examination Form for December 2016 ESE is available on AU Website at following links:

Direct URL: <http://www.ansaluniversity.edu.in/wp-content/uploads/2015/10/Ansal-University-Examination-Form-Improvement-of-Score-ESE-DEC-2016.pdf>

Shorten URL: goo.gl/X5FZwc

4. Interested students are advised to download the Improvement of Score Examination Form, fill it, attach a copy of Grade Sheet/Online Result available with you, submit the applicable Examination Fee at Accounts Department and then submit the duly filled form with a copy of fee receipt(s) to their respective Schools.

5. Improvement of Score Examination Fee is **Rs.1200/- per paper/course**. Interested students can fill only External Component (End Term) of the course(s) in which they want to improve their score. Concerned students will not be allowed to appear in Internal Component (Mid-Term) of any Course(s) during Dec 2016 ESE.

6. Schools are requested to kindly submit the duly filled Improvement of Score Examination Forms approved by Hol along with copy of fee receipts of Examination Fee to Examination Department latest **by 04:00PM of 01 December, 2016 (Thursday)** with a detailed list to enable us in proper cross-checking of these Improvement of Score Examination Forms so that Examination Admit Cards can be issued properly.

7. Concerned Hols are further requested to ensure smooth submission of Improvement of Score Examination Forms and deposit of its Examination Fee by the interested students as per the mentioned **last dates, as No Improvement of Score Examination Form and Fee will be accepted after the last dates.**

Dr. Mohit Verma
Controller of Examinations