Applications Invited

Marketing Interns

Ansal University Gurgaon invites applications for the position of Marketing Interns in its admissions and marketing department.

The key responsibilities include:

- ✓ Data Calling
- √ Campus round to prospective parents and students
- √ Fee submission of prospects in accounts office
- ✓ Hospitality towards prospective parents and students
- ✓ Reception management
- ✓ Any other work assigned by admission office

Duration: 2 Months from June 1 to July 31, 2017

Timings: 09:00hrs – 17:00hrs Days: Monday to Saturday

Stipend: Rs. 8000/- per month fixed

Eligibility Criteria: Graduation

<u>Desirable qualities</u> among candidates: Good communication skills, presentable, pleasing personality, regularity and punctuality.

Selection process:

Personal Interviews will be conducted on May 25, 2017. Shortlisted candidates will be telephonically informed about the timings and venue.

Those interested may send their résumé to <u>registrar@ansaluniversity.edu.in</u> latest by May 22, 2017.

The Interns will be given a certificate by the University on completion of their internship.

