



Criteria 6

6.1.1

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan

Office Orders and Minutes of Meeting of committees (Teachers' Representation)

IN THIS FILE

- Examination Committee (2-43)
- Deans & Director Council (44-177)
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- Proctorial Board (185-186)
- Hostel Committee (187 – 213)
- School Research Committee (214 – 358)
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Examination Committee

Examination Committee

Examination Committee

Date – 31 Jan 2020

OFFICE ORDER**Subject – Formulation of Examination Committee**

Sushant University, Examination department hereby proposes to formulate the below mentioned Subcommittee under Examination Committees for Sushant University.

1. Committee Details - Examination Discipline Committee

Role - To Discuss Unfair means cases (UFM) pertaining to End semester Examination

Sr. No.	Name of the Member	Designation
1	Dr Samiksha Ojha	Convener
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dr. Navdeep Barwal	Member
4	Dr Monika Khurana	Member



2. Committee Details – Result Moderation Committee.

Role - To Discuss Consolidated results and analyze the same

Sr. No.	Name of the Member	Designation
1	Dr. DNS Kumar – Vice Chancellor	Chairperson
2	Mr. Anil Yadav	Member Secretary
3	Dean of Respective schools	Members

3. Committee Details – Question paper Moderation Committee

Role - To moderate Question papers and ensures attainment of CO's.

Sr. No.	Name of the Member	Designation
1	Dr. DNS Kumar, Vice Chancellor	Chairperson
2	Mr. Anil Yadav, Controller of Examinations	Member Secretary
3	Dean of Respective Schools	Members

Note – The above-mentioned Subcommittees will be effective January 31, 2020 & onwards


Registrar



OFFICE ORDER**Subject – Formulation of Examination Committee**

Sushant University, Examination department hereby proposes to formulate the below mentioned Subcommittee under Examination Committees for Sushant University.

1. Committee Details - Examination Discipline Committee

Role - To Discuss Unfair means cases (UFM) pertaining to End semester Examination

Sr. No.	Name of the Member	Designation
1	Dr. Sudipto Sarkar	Convener
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dr Monika Khurana	Member
4	Dr J.N Giri	Member

2. Committee Details – Result Moderation Committee

Role - To Discuss Consolidated results and analyze the same

Sr. No.	Name of the Member	Designation
1	Dr. Rakesh Ranjan – Vice Chancellor	Chairperson
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dean of Respective schools	Members



3. Committee Details – Question paper Moderation Committee

Role - To moderate Question papers and ensures attainment of CO's.

Sr. No.	Name of the Member	Designation
1	Dr. Rakesh Ranjan – Vice Chancellor	Chairperson
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dean of Respective schools	Member

Note – The above-mentioned Subcommittees will be effective August 1 , 2022 & onwards



Registrar



OFFICE ORDER**Subject – Formulation of Examination Committee**

Sushant University, Examination department hereby proposes to formulate the below mentioned Subcommittee under Examination Committees for Sushant University.

1. Committee Details - Examination Discipline Committee

Role - To Discuss Unfair means cases (UFM) pertaining to End semester Examination .

Sr. No.	Name of the Member	Designation
1	Col. Virender Kumar Malik	Convener
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dr. Sulaksana Banjerjee	Member
4	Dr. Saurabh Saraswat	Member

2. Committee Details – Result Moderation Committee

Role - To Discuss Consolidated results and analyze the same

Sr. No.	Name of the Member	Designation
1	Dr. Rakesh Ranjan – Vice Chancellor	Chairperson
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dean of Respective Schools	Members



3. Committee Details – Question paper Moderation Committee

Role - To moderate Question papers and ensures attainment of CO's.

Sr. No.	Name of the Member	Designation
1	Dr. Rakesh Ranjan – Vice Chancellor	Chairperson
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dean of Respective Schools	Members

Note – The above-mentioned Subcommittees will be effective May 20, 2023 & Onwards.


Registrar



3. Committee Details – Question paper Moderation Committee

Role - To moderate Question papers and ensures attainment of CO's.

Sr. No.	Name of the Member	Designation
1	Dr. Rakesh Ranjan – Vice Chancellor	Chairperson
2	Mr. Anil Yadav – Controller of Examinations	Member Secretary
3	Dean of Respective Schools	Members

Note – The above-mentioned Subcommittees will be effective May 20, 2023 & Onwards.


Registrar



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, December 2019.

1. A meeting of the Result Moderation Committee was held on **Friday 31st January 2020** to discuss the consolidated result summary of ESE December 2019 Examinations.
2. The following members were present in the said meeting:
 - **Dr. DNS Kumar** **Chairperson - Vice Chancellor**
 - **Mr. Anil Yadav** **COE**
3. The Vice Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in December 2019. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
5. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
6. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, December 2020.

1. A meeting of the Result Moderation Committee was held on **Friday 15th January 2021** to discuss the consolidated result summary of ESE December 2020 Examinations.
2. The following members were present in the said meeting:
 - **Dr. DNS Kumar** **Chairperson - Vice Chancellor**
 - **Mr. Anil Yadav** **COE**
3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in December 2020. Key statistics, including pass percentage and other relevant metrics, were shared. Any anomalies or deviations from standard performance trends were highlighted.
5. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
6. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, June 2021.

1. A meeting of the Result Moderation Committee was held on **Thursday 29th July 2021** to discuss the consolidated result summary of ESE June 2021 Examinations.

2. The following members were present in the said meeting:

Dr. DNS Kumar

Mr. Anil Yadav

Dr. Himanshu Tripathi & Dr. Saurabh Saraswat

Dr. Kanupriya & Dr. Deepak Miglani

Dr. Sudipto Sarkar & Dr. Dinesh Rai

Prof. J.S. Mukul & Dr. Nidhi Chaudhary

Dr. Garima Prakash & Mr. Sunil Kumar

Prof. Sasi Gopal Menon & Mr. Pritam Das

Col. V.K. Malik & Mr. Himanshu Singhania

**Chairperson - Vice Chancellor
COE**

Dean SHS & Faculty Member

Dean SOL & Faculty Member

Dean SET & Faculty Member

Dean SOB & Faculty Member

Dean VHTBS & Faculty Member

Dean SOD & Faculty Member

Dean SAA & Faculty Member

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.

4. The Controller of Examinations presented the consolidated results for the ESE in June 2021. Key statistics, including pass percentage and other relevant metrics, were shared. Any anomalies or deviations from standard performance trends were highlighted.

5. The deans discussed overall academic performance and areas for improvement. The coopted faculty members from each school suggested strategies for enhancing student outcomes.

6. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.

7. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, Jan/Feb/Mar 2022.

1. A meeting of the Result Moderation Committee was held on **Thursday 24th February 2022** to discuss the consolidated result summary of ESE, Jan/Feb/Mar 2022 Examinations.
2. The following members were present in the said meeting:

Dr. DNS Kumar

Mr. Anil Yadav

Dr. Rahul Sharma & Ms. Chavi Singla

Dr. Jagbir S. Dahiya & Dr. Deepak Miglani

Dr. Sudipto Sarkar & Dr. Dinesh Rai

Prof. J.S. Mukul & Dr. Nidhi Choudhary

Dr. Garima Prakash & Mr. Sunil Kumar

Prof. Sasi Gopal Menon & Mr. Pritam Das

Col. V.K. Malik & Mr. Himanshu Singhania

**Chairperson - Vice Chancellor
COE**

Dean SHS & Faculty Member

Dean SOL & Faculty Member

Dean SET & Faculty Member

Dean SOB & Faculty Member

Dean VHTBS & Faculty Member

Dean SOD & Faculty Member

Dean SAA & Faculty Member

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
5. BBA Aviation, MBA Healthcare and MPH Subjects- Committee decided to reduce the 15% marks.
6. The deans discussed overall academic performance and improvement areas. The coopted faculty members from each school suggested strategies for enhancing student outcomes.
7. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented along with suggested changes.
8. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, June 2022.

1. A meeting of the Result Moderation Committee was held on **Tuesday 12th July 2022** to discuss the consolidated result summary of ESE June 2022 Examinations.
2. The following members were present in the said meeting:

Dr. Rakesh Ranjan

Mr. Anil Yadav

Dr. Rahul Sharma & Ms. Chavi Singla

Dr. Jagbir S. Dahiya & Dr. Astha Mehta

Dr. Sudipto Sarkar & Dr. Dinesh Rai

Prof. J.S. Mukul & Dr. Suman Dahiya

Dr. Garima Prakash & Mr. Sunil Kumar

Prof. Sasi Gopal Menon & Mr. Pritam Das

Col. V.K. Malik & Mr. Himanshu Singhania

**Chairperson - Vice Chancellor
COE**

Dean SHS & Faculty Member

Dean SOL & Faculty Member

Dean SET & Faculty Member

Dean SOB & Faculty Member

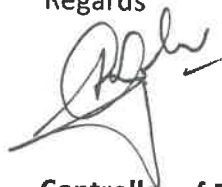
Dean VHTBS & Faculty Member

Dean SOD & Faculty Member

Dean SAA & Faculty Member

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021.
5. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
6. The deans discussed overall academic performance and improvement areas. The coopted faculty members from each school suggested strategies for enhancing student outcomes.
7. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
8. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Date: 27/02/2023

Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, December 2022.

1. A meeting of the Result Moderation Committee was held on **Monday 27th February 2023** to discuss the consolidated result summary of ESE December 2022 Examinations.
2. The following members were present in the said meeting:

Dr. Rakesh Ranjan
Mr. Anil Yadav
Dr. Rahul Sharma & Dr. Vinod Kumar
Dr. Jagbir S. Dahiya & Ms. Aarushi Mehta
Dr. Sudipto Sarkar & Dr. Dinesh Rai
Prof. Vijay Dubey & Dr. Nidhi Choudhary
Dr. Saurav Chhabra & Ms. Chandna Paul
Dr. Naveen Piplani & Mr. Pritam Das
Col. V.K. Malik & Mr. Himanshu Singhania

Chairperson - Vice Chancellor
COE
Dean SHS & Faculty Member
Dean SOL & Faculty Member
Dean SET & Faculty Member
SOB & Faculty Member
Dean VHTBS & Faculty Member
Dean SOD & Faculty Member
Dean SAA & Faculty Member

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021.
5. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
6. The deans discussed overall academic performance and areas for improvement.
7. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
8. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, May 2023.

1. A meeting of the Result Moderation Committee was held on **Tuesday 13th June 2023** to discuss the consolidated result summary of ESE May 2023 Examinations.

2. The following members were present in the said meeting:

Dr. Rakesh Ranjan
Mr. Anil Yadav
Dr. Sanjeev Sharma & Dr. Jyoti Sinha
Dr. Jagbir S. Dahiya & Dr. Astha Mehta
Dr. Latika Duhan & Dr. Dinesh Rai
Prof. Vijay Dubey & Dr. Nidhi Choudhary
Dr. Saurav Chhabra & Mr. Chandna Paul
Dr. Naveen Piplani & Dr. Sachin Dutt
Col. V.K. Malik & Mr. Himanshu Singhania

Chairperson - Vice Chancellor
COE
Dean SHS & Faculty Member
Dean SOL & Faculty Member
Dean SET & Faculty Member
Dean SOB & Faculty Member
Dean VHTBS & Faculty Member
Dean SOD & Faculty Member
Dean SAA & Faculty Member

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
5. The deans discussed overall academic performance and improvement areas. The coopted faculty members from each school suggested strategies for enhancing student outcomes.
6. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
7. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards


Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, December 2023.

1. The Result Moderation Committee met on **Tuesday, January 16th, 2024**, to discuss the consolidated result summary of the **ESE December 2023** Examinations.
2. The following members were present in the said meeting:

Dr. Rakesh Ranjan
Mr. Anil Yadav
Dr. Sanjeev Sharma & Dr. Jyoti Sinha
Dr. Deepak Miglani
Dr. Manimala
Prof. Vijay Dubey & Dr. Nidhi Choudhary
Dr. Saurav Chhabra & Ms. Chandna Paul
Dr. Koshalpreet Kaur & Mr. Sombhit
Col. V.K. Malik

Chairperson - Vice Chancellor
COE
Dean SHS & Faculty Member
Faculty Member - SOL
Faculty Member - SET
Dean SOB & Faculty Member
Dean VHTBS & Faculty Member
Dean SOD & Faculty Member
Dean SAA

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
5. The deans discussed overall academic performance and improvement areas. The coopted faculty members from each school suggested strategies for enhancing student outcomes.
6. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
7. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, May 2024.

1. A meeting of the Result Moderation Committee was held on **Monday 13th May 2024** to discuss the consolidated result summary of ESE May 2024 Examinations.
2. The following members were present in the said meeting:

Dr. Rakesh Ranjan
Mr. Anil Yadav
Dr. Sanjeev Sharma & Dr. Jyoti Sinha
Dr. Deepak Miglani
Dr. Manimala
Prof. Vijay Dubey & Dr. Nidhi Choudhary
Dr. Saurav Chhabra & Ms. Chandana Paul
Dr. Koshalpreet Kaur & Mr. Sombhit
Col. V K Malik

Chairperson - Vice Chancellor
COE
Dean SHS & Faculty Member
Faculty Member - SOL
Faculty Member - SET
Dean SOB & Faculty Member
Dean VHTBS & Faculty Member
Dean SOD & Faculty Member
Dean SAA

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
5. The deans discussed overall academic performance and improvement areas.
6. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
7. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards


Controller of Examinations



Sub: Minutes of Result Moderation Committee Meeting (RMC) to discuss consolidated results about ESE, December 2024.

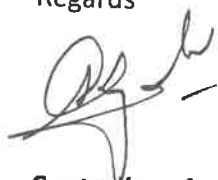
1. The Result Moderation Committee met on **Tuesday, February 4th, 2025**, to discuss the consolidated result summary of the **ESE December 2024** Examinations.
2. The following members were present in the said meeting:

Dr. Rakesh Ranjan
Mr. Anil Yadav
Dr. Sanjeev Sharma & Dr. Jyoti Sinha
Dr. Deepak Miglani
Dr. Vinod Kumar & Dr. Manimala
Prof. Vijay Dubey & Dr. Nidhi Choudhary
Dr. Saurav Chhabra & Ms. Chandana Paul
Dr. Koshalpreet Kaur & Mr. Sombhit
Col. V K Malik & Ms. Shruti Hippalgaonkar

Chairperson - Vice Chancellor
COE
Dean SHS & Faculty Member
Faculty Member - SOL
Dean SET & Faculty Member
Dean SOB & Faculty Member
Dean VHTBS & Faculty Member
Dean SOD & Faculty Member
Dean SAA & Faculty Member

3. The Vice-Chancellor welcomed attendees and outlined the purpose of the meeting.
4. The Controller of Examinations presented the consolidated results for the ESE in June 2021. Key statistics were shared, including pass percentage, and other relevant metrics. Any anomalies or deviations from standard performance trends were highlighted.
5. The deans discussed overall academic performance and improvement areas. The coopted faculty members from each school suggested strategies for enhancing student outcomes.
6. After thorough review and discussion, the attendees unanimously agreed to approve the results as presented.
7. The Vice-Chancellor concluded the meeting, appreciating the efforts of the Controller of Examinations in maintaining academic integrity and transparency.

Regards



Controller of Examinations



Office Note

SU/Exam/May2023/01


Date: May 25, 2023

To : Vice Chancellor
From : Controller of Examinations

Sub: Constitution of University level "Examination Discipline Committee" to consider the cases of misconduct, misbehavior of students and their use of Unfair Means in examination and disorderly conduct of examinations.

1. As per Section 20.1 of Ordinance – 05 of SU, "there shall be an Examination Discipline Committee at the University level constituted by the Vice Chancellor to consider the cases of misconduct, misbehavior of student and their use of Unfair Means in examinations and disorderly conduct of Examinations".
2. As per Section 20.2 of Ordinance – 05 of SU, the constitution of the Examination Discipline Committee will be as under:

(a) Dean (Nominated by the Vice Chancellor)	-	Convener
(b) Dean of the discipline concerned	-	Member
(c) Faculty member (Nominated by the Convener)	-	Member
(d) Faculty member (Nominated by the Convener)	-	Member
(e) Controller of Examinations	-	Member Secretary
3. Reference to the above-mentioned Point 2 we have one vacancy. We need Dean (Nominated by the Vice Chancellor) - **Convener** because he is no longer an employee of the University.
4. Keeping in view of the above, it is requested to kindly nominate a Dean who will be the Convener of the Examination Discipline Committee as per provisions of Section 20.2 of Ordinance – 05 of SU, mentioned at Point – 03 above, so that Examination Department can call a meeting at the earliest.


Controller of Examinations


Vice Chancellor



SUSHANT UNIVERSITY GURGAON
Examinations Department

Office Note

SU/Exam/February2021/01

Date: 01/02/2021


To : Vice Chancellor
From : Controller of Examinations

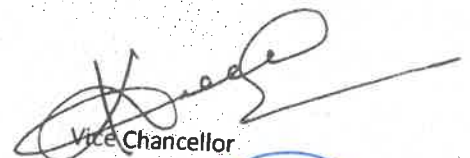
Sub: Constitution of University level "Examination Discipline Committee" to consider the cases of misconduct, misbehavior of students and their use of Unfair Means in examination and disorderly conduct of examinations.

1. As per Section 20.1 of Ordinance – 05 of AU, "there shall be an Examination Discipline Committee at the University level constituted by the Vice Chancellor to consider the cases of misconduct, misbehavior of student and their use of Unfair Means in examinations and disorderly conduct of Examinations".
2. As per Section 20.2 of Ordinance – 05 of AU, the constitution of the Examination Discipline Committee will be as under:

(a) Dean (Nominated by the Vice Chancellor)	-	Convener
(b) Dean of the discipline concerned	-	Member
(c) Faculty member (Nominated by the Convener)	-	Member
(d) Faculty member (Nominated by the Convener)	-	Member
(e) Controller of Examinations	-	Member Secretary
3. Reference to the above-mentioned Point 2 we have one vacancy. We need Dean (Nominated by the Vice Chancellor) - **Convener** because she is no longer employee of the University.
4. Keeping in view of the above, it is requested to kindly nominate a Dean who will be the Convener of the Examination Discipline Committee as per provisions of Section 20.2 of Ordinance – 05 of AU, mentioned at Point – 03 above, so that Examination Department can call a meeting at the earliest.

Dr. Garima Prakash may be made the Convener.


1/2/21
Controller of Examinations


Vice Chancellor



20 EXAMINATION DISCIPLINE COMMITTEE

20.1 There shall be an Examination Discipline Committee at the University level constituted by the Vice Chancellor to consider the cases of misconduct, misbehavior of students and their use of unfair means in examinations and disorderly conduct of examinations.

20.2 The constitution of the Examination Discipline Committee will be as under:

- | | | |
|-----|---|------------------|
| (a) | Dean nominated by the Vice Chancellor | Convener |
| (b) | Dean of the discipline concerned | Member |
| (c) | Two Faculty members nominated by the convener | Members |
| (d) | Controller of Examinations | Member Secretary |

The Convener may co-opt any Dean/Head of Department for particular meeting of the Examination Discipline Committee.

20.3 The tenure of the nominated members of the Committee shall be two years.

20.4 Three members present shall constitute the quorum.

20.5 A member shall be eligible for re-appointment.

21 DISCIPLINARY CONTROL OF STUDENTS IN EXAMINATIONS

21.1 During examinations, the candidate shall be under the disciplinary control of the Controller of Examinations who will issue necessary instructions. If a candidate disobeys instructions or misbehaves with any member of the supervisory staff or invigilator(s) at the Centre, the Controller of Examinations will refer the matter to the Examination Disciplinary Committee. The said Committee will make recommendations for disciplinary action as it may deem fit, to the Vice Chancellor.

21.2 The student shall maintain proper discipline and orderly conduct during the examinations. They shall not make use of any unfair or dishonest means or



SUSHANT UNIVERSITY GURGAON
Examinations Department

Office Note

SU/Exam/July2022/01


Date: July 21, 2022

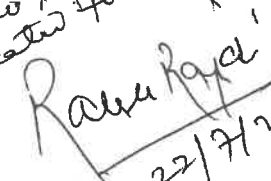
To : Vice Chancellor
From : Controller of Examinations

Sub: Constitution of University level "Examination Discipline Committee" to consider the cases of misconduct, misbehavior of students and their use of Unfair Means in examination and disorderly conduct of examinations.

1. As per Section 20.1 of Ordinance – 05 of SU, "there shall be an Examination Discipline Committee at the University level constituted by the Vice Chancellor to consider the cases of misconduct, misbehavior of student and their use of Unfair Means in examinations and disorderly conduct of Examinations".
2. As per Section 20.2 of Ordinance – 05 of SU, the constitution of the Examination Discipline Committee will be as under:

(a) Dean (Nominated by the Vice Chancellor)	-	Convener
(b) Dean of the discipline concerned	-	Member
(c) Faculty member (Nominated by the Convener)	-	Member
(d) Faculty member (Nominated by the Convener)	-	Member
(e) Controller of Examinations	-	Member Secretary
3. Reference to the above-mentioned Point 2 we have one vacancy. We need Dean (Nominated by the Vice Chancellor) - Convener because she is no longer an employee of the University.
4. Keeping in view of the above, it is requested to kindly nominate a Dean who will be the Convener of the Examination Discipline Committee as per provisions of Section 20.2 of Ordinance – 05 of SU, mentioned at Point – 03 above, so that Examination Department can call a meeting at the earliest.


22/7/22
Controller of Examinations

*Dr. Sudipto, Dean SET
Nominated for Section 2(a)*

22/7/22
Vice Chancellor



AU/EXAM-UFM

Date: 04/02/2020

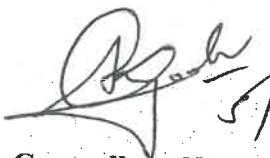
Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, December 2019.

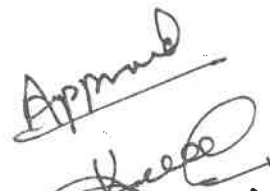
1. A meeting of Examination Discipline Committee (EDC) was held on Tuesday 04th Feb, 2020 from 10:00 a.m. to 11:30 a.m. in the office of Dean, SSB (Room No. D-402) to discuss Unfair Means Cases (UFM) reported during ESE December 2019 Examinations.
2. The following members were present in the said meeting:

• Dr. Samiksha Ojha	Dean (SSB) – Convener
• Dr. Navdeep Barwal	Member
• Dr. Monika Khurana	Member
• Dr. Anamika Paul	Dean (SET)
• Dr. Vibhuti Sachdev	Dean (SSAA)
• Dr. Monica Chaudhry	Dean (SSHS)
• Dr. Kanupriya	Dean (SOL)
• Dr. Jeyanthi Nadesalingam	Dean (SSD)
• Mr. Anil Yadav	COE – Member Secretary
3. In case of Tanishq Khandelwal (SSB) discussion was held. Wherein student accepted that he was helping another student by showing his sheet. Committee felt that student is accepting his mistake, so following steps should be taken:-
 - Warning letter to be issued & kept in his file
 - Both of his answer sheets to be marked.
 - Community service to be done by student for one week & same to be monitored by Director, SSHS.
- Case of Dikshit Joon (SSHS) was also discussed. Wherein student didn't had his own exam & was helping Arth Tyagi (SET) another student in washroom. Committee decided that as he was not cheating in his own exam so can't be penalized for that. So he would also do the community service for one week & same to be monitored by Director, SSHS.

4. Out of total 24 cases 19 cases were heard in person. Five students did not turn up for the hearing & the decision for these five were taken in absentia.
5. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE December 2019 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Ansal University, Gurgaon.
6. It is requested to approve the same so that result of concerned student can be updated and declared accordingly.

Regards.


5/2/20
Controller of Examinations


10/2/20
Vice Chancellor



AU/EXAM-UFM

Date: 15/02/2021

Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, December 2020.

1. A meeting of Examination Discipline Committee (EDC) was held on Friday 12th Feb, 2021 from 10:30 a.m. to 11:30 a.m. in the office of Director, Academic Affairs (Room No. D-104) to discuss Unfair Means Cases (UFM) reported during ESE December 2020 Examinations.

2. The following members were present in the said meeting:

- | | |
|------------------------|-------------------------|
| • Dr. Garima Parkash | Dean (VHTBS) – Convener |
| • Dr. Navdeep Barwal | Member |
| • Dr. Monika Khurana | Member |
| • Mr. Sasi Gopal Menon | Dean (SOD) |
| • Ms. Kankan Kataria | Faculty (SPD) |
| • Mr. Anil Yadav | COE – Member Secretary |

3. Hilpi Kataria (SPD) & Ankit Pandey (SPD) joined the discussion online wherein they accepted that they shared answers. Committee decided to give them zero in exam components in concerned subjects.

4. Other remaining SPD students Ankit Yadav, Aashiya, Abhilash Chauhan, Vidushi Gupta & Jyoti Chhabra also accepted about cheating/sharing links and answers. Committee decided to give them zero in exam components in concerned subjects.

5. Case of SOD student Pallavi Pandey was also discussed. Student accepted that she had plagiarized. Student was found guilty of plagiarism & it was decided by the committee to give zero in exam component in concerned subjects.



[Handwritten signatures and dates]
15/2/21
15/2/21
Kankan
15.02.21
15/2/21

6. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE December 2020 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
7. It is requested to approve the same so that result of concerned student can be updated and declared accordingly.

Regards.

Garima Parkash
15/2/21

Dr. Garima Parkash
Convener

Monika Khurana
15/2/21

Dr. Monika Khurana
Member

Kankan Kataria
15.02.21

Ms. Kankan Kataria
Faculty SPD

Navdeep Barwal

Dr. Navdeep Barwal
Member

Sasi Gopal Menon
15/2/21

Mr. Sasi Gopal Menon
Dean SOD

Anil Yadav
15/2/21

Mr. Anil Yadav
Controller of Examinations

Vice Chancellor

Vice Chancellor



Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, June 2021.

1. A meeting of Examination Discipline Committee (EDC) was held on Wednesday 11th Aug, 2021 from 11:00 a.m. to 11:30 a.m. in the office of the Controller of Examinations (Room No. D-104) to discuss Unfair Means Cases (UFM) reported during ESE June 2021 Examinations.
2. The following members were present in the said meeting:

• Dr. Garima Parkash	Dean (VHTBS) – Convener
• Dr. Jagat Narayan Giri	Member
• Dr. Himanshu Tripathi	Dean (SHS)
• Mr. Sasi Gopal Menon	Dean (SSD)
• Mr. Anil Yadav	COE – Member Secretary
3. Apologies for absence:

• Dr. Monika Khurana	Member
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4. Students joined the discussion online wherein they accepted that Tanuja Bhatta (SHS) impersonated Sushmita Khari (SHS) in TDL VIVA. Committee decided that as impersonating is a serious offence so for both of them, Zero to be given in exam component of all subjects & internal marks to be carried forward of semester II.
5. SOD students Vanika Aggarwal, Nishtha Anand & Payal Narang also Joined the meeting online. They were found guilty of plagiarism. The committee awarded zero marks. The students need to do repeat compulsory category for the subject with proper reporting to the mentor regularly.

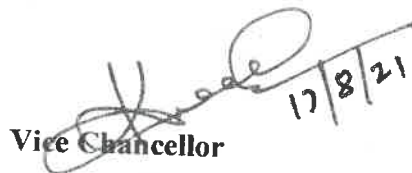


6. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE June 2021 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
7. It is requested to approve the same so that result of concerned student can be updated and declared accordingly.

Regards.



Controller of Examinations



Vice Chancellor

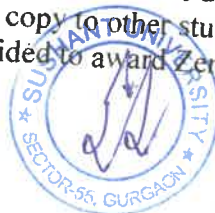


SU/EXAM-UFM

Date: 15/03/2022


Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, Jan-Feb-Mar 2022.

1. A meeting of Examination Discipline Committee (EDC) was held on Tuesday 15th Mar, 2022 from 10:30 a.m. to 12:00 p.m. in the office of the Controller of Examinations (Room No. D-104) to discuss Unfair Means Cases (UFM) reported during ESE Jan-Feb-Mar 2022 Examinations.
2. The following members were present in the said meeting:
 - Dr. Garima Parkash Dean (VHTBS) – Convener
 - Dr. Monika Khurana Member
 - Dr. Rahul Sharma Dean (SHS)
 - Col. V. K. Malik Dean (SAA)
 - Mr. Anil Yadav COE – Member Secretary
3. Apologies for absence:
 - Prof. J. S. Mukul Dean (SOB)
4. Out of total 13 cases 11 cases were heard in person. Two students Harsh Gaur (SSB) & Vishal Gupta (VHTBS) did not turn up for the hearing & the decision for these two were taken in absentia.
5. Case of Eeshaan Chauhan (SAA) & Tarranam Garg were discussed wherein 80% answer sheet was similar but as same answer was available on internet as well, so benefit of doubt was given to students. It was decided that their exam papers will be marked.
6. SAA students Subani Chopra, Manandeep Narang & Sejal Mittal were found guilty of submitting sheet of another student, which they had taken for reference. The committee awarded zero marks in Jury exam component to all three of them.
7. Case of (VHTBS) students Prince Tyagi & Bhavya Yadav was discussed. Both students claimed that they have forwarded their copy to other student for uploading. Committee found them guilty & decided to award Zero in exam component to both of them.




8. In case of (SHS) students Radhika Bhardwaj & Vibhanshu benefit of doubt was given to students & committee decided that both copies of the student should be marked.
9. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE Jan-Feb-Mar 2022 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
10. It is requested to approve the same so that result of concerned student can be updated and declared accordingly.

Regards


15/3/22

Controller of Examinations


21/3/22

Vice Chancellor



SU/EXAM-UFM

Date: 03/08/2022

Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, Jun' 2022.

1. A meeting of Examination Discipline Committee (EDC) was held on Tuesday 02nd Aug, 2022 from 10:30 a.m. to 12:45 p.m. in the office of Dean, SET (Room No. D-302) to discuss Unfair Means Cases (UFM) reported during ESE June 2022 Examinations.
2. The following members were present in the said meeting:

• Dr. Sudipto Sarkar	Dean (SET) – Convener
• Mr. Anil Yadav	COE – Member Secretary
• Dr. Monika Khurana	Member
• Dr. J.N. Giri	Member
• Dr. Rahul Sharma	Dean (SHS)
• Prof. J. S. Mukul	Dean (SOB)
• Prof. Sasi Gopal Menon	Dean (SSD)
✓ • Dr. Kanupriya	Associate Dean (SOL)
• Dr. Saurav Chhabra	Faculty (VHTBS)
3. Out of total 31 cases 24 cases were heard in person. For 4 students written statement was submitted. Three students Vaibhav Yadav (SOL), Deepanshu (SHS) & Sahil Nagpal (SSD) did not turn up for the hearing & the decision for these three were taken in absentia.
4. Case of Md Sarique (SOB), Riya Srivastava (SOB), Anshika Grewal (SOL) & Subhekshya Bhattarai were discussed and benefit of doubt were given to students. It was decided that their exam papers will be marked.
5. Committee also decided that from next exams circular sent to students should also specify, that apart from Roll. No. nothing should be written on the question paper.



6. It was also discussed that Invigilators should not be allowed to carry mobile phones in the exam hall.
7. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE June 2022 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
8. It is requested to approve the same so that result of concerned student can be updated and declared accordingly.

Regards

[Signature]
3/8/22

Controller of Examinations

Rajesh Roy
02/08/22

Vice Chancellor



SU/EXAM-UFM

Date: 17/03/23

Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, Dec' 2022/ Jan'23.

1. A meeting of Examination Discipline Committee (EDC) was held on Thursday 16th March, 2023, from 10:30 a.m. to 12:15 p.m. in the office of Dean, SET (Room No. D-302) to discuss Unfair Means Cases (UFM) reported during ESE December'22/ January'23 Examinations.
2. The following members were present in the said meeting:

• Dr. Sudipto Sarkar	Dean (SET) – Convener
• Mr. Anil Yadav	COE – Member Secretary
• Dr. Monika Khurana	Member
• Dr. J.N. Giri	Member
• Dr. Rahul Sharma	Director (SHS)
• Prof. Vijay Anand Dubey	Associate Dean (SOB)
• Col. V. K. Malik	Dean (SAA)
• Dr. Kanupriya	Associate Dean (SOL)
• Dr. Saurav Chhabra	Incharge (VHTBS)
3. Out of total 26 cases 20 cases were heard in person. For six students Neeshant Ghudaiya (SOL), Varen Lohiya (SOL), Eshan Jain (SOL), Vibhuti (SOL), Ajay Dwivedi (SAA) & Sachin Verma (SOB) did not turn up for the hearing & the decision for these six were taken in absentia.
4. Case of Deepa Maurya (SHS) & Jaideep Gill (SAA) were discussed and benefit of doubt were given to students. It was decided that their exam papers will be marked but a warning letter will be send as well to the students & copy marked to the parents.
5. In case of Prateek Mehta (SHS) committee decided that as this was his second offence so zero will be given in both internal & external component. Also Dean, SHS to call and meet his parents.




6. Case of SHS students Daksh & Tathastu Sharma was also discussed, where committee found both of them guilty. Daksh was given zero in exam component but as Tathastu Sharma was debarred from his exam, it was decided that a warning letter will be sent to him & details to go in his record, with copy marked to his parents.
7. Committee also found SHS student Mohit Kumar guilty for indiscipline during his internals. He tore his answer-sheet & threw it in dustbin. It was decided that zero would be awarded in his internal component & his case will be forwarded to Student Disciplinary Committee.
8. It has become a common practice for students to use washrooms as cheating place and using mobile phones to access materials (brought to washroom by friends). Therefore it is recommended by the committee that during 2 hours exam students should not be allowed to use the washrooms.
9. It was also discussed that respective school Dean's offices to ensure that UFM decisions are sent to parents.
10. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE December'22/January'23 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
11. It is requested to approve the same so that result of concerned student can be updated and declared accordingly.

Regards


17/3/23

Controller of Examinations


22/3/23

Vice Chancellor



SU/EXAM-UFM

Date: 27/04/2023


Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, March 2023.


1. A meeting of the Examination Discipline Committee (EDC) was held on Thursday 27th April 2023 from 11:30 a.m. to 12:00 p.m. in the office of the Registrar (Room No. D-203) to discuss Unfair Means Cases (UFM) reported during ESE March 2023 Examinations.
2. The following members were present in the said meeting:
 - Dr. Sanjeev Sharma Dean (SHS)
 - Mr. Anil Yadav COE – Member Secretary
 - Dr. Monika Khurana Member
 - Dr. J.N. Giri Member
3. Out of a total of 5 cases 4 cases were heard in person. One student Dheeraj Dahiya did not turn up for the hearing & the decision for him was taken in absentia.
4. Deepika Kashyap's case was discussed and the committee found her guilty, given a zero in the practical component (Weightage 5%) and the students would have to submit an undertaking. Ms. Nikita Savita (Subject Faculty) was called for some clarification on the subject marking criteria.
5. The cases of Piyush Malik and Karan Dahiya were discussed and the benefit of the doubt was given to the students and the committee decided that both the copies of the student should be marked but a warning letter would also be sent to the students.
6. Dheeraj Dahiya's case was discussed, and the committee found him guilty, given zero in absentia.
7. Hrithik Ambawat's case was discussed, and the committee found him guilty, given zero in the exam.
8. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE March 2023 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.



9. It is requested to approve the same so that the results of the concerned student can be updated and declared accordingly.

Regards


27/4/23
Controller of Examinations


28/4/23
Vice Chancellor



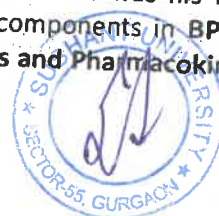
SU/EXAM-UFM

Date: 27/06/2023

Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, May 2023.


1. A meeting of the Examination Discipline Committee (EDC) was held on Tuesday 27th May 2023 from 11:00 AM to 1:45 PM in Room No. D-203 to discuss Unfair Means Cases (UFM) reported during ESE May 2023 Examinations.
2. The following members were present in the said meeting:

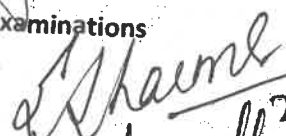
• Col. V.K Malik	Dean (SAA) – Convener
• Mr. Anil Yadav	COE – Member Secretary
• Dr. Sanjeev Sharma	Acting Dean (SHS)
• Dr. Dinesh Rai	Co-opted Member
• Dr. Anjali Dabas	Co-opted Member
• Dr. Jagbir Singh Dahiya	Dean (SOL)
• Dr. Latika Duhan	Associate Dean (SET)
• Ms. Chandana Paul	Representative (VHTBS)
3. Out of a total of 37 cases 24 cases were heard in person, for thirteen students Ayush Chauhan (SET), Aditya Lohia (SET), Harsh (SET), Karade Manasi Ranjit (SHS), Mohammad Zafer (SHS), Jitin (SHS), Niyati Awasthi (SHS), Varren Lohia (SOL), Kushagara Chodhary (SOL), Sahil Chaudhary (VHTBS), Rahul Kumar (SOB), Kartik Choudhary (SOB) and Dhiraj Jaisawal (SOB) did not turn up for the hearing & the decision for these thirteen were taken in absentia.
4. The Exam office received five written statements and the same were presented to the committee for consideration as the students did not attend the meeting.
5. Cases of Shaureya Jain (SAA), Vishal Rao (SOB), Rahul Kumar (SOB), Aayush Chauhan (SET), and Pratistha Sarswat (SET) were discussed and the benefit of the doubt was given to students. It was decided that their exam papers will be marked.
6. In the case of Ayush Yadav (SHS), the student inserted a written answer material brought from outside in a similar looking answer sheet, the committee has decided that it is a serious offense and therefore debar will be given in both internal & external components in BOPT603: Geriatric & Pediatric Optometry subject and zero will be given in the exam component of BOPT607: Vision Therapy & Learning Disabilities subject.
7. In the case of Prateek Mehta (SHS) committee decided that as this was his fourth offense so zero will be given in both (Internal & External) components in BP402T: Medicinal Chemistry I – Theory. & BP604T: Biopharmaceutics and Pharmacokinetics – Theory.



8. In the case of **Varen Lohia (SOL)** committee decided that as this was his second offense so zero will be given in both (Internal & External) components in **SLL235: Contract II**.
9. The committee was presented with 10 forged admit card cases and these were considered as serious offenses. The University could have even lodged a criminal case against these students but took a slightly lenient view.
10. In the case of **Yash Rathi (SOL)** committee found him guilty of a forged admit card activity and decided that debarred will be given in both the components of **Constitutional Law II: SLL 234, Contract-II: SLL 235, Law of Crimes-II (CrPC): SLL 362, Rent Laws: SLL247 and Renewable Energy Plant Setup: DC22ET04**.
11. The committee also found guilty the rest of all the 9 cases of forged admit cards (**Abhimanyu Dayma (SOL), Kushagara Choudhary (SOL), Dhiraj Jaiswal (SOB), Rahul Yadav (SOB), Rohan Dayma (SOB), Yash Ambawat (SOB), Niyati Awasthi (SHS), Mudraksh Saini (SHS) and Rahul (SET)**). It was decided that debarred in all the subjects (Both Components) will be given to all the students.
12. 17 cases were found across all the schools, where the committee found all were guilty, and zero has been given in the exam.
13. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE May 2023 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
14. It is requested to approve the same so that the results of the concerned student can be updated and declared accordingly.

Submitted for Approval.


28/6/23
Controller of Examinations


28/6/23
Pro-Vice-Chancellor

Vice Chancellor



SU/EXAM-UFM

Date: 02/02/2024

Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, December 2023.

1. A meeting of the Examination Discipline Committee (EDC) was held on Tuesday 30th January 2024 from 3:00 PM to 6:00 PM in Room No. D-205 to discuss Unfair Means Cases (UFM) reported during ESE December 2023 Examinations.
2. The following members were present in the said meeting:


• Col. V.K Malik	Dean (SAA) – Convener
• Mr. Anil Yadav	COE – Member Secretary
• Dr. Sanjeev Sharma	Acting Dean (SHS)
• Dr. J. N. Giri	Member
• Dr. Monika Khurana	Member
• Dr. Mohd Imran	Dean (SOL)
• Dr. Dinesh Rai	Co-opted Incharge (SET)
• Dr. Navin Piplani	Dean (SOD)
• Dr. Prof. Vijay Anand Dubey	Dean (SOB)
3. Out of a total of 42 cases 30 cases were heard in person, for twelve students Manish Thakran (SOL), Jagjit Singh Bawa (SOL), Shivya Khandelwal (SAA), Drashti Dua (SOD), Kartik Lohia (SOB), Krish Dev Chawla (SOB), Naveen (SHS), Shivani Kumari (SHS), Nitesh (SHS) Rashid Lateef (SHS), Madhu Ray (SET) and Navya Dabbeeru (SET) did not turn up for the hearing & the decision for these twelve were taken in absentia.
4. Cases of Drashti Dua (SOD), Naushin (SHS), Shristi Jayee (SHS), Jatin Tyagi (SHS), and Madhu Ray (SET) were discussed and the benefit of the doubt was given to students. It was decided that their exam papers would be marked.
5. In the case of Vaibhav Yadav (SOL) and Sahil (SHS) committee has decided that as this was their second offense, so zero will be given in both internal and external components.
6. In the case of Prateek Mehta (SHS) committee decided that as this was his fifth offense, so zero would be given in both (internal and external) components in BP503T: Pharmacology. Parents to be called by Dean. Undertaking needs to be

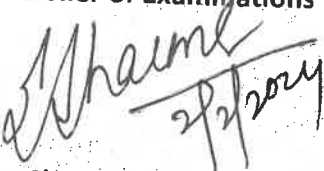


submitted by the student. The Student would be rusticated in case of any UFM in the future.

7. In the case of **Rashid Lateef (SHS)** committee found him guilty and decided If he is availing any scholarship, then the same will be discontinued. Parents to be called by Dean. **The decision was taken in Absentia.**
8. In the case of **Vaibhav Yadav (SOL) and Prashant Yadav (SOL)** committee decided that as they had already failed in their subject, so their re-evaluation request has been rejected without any refund/adjustment.
9. In the case of **Mayank Kaushik (SET)** committee found him guilty of a forged admit card activity and decided that "Zero & DB" would be given in all the subjects (**Regular Exam Only**).
10. In the case of **Shivya Khandelwal (SAA) and Nitesh (SHS)** committee found them guilty of a forged admit card activity and decided that "Zero & DB" would be given in all the subjects. **The decision was taken in Absentia.**
11. 27 cases were found across all schools, where the committee found all guilty, and zero has been given in the exam.
12. 6 students **Krish Dev Chawla (SOB), Sungtina Jamir (SHS), Naveen (SHS), Hrithik Singhal (SET), Madhu Ray (SET), and Navya Dabbeeru (SET)** had submitted a written statement that was presented to the UFM committee members.
13. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE December 2023 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
14. It is requested to approve the same so that the results of the concerned student can be updated and declared accordingly.

Regards


2/2/24
Controller of Examinations


2/2/2024
for Vice Chancellor



SU/EXAM-UFM

Date: 20/06/2024

Sub: Minutes of Meeting of Examination Discipline Committee (EDC) to discuss Unfair Means Cases (UFM) pertaining to ESE, May 2024.


1. A meeting of the Examination Discipline Committee (EDC) was held on **Thursday 20th June 2024 from 10:00 AM to 1:00 PM in Room No. D-205** to discuss Unfair Means Cases (UFM) reported during ESE May 2024 Examinations.
2. The following members were present in the said meeting:

• Col. V.K Malik	Dean (SAA) – Convener
• Mr. Anil Yadav	COE – Member Secretary
• Dr. Saurabh Saraswat	Member
• Dr. Dinesh Rai	Co-opted Member
• Dr. Mohd Imran	Dean (SOL)
• Dr. Prof. Atul Kumar	Co-opted Incharge (SOB)
3. Out of a total of 41 cases 26 cases were heard in person, for fifteen students Sahil (SHS), Pankaj Lohchaura (SHS), Manav Nagpal (SOD), Khushal Garg (SOL), Arshiya Yadav (SOL), Vashu (SOB), Ashish Bajaj (SOB), Sanskar (SET), Daksh (SET), Lakshay Malhotra (SET), Yash Yadav (SET), Vanshu Yadav (SET), Atul (SET) and Akash Kumar Sharma (SET) did not turn up for the hearing & the decision for these fifteen were taken in absentia.
4. The case of Shivani Bhati (SHS) was discussed and the benefit of the doubt was given to student. It was decided that her second exam copy only would be marked.
5. Cases of Sahil (SHS), Ojas Tulli (SOB) and Mohit Tiwari (SET) were discussed and the benefit of the doubt was given to students. It was decided that both the exam copies would be marked.
6. In the case of Sahil (SHS) and Sahil (SET) committee has decided that as this was their second offense, Zero & DB will be given in both internal and external components.



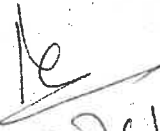
7. In the cases of **Sanskar (SET)**, **Lakshay Malhotra (SET)**, and **Roma Yadav (SOB)** committee found them guilty of a forged admit card activity and decided that "Zero & DB" would be given in all the subjects.
8. In the case of **Sakshi Sharma (SET)** committee has decided that as this was the case referred by the COE core committee, Zero & DB will be given in both internal and external components, as the student was falsely accusing the faculty.
9. In the case of **Taneesha Gupta (SHS)** and **Ankit (SHS)** the benefit of the doubt was given to students. It was decided that a formal warning needs to be given to both the students but no additional penalty.
10. 23 cases were found across all schools, where the committee found all guilty, and zero has been given in the exam.
11. 2 students **Arshiya Yadav (SOL)** and **Atul (SET)** submitted a written statement that was presented to the UFM committee members.
12. Decision of the Examination Discipline Committee (EDC) after proper deliberation and discussion w.r.t. Unfair Means Cases (UFM) reported during ESE May 2024 Examinations is attached herewith for your kind approval please as per Section 21.8 (d) of Ordinance-05 of Sushant University, Gurgaon.
13. It is requested to approve the same so that the results of the concerned student can be updated and declared accordingly.

Regards


20/6/24

Controller of Examinations

Vice Chancellor


20/6/24



Minutes of Meeting

Deans & Directors Council

(2019-2020)

Minutes of REVIEW - ONLINE CLASSES Meeting		
Sat, 2 May'20; 11.30-1.00pm on Google Meet meet.google.com/xxf-kpwd-tzx		
Attended by - Hon'ble Sheetal Ma'am, DR. D.N.S. KUMAR, ALL DEANS, REGISTRAR, UPASANA SHARMA		
S.No	Points Discussed	Points by
1	Feedback for online teaching -challenges, problems	Sheetal Ma'am
2	Exams - all sorted	Sheetal Ma'am
3	Results- to announce in time	Sheetal Ma'am
4	Fee Recovery- Fee Recovery Team needs to take action to collect outstanding asap	Sheetal Ma'am
5	Scholarship cases to be addressed by the Scholarship committee	Prof Jeyanthi
6	Scholarship committee's functioning	VC SIR
7	Scholarship committee reconstituted / Members - COE, REGISTRAR, CFO, CMO & DR. KANUPRIYA	VC SIR / Registrar
8	AU awareness campaign all over India during this period	Sheetal Ma'am
9	National level competition in capstone areas	Sheetal Ma'am
10	Certificate courses for Alumni	Sheetal Ma'am
11	Free Courses for current students	Sheetal Ma'am
12	Soft skills sessions for students	Sheetal Ma'am
13	Faculty's break on roster basis	Sheetal Ma'am
14	Alumni connectivity	VC SIR
15	Admission Drive- Planning for 15-20 online competitions showcasing our skills & competency	VC SIR
16	Conduct Certificate courses for current students in July after exams.	VC SIR
17	Soft skills sessions for students by Deepika Bajaj	VC SIR
18	Awareness for Lateral Entry through Webinars	VC SIR
19	Conduct online International Faculty lectures	Sheetal Ma'am
20	Library of Eminent people- Students to book slot to chat with them	Dr. Vibhuti Sachdev
21	Student to connect with Faculty, Alumni, Industry experts, mentors through story telling	ALL DEANS
22	Faculty can approach their neighboring society to spread AU's vision.	Registrar
23	Important Information shared by VC Sir <ul style="list-style-type: none"> AIU has advised to conduct cultural events. AU is following this even in this time of pandemic. Online Gratitude Day/ Bhasha Utsav was celebrated on 2nd May'20 with students. About 76 students have registered for the 6th webinar by Office of International Centre that will create awareness for AU's programs. 5-6 international universities including Germany, America have approached to send their students to AU for 15 days to one-month program. AU has started becoming member of some international bodies. Mr. Jacob John has initiated to become member of the same. 	
	Registrar (Member Secretary)	



Minutes of Meeting- All Deans		
Mon, 4 May'20; 11.00-12.00pm on Google Meet- meet.google.com/aco-ivtj-qwu		
Attended by - DR. D.N.S. KUMAR, ALL DEANS, COE, REGISTRAR, UPASANA SHARMA		
S.No	Points Discussed	Points by
1	Submission of Committee and course wise plan by all Deans to COE	VC SIR
2	Committee and course wise plan received from all the deans except SSHS	COE
3	Examination notification with a gentle reminder to clear Outstanding dues by 22nd May'20	VC SIR
4	Mock Test dates to be fixed up by COE in coordination with IT	VC SIR
5	Deans to approve course wise plan	VC SIR
6	Internal as well as external marks for the current semester have to be uploaded by the AU Faculty	COE
7	Identification of registrations for summer 1 & 2 before deciding holiday slots for faculty.	Registrar
8	Break can be decided according to the examination time table/ we can have the break in two slots - end of June and July's beginning	VC SIR
9	School wise three National level competition in May & June to create Data base; proposed 3 Prizes that can be tagged to admissions in the form of concession or scholarship ; schoolwise key themes can be planned	VC SIR
10	AU should aim at NAAC ranking	VC SIR
11	Plan for one certificate course for Alumni- of 1 Credit (15 hours) in the month of May/ June, should be a professional course. Internal as well as external faculty/experts to be involved in this but no financial	VC SIR
12	Free certificate courses of two credits for current students in the month of July. 1 credit =15 hrs.	VC SIR
13	TDL courses within the curriculum, can be moved to Certificate Courses to maintain the importance of TDL	Dr. Vibhuti Sachdev
14	Inspirational lectures by faculty members to graduating students for promoting our masters' programs; make a plan & send it to Registrar	VC SIR
15	We should look for cross schools counselling to promote masters' programs among current students	Dr. Kanupriya
16	Blended Learning time table by SSAA would be experimented when the college resume	Dr. Vibhuti Sachdev
	Registrar (Member Secretary)	

**Registrar
(Member Secretary)**



Minutes of Meeting- All Deans

Sat, 9 May 20; 10.30-11.30am on Google Meet
meet.google.com/fau-utyd-tru

Attended by - DR. D.N.S. KUMAR, COE, REGISTRAR, DR. VIBHUTI S., DR. LATIKA D. SANDEEP VISHNOI YASHRAI SHARMA, IRASANA SHARMA

			VICTORIO, YASIR AL SHARIMA, OPASANA SHARIMA

[illegible]

Minutes of Meeting of Deans Online Meeting

DATE- Monday, 13 April' 2020

TIME – 5.00-6.30 pm

MEDIUM- Google Meet

Members Present:

Hon'ble VC SIR

Registrar

COE

Mr. Sandeep Vishnoi

Dr. Vibhuti Sachdev

Mr. Himanshu Sanghani

Dr. Latika Duhan

DR. Garima Parkash

Dr. Kanu Priya

Dr. Jagat Giri

Dr. Monica Chaudhry

Ms. Jeyanthi Nadesalingam

Dr. Prabh Bedi

Upasana Sharma



Points discussed

1. **Review of online classes, assessment and Mid-term exam –**
 - a. Online classes are going well.
 - b. Remote Area's students are not able to attend the session
 - i. Suggested to connect using WhatsApp or other possible media.
 - c. Mid Terms and assessments have almost completed except practical and studio work.
 - i. Suggested to conduct practical and studio work once college will resume.
 - ii. Almost all schools have shared the marks on ERP/CRM. School who have not uploaded, will do soon.
2. **Term End Examination –**
 - a. To be discussed, once UGC will issue guidelines (with in 10 days)
 - b. Till that time students need to be engaged in some activities.
3. **IT Support for Online Classes etc and TEE –**
 - a. IT has introduced integrated platform with TCS, it has helped in reduction of non-value added activity.
 - i. Suggested IT to be prepared for Term End Exam (MCQ & Assessments) and report generation
 - ii. IT needs to provide training to faculties of online training guidelines.
 - iii. Suggested to introduce online case study, scenario & MCQ.
4. Suggested to encourage faculties to prepare Audio/Video presentation and upload on YouTube etc. for capstone project topics -
5. School wise Identification & Preparation of the list of eminent people, who's photo frame to be got done and should be placed of their respective school's corridor wall – so that students will be familiarized with them-
6. **Emeritus position –**
 - a. Identification & making a list of Senior Retired Professors, Judges etc. in your area (s) to deliver sessions.



7. Visiting Researcher Mentor –
 - a. Formal arrangements to be done to have their sessions.
8. Refresher and Quality Improvement Programmes can be organised school wise in June and July-
9. Online Conferences to be plan at least once for next 3 months in which practitioners and professors to be called. It will help to add value to the organisation –
10. Apart from online classes, constant efforts to be made for admission process- holding webinars, inviting eminent people/ experts / practitioners to increase organisation's visibility.



Minutes of the Meeting of – End Semester Examination Plan

Date, Time & Venue: Mon, 27 April'20, 3.00-4.30 pm on Google Meet

- Members:**
1. Prof. (Dr.) D. N. S. Kumar, Vice-Chancellor
 2. All Deans- SSAA, SSPD, SSD, SSHS, SET, SHM, SOL, SSB
 3. Himanshu Sanghani
 4. Chhavi Singla
 5. Registrar
 6. COE
 7. Sandeep Vishnoi
 8. Upasana Sharma

Agenda: End Semester Examination Plan

Points Discussed during meeting-

Commencement & duration of Examination

Mode of Examination as per all the Deans

Backend Plan (IT) for Online Exams

Mock exams to help students to prepare for online exams

Main Highlights-

- The COE announced tentative date of examination i.e. 1 June'2020, Examination duration would be around 3 weeks.
- Last date of online classes for this term would be 10th May'2020.
- All the deans are fine with online examination & prepared for it, however Director SSHS has shown limitation for online examination as the students and staff are not tech savvy. Also stated that their practical can't be performed online.
- Deans are to decide the online pattern of conducting exams course wise for their respective schools - be it in the form of MCQ, Assignments, Viva or Presentation.
- IT would support all schools for online exams.
- Mock Test can be organized to ease the situation of online exam for current & reappearing students, if deans find it ok.



- Internet problems for remote area students to be resolved thinking other alternates.

VC Sir's Recommendations-

1. COE has to set a deadline to upload marks of Mid Term Exam in consultation with Deans.
2. Deans have to take ownership for attendance. Every course teacher has to certify online attendance of students (on Zoom/ Google meet/ on phone) and submit it to Dean, that will be forwarded to COE
3. Every school has to form an Exam Committee headed by its Dean, with 4-5 team members, this committee will decide the online exam pattern, course wise for each subject.
4. Three committees are to be formed to run online examination:
 - School Wise Exam committee
 - COE committee
 - IT Support/coordination Committee
5. There would be one more committee at University level. Registrar to build coordination among COE, Schools & IT.
6. VC Sir has empowered all Deans for examination plan for their respective schools.
7. School Committee is to present their report regarding examination plan to COE by 2nd May'2020 by 2.00 p.m.
8. Registrar shall build SOP in coordination with COE & IT Head.
9. Each school has to give some write up for PR agency. Faculty can also share those write ups directly to Mr. Amit Phull or Ms. Lavanaya Ahluwalia
10. COE has to ensure about the collection of examination / supplement fee or any other outstanding fee in coordination with accounts department, no school will be involved in fee collection matter.
11. Deans have to take a call in case if any student is not prepared for taking exams.



Minutes of Meeting

Deans & Directors Council

(2020-2021)

Minutes of Meeting - Deans Meeting

DATE- Monday, 7 September 2020

TIME – 12.30-1.30 pm

VENUE- VC OFFICE

Attended by- **VC Sir, Registrar, CMO,**

Prof. Jagat Giri, Dr. Monica Chaudhary, Dr. Garima Prakash, Prof. Sasi Menon, Prof. Latika Duhan, Prof. Himanshu S., Dr. Vibhuti Sachdev, Prof. Anjali S., Dr. Chhavi Singla

AGENDA- Academic Calendar & Orientation

- Academic Calendar details imparted by Registrar including commencement of online classes, examination, convocation & different holiday breaks.
- Each school has to make own Academic Calendar & mail it to all the students by 8 September'20 in coordination with IT.
- Orientation will take place in two Parts. First half at University Level, Second half at School level. Deans to make nice welcome note for New Students.
- Prof. Himanshu will decide the suitable online platform for Orientation in coordination with IT dept.
- Deans to reach out CMO to connect with New admitted students.
- Capstone/ Foundation to be continued with New students between 14-18 September'20
- Orientation / Sessions to be recorded & published on website for later joiner.
- In the light of NAAC, each school to form a team for the requirement of Infrastructure of school & share on mail by Monday, 14 September'20 to secretary to VC
- All the schools will prepare an exhaustive Academic Calendar (Academic/ Non-academic) at the earliest.
- Students Handbooks should be make ready by the Registrar office.



Minutes of Meeting of Deans Meeting

DATE- Monday, 28 Dec' 2020

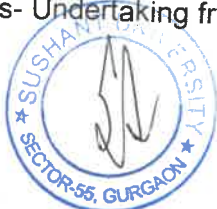
TIME – 3.00-4.00pm

VENUE- D-113

Attended by- **VC Sir, Registrar**, Prof. Pooja Rastogi, Dr. Monica Chaudhary, Chef Sunil Kumar, Prof. Sasi Menon, Prof. Sudipto Sarkar, Prof. Latika Duhan, Prof. Himanshu S., Dr. Vibhuti Sachdev, Prof. Kanupriya,

- MOUs for Apprenticeship / Internships are to be approved now by UGC
- UGC has created portals for universities to update activities, ventures, programs etc.
- Planning for next Semester-
Online/offline Classes, Activities, Relook at calendar, Conduct – webinars, seminars, Industry connect, Interaction of students with Corporate Executives.
- Organisation/ Institute should have good academic rigor.
- Industry person should give at least one lecture.
- Each Dean should have personal blog
- School logos should be appropriate as per new names of schools
- Attendance rules to be followed by staff from 4 January'21 onwards
- Semester feedback from students should be taken by schools
- NAAC Exercise to begin again from June'21
- PTM on Central & School level both (June / July)
- Admission activity- How schools are going to support Admission Drive
- Deans to reach out CMO office.
- Admission Activities to be carried from schools & CMO office both.
- CMO (this name has to be changed)
- Matter related to admission activities will be checked first, then will go out.
- Admission outreach Activity – Identify States, potential students
- National / international level admission activities should be conducted
- Appointment for few positions for different centres
- Sports Teacher should be appointed
- For 1st Sem students- Later joiners won't take exam, will attend supplement classes & take supplement exams.
- Remedial classes will be conducted for students
- 129 Certificate courses for staff.
- For Faculty – Run a course, generate revenue through seminars on ratio basis with university
- VC Sir will go through all Faculties profiles.
- To call students for particles- Undertaking from parents is mandatory

Registrar



VC Sir

Minutes of Meeting of Deans Meeting

DATE- Wednesday, 13 Jan'21

TIME – 10.00-11.00am

VENUE- D-113

Agenda- Academics & Administration

Attended by- **VC Sir, Registrar**, Prof. Jagat Giri, Dr. Monica Chaudhary, Prof. Garima Prakash Prof. Sasi Menon, Prof. Sudipto Sarkar, Prof. Latika Duhan, Prof. Himanshu S., Dr. Vibhuti Sachdev, Prof. Komal, Prof. Chhavi

- School to prepare Brochures for admissions.
- Parameters of structuring programs as instructed by UGC
- MOU of Internships / apprenticeships has to be signed with commercial organisation
- All the updates of the organisations should be on UGC portal
- COE to give names of passed out students who have not collected their degrees due to any outstanding amount. Schools to reach those students for clearing their outstanding & collect degrees from University.
- **Workload of Faculty members** (Hours per faculty) should be equally divided & should be more as comparative to last time.
- Schools to prepare Admission Drive Plan & present it to VC Sir by Friday, 15 Jan'21
- Train respective school's counsellor(s) about different programs with all the required details for admission purpose.
- Analysis of admission plan will be done by CMO office
- Registrar to prepare bullets for Admission Drive & share with schools/Deans.
- TCS should be linked to accounts for payments of fee.
- Detailed **Admission Drive plan** document from schools should be prepared and present it to VC Sir, Registrar & CMO
- For Logo- **Sushant prefix** shouldn't be used.
- **Creatives** should be prepared at school level
- **Time Tables** for next semester to be share by schools with IT.
- IT to upload TT before commencement of classes.
- TCS should be integrated in terms of uploading marks by faculty
- Deans will verify results prepared by COE office
- Now onwards just 2 scholarships will be give- **Haryana Domicile & Merit**
- Fee will be reduced.
- Registrar to take call on **Document verification** (in discussion with COE) which is pending for this year admissions.

Registrar



VC Sir

Minutes of Meeting of Deans Meeting

DATE- Wednesday, 20 Jan'21

TIME – 10.15-11.00 am

VENUE- D-113

Agenda- Academics & Administration

Attended by- **VC Sir, Registrar**, Prof. Jagat Giri, Dr. Monica Chaudhary, Prof. Garima Prakash Prof. Sasi Menon, Prof. Sudipto Sarkar, Prof. Himanshu S., Dr. Vibhuti Sachdev, Prof. Komal, Prof. Chhavi, SHAILY BHASHANJALI, SAGARIKA G., INDUPRABHA PATHAK

- Soft skill training will be for students, faculty & departments like admission & mkt.
- Soft skill professors will design modules as per the requirement of different schools/programs.
- Smart classes will be conducted by IT in a blended mode- online, offline & live stream
- IT to record these classes
- Practicals can also be done using tripods/ mobiles – IT will guide schools for this
- Training of Smart Classes for faculty will be arranged by IT
- IT to check number of online & offline classes with schools.
- Schools to give data for smart classes to IT
- Deans to contact those students who have not collected their degrees due to outstanding amount with the help of COE office.
- Document Verification meeting to be conducted- VC Sir, COE, Registrar, & CMO
- NAAC Criterion 1 needs to be completed and submitted by 28th Jan 2021. (Prof. Garima to take charge of this)
- NIRF data for SET, SOB & SAA to be shared with NIRF team- by Amit Agarwal, Deans to help him for the same.
- Placements for all the schools to be taken care by CRC
- Deans to start work on Brochures. Program structure should come in brochures.
- COE to collect course titles from schools, approve & upload (on TCS) codes, credits for the same.
- Deans will inform whenever they make changes in above point
- Any changes in Modules/programs should not be for the existing batch.

Registrar



VC Sir

Minutes of Meeting of Deans Meeting

DATE- Thursday, 25 February 2021

TIME – 10.30-11.30 am

VENUE- D-113

Agenda- Admission Brochure

Attended by- **VC Sir, Registrar,** Prof. Jagat Giri, Prof. Garima Prakash, Prof. Sasi Menon, Prof. Sudipto Sarkar, Prof. Latika Duhan Prof. Himanshu S, Dr. Vibhuti Sachdev, Prof. Kanupriya, Prof. Chhavi,

- Soft skill training will be for students, faculty & departments like admission & mkt.
- Soft skill professors will design modules as per the requirement of different schools/programs.
- Smart classes will be conducted by IT in a blended mode- online, offline & live stream
- IT to record these classes
- Practicals can also be done using tripods/ mobiles – IT will guide schools for this
- Training of Smart Classes for faculty will be arranged by IT
- IT to check number of online & offline classes with schools.
- Schools to give data for smart classes to IT
- Deans to contact those students who have not collected their degrees due to outstanding amount with the help of COE office.
- Document Verification meeting to be conducted- VC Sir, COE, Registrar, & CMO
- NAAC Criterion 1 needs to be completed and submitted by 28th Jan 2021. (Prof. Garima to take charge of this)
- NIRF data for SET, SOB & SAA to be shared with NIRF team- by Amit Agarwal, Deans to help him for the same.
- Placements for all the schools to be taken care by CRC
- Deans to start work on Brochures. Program structure should come in brochures.
- COE to collect course titles from schools, approve & upload (on TCS) codes, credits for the same.
- Deans will inform whenever they make changes in above point
- Any changes in Modules/programs should not be for the existing batch.

Registrar

VC Sir



Minutes of Meeting

Deans & Directors Council

(2021-2022)

Minutes of Meeting- All Deans		
Thu, 27 Jan'2022; 2.30-3.00 pm on Google Meet		
Attended by - DR. D.N.S. KUMAR, All Deans, UPASANA SHARMA		
S.NO.	TOPIC	REMARKS
1	Faculty work load to be discussed with HR Dept & IT will upload the TT on ERP accordingly	work load doc is with Manish Gautam
2	Univ. website should be updated at school level - 1 faculty of each school to take responsibility of the same	
3	Creative writing - Deans to identify the faculty for creative writings about their respective school - Max 1 pg	
4	Prof Latika to share NAAC Tracker DOC with all the Deans	DONE
5	Webinars, Seminars, Conferences in Feb & Mar- combination of Schools & External schools 1 - at school level 1 or 2 - at Univ. level	
6	1 Or 2 SPOCS should be identify from each school to take care of 7 parameters of NAAC	
7	COE to share pending fee doc with all the deans, students who have not collected degree due to non payment of fee	DONE
8	School wise Alumni Meet - 1 day in Feb- given charge to Prof. Kanupriya - Placement Data of all the schools can be collected through a Registration Forms for alumni	
9	Prof. Himanshu Sanghani to share doc of happenings at all the schools as per Academic Calendar	DONE
10	Newspaper Article (like SHM has done)	
11	Plan for PhD Guides meeting	



Minutes of Meeting
(Action)

A Meeting was convened on Thursday, 12 May 2022 at 4.30 pm in the VC Office.
The following members have attended the meeting:

S.NO.	NAME	DESIGNATION
1.	Dr. Rakesh Ranjan	Chairman
2.	Dr. Sanjeev Sharma	Registrar, PVC
3.	Mr. Anil Yadav	COE Member Secretary
4.	COL. V.K. MALIK	Dean- SAA
5.	Prof. Amrita Madan	Associate Dean- SAA
6.	Dr. J.S. Mukul	Dean – SOB
7.	Prof. Sudipto Sarkar	Dean – SET
8.	Dr. Jagbir Singh Dahiya	Dean – SOL
9.	Dr. Kanupriya	Associate Dean- SOL
10.	Dr. Rahul Sharma	Dean – SHS
11.	Prof. Preetha Sajin	HOD – SPD
12.	Prof. Sasi Gopal Menon	Dean – SOD
13.	Dr. Garima Parkash	Dean -SHM
14.	Dr. Navin Piplani	DIR – Creative Schools

Hon'ble Vice Chancellor welcomes all Dean/ Invitee and started the meeting.



Agenda No. 1- Proposed by CoE

Classes & Exam duration for Summer 1 –

- Classes – 11 July- 29 July 2022
- Exams- 1 August – 19 August 2022

Classes & Exam duration for Summer 2 –

- Classes – 29 August – 16 September 2022
- Exams- 19 September – 7 October 2022

Action - Approved by VC Sir, Registrar & Deans Council

Agenda No- 2- Proposed by CoE

Attendance criteria for current semester (2nd Sem- Batch 2021)-

Action - Approved by VC Sir, Registrar & Deans Council

- 60% - Individual subject
- 60% - Aggregate

Agenda No- 4 – Raised by Dean SET

Breakup of 5 marks for attendance for current Semester –

Action - Approved by VC Sir, Registrar & Deans Council

- 60%-74.99% - 2 Marks
- Above 75% - 5 Marks
- Below 60% - 0 Marks

Agenda No- 5 – Proposed by COE

Deans to ensure to update the attendance by respective school's subject in charges & provide it to COE when freeze on ERP.

Action - Approved by VC Sir, Registrar & Deans Council

Agenda No- 6 – Proposed by COE

Deans to encourage the students to fill up Examination Form, so that Admit Card Process can be accomplished in time.

Action - Approved by VC Sir, Registrar & Deans Council



As advised by Honorable Vice Chancellor Sir-

- **Deans Council Meeting (along with COE)** will be held on every Thursday - @ 4.00pm
- Every School/Department needs financial support for the smooth running of their respective school/department, a Project Report should be prepared for all such requirements.
- Deans to encourage all the faculty members to get minimum 1 Research Paper (Every Semester) published in a reputed journal.

The meeting was concluded with vote of thanks to the chair.


COE
(Member Secretary)



Minutes of Meeting
(Action)

A Meeting was convened on Thursday, 19th May 2022 at 4.00 pm in the VC Office.

The following members have attended the meeting:

S.NO.	NAME	DESIGNATION	SIGN
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	ATTN
2.	Dr. Sanjeev Sharma	Registrar, PVC	✓
3.	Mr. Anil Yadav	COE- Member Secretary	✓
4.	COL. V.K. MALIK	Dean- SAA – ON LEAVE	✓
5.	Prof. Amrita Madan	Associate Dean- SAA	X
6.	Prof. J.S Mukul	Officiating Dean – SOB	✓
7.	Dr. Sudipto Sarkar	Dean – SET	✓
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	✓
9.	Dr. Kanupriya	Associate Dean- SOL – ON LEAVE	✓
10.	Dr. Rahul Sharma	Director – SHS	X
11.	Prof. Preetha Sajin	HOD – SPD	✓
12.	Prof. Sasi Gopal Menon	Dean – SOD	✓
13.	Dr. Garima Parkash	Dean -VHTBS	✓
14.	Dr. Navin Piplani	Director – Creative Schools	✓

Hon'ble Vice Chancellor welcomes all Dean/ Invitee and started the meeting.

Agenda No. 1- Approval of Minutes of Dean Council, dated May 12, 2022

Action – Minutes of Dean Council, dated May 12, 2022 were discussed & suggested following changes in Agenda No. -2 as follows-

It is finalized that the Even Semester (and 1st Semester of the Ph.D programme) (AY 2021-22) attendance criteria shall stand as below-

- 60% - attendance is mandatory subjects wise.



Any student failing the above criteria, will be detained from the examination in that particular subject, where he/she failed to achieve 60% attendance.

Agenda No. 2- Any other points with the permission of Chair.

- Farewell – Dean VHTBS mentioned about it for the outgoing batch. It was discussed that it should be on University level rather than School level. Registrar to decide.
- Summer Break for Faculty – Was proposed by Dean SET Registrar to discuss with all the Deans & decide the slot for the faculty and intimate.

Agenda No. 3- Approval of brochure for the IATSM 2022 Conference- A sequel of IATSM 2021, jointly proposed by SET & SOB, was discussed & approved.

Agenda No. 4- Any Other Points-

- School to submit the proposal for the financial help for projects/research etc. A committee should be formed to evaluate. Seed Money will be granted by the University to fulfil the requirements.
- High rated Journal list should be prepared by each school & shall get approved in the Dean's Council.
- Calendar for co-curricular/ extra-curricular activities for the whole AY to be prepared by all the Deans.
- Any agenda to be presented/discussed in the meeting should reach Secretary to VC by every Thursday, 3.30pm on mail.
- It was also agreed to call Director NAAC as member to participate in Dean Council meetings.

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)



Minutes of Meeting
(Action)

A Meeting was convened on Monday, 30th May 2022 at 4.00 pm in the VC Office.

The following members have attended the meeting:

S.NO.	NAME	DESIGNATION	SIGN / <i>Attn</i>
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	
2.	Dr. Sanjeev Sharma	Registrar, PVC	✓
3.	Mr. Anil Yadav	COE- Member Secretary	✓
4.	COL. V.K. MALIK	Dean- SAA	✓
5.	Prof. Amrita Madan	Associate Dean- SAA	✓
6.	Prof. J.S. Mukul	Officiating Dean – SOB	✓
7.	Dr. Sudipto Sarkar	Dean – SET	✓
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	✓
9.	Dr. Kanupriya	Associate Dean- SOL	✓
10.	Dr. Rahul Sharma	Director – SHS	✓
11.	Prof. Preetha Sajin	HOD – SPD	✓
12.	Prof. Sasi Gopal Menon	Dean – SOD	✓
13.	Dr. Garima Parkash	Dean -VHTBS	✓
14.	Dr. Navin Piplani	Director – Creative Schools	✓
15.	Dr. Latika Duhan	Director - NAAC	✓

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council, dated May 19, 2022

Action – Minutes of Dean Council, dated May 19, 2022 were discussed & suggested for the below points-

Summer Break for Faculty- will be finalized by Registrar & respective school's Dean considering the following-

- Faculty needed for the Admission Counselling.
- Evaluation of answer sheets & result preparation.



- Faculty should be present on campus for designing the capstone/retention/bridge courses.

Farewell to students- Deans to contact DSW to plan the farewell at University Level (all schools except SPD & SET as they have already done it on school level)

For the requirements of Books, journals, lab etc.- Dr. Latika has to provide a format endorsed through IQAC

Schools to share **Journal lists** to Prof. Isha Saini. A comprehensive list of the same will be provided by Prof. Isha Saini.

Agenda No. 2- Discussion about the finalization of the Courses to be offered in the coming session.

- School wise courses for AY 2022-23 was presented & suggestions made.
- Deans were asked to revise and submit the document for final approval.

Agenda No. 3- Dean SAA -Discussed the cases of students who had selected the same TDL course twice. The following was approved -

- Credits cannot be awarded twice for the same course & therefore students are required to opt for a new TDL course
- It will be considered as a first attempt & one time exception.
- Students will apply for it in Summer -1 or 2 (Odd semester for Summer 1, Even semester for Summer 2) under repeat category. Fees will be charged for this repeat exam as per the repeat category fee structure.
- In rare cases, for students who are unable to take new TDL and attend classes in Summer due to Internship etc the Deans will prepare a list of courses for such students of MOOC/ self-learning/ guided study/SWAYAM platform etc. The exam will be conducted & assessed by the University after the completion of these courses as per the Summer exam schedule of the University.

Agenda No. 4- Any Other Points with the permission of the Chair:

- Revised Courses to be approved in BOG for AY 2022-23
- Online/offline/blended mode of meeting to be approved in BOG
- UGC Degree Nomenclature to be sent by Dr. Latika to all Deans.
- Dean SAA to give Faculty requirement.

The meeting was concluded with vote of thanks to the chair.


1/6/22

COE

(Member Secretary)



Minutes of Meeting
(Action)

A Meeting was convened on Monday, 2nd June 2022 at 4.00 pm in the VC Office.

The following members have attended the meeting:

S.NO.	NAME	DESIGNATION	SIGN
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	ATTN
2.	Dr. Sanjeev Sharma	Registrar, PVC	✓
3.	Mr. Anil Yadav	COE- Member Secretary	✓
4.	COL. V.K. MALIK	Dean- SAA	✓
5.	Prof. Amrita Madan	Associate Dean- SAA	✓
6.	Prof. J.S. Mukul	Officiating Dean – SOB	✓
7.	Dr. Sudipto Sarkar	Dean – SET	✓
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	✓
9.	Dr. Kanupriya	Associate Dean- SOL	✓
10.	Dr. Rahul Sharma	Director – SHS	✓
11.	Prof. Preetha Sajin	HOD – SPD	✓
12.	Prof. Sasi Gopal Menon	Dean – SOD	✓
13.	Dr. Garima Parkash	Dean -VHTBS	✓
14.	Dr. Navin Piplani	Director – Creative Schools	✓
15.	Dr. Latika Duhan	Director - NAAC	✓

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting, dated 30th May 2022
Action- Approved by Deans Council

Agenda No. 2- Centre for Foreign Language at SU – Presentation by Mr. Kulmohan Singh –
Discussion about Foreign Language Centers at SU

Action – The online courses of foreign languages may be introduced at the Sushant University only as optional 'Add-on' courses to students across all streams, for which the requisite fees from students may be charged directly by the language instruction company.



Agenda No. 3- Discussion about Airtel Jeans Event Software License.

Action- IT Head to explore other options like WebEx, Streamyard etc. which are more economic & useful for the University. Take a review about the membership of Airtel Jeans Event Software License.

Agenda No. 4- Approval of the Courses to be offered in the coming session AY 2022-23

Action- Courses of all the schools were reviewed & approved with the following suggestions-

- Program Handbook/ordinance to be prepared by the school,
- Eligibility criteria needs to be mentioned in handbook/ordinance. SOL, SAA & Pharmacy schools to follow the guideline of their respective statutory bodies.

Agenda No. 5- NAAC –below points discussed by Director NAAC

- All the active students' data of all the schools to be uploaded on the ERP by the respective school's coordinator asap
- For BOS invite, Deans to use the official email ID
- MOM of BOS to be prepared & shared with Director NAAC

Instructions by Hon'ble Vice Chancellor Sir

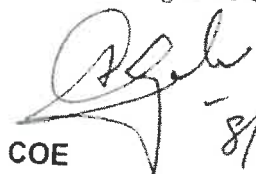
- Once in 15 days, a NAAC meeting to be scheduled by Director NAAC
- 7 coordinators to be appointed for 7 criteria of NAAC. They will work with the Director NAAC in the NAAC office.
- Every school will have 1 coordinator for NAAC work, the soft/hard copy of NAAC work provided by the school coordinator, will be approved/signed by the respective school Dean
- NAAC Criteria evaluation will be done by 3rd party.

Action- Approved by the Dean Council

Any Other Points with the permission of the Chair:

- Dean IQAC to conduct regular meeting of IQAC.
- Faculty to be identified from each school for Admission, branding & counselling purpose.
- Action- A list of the same has been made & shared with all the concerned people
- For all the communication Associate Dean should be marked on mail/what's app group
- Admit Cards- 1845 admit card applications have been approved & issued Admit Cards by COE office. The portal would be reopened for the students who were unable to apply from 2 June to 3 June.
 - Manual Admit Cards will be issued to the left over students who will apply after the deadline/ due to some other valid reason.

The meeting was concluded with vote of thanks to the chair.


COE

(Member Secretary)



Minutes of Meeting
(Action)

A Meeting was convened on Thursday, 9th June 2022 at 4.00 pm in the VC Office.

The following members have attended the meeting:

S.NO.	NAME	DESIGNATION	SIGN / ATT
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	✓
2.	Dr. Sanjeev Sharma	Registrar, PVC	✓
3.	Mr. Anil Yadav	COE- Member Secretary	✓
4.	COL. V.K. MALIK	Dean- SAA	✓
5.	Prof. Amrita Madan	Associate Dean- SAA	✓
6.	Prof. J.S. Mukul	Officiating Dean – SOB	✓
7.	Dr. Sudipto Sarkar	Dean – SET	✓
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	✓
9.	Dr. Kanupriya	Associate Dean- SOL	✓
10.	Dr. Rahul Sharma	Director – SHS	✓
11.	Prof. Preetha Sajin	Director – SPD	✓
12.	Prof. Sasi Gopal Menon	Dean – SOD	✓
13.	Dr. Garima Parkash	Dean -VHTBS	✓
14.	Dr. Navin Piplani	Director – Creative Schools	✓
15.	Dr. Latika Duhan	Director - NAAC	✓

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting, dated 2nd June 2022

Action- Approved by Deans Council.

Agenda No. 2- Capstone Courses

Discussion about Capstone/ Bridge /Retention program/Courses.

Action – The courses will be designed by respective schools for the newly admitted /prospective students. Let the respective Deans decide if some of the courses should be paid or complementary for the students who have not taken admission with the understanding that if they decide to take admission at SU, paid amount shall be adjusted with fee.

Agenda No. 3- Academic Calendar



Action- Discussed & approved. **Academic Calendar** is annexed in Annexure -1

Agenda No. 4- Coordinators involvement in admission

Action- Update about Data Calling Committee, Coordinators involvement in admissions was appreciated by all

Agenda No. 5- Proposed **Dr. Kanika Sachdev's** name as SPOC for MBA program with Ginnarsoft Education Services Pvt. Ltd.

Action- Approved by the Dean Council

Agenda No. 6- Reviving all International Tie-ups.

Action- All International tie-ups to be reviewed by the respective Deans.

Agenda No. 7- Revival of ICRI programs with SU

Action- ICRI MoU with SU announced by the Registrar

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)



Annexure-1

SUSHANT UNIVERSITY (ERSTWHILE ANSAL UNIVERSITY) SECTOR- 55, GURUGRAM ACADEMIC CALENDAR 2022-23

ODD SEMESTER	
Orientation	
Start of ODD Semester	11-08-2022 to 12-08-2022
All 3rd, 5th, 7th and 9th Semester Batches	01-08-2022
All 1st Semester Batches	16-08-2022
Mid Semester Evaluation (MSE)	
All 3rd, 5th, 7th and 9th Semester Batches (Faculty to submit all marks to the Dean by-)	by 5 Oct
All 1st Semester Batches (Faculty to submit all marks to the Dean by-)	by 25 Oct
Fresher's Day	14-10-2022
Diwali Break	22-10-2022 to 25-10-2022
Convocation	Between 28-11-2022 to 03-12-2022
Last Teaching Day of the Semester	02-12-2022
End Semester Examination (ESE)	05-12-2022 to 23-12-2022
Winter Break (For Students Only)	24-12-2022 to 8-01-2023
EVEN SEMESTER	
Start of EVEN Semester	09-01-2023
Sports Meet and Annual Function	15-02-2023 to 17-02-2023
Mid Semester Evaluation (MSE)	06-03-2023 to 10-03-2022
Last Teaching Day of the Semester	05-05-2023
End Semester Examination (ESE)	08-05-2023 to 26-05-2023
Summer Break (For Students Only)	27-05-2023 onwards

Please note: For 2022 admitted students, classes may be held on Saturdays as well in the first Semester



**Minutes of Meeting
(Action)**

A Meeting was convened on Thursday, 16th June 2022 at 3.30 pm in the VC Office.

The following members have attended the meeting:

S.NO.	NAME	DESIGNATION	SIGN
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	✓
2.	Dr. Sanjeev Sharma	Registrar, PVC	✓
3.	Mr. Anil Yadav	COE- Member Secretary	✓
4.	COL. V.K. MALIK	Dean- SAA	✓
5.	Prof. Amrita Madan	Associate Dean- SAA	✓
6.	Prof. J.S. Mukul	Officiating Dean – SOB	✓
7.	Dr. Sudipto Sarkar	Dean – SET	✓
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	✓
9.	Dr. Kanupriya	Associate Dean- SOL	✓
10.	Dr. Rahul Sharma	Director – SHS	✓
11.	Prof. Preetha Sajin	Director – SPD	✓
12.	Prof. Sasi Gopal Menon	Dean – SOD	✓
13.	Dr. Garima Parkash	Dean -VHTBS	✓
14.	Dr. Navin Piplani	Director – Creative Schools	✓
15.	Dr. Latika Duhan	Director - NAAC	✓

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Dean Council Meeting, dated 9th June 2022

Action- Approved without changes by Deans Council.

Agenda No. 2- Finalization of Journals – Dr. Isha Saini

Action – Discussion about quality journals for all the schools.

- Dr. Isha Saini presented the list of all the verified journals, same she will share with all the Deans by mail. The R&D Centre will be adding more quality journals to this list time to time.
- Dean's to encourage the PG students to publish papers.
- UG students need to be trained for writing papers.



- Each faculty member to get at least two journals published in a year.

Agenda No. 3- Migration Certificate for confirmation of admission- Digital Migration

Action- Discussed & approved:

- Original Migration Certificate to be submitted by all the students of 2021 batch onwards.
- If a student is unable to submit the MC, undertaking to submit Migration Certificate to be taken at the time of admission.
- SU will allow any student for examination who has failed to provide MC in time only against an affidavit declaring submission of MC in a due course of time, not exceeding one month from the date of affidavit. The format of the undertaking will be provided by the University.

Agenda No. 4- Pending approval of any courses

Action- All approvals are in place, as stated by the Registrar

Agenda No. 5- Exam Status

Action- Following status shared by CoE:

- Students applied for Examination- 1985
- Approved – 1950
- Students could not apply due to non submission of Fee- 27
- Manual approval – 36

Agenda No. 6- Competition exam Center

Action- 2 Competitive exams – JEE & Clat to be conducted by SU

- Data will be collected through these exams for the branding and admission.

Agenda No. 7- Open House & Capstone/Bridge Courses:

Action-

- SU Open Day will held from Sat, 18th June'22 onwards.
- Centralized Presentation on Open Day by Adm. & Mkt.
- Deans to identify & appoint their faculty for counselling the prospective students on open day.
- Deans to submit their Capstone Courses plan to VC Sir in next Deans Council meeting.

Agenda No. 8 - NEP Action Taken Report

Action- Registrar to check the earlier instruction email regarding NEP Action Taken Report.

Agenda No. 9 - NAAC

Action- will be discussed in next Deans Council Meeting as Director NAAC is not available.

Agenda No. 10 - Preparation of Snag List of Maintenance of Each School- Dr. Garima

Action- Soft Copy of SNAG List to be sent by all the schools to VC Sir before Thursday, 23rd June 22

Any other point with the permission of the Chair

- Fee payment notice to be sent to the students. Last date for the Fee submission- 18th July 22.
- School ordinance to be discussed in next Deans Council meeting. One template should be framed for all the schools.
- Student /Alumni referral scheme discussed & annexed in Annexure 1.

The meeting was concluded with vote of thanks to the chair.

COE

22/6/22

(Member Secretary)



**Minutes of Meeting
(Action)**

A Meeting was convened on Thursday, 23rd June 2022 at 3.30 pm in the VC Office.

The following members have attended the meeting:

S.NO	NAME	DESIGNATION	SIGN
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	<i>[Signature]</i>
2.	Dr. Sanjeev Sharma	Registrar, PVC	✓
3.	Mr. Anil Yadav	COE- Member Secretary	✓
4.	COL. V.K. MALIK	Dean- SAA	✓
5.	Prof. Amrita Madan	Associate Dean- SAA	✓
6.	Prof. J.S. Mukul	Officiating Dean – SOB	✓
7.	Dr. Sudipto Sarkar	Dean – SET	✓
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	✓
9.	Dr. Kanupriya	Associate Dean- SOL	✓
10.	Dr. Rahul Sharma	Director – SHS	✓
11.	Prof. Preetha Sajin	Director – SPD	✓
12.	Prof. Sasi Gopal Menon	Dean – SOD	✓
13.	Dr. Garima Parkash	Dean -VHTBS	✓
14.	Dr. Navin Piplani	Director – Creative Schools	✓
15.	Dr. Latika Duhan	Director - NAAC	✓

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Dean Council Meeting, dated 16th June 2022

Action- Approved by Deans Council with the following suggestions:

- **Agenda No. 6 - JEE Exam-** Parent won't be allowed in the Campus during the examination
- **Fee Payment Circular-** Finance & Accounts Office to notify for the Fee Payment for Odd Semester at the earliest.

Agenda No. 2- Finalization of Model Ordinance.



Action – Discussion about the Model Ordinance. A three member committee is formed by Honorable Vice Chancellor Sir to prepare Model Ordinance:

1. COE- Mr. Anil Yadav
2. Dr. Kanupriya
3. Prof. Preetha

Agenda No. 3- Snag List

Action- Discussed & all the schools have provided their Snag List. Snag List will be handed over to Maintenance / Facility Department for the needful.

Agenda No. 4- Capstone Courses

Action- Deans shared their plan which were agreed without change. **Compiled Report is attached.**

Agenda No. 5- Academic Calendar to be issued

Action- CoE to share AC 2022-23 to the Registrar. AC will be circulated to all by the Registrar office

Agenda No. 6- NAAC

Action-

- Director NAAC has advised all the Deans to plan FDP of about 30 hrs. (5 Days)
- Any event's details i.e. creative, photos etc. should be posted on the website.
- 7 NAAC criteria Heads should be identified on SU level.
- 1 NAAC coordinator should be identified on school level.
- Every criteria should be signed & duly stamped by Dean/HOD before submitting to NAAC Director.

Any other point with the permission of the Chair

- The Registrar advised all the Deans to expedite the admission process.
- Schools to initiate activities for the prospective students.
- Student Referral Scheme was discussed & approved with SOPs.
- Deans to articulate a message for the Student Referral Scheme and circulate it to their respective current students.

The meeting was concluded with vote of thanks to the chair.

COE

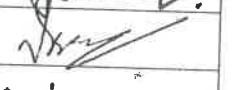

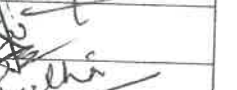


(Member Secretary)



Minutes of Meeting
(Action)

A Meeting was convened on Thursday, 30th June 2022 at 3.30 pm in the VC Office.

The following members have attended the meeting:

S.NO.	NAME	DESIGNATION	SIGN
1.	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	
2.	Dr. Sanjeev Sharma	Registrar, PVC	
3.	Mr. Anil Yadav	COE- Member Secretary	
4.	COL. V.K. MALIK	Dean- SAA	
5.	Prof. Amrita Madan	Associate Dean- SAA	
6.	Prof. J.S. Mukul	Officiating Dean – SOB	
7.	Dr. Sudipto Sarkar	Dean – SET	
8.	Dr. Jagbir Singh Dahiya	Dean – SOL	
9.	Dr. Kanupriya	Associate Dean- SOL	
10.	Dr. Rahul Sharma	Director – SHS	
11.	Prof. Preetha Sajin	Director – SPD	
12.	Prof. Sasi Gopal Menon	Dean – SOD	
13.	Dr. Garima Parkash	Dean –VHTBS	
14.	Dr. Navin Piplani	Director – Creative Schools	
15.	Dr. Latika Duhan	Director – NAAC	

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Dean Council Meeting, dated 23rd June 2022

Action-Approved by the Deans Council without changes.

Agenda No. 2- Swayam Courses

Action – Discussion about the Swayam Courses.

- In the Odd Semester, students will be encouraged to take Swayam Courses.
- If any student wants the certificate also then the examination fee (Rs 1000/-) would be paid by the University. For other students SU will conduct exam after they have attended the online classes.
- School wise Swayam coordinator/SPOC to be identified.



- Deans to decide the Swayam Courses for their respective schools.
- While selecting courses online, 75% -80% content should be similar.
- Maximum number of Swayam Courses should be limited to 40% of total semester credits.
- Attendance is not mandatory for these courses as they are online.

Agenda No. 3- Student issue with online Exam held in January 2022.

Action- Discussed & Not Considered/approved by the Deans Council.

Agenda No. 4- PhD issues

Action- Discussed the issue raised by a PhD student.

- Papers can be published in journals which are part of UGC care list.
- Dr. Monika Khurana to advise the student and their supervisor to send a withdrawal email (context-issue raised by the student) reporting the clone paper, printout of the same to be filed for record.

Any other point with the permission of the Chair:

- Thanking JEE Exam Team- CoE, IT Head, Facility Manager, their respective teams & Dr. Sudipto Sarkar were thanked for their contribution.
- Approximately data of 2000 prospective students were collected through JEE exam.
- Prof. Preetha has suggested for ads to circulate in Kerala for prospective students for SPD.
- SU should achieve 75% (900 students approx.) of admission target by 15 August 2022.
- Motivational Speaker to be invited for the Orientation Session.
- Co-guides for PhD aspirants may be invited from outside.
- A comprehensive revision of the University Ordinance should be done. Any details not covered by the University Ordinance may be covered in the handbook/booklet prepared by the School.

HBSO- courses discussed & following instructions to be followed by Dr. Astha Mehta-

- o Green Note to release pending payment to HBSO
- o Allot 14 pending seats to various schools on first come first serve basis.
- o Purchase more seats around 50

The meeting was concluded with vote of thanks to the chair.


6/7/22

COE

(Member Secretary)



Minutes of Meeting

Deans & Directors Council

(2022-2023)

①

DEANS COUNCIL MEETING ATTENDANCE FOR THE MONTH OF JULY'22						
S.NO	NAME	DESIGNATION	7 JUL'22	14 JUL'22	21 JUL'22	28 JUL'22
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	✓	✓	✓	✓
2	Dr. Sanjeev Sharma	Registrar, PVC	✓	✓	✓	✓
3	Mr. Anil Yadav	COE- Member Secretary	✓	✓	✓	Not
4	COL. V.K. MALIK	Dean- SAA	✓	✓	✓	✓
5	Prof. Amrita Madan	Associate Dean- SAA	✓	✓	✓	✓
6	Prof. J.S. Mukul	Officiating Dean - SOB	✓	✓	✓	✓
7	Dr. Sudipto Sarkar	Dean - SET	✓	✓	✓	✓
8	Dr. Jagbir Singh Dahiya	Dean - SOL	✓	✓	✓	✓
9	Dr. Kanupriya	Associate Dean- SOL	✓	✓	✓	✓
10	Dr. Rahul Sharma	Director - SHS	✓	✓	✓	✓
11	Prof. Preetha Sajin	Director - SPD	✓	✓	✓	✓
12	Prof. Sasi Gopal Menon	Dean - SOD	✓	✓	✓	✓
13	Dr. Garima Parkash	Dean -VHTBS	✓	✓	✓	✓
14	Dr. Navin Piplani	Director - Creative Schools	✓	✓	✓	✓
15	Dr. Latika Duhan	Director - NAAC	✓	✓	✓	✓



✓
ATTN sheet of 30 June 2022 is attached with its MOM

Meeting Minutes
for Camping, 1900

(3)

**DEANS COUNCIL MEETING
ATTENDANCE FOR THE MONTH OF AUGUST'22**

S.NO	NAME	DESIGNATION	1 Sept'22	8 Sept'22	15 Sept'22	22 Sept'22	29 Sept'22
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor					
2	Dr. Sanjeev Sharma	Registrar, PVC					
3	Mr. Anil Yadav	COE- Member Secretary					
4	COL. V.K. MALIK	Dean- SAA					
5	Prof. Amrita Madan	Associate Dean- SAA					
6	Prof. J.S. Mukul	Officiating Dean - SOB					
7	Dr. Sudipto Sarkar	Dean - SET					
8	Dr. Jagbir Singh Dahiya	Dean - SOL					
9	Dr. Kanupriya	Associate Dean- SOL					
10	Dr. Rahul Sharma	Director - SHS					
11	Prof. Preetha Sajin	Director - SPD					
12	Prof. Sasthi Gopal Mahapatra	Dean - SOB					
13	Dr. Saurav Chhabra	Officiating Dean - SHM					
14	Dr. Navin Piplani	Director - Creative Schools					
15	Dr. Latika Duhan	Director - NAAC					



DEANS COUNCIL MEETING

ATTENDANCE FOR THE MONTH OF OCTOBER'22

S.NO	NAME	DESIGNATION	6 Oct'22	13 Oct'22	20 Oct'22	27 Oct'22
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor		✓ 14 Oct		✓
2	Dr. Sanjeev Sharma	Registrar, PVC				
3	Mr. Anil Yadav	COE- Member Secretary				
4	COL. V.K. MALIK	Dean- SAA				
5	Prof. Amrita Madan	Associate Dean- SAA				
6	Prof. J.S. Mukul	Officiating Dean - SOB				
7	Dr. Sudipto Sarkar	Dean - SET				
8	Dr. Jagbir Singh Dahiya	Dean - SOL				
9	Dr. Kanupriya	Associate Dean- SOL				
10	Dr. Rahul Sharma	Director - SHS				
11	Prof. Preetha Sajin	Director - SPD				
12	Prof. Sasi Gopal Menon	Dean - SOD				
13	Dr. Saurav Chhabra	Officiating Dean - SHM				
14	Dr. Navin Piplani	Director - Creative Schools				
15	Dr. Latika Duhan	Director - NAAC				
16.	Dr. Jyoti Singh	Principal - Pharmacy				
17.	Mr. Gaurav Saini	Dir- CRC				
18	Dr. Keshalpreet Kaur	Associate Dean				



DEANS & DIRECTOR COUNCIL MEETING

ATTENDANCE FOR THE MONTH OF NOVEMBER'22

S.NO	NAME	DESIGNATION	5 th Nov.	10 th Nov'22	17 th Nov'22	24 th Nov'22
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	✓	✓	✓	✓
2	Dr. Sanjeev Sharma	Registrar, PVC	✓	✓	✓	✓
3	Mr. Anil Yadav	COE- Member Secretary	✓	✓	✓	✓
4	COL. V.K. MALIK	Dean- SAA	✓	✓	✓	✓
5	Prof. Amrita Madan	Associate Dean- SAA	✓	✓	✓	✓
6	Prof. J.S. Mukul	Officiating Dean - SOB	✓	✓	✓	✓
7	Dr. Sudipto Sarkar	Dean - SET	✓	✓	✓	✓
8	Dr. Jagbir Singh Dahiya	Dean - SOL	✓	✓	✓	✓
9	Dr. Kanupriya	Associate Dean- SOL	✓	✓	✓	✓
10	Dr. Rahul Sharma	Director - SHS	✓	✓	✓	✓
11	Prof. Preetha Sajin	Director - SPD	✓	✓	✓	✓
12	Prof. Sasi Gopal Menon	Dean- SOD	✓	✓	✓	✓
13	Dr. Saurav Chhabra	Officiating Dean - SHM	✓	✓	✓	✓
14	Dr. Navin Piplani	Director - Creative Schools	✓	✓	✓	✓
15	Dr. Latika Duhan	Director - NAAC	✓	✓	✓	✓
16	Dr. Kamshal Preet	Associate Dean- SOD	✓	✓	✓	✓
17	Dr. Jyoti Sinha	Principial - Pharmacy	✓	✓	✓	✓
18	Mr. Gaurav Saini	Director- CRC	✓	✓	✓	✓
19.	Prof. Vijay Dubey	Associate Dean - SOB	✓	✓	✓	✓
	Dr. Rakesh Ranjan	Associate Dean- SOB	✓	✓	✓	✓



**DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE FOR THE MONTH OF DECEMBER '22**

S.NO	NAME	DESIGNATION	1st Dec'22	8th Dec'22	15th Dec'22	22nd Dec'22
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor				
2	Dr. Sanjeev Sharma	Registrar, PVC				
3	Mr. Anil Yadav	COE- Member Secretary				
4	COL. V.K. MALIK	Dean- SAA				
5	Prof. Amrita Madan	Associate Dean- SAA				
6	Prof. J.S. Mukul	Officiating Dean - SOB				
7	Prof. Vijay Anand Dubey	Associate Dean- SOB				
8	Dr. Sudipto Sarkar	Dean - SET				
9	Dr. Jagbir Singh Dahiya	Dean - SOL				
10	Dr. Kanupriya	Associate Dean- SOL				
11	Dr. Rahul Sharma	Director - SHS				
12	Dr. Koshalpreet Kaur	Associat Dean - SOD				
13	Dr. Saurav Chhabra	Officiating Dean - SHM				
14	Dr. Navin Piplani	Director - Creative Schools				
15	Dr. Latika Duhan	Director - NAAC				
16	Dr. Jyoti Sinha	Principaal - Pharmacy				
17	Mr. Gaurav Saini	Director- CRC				
18	Prof. Preetha Sajin	Director - SPD				
19	Dr. R.K. Yadav	Director- Outreach				



(7)

DEANS & DIRECTOR COUNCIL MEETING ATTENDANCE FOR THE MONTH OF DECEMBER'22					
S.NO	NAME	DESIGNATION	12th Jan'23	19th Jan'23	Jan'23
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor			
2	Dr. Sanjeev Sharma	Registrar, PVC			
3	Mr. Anil Yadav	COE- Member Secretary			
4	COL. V.K. MALIK	Dean- SAA			
5	Prof. Amrita Madan	Associate Dean- SAA			
6	Prof. J.S. Mukul	Officiating Dean – SOB			
7	Prof. Vijay Anand Dubey	Associate Dean- SOB			
8	Dr. Sudipto Sarkar	Dean – SET			
9	Dr. Jagbir Singh Dahiya	Dean – SOL			
10	Dr. Kanupriya	Associate Dean- SOL			
11	Dr. Rahul Sharma	Director – SHS			
12	Dr. Koshalpreet Kaur	Associate Dean – SOD			
13	Dr. Saurav Chhabra	Officiating Dean – SHM			
14	Dr. Navin Piplani	Director – Creative Schools			
15	Dr. Latika Duhan	Director - NAAC			
16	Dr. Jyoti Sinha	Principal - Pharmacy			
17	Mr. Gaurav Saini	Director- CRC			
18	Dr. R.K. Yadav	Director – School Outreach			



DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE SHEET - 2023

S.NO	NAME	DESIGNATION	2 Feb'2023	9 Feb'2023	23 Feb'2023	9 Mar'23
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	Present	Present	Present	Present
2	Dr. Sanjeev Sharma	Registrar, PVC	Present	Present	Present	Present
3	Mr. Anil Yadav	COE- Member Secretary	Present	Present	Present	Present
4	COL. V.K. MALIK	Dean- SAA	Present	Present	Present	Present
5	Prof. Amrita Madan	Associate Dean- SAA	Present	Present	Present	Present
6	Prof. J.S. Mukul	Officiating Dean - SOB	Present	Present	Present	Present
7	Prof. Vijay Anand Dubey	Associate Dean- SOB	Present	Present	Present	Present
8	Dr. Sudipto Sarkar	Dean - SET	Present	Present	Present	Present
9	Dr. Jagbir Singh Dahiya	Dean - SOL	Present	Present	Present	Present
10	Dr. Kanupriya	Associate Dean- SOL	Present	Present	Present	Present
11	Dr. Rahul Sharma	Director - SHS	Present	Present	Present	Present
12	Dr. Koshalpreet Kaur	Associate Dean - SOD	Present	Present	Present	Present
13	Dr. Saurav Chhabra	Officiating Dean - SHM	Present	Present	Present	Present
14	Dr. Navin Piplani	Director - Creative Schools	Present	Present	Present	Present
15	Dr. Latika Duhan	Director - NAAC	Present	Present	Present	Present
16	Dr. Jyoti Sinha	Principial - Pharmacy	Present	Present	Present	Present
17	Mr. Gaurav Saini	Director- CRC	Present	Present	Present	Present
18	Dr. R.K. Yadav	Director - School Outreach	Present	Present	Present	Present



DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE SHEET - 2023

S.NO	NAME	DESIGNATION	16.3.23	Mon 27.3.23	6.4.23	24.4.23
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor				
2	Dr. Sanjeev Sharma	Registrar, PVC				
3	Mr. Anil Yadav	COE- Member Secretary				
4	COL. V.K. MALIK	Dean- SAA				
5	Prof. J.S. Mukul	Director- International Relations				
6	Prof. Vijay Anand Dubey	Associate Dean- SOB				
7	Dr. Sudipto Sarkar	Dean - SET				
8	Dr. Jagbir Singh Dahiya	Dean - SOL				
9	Dr. Kanupriya	Associate Dean- SOL				
10	Dr. Rahul Sharma	Director - SHS				
11	Dr. Koshalpreet Kaur	Associat Dean - SOD				
12	Dr. Saurav Chhabra	Officiating Dean - SHM				
13	Dr. Navin Piplani	Director - Creative Schools				
14	Dr. Latika Duhan	Director - NAAC				
15	Dr. Jyoti Sinha	Principial - Pharmacy				
16	Mr. Gaurav Saini	Director- CRC				
17	Dr. R.K. Yadav	Director - School Outreach				



• 27.3.23 → Only Deans were called for the Meeting

2023.10.10



dt-14.7.22



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 7th July 2022 at 3.30 pm in the VC Office.
(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Dean Council Meeting, dated 30th June 2022

Action- Approved by the Deans Council with the following changes:

- Swayam Courses- Internal Exams will be conducted by SU. Final exam may also be conducted.
- Students will pay for the exam directly on Swayam Portal, where applicable.

Agenda No. 2- HBSO Courses

Action – Discussion about the HBSO Courses.

- All remaining 14 Seats are to be offered paid as per university norms.
- Dr. Astha Mehta to send an email to Faculty & alumni to enrol against 14 seats.
- Dr. Astha Mehta to ensure that all 14 seats are taken by Faculty/ Alumni.

Agenda No. 3- Online exam and excuse for TDL classes in Summer-1
Afnes Konneh (B. Optm)

Action- Discussed & approved by the Deans Council since the student is in Africa and only one/two courses left for the award of degree.

Agenda No. 4- UGC grievance- Chirag Verma (BBA Aviation- ICRI)

Action- Discussed the issue; COE to send a reply email to UGC.

Agenda No. 5- Publication of Final year results- Attn. COE

Action – It was discussed whether the final year results be declared first or all results of a School should be declared together. There are 44 final semester results. If these were to be declared first, it would lead to all other results being pushed by at least two weeks. This may lead to delay in start of Summer 2 application process. So it was decided to declare all the results of a school together. CoE communicated that the exam office will try to declare all the results at the earliest possible.

Any other point with the permission of the Chair:

- Seed Money Form (Template/Format) to be provide to all the Deans by Dr. Latika/Col. Malik
- Imprest Money of Rs. 5000/- to each Dean is approved.
- A copy of ICRI- MoU to be shared with Dean SHS & Dean SOB.
- Apply for ICCI Award; Category- Best Pvt. University of the Year Award 2022
- CRC Head to provide the information & Dr. Latika to fill the ICCI nomination form. For this Rs. 20,000/- to be paid. This amount will be refunded if not awarded.

The meeting was concluded with vote of thanks to the chair.

COE
(Member Secretary)

13/7/22





Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 14th July 2022 at 4.00 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting, dated 7th July 2022

Action- Approved by the Deans Council without changes.

Agenda No. 2- Admission Status

Action Action – Current Admission status as on date discussed.

Agenda No. 3- Preparations of Classes

Action- Course Load, Time Table and other preparations should be ready for discussion with Hon. VC Sir. Presentation will be held individually with prior information.

Agenda No. 4- Hostel Status

Action- Discussed with the following changes in current Hostel infrastructure:

- 2 types of rooms in the Hostel
- One is Delux (Fee-Rs. 1.50L) another one is Premium (Rs. 1.80L)
- All the rooms will have triple occupancy. However for students from Nepal, bunk bed with four occupancies are being proposed.
- 2 premium rooms per floor.
- Ms. Jagjit Kaur will prepare a Hostel creative with all the above information & provide to all the Deans for circulation to students.
- Deans will circulate this creative with all the current students through what's app groups conveying the message to book rooms on first come first serve.

Agenda No. 5- HBSO

Action – Discussed & agreed to circulate information about HBSO courses to all the PG & Final Year students.

Agenda No. 6- Foreign Collaborations

Action – Discussed with the following points:

- Deans to revive their Foreign Collaborations
- New collaborations to be initiated by the schools.
- Dr. J.S. Mukul to contact SAARC office for the SU School's collaborations.



Agenda No. 7- Status of Results Declaration

Action- Till date the all results of the following Schools have been declared – SET, SPD & VHTBS along with Semester 10 result of B.Arch

Agenda No. 8- Fees Payment

Action – it was discussed that fee collection process should be expedited on school level.
- Schools to send fee reminder to the all the students who have not paid the fees yet.

Any other point with the permission of the Chair:

- Mitakshi Kataria – The student does not meet the criteria for admission to M.Des in the year 2021-22 as she is yet to complete her graduation and therefore her admission stands cancelled for academic year 2021-22. However, in order to facilitate the student it is decided that the fees paid for first year would be adjusted in for the academic year 2022-23 (if the student becomes eligible by then). In addition, her case would be put up in the BOS and Academic Council for her to go through her M.Des programme in accelerated mode so that she can then finish her programme in 18 months instead of two years.
- On demand document may be allowed against payment.
- SU Faculty & Staff will get Form 16 by next week from Accounts Department.
- CUET Exam series will start from 15 July 22 onwards.
- It was suggested to all the Deans by Registrar that Industry interaction should be planned for the newly admitted students.
- Retention plan for the newly admitted students should be focused.

The meeting was concluded with vote of thanks to the chair.


COE.
(Member Secretary)

20/7/22



28.7.22



Sushant University
Sushant University: Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 21st July 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting, dated 14th July 2022

Action- Approved by the Deans Council with the following:

- Preparation of classes points presentation to be prepared & will be discussed with VC Sir with prior information.

Agenda No. 2- Fee received from schools.

Action – 48% fee received. Schools to send reminder to students to pay Fees at the earliest.

Agenda No. 3- Admission involvement of Schools.

Action- Schools to be in regular touch with Admission Department to work on respective school's leads & convert them into admissions.

Agenda No. 4- CoA Inspection

Action- All things are in place. Inspection date not confirmed yet. Creative Cluster schools to work together for the inspection.

Agenda No. 5- Hostel Intimation

Action – Schools to intimate their respective school's students about the Hostel Information on their level:

- Ground Floor for Nepal Students.
- 1st & 2nd Floor- for existing students
- 4th Floor- Deluxe Rooms.

Agenda No. 6- Results Declaration

Action- 100% results of SU have been declared. PhD result will be declared on 22 July'22

- Further informed that JEE Exam – 24th – 28th July'22 will be conducted in the Campus.

Any other point with the permission of the Chair:

- Visiting Faculty payments
- Schools to contact Dir. Adm & Mkt for Advertisements of their respective school.

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)

 27/7/22



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Wednesday, 10th August 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting, dated 21st July 2022
Action- Approved by the Deans Council.

Agenda No. 2- Orientation Discussion

Action – Dr Kanu Priya shared the details about the preparation of Orientation.

- The sheet of Orientation program is attached herewith.

The meeting was concluded with vote of thanks to the chair.



COE

(Member Secretary)

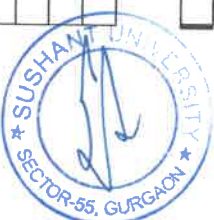


ORIENTATION PROGRAM 16-18 AUGUST 2022



DAY 1: 16 AUGUST 2022	DAY 2: 17 AUGUST 2022	DAY 3: 18 AUGUST 2022
10:30 AM - 12:30 PM (SAA + SOD + SPD + SOB) 02:00 PM - 04:30 PM (SOL + SHS + VHTBS + SET) Assembly & Movie- Sushant University Address by the Hon'ble Vice Chancellor Address by the Pro VC & the Registrar Address by the Controller of Examinations Address by Director, Students Welfare Nominations for Sports Activity 10:30 AM - 12:30 PM (SOL + SHS + VHTBS + SET) 02:00 PM - 04:00 PM (SAA + SOD + SPD + SOB)	10:00 AM - 04:30 PM Industry/ Village Visit under Ummat Bharat Abhiyan	10:00 AM - 04:30 PM Sports Carnival 4:30 PM Award Ceremony for Sports Activities ALL SCHOOLS
Campus Tour + Soft Skills Training Workshop by Soft Skills Centre		
	ALL SCHOOLS	

Requirements	Number (Pax)	Responsibility
Refreshments for Day 1		
Bus arrangements for Day 2	450	VHTBS
Sports Equipments, medals, trophies & Certificates for Day 3 and conduct of Sports Carnival	6 Buses (45 seater) details to be shared by sports committee	Mr. Dheeraj Mr. Amit Singh
T-shirts	200	Mr. Dheeraj
Refreshments for Day 2		students to be informed to carry as per their requirements
Refreshments for Day 3 on individual payment basis	400	to be arranged by Canteen Vendor, Mr. Dheeraj to coordinate
Flex and hoardings for orientation	2	Ms. Jagjeet to coordinate
Registration Counter and setting up of D-421, A-015	full capacity	Mr. Dheeraj



Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 18 Aug ²⁰²² at 2.00 pm in the VC Office.
(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- New Students

Action – Motivational speakers Session on 22nd Aug'22 for the new students.

- Every new student to subscribe all the SU social media platforms i.e. YouTube channel, Instagram, FB, LinkedIn etc. This is to be done during school level orientation.
- Deans to ensure that all the students & faculty to subscribe SU LinkedIn account.
- During documents verification, Semester fee receipt is mandatory. Plan for Lecture Series.

Agenda No. 2- Industry Visit

Action- Schools to take students for the Industry Visit. Also schools should ensure one industry expert every month.

Agenda No. 3- NAAC

Action- Few points to be focused by SU for NAAC evaluation:

- Mentors-Mentees meetings & records keeping.
- Mechanism to be developed for Slow Learner/Fast Learners, records to be maintain. by the schools for the same.
- Encourage & organise session for all the students for National level Tests/ Scholarship Test like CLAT, NEET etc. The record of these exams should be maintained for the NAAC purpose.

Agenda No. 4- Pending Fee

Action – Pending fee list (Sr. Batches) will be shared by the Accounts Dept to all the Deans

- School level Document verification committee to verify documents of newly admitted students.
- Schools to check that new students have paid at least 1st Sem's fee to avoid any cancellation.
- Dean SET to check CSE student's fee status.
- **Reconciliation List** of students to be shared with VC Sir by all the schools.

Agenda No. 5- CUET EXAMS

Action- CoE intimated that the exams will held from 21-26 August 2022

Agenda No. 6- Fresher's Party & Cultural Fest

Action- Fresher's Party to be held in September 2022 on University level. Cultural Fest will be held in October 2022

Agenda No. 7- Student Council

Action- to be formed by all the school. Student's feedback to be taken through CRs & Council members. The feedback should be minuted. Schools to make a report on the basis of the feedback. VC Sir would be meeting with the Students Council on regular basis.



Agenda No. 8- Classes

Action- The classes should be held regularly. The school should look into the same. The Dean should keep track of classes.

Agenda No. 9- Value Addition Courses


Action- Every school should offer one Value Addition courses per semester and maintain their records as per NAAC.

Agenda No. 10- Maternity Leave

Action- HR to frame a Maternity Leave Form/application as per the Act. & SU guidelines.

The meeting was concluded with vote of thanks to the chair

COE
(Member Secretary)


24/8/22



Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 25 Aug ²⁰²² at 3.30 pm in the VC Office.
(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Compliance

Action -

- Schools to meet all the compliances of UGC, Higher Education & other Statuary Bodies.
- Teaching Designations should be according to the minimum qualification & standard set by Statuary Authorities.

Agenda No. 2- New Students

Action- Approximately 690 students have taken admission so far. Schools to check for the absentees status & take action to ensure that all students should start attending classes.

- Deans to ensure the payment of 1st Sem's Fee.

Agenda No. 3- Fresher Party

Action- Fresher's party on 15th or 16th September 2022

- Schools to ensure the participation of First & Second Year students in Fresher's Party.

Agenda No. 4- Classes

Action - Classes should happen properly. Faculty should take their allotted subject only. Any delegation or exchange is not permitted.

- Student's Council meeting with Hon. VC Sir will commence from next week onwards. Feedback for classes will be taken from the council.
- Work on Slow learners, persistent effort should reflect in student's results.
- Faculty wise result will be evaluated, issue Memo in case of serious deviations. Action would be taken after 3 memos.

Agenda No. 5- NAAC

Action- Every school to work on NAAC Criteria. VC Sir will share NAAC matrixes to comply by the mail.

Agenda No. 6- Platform Lectures

Action- Platform Lectures series by Top Dignitaries should be conducted. It will be discussed in Deans Council meeting.

Agenda No. 7- Student Happiness Quotient

Action- All Deans to ensure that students concerns are addressed properly.



Agenda No. 8- Convocation

Action- Tentative Date- End of November 2022 / Beginning of December 2022

<u>Proposed list for Chief Guest</u>	<u>Proposed List for Honoris Causa</u>
<ul style="list-style-type: none">• Retd. Chief Justice• Dr. Trehan• Education Minister• Mr. Shiv Nadar / Ms. Roshni Nadar <p>*Other names than above listed</p>	<ul style="list-style-type: none">• Ranveer Brar• Neeraj Chopra• Mahavir Phogat / Geeta kumari / Babita Kumari• Randeep Hooda• Harpal Singh Sokhi <p>* Other names than above listed</p>

Agenda No. 9- New Students

Action- Registrar instructed the school to send 1 or 2 faculty at Reception in the morning (9.00-10.00 am) to guide new students. :

- Class Rooms should be opened by 8.45 am (Facilities)
- Faculty to take frequent round to the classes to maintain the decorum of the school.
- Faculty should reach the classes by 9.10 am
- 1 Faculty should be present with practicing students if allowed beyond 5.00pm

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)



Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 8th September 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Retention of 1st Year students

Action – Deans to check one week (attendance) data of 1st year students, advised to contact absent students for attending the classes at the earliest.

Agenda No. 2- Balance Fee of old students

Action- Fee Balance to be recovered within 10 days. Deans to share the the pending fee amount of old students on email.

Agenda No. 3- Involvement of schools in the Fresher's Party

Action- Fresher's Party is on- 16th September 2022

- Time – 10.00 am – 7.00 pm
- Selected faculty from each school is required to maintain discipline in the FP
- Students participation should be maximum
- Discipline committee to be alert.
- During the practice sessions, attendance of participants should be crosschecked with school & Fresher's Party team to mark their attendance in school's record.
- Faculty coordinator to take attendance of the participants & share it with respective school.
- Faculty presence is mandatory on Fresher's Party i.e. Friday, 16th September 2022. Deans to ensure their presence.
- Attendance of all the 1st & 2nd year's students is mandatory.
- Reporting Time- 10.00 am
- Faculty Identified for discipline from all the schools to report to COE

Agenda No. 4- Discussion on Academic delivery

Action – Faculty should take classes / labs regularly

- To check the functioning of classes as per Time table, Deans to take random rounds
- Deans to provide room wise TT to the VC Sir.
- Deans of SET, SOB, SHM & SHS to discuss about room wise TT for optimal utilization.

Agenda No. 5- Leave application of Faculty/Staff during Academic Session

Action- Deans to look into the matter of leave applications by faculty. It is expected that during the academic delivery time, leaves should be minimized in the interest of students.



Any other Points-

- Every Dean must check the norms of Statuary Authorities for their respective school.
- HR has to work on Teaching designation compliance with 1 SPOC from each school.
- Student's council meeting with VC Sir will be held after the elections in the schools.
- NAAC- All the Deans to go through the NAAC manual. From 1st October 2022, focus will be on NAAC only. Oct 2022- March 2023 will be the NAAC data collection months. NAAC Data to be submitted by 30th June 2023.
- Deans to initiate for Platform Lectures series. Per semester 2 lectures should be conducted.

The meeting was concluded with vote of thanks to the chair

COE

(Member Secretary)

14/9/22



Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 15th September 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Fresher's Party- Udbhav

Action – Discussion about the functioning & arrangements of the Fresher's Party on Friday, 16th September 2022.

Agenda No. 2- Scholarship Scheme

Action- VC Sir & CoE will discuss it in a separate meeting.

Agenda No. 3- Pranjali Jadaun case (SHS)

Action - Mail to be sent to Ms Pranjali Jadaun to submit a valid certificate either from AIU or from State Education department within next 15 days else her admission will be cancelled.

Agenda No. 4- SET Students Cases

1. **Siddharth Balyan** - student of B.Tech final year on a reputed fully funded full semester internship is requesting permission to give exam little late

2. **Saurav Datt** - BCA student (Batch 2019-22) exam on demand as he is selected for EY

Action – Dean SET & CoE to discuss & decide the action to be taken for both the students.

The meeting was concluded with vote of thanks to the chair


22/9/22

COE
(Member Secretary)



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 22nd September 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting – 15th September 2022
Action – Approved

Agenda No. 2- Pending Fee

Action- Pending fee of all the schools to be recovered by 30th September 2022. Deans to expedite the Fee Collection. School coordinators to do this task.

Agenda No. 3- Total Students

Action- Deans to share the list of total number of students on email

Agenda No. 4- Fee Collection*

Action – Deans to share Fee Collection status on email.

Agenda No. 5- Agenda Points by CoE

- Proposed New Exam Rules (as per the attached Annexure)- Approved
- Abhimanyu Dayma - LLB readmission in which semester – It was discussed & approved by all the members that the student should be admitted in 3rd Semester.
- Anushka Sen - BBA Aviation - 2021 batch- Prof. Mukul to investigate about her readmission details.
- Academic Council to be scheduled- All the Schools asked to prepare BOS. Schedule Academic Council meeting in the last week of October or before that.
- Merit Scholarship policy for 2022- Scholarship amount to be calculated by Accounts department & share with VC Sir & CoE.
- Status of On Demand Exam (ODE)- The council was informed that till date five students have applied for ODE.
- Status of TCS w.r.t Summer 1- The council was briefed that all Summer 1 results (76 of them) had to be declared manually due to problems at TCS end. Additionally, for several of the programmes for the graduating batches exam office is unable to generate the gradesheets and provisional certificates. This leads to overall time delays and inefficiencies and errors in the system and duplication of work if later on the same has to be fed in TCS separately after manual result declaration. The VC has directed the IT to get the matter resolved on priority.



- Mid-Semester exams for 1st Semester- In view of the fact that the admissions are still going on and the mid-semester exams (MSE) are to take place it was decided that there would be two rounds of MSE and the best of the two marks would be considered as final marks for MSE. The Schools would however, not announce that there are going to be two rounds right now as it is feared that then several students may just skip the first round altogether.

Agenda No. 5- By Dr. Kanu Priya

Action: Invitation to Deans and support from schools for Delegation visit from Dhaka International University **on Monday, 26th September 2022.**

The meeting was concluded with vote of thanks to the chair


COE
(Member Secretary)



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 29th September 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting – 22nd September 2022

Action – Approved

Agenda No. 2- Pending Fee

Action- Pending fee of all the schools to be recovered by 30th September 2022. Deans to expedite the Fee Collection.

Agenda No. 3- BOS

Action- Deans to schedule the BOS by 20th October 2022

Agenda No. 4- Academic Council

Action – Will held after Diwali

Agenda No. 5- Merit Scholarship

Action – CoE to prepare New Merit scholarship policy for the AY 2023
More scholarships should be for First Year students.

Agenda No. 6- Academia Alliance

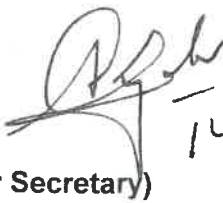
Action – Dr. Latika. to circulate 26 MoUs signed with other universities to all the Deans

Agenda No. 7- Anushka Sen - BBA Aviation - 2021 of ICRI

Action – It was decided to give the benefit of doubt to the student and allow her to continue in 3rd semester'

The meeting was concluded with vote of thanks to the chair.

COE
(Member Secretary)


14/10/22



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 29th September 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting – 22nd September 2022

Action – Approved

Agenda No. 2- Pending Fee

Action- Pending fee of all the schools to be recovered by 30th September 2022. Deans to expedite the Fee Collection.

Agenda No. 3- BOS

Action- Deans to schedule the BOS by 20th October 2022

Agenda No. 4- Academic Council

Action – Will held after Diwali

Agenda No. 5- Merit Scholarship

Action – CoE to prepare New Merit scholarship policy for the AY 2023
More scholarships should be for First Year students.

Agenda No. 6- Academia Alliance

Action – Dr. Latika. to circulate 26 MoUs signed with other universities to all the Deans.

The meeting was concluded with vote of thanks to the chair

COE

(Member Secretary)

[Signature]
14/10/22



Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Friday, 14th October 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting – 29th September 2022

Action – Approved without changes

Agenda No. 2- BOS

Action- Deans to complete the BOS before the Academic Council Meeting.

- Schools to add new subjects as per NAAC requirement or modify syllabus, including the Value Addition programs.
- Schools to close the old courses having less/zero students.
- These changes should be made at least 4-5 days before the Academic Council Meeting.

Agenda No. 3- Academic Council

Action – Will be held on Monday, 31st October 2022.

- Asst. Registrar to send invite emails to all the external members.

Agenda No. 4- Merit Scholarship

Action – CoE to share all the Merit scholarships for the AY 2023 in next Deans & Directors Council meeting.

Agenda No. 6- NAAC

Action – The Assessment cycle of NAAC is of 5 years/or from the year of commencement of a course/program. SU's assessment year will be till 2023. All the schools & departments should be ready with their data for NAAC purpose.

The school/departments should be having the School/Department's/Designation's stamp with them.

Agenda No. 7- ABC & NAAD

Action – COE informed that the University is already registered for NAD & ABC. In NAD the fifth convocation degrees have already been uploaded and the work on others is going on. COE to hire a temporary staff to feed data on ABC.

Agenda No. 8- Withdrawals & Dropouts

Action – Schools to check & introspect about the increasing numbers of withdrawal & dropouts.

- Schools & their respective faculty should have communication with the students.

Agenda No. 9- School & University Newsletter

Action – Schools to publish (online/offline) newsletter of the events/competitions/ sessions or any other latest happening.

- SU should publish the university level newsletter too.



- The frequency of both the newsletters will be decided in next Deans & Directors Council meeting.

Agenda No. 10- SU Annual Report

Action – Registrar to prepare SU Annual Report for AY 2022-23.

Agenda No. 11- TCS Challenges & Glitches

Action – Schools are facing issues related to TCS. IT person should be present during TCS discussions.

Agenda No. 12- Search Committee for Honoris Causa

Action – Search Committee to be constituted to identify names for the Honoris Causa.

Agenda No. 13- Presentation to the Honorable Chancellor Sir

Action – Schools to present a PPT of their respective school to the honourable Chancellor Sir on Monday & Tuesday.
-The schools will be informed about the time slot.

Agenda No. 14- Award of PhD

Action – COE to share the list of PhD Award.

Agenda No. 15- Points by COE

1. Disposal of Evaluated Answer Books

Action- Dispose after 2 years. (See Annexure)

2. Retainer Charges for Degrees & Gradesheets

Action- Approved as proposed by COE (See Annexure)

3. Ayushi Singh - B.Des-ID 2018 batch readmission request

Action – She would be readmitted to the SOD only when she fulfills the following:

Take an affidavit of one gap year from her.

She should pay 50% of the pending amount.

4. Convocation

Action- The convocation should be held within December as the UGC advisory states that students should receive the degree within six months of graduation.

5. Summer 2 Results

Action- All the results have been declared

Agenda No. 16- Diwali Break

Action – The revised Diwali Break is from 22 October to 26 October 2022

- 5th November 2022 will be a working day for the students, staff & faculty of SU in lieu of 26th October 2022.

Agenda No. 16- Point by Registrar/PVC

Action – Get more referrals before Diwali so that we can have more admissions.

The meeting was concluded with vote of thanks to the chair.


COE
(Member Secretary)

19/10/22



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 27th October 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting 14th October 2022

Action – Approved without changes

Agenda No. 2- ABC & NAD

Action- Deans & CoE to check how many students of current & previous semesters have registered for ABC. It will be discussed in the next DDC meeting.

Agenda No. 3- Withdrawals

Action – Schools to check the reasons behind so many withdrawals & take action accordingly.

Agenda No. 4- Sushant University Newsletter

Action – Ms. Sagarika Goswami to be called to discuss the same in next meeting. Name of the SU newsletter to be decided in the next meeting.

Agenda No. 6- Convocation

Action – It was decided that Convocation be held in February 2023

Agenda No. 7- Search Committee for Honoris Causa & Chief Guest for Convocation to be held in Feb'2023

Action – Below are the members of Search Committee:

- | | | |
|------------------------------|---|-----------|
| 1. Honourable Chancellor Sir | - | Chairman |
| 2. Mr. Anil Yadav | - | Secretary |
| 3. Prof. Amrita Madan | - | Member |
| 4. Trustee Nominee | - | Member |
| 5. VC Nominee | - | Member |

Agenda No. 8- Fee Defaulters

Action – Schools to not let students attend the classes who have not paid the first semester's full fee.

- IT Head to send an email to the students that Admit Card for examination will be issued to those who have paid full fee of first semester. 5th – 20th November will be the period for the same.

Agenda No. 9- Academic Council- Monday, 31st October 2022

Action – School to impart:

- Number of seats
- Courses to start/close
- Number of faculty according to the number of intake; Schools to follow the respective Statuary Body compliance/guidelines



- Schools to declare Zero year for the courses, did not run successfully.
- All the Deans to prepare the above data for the Academic Council.

Agenda No. 10- Prateek Singla- SAA student

Action – Dean to write an email to UGC requesting & seeking advice upon Prateek Singla's case, if SU can bestow him any program's degree of bachelors as requested by the student & his parents. Dean SAA to show the draft of the same to VC Sir before sending the email.

Agenda No. 11- Academic Topper

Action – COE shared the Criteria points to decide the Academic Topper (Annexure attached).

- COE to check minutes of last Academic Council for point number -5
- Migration word to be used in place of Lateral entry in Point no-10

Agenda No. 12- Points by IT Head

Action – Adobe licenses can be used by creative cluster schools (SAA, SOD, SPD)

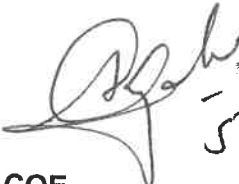
- Students Data (2022) has to be uploaded on TCS by all the schools asap.

Agenda No. 13- First Year Students

Action – Deans to check the course file after every 15 days.

- November 2022 onwards, schools to check the attendance percentage of each student in the first week of every month.
- Deans to check the course delivery, Lab status etc. too.

The meeting was concluded with vote of thanks to the chair.


5/11/22
COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Saturday, 5th November 2022 at 2.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting 27th October 2022

Action – Approved with the following changes:

- Early Convocation intimation to be sent to all graduated students by CoE Office – Convocation will be held in the month of February 2023, exact date shall be confirmed soon.
- Revision in Agenda No. 8 – CoE Office to send an email to the students that Admit Card for examination will be issued to those who have paid full fee of first semester. 7th – 25th November will be the period for the same.
- Maximise the number of PhD scholars completing their degree till December 2023, so that the degree can be conferred in the Feb 2023 convocation.
- Prof. Latika to discuss the course file format with VC Sir & share it with all the Deans

Agenda No. 2- Plan for Placement by CRC

Action- CRC need to project the placement (out of 600 students) that how many students have opted for the placements.

- the followings have to be analyzed by the CRC Dept.
 - What is the average package has been offered by SU to the students?
 - The above information should be on the website of the University.
 - Handy placement record should be with the CRC Department to show the aspirants & parents during admission
 - CRC to get a form filled by those students who have not opted for the placement. Parents to be informed regarding the same.
 - CRC to present a comprehensive PPT of placements & internships in the next D&DC meeting.
 - CRC to set a target for higher package & offers for the students.
 - CRC Team to prepare the students for the placements. The Department should raise the requirement for the same.
 - CRC to do Gap Analysis & act accordingly.

Agenda No. 3- Improvement of Internal Marks- Pharmacy Department

Action – COE to discuss with Pharmacy Principal and offer a third sessional to the students. The third sessional charges would be Rs 300 per subject. The third sessional would not be compulsory but the students who are failing in the internals may be strongly advised to take it.

Agenda No. 4- Discussion about Final Examination for the 1st Year Students.

Action – PFB the table for the Examination program:

Joining Date	Examination Date
Existing batch of senior years	5 th December 2022 onwards
Students admitted in First Year till 15 th Oct'2022	12 th December 2022 onwards
Students admitted in First Year after 15 th Oct'2022	From 14 th January 2023



For the students joining after 15th October 2022 the classes will continue upto 9th January 2023. For B.Pharmacy dates shall be separately notified.

Pharmacy 1st sessional exam for those who have taken admission earlier

Agenda No. 5- Status of ABC

Action – COE shared the below status of ABC:

School	Students yet to apply
SPD	35%
SHS	50%
SOL	Incomplete information from the school
SOD	86%
SET	70%
SAA	28%
SOB	56%
SHM	14%

Deans were asked to encourage students to enroll for ABC

Agenda No. 6- Status of Degrees on NAD

Action – COE shared the below status:

- Total 1392 Degrees & Diplomas are on NAD.

Agenda No. 7- ESE First Semester exam schedule for ICRI/Ph.D/Pharmacy

Action – ICRI had stated that the classes of ICRI first semester batches have started in end-Oct and therefore proposed that the exams would be held in Feb. This was rejected by the committee. The exams would be held as per decision taken under Agenda Point 4. Same to be communicated by the concerned Dean.

Agenda No. 8- For Discussion: Invigilators not allowed to carry Mobile phones (reference EDC meeting of 2 Aug and Green Note of 3 Aug 2022)

Action – It was discussed & approved. Show cause notice to those who are violating the rules.

Agenda No. 9- For Discussion: Use of washroom by students in ESE especially for exams of less than three hours.

Action – Prevailing guidelines to stay.

Agenda No. 10- HDFC scholarship

Action – As the admissions are still on, therefore HDFC Fee concessions for the first year would only be announced after the official date of closing of admissions.

Agenda No. 11- Possibility of re-scheduling the IQAC audit in December during the exam time to avoid the disturbance in end-semester syllabus completion, assessment and evaluations

Action – It was discussed & decided that IQAC Audit will take place in November 2022 only.

Agenda No. 12- NOS Plan event on campus

Action – Creative Cluster to discuss about the financials of the event.

Agenda No. 13- Exhibition of Working Models

Action – Principal Pharmacy announced the tentative date of the Exhibition-24th November 2022. All the school to participate in the exhibition

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 10th November 2022 at 2.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean Council Meeting 5th November 2022

Action – Approved without changes

Agenda No. 2- Deans & Directors Council Meeting held on 27th October 2022

Action- Deans to provide the following information to Registrar office & Dr. Latika for NAAC purpose:

- Number of faculty according to the number of intake; Schools to follow the respective Statuary Body compliance/guidelines
- Schools that declared Zero year to courses that did not run successfully.

Agenda No. 3- Attendance Criteria for the Final Exam

Action – Deans should have printed copy of student's attendance duly signed by each faculty (attendance till 30th October 2022)

- Basis on above data students, should be informed that they are short of 75% attendance beforehand.
- Maximum condonation of 10% can be approved by the VC appointed committee school wise, after the discussion at the school level Condonation committee may consider condonation upto 10%.
- Committee should be of another school to decide the condonation of attendance percentage for the fair decision.
- Schools to display the names of students falling short of attendance at least a week before the last teaching day i.e.- 30th November, CC to CoE as well.

Agenda No. 4- University-Industry Partnership – Dr. Sudipto Sarkar

Action – This was presented by Dean SET focused on Industry collaboration with SU, its requirement & benefits.

Agenda No. 5- Startup Incubation- Dr. Sudipto Sarkar

Action – Presented by Dean SET. The following points were presented by him:

- Role of Incubation Centre
- Importance of Start-ups for students
- Roadmap for the Sushant University Incubation Centre.

Agenda No. 6- International Relations- Prof. J. S. Mukul

Action – Presented by Dean SOB.

- Vision & Mission
- Regulatory Framework
- Student Exchange Programmes
- Target Countries
- Opportunities & Challenges



Agenda No. 7- Meeting with parents

Action – Tentative date for Online Meeting of VC Sir & First year student's parents is 20th November 2022 @5.00pm. Subject to availability of VC Sir.

Agenda No. 8- Course File Preparation

Action – It has been shared by Dr. Latika with all the Deans.

Any other point with the permission of the Chair:

- **NAAC Data-** All the schools to submit the data required by NAAC to Dr. Latika
- VC informed all that SU should be ready with all the Data required for NAAC assessment upto 30th June, 2023.

The meeting was concluded with vote of thanks to the chair.


16/11/22
COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 17th November 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 10th November 2022

Action – Approved with following points:

- Condonation Committee will decide the cases of another school. Each school to include 3 faculty members in the committee. However, for the PG programmes the cases will be dealt by the committee of the same School to which the student belongs.
- For the attendance of 1st Year students- Schools to resolve the cases.
- Cut-off date for attendance- 25th November 2022
- Deans to check the number of students who have joined after 15th October 2022. Their attendance will be calculated start after 15th October 2022.
- It was decided that all the schools except Pharmacy (1st Semester) program, theory examination for the first semester would be conducted from 12th December 2022 and will be over by 23 December 2022 except B.Arch & BFA which would be over by 15th January 2023.
- Next Semester would commence from 16th January 2023 for the 1st year students. For other years it is as per calendar.

Condonation Committees (for 2nd Year onwards: UG) are as follows:

S.NO.	SCHOOL	CONDONATION COMMITTEE	MEMBERS
1	SET	SOL	DR. DEEPAK MIGLANI, DR. SULAKSHNA, MS. KIRTI LAMBA
2	SOL	SAA	DR. T.S. BRAR, PROF. RADHA DAYAL, DR. HIMADRI S. DAY
3	SAA	SET	DR. ALPANA JIJA, MR. RAJAN BANSAL, DR. MANIMALA
4	SOB	SHS	PROF. USMAN KHAN, PROF. OWAIS KHAN, MR. PANKAJ MALHOTRA
5	SHS	SOD	DR. KAUSHALPREET, MS. SHALINI SHARMA, MR. SOMBIT MUKHERJEE
6	SOD	VHTBS	DR. SAURAV CHHABRA, MR. SAIF ANJUM, MS. CHANDANA PAUL
7	VHTBS	SOB	PROF. V.A.DUBEY, DR. RICHA AGARWAL, MS. CHAKSHU MEHTA



Agenda No. 2- Annual Fest date next semester
Action- February/March 2023 (Close to Convocation)

Agenda No. 3-Sports Day

Action – Sports Day committee to be constituted. Will be discussed later.

Agenda No. 4- Presentation by Mr. Gaurav Saini, Director CRC Department- Placements & Internships

Action –

- CRC to prepare report of placements as ready reference for the admission purpose.
- Refer SAA alumni for Admission placement brochure.
- CRC to collect data, collate & publish on SU website.

Agenda No. 5- Discussion on the processes involved in Students Disciplinary Committee and few suggestions -Dr. Sudipto Sarkar

Action – Disciplinary Committee to include 1 Non-voting member from respective school during the case proceedings.

Agenda No. 6- SU Newsletter- Ms. Sagarika Goswami

Action – Ms. Sagarika Goswami to reconstitute the Editorial Team.

- SU Newsletter team to prepare a new layout for the newsletter
- Template can be used for the newsletter
- Name of the SU Newsletter
- SU Newsletter frequency- Quarterly

Agenda No. 7- 16th Academic Council -MOM

Action – Deans to rewrite the Point no 11 as per the suggestions of Honorable VC Sir & share with Assistant Registrar.

- Schools to mention BOS approval minutes' data in AC minutes.

Agenda No. 8- 1st year students Fee

Action – Fee to be collected before 25th November 2022 including 1st year, else Admit Card will not be issued to the fee defaulters.

Any other point with the permission of the Chair:

- NAAC Data- (Dr. Latika)
- Schools to update the students record on TCS
- Schools to update the list of active students of their respective school & share with IT.

The meeting was concluded with vote of thanks to the chair.


24/11/22
COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 24th November 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 17th November 2022

Action – Approved without changes.

Agenda No. 2- SU Newsletter

Action- Ms. Sagarika Goswami presented a PPT for SU Newsletter regarding the Editorial Team, layout & template of the Newsletter. It was approved by the D&DC.

- Name of the Newsletter- **SU Times**
- 1st edition of about 10-14 pages to be published in January 2023.

Agenda No. 3-Sports Committee

Action – Sports Day committee is constituted as under:

- | | |
|----------------------|---------------|
| - Dr. Sudipto Sarkar | - Chairperson |
| - Amit Singh | - Member |
| - Shadab Alam | - Member |
| - Mohd. Anees | - Member |
- **Sports Day Date- Tentatively in February 2023**

Agenda No. 4- Pending Fee

Action – - Pending Fee to be collected before 25th November 2022. Mentors to convey the Fee message to the defaulters with the help of Facility Team.

Agenda No. 5- Active Students Data

Action – All the Deans to resolve the Active Students cases in 2 reminders at school level. If it doesn't resolve, connect with IT team to resolve this.

Agenda No. 6- Course Structure

Action – it needs to be modified.

Agenda No. 7- SU Calendar

Action – SU Calendar (Rule Book/ ordinance should be ready/prepared before next GB meeting to be held in March 2023.

Agenda No. 8- Student's Attendance

Action – Names of the students having attendance less than 75% should be informed/published by 25th evening by all the schools.


- Students (65-75% attendance) should be informed about the Condonation Committee proceedings.
- This information should reach to COE office by 27th/28th November 2022.
- For 1st Year Students- VC Sir, PVC Sir & CoE will decide for 1st year students.



Agenda No. 9- Late Fee Fine

Action – Late Fee fine policy to be checked

The meeting was concluded with vote of thanks to the chair.


30/11/22
COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans Council Meeting was convened on Thursday, 1st December 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Dean Council Meeting, dated 24 November 2022
Action- Approved by the Deans Council.

Agenda No. 2- Admit Card Status

Action – CoE shared the status of Online (180- excluding PhD) & Manual (82) Admit cards till date.

- It was suggested by VC Sir that schools to help students to fill up examination forms.
- Engage program coordinator to help students who will help them to take students to IT & Accounts dept.

Agenda No. 3- Attendance

Action - Students having attendance below 65% will be debarred.

- Students joined after 15 October 2022 can be given option for taking exam in December 2022 or January 2023.
- Student & parents should be informed who have joined after 15th October 2022 that they are short of attendance.
- Notification should be sent to students by the Registrar.

Point discussed with the permission of the Chair:

- Pending result of students have to be submitted by 30th December 2022.
- Deans to prepare the list of detained students in TDC.
- Visiting faculty invoices must reach to Accounts Dept immediately after one quarte

The meeting was concluded with vote of thanks to the chair.



COE

(Member Secretary)



Sushant University
Sushant University- Golf Course Road | Sector 55 | Gurgaon-122003

Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 8th December, 2022 at 3.45 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 1st December 2022 ✓

Action – Approved without changes.

Agenda No. 2- Director Outreach Dr. Rajendra Kumar Yadav to be included in the D&DC as a member.

Action- Approved by the Council.

Agenda No. 3- Status of Admit Card filled online & manual

Action – The below status shared by CoE:

- TCS- 1871
- Manual- 219
- 1st Year- 705 plus 17 migration/lateral entry – 722 (Excluding PhD)

Any other point with the permission of the Chair:

- Identify 134 – 1st year students who have not filled forms yet. Encourage them to fill up forms by Friday.
- Check lateral entry cases- CoE to check the number of Lateral Entry students, those have filled forms.
- Migration cases to be checked for filling up forms.
- Schools to display the list of students falling short of attendance -1st week of every month from next semester i.e. Jan 2023.
- Parents & students should be informed about the attendance status.
- A general feedback from students & parent to be taken.
- Prepare next semester's Course Load. A format for the same will be provided to all the Deans. There would be a presentation session with VC Sir of the same. (2 Schools a day)
- Students visit to the Library to be recorded. Their signatures should be in Library register for the records.
- All the Deans to provide the list of books required by the schools.
- Deans to give the requirement of Faculty to HR Dept required at school.
- Purchase Committee- Any furniture & infrastructure requirement would be handled by the Facility Department.
- Deans to provide the requirement list by Monday. (which they need to share with Facility)
- Facility to take round to check the maintenance /repair work at University. The required repair work should be accomplished between 24th December 2022-8th January 2023.



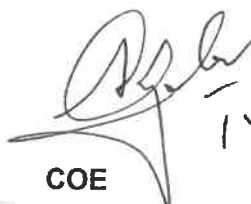
- VC Sir shared GBM main points:

- Retirement Age raised from 60 years to 62 years for teaching staff.
- New leave policy will be communicated by Friday.
- Recruitments Policy approved.
- NEP-will be implemented in a phased manner.
- Exit Policy – need to work on the modalities before it can be implemented.
- BOS has to be strong by the school. Opinion of the External expert in BOS should be valued. Every school should have properly constituted BOS.
- SU level Fest to be organized.
- Platform Lecture Series to be initiated.
- CRC to improve the placement status.
- Director CRC- Mr. Gaurav Saini to present about placement – How many have opted for placement. Mention the reason for those who have not opted.

Additional Agenda Points with the Permission of the Chair-

- Soft skill slotting should be done by combining sections.
- 2 schools can be combined for subjects like- EVS (SHS+SHM), Creative Cluster
- CoE- Backlog students results would be declared before the regular results for December 2022 so that such students become eligible for the Convocation in February 2023.

The meeting was concluded with vote of thanks to the chair.


14/12/22
COE
(Member Secretary)



Most Important !! Reg. Next Session Even 2023

Abhishek Antil <abhishekanthil@sushantuniversity.edu.in>

15 December 2022 at 11:38

To: Dinesh Rai <dineshrai@sushantuniversity.edu.in>, Nidhi Chowdhry <nidhichowdhry@sushantuniversity.edu.in>, SU All Deans <sudeans@sushantuniversity.edu.in>

Cc: Abhishek Chauhan <abhishekchauhan@sushantuniversity.edu.in>, NAAC AU <naacau@sushantuniversity.edu.in>, Pradeep Kumar Lal <pradeepal@sushantuniversity.edu.in>, Registrar Sushant University <registrar@sushantuniversity.edu.in>, Vice Chancellor <vc@sushantuniversity.edu.in>, Saket Maan <saketmaan@sushantuniversity.edu.in>

Dear Deans,

Status of data being provided at 10:00 AM

Timestamp	SET	SSAA + SPD	SOD	SOB	SOL	VHTBS	SHS
ERP Coordinator Name, Contact Number, Designation, Email Id	YES	-	-	-	-	-	YES
Course Structure	YES	-	-	-	-	-	NO
Faculty Class Allocation	YES	-	-	-	-	-	NO
Final Timetable	NO YES	-	-	-	-	-	NO
Student list batch-wise grouping	NO	-	-	-	-	-	NO
List of TDL/TDCC with faculty names and their Employee ID	NO	-	-	-	-	-	NO
Allocation of Students to TDL and TDCC	NO	-	-	-	-	-	NO

yes
yes

Regards,

Abhishek Antil
Head- IT
Sushant University

On Mon, 12 Dec 2022 at 15:31, Abhishek Antil <abhishekanthil@sushantuniversity.edu.in> wrote:

Dear Deans

Gentle Reminder, we haven't received any response from any of the schools on the google form link one of the schools has shared it on email but please note it would be difficult to track if the same is not updated through the google form.

The details are to be Immediately provided through the Link: <https://forms.gle/gWy8sHnNiYmy3vUv6> (all details are Mandatory)

Regards

Abhishek Antil

On Fri, 2 Dec 2022 at 5:07 PM, Abhishek Antil <abhishekanthil@sushantuniversity.edu.in> wrote:

Respected Deans,
Respected COE,
Respected TDCC/TDL coordinators

As we would be starting the next session in 9th January 2023, for smooth functioning we would require the timetable for the next session by 15th December 2022.

Please use the following Link to provide the data, will be revising the form as and when possible to help better.

The following Items can be Immediately provided through the (all details are Mandatory) Link: <https://forms.gle/gWy8sHnNiYmy3vUv6>

Schools to share (On Form)

- 1) Name of ERP coordinators (On Form)
(Preferably Faculty with Technical Knowhow and working spirit) for Assisting in ERP)
- 2) Course Structure By 10th December 2022 (On Form)
- 3) Faculty class allocation for LX and Time Table by 10th December 2022 (On Form)
- 4) Final Timetable by 15th Dec 2022 (On Form)

Exam dept is required to share-

- 1) Any Changes to the Regulation Document By 15th Dec 2022 (By Email)
- 2) List of Promoted Students by 25th Dec 2022 (If can be provided before please share- or it is to be done by default a line of confirmation regarding the same) (By Email)

TDL / TDCC Incharge are required to share- (on Form)

- 1) List of TDL/TDCC with faculty names by 10th December 2022. (On Form)
- 2) Allocation of Students to TDL and TDCC by 25th December 2022 (On Form)

Thanks & Regards



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 15 December, 2022 at 3.45 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 8th December 2022

Action – Approved without changes.

Agenda No. 2- Admit Card Status

Action- The below status shared by CoE:

- 720 first year have applied till now via TCS as well as manual admit card process.

Agenda No. 3- Gap of Students to be checked

Action – There is a total gap of 125 (approx.) students of 1st year students as per the Admit Card data shared by CoE. All the schools to check the same & provide it to Dr. Latika. She will analyze & prepare the final data.


Point discussed with the permission of the Chair:

- Library session would be of 1 hour in Course Load.
- Actual Course Load (26-28 Hrs.) to be implemented.
- Time table should be uniform.
- Value Addition- 2 Hrs.
- Presentation, Seminars, workshops etc.- 1 Hr.
- Free Time- 3-4 hrs. a week
- Soft skill course content to be developed
- Useful Print Journals to be ordered from all the schools
- Number of Faculty required to be shared by all the schools in next D&DC Meeting.
- Research incentive to be discussed and implemented. It will be communicated from Registrar Office.
- Status of Data- A form has been provided by IT, all the schools need to provide it to IT at the earliest.
- Sample Ordinance for VA courses to be prepared by all the schools.
- Value Addition- Course Code to be given by the school for these courses. It will be proposed & passed in next BOS.
- No credit will be given for VA courses.
- VC Sir will give a presentation for VA courses in January 2023.
- Registrar office to write to Higher Education, requesting to extend the date to offer the new courses in the light of new curriculum & credit framework.
- Course codes to be redefined for more clarity & data structure friendliness.



- Content for Social Media Marketing to be given to the Marketing Team by all the schools. Deans to check the content before sending it to the Marketing Team.
- Disclaimer to be added to the SU Website & prospectus.
- Each Dean to give Landing Page of their respective school.
- Mobile version of the content should be available. Marketing Team to look into this too.
- Facility to put up posters of charging a fine of Rs. 1000/- if someone caught smoking in the SU premise.
- A committee to be constituted to handle such cases with the help of Facility team under the guidance of Dr. TS Brar (Proctor), Mr. Neeraj Sehgal (HR Dept).
- CRC PPT presented by Mr. Gaurav Saini.

The meeting was concluded with vote of thanks to the chair.


12/1/23
COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 12 January, 2022 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 15th December 2022

Action – Approved without changes.

Agenda No. 2- Admit Card Status

Action- The below status was shared by CoE:

- 625 online & 125 manual Admit cards have been issued by CoE Dept.
- Net Admission = 918; (918-800=118) 118 students yet to fill the Admit Card

Agenda No. 3- Review of Current Semester

Action – Faculty requirement (already discussed)

- Monthly students' attendance should be displayed on Notice Board. Soft copy should be sent to VC Secretariat. Students falling short of attendance should be counselled and parents for the critical cases need to be informed.

Agenda No. 4- Case of a student- Anuj Lohia (SOB)

Action – His admission is recommended for cancellation as proposed by the school (SOB)

Agenda No. 5- AIMA Payment

Action – SU can pay for May MAT

Point discussed with the permission of the Chair:

- Formal Grade sheet to be issued to every student after a semester examination from January batch onwards for the PhD scholars.
- Faculty requirement to be given to HR Dept.
- Course Load : Time Table should be uniform in terms of commencement of classes everyday
- List of Value Added courses to be shared with VC Office by all the schools
- Dr. Shaily Bhashanjali to be called for the discussion of Soft Skill content.
- Research Incentive (Dec2022-March2023) for Research Papers. Number of total SU papers should reach to 500
- Curriculum Framework PPT by VC Sir. (Date will be decided by VC Sir)
- Course Code- to be uniform. Committee & ordinance to be formed.



- Each Dean to check the Landing Page of the respective school's creative. (Correction of Last D&DC meeting point)
- Relevant Fee Demand letter should be sent to the concerned student/parent. (Program & year wise Fee Structure should be sent to different schools)
- International students Demand Letter to be prepared
- College outreach should be done for- MDes, LLM, LLB, MBA
- Registrar office to initiate to change the signage from AU to SU wherever required.
- Dr. Latika informed about new guideline of the NAAC. She was asked to take action to increase number of Publications

The meeting was concluded with vote of thanks to the chair.



**COE
(Member Secretary)**



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting was convened on Thursday, 2 February 2023 at 3.30 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 12 January, 2023

Action – Approved with the following updates & suggestions:

- Admit Card Status by CoE:
Manual - 143
TCS - 667
- Accounts Department to update the Fee Status at the earliest preferably on the same day.
- There should be limited & specific gateways to pay the Fee, to avoid the suspense account deposits.
- Payment channel should be TCS, Chqs, NEFT (Google form should be used if making payment through NEFT) only. However, NEFT or cash deposits should be the last priority.
- Deans to share the Monthly attendance of their respective school's students. The VC Office Secretariat will maintain school wise folder of the same.
- Time Table to be reviewed by all the Deans.
- Course Code- should be checked by schools for TT.
- Curriculum & Credit Framework will be presented by Honourable VC Sir in next D&DC meeting.
- Ordinance Review Committee- The credit/s have to be defined in the ordinance.
- Ordinance (2014) to be reviewed mentioning credits with a note- Subject to changes implemented by UGC.
- Ordinance Committee constituted by IQAC is:

Mr. Anil Yadav
Prof. Dinesh Rai
Prof. Nidhi Chowdhry

Prof. T S Brar
Prof. Sulakshna Banerjee

Agenda No. 2- PPT by Dr. Shaily Bhashanjali

Action- Dr. Bhashanjali presented Soft Skill Centre's school wise content, rubrics & broad plan. The content is semester wise for all the schools.

- Contents were approved by the council. Advised not to give any course in last semester.
- CRC to take care of Mock Interviews in the last semesters. They are to work closely with SSC.
- Legal writing drafting skill should be taught by the SOL faculty to the students.

Agenda No. 3- Research Papers

Action – 2000 chapters & Research Papers to be published.

- Every faculty should write and publish minimum 2 papers in UGC care in this semester.



- All schools & centres to identify a topic for book publications. 120 books are planned to be published, 15 chapters every book will have, 10 pages/4000 words per chapter.
- Every school has to prepare 20 books; per faculty 10 chapters
- Every school to publish 4 books this semester.
- PhD thesis can also be published as a book.
- PhD scholars who have completed 3 years to give name and number of Research Papers for consideration of submission of thesis by June 2023.

Agenda No. 4- Fee Status

Action – Generic Fee payment message to be conveyed by all the schools to their respective school students.

Agenda No. 5- First Year Exams

Action – All exams have been done except Pharmacy as informed by CoE.

Agenda No. 6- Annual Fest

Action – Contribution by 1000 students for the Fest have been received.

- As UG, PG student's participation is very important, schools to encourage them for the same.
- Invite only sensible Alumnus on Fest.
- Sponsorships are expected by all.
- Students may be encouraged to bring at least 2-3 persons with them.
- Revised Ticket rates to be informed to students after 5th February 2023.
- 20 stalls to be put on Fest. Details will be shared with all the Deans by Dr Shaily Bhashanjali.

Agenda No. 6- Blaze 2023

Action – 550 students & 45 SU members have registered so far.

- March* past by all the schools
- About 20 Stalls to be put up on Blaze. Message regarding the stalls have already been circulated by IT.

Point discussed with the permission of the Chair:

- Students details not updated in ERP yet. School to sit with IT & complete it at the earliest.
- Intimation to be issued by the Registrar office to the faculty who have not updated internal marks with CoE yet.
- Attendance register to be maintain by all the schools.
- Convocation Tentative Date- around 15 March 2023. Once the date is decided the Exam office would require at least three weeks for all preparations to be completed - mainly the degree and folder printing etc.
- PhD- Dr. Monica Khurana to be called in next D&DC meeting.
- TDL/TDCC- TBD in next D&DC meeting.
- Canteen Food- to be discussed with Mr. Rahul for the quality, quantity & hygiene of food.
- Leaves distribution on ERP- to be discussed with HR for CLs.

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)



Minutes of Meeting- 9th, 23rd Feb & 9th March 2023
(Action)

A Deans & Directors Council Meeting (31) was convened on **Thursday, 9 February 2023 at 4.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Approval of Minutes of Dean & Directors Council Meeting 2nd February, 2023

Action – Approved by the Council members.

Agenda No. 2- PPT by Hon'ble VC Sir- Curriculum & Credit Framework for undergraduate courses.

Action – Was presented & discussed.

Agenda No. 3- Discussion about the preparation of Blaze 2023- Sports Event (16th 18th February 2023)

Action – Briefed and preparation found satisfactory.

Agenda No. 4- Written theory exam component in the End Semester examinations to be removed from TDCC as implementation of reappear cases would become difficult/impossible over time.

Action – It was discussed but a final decision was not arrived at.

A Deans & Directors Council Meeting (32) was convened on **Thursday, 23rd February 2023 at 11.30 am** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda - Discussion about the preparation of 'King's Concert' (Friday, 24th February 2023)

Action – Single point agenda was discussed and cooperation from all corners sought.

A Deans & Directors Council Meeting (33) was convened on **Thursday, 9 March 2023 at 1.45 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1- Decision about Convocation 2023

Action – To be held in April'2023 (Tentative)

- TBD- to have it in shifts (School wise) in the SU Auditorium
- CoE to show samples of Degree & Folder to VC Sir.

Agenda No. 2- Pending Fee

Action – Approximately 8 Cr. fee is pending in total. Schools to take necessary action to collect the fee.



Agenda No. 3- Results Analysis

Action – Results should be properly analyzed by the Deans of schools

- Results & debarment should be done with utmost care as not detaining any student doesn't sound truthful & passing everybody with high marks doesn't sound real.
- Each Dean to go through the result, do the analysis & take necessary action
- Schools are deviating from the ESE components as mentioned in the regulations. Schools to adhere to regulations
- Schools are not clear about the implementation of SWAYAM/NPTEL/MOOC and other online course assessments. All the clarity, wherever required, needs to be sought before the commencement of the semester.

Agenda No. 4- Sports Meet & King's Concert

Action – The members of D&DC congratulated Dr. Sudipto Sarkar, Chairman- Blaze, Dr. Jyoti Sinha, Chairperson- King's Concert & their respective teams for organizing both the events successfully.

- 'King Concert' remarkable performance was well appreciated and Dr Jyoti was congratulated for managing 22 Lakhs from sponsorships & contributions.

Agenda No. 5- NAAC Audit Visit

Action – Dr. Latika Duhan apprised about the visit by NAAC Consultant to the University as follows:

9th March, 2023 – Meeting with Deans & HOD's, will visit all the schools

10th March 2023- Discussions about NAAC Criteria

Agenda No. 6- SU Faculty & Staff appraisal Forms

Action – The Vice Chancellor Sir presented & discussed about the SU Faculty & Staff appraisal Forms to all the D&DC members.

- The Secretary will share these documents with the Council members, the members to go through the Appraisal Forms, this will be discussed in next D&DC meeting.

The meeting was concluded with vote of thanks to the chair.

 15/3/23

COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting (34) was convened on **Thursday, 16 March 2023 at 1.45 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (33), dated 9th March 2023

Action- Approved by the Council Members

Agenda No. 2- Discussion about Point No-4, D&DC Meeting held on 2nd February 2023
- **Written theory exam component in the End Semester examinations to be removed from TDCC**

Action – It was discussed & decided that the End Semester Exam component (40%) would, henceforth, be assessed (effective from Even 2023) on the same pattern as TDL i.e either by means of viva or jury etc. by a panel of examiners.

Agenda No. 3- Decision about Convocation 2023

Action – To be held in first week of April'2023.

- Will be in shifts (School wise) in the SU Auditorium, presided by Hon'ble Chancellor Sir.

Agenda No. 4- Pending Fee

Action – Approximately 4 Cr. fee is pending in total & has to be collected by end of this month. Schools to take sincere efforts to collect the pending fee amount.

Agenda No. 5- SU Faculty & Staff appraisal Forms

Action – Staff Appraisal Form- Approved by the Council

- **Faculty Appraisal Form-** was discussed & the below points were suggested to include:

- Self-assessment
- Parameter/benchmarks to be made for the better evaluation (not more than 2 pages)
- Feedback of students
- Teaching load
- Research/patents/ Book publication
- Involvement in Admissions
- MOOC courses
- Result analysis
- Consultancy / sponsorships. Deans were advised to come with specific suggestions for finalisation in the next meeting.
- **CAS-** suggested changes were made in the document.
To be further discussed before approved.



Any other point with the permission of the Chair:

- Repeat Fee for Migration cases (Rs. 5000/-). Counsellor to inform the student about the mapped subject repeat fee at the time of admission process.
- ID Card Fee- Rs.1000/- to be charged for the lost ID Card.
Rs. 500/- to be charged for the blurred/ faded/ torn ID Card.
- Lanyard colors can be different for different schools. It was suggested keep same colour for schools that were assigned during Annual Sports Meet.

The meeting was concluded with vote of thanks to the chair.

 27/3/23

**COE
(Member Secretary)**



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting (35) was convened on **Monday, 27 March 2023 at 1.45 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (34), dated 16th March 2023

Action- Approved by the Council Members

Agenda No. 2- NEP

Action – Discussion on New Education Policy

- Curriculum and Credit Framework for Undergraduate Programmes was discussed.
- SU proposes the NEP Course Structure only For BBA/B.Com/BCA/B.Sc. Psychology

Agenda No. 3- Convocation 2023

Action – To be held on 20th, 21st & 22nd (if required)

- Total 647 students have met the requirement for graduation. They are expected to participate along with their parents
- The schedule for the schools will be announced later

Agenda No. 4- Appraisal Forms Corrections

Action – It will be dealt by Dean SOD, SAA & SHM. They will come up with the required corrections within 10-15 days.

Any other point with the permission of the Chair:

- With reference to Agenda Point 3 of the previous minutes of the meeting related to Schools deviating from regulations it was agreed upon that Schools would adhere to the regulations henceforth and if this is not possible in the current Semester then definitely to be implemented from the next semester.
- IT & CoE to circulate notice for Migration repeat fee per subject.
- Admission department to be trained by IT about ABC & Digi locker
- Student council & other stakeholder's views will be taken on the Programme Structure as per the NEP.
- Schools to work on NEP course structure, discuss on common programs i.e. AE, VA & Multi-disciplinary courses.
- Schools to wind up classes by 30th April 2023 as per Academic Calendar for second semester except 1st Year Pharmacy.
- Faculty will write paper & mark VC Sir and send paper for publishing
- Dean SET, Dr. Sudipto Sarkar was thanked by the D&DC for his tremendous work & support to the University during his tenure.

The meeting was concluded with vote of thanks to the chair.

COE
(Member Secretary)


8/4/24



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting (35) was convened on **Monday, 27 March 2023 at 1.45 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (34), dated 16th March 2023

Action- Approved by the Council Members

Agenda No. 2- NEP

Action – Discussion on New Education Policy

- Curriculum and Credit Framework for Undergraduate Programmes was discussed.
- SU proposes the NEP Course Structure only For BBA/B.Com/BCA/B.Sc. Psychology

Agenda No. 3- Convocation 2023

Action – To be held on 20th, 21st & 22nd (if required)

- Total 647 students have met the requirement for graduation. They are expected to participate along with their parents
- The schedule for the schools will be announced later

Agenda No. 4- Appraisal Forms Corrections

Action – It will be dealt by Dean SOD, SAA & SHM. They will come up with the required corrections within 10-15 days.

Any other point with the permission of the Chair:

- With reference to Agenda Point 3 of the previous minutes of the meeting related to Schools deviating from regulations it was agreed upon that Schools would adhere to the regulations henceforth and if this is not possible in the current Semester then definitely to be implemented from the next semester.
- IT & CoE to circulate notice for Migration repeat fee per subject.
- Admission department to be trained by IT about ABC & Digi locker
- Student council & other stakeholder's views will be taken on the Programme Structure as per the NEP.
- Schools to work on NEP course structure, discuss on common programs i.e. AE, VA & Multi-disciplinary courses.
- Schools to wind up classes by 30th April 2023 as per Academic Calendar for second semester except 1st Year Pharmacy.
- Faculty will write paper & mark VC Sir and send paper for publishing
- Dean SET, Dr. Sudipto Sarkar was thanked by the D&DC for his tremendous work & support to the University during his tenure.

The meeting was concluded with vote of thanks to the chair.

COE
(Member Secretary)


6/4/24



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting (36) was convened on **Thursday, 6 April' 2023 at 3.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (35), dated 16th March 2023

Action- Approved by the Council with the correction in the below point-

1. Schools to wind up classes by 30th April 2023 as per Academic Calendar for second semester except 1st Year Pharmacy.

Correction- This point has been removed from the Minutes of Deans & Directors Council Meeting (35).

All other points approved as per shared MOM.

Agenda No. 2- Update on SU Appraisal Forms

Action – The below points were discussed:

- Grading & eligibility to be added to the Form
- Schools to discuss this form with their respective Faculty Members.
- Make one appraisal form –Academic Administrator i.e.- Deans, Associate Deans, CoE etc.
- Areas of improvement to be to be mentioned when supervisor writes appraisal.
- This Form will be sent by IQAC to the HR Department. The HR Department shall follow the approval process.
- The Appraisal Form should be closed on next D&DC Meeting & float to all the SU members by the HR Department at the earliest.

Agenda No. 3- Convocation 2023

Action – Total 647 students are eligible for the Convocation 2023

- 404 have given their consent to attend
- Classes will be suspended or not- will be decided later
- 2 slots will be covered in a day.
- CoE to decide & notify about the Convocation to all the eligible students on Monday, 10th April'2023

Agenda No. 4- End Semester Examination

Action – will be held as below:

- 8 to 26 May'2023 - for all the programs
- By the end of July- PhD 1st Sem & Pharmacy 2nd Sem
- Schools to provide the Course structure & regulation to the CoE at the earliest.
- Admit Cards notice not circulated yet
- 2 weeks' window will be given to apply for the Admit Cards.
- Exam Venue – TBD with Mr. Mathur on Friday.

Agenda No. 5- Course Code Finalization

Action – Course Code format was explained by CoE with all the details. CoE to share the format with all the Deans.



Agenda No. 6- Pending Fee

Action – Schools to take all the necessary actions to collect the pending fee of their respective schools.

Any other point with the permission of the Chair:

- IT Head was called to discuss the TCS issues facing by schools. IT Head was advised to present a PPT regarding the TCS issues he has been facing since last 3-4 semesters.
- Deans to prepare a list of TCS issues facing by schools. The same will be discussed in the next D&DC meeting.
- Dr. Latika presented & explained the SOP for Curriculum Enrichment and Enhancement. Dr. Latika to circulate the same with all the Deans.

The meeting was concluded with vote of thanks to the chair.


13/4/23

**COE
(Member Secretary)**



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting (37) was convened on **Thursday, 24 April' 2023 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (36), dated 6 April, 2023

Action- Approved by the Council.

Agenda No. 2- Update on SU Appraisal Forms

Action – The below points were discussed:

- Dir. IQAC, Col. Malik to revise the Students Feedback point as discussed in the meeting.
- Dean rating points to be included in the Form as discussed.
- The revised Appraisal Form will be shared by Col. Malik (through IQAC) to HR Department.
- Staff completed at least one semester, shall be eligible for the Appraisal cycle.
- CAS (Career Advancement Scheme) should be finalized and circulated.
- **Timeframe for the Appraisal Form:**
 - Deans to Faculty- 10 Days
 - HR Department- 10 Days for the evaluation
 - HR will share all the files to VC Sir on 22nd May, 2023

Agenda No. 3- Convocation 2023

Action – VC Sir congratulated CoE & team for conducting the Convocation successfully.

Agenda No. 4- End Semester Examination

Action – Admit Card date to be extended for all the students till Wednesday, 26 April, 2023.

- Attendance criteria for the exams -75%
- 10% relaxation may be considered for various reasons for those whose attendance is 65% to 74.9%.
- Deans to form school level Condonation Committee to handle students' cases having shortage of attendance.
- Denominator of the attendance will be 28th April'2023

Any other point with the permission of the Chair:

- **CUET-** Dr. R.K. Yadav & Dr. Latika to check the number of applications received for CUET exam
- Registrar office (through IT Dept) to circulate the revised charges for lost/damaged/blurred/faded ID cards to all the SU students.
- BOS, AC & BOM to be held in the month of May 2023.

The meeting was concluded with vote of thanks to the chair.

COE

(Member Secretary)



Minutes of Meeting

(Action)

A Deans & Directors Council Meeting (38) was convened on **Tuesday, 2nd May' 2023 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (37), dated 24th April, 2023

Action- Approved by the Council.

- CUET Status shared by Dr. R.K. Yadav- 27,554 applicants have chosen SU as one of the option.

Agenda No. 2- BOS, AC & BOM Meetings in May 2023

Action – All the schools to conduct their BOS by 20th May, 2023

- **Academic Council-** 24th May, 2023
- **BOM-** 26th May, 2023
- **Financial Committee-** 19th or 20th May 2023
- **GB-** TBD (tentative- June)

*Invites for AC & BOM to be sent at least 15 days before the meetings.

Agenda No. 3- Finalization of CAS Form

Action – Changes made in the form after the discussion.

- Director IQAC will float it through HR.

Agenda No. 4- Exam related

Action – The CoE shared the below status of Admit Cards-

- Students applied through TCS- 1838
- Manual Admit Cards- 39
- A gap of 350 students to be identified for Admit cards
- School wise number of students for pending Admit Card-

SET	-	40
SHM	-	8
SOL	-	50
SAA	-	33
SOB	-	80
SOD	-	30
SHS	-	105 (Pharmacy- 40; Rest of SHS- 65)
ICRI	-	18 (1 ST Yr.)

COE will provide the list of student to the schools, got Admit Cards issued. Schools to take necessary action for the pending Admit Cards.

Agenda No. 4- Shortage of attendance

Action – Schools will display/informed all the debarred student's list on 3rd May 2023.

The meeting was concluded with vote of thanks to the chair.


17/5/23

COE
(Member Secretary)



Minutes of Meeting
(Action)

A Deans & Directors Council Meeting (38) was convened on **Thursday, 18th May' 2023 at 3.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (38), dated 2nd May' 2023

Action- Approved by the Council.

Agenda No. 2- Declaration of Non-Teaching period so that Faculty can avail leave

Action – Deans are given flexibility to decide about the leave of Faculty, considering the below points:

- Summer Break period- 10th June- 9th July 2023 (tentative)
- Faculty can avail the leave only after completing their results for the current semester.
- Result to be declared by 15th June (tentative)

Agenda No. 3- Status of Appraisals

Action – The Appraisal Process is going on.

- Annual review to be done in the future also.
- For CAS – An external expert to be called to evaluate.

Agenda No. 4- Admission Status

Action – Admission Status of all the schools is as below:

TOTAL ADMISSIONS- 140 (as on 17-05-2023)

SOL- 18

SET- 28

SAA-27

SHS – 10

SOD – 13

SHM-04

SOB – 30

PHD- 12

*Dr. Latika & IT Head to discuss about the SMS to be sent to the CBSE data with VC Sir.

Agenda No. 4- Pending Fee

Action – Schools to share the Pending Fee Data with VC office at the earliest.

Agenda No. 5 - List of Course Offered in 2023-24

- Secretary to share the Courses offered sheet with all the Deans to make changes/corrections as discussed in the D&DC meeting.
- Deans to remove the programs that had very less students in last year.
- Deans to share the revised sheet with VC Office & Assistant Registrar.

Agenda No. 5 - School wise Detention List

As per school	As per CoE office
SOD- 43 (B-39; M-4)	28 Students not applied for Admit Card
Pharmacy- 26	41 Students not applied for Admit Card in total (14- manual Admit Cards issued) a gap of 27 students is still there.
Rest of SHS- 25	
SET- 42	18 Students not applied for Admit Card
SHM- 3	
SOB-62 (BCOM-31; BBA- 24; MBA-7)	48 Students not applied for Admit Card
SAA-	20 Students not applied for Admit Card
SOL- 45 (18 withdrawals to be processed)	32 Students not applied for Admit Card

*Schools need to check for those students who are paying fee/staying in hostel but not appearing for exams.



- Any other point with the permission of the Chair:
- Dr. Latika & Dr. Saurav to share 2 NAAC documents, discussed in the meeting with all the Deans.
- Academic Calendar- was discussed & made changes as discussed.
- CUET- exam will be held between 21st May – 2nd June 2023; 3 shifts per day (2 hrs.; 2hrs.; 3 hrs.)

The meeting was concluded with vote of thanks to the chair.


COE
(Member Secretary)

7/6/23



Minutes of Meeting

(Action)

A Deans & Directors Council Meeting (40) was convened on **Wednesday, 7th June' 2023** at **3.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (39), dated 18th May' 2023

Action- Approved by the Council.

Agenda No. 2- Orientation Program Preparation

Action – Orientation Program will be 2 weeks' program.

- One week at University level & another week at school level.
- Deans to give faculty name from their respective schools for organizing the University Level Orientation.

Agenda No. 3- Capstone Courses

Action – SET & SOB have already started the courses. Rest of the schools need to start the Bridge/Retention Courses at the earliest.

- **CRC** to prepare a presentation for all the school for the Capstone Courses.

Agenda No. 4- School Outreach

Action – No outreach program is going on for UG as of now.

- Admission Department to focus on PG programs

Agenda No. 5- Admission Update- if any

Action – TBD in the next meeting

Agenda No. 6 - Fee Report shared by Schools issues

The below points were discussed:

Year Break not showing on TCS, their batch needs to get changed.

➤ **Withdrawal forms** not with Accounts Department

➤ **No Transaction details** of many students, whom schools have shown as 'Paid'

Action – IT Dept to update on TCS for year break students.


- 1st Year left out students can be declared as **Withdrawals**
- 2nd Year onwards left out students shall not be removed. IT to mark such students as - **Inactive** on TCS.
- Secretary to share all the Fee Reports with IT Head to share transaction details to A/c Dept.
- Deans to share appropriate document of withdrawal /on Break students with IT & Accounts dept. both

- **Any other point with the permission of the Chair:**



- B.COM (CA) can be introduced at SOB with 10 seats this year. Prof. Dubey to discuss about this program with VC Sir on Friday, 8 June 2023
- Need to work & take a call to launch B.COM (CA) as a counsellor needs be trained for the same & float this information on Social Media as well.
- Deans of all the school to send Visiting Faculty /Jury bills to Accounts Department.
- Business Partner's pending bills (till Dec'2022) to be sent to Accounts Dept. by all the schools/Departments with a receiving note from A/C Dept.
- COE will announce results of 4 schools this week & rest schools 'results shall be declared next week.
- **Fee Schedule-** 16 June-10 July 2023
- **Time Table-** Schools to share TT to IT Dept. by 15th July 2023
- **SOD** proposed one-year Vocational Diploma in Fashion & Interior Designing.
- Data of 2137 students has been collected through CUET exam.
- **Samman Samaroh in collaboration with Dainik Jagaran** to be held at SU Campus was announced by Hon'ble VC Sir. Date will be decided later for the same.
- **VC Sir** also suggested to identify 100 students from different school of SU who can be Jal Yodha with the aim of saving water, water conservation etc. These Jal Yodhas can be awarded a 'Prashati Patra' by the Distt. Commissioner.
- **Dr. R.K. Yadav** to coordinate with Mr. Sanjeev (from Dainik Jagran) for **Samman Samaroh**,
- Dr. Koshal Preet to contact the SHO for a press note.

The meeting was concluded with vote of thanks to the chair.


11/7/23
COE
(Member Secretary)



Minutes of Meeting

Deans & Directors Council

(2023-2024)

**DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE SHEET - 2023**

S.NO	NAME	DESIGNATION	2.5.23	18.5.23	7.6.23	13.7.23
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor				
2	Dr. Sanjeev Sharma	Registrar, PVC				
3	Mr. Anil Yadav	COE- Member Secretary				
4	COL. V.K. MALIK	Dean- SAA				
5	Prof. J.S. Mukul	Director- International Relations				
6	Prof. Vijay Anand Dubey	Associate Dean- SOB				
7	Dr. Jagbir Singh Dahiya	Dean - SOL				
8	Dr. Kanupriya	Associate Dean- SOL				
9	Dr. Koshalpreet Kaur	Associat Dean - SOD				
10	Dr. Saurav Chhabra	Officiating Dean - SHM				
11	Dr. Navin Piplani	Director - Creative Schools				
12	Dr. Latika Dutt Singh	Director - NAAC				
13	Dr. Jyoti Sinha	Principapal - Pharmacy				
14	Mr. Gaurav Saini	Director- CRC				
15	Dr. R.K. Yadav	Director - School Outreach				
16	Dr. Elina Dewangan	HOD - S & S				



**DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE SHEET - 2023**

S.NO	NAME	DESIGNATION	27/07/2023	6.09.23	5.10.23	26.10.23
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	Rakesh Ranjan	Rakesh Ranjan	Rakesh Ranjan	Rakesh Ranjan
2	Dr. Sanjeev Sharma	Registrar, PVC				
3	Mr. Anil Yadav	COE- Member Secretary				
4	COL. V.K. MALIK	Dean- SAA				
5	Prof. J.S. Mukul	Director- International Relations				
6	Prof. Vijay Anand Dubey	Associate Dean- SOB				
7	Dr. Jagbir Singh Dahiya	Dean - SOL				
8	Dr. Koshalpreet Kaur	Associate Dean - SOD				
9	Dr. Saurav Chhabra	Associate Dean- SHM				
10	Dr. Navin Piplani	Director - Creative Schools				
11	Dr. Latika Duttan Singh	Director - NAAC				
12	Dr. Jyoti Sinha	Associate Dean-SHS				
13	Mr. Gaurav Saini	Director- CRC				
14	Dr. R.K. Yadav	Director - School Outreach				
15	Dr. Anjali Shrivastava	Assistant Professor School of In. Eng.				
16	Dr. Elina					
17	Dr. Asther M.	Associate Prof. SOL	NA	ABSENT	A. Chandra	A. Chandra



ATTENDANCE SHEET - 2023

①-2024

DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE SHEET - 2024

S.NO	NAME	DESIGNATION	18/01/2024	15.02.24	21.03.24	04/04/2024
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor				
2	Dr. Sanjeev Sharma	Registrar, PVC	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. Anil Yadav	COE- Member Secretary	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	COL. V.K. MALIK	Dean- SAA	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	Prof. J.S. Mukul	Director- International Relations	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	Prof. Vijay Anand Dubey	Associate Dean- SOB	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	Dr. Koshalpreet Kaur	Associat Dean – SOD	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	Dr. Saurav Chhabra	Associate Dean- SHM	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	Dr. Navin Piplani	Director – Creative Schools	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	Dr. Latika Singh	Director - NAAC	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
11	Dr. Jyoti Sinha	Associate Dean-SHS	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
12	Dr. Imran	Director - SOL	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
13	Dr. R.K. Yadav	Director – School Outreach	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
14	Mr. Rajesh K. Srivastava	Director CRC	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
15	Dr. Anjali Choudhary	Cultural Committee	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
16	Dr. Aastha Mehta	HOD - SOL	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
17	Dr. Aparna	Program Director	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>



2024

DEANS & DIRECTOR COUNCIL MEETING
ATTENDANCE SHEET - 2024

S.NO	NAME	DESIGNATION	22-04-24	27-04-24	16/05/24	06/06/24
1	Dr. Rakesh Ranjan	Chairman, Vice Chancellor	Rakesh Ranjan	Rakesh Ranjan	Rakesh Ranjan	Rakesh Ranjan
2	Dr. Sanjeev Sharma	Registrar, PVC				
3	Mr. Anil Yadav	COE- Member Secretary				
4	COL. V.K. MALIK	Dean- SAA				
5	Prof. J.S. Mukul	Director- International Relations				
6	Prof. Vijay Anand Dubey	Associate Dean- SOB				
7	Dr. Koshalpreet Kaur	Associat Dean - SOD				
8	Dr. Saurav Chhabra	Dean- VHTBS				
9	Dr. Latika Singh	Director - NAAC				
10	Dr. Jyoti Sinha	Associate Dean-SHS				
11	Dr. Imran	Director - SOL				
12	Dr. R.K. Yadav	Director - School Outreach				
13	Mr. Rajesh Srivastva	Director - CRC				
14	Dr. Alpana	Associate Prof. - SET				
15	Dr. Astha	HOD- SOL				
16	Dr. Bhagat	Dean- SET				
17	Dr. Jyoti Sinha	Assoc. Dean SHS				



Minutes of Meeting

(Action)

A Deans & Directors Council Meeting (41) was convened on **Thursday, 13 Jul' 2023 at 3.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (40), dated 7th June' 2023

Action- Approved by the Council.

Agenda No. 2- CRC Annual Presentation

Action – Director CRC presented a presentation regarding the placement details of all the students from different schools of SU. Hon'ble VC Sir emphasized on the below points to work upon:

- CRC to keep record of all the student's placement status
- Even if the student is placed on his/her own or opted for higher study, CRC to keep the record of this also. *
- To create awareness & interest among students for campus placements.
- To target for higher package for students than the last year.
- CRC to work for maximum numbers of placements for the students.
- Dean SOB suggestion- Employability Assets should be for all the schools other than SET.

Agenda No. 3- Preparation about Orientation for 1st year students

Action – Dr. Anjali Sehrawat to plan one-week University orientation and discuss with VC Sir.

Agenda No. 4- COE Agenda Points

- Action –**
1. ESE May 2023 Results- all results were declared within two weeks of the last exam date.
 2. EDC Committee Meeting & subsequent results - the EDC meeting heard a case of 38 students and based on its recommendations subsequently the results were declared for these cases.
 3. Re-evaluation & rechecking Results – completed for all concerned students.
 4. Summer Semester – classes started on 10 July and would continue till 28 July. Theory exams are scheduled from 31 July to 11 August.
 5. Degree nomenclature were discussed and subsequently for the Business programmes green note for the nomenclature was approved.

Agenda No. 5- PhD entrance examination for Foreign Candidates

Action – It was discussed that PhD entrance examination for Foreign Candidates should be online. Entrance online written exam & viva online only



Agenda No. 6 - Online examination for Final year students residing abroad.

Action – Only in rare circumstances, for the graduating batch, if the assessment is in the nature of viva, jury etc (and not theory exam) the assessment may be conducted online. For such cases however, an additional fee of Rs 5000 per subject has to be paid by the student.

• **Any other point with the permission of the Chair:**

- Dr. Elina was welcomed & introduced by Hon'ble VC Sir to the D&DC as HOD, Health Sciences Dept.
- Total no of admissions till date- 475
- 55% Fee has been recovered by the last date of Fee deposition.
- University level NAAC duty list to be given to VC Sir by Dr. Latika.
- Dr.R.K.Yadav is taking care of one unit of NSS at SU campus
- It was instructed by Hon'ble VC Sir to maintain appropriate relationship with students by faculty, Faculty & staff to maintain the decorum of the Educational Organization.

The meeting was concluded with vote of thanks to the chair.



**COE
(Member Secretary)**



Minutes of Meeting (Prepared & submitted by Ms. Suman Punia)
(Action)

A Deans & Directors Council Meeting (42) was convened on **Thursday, 27 Jul' 2023 at 3.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (41), dated 13 July' 2023

Action- Approved by the Council.

- **Agenda No. 2-** Deliberations to be done and University level orientation to be shared with the schools by Dr. Anjali Sehrawat (Faculty – SoL).
- **Agenda No. 3-** Dr. Saurav to request Ms Apoorva (French Faculty) to plan a session for Dramatic Club. Overall Cultural Clubs sessions will be handled by Ms Shaily Bhashanjali.
- **Agenda No. 4-** Registrar office to inform respective schools and students about the date of commencement of ODD semester for Old batches i.e 16th of August.
- **Agenda No. 5-** Commercial vacuum cleaner (Dry & Wet Type) to be purchased by the facility department.
- **Agenda No. 6 -** Date of services to be mention near the R.O by facility department
- **Agenda No. 7-** Walls of A block Audi/hall to undergo repainting by the facility department by 3rd of August 2023.chairs/stage and other arrangements to be seen and necessary maintenance to be done.

The meeting was concluded with vote of thanks to the chair.



COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (43) was convened on **Wednesday, 6 September 2023 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (42), dated Thursday, 27 Jul' 2023

Action- Approved by the Council with the following-

- Dr Saurav Chhabra to present the plan for establishing a Dramatic Club.
- Circular to be shared with all the students that any damage or harm to the infrastructure of the University by any student, the concerned students with parents would be called and would be charged penalty against the damage.

Agenda No. 2- School wise semester calendar for activities

Action- All the schools to share the Semester Calendar for co-curricular & extra-curricular activities to VC Office.

Agenda No. 3 Sports Meet

Action- Dr. Amit Singh (SOL) to be called in next D&DC meeting for the discussion about Sport Meet to be planned in February 2024.

Agenda No. 4- Fresher's Party

Action- Date proposed for the Fresher's Party- 13 October 2023

- Mid-term Exams to conduct either before the Fresher's Party or after it.
- Chairperson, Cultural Committee to begin the preparations for the same.

Agenda No. 5- First year Admissions, Classes & Fees

Action- Schools to look at the following-

- Total admitted First year students should join
- Withdrawals should be intimated to IT
- First semester fee should be paid by all the admitted students

First year students list to be provided to school from the accounts dept.



Agenda No. 6- Any other requirement

Action- A new TDCC Course - **INCUBE** has started by SU Incubation cell to provide guidance to the young budding entrepreneurs from various Academic Backgrounds and Schools. This course will impart the knowledge and understanding on the Incubation, its stages, Pre requisites and key Terminologies. Schools to encourage the students to enroll for this course from next semester as this semester batch is already full.

- The D & DC also discussed to promote the culture of entrepreneurship at Sushant University and deliberated on creating a dedicated Incubation cell to foster new ideas and work towards achieving them.

Agenda No. 7- Any other agenda point with the permission of the chair
By Col. Malik, Dean SAA

- **Relaxation to students on internships to take GSSC in online mode**
For 7th Semester, it is approved for the GSSC session to be conducted online. However, if the viva is to be conducted online (not applicable for theory exams) an additional fee of Rs 5000 would be applicable (plus the requisite reappear/repeat category fee)
- **Revise pass criteria of BArch students to clear core course as mandatory to be promoted.**
This point is to be reconsidered. Dean SAA & CoE to discuss this with Honourable VC Sir.
- University will be functioning but Suspension of classes for 8th September 2023 in view of the G20 summit. Notice will be shared by the IT department.

By Dr. Latika Singh, Associate Dean SET

- Scholarship amount to be adjusted in fee by Accounts Dept. as Fee fine status is shown on students' ERP.
- International Conference on Advances in Multidisciplinary Research and Innovation (ICAMRI) (23-29th September 2023)
- Ticket raising system to be implemented on ERP for NAAC purpose.


Any other agenda point with the permission of the chair:

- Mr. Gaurav Saini to provide the placement data of all the schools of past 5 AYs to VC Sir within 5 days.
- The following faculty members will be the new coordinators for the below-mentioned courses:

Faculty	Name of the Course
1. Mr. Vipul Gaur, SOL	TDCC
2. Ms. Richa Divwedi, SHS	Multidisciplinary Courses

- Dr. JS Mukul apprised about the MoU with Dhaka University.
- The Costa Rica Ambassador will be visiting the University on 14th September 2023, informed by Dr JS Mukul.
- A Jury is to be formed to decide 3 Best Faculty members, the faculty who stands first, will be sent to Dubai from SU.

The meeting was concluded with vote of thanks to the chair.


5/10/23
COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (44) was convened on **Thursday, 5 October 2023 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (43), dated Wednesday, 6 September

Action- Approved by the Council with the following-

- Ticket raising system should be utilised by SU staff specially regarding IT & Facility issues.
- Dr Saurav Chhabra to present the plan for establishing a Dramatic Club.
- Facility issues- Hon'ble VC Sir will discuss with Facility Head.
- **DSW to share the Circular with all the students that any damage or harm to the infrastructure of the University by any student, the concerned students with parents would be called and would be charged penalty against the damage.**

Agenda No. 2- Status of classes

Action- Classrooms should be commensurate to number of students. At least 75% attendance should be mandatory.

Agenda No. 3 Special attention to First Year Students

Action- Special attention needs to give to first year students behavior. Faculty to talk to students about the civility & good behavior before they start their classes.

Agenda No. 4- Fee Status

Action- will be discussed next time due to an ERP discrepancy.

Agenda No. 5- Fresher's Event

Action- Everyone has to contribute and extend support to the Cultural Committee to make the event a success.

- Other than 1st & 2nd year, classes will be suspended. This would be informed to the other students just before the Fresher's Event.
- Fresher's Event discipline committee should be formed and meeting to be scheduled by the Chairperson, Cultural Committee.

Agenda No. 6- Discussion on Head of Department, request received from Vatel

Action- will be discussed in next D&DC Meeting due to the absence of Associate Dean, Dr. Saurav Chhabra.

Agenda No. 7- Any other agenda point with the permission of the chair

By Dr. Latika Singh, Associate Dean SET

- **Migration case of Mr Aryan Bhatia-** A letter to UGC can be sent mentioning his case. Meanwhile, an undertaking from the student to be taken



- **Email-communication about RO facility point no 6 Dean's council dated July 27th** – Facility Department to share the RO status to all the SU Staff & students via email. Facility Head to comply the same.
- **Meeting point about Scholarship which was discussed during Dean's Council meeting on Sept 6, 2023** – VC Sir will have a discussion with Accounts in consultation with Registrar.
- Registration Fee for Repeat Exam for migration cases - Normal fee without fine to be considered in case of late admission– Dean to write a note on student's admission document about the migration (with all the details), so that the late fee fine won't be charged by the University.
- Total 30 papers to be published for the SET Conference. Schools to submit the same by 15th October 2023 as below:

S.NO	SCHOOL	NO OF PAPERS
1.	SOB	5
2.	SOD	2
3.	SHS	7
4.	SAA	5
5.	SOL	5
6.	SHM	4

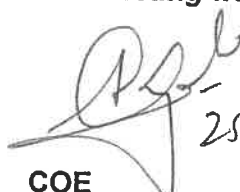
By Mr. Anil Yadav- COE:

- **Eighth convocation date to be fixed for 495 students who meet the requirement for award of degree –**
 - Convocation- Proposed in November/December
 - COE to plan for it. Will be held in Campus only in multiple shifts.
- **NAD/Digilocker update - an additional 643 degrees are now available on Digilocker making the total to 1935-** For Information
- **University topper - different calculations across programmes-** To be normalised – CoE to present the case in the next meeting
- **Merit Scholarships - more favourable to Pharmacy via-a-vis others - -** To be normalised – CoE to present the case in the next meeting

Prof. JS Mukul apprised:

- 42 Students went to Dubai represented SU.
- Essex University MoU is expected to be done soon.
- MBA tie up with Singapore University likely to be done next year.

The meeting was concluded with vote of thanks to the chair.


25/10/23
COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (45) was convened on **Thursday, 26 October 2023 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (44), dated Thursday, 5 October 2023

Action- Approved by the Council

Agenda No. 2- School wise Admission & withdrawal number

Action- All the schools shared the Admission & withdrawal (excluding PhD) status till date. The withdrawal percentage is 9 till date. Schools to share the names of the students who have never reported with VC Office.

Agenda No. 3 -Pending Fee

Action- Fee Collection is in process. School/Accounts/IT Dept to do the needful.

Agenda No. 4- Requirements of BOS & AC if any

Action-BOS & AC to be done only if required by the school. Academic Council to be done around 15 November 2023.

Agenda No. 5- BOM meeting schedule

Action- BOM will be scheduled around one week after the Academic Council Meeting.

Agenda No. 6- Convocation

Action- To be schedule in the last week of February 2024. COE to start preparations for convocation.

Agenda No. 7- International Collaboration

Action- Prof. JS Mukul informed:

- An MOU with Essex University for SAA will be signed next week.
- The Ambassador of Rwanda will be visiting the Campus on 8 November 2023 (all the schools to send all the African students to attend the lecture on 8 November 2023)
- It was suggested by Hon'ble VC Sir to circulate the International tie ups on social media too.
- Also, School to share list of their respective school's international students along with their country name & photos.

Agenda No. 8- Possibility to offer MBA 1+1 program

Action- To be discussed in AC



Agenda No. 9- Discussion about 1st year examination schedule

Action- All examinations of the University including first year will be held in December. Only in rare cases where there have been late admission and the delivery has not been completed the exams of such individual student would be held in Summers as a deferred category.

Agenda No. 10- Shifting of SOD to E Block

Action- All the UG students will be shifted to E Block. The procedure to shift them is under planning.

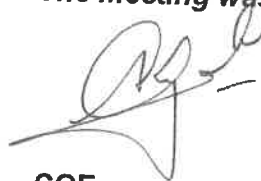
Agenda No. 11- Thanks to Dr. Jyoti Sinha, Chairperson Cultural Committee & formation of New Cultural Committee

Action- The Council thanked Dr. Jyoti Sinha for the all efforts she made during her chairpersonship. The circular for the Newly formed **Cultural Committee** has been shared by Registrar Office. Dr. Anjali Sehrawat will be the new **Chairperson of Cultural Committee**

Any other agenda point with the permission of the chair:

- DSW to share the draft for action against any damage to the infrastructure by students.
- Mr. Mathur to share the RO notice to all the students via email.
- COE presented SGPA calculation to decide toppers. Normalisation of 0.95 factor for the Pharmacy programme is approved by the Council for deciding the overall UG topper of the University.
- Prof. Apoorva to float the Dramatic Club details to all the students.
- Bytes of students visit to Dubai to be publicised among social media & students.
- The CAS document to be floated to all the Faculty Members by the Deans.
- A Committee has to be formed by 1 November 2023 for the evaluation of Faculty CAS documents.
- SU website page to be revised by IT. Mobile version should also be launched.
- MBA tie up with Singapore should be on priority.

The meeting was concluded with vote of thanks to the chair.


1/12/23

COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (46) was convened on **Friday, 1st December 2023 at 2.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (45), dated Thursday, 26 October 2023

Action- Approved by the Council with the following-

- BOM- will held on 19th December 2023
- Convocation dates- 15, 16 & 17 February 2024
- Correction in **Agenda No. 7- International Collaboration:**
An MOU with Essex University for SOB will be signed next week
- Creative Cluster UG students will be shifted to E Block, PG Students will be in A Block.
- B.Com (SOB) students will be shifted to A Block from January'2024.
- From July 2024, MBA students will also be shifted to other block of the University.
- DSW to share the draft of Guidelines for students against the damage of University Infrastructure.*(shared by Dr. Amit) *
- CAS (filled) documents to be shared with VC Sir (Done)
- Emphasis on MBA Tie up with Singapore, Malaysia & Dubai Universities.

Agenda No. 2- Status of ABC

Action- 947 Certificates of Sushant University are on ABC portal.

- ABC ID is mandatory for all the students from 2021 batch onwards
- Students exam attendance sheet will consist a new column of ABC ID.

Agenda No. 3 - Status of upload of degrees on NAD Digilocker

Action- 2578 Degrees are on Digilocker

Agenda No. 4- CLAT Exam

Action- CLAT exam will held on 3rd December 2023. Approximately 658 students will appear for the same.

Agenda No. 5- Updation of Internal Marks

Action- Internal marks to be updated on TCS by next Friday, 8th December 2023.

Agenda No. 6- Debar List

Action- School's Debar list to be given to COE by Deans before exams.

Agenda No. 7- Admit Card Status

Action- 924 + 30 PhD students applied on TCS

- 164 – applied for Manual Admit Cards
- 526 – 1st year Students
- (Provisional Admit Cards for Monday for 1st year students. This will be one time Admit Card.



- Deans to check Admit Cards of their respective school's students.
- COE office to provide the format/hard copy of Provisional Admit Card

Agenda No. 8- Result declaration process for Dec 23 exams?

Action- Program wise result declaration is approved by the council.

Agenda No. 9- Semester Break holidays for employees

Action- From 26 December 2023 – 1 January 2024

Agenda No. 9- Annual Fest Date (by Dr. Anjali Sehrawat)

Action- Fest will be held on 24th February 2024

Agenda No. 9- Point by VC Sir

Action- - PhD Admissions- there will be 2 types of PhDs from January 2024 onwards:

- 25 seats for working professionals (Sat, Sun, Holidays)
- 25 seats for regular candidates
- Every faculty member has to enroll/register for PhD January 2024 onwards.

The meeting was concluded with vote of thanks to the chair.


18/1/24
COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (47) was convened on 18th January 2024 at 3.00 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (46), dated on Friday, 1st December 2023

Action- Approved by the Council with the following-

- Guideline for the students will be discussed in the next D&DC meeting. Dr Imran to review the draft.
- ABC student's IDs- Total 1672 students have registered for ABC ID.
- TCS issues were discussed with IT Head. IT Head to discuss with TCS team & resolve the issues

Agenda No. 2- Introduction to New Member, Dr. Imran, Director SOL

Action- Dr Mohd Imran was introduced to the D&DC as Director, School of Law.

Agenda No. 3 - Even Semester classes

Action- Schools have less attendance of students at present as the classes have started one week before.

Agenda No. 4- Preparations for Fest, Convocation, Governing Body Meeting & Sports Day

Action- GB & Convocation dates- Registrar Sir to discuss with Chancellor Sir.

- Sports Day- will be held in the first week of February 2024. Dr. Amit Singh to schedule & share the details with VC Sir.
- Fest- 24th February 2024- Dr Anjali & Fest Committee to identify the celebrity, connect with event management vendor & do all the preparations.

Agenda No. 5- Fee Status

Action- Schools to make a system that students should pay the semester fee in time.

- IT can deactivate the I Cards in case of not paying fee in time.
- Accounts to update fee of all the students. Scholarships mapping to be done by accounts dept.
- Fee Demand letters for students to be prepared & share via email by Ms. Jyotsna. Students should be provided an email ID for this communication.
- Fee related queries can be entertained by Accounts Dept. on Tuesdays & Fridays




Agenda No. 6- Any other agenda point with the permission of the chair

Action- Faculty personal expenses excel sheet to be shared with VC Sir by all the Deans.

- University Bus (Delhi Route) message to be conveyed to all the students by all the schools.
- Col Malik raised whether University can provide Cloud storage to students because Gmail space is full.

Action- Students can buy their own storage.

The meeting was concluded with vote of thanks to the chair.


14/2/24

COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (48) was convened on 15 February 2024 at 3.00 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (47), dated on 18th January 2024

Action- Approved by the Council.

Agenda No. 2- Pending Fee

Action- List of students whose fees was pending, was shared with respective schools. Hon'ble Vice Chancellor requested all the Dean to take necessary follow ups.

Agenda No. 3 - Monitoring of classes

Action- Various strategies to increase students' attendance were discussed. It was agreed upon to debar the students not meeting attendance criteria. Condonation Committees shall be setup centrally to decide about the condonation upto 10%, subject to satisfactory reasons with documents and further shortage of attendance.

Agenda No. 4- Experia 24 Annual Concert – Dr. Anjali to brief

Action- Dr. Anjali briefed about the progress of Fest & students' registrations. She requested everyone to encourage more students to participate in the event.

Agenda No. 5- Convocation Dates

Action- The CoE shared the following information of 8th Convocation:

Date	School/Programme
28 February 2024	<ul style="list-style-type: none">University MedalsPhDSchool of Art & Architecture
29 February 2024	<ul style="list-style-type: none">School of BusinessSchool of Engineering & TechnologySchool of Law
1 March 2024	<ul style="list-style-type: none">School of DesignSchool of Health ScienceVatel Hotel & Tourism Business School



Agenda No. 7- HOD decision

Action- It was discussed that requirement of HOD should be decided by the concerned Dean/HOD. The tenure of the Head of the Department shall be one-year renewable further.

Agenda No. 8 – Declaration of Results of International Students

Action – In the discussion it came out that the Admissions team is asking for the release of results of several international students but without any details attached as to student name, programme etc and why their result has been withheld. It was decided that as the Schools do the documentation and in case where they have doubts then they can consult the Academic Affairs office for their inputs.

The meeting was concluded with vote of thanks to the chair.


21/3/24
COE
(Member Secretary)



Mission & Vision

Home (https://sushantuniversity.edu.in/) / About Us (https://sushantuniversity.edu.in/about-us/)
 / Mission Vision (https://sushantuniversity.edu.in/about-us/mission-vision/)

Our mission is to :-

- Transform lives and communities through education and research
- Achieve excellence through ~~participatory governance~~ and focus on quality research and innovation
- 27. • Attract talent through international partnerships and collaborations to achieve highest standards
- Facilitate learning through student centric and empathetic approach
- Develop thought leadership with industry integration ✓

Vision

Achieving excellence in higher education through ^{teaching} research, Innovation, ~~participatory governance~~ and global presence.

About us
 (https://sushantuniversity.edu.in/about)

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FOR Discussion in
 Dean's Council
 meeting

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https://sushantuniversity.edu.in/about-us/mission-vision

(Action)

A Deans & Directors Council Meeting (49) was convened on 21st March 2024 at 3.00 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (48), dated on 15 February 2024

Action- Approved by the Council with the following changes:

- **Agenda Point 3-** Attendance status should be informed to students/parents about the shortage of attendance for serious cases on time.
- Same should be displayed on Schools' notice board/ on what's app groups/ via Email.
- Multiple Condonation Committees (Dean & 1 Faculty) to be constituted under a Central Condonation Committee.
- Maximum 10% condonation can be granted by the committee.
- **Faculty/Staff attendance on Annual Fest on 24 February 2024:**
1 LWP shall be marked for those who were not present on the Annual Fest.
½ LWP shall be marked for the late comers.

Agenda No. 2- Examination Dates

Action- 6th May – 24th May 2024

Agenda No. 3 - BOM Date & Agenda Points

Action- BOM will held on Friday, 5th May'2024

- Schools to conduct their respective school's BOS if required.

Agenda No. 4- Students behavior during Platform Lecture Series

Action- SOP's for PLS presented by Dean SOB & discussed by the Council:

- Prof Mukul to invite 4 schools, 2 Faculty, 25 Students for smooth & successful execution of the event.

Agenda No. 5- Holi break notification

Action- 23rd March- 26th March 2024

Agenda No. 7- CRC – Status & update of previous year Data

Action- Mr. Yashpal to provide previous years' data to Director CRC.

- Director CRC to update the same to VC Sir.
- Director CRC apprised the below status of Campus Placements:



Placements at a glance updated till (2nd April , 2024)

Sr. No.	Name of School	Companies Name	Student Placed	Package
1	SHS	Mankind Pharma	5	4 LPA
		Tata 1 Mg	4	3 LPA
		Arjun Hospital	2	
		11		
2	SOB	EazyDiner	1	10.LPA
		Berger Paint	1	8.5 LPA
		UpRoar Learning	4	5 LPA.
		Provident capital	4	6 LPA.
		Wipro	4	4. LPA
		14		
3	B. Arch.	Stonex	5	9 LPA
		Pidlight	1	8 LPA
		Owfis	3	10 LPA
		9		
4	B. Tech	Wipro	4	4.LPA
		Netsmartz	3	4.LPA
		Gsaclaer	1	26.5 LPA
		Pepolestrong	3	4. LPA
		Digilight	1	5. LPA*
		Beeped M.D	1	6.5 LPA
		13		
5	SOD	Livspace	1	5. LPA
		Owifs	7	10 LPA
		Avici	1	8.5 LPA
		9		
6	SHM	Suryagarh, MRS Group	2	5 LPA
		Roseate Hotels & Resorts	2	5 LPA
		Oberoi Hotels & Resorts	2	5 LPA
		Getanjali	2	5 LPA
		Hilton,Gurugram	2	5 LPA
		Vatika Business Centre	2	5 LPA
		Commi Chef - MRS Group	1	5 LPA
		MT - Sales with MRS Group	1	5 LPA
		Crowne Plaza,Gurugram	1	5 LPA
		15		
		Total Number of Placed Students	71	



Agenda No. 8- Indiscipline case - Ripun Bhardwaj- SOB

Action- Indiscipline case of Ripun Bhardwaj (SOB student) reported on March 13, 2024.

- Considering the track record of the student (academic performance, extra & co-curricular participation, contribution made at the school etc) and taking note of the fact that the student is currently in the final semester of his undergraduate program, the council decided that a strict warning letter be issued to the student and an undertaking for good conduct in future be taken from him by the School of Business.

Any other agenda point with the permission of the chair:

- **By Prof. J S Mukul, Director International Relations:**

NSDC- Deakin University Launching " Global Job Readiness Program" for Higher Education Institutions

Action- The online, self-paced Global Job Readiness Programme (GJRC) of NSDC - Deakin University (Australia) was approved for all SU students (without any commitment of minimum numbers). Each School will nominate 2 Faculty Spocs for online briefing by NSDC for guiding the students.

- **Vision & Mission of SU**

Action- All the Deans to share the content for website to VC Sir

The meeting was concluded with vote of thanks to the chair.


COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (50) was convened on 4 April 2024 at 3.00 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (49), dated on 21st March 2024

Action- Approved by the Council-with the following changes:

- **Condonation Committee:** Total 5 Committees were formed under one centralized Committee as under (Dean/Dean's representative shall chair)-

1. **C1-** Col. Malik, Dr. Jagat Giri for SOB
2. **C2-** Prof Dubey, Dr. Neelam for SHS
3. **C3-** Dr Sanjeev, Prof Anil Dawra for VHTBS, SOD & SOL
4. **C4-** Dr Latika/ Dr Monika Khurana, Dr Brar for SAA
5. **C5-** Dr Imran, Dr Isha for SET

Condonation Committees to conduct condonation process for 2 days i.e. 30 April & 1 May 2024 at respective Dean's Office.

- **Student's Attendance:** For any participation by the student in any event, student will be marked absent in class. Further student will be giving an application to the respective Dean for 10% condonation if required.
- **PLS-** The Ambassador of Azerbaijan will be at University on 18 April 2024. Approved SOPs for the PLS are as follows-
 - Each Dean will ensure presence of 15-20 students along with 2 Faculty member (appropriately briefed) to be seated 10 min before the event.
 - The Faculty will maintain discipline (including no 'in' and 'out' movements) during the session.
- **CRC-** Volume & Average of placements to be increased by the CRC Department (100 more placements to be done)

Agenda No. 2- Shortage of Attendance

Action- As mentioned in above point (Condonation Committees)

Agenda No. 3 – Admission Cycle

Action- Admission & Marketing Dept to set month wise & Individual targets.

- Deans to take active part in Admission Process. They need to stay in touch with Admission Department.
- Consultant's Leads to be given to Admission Department for results.
- Regular follow ups to be done by all the schools from Admission Department.



Agenda No. 4- Admit Cards Status

Action- By far total 1625 applications have been received for Admit Cards.

- COE shared the gap of Admit cards status of all the schools-

SAA- 107	SET- 161
SOB- 125	SHS-90
SOL- 74	SOD – 62
VATEL- 24	

Any other agenda point with the permission of the chair:

- IT to give grace of one day for the Admit Card (by 05.04.2024), late fee fine should not be charged.
- By COE- 3rd May 2024 is the last day for entering internal marks on TCS and submission of signed copy by the Faculty.
- Prof Mukul to take proposal for language courses for SU/Outsider students.
- By VC Sir- Deans to audit the content of their respective school on SU website. They need to give requirements of their Landing Page after 15 days.
- MBA – (2 Years Program) with dual specialization will be given by Samatrix (India Partner) from 1st Sem only.

Fee for MBA:

- International Immersion- Rs 10 Lacs INR
- Without International Immersion- Rs 7 Lacs INR

MBA classes will take place in A block.

- 1 Session by Registrar will be scheduled for all the schools' students to spread the MBA program.
- GIP standee to be designed by Prof Mukul for Admissions.
- Schools/ CRC to update the placement status to the Counsellors for admission purpose.

The meeting was concluded with vote of thanks to the chair.


18/4/24

COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (51) was convened on 22 April 2024 at 3.00 pm in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (50), dated on 4th April 2024

Action- Approved by the Council with the following changes:

- **Condonation Committee:** The discussion about debarred/detained students will be on Saturday, 27 April 2024.
- The 4th Saturday of every month will be working. The same will be effective from 27th April 23, 2024.
- **CRC-** Head announced about 90 more placements & the average of 6 LPA.
- Landing page PPT to be presented to VC Sir by all the Schools.

Agenda No. 2- PhD related

Action- Current strength of PhD scholars is 207. 43 more scholars to be enrolled by August 2024.

- SU will maintain a strength of 250 scholars in total.
- Inter disciplinary topic for PhD scholars can be provided.
- New committee of 3 members for PhD related matters has been constituted.
- PhD scholars who have completed 4 years of their thesis should be encouraged by their respective Mentors/Deans to complete the thesis at the earliest.
- Encourage PhD candidates to publish papers under ICI journals.
- All the schools to share at least 4-5 journals list to VC Office & Dr Monika Khurana by Friday 26 April 2024

Agenda No. 3 – TDCC/TDL

Action- If any student has not cleared the SU TDCC/TDL courses, can be offered to enroll in the Deakin University's – Global Job Readiness Course in lieu of the TDCC/TDL courses.

- The fee for the course will be 5000/- + 1100/-.
- Prof Mukul to give detail about the course.

Agenda No. 4- Value Added Courses.

Action- UGC offered courses to put in one basket. Students can choose out of the basket.



Agenda No. 5- Admit Cards Status

Action- So far total 1987 applications have been received for Admit Cards.

- COE shared the gap of 317 Admit cards status of all the schools-

SAA- 30	SET- 103 (needs to be rechecked by the school)
SOB- 56	SHS-53
SOL- 32	SOD – 24
VATEL- 9	PhD- 12

Agenda No. 6- Exam Datasheet

Action- Datasheets of all the schools have been circulated by COE dept.

Agenda No. 7- Exam Block

Action- VC Sir & COE will visit the blocks & decide about it.

Agenda No. 8- Degrees on Digilocker

Action- Additional 610 SU Degrees are now available on Digilocker making it a total of more than 3200 degrees on Digilocker.


Agenda No. 9- Marksheets on ABC/Digilocker

Action- BHM 1st Semester Marksheets have been uploaded on ABC portal.

Any other agenda point with the permission of the chair:

- SU Advertisement was shared with all the deans for their suggestions. All the D&DC members to share their suggestions by 23 April 2024.

The meeting was concluded with vote of thanks to the chair.


25/4/24
COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (52) was convened on 27 April 2024 **at 2.30 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (51), dated on 22 April 2024

Action- Approved by the Council.

Agenda No. 2- Status of Debarred/ detained student of all the schools

Action- All the schools shared the list of their respective school's debarred students.

- Remedial classes to be planned for the students having 55% and above attendance on 29th & 30th April 2024.
- Deans to publish the debarred students' list having attendance less than 54.9%.
- List of students having attendance between 55%-64.9% to be displayed by the schools.
- Provisional Practical to be allowed.
- Condonation committees to review the cases (attendance between 65 %-74.9) on 1st & 2nd May 2024. The condonation criteria are as follows:

S.No	Particulars	No of certificates	No of days	%Condonation
1	Sports	1	Per Certificate	2%
2	Cultural	1	Per Certificate	2%
3	External participation/ Core Committee	1	Per Certificate	4%
4	Health issues		up to 5 days up to 15 days	4% 5%
5	Family issues	1		2%
6	Any other	-	-	max 2%
*Maximum 10% Condonation can be given				

- Schools to convey students to present relevant documents/certificates etc. during the condonation process.

The meeting was concluded with vote of thanks to the chair.

COE
(Member Secretary)



(Action)

Condonation Committee Outcome meeting was convened on 3 May 2024 at 10.30 am in the VC Office. (Just after the D&DC meeting (52) held on 27 April 2024.

Agenda No. 1- List of 'Did not appear' students

Action- Schools shared the number of students who did not appear in front of the Condonation committee:

S.NO.	SCHOOL	NUMBER OF STUDENTS
1.	SOD	2
2.	SET	5
3.	SOB	3
4.	SOL	5
5.	VATEL	NONE
6.	SHS	5
7.	SAA	NONE

- Schools to find out the reason, call students/parents. Ask them to present for condonation process at the earliest.

Agenda No. 2- Relevant Document for Condonation

Action- Deans to use their own wisdom to give clearance or not to those students who could not present relevant document for condonation.

Agenda No. 3- Debarred Students

Action- Deans shared the total number of their respective school's debarred students:

S.NO.	SCHOOL	NUMBER OF DEBARRED STUDENTS
1.	SOD	6
2.	SET	15
3.	SOB	13
4.	SOL	17
5.	VATEL	1
6.	SHS	16
7.	SAA	10

- Schools to display the list of debarred students (below 65%) by 2 pm today.

The meeting was concluded with vote of thanks to the chair.

 6/6/24

COE
(Member Secretary)



(Action)

A Deans & Directors Council Meeting (53) was convened on **16 May'2024 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (52), dated on 3 May 2024

Action- Approved by the Council.

Agenda No. 2- Examination Reform

Action- Internal & external marks for each school are there. No attendance criteria as part of internal marking.

- Increase the weightage for internal marks
- Share inputs in next meeting.
- Break of marks to be shared with students at start of semester.
- Program hand book should be given to students at the time of joining.
- Bilingual language for 1st to 4th semester option for the students to write the exam.
- Schools to explore Evaluation Mechanism for PG courses.

Agenda No. 3- Summer Examination

Action- Odd & Even Semester- Final year open for Summer Programme.

Agenda No. 4- Declaration of Non-Teaching Period –

- **Faculty Leave- 8 June to 30 June 2024**

Agenda No. 5- Schools to take active part in admission process

Agenda No. 6- Creation of School of Interdisciplinary research

- Entrance exam for PhD
- Separate school for Research

Any other agenda point with the permission of the chair:

Agenda Point by Dr Imran, Dean SOL:

- Extract of the Agenda Item 3 (a) of the BoS-School of Law: Review of the Course Scheme proposed for 2024-25 in compliance with the norms of the Bar Council of India.

The School proposed to remove the TDL, TDCC and GP courses from LL.B. 3 years and LL.M. 1 year program. After a thorough discussion it was resolved that removal of TDCC, TDL and GP courses from the said programs need to get approved separately through the Deans and Directors Council's Meeting.



The DDC decided to remove TDL, TDCC courses from all PG programmes across the University. (However, the contest of the School of Law that LLB is a PG programme is not valid and therefore needs further discussion.)

Agenda Point by Virendra Kumar Malik SAA

- Work out modalities for payment of SWAYAM course in fee structure to ensure inclusion of MooC in curriculum.
- Examination-
 - Open book/ Notes

Agenda Point by J S Mukul

- Equitable TNE with Cormack Consultancy Group of UK

Agenda Point by Dr Koshalpreet Kaur SOD

- Migration certificate for Garima Mohan from SOD

Agenda Point by Dr Bharat

- Payment issue of UPGRAD

Agenda Point by Anil Yadav

- Summer School timelines – Summer School classes will commence from 1st July to 19 July and the exams would be conducted from 22 July to 2 August.
- Annual Academic Calendar – this would be taken up in the next meeting.
- Repeat On-Demand Examination - new category – this will be applicable only during Summer Semester and not at any other time. The charges would be Rs 25,000 per subject.
- Internal Marks not received / Upgrad Marks for SET
- Printer in Exam Office/Academic Affairs Office- quality of print is very poor and the students are complaining. The VC assured that this would be looked into immediately.
- Issues in conduct of exam - flying squad observations were presented. As it has been observed that most of the cheating cases are happening when the students are taking a washroom break, the DDC decided that, henceforth, washroom break would not be allowed during two hour or less duration examination. Only for the exam duration of more than two hours, the washroom break would be allowed but only after two hours of commencement of the exam.

The meeting was concluded with vote of thanks to the chair.



**COE
(Member Secretary)**



(Action)

A Deans & Directors Council Meeting (54) was convened on **6 June'2024 at 3.00 pm** in the VC Office.

(*Attendance Sheet enclosed)

Hon'ble Vice Chancellor welcomes all Dean/ Invitee to the meeting.

Agenda No. 1-Approval of Minutes of Deans & Directors Council Meeting (53), dated on 16 May 2024

Action- Approved by the Council.

Agenda No. 2- Next Semester Planning

Action- SAA & SOD – 1st year (B.Arch & B.Des only) classes to commence from 22 July 2024

- **For SAA & SOD-** Pilot Project/Course to be designed for the students. Module to be checked by schools. Schools to design capsule course for 1st year students.
- **Rest schools-** 1st year orientation program will start from the week commencing 5 August 2024;
- Odd Semester shall begin from 12th August 2024.
- For all the 1st semester students- Social media accounts (on FB, LinkedIn, Instagram) to be made in the first week of joining.
- For all the latest updates/developments, all the Faculty members to follow VC Sir's LinkedIn profile.

Agenda No. 3- Exams & Results updates

Action- 109 out of 130, results have been declared till date by the Examination Department.

- Memos to be issued to those Faculty members who have posted incorrect marks on TCS.

Agenda No. 4- Academic Calendar 2024-25

Action- was discussed & finalized by the Council.

Agenda No. 5- Admission Process & Progress

Action- Schools to take active part in the Admission Process to get good numbers.

Agenda No. 6- Placement & Internship

Action- TBD in the next D&DC Meeting as the Director CRC was not available. (had gone for placement discussion meeting in Uniqlo Office)

Agenda No. 7- NAAC Status

Action- SU is ready to submit documents for NAAC by August 2024.

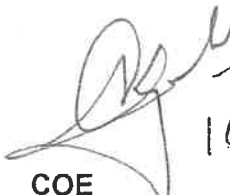
- For this purpose, all the schools need to submit the required data to SU NAAC team.



Any other agenda point with the permission of the chair:

- SHS got approval from Govt of India for Ethical Committee.
- By Col Malik- Each school must have Anti Raging Committee at school level. This data has to be reported to UGC.
- VC Sir announced the tie up of Sushant University with CSR - Centre For Entrepreneurship, Research and Incubation.
 - CSR will fund for SU Incubation Center
 - Dean SOD to create a domain for Kalabazar.
 - Dean SET & SHS to come up with proposals for Incubation Centre, that will be funded by CSR
 - Open book exam shall be allowed for 1st & 2nd Year students - students would be allowed to carry on text book (not from the library) in the exam for courses of Semester 1 to 4 (need to discuss LLB vs other programmes).

The meeting was concluded with vote of thanks to the chair.


16/7/27
COE
(Member Secretary)



**|| Sushant
University**

**Food Committee
Minutes of
Meeting**

AU/RO/19/07/C/62

10 July, 2019

OFFICE ORDER

This is notified for the information of all the residents of hostel, Ansal University that the **FOOD COMMITTEE** has been reconstituted, as per details given below, w.e.f. July 10, 2019.

S. No.	Name	Designation	Mobile No.
1.	Amit Kumar Singh	Warden – Boys Hostel	9654027789
2.	Aiysha Mukherjee	Warden – Girls Hostel	9254109422
3.	Anshita Tayal	Student Member (B.Tech - 2 nd Year)	7017107739
4.	Himanshi Raghav	Student Member (SOL - 2 nd Year)	9311581296
5.	Aditya Minz	Student Member (B.Tech – 3 rd Year)	8383074665
6.	Abhishek Poudyal	Student Member (B.Tech – 1 st Year)	8639537069

This issues with the approval of the Vice Chancellor.

Registrar
Ansal University

Copy to:-

1. All members of the committee
2. Secretary to Hon'ble VC
3. Concerned file



Food Committee

Minute of the Meeting

Date:	23/08/2019					
Time:	09: 30 AM Onwards					
Venue:	Common room					
Agenda:	<p>Points discussed:</p> <ul style="list-style-type: none"> • Introduction of newly constituted Food Committee members. • Discussion on guidelines to be set for the period : 2020-23 <p>Action: The members were introduced in the meeting. In depth discussion was done to formalize the rules and regulations that need to be drafted in the hostel guidelines 2020-23. Students' perspective was taken into consideration and the release of the document will be done before 1st December 2019.</p> <p style="text-align: center;">Attendance</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Present</th> <th style="text-align: center;">Absent</th> </tr> </thead> <tbody> <tr> <td> Amit Kumar Singh Aiysha Mukherjee Anshita Tayal Himanshi Raghav Aditya Minz Abhishek Poudyal </td> <td style="text-align: center;">NA</td> </tr> </tbody> </table>		Present	Absent	Amit Kumar Singh Aiysha Mukherjee Anshita Tayal Himanshi Raghav Aditya Minz Abhishek Poudyal	NA
Present	Absent					
Amit Kumar Singh Aiysha Mukherjee Anshita Tayal Himanshi Raghav Aditya Minz Abhishek Poudyal	NA					

Amit Singh
Committee In-charge



OFFICE ORDER

This is notified for the information of all the residents of hostel, Sushant University that the **FOOD COMMITTEE** has been reconstituted, as per details given below, w.e.f. Aug 06, 2022.

S. No.	Name	Designation	Mobile No.
1.	Vijit Mathur	Head – Facility Department	9810036495
2.	Dheeraj Kumar	Member – Facility Department	9818123549
3.	Amit Kumar Singh	Warden – Boys Hostel	9654027789
4.	Avitesh Vaishnavi Nayak	Warden – Girls Hostel	7017981647
5.	Riya Gupta	Student Member (M.Arch – 1st Year)	8921567629
6.	Gurnoor Malhotra	Student Member (B.Des – 2nd Year)	7888772473
7.	Gagan	Student Member (B.Tech – 3 rd Year)	7982928163
8.	Hemant Kumar	Student Member (B.Arch – 2 nd Year)	8057798491

This issues with the approval of the Vice Chancellor.


Pro- Vice Chancellor & Registrar
Sushant University

Copy to:-

1. All members of the committee
2. Secretary to Hon'ble VC
3. Concerned file



Food Committee

Minute of the Meeting

Date:	27/04/2023	
Time:	10: 30 AM Onwards	
Venue:	Common Room.	
Agenda:	Points discussed: <ul style="list-style-type: none"> • Verify meal charges for guests/parents • Discrepancies found about students taking their meals to their rooms 	
Action	<p><u>Meal charged for guests/parents</u></p> <p>The meal charges for guest was last revised in general rules and regulation for hostel residents (2020-23). This has to be reviewed for any changes to be made. Post discussion it was decided to continue with the previous rates.</p> <p><u>Discrepancies found about students taking their meals to their rooms</u></p> <p>Many cases were notices of students taking their meals to their rooms especially during the exams. The students were again made aware that :No hostel student is permitted to take/have his/her meal(s) in the hostel premises/room(s). Only under very exceptional circumstances, and for very genuine reason(s) if a student is not in a position to go for his/her meals to the dining hall; necessary permission shall be taken from the committee incharge by the student to get his/her meal(s) to the room.</p>	
	Attendance	
	Present	Absent
	Dheeraj Kumar Vijit Mathur Amit Kumar Singh Avitesh Vaishnavi Nayak Gagan Hemant Kumar	Gurnoor Malhotra Riya Gupta

Amit Singh
Committee In-charge



Food Committee

Minute of the Meeting

Date:	06/03/2024	
Time:	10: 30 AM Onwards	
Venue:	Common room	
Agenda:	Points discussed: <ul style="list-style-type: none"> • Regulation on food delivery. • Standardization of meal 	
Action	<p><u>Regulation of outside delivery.</u> Notice was put on the entrance stating: No deliveries to be permitted post 9pm except certain circumstances. Only those deliveries shall be permitted that have the permission of the Committee Incharge</p> <p><u>Standardization of meal</u></p> <ul style="list-style-type: none"> • Students to be provided with quality meals with no restriction on quantity on veg food. • Non-veg of 200gm shall be served only twice a week. • Standard size sweets/fruits shall be served • Snacks/biscuits shall be served with tea. 	
	Attendance	
	Present Dheeraj Kumar Vijit Mathur Amit Kumar Singh Avitesh Vaishnavi Nayak	Absent Riya Gupta

Amir Singh
Committee In-charge



Food Committee

Minute of the Meeting

Date:	29/06/2022	
Time:	09: 30 AM Onwards	
Venue:	Common room	
Agenda:	Points discussed:	
	<ul style="list-style-type: none"> • Precautions to be taken post Covid 	
Action	<u>Precautions to be taken post Covid in mess and surrounding areas:</u> <ul style="list-style-type: none"> • Committee In-charge to take extra care to avoid surge of any covid cases if seen and take extra attention towards cleanliness and other details. • All to wear masks and come to the mess along with seating at 10 feet distance from each other. • To remind students to come forward with any type of discomfort or illnesses. • Healthy and nutritious food to be given during meals. • Outside food delivery to be avoided until further notice from the committee. • Student nightguards to be formed to keep a vigil. 	
	Attendance	
Present		Absent
Amit Kumar Singh Aiysha Mukherjee Himanshi Raghav Abhishek Poudyal		

Amit Singh
Committee In-charge



|| Sushant
|| University

Proctorial Board



October 03, 2018

Dr. Tejwant Singh Brar
Professor- SSAA
Ansal University
Gurgaon, Haryana

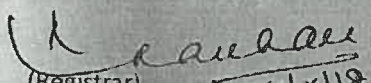
Sub: Assignment of additional responsibility of Proctor

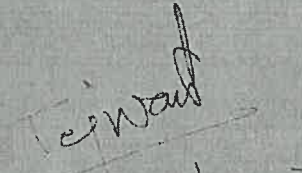
Dear Dr. Tejwant Singh Brar,

This is with reference to your discussion with Hon'ble Vice Chancellor. You have been assigned additional responsibility of Proctor for the university with immediate effect.

With best wishes.

Your sincerely,


(Registrar)
Ansal University
06/10/18


4/10



**|| Sushant
University**

**Hostel
Committee
Minutes of
Meeting**

GENERAL RULES AND REGULATIONS FOR HOSTEL RESIDENTS

(Session 2020-2023)

1. Students admitted to the hostel are assumed to be ladies/gentlemen, and of sufficient maturity to enable them to live in an adult environment. Such living involves full respect for the rights of others; a regard for self-discipline and a high standard of honesty and moral conduct. These regulations are framed not to restrict the conduct of individuals but to ensure that a large student body live and work harmoniously together with minimum of friction and misunderstanding.
2. All hostel residents shall strictly adhere to the mess and other timings of the hostel as may be prescribed from time to time. All Hostel residents are required to return to campus latest by 8:00 pm. In special circumstances where a student is required to return later than the prescribed time, due to some academic work, he/she is required to submit written authorization from his HOD/Dean, mentioning the specific time limits for which the student is to be permitted. Hostel residents are required to return to the hostel by 9:00 pm.
3. All hostel residents are expected to be in their rooms after 10:00 pm.
4. All students should be carrying their hostel and AFU ID at all times.
5. It is obligatory for every hostel resident to provide 24-hour prior information to the Warden for leaving hostel for overnight stay at his/her parents place or local guardian authorized by the parents. If any hostel resident provides false information about his/her night stay (leave), it will be considered as a severe disciplinary act, which may result into penal action.
6. Students are required to submit the hostel leave form if they wish to go on leave one day before leaving at the time of attendance to prefect.



7. Every hostel resident while proceeding on leave or coming back from leave is required to enter his/her time of entry/exit in the register maintained by the Hostel Caretaker for the purpose.
8. Any association, active or passive, by any hostel resident with any unlawful organization, possession and/or consumption of alcoholic drinks, drugs, or any other intoxicant by whatsoever name, smoking or possession of any kind of ammunition or weapon of assault or fire-arm or any other illegal possession are strictly prohibited within the hostel premises. They cannot even come to the hostel after consuming any of the prohibited things. If any hostel resident is found/reported in possession of/usage of any of the items mentioned above by the university authorities or local authorities like civil administration/police, the concerned student will be held responsible and may be rusticated from the hostel as well as from the university. The student may be taken to the hospital for the appropriate tests to be carried out to detect such substance on the cost of the student. The student accepts to be tested on the hostel premises for alcohol with a portable device.
9. All students will cooperate with the systematic check of every luggage, bags, hand bags, shopping bags, laundry, parcels, deliveries etc...while entering and leaving the hostel premises, any illegal or unauthorized items will be immediately seized and the offender presented to the authorities or the disciplinary committee according to the gravity of the offence
10. Regular checking of the rooms by hostel authorities is routine procedure and residents are expected to cooperate in this. In case of any doubt or otherwise room may be opened in the absence of the residents by the hostel authorities.
11. If any student indulges in any act of indiscipline in the hostel, the designated Hostel disciplinary committee will take appropriate penal measures. If a student is expelled from the hostel due to any reason his hostel security and hostel fee may be forfeited.
12. Ragging, canvassing and/or harassment of any kind to other students by whatsoever names are strictly prohibited. Strict disciplinary action shall be taken against defaulters. Supreme Court guidelines on ragging will be applicable.



13. No hostel resident is permitted to use music systems & speakers etc. in their rooms. Students found/reported using such items in the room may be charged a financial penalty of min Rs. 500/- and the objectionable appliance may be confiscated.
14. Residents may keep hot air blowers, in their rooms. However, the residents are advised to use the electrical appliances carefully. If there is any damage found/occurred in the room because of these appliances, the student will be charged a financial penalty of Rs 500/- and they will also have to bear the cost of damage.
15. A sanctioned load of 400 units will be allotted to every rooms, any consumption over and above will be charged to the students of the concerned room @ the tariff rates below.
16. Hanging of clothes in the balcony is not allowed on week days. If found, a fine of Rs 100/- may be charged. However, the residents may use the balcony on Saturdays/ Sundays and holidays to dry the clothes.
17. In case of damage to any building, furniture or other hostel property, the cost of repairing and/or replacement along with appropriate penalty/fine (a stringent deterrent) will be charged from the student(s) known to be immediately responsible. But, if the person(s) causing the damage is unidentifiable, the cost and penalty shall be recovered equally from all the residents of the hostel in the form of common fine.
18. Any hostel resident who is suffering from a communicable disease which requires constant medical attention shall vacate the hostel unconditionally immediately on having knowledge of disease/ailment.
19. University is not obliged to take the student to the hospital. However, in emergency cases, help may be provided to the students to reach to the hospital.
20. In case of any emergency, the University will try to contact the parent/local guardian of the hostel resident to take their view. In case, due to any reason, the guardian could not be contacted, then the decision taken by the University will be acceptable to the parents/guardians. All expenses related to treatment will be borne by the parent / guardian. Students are required to provide



information if they have been suffering from any particular medical problems/allergy with any medicine. This information must be provided on the Hostel enrollment form at the time of admission.

21. The students may be allowed to keep their vehicles in the hostels. The permission is purely at the discretion of the security officer after recommendation from the respective warden. However, movement of vehicles is not allowed in the campus from 9 am to 5 pm, except on non-teaching days, keys should be deposited with the hostel's guard during the said hours
22. Request for room allocation with specific location or partners cannot be guaranteed; nevertheless, efforts will be made to meet the desired request.
23. Students are strongly recommended not to keep valuables with them in the room and should lock respective cupboards all the time as a precaution. Room should always be kept locked when not in use. University will not be responsible for the personal belongings.
24. The warden may, at his / her discretion, may appoint one or more student prefects to serve as a coordinating link between the Hostel Warden and the residents.
25. No hostel resident is permitted to invite or entertain any visitor specifically day scholars inside the hostel. Hostel residents can meet their parents in the Meeting Room. In emergencies, parents may contact the warden for meeting their wards in the hostel room.
26. No female visitor(s) are allowed entry into the boy's hostel. Similarly, no male visitor(s) are allowed entry into girl's hostel.
27. No food delivery is allowed inside the hostel from outside after 9.00 PM. (Except with the permission of the Warden)
28. Possession of ID card is mandatory and all services would be given on ID card being shown. In case of losing hostel ID card, a fine of Rs 500/- will be charged for issuing a duplicate hostel ID card.



29. Hostel residents are expected to be in their respective schools from 9 AM to 5 PM. They should not be sitting idle in the hostels. It is mandatory for the hostel residents to have at least 75% attendance, hostel allotment in next session may be denied if it is less than it. This condition is in addition to paying the fee by due date.
30. Residents shall vacate the hostels within 2 days from the end of the final examinations, unless specific permission from the hostel warden is obtained for extension. Cloakroom facility may be granted to the residents who wish to rejoin from next semester. University will not be responsible for any items kept in cloak room.
31. Each student shall be responsible for the furniture and the electrical fittings provided in his/her room while vacating the hostel. Each resident should get his/her room checked, for furniture/fittings & fixtures etc., by the Warden /Caretaker.
32. While vacating the Hostel Room, the resident must ensure that bills of all services availed by him, in his personal capacity, are duly paid for speedy settlement of their security money. No dues clearance on the prescribed format is essential.
33. Hostel in next session will be given to those residents only who have shown good conduct in the previous session, in addition to other conditions.
34. Any student with a blemish record will be refused a bed in hostel. Violation of any of the rules stated above, or as may be framed subsequently, shall invite strict disciplinary action.



ANSAL UNIVERSITY

HOSTEL FEE STRUCTURE (2020-23) (Session AUGUST – MAY)

Charges	Category-1	Category-2
Fee per student	Deluxe Room	Premium Room
	Fee in Rs. (per year)	Fee in Rs. (per year)
Hostel Fees	1,50,000/-	1,80,000/-
Admission Fee	5,000/-	5,000/-
Refundable Security	15,000/-	15,000/-
Total	1,70,000/-	2,00,000/-

Electricity Charges per room

	Charges
0-400 Units	No Charge
400-550 Units	Rs. 10/ Per Unit
> 550 Units	Rs. 15 /per Unit



Notes:

1. The hostel will be allotted for one session and fee would be charged in advance.
2. No student will be allowed to withdraw from the hostel during the session. If any student opts to withdraw, he/she may be allowed to do so subject to the following conditions:

Admission withdrawn from the hostel

Refund Amount

Before commencement of the session	(100% of the total annual hostel fees + security deposit.)
Within one month of commencement of the session	(75% of the total annual hostel fees + security deposit)
After one month of commencement of the session	(50% of the total annual hostel fee + Security deposit)
After two months of commencement of the session	(Security deposit + rebate @ Rs. 5,200 per month for remaining months excluding the month of withdrawal)

3. Every resident will have to vacate the hostel within two days from the completion of the End Semester examination of Even Semester for necessary renovation and maintenance work during Summer break. He/she will not have any claim on allotment of hostel for the next year or retaining the same seat/room in the next year or retaining the same seat/room in the next year.
4. The students who stay in the hostel for one full session and are interested in continuing for next session also, they will have to get re-registered for next session by paying Rs. 20,000/-. Such re-registration shall normally take place in the month of April. If a student doesn't avail hostel facility after getting himself re-registered, his deposit of Rs. 20,000/- will be forfeited. In case of his/her joining in the next session on the basis of this registration, this amount of Rs. 20,000/- will be adjusted towards the hostel fee. It may be noted that allotment of hostel at the time of start of the



next session should not be taken for granted. The request of hostel allotment at that time may or may not be accepted depending upon the availability of accommodation or on the basis of management discretion.

5. Those students who do not get themselves re-registered for the next session may be allotted accommodation in the session purely on the discretion of the management.
6. In case of any pending dues an amount of Rs. 50/- per day would be charged as fine.



Meals

1. All decisions of the management of SU regarding meals or any other issue will be final.
2. Students will be provided good quality meals with no restriction on quantity, except for the non-vegetarian dish (200 Gm. Cooked Weight), sweets/fruits (standard size) and snacks / biscuits for evening tea, which will be served in specified quantity only.
3. Non-vegetarian dishes shall be provided twice a week. Accordingly, corresponding vegetarian dish will be provided in-lieu of non-vegetarian dish exclusively for vegetarians. A person taking special vegetarian dish will not be allowed to take Non-vegetarian dish & vice-versa.
4. Guests (Parents/Guardian) are required to pay for their meals directly in the mess as per applicable rates.
5. Menu has to be finalized on two-week basis in the mess committee meeting to be convened on alternate Friday. Mess committee will comprise of (a) Wardens (b) Contractor or authorized representative of the contractor (c) Prefects from both hostels (d) One additional boy / girl from each hostel.
6. Menu is to be displayed on the notice boards of both the hostels. The menu will be strictly followed. The contractor, the Wardens and both prefects will mutually resolve any change in the menu due to unavoidable reasons well in advance.
7. No hostel student is permitted to take/have his/her meal(s) in the hostel premises/room(s). Only under very exceptional circumstances, and for very genuine reason(s) if a student is not in a position to go for his/her meals to the dining hall; necessary permission shall be taken from the Warden by the student to get his/her meal(s) to the room.
8. Packed lunch may be provided by the contractor to the student(s) engaged in an activity authorized by the University, after due permission from the Wardens.
9. Student staying in the hostel will have meals in the dinning/common room of the hostels.



Facilities

1. Each hostel resident will be provided a room on triple sharing basis with attached washroom furnished with necessary fixtures. Following items will be provided to each resident:
(a) Cupboard with keys b) computer table with rack c) chair d) Bed with mattress e) Key for room lock
2. A lock will be provided by the University and a key given to all student of a room against a deposit of Rs. 100, a duplicate will be given to security, a second duplicate will remain with the hostel authorities for purpose of housekeeping and random checking.
3. Under no circumstances can any students of any rooms replace the official lock by any other devices, the hostel authorities reserve the right to open or break such devices
4. Housekeeping (sweeping, mopping & cleaning) facilities shall be provided without any extra charge, housekeeping services will be provided in two slots, 10 am to 1 pm and 3 to 5 pm during these timings all students must be out of their respective rooms. No housekeeping will be provided in rooms where items are on the floor hence preventing adequate cleaning
5. A common/dining room with TV, newspapers and magazines shall be provided in each hostel. Hostel inmates can use Outdoors games facilities like Basket Ball, and volleyball on campus.
6. Geyser will be provided in each washroom and water cooler with RO will be provided on alternate floors, geyser will only be provided from 1st November to 31st March.
7. Air conditioning service will be provided from 1st April to 30th October, keep in mind the limit of 400 units per room and per month, any units above will be charged as per table above.
8. A sanctioned load of 400 units will be allotted to every rooms, any consumption over and above will be charged to the students of the concerned room @ the tariff rates above.

The load is on monthly basis it cannot be cumulated or any balance carried forward.
9. 24 hours' security shall be provided at both the hostels.



10. Local laundry facilities may be available. This has to be done under own arrangements.
11. Doctor is available for free consultation at the University medical room as per timings displayed on hostel notice board.
12. Limited Internet facility will be provided at no extra cost.
13. Lift facility is available in the hostels, lift to be shut down after 10 pm in both hostels
14. A check list will be established for all rooms, at the time of leaving the hostel the students will hand over their rooms in the state and condition they found it in, any degradations or breakage to the room will be at the financial charge to the students.



AU/RO/19/08/C/87

10 Aug, 2019

OFFICE ORDER

This is notified for the information of all the residents of hostel, Ansal University that the **HOSTEL COMMITTEE** has been reconstituted, as per details given below, w.e.f. Aug 10, 2019. This committee will look into events and routine working of hostel.

S. No.	Name	Designation	Mobile No.
1.	Amit Kumar Singh	Warden – Boys Hostel	9654027789
2.	Aiysha Mukherjee	Warden – Girls Hostel	9254109422
3.	Anshita Tayal	Student Member (B.Tech - 2 nd Year)	7017107739
4.	Himanshi Raghav	Student Member (SOL - 2 nd Year)	9311581296
5.	Aditya Minz	Student Member (B.Tech – 3 rd Year)	8383074665
6.	Abhishek Poudyal	Student Member (B.Tech – 1 st Year)	8639537069

This issues with the approval of the Vice Chancellor.

Registrar
Ansal University



Copy to:-

1. All members of the committee
2. Secretary to Hon'ble VC
3. Concerned file



Hostel Committee

Minute of the Meeting

Date:	23/08/2019	
Time:	09: 30 AM Onwards	
Venue:	Common room	
Agenda:	<p>Points discussed:</p> <ol style="list-style-type: none"> 1. Changes to hostel rules or policies 2. Status of common areas, maintenance requests, or cleanliness issues 3. Workshop to encourage residents to report suspicious activity 4. Delay in repairing leaking faucet and faculty lighting in mess. 5. Planning for Future Hostel Improvements 6. Internet Connections to be checked <p style="text-align: center;">Attendance</p>	
	Present	Absent
	Amit Kumar Singh Aiysha Mukherjee Himanshi Raghav Aditya Minz	Anshita Tayal Abhishek Poudyal

Amit Singh

Hostel Warden.



Hostel Committee

Minute of the Meeting

Date:	29/07/2021		
Time:	09: 30 AM Onwards		
Venue:	Common room		
Agenda:	Points discussed: <ul style="list-style-type: none">• Precautions to be taken post Covid• Reporting Requirements for Hostel Management• Internet Connections		
Action	<u>Precautions to be taken post Covid</u> Warden to take extra care to avoid surge of any covid cases if seen and take extra attention towards cleanliness and other details. Also mentor students to come forward with any type of discomfort or illnesses.		
	<u>Reporting Requirements for Hostel Management</u> To ensure efficient operations and maintain high standards in the hostels, the committee introduced a detailed reporting system. The hostel wardens are required to prepare and submit daily and weekly reports covering various aspects of hostel operations and student welfare.		
	<u>Internet Connections</u> In the Committee meeting problem of Internet Connection, faced by the hostel students was discussed in detail. It was decided to change the service provider of Internet connection with improved bandwidth, faster connection, and connectivity.		
Attendance			
Present		Absent	
Amit Kumar Singh Aiysha Mukherjee Himanshi Raghav		NA	



Aditya Minz
Anshita Tayal
Abhishek Poudyal

Hostel Warden.

Anshita D



Hostel Committee

Minute of the Meeting

Date:	25/04/2023	
Time:	10: 30 AM Onwards	
Venue:	Common room	
Agenda:	Points discussed: <ul style="list-style-type: none"> • Allotment of Room to new students. • Laundry Service to be reviewed. 	
Action	<p><u>Allotment of Room to new students.</u> The committee will allocate rooms to Hostel Students based on their choice as Hostel contains single, double & triple sharing occupancy. The Committee welcomed the New Hostel Students & was given general instruction regarding discipline & behavior</p> <p><u>Laundry Service to be reviewed.</u> The Hostel Students brought to the notice of the Committee their laundry problems which were placed in the Committee meeting and discussed in detail. The Committee decided to review the pricing being charged for different items from students and take prompt action.</p>	
	Attendance	
	Present	Absent
	Vijit Mathur Dheeraj Kumar Amit Kumar Singh Avitesh Vaishnavi Nayak Riya Gupta Gurnoor Malhotra	Gagan Hemant Kumar


Hostel Warden



GENERAL RULES AND REGULATIONS FOR HOSTEL RESIDENTS

(Session 2023-26)

1. Students admitted to the hostel are assumed to be ladies/gentlemen, and of sufficient maturity to enable them to live in an adult environment. Such living involves full respect for the rights of others, a regard for self-discipline and a high standard of honesty and moral conduct. These regulations are framed not to restrict the conduct of individuals but to ensure that a large student body lives and work harmoniously together with a minimum of friction and misunderstanding.
2. All hostel residents shall strictly adhere to the mess and other timings of the hostel as may be prescribed from time to time. All Hostel residents are required to return to campus by 8:00 pm. In special circumstances where a student is required to return later than the prescribed time, due to some academic work, he/she is required to submit written authorization from his HOD/Dean, mentioning the specific time limits for which the student is to be permitted. Hostel residents are required to return to the hostel by 9:00 pm.
3. All hostel residents are expected to be in their rooms after 10:00 pm.
4. All students should be always carrying their hostel and SU ID.
5. It is obligatory for every hostel resident to provide 24-hour prior information to the Warden for leaving hostel for overnight stay at his/her parents place or local guardian authorized by the parents. If any hostel resident provides false information about his/her night stay (leave), it will be considered as a severe disciplinary act, which may result into penal action.
6. Students are required to submit the hostel leave form if they wish to go on leave one day before leaving at the time of attendance to prefect.
7. Every hostel resident while proceeding on leave or coming back from leave is required to enter his/her time of entry/exit in the register maintained by the Hostel Caretaker for the purpose.
8. Any association, active or passive, by any hostel resident with any unlawful organization, possession and/or consumption of alcoholic drinks, drugs, or any other intoxicant by whatsoever name, smoking or possession of any kind of ammunition or weapon of assault or fire- arm or any other illegal possession are strictly prohibited within the hostel premises. They cannot even come to the hostel after consuming any of the prohibited things. If any hostel resident is found/reported in possession of/usage of any of the items mentioned above by the university authorities or local authorities like civil administration/police, the concerned student will be held responsible and may be rusticated from the hostel as well as from the university. The student may be taken to the hospital for the appropriate tests to be carried out to detect such substances at the cost of the



- student. The student agrees to be tested on the hostel premises for alcohol with a portable device.
9. All students will cooperate with the systematic check of every luggage, bag, handbag, shopping bag, laundry, parcel, delivery, etc....while entering and leaving the hostel premises, any illegal or unauthorized items will be immediately seized, and the offender presented to the authorities or the disciplinary committee according to the gravity of the offense.
 10. Regular checking of the rooms by hostel authorities is a routine procedure and residents are expected to cooperate in this. In case of any doubt or otherwise, the room may be opened in the absence of the residents by the hostel authorities.
 11. If any student indulges in any act of indiscipline in the hostel, the designated Hostel disciplinary committee will take appropriate penal measures. If a student is expelled from the hostel due to any reason his hostel security and hostel fee may be forfeited.
 12. Ragging, canvassing, and/or harassment of any kind to other students by whatsoever names are strictly prohibited. Strict disciplinary action shall be taken against defaulters. Supreme Court guidelines on ragging will be applicable.
 13. No hostel resident is permitted to use loud music systems & speakers etc. in their rooms. Students found/reported using such items in the room may be charged a financial penalty of min Rs. 1000- and the objectionable appliance may be confiscated
 14. Residents may keep hot air blowers in their rooms. However, the residents are advised to use the electrical appliances carefully. If there is any damage found/occurred in the room because of these appliances, the student will be charged a financial penalty of Rs 500/- and they will also have to bear the cost of damage.
 15. A sanctioned load of 300 units will be allotted to every room, any consumption over and above will be charged to the students of the concerned room @ the tariff rates below.
 16. Hanging clothes in the balcony is not allowed on weekdays. If found, a fine of Rs 100/- may be charged. However, the residents may use the balcony on Saturdays/ Sundays and holidays to dry clothes.
 17. In case of damage to any building, furniture or other hostel property, the cost of repairing and/or replacement along with appropriate penalty/fine (a stringent deterrent) will be charged from the student(s) known to be immediately responsible. But, if the person(s) causing the damage is unidentifiable, the cost and penalty shall be recovered equally from all the residents of the hostel in the form of common fine.
 18. Any hostel resident who is suffering from a communicable disease that requires constant medical attention shall vacate the hostel unconditionally immediately upon knowing the disease/ailment.



- 19 The university is not obliged to take the student to the hospital. However, in emergency cases, help may be provided to the students to reach the hospital.
- 20 In case of any emergency, the University will try to contact the parent/local guardian of the hostel resident to take their view. In case, due to any reason, the guardian cannot be contacted, then the decision taken by the University will be acceptable to the parents/guardians. All expenses related to treatment will be borne by the parent/guardian. Students are required to provide information if they have been suffering from any particular medical problems/allergy with any medicine. This information must be provided on the Hostel enrollment form at the time of admission.
- 21 The students may be allowed to keep their vehicles in the hostels. The permission is purely at the discretion of the security officer after a recommendation from the respective warden. However, movement of vehicles is not allowed in the campus from 9 am to 5 pm, except on non-teaching days, keys should be deposited with the hostel's guard during the said hours.
- 22 Request for room allocation with specific locations or partners cannot be guaranteed; nevertheless, efforts will be made to meet the desired request.
- 23 Students are strongly recommended not to keep valuables with them in the room and should lock their respective cupboards all the time as a precaution. Room should always be kept locked when not in use. The university will not be responsible for personal belongings.
- 24 The warden may, at his / her discretion, appoint one or more student prefects to serve as a coordinating link between the Hostel Warden and the residents.
- 25 No hostel resident is permitted to invite or entertain any visitor, specifically day scholars inside the hostel. Hostel residents can meet their parents in the Meeting Room. In emergencies, parents may contact the warden to meet their wards in the hostel room.
- 26 No female visitor(s) are allowed entry into the boy's hostel. Similarly, no male visitor(s) are allowed entry into the girl's hostel.
- 27 No food delivery is allowed inside the hostel from outside after 9.00 PM. (Except with the permission of the Warden)
- 28 Possession of ID card is mandatory and all services would be given on ID card being shown. In case of losing a hostel ID card, a fine of Rs 500/- will be charged for issuing a duplicate hostel ID card.
- 29 Hostel residents are expected to be in their respective schools from 9 AM to 5 PM. They should not be sitting idle in the hostels. The hostel residents must have at least 75% attendance, hostel allotment in the next session may be denied if it is less than it. This condition is in addition to paying the fee by the due date.



- 30 Residents shall vacate the hostels within 2 days of the end of the final examinations unless specific permission from the hostel warden is obtained for extension. Cloakroom facilities may be granted to the residents who wish to rejoin from next semester. University will not be responsible for any items kept in cloak room.
- 31 Each student shall be responsible for the furniture and the electrical fittings provided in his/her room while vacating the hostel. Each resident should get his/her room checked, for furniture/fittings & fixtures etc., by the Warden /Caretaker.
- 32 While vacating the Hostel Room, the resident must ensure that bills of all services availed by him, in his personal capacity, are duly paid for speedy settlement of their security money. No dues clearance on the prescribed format is essential.
- 33 Hostel in next session will be given to those residents only who have shown good conduct in the previous session, in addition to other conditions.
- 34 Any student with a blemish record will be refused a bed in hostel. Violation of any of the rules stated above, or as may be framed subsequently, shall invite strict disciplinary action.



SUSHANT UNIVERSITY Hostel Fee structure

	Deluxe Triple sharing	Deluxe Double sharing	Premium Triple sharing	Premium Double sharing
Hostel Registration Fee (One Time Non- Refundable)	5,000	5,000	5,000	5,000
Hostel Refundable security (one-time)	15,000	15,000	15,000	15,000
Hostel Fee (Per Annum)	1,65,000	2,10,000	1,95,000	2,60,000
Total	1,85,000	2,30,000	2,15,000	2,60,000

Electricity Charges per room

Charges

0-300 Units

No Charge

301-500 Units

Rs. 10/ Per Unit per room

> 500 Units

Rs.15 /per Unit per room



Notes:

- 1 The hostel will be allotted for one session and the fee will be charged in advance.
- 2 No student will be allowed to withdraw from the hostel during the session. The hostel fees is refundable only before beginning of the session as per refund policy of the University. Hostel fee is not refundable after the commencement of session and once the student has joined the hostel.
- 3 Every resident will have to vacate the hostel within two days from the completion of the End Semester examination of Even Semester for necessary renovation and maintenance work during summer break and also during winter break. He/she will not have any claim on allotment of hostel for the next year or retaining the same seat/room in the next year or retaining the same seat/room in the next year. The existing hostellers are expected to book the hostel rooms in advance for the next session if they wish to continue.
- 4 The students who stay in the hostel for one full session and are interested in continuing for next session also, they will have to get re- registered for next session by paying Rs. 20,000/-. Such re-registration shall normally take place in the month of April. If a student doesn't avail hostel facility after getting himself re-registered, his deposit of Rs. 20,000/- will be forfeited. In case of his/her joining in the next session on the basis of this registration, this amount of Rs. 20,000/- will be adjusted towards the hostel fee. It may be noted that allotment of hostel at the time of start of the next session should not be taken for granted. The request of hostel allotment at that time may or may not be accepted depending upon the availability of accommodation or on the basis of management discretion.
- 5 Those students who do not get themselves re-registered for the next session may be allotted accommodation in the session purely on the discretion of the management.
- 6 In case of any pending dues an amount of Rs. 100/- per day would be charged as fine.



Meals

1. All decisions of the management of SU regarding meals or any other issue will be final.
2. Students will be provided good quality meals with no restriction on quantity, except for the non-vegetarian dish (200 Gm. Cooked Weight), sweets/fruits (standard size) and snacks / biscuits for evening tea, which will be served in specified quantity only.
3. Non-vegetarian dishes shall be provided twice a week. Accordingly, corresponding vegetarian dish will be provided in-lieu of non- vegetarian dish exclusively for vegetarians. A person taking special vegetarian dish will not be allowed to take Non-vegetarian dish & vice- versa.
4. Guests (Parents/Guardian) are required to pay for their meals directly in the mess as per applicable rates.
5. Menu has to be finalized on two-week basis in the mess committee meeting to be convened on alternate Friday. Mess committee will comprise of (a) Wardens (b) Contractor or authorized representative of the contractor (c) Prefects from both hostels (d) One additional boy / girl from each hostel.
6. Menu is to be displayed on the notice boards of both the hostels. The menu will be strictly followed. The contractor, the Wardens and both prefects will mutually resolve any change in the menu due to unavoidable reasons well in advance.
7. No hostel student is permitted to take/have his/her meal(s) in the hostel premises/room(s). Only under very exceptional circumstances, and for very genuine reason(s) if a student is not in a position to go for his/her meals to the dining hall; necessary permission shall be taken from the Warden by the student to get his/her meal(s) to the room.
8. Packed lunch may be provided by the contractor to the student(s) engaged in an activity authorized by the University, after due permission from the Wardens.
9. Student staying in the hostel will have meals in the dinning/common room of the hostels.



Facilities

- 1 Each hostel resident will be provided a room on triple sharing basis with attached washroom furnished with necessary fixtures. Following items will be provided to each resident:
(a) Cupboard with keys b) computer table with rack c) chair d) Bed with mattress e) Key for room lock
- 2 A lock will be provided by the University and a key given to all student of a room against a deposit of Rs. 500, a duplicate will be given to security, a second duplicate will remain with the hostel authorities for purpose of housekeeping and random checking.
- 3 Under no circumstances can any students of any rooms replace the official lock by any other devices, the hostel authorities reserve the right to open or break such devices
- 4 Housekeeping (sweeping, mopping & cleaning) facilities shall be provided without any extra charge, housekeeping services will be provided in two slots, 10 am to 1 pm and 3 to 5 pm during these timings all students must be out of their respective rooms. No housekeeping will be provided in rooms where items are on the floor hence preventing adequate cleaning
- 5 A common/dining room with TV, newspapers and magazines shall be provided in each hostel. Hostel inmates can use Outdoors games facilities like Basket Ball, and volleyball on campus.
- 6 Geyser will be provided in each washroom and water cooler with RO will be provided on alternate floors, geyser will only be provided from 1st November to 31st March.
- 7 Air conditioning service will be provided from 1st April to 30th October, keep in mind the limit of 300 units per room and per month, any units above will be charged as per table above.
- 8 A sanctioned load of 300 units will be allotted to every rooms, any consumption over and above will be charged to the students of the concerned room @ the tariff rates above.
The load is on monthly basis it cannot be cumulated or any balance carried forward.
- 9 24 hours' security shall be provided at both the hostels.
- 10 Local laundry facilities may be available. This has to be done under own arrangements.
- 11 Doctor is available for free consultation at the University medical room as per timings displayed on hostel notice board.
- 12 Limited Internet facility will be provided at no extra cost.
- 13 Lift facility is available in the hostels, lift to be shut down after 10 pm in both hostels
- 14 A check list will be established for all rooms, at the time of leaving the hostel the students will hand over their rooms in the state and condition they found it in, any degradations or breakage to the room will be at the financial charge to the students.



OFFICE ORDER

This is notified for the information of all the residents of hostel, Sushant University that the **HOSTEL COMMITTEE** has been reconstituted, as per details given below, w.e.f. Sept 06, 2022. This committee will look into events and routine working of hostel.

S. No.	Name	Designation	Mobile No.
1.	Vijit Mathur	Head – Facility Department	9810036495
2.	Dheeraj Kumar	Member - Facility Department	9818123549
3.	Amit Kumar Singh	Warden – Boys Hostel	9654027789
4.	Avitesh Vaishnavi Nayak	Warden – Girls Hostel	7017981647
5.	Riya Gupta	Student Member (M.Arch – 1st Year)	8921567629
6.	Gurnoor Malhotra	Student Member (B.Des – 2nd Year)	7888772473
7.	Gagan	Student Member (B.Tech – 3 rd Year)	7982928163
8.	Hemant Kumar	Student Member (B.Arch – 2 nd Year)	8057798491

This issues with the approval of the Vice Chancellor.

Pro- Vice Chancellor & Registrar
Sushant University



Copy to:-

1. All members of the committee
2. Secretary to Hon'ble VC
3. Concerned file

Hostel Committee

Minute of the Meeting

Date:	04/03/2024	
Time:	09: 30 AM Onwards	
Venue:	Common room	
Agenda:	Points discussed: <ul style="list-style-type: none"> • AC to be made functional in each room. • Maintenance and quick resolution of Students Complaint & Feedback. 	
Action	<p><u>AC to be made functional in each room.</u> Warden to check if the Air-conditioners are working properly in each room. Repair work to be conducted to those that are found to be non-functional. Gas to filled.</p> <p><u>Maintenance and quick resolution of Students Complaint & Feedback.</u> Warden to instruct staff to regularly collect student feedback and promptly address any complaints. These should cover areas such as food quality, cleanliness, maintenance of common areas, availability of amenities, and overall living conditions</p>	
	Attendance	
	Present Vijit Mathur Dheeraj Kumar Avitesh Vaishnavi Nayak Gurnoor Malhotra Gagan Hemant Kumar	Absent Amit Kumar Singh Riya Gupta


Hostel Warden.



**|| Sushant
|| University**

**Minutes of
School Research
Committee**

Sushant
University

School of
Business

Ref. No.: AU/SMS//PhD/SRC/020


Date: 30/8/2019

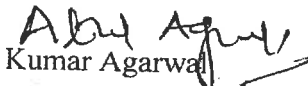
Office Note

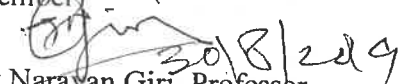
The SRC meeting was held on 30th August 2019 regarding allotment of course guide for New Ph.D. students (Fall 2019) from the university.


Please find below the minutes of the meeting:


Candidate Name	Supervisor Name
1. Antima Gulia	Dr. Shevata Singhal
2. Pooja Yadav	Dr. Jagat Narayan Giri
3. Bhanu Arora	Dr. Purnima Rao
4. Nisha Nandel	Dr. Atul Kumar Agarwal
5. Rashmi Kaushik	Dr. Pooja Rastogi


Dr. Samiksha Ojha
(Dean SSB)- Chairperson


Dr. Atul Kumar Agarwal
(SRC Member)


Dr. Jagat Narayan Giri, Professor
(SRC Member)


Dr. Purnima Rao, Assistant Professor
(SRC Member)


Dr. Shevata Singhal, Associate Professor
(SRC Member)

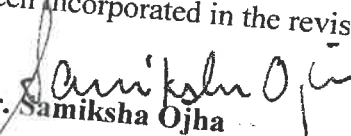


Ref. No.: AU/SMS//PhD/SRC/021

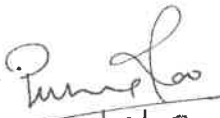
Date: 27/09/2019

Office Note

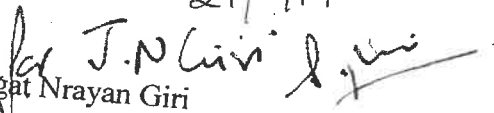
The SRC meeting was held to confirm the compliance to the recommendation made by SRC during Pre-Submission Seminar of Mr. Nitesh Bansal (122002070)). The committee has found that all recommendations as desired have been incorporated in the revised report submitted by the candidate.


Dr. Samiksha Ojha
(Dean SSB)- Chairperson


Dr. Purnima Rao
(SRC Member)


27/9/19

Dr. Jagat Nrayan Giri
(SRC Member)



Dr. Shevata Singhal
(SRC Member)


27/9/19



Office Note

Ref. No. : AU/SSB/ON/2020 /005/**Revised**

November 19, 2020

Sub.: Reconstitution School Research Committee for School of Business

The reconstitution of School Research Committee (SRC) for School of Business (SOB) is proposed below for two years as per the SU Ordinances for PhD:

Chairperson:

1. Dr. Jagat Narayan Giri, Professor & Officiating Dean, SOB

Internal Members:

Maximum 3 Professors of the School

2. Dr. Atul Kumar Agarwal, Professor


*Up to two other Faculty Members**

3. Dr. Pooja Rastogi, Associate Professor
 4. Dr. Gunjan Rana, Associate Professor
 5. Dr. Navdeep Barwal, Associate Professor
 6. Dr. Surabhi Goyal, Assistant Professor
- (* Any 2 members will be called in each SRC as per availability).

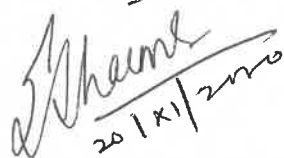
External Experts:

1. Dr. Garima Prakash, Dean, VHTBS, Sushant University
2. Dr. Manisha Singh, Dean-Academics, IBS, Bangalore

Submitted for approval.


(Dean SOB) 17/11/20

(Registrar)


20/11/2020

(Vice Chancellor)



Nov 28, 2019

The Dean
Sushant School of Business (SSB)
Ansal University
Gurgaon

Through PhD Monitoring Team, Ansal University

Subject: Incorporation of suggestions and corrections made during the Pre Submission Seminar of PhD thesis (122002070)

Respected Madam,

This is in reference to the suggestions made during my Pre Submission Seminar held on Nov 8, 2019, by hon'ble members of SRC. I thank them for all their valuable suggestions.

I have incorporated all the changes as suggested by the SRC in my thesis as well as in the presentation.

The point-wise details of the same are mentioned below:

Point No.	Remarks/Suggestions	Action taken
1.	Add Latest Literature Review	I have added Seven (07) new studies, out of which four are of years between 2012-2017 in my Introduction and Literature Review (relevant extracts are attached as Annexure I).
2.	Give Proper Citations	I have given citations in my Introduction as per the suggestions of SRC Members.
3.	Justification for Research Tools used in the study	The justification has been added and the relevant extract is attached in Annexure I).


You are requested to kindly consider the above corrections and allow me to submit my Final Thesis.

Thanks & Regards



Nitesh Bansal
PhD Scholar (122002070)
Suhant School of Business (SBS)
Ansal University

Recommended
OK
04/12/2019

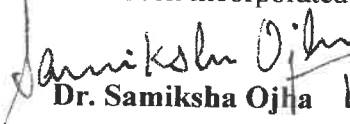
OK
Recommended
6/12/2019



Ref. No.: AU/SMS//PhD/SRC/022


Date:09/12/2019

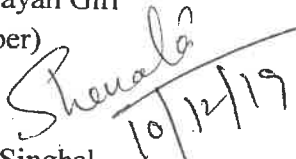
Office Note

The SRC meeting was held to confirm the compliance to the recommendation made by SRC during Pre-Submission Seminar of Mr. Nitesh Bansal (AU122002070). The committee has found that all recommendations as desired have been incorporated in the revised report submitted by the candidate.


Dr. Samiksha Ojha 10/12/19
(Dean SSB)- Chairperson


Dr. Purnima Rao
(SRC Member)


Dr. Jagat Nayan Giri
(SRC Member)


Dr. Shevata Singhal 10/12/19
(SRC Member)

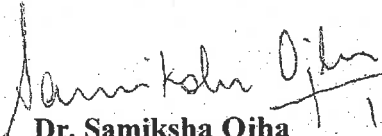


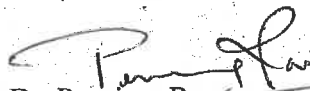
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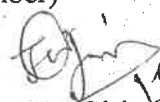
Date: 14/01/2020

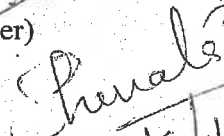
Office Note

The SRC meeting was held to confirm the compliance to the recommendation made by SRC during Pre-Submission Seminar of Hilsa Mishra (AU130040401006P). The committee has found that all recommendations as desired have been incorporated in the revised report submitted by the candidate. and recommend for final thesis submission.


Dr. Samiksha Ojha
(Dean SSB)- Chairperson


Dr. Purnima Rao
(SRC Member)


Dr. Jagat Nayan Giri
(SRC Member)


Dr. Shevata Singhal
(SRC Member)



Ref. No.: AU/SMS//PhD/SRC/024

Date: 23/012020

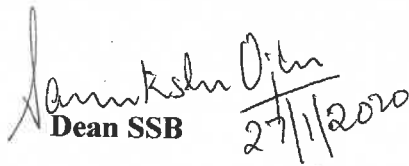
Office Note

Sub: School Research Committee for Sushant School of Business

Dr. Atul Kumar Agarwal (Professor-SSB) is invited for the School Research Committee.

Following (SRC) has been constituted of Sushant School of Business (SSB).

- | | |
|---|-------------|
| 1. Dr. Samiksha Ojha, Dean | Chairperson |
| 2. Dr. Jagat Narayan Giri, Professor | Member |
| 3. Dr. Atul Agarwal, Professor | Member |
| 4. Dr. Shevata Singhal, Associate Professor | Member |
| 5. Dr. Purnima Rao, Assistant Professor | Member |


Dean SSB 27/1/2020

Honorable Vice-Chancellor



Office Note

Ref. No. : AU/SSB/2020/ON/005

7th September, 2020

Sub.: Reconstitution of School Research Committee for School of Business

The reconstitution of School Research Committee (SRC) for School of Business (SOB) is proposed below for two years as per the SU Ordinances for PhD:

Chairperson:

1. Dr. Jagat Narayan Giri, Professor & Officiating Dean, SOB

Internal Members:

Maximum 3 Professors of the School

2. Dr. Atul Kumar Agarwal, Professor

Up to two other faculty members*

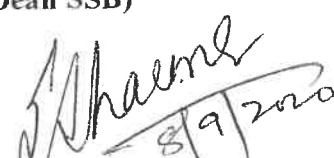
3. Dr. Pooja Rastogi, Associate Professor
 4. Dr. Shevata Singhal, Associate Professor
 5. Dr. Navdeep Barwal, Associate Professor
 6. Dr. Surabhi Goyal, Assistant Professor
- (*Any two members will be called in each SRC as per availability)

External Experts:

Dr. Garima Prakash, Dean, VHTBS, Sushant University

Dr. Manisha Singh, Dean-Academics, IBS, Bangalore

Submitted for approval.


(Dean SSB)
(Registrar)

(Vice-Chancellor)



Re: Approval for Reconstitution of SRC

1 message

*email fwd
to Monika Khurana
for her
FYI*

Dean SSB <deanssb@ansaluniversity.edu.in>

23 November 2020 at 15:40

To: Vice Chancellor <vc@ansaluniversity.edu.in>

Cc: "Ph.D Monitoring" <phdmonitoring@ansaluniversity.edu.in>, Monika Khurana <monikakhurana@ansaluniversity.edu.in>, Dean SSB Office <deanssboffice@ansaluniversity.edu.in>

Thank you Sir.

Regards,

Prof.(Dr.) Jagat Narayan Giri
School of Business
Sushant University
Gurugram

On Mon, Nov 23, 2020, 2:57 PM Vice Chancellor <vc@ansaluniversity.edu.in> wrote:
Approved.

Regards,

Dr. D.N.S.KUMAR, CMA(USA),CVA(USA),MAFF(USA),Fellow-IIV,(CPA-PA-USA)
Vice Chancellor
Sushant University
Sector 55, Golf Course Road, Gurugram,
Haryana 122003
Ph: +91 124-4750400 Ext: 426 Fax: +91 124-4116411
WWW: ansaluniversity.edu.in
Email: vc@ansaluniversity.edu.in ; dnsk@ansaluniversity.in
+91 9999790446, 8880919142
Sushant University | Sector - 55 | Golf Course Road | Gurugram | Haryana-122003 | INDIA



Ref. No.: AU/SOB//PhD/SRC/033

Date: 08/01/2021

Office Note

The SRC meeting was held to confirm the compliance to the recommendation made by SRC during synopsis presentation of Ms. Shalu Saini (180PHDACC001). The committee has found that all recommendations as desired have been incorporated in the revised report submitted by the candidate.



Dr. Jagat Narayan Giri, (Professor & Officiating Dean SOB)
(Chairperson)



Dr. Atul Kumar Agarwal, Professor
(SRC Member)



Dr. Pooja Rastogi, Associate Professor
(SRC Member)



Dr. Gunjan Rana, Associate Professor
(SRC Member)



Dr. Navdeep Barwal, Associate Professor
(SRC Member)



Dr. Surabhi Goyal, Assistant Professor
(SRC Member)



F

School of Business, Sushant University

School Research Committee (SRC)

Pre-submission Thesis Evaluation Report of Sambedita Biswal (Enrollment No.AU140040401008P)

SRC committee members have gone through the pre-submission Ph.D. thesis entitled "A Study of Consumer Acceptance of APP Based Mobile Marketing in India".

Observations are as follows:

1. Introduction:

In this Chapter candidate has given introduction of new marketing styles such as digital, internet, SMS and app-based marketing. It also discussed global mobile app economy. On page 19 it has mentioned "dissertation" which should be replaced with thesis.

2. Literature Review:

The literature review is concise, covering the main relevant theories and empirical studies in this area. It reflects a sound grasp of the literature and a well-argued critical perspective on this material. On page 26,27,28,29,31 in-text citation needs to be corrected.

3. Model – Attitude forms the intention or intention develops the attitude needs to be explained.

4. Data Analysis/ Results and Discussions/ Major findings and conclusions:

The statistical tools used seems to be justified and have been well elaborated and explained. However, in all figures X and Y axis must be defined clearly with sources. Also, none of the figure has been titled in this chapter.

The formatting and presentation of the chapter must be checked and verified.

5. Presentation and language, command of sources:

The overall appearance of the thesis is in general appropriate. The thesis is written well, with occasional minor grammatical and spelling mistakes. In general, satisfactory attention has been paid to the overall appearance of the thesis despite minor errors (e.g. in citations and references (page 91) References of concerned literature are sufficient and cover the present state of knowledge.

Author is advised to use API format for references. Picture is not clear (Page 59). All the references must be presented alphabetically.

6. Overall result:

The present thesis is a structured and independently written Ph.D. thesis with identifiable contribution of the Ms. Sambedita Biswal. Despite certain flaws, I commend author's efforts and well identifiable engagement, and recommend the final submission of Ph.D. thesis as per Sushant University's norms.

Dr. Anu K. Aggarwal - Anu Aggarwal
Dr. Pooja Wanda - Pooja Wanda
Dr. Rishi N. Aggarwal - Rishi Aggarwal
Dr. Kanika Sachdeva - Kanika Sachdeva
Dr. Gurjot A. Rana - Gurjot A. Rana



School Research Committee
School of Business, Sushant University
Closer Report

Date-04/08/2021

Time- 03:00 pm -03:30 pm

Platform- Google Meet

Agenda: Final decision on the complaint raised by Ph.D. scholar Ms. Antima Gulia's on her work been published by Dr. Naveen Nandal and Ms. Nisha Nandal in their name without her consent.

A meeting was held on 04 August, 2021 by SRC Committee based on decision taken by SRC team-

SRC members present:

Dr. Milind, Chairperson-SRC Committee.

Dr. Jagat Narayan Giri-Member

Dr. Atul Kr. Agrawal -Member

Dr. Pooja Rastogi - Member

Dr. Gunjan Rana, Member

Dr. Surabhi Goyal, Member

Other attendees

Dr. Naveen Nandal, Faculty SOB- Accused,

Ms. Antima Gulia, PhD. Scholar- Accuser.

Case details

There was an issue raised by an SOB Ph.D. Scholar Ms. Antima Gulia on 23rd July, 2021 regarding her article being published in the name of Dr. Naveen Nandal and Ms. Nisha Nandal. Dr. Milind, Dean, SoB has forwarded the case to Ph.D. Monitoring Cell on 26th July, 2021. On 28th July, 2021 this matter was handed over to SRC committee, SOB as directed by Hon'ble VC Sir.

The committee went through the detailed investigation of all the evidences produced by both parties. The SRC Committee members found that the concerned paper mentioned by the scholar were not there. Both the parties agreed that the case is null and void in presence of SRC committee.

Closing Remarks



The case was closed in consensus of the committee members and both the parties and was considered as null and void. The committee suggested both the parties to be cautious regarding sharing of data in future.

Signatures-

Dr. Milind, Chairperson-SRC Committee.

Dr. Jagat Narayan Giri-Member

Dr. Atul Kr. Agrawal -Member

Dr. Pooja Rastogi - Member

Dr. Gunjan Rana, Member

Dr. Surabhi Goyal, Member

Dr. Naveen Nandal, Faculty SOB- Accused,

Ms. Antima Gulia, PhD. Scholar- Accuser.




November 15, 2021

Office Note

This is to inform you that the ethical committee for research at School of Business, Sushant University will comprise of members of SRC.

The ethical committee is approved by Dean School of Business.


Officiating Dean (SoB)





School Research Committee

**School of Business
Sushant University, Gurugram**

Minutes of the Meeting

No.	SoB/SRC/01/090322
Date	March, 9, 2022

Venue	D-403 (Dean-Office)
Time	04:30 PM

A meeting of the SRC-SoB was held on 9th March, 2022 to discuss and deliberate upon the following agenda points:

1) Reallocation of guide to Ph.D scholar Mr. Debashish Das.

Dr. Richa Agarwal, Associate Professor, SoB has been allocated as the PhD supervisor to the scholar Mr. Debashish Das (210PHDSSB007). It was also decided that if Mr. Debashish wishes Dr. Kirti to be his co-supervisor, he would have to send a request to this effect to SRC marking a copy to SU-PhD monitoring cell.

2) Request from Ph.D. Scholar Ms. Bavleen Kaur to change her guide Dr. Meenakshi Dhingra

Ms. Bavleen Kaur (210PHDSSB002) who is a research scholar under Dr. Meenakshi Dhingra, has sent a mail to SU-PhD Monitoring Cell to change her guide. It was discussed in the SRC meeting that such request from a research scholar is very unusual hence, said scholar should present (Physically/virtually) her case before SRC on the agreed date and time.

Members Present/Absent:

S. No.	Name	Designation	Present/Absent	Signature
1	Dr. Jagat Narayan Giri	Chairman	Present	
2	Prof. J.S. Mukul (Dean-SoB)	Special Invitee	Present	
3	Dr. Atul Kumar Agarwal	Member	Present	
4	Dr. Gunjan A Rana	Member	Present	
5	Dr. Kanika Sachdeva	Member	Absent	
6	Dr. Surabhi Goyal	Member	Present	
7	Dr. Meenakshi Dhingra	Member	Present	

cc: SU-PhD Monitoring Cell



**School Research Committee
School of Business
Sushant University, Gurugram**

Minutes of the Meeting

No.	SoB/SRC/02/080422
Date	April 8, 2022

Venue	D-403 (Dean-Office)
Time	04:00 PM

A meeting of the SRC-SoB was held on 8th April, 2022 and the following agenda points were discuss and deliberated upon:

1) Reallocation of guides to Ph.D scholars:

Some of the PhD scholars had to be reallocated to new guides as their earlier guides left the University. The following is the reallocation table:

S. No.	Enrollment No.	Students Name	Earlier Guide	New Guide	Co-Guide
1	201PHDSSB009	Upendra Tiwari	Dr. D. N. S. Kumar	Dr. Atul Kumar Agarwal	--
2	201PHDSSB006	Nirmal Kumar Mishra	Dr. D. N. S. Kumar	Dr. Kanika Sachdeva	--
3	190PHDSSB001	Antima Gulia	Dr. Surabhi Goyal	Dr. Meenakshi Dhingra	Dr. Surabhi Goyal
4	200PHDSSB001	Anurag Gogna	Dr. Surabhi Goyal	Dr. Nidhi Chowdhry	--
5	210PHDSSB006	Amit Kumar Agarwal	Dr. Surabhi Goyal	Dr. Jagat Narayan Giri	--

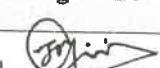
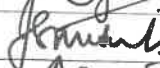
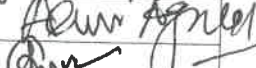

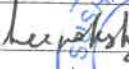
2) Change of Guide

As mentioned in the last MoM held on 9th March, 2022 the present SRC members (excluding Dr. Meenakshi Dhingra) had Google-meets on Thursday 7th April, 2022 separately with Ms. Bavleen Kaur (210PHDSSB002), and Ms. Anushka Shokeen (210PHDSSB008) regarding their requests to change their guide Dr. Meenakshi Dhingra. The SRC members also had a physical offline meeting with Dr. Meenakshi Dhingra on 8th April, 2022 to know her view-points regarding the scholars' requests.

Subsequent to these meetings and as requested by Dr. Meenakshi mentioning her health conditions, the SRC decided to change the scholars' existing guide and reallocate them to new guides as under:

S. No.	Enrollment No.	Students Name	Earlier Guide	New Guide	Co-Guide
1	210PHDSSB002	Bavleen Kaur	Dr. Meenakshi Dhingra	Dr. Richa Agarwal	--
2	210PHDSSB008	Anushka Shokeen	Dr. Meenakshi Dhingra	Dr. Nidhi Chowdhry	--

Members Present/Absent:

S. No.	Name	Designation	Present/Absent on 7 th April in Google-meet	Present/Absent on 8 th April in Offline meeting	Signature
1	Dr. Jagat Narayan Giri	Chairman	Present	Present	
2	Prof. J.S. Mukul (Dean-SoB)	Special Invitee	Present	Present	
3	Dr. Atul Kumar Agarwal	Member	Present	Absent	
4	Dr. Gunjan A Rana	Member	Present	Present	
5	Dr. Kanika Sachdeva	Member	Present	Absent	
6	Dr. Meenakshi Dhingra	Member	Not Required	Present	

cc: SU-PhD Monitoring Cell.



**School Research Committee
School of Business
Sushant University, Gurugram**

Minutes of the Meeting

No.	SoB/SRC/03/300522
Date	May 30, 2022

Venue	D-403 (Dean-Office)
Time	03:00 PM

A meeting of the SRC-SoB was held 30th May, 2022 and the following agenda points were discuss and deliberated upon:


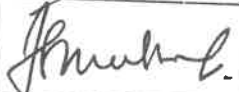
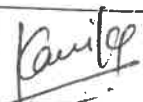
1) Request from Scholar to change mode of pursuing PhD program:

One of the PhD scholars Ms. Pooja Gahlot (210PHDMA001) through her mail to Ph.D. Monitoring dated 26 May, 2022 had requested to change her mode of pursuing Ph.D. from Full Time to Part Time.

The Chairman of the SRC-SoB convened a meeting of SRC to this effect on 30th May, 2022. The SRC after deliberation accepted the request of the scholar to convert her mode of study from Full time to Part Time.

The SRC ended with the Vote of thanks to all the members present.

Members Present/Absent:

S. No.	Name	Designation	Present/Absent on 30 th May, 2022 Offline meeting	Signature
1	Dr. Jagat Narayan Giri	Chairman	Present	
2	Prof. J.S. Mukul (Dean-SoB)	Special Invitee	Present	
3	Dr. Atul Kumar Agarwal	Member	Absent	
4	Dr. Gunjan A Rana	Member	Absent	
5	Dr. Kanika Sachdeva	Member	Present	
6	Dr. Meenakshi Dhingra	Member	Absent	



cc: SU-PhD Monitoring Cell.

SoB File

Office Order

Ref No.: SUB/SRC/2021/01

Date: 20th January 2021

Subject: Constitution of the School Research Committee (SRC)

In accordance with the policies and guidelines of Sushant University, the following individuals are hereby appointed as members of the School Research Committee (SRC) for the School of Business, effective immediately:

Chairperson:

- **Dr. Milind**

Members:

1. **Dr. J.N. Giri**
2. **Prof. A.K. Agarwal**
3. **Dr. Pooja Rastogi**
4. **Dr. Gunjan Rana**
5. **Dr. Surabhi Goyal**



Dean
School of Business,
Sushant University



SUSHANT UNIVERSITY
(Erstwhile Ansal University)
Sec. 55, Golf Course Road, Gurugram

Office note

Ref. No. : SU/SOB/2022/07/20

Date: 05.07.2022

As per the SU Ph.D. Ordinance, the School Research committee (SRC) of School of Business is hereby reconstituted for a period of two years. The details as follows:

Chairperson

1. Dr. Jagat Narayan Giri, Professor

Chairperson

Internal Members

Maximum 3 Professors of the School

Member

2. Dr. Atul kumar Agarwal

Up to 2 other Faculty Members*

3. Dr. Gunjan A Rana
4. Dr. Kanika Sachdeva
5. Dr. Richa Narayan Agrawal
6. Dr. Pooja Nanda

Member
Member
Member
Member

*Any 2 members will be called in each SRC as per availability

External Experts

1. Dr. Sudipto Sarkar, Dean-SET, Sushant University
2. Dr. Manisha Singh, Dean-Academics, IBS, Bangalore

Special Invitee

1. Prof.JS Mukul, Dean -SOB

Submitted for your kind approval.

Dean-SOB

JS Mukul
5/7/22

Vice Chancellor

Rajendra Singh

Dr. Manisha Singh
9/7/22



original
given to Dr. Monica Khurana
man 14/7/22

Sushant University
Gurgaon

School Research Committee
School of Business, Sushant University, Gurugram

Minutes of the Meeting

No.	SoB/SRC/04/050722
Date	July 13 2022

Venue	D-403 (Dean-Office)
Time	12:00 PM

A meeting of the SRC-SoB was held 5th July, 2022 to discuss the following agenda points:

1) Request from Scholar for Co-supervisor:


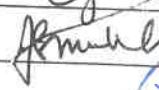
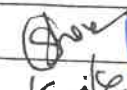

One of the PhD scholars Mr. Debashish Das (210PHDSSB007) has requested a co-supervisor. He suggested Dr. Srinivas Pingali to be his co-supervisor. The request of the student has been accepted by SRC and Dr. Srinivas Pingali has been made the co-supervisor of Mr. Debashish Das. The PhD Monitoring Cell of SU to convey this to the scholar.

2) Guide Allotment for Spring 2022:

The following are the guide allocation details. The PhD Monitoring Cell of SU is requested to convey this to all the concerned:

S. No.	Registered Name	Application No	Enrollment No.	Courses	Research Area/ Research Interests	Allocated Guide
1	J. PRABHAKARA RAO	2200128	220PHDSOB001	PH.D IN MANAGEMENT	Corporate Governance	Dr. Atul Kumar Agarwal
2	PARUL	2200097	220PHDSOB005	PH.D IN MANAGEMENT	Digital Marketing	Dr. Priyanka Pradhan
3	AANCHAL DANGWAL	2200093	220PHDSOB003	PH.D IN MANAGEMENT	Predicting turnover intention - machine learning and HR analytics	Dr. Pooja Nanda
4	MUKUND KUMAR	2200061	220PHDSOB004	PH.D IN MANAGEMENT	Supply Chain and Procurement	Dr. Jagat Narayan Giri
5	CHAKSHU MEHTA	2200017	220PHDSOB002	PH.D IN MANAGEMENT	Marketing, Digital and Social media marketing	Dr. Naveen Nandal

Members Present/Absent:

S. No.	Name	Designation	Present/Absent	Signature
1	Dr. Jagat Narayan Giri	Chairman	Present	
2	Prof. J.S. Mukul (Dean-SoB)	Special Invitee	Present	
3	Dr. Atul Kumar Agarwal	Member	Absent	
4	Dr. Gunjan A Rana	Member	Present	
5	Dr. Kanika Sachdeva	Member	Present	
6	Dr. Meenakshi Dhingra	Member	Absent	

cc: SU-PhD Monitoring Cell.
SoB File

10/1/23

School of Business, Sushant University
School Research Committee (SRC)

Pre-submission Thesis Evaluation Report of Ms. Antima Gulia
(Enrollment No. 190033260)

Title - "A STUDY OF JOB SATISFACTION ON THE ACQUIRED PUBLIC SECTOR BANK EMPLOYEES WITH SPECIAL REFERENCE TO NATIONAL CAPITAL REGION".

The researcher has presented research work in six chapters. My observations are as follows:

1. Introduction:

The researcher gave the overview of merger, acquisition, business alliance, joint venture, etc. that are used in this research work as a tool of corporate restructuring. In fact, the candidate has very well introduced the various terms associated with the topic of this research work. The text on the role of human resources in mergers and acquisitions is aptly used.

2. Literature Review:

The literature review is covering the relevant theories and empirical studies in the relevant area. It discusses different aspects and gives different perspectives. The researcher presents her clarity about the concepts. The candidate presents a clear account of her conceptual approach and demonstrates a reflexive perspective on her own work. An emphasis on human resource has been factored well.

3. Data Analysis/ Results and Discussions/ Major findings and conclusions:

The analytical tools used are explaining the objectives and findings justifying the outcome. Discussion and analysis of the data adequately taken care of. Taking the thesis as a whole, the author demonstrated sufficiently the ability to choose justified methods for reaching the research goals and to apply them.

4. Presentation and language, command of sources:

Overall, the thesis is well-written with occasional minor grammatical and spelling mistakes. The attention has been paid to the presentation of the thesis though there are some errors in citations etc. Researcher is advised to use API 7 format. In general, satisfactory attention has been paid to the overall appearance of the thesis despite minor errors e.g. in citations, missing date of citations access [e.g. p. 149], References of concerned literature are sufficient and cover the present state of knowledge.

5. Overall result:

SRC appreciates the researcher's effort. The thesis is well structured and independently written with identifiable contribution from researcher Ms. Antima Gulia. The thesis is recommended for pre-submission.

This document was mailed to Ph.D. monitoring on 23/12/21

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Minutes of Meeting of the SoB - SRC held on February 23, 2023

**Sushant University - Gurugram
School of Business**

The Meeting of the SoB-SRC, February 23, 2023 at the D-402.

The following Members were present:

1. Prof.(Dr.) Atul Kumar Agarwal
2. Prof.(Dr.) Nidhi Chowdhry
3. Dr. Richa N. Agarwal
4. Dr. Pooja Nanda
5. Prof. J.S. Mukul
6. Prof. Vijay Anand Dubey

Chairperson

Member

Member

Member

Special Invitee

Special Invitee

The Committee has taken up the following agenda items:

1.	<p>Pre-submission approval of Ms. Nisha Nandal (Enrollment No. 190038700)</p> <p>Discussion: In view of the above, the Committee has given following observations:</p> <ol style="list-style-type: none">a. Date of citations access may be included.b. The websites URL must be supported with Date of Access of the website URL.c. Author is advised to use APA format for references.d. References given in this section are incomplete to mention a few Ser. No. 33, 57, 58, 84, 85, 131, 139.e. Remove hyperlinks which are appearing in some documents <p>Committee has recommended for pre-submission seminar after incorporating the changes in thesis.</p>
2.	<p>Revised pre-submission thesis(after incorporating changes) report of Ms. Antima Gulia (Enrollment No. 190033260)</p> <p>Discussion: Committee has reviewed the revised pre-submission thesis and found the required changes have been incorporated.</p> <p>Committee has recommended for pre-submission seminar.</p>



Minutes of Meeting of the SoB - SRC held on February 23, 2023

3.	Synopsis(resubmitted) report of Mr. Anurag Mishra (Enrollment No. 200005460) Discussion: Committee has reviewed the revised synopsis and found the required changes have been incorporated. Committee has approved the revised synopsis.
4.	Synopsis(resubmitted) report of Ms. Bavleen Kaur (Enrollment No. 200158744) Discussion: Committee has reviewed the revised synopsis and found the required changes have been incorporated. Committee has approved the revised synopsis.
5.	Synopsis(resubmitted) report of Mr. Prabhakar Rao (Enrollment No. 2200128) Discussion: Committee has reviewed the revised synopsis and found the required changes have been incorporated. Committee has approved the revised synopsis.

The meeting concluded with vote of thanks.



Minutes of Meeting of the SoB - SRC held on March 16th, 2023

Sushant University - Gurugram
School of Business

The Meeting of the SoB-SRC held on March 16th, 2023 at 3:30 PM in the room no. D-506

The following Members were present:

1. Prof. (Dr.) Anil Kumar Agarwal
2. Prof. (Dr.) Nidhi Chowdhry
3. Dr. Karika Sachdeva
4. Dr. Richa Narayan Agarwal
5. Dr. Pooja Nanda

Chairperson

Member

Member

Member

Member

The Committee has taken up the following agenda items:

1	<p>Synopsis(resubmitted) report of Mr. Anurag Mishra (Roll No. 200PHDSSE005)</p> <p>Discussion: Committee has reviewed the revised synopsis and presentation has been made for the same. The required changes have been incorporated in the page no.9 & title page.</p> <p>Committee has approved the revised synopsis.</p>
2	<p>Synopsis(resubmitted) report of Mr. J.Prabhakara Rao (Roll No. 220PHDSOB001)</p> <p>Discussion: Committee has reviewed the revised synopsis and presentation has been made for the same. Committee has advised him to submit a fresh copy of synopsis with below mentioned changes.</p> <ul style="list-style-type: none">• Title Should be "Impact of CSR on Brand Loyalty in NCR with special reference to Automobile Sector"• In Objective 1, the term "Explore" needs to be replaced by "Identify"• In Objective 4, the term "suggest" to be replaced by "propose"• In all four objectives, Delhi-NCR should be replaced by NCR. <p>Committee has agreed to approve the revised synopsis after incorporating these changes and candidate is required to resubmit the same.</p>



Handwritten signatures and initials at the bottom of the page, including "Anil", "Nidhi", "Karika", "Richa", and "Pooja".

Minutes of Meeting of the Soft - SRC held on March 16th, 2023

3. Synopsis(resubmitted) report of Ms. Chakshu Mehta
(Roll No. 220PHDSOB002)

Discussion: Committee has reviewed the revised synopsis and presentation has been made for the same. The required changes have been incorporated in the page no's 8, 12, 13, 14, 17 & title page.

- In Title Page, Instead of "NCR region" only "NCR" to be used as "R" in NCR represents Region.
- In entire document, title & sources must be mention above each figure & table.
- Page No. 12 & 14 - References in theories must be validated.
- Formatting of the entire document to made as per the standards.

Committee has agreed to approve the revised synopsis after incorporating these changes and candidate is required to resubmit the same.

4. Synopsis(resubmitted) report of Ms. Aanchal Dangwal
(Roll No. 220PHDSOB003)

Discussion: Committee has reviewed the revised synopsis and presentation has been made for the same. The required changes have been incorporated in the page no's 5, 6, 9 & title page.

Committee has approved the revised synopsis.

5. Synopsis(resubmitted) report of Ms. Parul Dhaka
(Roll No. 220PHDSOB005)

Discussion: Committee has reviewed the revised synopsis and presentation has been made for the same. The required changes have been incorporated in the page no's.

- In title Page - Instead of "NCR region" only "NCR" to be used as "R" in NCR represents Region.
- In all objectives Delhi NCR should be replaced by NCR only.
- In entire document, title & sources must be mention above each figure & table.
- In Objectives, "online trust" must be replaced with "trust"
- Formatting of the entire document to made as per the standards

Committee has agreed to approve the revised synopsis after incorporating these changes and candidate is required to resubmit the same.



SCHOOL OF BUSINESS
Revised Synopsis Presentations
SRC- March 16, 2023
ATTENDANCE SHEET

Roll No	Scholar Name	School / Department	Date	Reporting time	Signature of scholar	Remarks
200PHDSSB005	Anurag Kumar Mishra	SOB	Spring 2020	3:10	<i>[Signature]</i>	
220PHDSOB001	J. PRABHAKARA RAO	SOB	Spring 2022	3:00	<i>[Signature]</i>	
220PHDSOB002	CHAKSHU MEHTA	SOB	Spring 2022	3:15	<i>[Signature]</i>	
220PHDSOB003	AANCHAL DANGWAL	SOB	Spring 2022	3:30	<i>[Signature]</i>	
220PHDSOB004	MUKUND KUMAR	SOB	Spring 2022		Absent	
220PHDSOB005	PARUL	SOB	Spring 2022	3:30	<i>[Signature]</i>	

Dr. Almit K. Aggarwal
 Dr. Richa N. Aggarwal
 Dr. Pooja Nanda
 Dr. Kavita Sachdeva
 Dr. Nidhi Chaudhary

[Signatures]



Minutes of Meeting of the SoB - SRC held on March 16th, 2023

The meeting concluded with vote of thanks.

Name & Signature of Committee members:

1. Prof (Dr.) Atul Kumar Agarwal
2. Prof. (Dr.) Nidhi Chowdhry
3. Dr. Kanika Sachdeva
4. Dr. Richa Narayan Agarwal
5. Dr. Pooja Nanda

Atul
Nidhi
Kanika
Richa
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Minutes of Meeting of SRC-School of Business

Date, Time & Venue: June 20, D-402

Members:

- 1) Dr. Atul Kumar Agarwal (Present)
- 2) Dr. Nidhi Chowdhary (Present)
- 3) Dr. Gunjan A Rana (Present)
- 4) Dr. Richa N Agarwal (Present)
- 5) Dr. Kanika Sachdeva (Present)
- 6) Dr. Pooja Nanda (Present)

Agenda 1: Cancellation of PhD registration of the scholars who have been absent in the SRC for the past one year

The following scholars have been sent one month show cause notice before cancelling their registration as they have been absent in the last two SRC's and they had to respond by 26th April 2023 with explanation of being absent in the SRC meetings.

S. No.	Roll No.	Name of the Scholar	School/Department	Batch	Guide Name	Co-Guide Name	Status of PhD Work
1	181547	Anirudh Sharma	SOB/HR	Fall 2018	Dr. Kanika Sachdeva	-	Synopsis Approved
2	201PHDSSB007	Pallavi Rana	SOB	Fall 2020	Dr. Jagat Narayan Giri	-	Synopsis not submitted
3	201PHDSSB008	Samridhi Gupta	SOB	Fall 2020	Dr. Meenakshi Dhingra	-	Synopsis submitted
4	210PHDSSB008	Anushka Shokeen	SOB	Spring 2021	Dr. Nidhi Chowdhry	-	Synopsis submitted
5	210PHDMA008	MAMTA SINGH	SOB	Fall 2021	Dr. Gunjan A Rana	-	Synopsis not submitted

Anirudh Sharma, Samridhi Gupta and Anushka shokeen have expressed their interest to continue and requested not to cancel their PhD registration. They met in person to Dr. Monika Khurana and submitted an application explaining their unavoidable circumstances for not being able to attend the SRC's. They have assured that they will be regular in the future SRC meetings. Their supervisors have recommended them to continue for the PhD. Looking at their unavoidable reasons for their absence in the SRC, the SRC committee recommends them to continue, provided they clear all their pending dues. Pallavi Rana and Mamta Singh haven't responded to the email sent to them and they haven't appeared in the SRC meeting scheduled on 22nd May and 25th May 2023. Therefore SRC recommends to cancel their PhD registration.



Dr. Atul Kumar Agarwal

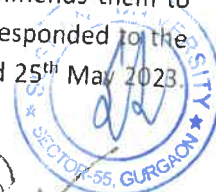

Dr. Nidhi Chowdhary


Dr. Gunjan A Rana


Dr. Richa N Agarwal


Dr. Kanika Sachdeva


Dr. Pooja Nanda



School of Business

Minutes of Meeting

Date: 5/6/2023

Time: 4.00 PM

Venue: D-406

Attendees:

1. Prof.(Dr.) Atul Kumar Agarwal, Chairperson
2. Prof.(Dr.) Nidhi Chowdhry, Faculty Member
3. Dr. Gunjan A Rana, Faculty Member
4. Dr. Kanika Sachdeva, Faculty Member

Agenda: Review and Approval of the Final Thesis Submission Incorporated Changes Suggested by the External Examiner-Prof.(Dr.) Hemant Sharma.

Research Scholar Name: Ms. Nisha Nandal (Reg.No. 190038700)

1. Opening and Welcome: The Chairperson called the meeting to order and welcomed all the attendees.
2. Confirmation of Quorum: The Chairperson confirmed that the meeting had a quorum with all the required members present.
3. Review of Changes Incorporated in the Thesis: The Chairperson initiated the discussion by requesting the members to review the changes made to the thesis based on the suggestions provided by the external examiner.

The members reviewed a detailed overview of the revisions made, highlighting the modifications in research gap, problem and objectives, research design, introduction part, result of EFA, CFA & SEM, and recommendations & findings sections.

4. Committee Discussion: The committee members discussed the revised thesis, asking clarifying questions and providing feedback to the student. The discussions primarily focused on the effectiveness of the revisions in addressing the examiner's comments and improving the overall quality of the thesis. The committee members expressed their appreciation for the Ph.D. scholar's attention to detail and the comprehensive nature of the revisions.
5. Committee Decision: After thorough deliberation, the committee unanimously agreed to approve the revised thesis for final submission.
6. Adjournment: With no further items on the agenda, the Chairperson thanked everyone for their active participation and officially adjourned the meeting.

- ① Dr. Atul Kumar Agarwal
- ② Dr. Nidhi Chowdhry
- ③ Dr. Gunjan A Rana
- ④ Dr. Kanika Sachdeva

ATC

5/6/2023
5/6/23
05/06/2023
5th June 2023



SUSHANT UNIVERSITY
(Erstwhile Ansal University)
Sec. 55, Golf Course Road, Gurugram

Office note

Ref. No. : SU/SOB/2023/39

Date: 04.09.2023

Due to the resignation of faculty members and subsequent recruitment of new faculty members, the School Research Committee (SRC) of the School of Business is proposed to be reconstituted for a period of two years from Sep 01, 2023 to Aug 31, 2025

Chairperson

Dean's Nominee - Dr. Atul Kumar Agarwal, Professor

Members

1. Dr Jagat Narayan Giri
2. Dr. Nidhi Choudhary
3. Dr. Gunjan A Rana
4. Dr. Kanika Sachdeva

Professor
Professor
Associate Professor
Associate Professor

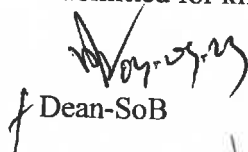
External Expert

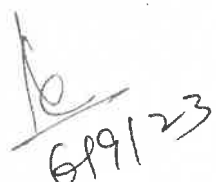
Dr. Jyoti Sinha –Professor & Associate Dean, School of Health Sciences, Sushant University.

Special Invitee

Prof. J.S.Mukul, Professor Emeritus

Submitted for kind approval.


Dean-SoB


6/9/23

Hon. Vice Chancellor



SoB - SRC Minutes of Meeting (MOM)

Meeting Date: 24/7/2023

Meeting Time: 3.30 PM

Venue: D-405

Attendees:

1. Dr. Atul Kumar Agarwal (Chairperson)

2. Dr. Gunjan A Rana

3. Dr. Richa Agarwal

The following faculty members were absent

1. Dr. Nidhi Chowdhry – On Leave

2. Dr. Pooja Nanda – On leave

3. Dr. Kanika Sachdeva

Agenda: Supervisor Change for Ph.D. students

Discussion:

The SRC Committee meeting was convened on 24/7/2023 at 3.30 PM at D-405. The meeting was chaired by Dr. Atul Kumar Agarwal.

The committee discussed the request for supervisor changes for the following Ph.D. students:

1. Student: Madhu

- Student ID: 200PHDSSB002
- Department: School of Business/HR
- Semester: Spring 2020
- Current Supervisor: Dr. Naveen Nandal
- Proposed Supervisor: Dr. Richa Agarwal
- Decision: The committee approved the change of supervisor for Madhu to Dr. Richa Agarwal.

2. Student: Chakshu Mehta

- Student ID: 220PHDSOB002
- Department: School of Business
- Semester: Spring 2022
- Current Supervisor: Dr. Naveen Nandal
- Proposed Supervisor: Dr. Pooja Nanda



Dr. Richa Agarwal

- Decision: The committee approved the change of supervisor for Chakshu Mehta to Dr. Pooja Nanda.

3. Student: Amita Yadav

- Student ID: 220PHDSOB007
- Department: School of Business
- Semester: Fall 2022
- Current Supervisor: Dr. Naveen Nandal
- Proposed Supervisor: Dr. Richa Agarwal
- Decision: The committee approved the change of supervisor for Amita Yadav to Dr. Richa Agarwal.

Action Items:

1. The Ph.D. monitoring will inform the respective students about the approved supervisor changes.
2. The Ph.D. monitoring will update the official records with the new supervisor information for the mentioned Ph.D. students.

The meeting ended on a positive note.

Prof.(Dr.) Atul Kumar Agarwal

Dr. Gunjan A Rana

Dr. Richa Agarwal

Atul Agarwal
24/7/2023
Gunjan
24/7/2023
Richa



School of Business

Minutes of Meeting (MOM)

Subject: Feedback on Research Papers of Antima Guliya for Final Submission of Ph.D. Thesis

Date: 28/7/2023

Time: 2.30 PM

Venue: D-406

Attendees:

1. Dr. Atul Kumar Agarwal - Chairperson
2. Dr. Nidhi Chowdhry - Member
3. Dr. Gunjan A Rana - Member
4. Dr. Kanika Sachdeva - Member
5. Dr. Pooja Nanda - Member

Agenda: To discuss and provide feedback on the research papers submitted by Antima Guliya for consideration in her Ph.D. thesis.

Discussion Points and Decisions:

1. The meeting commenced with a brief introduction and overview of the purpose of the meeting, which is to evaluate the research papers of Antima Guliya for their suitability to be included in her Ph.D. thesis.
2. As a result of the positive evaluation and approval from the committee members, it was decided that both research papers would be accepted for final submission as part of Antima Guliya's Ph.D. thesis.

Action Items:

SRC requests the Ph.D. monitoring cell for verification of the research paper's genuineness in accordance with the guidelines set by the University Grants Commission (UGC) and Sushant University. The purpose of this verification is to ensure the authenticity and originality of the research work conducted by the scholar.

The meeting ended on a positive note.

1. Dr. Atul Kumar Agarwal - *Atul*
2. Dr. Gunjan A Rana - *Gunjan*
3. Dr. Nidhi Chowdhry - *Nidhi*
4. Dr. Kanika Sachdeva - *Kanika*



School of Business
SoB- SRC Meeting Minutes

Date: 31/7/2023

Time: 3:30 PM

Venue: D-405

Attendees:

1. Dr. Atul Kumar Agarwal (Chairperson)
2. Dr. Nidhi Chowdhry
3. Dr. Gunjan A Rana
4. Dr. Kanika Sachdeva

Absentee:

1. Dr. Pooja Nanda

Agenda:

1. Supervisor Change for Ph.D. students of Dr. Richa Agarwal.
2. Appointment of a co-guide Dr. Pankaj Ramesh Natu for Ph.D. candidate Yashika Garg

Discussion:

The meeting commenced at 3:30 PM with Dr. Atul Kumar Agarwal as the Chairperson. The main agenda of the meeting was to address the change of supervisors for Ph.D. students who were previously under the guidance of Dr. Richa Agarwal, who has left the university.

• **Supervisor Change for Ph.D. Students of Dr. Richa Agarwal:**

The following Ph.D. students were previously under the supervision of Dr. Richa Agarwal, and after careful consideration of the available faculty members and their expertise, new supervisors were assigned as follows:

1. Bavleen Kaur (210PHDSSB002)
New Supervisor: Dr. Pooja Nanda
2. Debashish Das (210PHDSSB007)
New Supervisor: Dr. Nidhi Chowdhry
3. Jetinder Kumar Nath (220PHDSOB006)
New Supervisor: Dr. Ashish Kumar
4. Neeraj Sehgal (220PHDSOB011)
New Supervisor: Dr. Ashish Kumar
5. Amita Yadav (220PHDSOB007)



New Supervisor: Dr. Suman Dahiya

6. Madhu (200PHDSSB002)

New Supervisor: Dr. Suman Dahiya

• **Co-Guide Allocation for Ph.D. Candidate Yashika Garg:**

The committee discussed the possibility of appointing a co-guide for Ph.D. candidate Yashika Garg to provide additional support and expertise. Dr. Pankaj Ramesh Natu's expertise was found to align well with Yashika Garg's research area.

After thorough consideration, the committee approved Dr. Pankaj Ramesh Natu as the co-guide for Ph.D. candidate Yashika Garg.

Action Items: The following action items were agreed upon during the meeting:

- **Ph.D. Monitoring Cell to Inform Scholars:** The Ph.D. monitoring cell is requested to promptly inform the research scholars about the change in their supervisors. They should ensure that all the affected scholars are notified and provided with the necessary information regarding their new supervisors.
- **Update Records:** The Ph.D. monitoring cell is requested to update their records accordingly, reflecting the changes in the supervisor assignments.

The meeting concluded on a positive note, with all agenda items successfully addressed.

① Dr. Anur K. Agarwal Anur Agarwal
② Dr. Gurjot A. Rao Gurjot
3. Dr. Kamlesh Sachdev Kamlesh
4. Dr. Nidhi Choudhary Nidhi



School of Business

Minutes of Meeting

Date: 3/8/2023

Time: 12.45 PM

Venue: D-405

Attendees:

1. Dr. Atul Kumar Agarwal - Chairperson
2. Dr. Gunjana A. Rana - Member
3. Dr. Kanika Sachdeva - Member

Atul Agarwal
Gunjana
Kanika

Absentee:

1. Dr. Nidhi Chowdhry - Member
2. Dr. Pooja Nanda - Member

Agenda: The meeting was convened to address the reallocation of academic supervision for Ph.D. student Samridhi Gupta (Student ID: 200135853) in the Department of School of Business. The change is necessitated by the departure of Dr. Meenakshi Dhingra from the University, as communicated by the Ph.D. monitoring cell email dated 2nd August 2023.

Discussion and Decisions:

1. The Chairperson informed the members that the Ph.D. monitoring cell had sent an email stating that Dr. Meenakshi Dhingra has left the University, which requires the reallocation of academic supervision for Ph.D. student Samridhi Gupta. The members discussed the situation and agreed on the need for a new supervisor for Samridhi Gupta.
2. After careful consideration, it was unanimously decided that Dr. Atul Kumar Agarwal would be the new academic supervisor for Samridhi Gupta's Ph.D. research.

Action Items:

1. The Ph.D. monitoring cell will communicate the change in academic supervision to Samridhi Gupta and provide any needed information.
2. The Ph.D. monitoring cell will update the records to reflect Dr. Atul Kumar Agarwal as the new academic supervisor for Samridhi Gupta.

The meeting ended on a positive note.

Dr. Atul K. Agarwal *Atul Agarwal*
Dr. Gunjana A. Rana *Gunjana*
Dr. Kanika Sachdeva *Kanika*



SoB - SRC Minutes of Meeting (MOM)

Meeting Date: 28/8/2023

Meeting Time: 12.45 PM

Venue: D-406

Attendees:

1. Prof. (Dr.) Atul Kumar Agarwal – Chairperson
2. Prof. (Dr.) Nidhi Chowdhry - Member
3. Dr. Gunjan A Rana - Member
4. Dr. Kanika Sachdeva - Member
5. Dr. Pooja Nanda - Member
6. Prof. J.S. Mukul – Prof. Emeritus - Special Invitee

Agenda:

1. Evaluation of Revised Synopsis for Ph.D. Scholars:
A. Vinayak Pralhad Joshi
B. Deepak Shashi Verma
2. Retention of Co-Guide Dr. Richa Agarwal for Bavleen Kaur

Minutes:

The session commenced as Prof. (Dr.) Atul Kumar Agarwal, the Chairperson, initiated the SRC meeting. The attendees were welcomed and the agenda for the meeting was presented.

Agenda 1: Evaluation of Revised Synopsis for Ph.D. Scholars

A. Vinayak Pralhad Joshi: The evaluation report for Mr. Vinayak Pralhad Joshi's revised synopsis was discussed. The following changes were suggested by the SRC committee:

1. Revisit the title of the synopsis.
2. Rearrange the objectives as follows: Objectives 1, 4, 3, 2, 5.
3. Develop the hypothesis.

It was reported that Mr. Vinayak Pralhad Joshi has successfully incorporated all the suggested changes. After a thorough discussion, it was unanimously agreed that his revised synopsis has been approved by the SRC committee.

B. Deepak Shashi Verma: The evaluation report for Mr. Deepak Shashi Verma's revised synopsis was presented. The following changes were suggested by the SRC committee:



Atul Agarwal

Nidhi

Gunjan

Kanika

Pooja

JS Mukul

1. Revise the title.
2. Specify the objectives more clearly.
3. Elaborate on the relationship between the variables - digital marketing and inversions.

It was reported that Mr. Deepak Shashi Verma has effectively incorporated all the suggested changes. After a comprehensive discussion, it was unanimously agreed that his revised synopsis has been approved by the SRC committee.

Agenda 2: Retention of Co-Guide Dr. Richa Agarwal for Bavleen Kaur

The matter of retaining Co-Guide Dr. Richa Agarwal for Ms. Bavleen Kaur was addressed. The SRC committee had considered this and it was reported that the SRC has approved the continuation of Dr. Richa Agarwal as the co-guide for Ms. Bavleen Kaur.

The Chairperson thanked the attendees for their valuable contributions and active participation in the meeting.

Action Items:

- The Ph.D. monitoring will update the official records and inform Mr. Vinayak Pralhad Joshi to proceed with the approved revisions in his synopsis.
- The Ph.D. monitoring will update the official records and inform Mr. Deepak Shashi Verma to proceed with the approved revisions in his synopsis.
- The Ph.D. monitoring will update the official records and inform Ms. Bavleen Kaur about the retention of Dr. Richa Agarwal as her co-guide.

The meeting ended on a positive note.

1. Prof. (Dr.) Atul Kumar Agarwal – Chairperson
2. Prof. (Dr.) Nidhi Chowdhry - Member
3. Dr. Gunjan A Rana - Member
4. Dr. Kanika Sachdeva - Member
5. Dr. Pooja Nanda - Member
6. Prof. J.S. Mukul – Prof. Emeritus - Special Invitee



School of Business

Minutes of Meeting: PhD Guide Allotment

Date: 6/9/2023

Time: 12.45 PM

Venue: D-406

Attendees:

1. Prof. (Dr.) Atul Kumar Agarwal – Chairperson
2. Prof. (Dr.) Nidhi Chowdhry - Member
3. Dr. Kanika Sachdeva - Member
4. Dr. Pooja Nanda - Member
5. Prof. J.S. Mukul – Prof. Emeritus - Special Invitee

Absentee:

1. Dr. Gunjan A Rana - Member (On leave)

Agenda: PhD Guide Allotment for Enrollment Number 230PHDSOB001 - Mr. Vijay Anand Dubey

Meeting Minutes:

The session commenced as Prof. (Dr.) Atul Kumar Agarwal, the Chairperson, initiated the SRC meeting. The purpose of the meeting was to discuss and finalize the allotment of Mr. Vijay Anand Dubey (Enrollment Number: 230PHDSOB001) to a PhD guide.

1. Discussion on PhD Guide Allotment:

- Prof. (Dr.) Atul Kumar Agarwal initiated the discussion on the allotment of Mr. Vijay Anand Dubey to a PhD guide.
- After a thorough discussion, it was resolved that Mr. Vijay Anand Dubey would be allotted to Prof. (Dr.) Rakesh Ranjan as his PhD guide.

2. Action Items:

The Ph.D. monitoring will update the official records and inform the supervisor for the mentioned PhD students.

The meeting ended on a positive note.

1. Prof. (Dr.) Atul Kumar Agarwal – Chairperson *Atul Agarwal*
2. Prof. (Dr.) Nidhi Chowdhry - Member *Nidhi Chowdhry*
3. Dr. Kanika Sachdeva - Member *Kanika Sachdeva*
4. Dr. Pooja Nanda - Member *Pooja Nanda*
5. Prof. J.S. Mukul – Prof. Emeritus - Special Invitee *J.S. Mukul*



Date: 8/9/2023

School of Business

The SoB - ~~Synopsis Review Committee~~ (SRC) has approved the revised synopsis submitted by Mr. Jetinder Nath, Enrolment No. 220PHSOB006, for his research project. The SRC has carefully reviewed the changes made to the synopsis, and the following modifications have been incorporated:

1. **Title Modification:** The word 'study' has been removed from the title of the research project.
2. **Objective Alignment:** All objectives have been aligned with the hypothesis, ensuring consistency and clarity in the research proposal.
3. **Objective Reduction:** The number of objectives has been reduced to four, providing a more focused and manageable scope for the research.
4. **Sample Size Modification:** The term 'Large' has been removed from the sample description, providing a more specific definition of the sample.
5. **Inclusion of Two Factors:** The revised synopsis now includes the viability of considering two factors, namely the Manufacturing and Service sectors, in the research analysis.

These changes have been thoroughly reviewed and are in line with the research guidelines and objectives.

Committee Members:

1. Prof. (Dr.) Atul Kumar Agarwal - Chairperson
2. Prof. (Dr.) Nidhi Chowdhry - Member
3. Dr. Gunjan A Rana - Member
4. Dr. Kanika Sachdeva - Member
5. Dr. Pooja Nanda - Member

Atul Agarwal
8/9/23

Nidhi Chowdhry
Gunjan Rana
Kanika Sachdeva
Pooja Nanda



file

Minutes of Meeting of the SoB - SRC held on October 5th, 2023

Sushant University - Gurugram School of Business

The Meeting of the SoB-SRC, held on October 5th, 2023 at 12.45 PM in the room no. D-406.

The following Members were present:

Present:

1. Prof.(Dr.) Atul Kumar Agarwal - Chairperson
2. Prof.(Dr.) Jagat Narayan Giri - Member
3. Prof.(Dr.) Nidhi Chowdhry - Member
4. Dr. Gunjan A Rana - Member
5. Dr. Kanika Sachdeva - Member
6. Prof. J.S. Mukul - Special Invitee

The Committee has taken-up the following agenda items:

1. Reallocation for Dr. Pooja Nanda's research scholars

Discussion: The meeting commenced with a discussion on the reallocation of Dr. Pooja Nanda's research scholars following her departure from the university.

Result: The following reallocations were decided for Dr. Pooja's research scholars.

S.No.	Reg No	Enrollment No.	Student Name	New Faculty Guide
1	200158744	210PHDSSB002	Bavleen Kaur	Dr. Nidhi Chowdhry
2	2200093	220PHDSOB003	Aanchal Dangwal	Dr. Priyanka Pradhan
3	2201365	220PHDSOB009	Vinayak Pralhad Joshi	Dr. Jagat Narayan Giri
4	2200017	220PHDSOB002	Chakshu Mehta	Dr. Priyanka Pradhan

The respective faculty guides are responsible for guiding and supervising the mentioned research scholars effectively.

2. Synopsis(resubmitted) report of Ms. Samridhi Gupta (Roll No. 201PHDSSB008)

Discussion: Committee has reviewed the revised synopsis. The following changes have been incorporated in the title & objectives.

- a. Title: Though the topic suggested by the SRC does not include interpersonal and psychological health, but as the objectives have been



Minutes of Meeting of the SoB - SRC held on October 5th, 2023

revised and aligned with the title so title may be approved.

b. Objectives have been revised.

Result: Committee has approved the revised synopsis.

Action Items:

1. The Ph.D. monitoring will inform the respective students about the approved supervisor changes.
2. The Ph.D. monitoring will update the official records with the new supervisor information/ approval of revised synopsis.

The meeting ended on a positive note.

1. Prof.(Dr.) Atul Kumar Agarwal - Chairperson
2. Prof.(Dr.) Jagat Narayan Giri – Member
3. Prof.(Dr.) Nidhi Chowdhry - Member
4. Dr. Gunjan A Rana - Member
5. Dr. Kanika Sachdeva – Member
6. Prof. J.S. Mukul – Special Invitee

Atul Agarwal
Giri

Gunjan
Kanika
J.S. Mukul



SCHOOL OF BUSINESS

Date: 12/1/2024

Summary report on the discussions held by the School of Business (SoB) - School Research Committee (SRC) regarding the following cases:

1. Pre-submission Thesis Evaluation Report of Ms. Madhu (Enrollment No. 200PHDSSB002)
2. Pre-submission Thesis Evaluation Report of Ms. Shalu (Registration No. 181488)
3. Pre-submission(Re) Thesis Evaluation Report of Rashmi Kaushik (Roll Number: 190PHDSSB005)
4. Pre-submission(Re) Thesis Evaluation Report of Bhanu Arora (Roll Number: 190PHDSSB003)
5. Approval of Dr. Pooja Nanda as Co-guide for Ms. Chakshu Mehta's Ph.D. research

The SoB-SRC members have diligently reviewed and discussed each case, considering the merits, research quality, and adherence to established guidelines. The detailed reports for each case are attached herewith.

1. Pre-submission Thesis Evaluation Report of Ms. Madhu (Enrollment No. 200PHDSSB002)
(Annexure 1 – Detailed report attached)
2. Pre-submission Thesis Evaluation Report of Ms. Shalu (Registration No. 181488)
(Annexure 2 – Detailed report attached)
3. Pre-submission(Re) Thesis Evaluation Report of Rashmi Kaushik (Roll Number: 190PHDSSB005)
(Annexure 3 – Attached)
4. Pre-submission(Re) Thesis Evaluation Report of Bhanu Arora (Roll Number: 190PHDSSB003)
[Annexure 3 - Attached]
5. Approval of Dr. Pooja Nanda as Co-guide for Ms. Chakshu Mehta's Ph.D. research:

The SoB-SRC has no objection to the proposal to appoint Dr. Pooja Nanda as Co-guide for Ms. Chakshu Mehta's Ph.D. research.

1. Dr. Abh K. Agarwal - Chairperson - Abh
2. Dr. Jagat Narayan Gini - Member - Jagat
3. Dr. Nidhi Choudhary - Member - Nidhi 12/1/24
4. Dr. Gurjan Arora - Member - Gurjan 12/1/24
- 5.
6. Sp. Inviter: Prof. J.S. Mukul - J.S. Mukul 12/1/24



Annexure 1
Pre-submission Thesis Evaluation Report of Ms. Madhu
(Enrollment No. 200PHDSSB002)

Title - "FACTORS INFLUENCING EMPLOYEE SATISFACTION IN THE INSURANCE INDUSTRY IN INDIA: AN EMPIRICAL STUDY".

The researcher has presented her research work in five chapters. The following are the SRC member's observations:

Content Page:

1. The page no's in the content page should be point wise instead of cumulative.

Chapter 1. Introduction:

1. There is mismatch of subheadings written in the Table of Contents page and the contents page on page no. 12 page and the corresponding pages under the heading 1.4.
2. Research objectives should be given numerical bullets.
3. Research objective two to be rechecked with the approved ones.
4. Wording of objectives to be checked as they appear differently at different places.
5. Research objectives are appearing at multiple places in Table of Contents

Chapter 2. Literature Review:

1. Page no. 70 – 2.3.8: There are four studies mentioned against the title of the heading.
2. Outcomes of the first two studies are not mentioned.
3. This point 2.3.8 and the Chapter has got an abrupt end.
4. Intext citations are missing.

Chapter 3. Research Methodology:

1. Sequence of this chapter needs to be revisited.
2. There is a mismatch of the wordings of research objectives mentioned on page 36 at point 1.16 with that on page no. 73 at point 3.2.
3. There is no need to mention research objectives at point 1.16 on page 36 as these are again on page 75 at point 3.5. The observations mentioned above for Chapter 1 at point 1 and 2 are valid here as well.
4. Point 3.6, page 75 – The Null and alternative hypotheses formation needs to be revisited with respect to research objectives.
5. Hypothesis formatting needs to be relooked for better clarity.
6. Header "Types of questionnaire" on page no. 89 shall not be a part of chapter 4 rather it should be part of chapter 3.

Chapter 4. Analysis & Interpretations:



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5

2. (FR) jia
12/11/24
6. Ams

3. (FR) jia
12/11/24
7. Ams

4

8. Ams
12/11/24

Page no. 102, 121, 124: Mentioning of research objectives needs to be rechecked with respect to its wording.

Chapter 5. Conclusion:

Page 130, Point 5.1 Key Findings:

- i) Findings to be numbered numerically.
- ii) First finding to be rechecked because reply or response from the respondent's genderwise basically depends on the gender specific circulation of the questionnaire.
- iii) Key finding no. 4, 10 – which report the researcher is talking about?

Bibliography:

- 1. This needs to be numbered and so that intext citations can be verified.
- 2. Citations are missing

Others:

- 1. Sources of multiple tables in the thesis are missing for eg. on Page 90, 104, 105 etc. scholar may thoroughly check this in the entire doc.
- 2. Page number for sub section of chapter must be included in table of content.
- 3. The scope of study must be enriched by elaborating proper background

Result: Research scholar is required to incorporate the suggested changes and resubmit the same.



Asst (Fr) 12/1/2024

12/1/24

12/1/24

12/1/24

Annexure 2

Pre-submission Thesis Evaluation Report of Ms. Shalu (Registration No. 181488)

Title - "CAPITAL STRUCTURE AND FINANCIAL PERFORMANCE – A STUDY ON PPPMODEL FOR ROAD INFRASTRUCTURE COMPANIES IN INDIA".

The researcher has presented her research work in seven chapters. The following are the SRC observations chapter wise:

Chapter 1. Introduction of the Study:

1. The title of the chapter can be **Introduction** only.
2. Page no. 28, Point no. 1.10: The heading can be changed to Motivation for the study.
3. References to be numbered numerically.
4. Intext citations are missing.

Chapter 2. Road Construction Sector in India:

1. References to be numbered numerically.
2. Intext citations are missing.

Chapter 3. Review of Literature

1. References to be numbered numerically.
2. Intext citations are missing.
3. The chapter can be enriched with few more recent studies.

Chapter 4. Research Methodology:

1. Page no. 78, Point 4.5 Development of hypothesis: The 2nd para under the heading Profitability to be rechecked for its completeness.
2. References to be numbered numerically.
3. Intext citations are missing.

Chapter 5. Profile of the Sampled Road Construction Companies:

1. References to be numbered numerically.
2. Intext citations are missing.

Chapter 6. Data Analysis:

1. References to be numbered numerically.
2. Formulae used in the data analysis should properly be represented/printed.

Chapter 7. Conclusion Suggestions and Public Policy Implications:

1. The title of the chapter can be tweaked to Findings, Conclusions and Suggestions:
2. 7.2 and 7.5 use the word **Findings** repeatedly. To be rechecked/corrected.
3. 7.5 and 7.7 use the word **Conclusion** repeatedly. To be rechecked/corrected.

Bibliography:

This needs to be numbered.




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Result: Research scholar is required to incorporate the suggested changes and resubmit the same.

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12/1/24


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 12/1/24  12/1/24



Annexure 3

**1. Pre-submission(Re) Thesis Evaluation Report of Rashmi Kaushik
(Roll Number: 190PHDSSB005)**

Result: Research scholar has incorporated all changes. SRC recommends for further action.

**2. Pre-submission(Re) Thesis Evaluation Report of Bhanu Arora
(Roll Number: 190PHDSSB003)**

Result: Research scholar has incorporated all changes. SRC recommends for further action.

Act *12/1/2024* *12/1/24* *12/1/24* *12/1/24* *12/1/2*



School of Business

Minutes of Meeting (MOM)

Meeting Date: 25th January 2024

Time: 12:50 PM

Venue: Room No. D-405

Attendees:

1. Dr. Atul Kumar Agarwal - Chairperson
2. Dr. Jagat Narayan Giri - Member
3. Dr. Nidhi Chowdhry - Member
4. Dr. Gunjan A Rana - Member
5. Dr. Kanika Sachdeva - Member

Meeting Agenda:

1. Presubmission of Thesis Evaluation Report of Ms. Madu and Shalu Saini
2. Revised synopsis of Ms. Vijay Anand Dubey
3. Guide allocation to Ph.D. scholars of Fall 2023

Meeting Proceedings:

1. Presubmission Thesis Evaluation Report of Ms. Madu and Shalu Saini:

- The SoB-SRC committee thoroughly examined the revised thesis of Ms. Madu and Shalu Saini.
- Acknowledged that the suggested changes have been incorporated into the thesis.
- The SRC has approved the submissions and recommends the next steps or actions in the thesis evaluation process.

2. Revised Synopsis of Ms. Vijay Anand Dubey:

- The revised synopsis of Ms. Vijay Anand Dubey was presented and discussed.
- The committee approved the synopsis.

3. Guide Allocation to Ph.D. Scholars of Fall 2023:

- Guide allocations for Ph.D. scholars of Fall 2023 were discussed and decided as follows:
 - 230PHDSOB003 VIKRAM SOB Fall 2023 - Dr. C.S. Yadav
 - 230PHDSOB004 SURBHI CHAWLA SOB Fall 2023 - Dr. Richa Nangia
 - 230PHDSOB005 Geetanjali SOB Fall 2023 - Dr. C.S. Yadav
 - 230PHDSOB006 Himanshi Ballyan SOB Fall 2023 - Dr. Deepthi Sehrawat

Dr. Kanika Sachdeva



Four handwritten signatures are visible at the bottom of the page, corresponding to the attendees listed in the meeting minutes.

Conclusion: The meeting concluded with the successful approval of the presubmission thesis evaluation report, the revised synopsis, and the allocation of guides to Ph.D. scholars for the Fall 2023 semester.

1. Dr. Atul Kumar Agarwal - Chairperson
2. Dr. Jagat Narayan Giri - Member
3. Dr. Nidhi Chowdhry - Member
4. Dr. Gunjan A Rana - Member
5. Dr. Kanika Sachdeva - Member

Atul
Giri
Nidhi
Gunjan
Kanika



School of Business

SoB- SRC

Minutes of Meeting (MoM)

Date: 30/1/2024

Time: 12.50 PM

Venue: D-405

Attendees:

1. Prof.(Dr.) Atul Kumar Agarwal - Chairman
2. Prof.(Dr.) Jagat Narayan Giri - Member
3. Prof.(Dr.) Gunjan A Rana - Member
4. Dr. Kanika Sachdeva - Member
5. Prof. J.S. Mukul – Special invitee

Absentees:

1. Prof.(Dr.) Nidhi Chowdhry - Member

Agenda:

Research scholar's allocation review and changes of research supervisor

Meeting Proceedings:

Allocation Review and Changes:

- The Chairman informed the SRC members about the updated list received from the Ph.D. monitoring cell, prompting the SoB SRC to review and reevaluate the allocations of research scholars and their respective supervisors. Following this review, it has been decided that Himanshi Ballyan enrollment no. 230PHDSOB006 Fall 2023, will be reallocated to Dr. R.K. Yadav, replacing Dr. Kanika Sachdeva as her Ph.D. supervisor.
- Dr. R.K. Yadav will now serve as the new Ph.D. supervisor for Himanshi Ballyan enrollment no. 230PHDSOB006 Fall 2023.
- The rest of the research scholars' allocations remain the same as the list shared on 25th January 2024.

Actions Points:

We kindly request to Ph.D. monitoring to update their records and inform the concerned accordingly.



Atul

Kanika

Giri

Mukul

Rana

Date: 1/2/2024

School of Business

SoB- SRC

Subject: Evaluation Report for Presubmission Seminar Presentation

I. Introduction: The presubmission seminar presentations of the following students were conducted and evaluated on 24th January 2024:

1. Ms. Rashmi Kaushik
 - Enrollment No.: 190PHDSSB005
2. Mr. Bhanu Arora
 - Enrollment No.: 190PHDSSB003

II. Thesis Evaluation: The School of Business (SoB) SRC has diligently reviewed the theses submitted by Ms. Rashmi Kaushik and Mr. Bhanu Arora, alongside the corresponding response sheets. It is noted that both candidates have incorporated the changes suggested by an external expert.

III. Recommendations: Considering the comprehensive evaluation of the theses and the candidates' performance during the presubmission seminar presentations, the SoB SRC recommends the final submission of the theses for Ms. Rashmi Kaushik and Mr. Bhanu Arora, adhering to the norms set by Sushant University.

1. Dr. Abh. Dr. Agarwal - Chairperson - Abh
2. Dr. J.N. Gini (Sign)
3. Dr. Gujan & Rao (Sign)
4. Dr. Kavita Sachdeva (Sign)
5. Prof. J. S. Mehta (Sp. Invitee): J. S. Mehta



Date: 14/2/2024

School of Business

SoB- SRC

Subject: Evaluation Report for Presubmission Seminar Presentation and Synopsis Evaluation

I. Introduction: The presubmission seminar presentations of the below students were conducted and evaluated on 2nd February 2024:

- Ms. Madu Enrollment No. 200PHDSSR002
- Ms. Shalu Saini Reg. No. 181488

2. The synopsis evaluation of Ms. Anushka Shokeen

Roll No. 21PHDSSB008

II. Thesis Evaluation: The School of Business (SoB) SRC has diligently reviewed the thesis submitted by Ms. Madhu and Ms. Shalu Saini alongside the corresponding response sheets. It is noted that candidates have incorporated the changes suggested by an external expert.

III. Synopsis Evaluation: Ms. Anushka Shokeen's synopsis was evaluated thoroughly by the committee. All suggested changes has been incorporated by the scholar. The SRC approved her synopsis. SRC advised her to be more specific in defining the hypothesis in her thesis.

Recommendations: Considering the comprehensive evaluation of the thesis and the candidates' performance during the presubmission seminar presentations, the SoB SRC recommends the final submission of the thesis for Ms. Madhu and Ms. Shalu Saini. Committee approved the synopsis of Ms. Madhu and Ms. Shalu Saini.

SoB SRC approved the synopsis of Ms. Anushka Shokeen.

[Handwritten signatures and dates]
15/2/2024
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15/2/24
SUSHA UNIVERSITY
SECTOR-55, GURGAON

Date: 30/4/2024

**Pre-submission Thesis Evaluation Report of Ms. Vandana Sharma
(Enrollment No. 200005208)**

Title - "STUDY OF GOVERNMENT'S INITIATIVES FOR THE DEVELOPMENT OF HOUSING SECTOR AND ANALYSING IT'S IMPACT ON PUBLIC".

The researcher has presented her research work in five chapters. The following are my observations chapter wise:

Chapter 1. Introduction:

1. Page No. 10 – 1.5.5 and 1.5.6 Text should be enriched somewhat more.
2. Page No. 15 – Table 1.1 Proper source to be mentioned.
3. Page No. 16 – 1.9 Heading can't be both Objectives and Scope of this study.
4. Page No. 16 – 1.9 The problem statement... sentence should be rechecked.
5. Page No. 16 – 1.9 Objectives should not be followed by ?.
6. Page No. 16 – 1.9 Objective No. 3 should be rechecked with the approved one for the words, some recommendations.
7. Page No. 17 – 1.11 Sentence formation and punctuation should be rechecked. Also a line regarding the chapter 1 should also be mentioned even if it is the present chapter.

Chapter 2. Literature Review:

1. Ok. But spacing and punctuation should be checked thoroughly.

Chapter 3. Research Methodology:

1. Page No. 37-38 – 3.2 Objectives should not be followed by?.
2. Page No. 38 – Hypotheses' subscripts numbering should be checked. Also they should not be in inverted commas.
3. Page No. 42 – Is there any formula used to arrive at the sample size?
4. Page No. 44 – 3.11 Limitations – Sentence formation should be corrected as the study has already been done.

Chapter 4. Data Analysis:

1. Page No. 45 – The first section as mentioned should be analysis of Primary data but the second section comes first.
2. Page No. 45-46, 48 – Sources of secondary data not mentioned.
3. Page No. 91 – The graph should be enlarged.
4. P value computation should clearly be shown as all the analysis is based on that.
5. Objectives should not be followed by ?.
6. Which hypotheses the Null or Alternative is being validated should be mentioned in the concluding paragraph.
7. Page No. 147 Point (xii) should also come under technology based recommendation.

Chapter 5. Findings Suggestions and Scope of Future Study:

1. The Findings, Suggestions, Conclusions are generic in nature, they should be largely based on the data collected and analysed.

References:

1. References to be replaced by Bibliography and should be numbered.
2. Census website should also be mentioned as the data has been taken from there.

Miscellaneous:

1. The full stop on the title of cover-page should be removed.
Kindly ensure Proofreading of the entire document- for reference see page no. 40 (Para - 3.5.1), Page 41 (Para 3.6.2) & page 42 (Para - 3.8.1).
2. Para 3.10 on page 44 shall be placed in Chapter 1
3. Include the sources of data beneath the table - For reference see Table 4.1, 4.2 etc.
4. Kindly include the justification of sample size.
5. The scope of more statistical tools can be explored



Handwritten signatures and initials are present at the bottom of the page, including a large signature on the left and several smaller ones to the right.

Sushant University

School of Business

Minutes of the Meeting (MOM)

Meeting Subject: Review of Incorporations by Ms. Vandana Sharma, Enrollment No. 190PHDSSB005,
Ph.D. Scholar

Date: 21/5/2024

Time: 10.00 AM

Venue: D-406

Attendees:

Dr. Atul Kumar Agarwal - Chairperson
Dr. Jagat Narayan Giri - Member
Dr. Nidhi Chowdhry - Member
Dr. Gunjan A Rana - Member
Dr. Kanika Sachdeva - Member
Prof. J.S. Mukul - Special Invitee

Agenda:

1. Review of the changes incorporated by Ms. Vandana Sharma as per the SoB- SRC suggestions.
2. Recommendation for further actions.

Review of Incorporations:

- Each committee member reviewed the revised sections, focusing on the alignment with the suggested modifications.

2. Feedback and Discussion:

- The committee members provided positive feedback on the changes, acknowledging that Ms. Vandana Sharma has effectively incorporated the suggested improvements.

3. Recommendations:

- Based on the thorough review and positive feedback, the School of Business, SRC, recommends that Ms. Vandana Sharma proceed to the next stage of her dissertation process.

1. Dr. Atul Kumar Agarwal - Atul
2. Dr. Kanika Sachdeva - KJ
3. Dr. Gunjan A Rana - GR
4. Dr. J.N. Giri - JN
5. Dr. Nidhi Chowdhry - NC
6. Prof. J.S. Mukul - JS



**|| Sushant
|| University**

School of Design

Date: 13/12/2019

Sub: Proposal for SOD SRC constitution.

The current SOD SRC members are as follows:

Chairperson

1. **Prof. Jayanti Natrajan**, Professor Dean, School of Design

Internal Members

1. **Prof. (Dr.) Himani Chaudhari**, Chairperson
2. **Prof. (Dr.) Tejwant Singh Brar**, Senior Professor, SAA
3. **Prof (Dr.) Sachin Datt**, Asst.. Professor, School of Design
4. **Dr. Deepak Miglani**, Assistant Professor, SOL


Dean SOD


Registrar


Vice Chancellor



Meeting Date: 22.12. 2019

Agenda: PhD Attendance Issue

Attendees: Jayanti Natrajan, Sachin Datt, Tejwant Brar, Deepak Miglani

1. Discussion Points:

- Addressing irregular attendance of PhD scholars.
- Setting minimum attendance requirements and establishing consequences for non-compliance.

2. Decisions Taken:

- A minimum attendance threshold of 75% was agreed upon.
- A system for tracking attendance and issuing monthly reports was proposed.

3. Action Items:

- Implementation of an attendance tracking system.
- Circulation of attendance policy to PhD scholars.

Prepared by:

Sachin Datt



Sub: Proposal for modification in SOD SRC constitution.

Since Dr. Himani G. Chaudhary has left the University, the reconstitution of the SRC of SOD is proposed, as per recommendation of PhD Programme coordinator

Chairperson

1. Dr. Sachin Datt, Assistant Professor, SOD

Internal Members

1. Prof. (Dr.) Vibhuti Sachdev, Dean SAA
2. Prof. (Dr.) Tejwant Singh Brar, Senior Professor, SAA
3. Prof (Dr.) Sudipto Sarkar, Dean, SET
4. Dr. Deepak Miglani, Assistant Professor, SOL

External Members

1. Dr. Indrani De, Indraprasth INstitution of Information Technology, Delhi

Special Invitee

1. Prof. Sasi Gopal Menon, Dean SOD

Submitted for kind approval of the SRC for School of Design.

Dean, SOD

Registrar

Vice Chancellor



Meeting Date: 15th November 2021

Agenda: PhD Extension Requests

Attendees: Jayanti Natrajan, Sachin Datt, Tejwant Brar, Deepak Miglani

1. Discussion Points:

- Reviewing extension requests from PhD scholars.
- Establishing criteria for granting extensions.

2. Decisions Taken:

- Extensions would be granted only on valid grounds such as medical emergencies or unforeseen circumstances.
- Maximum extension period capped at 6 months.

3. Action Items:

- Notify PhD scholars about the new extension policy.
- Update the PhD guidelines document.

Prepared by:

Sachin Datt



Meeting Date: 2nd March 2022

Agenda: Valid Index for Publications

Attendees: Jayanti Natrajan, Sachin Datt, Tejwant Brar, Deepak Miglani

1. Discussion Points:

- Ensuring publications in valid indexed journals.
- Educating scholars on predatory journals.

2. Decisions Taken:

- A list of valid indexes (Scopus, Web of Science, etc.) was agreed upon.
- Organizing a workshop to help scholars identify authentic journals.

3. Action Items:

- Distribute the approved index list.
- Schedule the workshop by April 2022.

Prepared by:

Sachin Datt



Meeting Date: 4th April 2023

Agenda: General Discussion on PhD Research Guidelines

Attendees: Navin Piplani, Koshalpreet Kaur, Sachin Datt, Tejawant Brar

1. Discussion Points:

- Updates to research methodology guidelines.
- Improving feedback mechanisms for PhD progress reports.

2. Decisions Taken:

- Regular biannual reviews of PhD research progress to be implemented.
- Revised guidelines to include clearer expectations for methodology chapters.

3. Action Items:

- Publish updated research guidelines by May 2023.
- Notify all stakeholders about the changes.

Prepared by:

Sachin Datt



Meeting Date: 27th October 2023

Agenda: Research Progress and Evaluation Metrics

Attendees: Navin Piplani, Koshalpreet Kaur, Sachin Datt, Tejwant Brar

1. Discussion Points:

- Refining evaluation metrics for PhD scholars.
- Enhancing the research review process.

2. Decisions Taken:

- Introduction of a new scoring system for mid-term reviews.
- Greater emphasis on interdisciplinary approaches in research.

3. Action Items:

- Develop a detailed scoring rubric by December 2023.
- Organize an orientation session for evaluators.

Prepared by:

Sachin Datt



School Research Committee (SRC)

School of Design

Date - 11 January 2024

SOD SRC Members

Dr. Koshalpreet Kaur Associate Dean	Chairperson SOD SRC
Navin Piplani Dean (SOD)	Member
Sachin Datt Associate Professor (SOD)	Member
Tejwant Singh Brar Senior Professor	Member
Jagat Giri Professor	Member

Agenda - Decision regarding affiliation issue in publication of research scholar Manika Walia

Report: -

Manika Walia is a Phd scholar at School of Design. Her Phd enrolled year is 2017. She has been granted an extension till 25th January 2024 to submit her thesis for pre-synopsis evaluation. However, as pointed out by the Phd monitoring team, there is an issue with her journal paper publication which does not have affiliation with Sushant University.

Since this is a case of extension which ends on 25 January 2024. Beyond which she is not entitled to get an extension as per university norms. Hence taking this as an



exception it is proposed to the university that she may be allowed for pre-submission. Further, she must complete all the publication norms of the Sushant University before the final defence of her Ph.D.

Dr Koshalpreet Kaur

Koshalpreet

Navin Piplani Dean (SOD)

Navin Piplani

Jagat Giri (Professor)

Jagat Giri

Guide Sachin Datt (Associate Professor)

Sachin Datt

Co - Guide Tejwant Singh Brar (Senior Professor)

Tejwant Singh Brar



SCHOOL OF DESIGN
SUSHANT UNIVERSITY
OFFICE NOTE

July 18, 2024

Sub: Proposal for modification in SOD SRC constitution.

The current SOD SRC members are as follows:


Chairperson

1. (Dr). Koshalpreet Kaur, Professor, Assoc. Dean, School of Design

Internal Members

1. Prof. (Dr.) Sachin Datt, Assoc. Professor, SOD
2. Prof. (Dr.) Tejwant Singh Brar, Senior Professor, SAA
3. Prof. (Dr.) Jagat Giri, Assoc. Professor, School of Business
4. Prof. (Dr.) Bindu Thakral, Assoc. Professor, SET

Submitted for kind approval of the SRC of School of Design.


Dean, SOD


Registrar

Vice Chancellor



Meeting Date: 20th September 2024

Agenda: Annual Research Review and Planning

Attendees: Koshalpreet Kaur, Sachin Datt, Tejawant Brar

1. Discussion Points:

- Reviewing annual research outcomes.
- Planning workshops and seminars for the next academic year.

2. Decisions Taken:

- Plan for two workshops and one international seminar in 2025.
- Strengthen collaborations with other universities.

3. Action Items:

- Prepare a detailed workshop and seminar calendar by November 2024.
- Reach out to potential collaborators.

Prepared by:

Sachin Datt



SOD SRC Meeting Minutes of Meeting Notes

Date: January 21, 2025

Attendees:

- Dr. Koshalpreet Kaur
 - Dr. Sachin Datt
 - Dr. Tejwant Singh Brar
 - Dr. Jagat Giri
-

Sachin Datt stated the agenda points:

- a. Validity of ABDC Journal index for School of Design
- b. Improper behaviour of SOD research scholar during annual progress seminar

Discussion Points

1. Validity of Journal Submissions:

○ ABDC Journals:

- Prof. Jagat Giri confirmed the validity of journals indexed in ABDC.
- Prof. Tejwant Brar raised concerns about submissions to journals that are not related to the thesis topic; research topics must align with the journal's scope to be valid. Some previous cases of objectionable practices related to ABDC journal were discussed. ABDC is not listed as an acceptable index in NAAC documentation

○ European Economic Letters:

- A query was raised by Prof. Tejwant Singh Brar regarding the validity of "European Economic Letters" and its status as a clone journal.
- It was suggested to verify editor information of each journal as the information is questionable in some cases.



2. Consumer Research and Design Journals:

- Prof. Koshalpreet Kaur and Sachin Datt emphasized that consumer research is a valid area for design research and aligns well with management research.
- Many design-related studies rely on consumer surveys, making management journals valid for such research topics.
- Tejawant Brar expressed disagreement, noting that not all ABDC channels are authentic. Many are cloned journals. A proper scrutiny is required.

3. Communications in Journals:

- Concerns were about backdated publications in De-listed UGC care journals like *Shodhkush*.
- API Index journals were noted as valid for architecture-related research. Design can follow.

4. ABDC Verification:

- Prof. Tejawant Brar and Prof Jagat Giri reiterated the need to thoroughly verify specific journals listed in the ABDC index before approval.

Action Points (conclusion)

1. Need for Standard Operating Procedure (SOP) for research:

- Tejawant Brar proposed creating an SOP to streamline the research approval process within the School of Design.
- The SOP should include:
 1. Alignment of the Journal's scope with the scholar's research thesis area.
 2. Index verification (WS, Scopus, ICI, PubMed, or any referred list).
 3. Improved alignment of the paper's topic with the journal's theme.



2. Research Scholar Behavior:

- Koshalpreet Kaur raised concerns about a research scholar's (Ruchi Jain) response to questions during annual progress seminar, labeling it as questionable.

○

3. Record Maintenance:

- Tejwant Brar suggested maintaining key files for each research scholar, maintaining two copies of the SRC.
- Only NAAC validated Indexing lists should be considered by the SRC
- Presentations should be made in one continuous Google Slides to ensure easy access to previous records over subsequent progress seminars.
- HARd copies of emails received after annul progress seminar must be produced by scholar and submitted in the nest progress seminar as proof of previous comments..

Next Steps (takeaways)

- Finalize and implement the SOP at school level for validity of index and journal validation.
- Maintain files of each scholar with data of subsequent SRC progress seminars..
- Ensure proper record-keeping and validation processes are followed.

Meeting Adjourned.



**|| Sushant
|| University**

**School of Health
Sciences**

**School Research Committee
School of Health Sciences
Sushant University, Gurugram**

Minutes of the Meeting

Date **April 21, 2022**

Time **2:30 PM**

A meeting of the SRC-SHS was held on 21st April, 2022 and the following agenda points were discuss and deliberated upon:

1) Reallocation of guides to Ph.D scholars:

Some of the PhD scholars had to be reallocated to new guides as their earlier guide, Dr. Nadeem Luqman has left the University. The following is the reallocation table:

S. No.	Reg. No.	Students Name	Earlier Guide	New Guide	Co-Guide
1	200006341	Ambika Bhatnagar	Dr. Nadeem Luqman	Dr. Owais Khan	--
2	200006332	Phani Krishna Athreya. A	Dr. Nadeem Luqman	Dr. Alka Gupta	--
3	200137080	Nupur Agarwal	Dr. Nadeem Luqman	Dr. Owais Khan	-




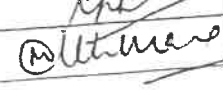
2) Reconstitution of SRC of SHS

It has been recommended that the SRC of SHS need to be reconstituted as some of the members have left the institution.

The following members are proposed for the SRC:

1. Dean – SHS, Chairperson
2. Dr. Alka Gupta-Member
3. Dr. Chhavi – Member
4. Dr. Owais Khan- Member
5. Dr. Usman Khan - Member

Members Present/Absent:

S. No.	Name	Designation	Present/Absent	Signature
1	Dean-SHS	Chairperson	Present	
2	Dr. Alka Gupta	Member	Present	
3	Dr. Chhavi	Member	Present	
4	Dr. Monika Khurana	Member	Present	

Cc: SU-PhD Monitoring Cell



Sushant University, Gurugram

School of Health Sciences

MOM of SRC meeting

From 4:00 pm to 4:30 pm on 24th May 2022 in Dean SHS Office

Members of SRC

1. Chair Person – Dr. Rahul Sharma, Director, SHS - Present
2. Member- Dr. Chhavi Singla, Professor, Pharmacy, SHS - Present
3. Member- Dr. Usman Khan, Associate Professor, MRIT, SHS - Present
4. Member- Dr. Mohd Owais Khan, Assistant Professor, Psychology, SHS - Present

Agenda

1. Constitution of Institutional Ethical committee at school level

It was discussed in the meeting that we can constitute an Institutional Ethical committee (IEC) at school level but due to already existing Institutional Ethical committee (IEC) at University level, it was suggested that there is no requirement to constitute a new committee.

2. Intake of more PhD students

It was also discussed that more PhD students will be assigned under Associate and Assistant Professors of School of Health Sciences as per the availability of seats.

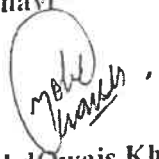
3. Start of PhD in Public Health and Radiology and Imaging Technology

The Dean of SHS has recommended to start a PhD in public Health and Radiology and Imaging Technology


Dr. Rahul Sharma


Dr. Usman Khan


Dr. Chhavi


Dr. Mohd Owais Khan



Sushant University, Gurugram

School of Health Sciences

MOM of SRC meeting

From 3:00 pm to 4:00 pm on 22th July 2022

Members of SRC

1. Chair Person – Dr. Rahul Sharma, Director, SHS- Present
2. Member- Dr. Jyoti Sinha, Principle Pharmacy, SHS Member- Present
3. Member -Dr. Chhavi Singla, Professor, Pharmacy, SHS- Present
4. Member- Dr. Usman Khan, Associate Professor, MRIT, SHS- Present
5. Member- Dr. Mohd Owais Khan, Assistant Professor, Psychology, SHS- Present

Agendas of meeting

1. Allocation of supervisor to research scholars of SHS

Discussion:

Discussion over the allocation of research supervisor to Ms. Roshni Sengupta and Phani Krishna.(research scholars, SHS)

Decision:

It has been decided in the meeting that both the Scholars will be allocated to Dr. Jyoti Sinha after seeking her kind consent.

2. Rectification of PhD programme mode Status

Discussion:

Discussion over the rectification of PhD programme mode Status of Praveena Mishra, research scholar, SHS. She is doing PhD in Psychology as Part time PhD but mistakenly she chose regular mode while filling the form so she requested to consider her PhD as Part time course.

Decision:

It has been decided in the meeting with the consent of all SRS members that we will consider PhD as Part time course.

3. Requirement of approval of the Ethical committee for the purpose of data collection

Discussion:

Discussion over the requirement of approval of the Ethical committee for the purpose of data collection by Teena kanwar, research scholar, SHS.

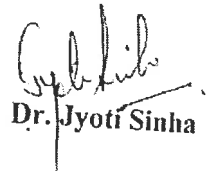


Decision:

It has been decided in the meeting the matter will be discussed with the chairperson of the University Institutional Ethical committee.



Dr. Rahul Sharma



Dr. Jyoti Sinha



Dr. Chhavi



Dr. Mohd Owais Khan



Dr. Usman Khan



SUSHANT UNIVERSITY
SCHOOL OF HEALTH SCIENCES
OFFICE NOTE

REF: SU/SHS/GN/2023/069

December 06, 2023

The Following School Research Committee (SRC) has been recommended for Re-constitution for the School of Health Sciences (SHS) as per the *SU Ordinances* for a period of two years.

Chairperson

- | | | |
|----------------------------------|---|-------------|
| 1. Dr. Sanjeev Sharma, Professor | - | Chairperson |
|----------------------------------|---|-------------|

Internal Members

Maximum 3 Professors of the School

- | | | |
|----------------------------------|---|--------|
| 2. Dr. Jyoti Sinha, Professor | - | Member |
| 3. Dr. Neelam Dhankar, Professor | - | Member |

*Up to 2 other Faculty Members **


- | | | |
|--------------------|---|-----------------|
| 4. Dr. Amit | - | Member |
| 5. Dr. Sunil Kumar | - | SRC Coordinator |

members will be called in each SRC as per availability


External Experts

- | |
|---|
| 1. Dr. Vinod Kumar, Associate professor, SoMAS G.D. Goenka University |
|---|

Submitted for kind approval.


Associate Dean-SHS 8/12/2023


Pro. VC, Registrar & Dean-SHS 9/12/2023


Vice Chancellor 13/12/23



A meeting was held in room no D508 on 6th December 2023 (Wednesday) from 11:00 AM

Following members were present

Prof. (Dr.) Sanjeev Sharma

Prof. (Dr.) Jyoti Sinha

Prof. Neelam Dhankhar

Dr. Monika Khurana

Dr. Amit

Dr. Sunil Kumar

Following faculty members who could not attend the meeting due to preoccupied work.

Dr. Vinod Kumar

The following points were discussed in meeting:

Agenda item No 1: Reconstitution of SRC SHS

It was decided to reconstitute the SRC as few faculty members has left the institute/School.

Agenda item No 2: Reallocation of PhD Supervisor


Some of PhD Scholars had to be reallocated to new guide as their earlier guide, Dr. Vinod Kumar has left University
reallocation of guide is as follows:

S No	Registration No	Name of PhD Scholar	Earlier Guide	New Guide	Co-Guide
1	200PHDPHARMA002	Navneet Vinayak	Dr. Vinod Kumar	Dr. Sunil Kumar	
2	200PHDPHARMA004	Brijesh Kumar	Dr. Vinod Kumar	Dr. Sunil Kumar	Dr. Poonam Arora
3	200PHDPHARMA001	Savita Rawat	Dr. Vinod Kumar	Dr. Sunil Kumar	
4	200PHDSSH001	Priyanka Singh	Dr. Vinod Kumar	Dr. Amit	Dr. Naveen Yadav

Agenda item No 3: To Conduct SRC meeting of Department of Pharmacy, SHS

It was decided in meeting that SRC will be conducted in every year in 2nd week of January and last week of May to assess progress of PhD work.

Principal, Department of Pharmacy thanked faculty/ members for attending the meeting.


Prof. (Dr.) Jyoti Sinha
Associate Dean SHS

CC:

Pro-Vice Chancellor

Registrar

PhD Monitoring Committee

Dean's Office


Faculty of SHS



A meeting was held in room no D508 on 12th February 2024 (Monday) from 4:00 PM

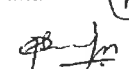
Following members were present

Prof. (Dr.) Sanjeev Sharma

Prof. (Dr.) Jyoti Sinha 

Prof. Neelam Dhankhar 

Dr. Monika Khurana 

Dr. Amit Kumar 

Dr. Sunil Kumar 

Following faculty members who could not attend the meeting due to preoccupied work.

Dr. Vinod Kumar

The following points were discussed in meeting:

Agenda item No 1: Allotment of PhD Supervisor

Some of PhD Scholars had to be allocated to Supervisor/guide for their PhD research work, allocation of guide is as follows:

S No	Registration No	Name of PhD Scholar	Qualification	Course	Guide / Supervisor
1	230PHDSHS001	Lalit Antil	M. Sc CVT	Ph.D	Dr. Sanjeev Sharma
2	230PHDSHS002	Sonam Pandey	M. Sc Clinical Research	Ph.D	Dr. Sanjeev Sharma
3	230PHDSHS003	Pratistha Thakur	M. Pharm.	Ph.D in Pharmaceutical Sciences	Dr. Neelam Dhankhar

Principal, Department of Pharmacy thanked faculty/ members for attending the meeting.


Prof. (Dr.) Jyoti Sinha
Associate Dean SHS



MOM SRC Committee Meeting SHS

Dated 12, 02, 2024

CC:

Pro-Vice Chancellor

Registrar

PhD Monitoring Committee

Dean's Office



Minutes of Meeting

Date: 07/06/2024

Minutes of SRC held on 7th June 2024 (11:00 AM Onwards)

A SRC meeting was conducted in room no D508 on 7th June 2024 (Friday) from 11:00 AM onwards on the following agendas:

- To review progress of PhD research work of research Scholars
- Allotment / Change of PhD Supervisor

The following SRC members were present in meeting:

1. Prof. (Dr.) Sanjeev Sharma SRC Chairperson
2. Prof. (Dr.) Jyoti Sinha Member
3. Prof. Neelam Dhankhar Member
4. Dr. Amit Member
5. Dr. Sunil Kumar SRC Coordinator SHS

The following SRC members was absent in meeting:

1. Dr. Vinod Kumar External Member

The meeting commenced with welcome note of SRC chairperson Prof. (Dr.) Sanjeev Sharma and attendance of Research Scholars / students and SRC members. Research scholars Total 13/ Thirteen out of 17/ Seventeen were present (list attached)

The following research scholar had presented their PhD research work in front of SRC members:

S. No	Roll No	Name of Students	Department	Topic of Research	Supervisor / Co-Supervisor	Remarks
1	200PHIDPIIARMA003	Manvi Aggarwal	SHS/Pharmacy	Retrospective Evaluation For Quality And Safety of Implant	Dr. Jyoti Sinha	1. Data of 102 patients to be produced 2. Data should validated 3. Publication of paper
2	200PHIDPIIARMA002	Navneet Vinayak	SHS/Pharmacy	Design And Development of Anti-Alzheimer Agents Using Various Insilico Techniques	Dr. Sunil Kumar	1. Virtual screening is not sufficient 2. Biological study should be included for effective compounds



3	200PHDSSH003	Ambika Bhatnagar	SHS/Psychology	Personality Traits & Internet Addiction as a Predictors of Psychological Distress Among Adolescents	Dr. Jyoti Sinha, Dr. Nadeem Luqman (Co-supervisor)	Institutional Ethical Committee clearance is necessary
4	200PHDSSH001	Priyanka Singh	SHS/Optomety	To Understand the need of sports in Low vision individuals and implement customised sports activities for them	Dr. Amit	OK / Satisfactory
5	201PHDPHARMA001	Teena Kunwar	SHS/Pharmacy	Therapeutic Interventions for Type-2 Diabetes: A Pharmacoeconomic Evaluation	Dr. Jyoti Sinha	Institutional Ethical approval is required
6	201PHDSSH001	Nupur Agarwal	SHS/Psychology	Effect of Workplace Ostracism and Organisational Cynicism On Employee Performance And Turnover Intentions of Bfsi Sector Employees.	Dr. Jyoti Sinha, Dr. Neeraj Panwar (Co-supervisor)	SRC subject to approval by Institutional ethical committee
7	210PHDSSH002	Praveena Mishra	SHS/Health Sciences	Assessing Interrelationship of Organizational Citizenship Behaviour and Turnover Intention Among MNC Professionals with Special Reference to HR In NCR	Dr. Jyoti Sinha, Dr. Rakesh Ranjan (Co-supervisor)	SRC subject to approval by Institutional ethical committee
8	210PHDSSH006	Debanjali Bhattacharjee	SHS/Optomety	The Current Practice Pattern of Comprehensive Eye Screening Among Adults- Eye Care Provider & Receiver Perspective	Dr. Neelam Dhankar, Dr. Kalpa (Co-supervisor)	Hard copy of data collection to be submitted
9	220PHDSSH001	Ashish Sharma	SHS/Pharmacy	Synopsis Submitted	Dr. Neelam Dhankar	OK / Satisfactory
10	230PHDSSH001	Ketki Sahore	SHS/ Pharmacy	Synopsis to be submitted	Dr. Jyoti Sinha Dr. Vinod Kumar (Co-supervisor)	Synopsis should be submitted after approval of title

Allegation / Change of PhD Supervisor


Some of PhD Scholars had to be allotted/ Change Supervisor/guide for their PhD research work because some faculty member has left university few months ago so as per suggestion of Prof. (Dr.) Sanjeev Sharma, SRC Chairperson and Prof. (Dr.) Jyoti Sinha allocation of guide is as follows:





S. No.	Roll No	Name of Students	Department	Previous Guide	New Guide / Supervisor
1	200PIIDSSH001	Priyanka Singh	SHS/Optomety	Dr. Usman	Dr. Jyoti Sinha
2		Renu Yadav	SHS/ Pharmacy		Dr. Jyoti Sinha


The meeting was ended with vote of thanks by Dr. Jyoti Sinha, Associate Dean SHS.

SRC Members


Dr. Neelam Dhankhar
(Member)


Dr. Sunil Kumar
(SRC Coordinator)


Dr. Amit
(Member)


Dr. Vinod Kumar
(External Member)


Dr. Jyoti Sinha
(Member)


Prof. (Dr.) Sanjay Sharma
(SRC Chairperson)



ATTENDANCE SHEET

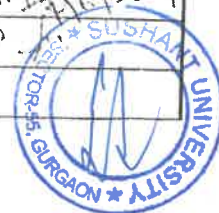
Minutes of SRC held on 7th June 2024 (11:00 AM- 2:00 PM)

Agenda1: The SRC meeting of SHS was held to access progress of PhD research work
Agenda2: Allotment/ Change of Phd Supervisor

S. No.	Regn No	Enrollement No.	Name of Sudent	Signature
1	200006332	200PHDPHARMA003	Manvi Aggarwal	Manvi
2	200006329	200PHDPHARMA002	Navneet Vinayak Kaur	Navneet Kaur
3	200006239	200PHDPHARMA004	Brijesh Kumar	Brijesh Kumar
4	200006341	200PHDSSHS003	Ambika Bhatnagar	Ambika
5	200006332	200PHDSSHS002	Phani Krishna Athreya. A	Phani Krishna
6	200009719	200PHDSSHS001	Priyanka Singh	Priyanka
7	200135997	201PHDPHARMA001	Teena Kunwar	Teena
8	200137080	201PHDSSHS001	Nupur Agarwal	Nupur
9	210755	210PHDSHS002	Praveena Mishra	Praveena
10	2101382	210PHDSHS003	Roshni Sengupta	Roshni
11	2101339	210PHDSHS006	Debanjali Bhattacharjee	Debanjali Bhattacharjee
12	2203383	220PHDSHS001	Ashish Sharma	Ashish
13	2300153	230PHDSHS001	Ketki Sahore	Ketki
14	2302186	230PHDSHS002	Sonam Pandey	Sonam Pandey
15	2302107	230PHDSHS004	Lalit Antil	Lalit Antil
16		230PHDSHS003	Pratistha Thakur	Pratistha
17			Renu Yadav	Renu Yadav

SHS Faculty

S. No.	Name of Faculty	Signature
1	Prof. (Dr.) Sanjeev Sharma	Sanjeev Sharma
2	Prof.(Dr.) Jyoti Sinha	Jyoti Sinha
3	Prof. Neelam Dhanekar	Neelam Dhanekar
4	Dr. Sunil Kumar	Sunil Kumar
5	Dr. Amit	Amit
6	Dr. Elina diwan Ji Sen	Elina diwan Ji Sen



**|| Sushant
University**

School of Law

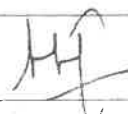

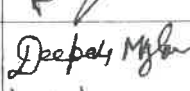
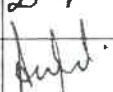
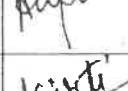
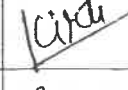
Date: 8.1.2021

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held online on 8th of January 2021 at 2 P.M.

Google meeting link

<https://meet.google.com/umx-fong-ehh>

The following members were present in the meeting.

S. No.	Name	Designation	Affiliation	Signature
1.	Dr. Kanu Priya	Chairperson	Head, School of Law	
2.	Dr. Ajay Ranga	External Expert	Associate Professor, Punjab University	
3.	Dr. Komal Sandhu	Faculty	Assistant Professor, School of Law	
4.	Dr. Deepak Miglani	Faculty	Assistant Professor, School of Law	
5.	Dr. Anjali Sehrawat	Faculty	Assistant Professor, School of Law	
6.	Dr. Kirti Dahiya	Faculty	Assistant Professor, School of Law	
7.	Dr. Sulakshana Mukherjee	Faculty	Assistant Professor, School of Law	

The Minutes of the meeting are as follows:

1. Ravina Sharma, Priyamvada Surolia, Ishu Bhardwaj, Priya Yadav gave the presentation on the synopsis. The Committee had recommended some changes and directed them to submit the synopsis again in the month of February 2021. Rahul was absent.
2. Manik Sethi and Deepak Kunwer have submitted their progress report.



3. Meeting concluded with vote of thanks by the chairperson to the external expert and other in-house faculty members who participated in SRC meeting.

Attendance of Scholar

Name of the Scholar	Attendance
Ravina Sharma	Present
Ishu Bhardwaj	Present
PriamvadaSurolia	Present
Priya Yadav	Present
Rahul Chaudhary	Absent
ManikSethi	Present
Deepak Kunwar	Present



Registration No.:-190051964

Student Name:-Ravina Sharma

Changes Recommended :

1. Minor Change in title i.e. adding the word delhi only or Union Territory Delhi
2. Correction in writing name of Acts, Laws
3. Inclusion the name of Legal Services Authority in Impirical Research

Registration No.:-190034435

Student Name:-PriamvadaSurolia

Changes Recommended :

1. Scholar is recommend to the consult the supervisor to limit the area of research
2. Changes in title of Chapter Two
3. Changes in title of Chapter Five
4. Hypothesis must be reformulated in the form of a statement.

Registration No.:-190034438

Student Name:-Ishu Bhardwaj

Changes Recommended :

1. Not Approved at all. He has been directed to represent again.


Registration No.:-200006328

Student Name:-Priya Yadav

Changes Recommended :

1. Restrict the Area of Research
2. Hypothesis must be reformulated in the form of a statement.



 Sushant University Bastwille Ansal University Gurugram	SUSHANT UNIVERSITY	
	MINUTES OF MEETING	
	SCHOLAR RESEARCH COMMITTEE, SCHOOL OF LAW	

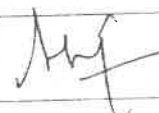

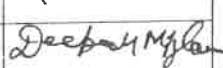
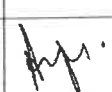
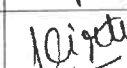
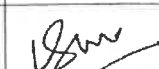
Date: 14.7.2021

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held online on 14th of July 2021 at 12 P.M.

Google meeting link

<https://meet.google.com/ajz-zmkt-zys>

The following members were present in the meeting

S. No.	Name	Designation	Affiliation	Signature
1.	Dr. Kanu Priya	Chairperson	Head, School of Law	
2.	Dr. Ajay Ranga	External Expert	Associate Professor, Punjab University	
3.	Dr. Komal Sandhu	Faculty	Associate Professor, School of Law	
4.	Dr. Deepak Miglani	Faculty	Assistant Professor, School of Law	
5.	Dr. Anjali Sehrawat	Faculty	Assistant Professor, School of Law	
6.	Dr. Kirti Dahiya	Faculty	Assistant Professor, School of Law	
7.	Dr. Sulakshana Mukherjee	Faculty	Assistant Professor, School of Law	

The Minutes of the meeting are as follows:

1. Ravina Sharma, Priyamvada Surolia, Priya Yadav, Vijay Ahuja, Seema Saini, Simrat, Anjali Bhartari, Vikas Kohli, Kanchan Khatana gave the presentation on the synopsis. Synopsis of Ravina has been approved. For other research scholars, the Committee had recommended some changes and directed them to submit the synopsis again.



2. Richa Sharma, Prashant Yadav, Naresh Thakran, Rahul Chaudhary and Ishu Bhardwaj was absent.
3. Deepak Kanwar has submitted his progress report.
4. Manik Sethi submitted his progress report a day after the SRC presentation. It is pertinent to mentioned that Manik Sethi did not give the presentation about his progress. The response given by him in the meeting to the SRC members about his progress was unsatisfactory and does not match with the progress report submitted a day later. On questioning about his progress Manik misbehaved with SRC members.
5. Meeting concluded with vote of thanks by the chairperson to the external expert and other in-house faculty members who participated in SRC meeting.

Serial No.	Name of the Scholoar	Status
1	Ravina Sharma	Present
2	Priamvada Surolia	Present
3	Priya Yadav	Present
4	Vijay Ahuja	Present
5	Seema Saini	Present
6	Richa Sharma	Absent
7	Parshant Yadav	Absent
8	Naresh Thakran	Absent
9	Simrat	Present
10	Anjali Bhartari	Present
11	Vikas Kohli	Present
12	Kanchan Khatana	Present
13	Rahul Chaudhary	Absent
14	Ishu Bhardwaj	Absent
15	Manik Sethi	Present
16	Deepak Kanwar	Present

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Deepak Myleny

[Signature]



Attendance of Scholar

Registration No.:-190051964
Student Name:-Ravina Sharma
1. Synopsis Approved

Registration No.:-190034435
Student Name:-Priamvada Surolia
Changes Recommended :
1. Change/Amendment of Title.

Registration No.:-200006328
Student Name:-Priya Yadav
Changes Recommended :
1. Reframing of Hypothesis
2. Amendment of Title

Registration No.:-200113767
Student Name:- Vijay Ahuja
Changes Recommended:-
1. Change of Word RERA into full form in title
2. Chapter for Empirical Study to be included
3. Sample to be properly defined in Research Methodology

Registration No.:-200120533
Student Name:- Seema Saini
Changes Recommended:-
1. Reframing of Hypothesis
2. Sequence of Heading need to be changed
3. Foot Note should be in Synopsis instead of Endnotes
4. Change of Title
5. Confining the Area of Study
6. Defining the Sample in Research Methodology

Registration No.:-200136710

Deepak Miglani

MM



Student Name:- Simrat
Changes Recommended:-

1. Reframing of Title
2. Reframing of Hypothesis
3. Reframing of Chapterisation

Registration No.:- 200136969

Student Name:- Anjali Bhartari

Changes Recommended:-

1. Reframing of Hypothesis
2. Reframing of Title
3. Reframing of Chapterisation
4. Identification of Problem Profile with statistical data

Registration No.:- 200137308

Student Name:- Vikas Kohli

Changes Recommended:-

1. Reframing the title
2. Limiting the Area of Research
3. Reframing the Chapter
4. Confining to Doctrinal Research

Registration No.:- 200005105

Student Name:- Kanchan Khatana

Changes Recommended:-

1. Amendment in title
2. Reframing of Hypothesis
3. Confining the Area of Research

Deepak Myloni



SCHOOL OF LAW
Attendance
SRC 14th of July 2021

Serial No.	Name of the Scholoar	Status
1	Ravina Sharma	Present
2	Priamvada Surolia	Present
3	Priya Yadav	Present
4	Vijay Ahuja	Present
5	Seema Saini	Present
6	Richa Sharma	Absent
7	Parshant Yadav	Absent
8	Naresh Thakran	Absent
9	Simrat	Present
10	Anjali Bhartari	Present
11	Vikas Kohli	Present
12	Kanchan Khatana	Present
13	Rahul Chaudhary	Absent
14	Ishu Bhardwaj	Absent
15	Manik Sethi	Present
16	Deepak Kanwar	Present

Dr. Kanu Priya
Dr. Ajay Ranga

Dr. Deepak Miglani

Dr. Komal Sandhu

Dr. Anjali Sehwat

Dr. Kirti Dahiya

Dr Sulakshana Mukherjee

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Present Online

[Signature]
Deepak Miglani

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Komal Sandhu

[Signature]
Anjali Sehwat

[Signature]
Kirti Dahiya

[Signature]
Sulakshana Mukherjee



SUSHANT UNIVERSITY
SCHOOL OF LAW
OFFICE NOTE

August 11, 2021

The Following School Research Committee (SRC) has been recommended for re-constitution for the School of Law (SOL) as per the *University Ordinances* for a period of two years:

Chairperson

1. **Prof.(Dr.) Jagbir Singh Dahiya, Acting Dean-SOL** Chairperson.

Internal Members

Maximum 3 Professors of the School

2. **Dr. Kanu Priya, Professor** - Member

*Up to 2 other Faculty Members **

3. **Dr. Komal** - Member
4. **Dr. Deepak Miglani** - Member
5. **Dr. Anjali Sehrawat** - Member

** Any 2 members will be called in each SRC as per availability*

External Experts

Maximum 3 External Experts

6. **Dr. Vageshwari Deswal, Professor, Faculty of Law, Delhi University.**
7. **Dr. Maheshwar Singh, Professor, National Law University, Delhi**
8. **Dr. Amita Punj, Associate Professor, National Law University, Delhi**
9. **Dr. Subhradipta Sarkar, Associate Professor, Jamia Milia Islamia**

PI note that the consent of the External Experts had been obtained.

Submitted for kind approval of the SRC for School of Law.

17/8/21
Dean-SOL

Registrar

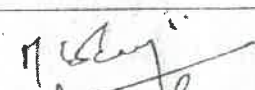


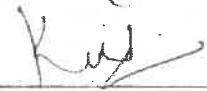
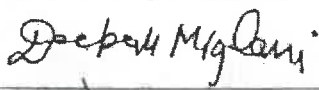

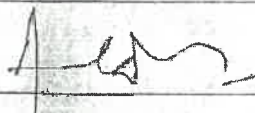
Vice Chancellor



Date: 14.09.2021

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 14 September, 2021 at 2:30pm in Room No. 5, SOL.

The following members were present for the meeting:

S. No.	Name	Designation	Affiliation	Signature
1.	Dr. Jagbir Singh Dahiya	Chairperson	Dean, School of Law	
2.	Dr. Ainita Punj	External Expert	Professor, National Law University, Delhi	
3.	Dr. Kanu Priya	Member	Professor, School of Law	
4.	Dr. Komal Sandhu	Member	Associate Professor, School of Law	
5.	Dr. Deepak Miglani	Member	Assistant Professor, School of Law	
6.	Dr. Anjali Sehrawat	Member	Assistant Professor, School of Law	
7.	Dr. Anil Dawra	Special Invitee	Professor, School of Law	

The minutes of the meeting are as follows:

1. The minutes of the last SRC Meeting were approved by the Committee.
2. The Chairperson welcomed Dr. Amita Punj as an external expert and Dr. Anil Dawra as a special invitee to the committee.
3. The following research scholars were invited to submit their synopsis with changes recommended in the last SRC meeting:

ENROLLMENT NUMBER	NAME OF THE SCHOLAR	REMARKS
190034438	Ishu Bhardwaj	Not allowed to Present.
190PHDSOL001	Priamvada Surolia	Synopsis Approved
200PHDSOL001	Priya Yadav	Recommended changes
200PHDSOL002	Rahul Chaudhary	Absent
200PHDSOL003	Vijay Ahuja	Minor changes recommended
201PHDSOL001	Seema Saini	Recommended changes
201PHDSOL0010	Munish Malik	Will submit the synopsis in December
201PHDSOL002	Richa Sharma	Will submit the synopsis in December
201PHDSOL003	Parshant Yadav	Absent
201PHDSOL004	Naresh Thakran	Absent
201PHDSOL005	Simrat	Recommended changes
201PHDSOL006	Anjali Bhartari	Eligibility discussed
201PHDSOL007	Vikas Kohli	Recommended changes
201PHDSOL008	Kanchan Khatana	Recommended changes

4. The case of Scholar, Anjali Bhartari was discussed with respect to her eligibility criteria as she is not from the law background. It was also discussed that a similar candidate was admitted in Fall 2021 (S.B. Mathur) whose qualification was LLB, M.Com and was offered admission in School of Business and was considered ineligible for School of Law. As per the guidelines, the candidate must have done Post Graduation in the relevant discipline. The case was kept on hold to be discussed with appropriate authorities.
5. Three candidates who were absent in the present SRC were also absent in the last SRC. It was recommended by the committee that due to prevailing Covid situations, these candidates should be given last opportunity to present themselves in the next scheduled SRC.
6. The scholars for the Batch Spring 2021 were reallocated as under:



17/09/21
16/9/21

No.	Registration No.	Full Name	Guide	Broad Research Area(s)
1	200158798	Priyanka Kumari	Dr. Astha Mehra	Intellectual property rights-legal aspect
2	200158979	Anant Peshin	Dr. Kirti Dahiya	Use of Chemical Weapons in Syrian Civil War: A critical evaluation
3	200159004	Sharad Sharma	Dr. Komal Sandhu	Insolvency & Bankruptcy Code - NPA Accounts
4	200159053	Mankaran Singh	Dr. Jagbir Singh Dahiya	Sexual Offences Against Women in Reference to Criminal Law Amendment Act, 2013
5	200159103	Manish Kumar	Dr. Kanu Priya	Misuse of Women Protection Laws in India
6	200158956	Bhupinder	Dr. Anil Dawra	Extradition

7. All the research scholars were addressed by the Chairperson and the external expert to maintain academic and quality research and continue to adhere to the PhD guidelines.

The meeting ended with the vote of thanks by the Chairperson.

17/09/21
16/9/21



The minutes of the meeting are as follows

1. The minutes of the last SRC Meeting were approved by the Committee
2. The Chairperson welcomed Dr. Amita Punj as an external expert and Dr. Anil Dawra as a special invitee to the committee.
3. Research Scholars Ishu Bhardwaj, Munish Malik, Richa Sharma, Naresh Thakran, Anant Peshun, Mankaran Singh gave the presentation on the synopsis. The Committee had recommended some changes and directed them to submit the synopsis again.
4. Research Scholars Parshant Yadav, Priyanka Kumari, Sharad Sharma, Bhupinder have attended the SRC but they did not present the synopsis.
Research Scholars Manik Sethi, Priamvada Surolia, Priya Yadav, Vijay Ahuja, Seema Saini, Anjali Bhartari, Vikas Kohli, Kanchan Khatana gave their progress report presentation.
6. Research Scholar Manish Kumar, Ravina Sharma and Simrat was absent.

The meeting ended with the vote of thanks by the Chairperson.

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Attendance of Research Scholars

Serial No.	Registration No.	Name	Status
1.	190034438	Ishu Bhardwaj	Present
2.	200129316	Munish Malik	Present
3.	200135595	Richa Sharma	Present
4.	200136489	Parshant Yadav	Present
5.	200136490	Naresh Thakran	Present
6.	200158798	Priyanka Kumari	Present
7.	200158979	Anant Peshin	Present
8.	200159004	Sharad Sharma	Present
9.	200159053	Mankaran Singh	Present
10.	200159103	Manish Kumar	Absent
11.	200158956	Bhupinder	Present
12.	181109	Manik Sethi	Present
13.	190051964	Ravina Sharma	Absent
14.	190034435	Priamvada Surolia	Present
15.	200006328	Priya Yadav	Present
16.	200113767	Vijay Ahuja	Present
17.	200120533	Seema Saini	Present
18.	200136710	Simrat	Absent
19.	200136969	Anjali Bhartari	Present
20.	200137308	Vikas Kohli	Present
21.	200005105	Kanchan Khatana	Present

Deepali Miglani



Registration No.:- 200135895

Student Name:- Richa Sharma

Changes Recommended :

- 1 Hypothesis to reflect Art. 19(2)
- 2 Limit the area of research to few restrictions
- 3 Empirical study not required, take doctrinal and case based approach
- 4 Reliance on basic IT rules 2021 and other govt policies

Registration No.:- 200136490

Student Name:- Naresh Thakran

Changes Recommended :

- 1 Laws to be analyzed as a whole
- 2 Reframe the hypothesis to state that the legal framework to deal with data theft is not sufficient
- 3 Reframe Chapterisation

Registration No.:- 200129316

Student Name:- Munish Malik

Changes Recommended :

- 1 Change in last para of literature review
- 2 Change from doctrinal to empirical
- 3 Research questions to be amended to include all stakeholders of e-commerce



Registration No.:- 200159053

Student Name:- Mankaran Singh

Changes Recommended :

- 1 The area of research has to be narrowed down and present the synopsis again

Registration No.:- 190034438

Student Name:- Ishu Bhardwaj

Changes Recommended :

- 1 Include empirical analysis
- 2 Reframe Hypothesis
- 3 Amendment in Research objective to relate impact with parameters

Registration No.:- 200158979

Student Name:- Anant Peshin

Changes Recommended :

- 1 Reframe the hypothesis
- 2 Refer to specific enforceable provisions related to war crimes
- 3 Title to reflect all the chapters

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Date: 28.06.2022

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on **27 June, 2022** at 10:00 am in Room No. 3, SOL.

The following members of the SRC were present:

S. No.	Name	Designation	Affiliation
1.	Dr. Jagbir Singh Dahiya	Chairperson	Dean, School of Law
2.	Dr. Kanu Priya	Program Coordinator	Professor, School of Law
3.	Dr. Anil Dawra	Special Invitee	Adjunct Professor, School of Law
4.	Dr. Deepak Miglani	Member	Assistant Professor, School of Law
5.	Dr. Anjali Sehrawat	Member	Assistant Professor, School of Law

The minutes of the meeting are as follows:

- To welcome Dr. Anil Dawra as special invitee.
The Chairperson welcomed Prof. Anil Dawra as a special invitee to the meeting.
- To re-allocate the research scholars allotted to Dr. Komal
The re-allocation was done as under:

Reg No	Enrollment No.	Students Name	Previous Guide	Reallocated Guide
181109	Manik Sethi	Fall 2018	Dr. Komal Sandhu	Dr. Kanu Priya
200PHDSOL003	Priya Yadav	Spring 2020	Dr. Komal Sandhu	Dr. Anil Dawra



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201PHDSOL001	Kanchan Khatana	Fall 2020	Dr. Komal Sandhu	Dr. Kanu Priya
201PHDSOL009	Seema Saini	Fall 2020	Dr. Komal Sandhu	Dr. Jagbir Singh Dahiya
210PHDSOL003	Sharad Sharma	Spring 2021	Dr. Komal Sandhu	Dr. Deepak Miglani

3. To allocate supervisors for the scholars admitted in Spring 2022.

The supervisors are allocated as under:

Sr. No.	220PHDLAW001	Ravika Shokeen	Spring 2022	Dr. Astha Mehta
1.	220PHDLAW002	Praveen	Spring 2022	Dr. Anil Dawra
2.	220PHDLAW003	Monika Shokeen	Spring 2022	Dr. Sulakshana Mukherjee
3.	220PHDLAW005	Biswadeep dutta	Spring 2022	Dr. Jagbir Singh Dahiya
4.	220PHDLAW006	Harshita Jain	Spring 2022	Dr. Anil Dawra
5.	220PHDLAW007	Anita Dahiya	Spring 2022	Dr. Kanu Priya
6.	220PHDLAW004	Deepika Khari	Spring 2022	Dr. Jagbir Singh Dahiya

4. To consider the application of following research scholars to convert their program from Full-time to Part-time.

Reg No	Enrollment No.	Students Name
2200082	220PHDLAW004	Deepika Khari
2200078	220PHDLAW005	Biswadeep Dutta
2200062	220PHDLAW007	Anita Dahiya

The Committee allowed the scholars to convert their program from Full-time to Part-time.

5. To consider Semester Progress Review of Research scholars, Synopsis presentation of research scholars as per the list attached.

The details and the recommendations of each scholar is attached as Annexure-1 at the end of the minutes.

6. To address the research scholars for academic and quality research adhering to the guidelines.

The scholars were briefed about the importance of research, research ethics and accountability arising out of the activities undertaken by them. They were also told to have regular meetings with their supervisors to take their research in the right direction. They were also briefed about the method of citation (APA or ILL) to be used by them.



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7. The Chairperson emphasized the fact of bringing innovation through the research and motivated all the research scholars to carry out productive research. He encouraged all the research scholars to spend ample amount of time with their supervisors and enhance their research skills.

The Chairperson concluded the meeting by thanking all the members for their valuable contribution.

ANNEXURE – 1

Synopsis Presentations:

Enrollment No.	Students Name	Yr	Guide Name	Jun-22	Remarks
190034438	Ishu Bhardwaj	Fall 2019	Dr. Kirti Dahiya	Synopsis Presentation	Use 'Indian' in title Minor change of word in Hypothesis Hypothesis to be placed after Literature review Define sample in Research methodology
201PHDSOL003	Munish Malik	Fall 2020	Dr. Kanu Priya	Synopsis Presentation	Synopsis Approved
201PHDSOL004	Richa Sharma	Fall 2020	Dr. Kanu Priya	Synopsis Presentation	Absent
201PHDSOL005	Parshant Yadav	Fall 2020	Dr. Sulakshana Mukherjee	Synopsis Presentation	Absent
201PHDSOL006	Naresh Thakran	Fall 2020	Dr. Kirti Dahiya	Synopsis Presentation	Absent
210PHDSOL001	Priyanka Kumari	Spring 2021	Dr. Astha Mehta	Synopsis Presentation	Synopsis needs revision restricting the area of research to one industry
210PHDSOL002	Anant Peshin	Spring 2021	Dr. Kirti Dahiya	Synopsis Presentation	Hypothesis and Title to be modified Ch-1 and 2 to be reframed



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210PHDSOL003	Sharad Sharma	Spring 2021	Dr. Deepak Miglani	Synopsis Presentation	Absent
210PHDSOL004	Mankaran Singh	Spring 2021	Dr. Kanu Priya	Synopsis Presentation	Absent
210PHDSOL006	Bhupinder	Spring 2021	Dr. Jagbir Singh Dahiya	Synopsis Presentation	Synopsis to be re-submitted with changed topic restricting the area of research
210PHDSOL007	Divya	Fall 2021	Dr. Sulakshana Mukherjee	Synopsis Presentation	Absent (Leave application on account of ill-health)
210PHDSOL009	Vasundhara Singh	Fall 2021	Dr. Astha Mehta	Synopsis Presentation	Synopsis to be re-submitted with changed topic restricting the area of research

Progress Review Presentations:


Enrollment No.	Students Name	Yr	Guide Name	Jun-22	Remarks
181109	Manik Sethi	Fall 2018	Dr. Kanu Priya	Progress Review	Absent (Application for leave on account of covid)
190034435	Priamvada Surolia	Fall 2019	Dr. Kanu Priya	Progress Review	Progress satisfactory
190PHDSOL001	Ravina Sharma	Fall 2019	Dr. Deepak Miglani	Progress Review	Absent (Application for leave)
200PHDSOL003	Priya Yadav	Spring 2020	Dr. Anil Dawra	Progress Review	Progress good
201PHDSOL001	Kanchan Khatana	Fall 2020	Dr. Kanu Priya	Progress Review	Progress good
201PHDSOL0010	Anjali Bhartari	Fall 2020	Dr. Anjali Dabas	Progress Review	Absent (Application recd. for field work)
201PHDSOL002	Vijay Ahuja	Fall 2020	Dr. Deepak Miglani	Progress Review	Progress Satisfactory



18 Aug. 2022

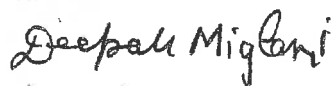
201PHDSOL007	Simrat	Fall 2020	Dr. Sulakshana Mukherjee	Progress Review	Progress Satisfactory
201PHDSOL008	Vikas Kohli	Fall 2020	Dr. Deepak Miglani	Progress Review	Progress Satisfactory
201PHDSOL009	Seema Saini	Fall 2020	Dr. Jagbir Singh Dahiya	Progress Review	Progress Satisfactory

Signatures:

Dr. Jagbir Singh Dahiya 

Dr. Kanu Priya 

Dr. Anil Dawra 

Dr. Deepak Miglani 

Dr. Anjali Sehrawat 



Date: 6.01.2023

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 6th January, 2023 at 11:00 am in Room No. 5, SOL.

The following members of the SRC were present:

S. No.	Name	Designation	Affiliation
1.	Dr. Jagbir Singh Dahiya	Chairperson	Dean, School of Law
2.	Dr. Amita Punj	External Expert	Associate Professor
3.	Dr. Anil Dawra	Special Invitee	Adjunct Professor, School of Law
4.	Dr. Deepak Miglani	Member	Associate Professor, School of Law
5.	Dr. Anjali Sehrawat	Member	Assistant Professor, School of Law
6.	Dr. Sulakshana Banerjee Mukherjee (Co-opted for SRC Meeting on 6-1-2023 in place of Dr. Kanupriya)	Member	Assistant Professor, School of Law

The minutes of the meeting are as follows:

- To welcome Dr. Anil Dawra as special invitee.
The Chairperson welcomed Prof. Anil Dawra as a special invitee to the meeting.
- To re-allocate the research scholars allotted to Dr. Astha
The re-allocation was done as under:

Reg No	Enrollment No.	Students Name	Previous Guide	Reallocated Guide
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17/01/23

210PHDSOL001	Priyanka Kumari	Spring 2021	Dr. Astha Meha	Dr. Anupama
210PHDSOL008	Parinita Vats	Fall 2021	Dr. Astha Meha	Dr. Anupama
210PHDSOL009	Vasundhara Singh	Fall 2021	Dr. Astha Meha	Dr. Anil Dawra
220PHDLAW001	Ravika Shokeen	Spring 2022	Dr. Astha Meha	Dr. Sulakshana

3. To consider Semester Progress Review of Research scholars, Synopsis presentation of research scholars as per the list attached.

The details and the recommendations of each scholar is attached as Annexure-1 at the end of the minutes.

4. To address the research scholars for academic and quality research adhering to the guidelines.

The scholars were briefed about the importance of research, research ethics and accountability arising out of the activities undertaken by them. They were also told to have regular meetings with their supervisors to take their research in the right direction. They were also briefed about the method of citation (APA or ILI) to be used by them.

5. The Chairperson emphasized the fact of bringing innovation through the research and motivated all the research scholars to carry out productive research. He encouraged all the research scholars to spend ample amount of time with their supervisors and enhance their research skills.

The Chairperson concluded the meeting by thanking all the members for their valuable contribution.

ANNEXURE – 1

Synopsis Presentations:

Enrollment No.	Students Name	Yr	Guide Name	6 January 2023	Remarks
190034438	Ishu Bhardwaj	Fall 2019	Dr. Anil Dawra	Synopsis Presentation	Approved

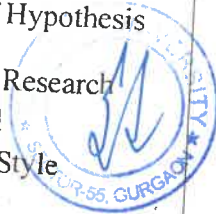


201PHDSOL004	Richa Sharma	Fall 2020	Dr. Kanu Priya	Synopsis Presentation	Absent
201PHDSOL005	Parshant Yadav	Fall 2020	Dr. Sulakshana Mukherjee	Synopsis Presentation	Absent
201PHDSOL006	Naresh Thakran	Fall 2020	Dr. Deepak Miglani	Synopsis Presentation	Absent
210PHDSOL001	Priyanka Kumari	Spring 2021	Dr. Astha Mehta	Synopsis Presentation	Absent
210PHDSOL002	Anant Peshin	Spring 2021	Dr. Anil Dawra	Synopsis Presentation	Approved
210PHDSOL003	Sharad Sharma	Spring 2021	Dr. Deepak Miglani	Synopsis Presentation	Absent
210PHDSOL004	Mankaran Singh	Spring 2021	Dr. Kanu Priya	Synopsis Presentation	Absent
210PHDSOL006	Bhupinder	Spring 2021	Dr. Jagbir Singh Dahiya	Synopsis Presentation	Absent
210PHDSOL007	Divya	Fall 2021	Dr. Sulakshana Mukherjee	Synopsis Presentation	<p>Title needs to be reframed</p> <p>Reframing of Hypothesis</p> <p>Inclusion of Feminist Approach in Chapterisation</p> <p>Restrict the thesis to particular area of personal law</p> <p>Inclusion of research question</p>



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210PHDSOL009	Vasundhara Singh	Fall 2021	Dr. Astha Mehta	Synopsis Presentation	Reframing of Hypothesis or Inclusion of Research Question Reframing of Title Streamline the area of research Inclusion of Case law in one of chapter
220PHDLAW001	Ravika Shokeen	Spring 2022	Dr. Astha Mehta	Synopsis Presentation	Identification of Legal Issues Reframing of Chapterisationm Reframing of Hypothesis Reframing of Research Questions and Bibliography Style Reframing of Title
220PHDLAW002	Praveen	Spring 2022	Dr. Anil Dawra	Synopsis Presentation	Reconsideration of research topic because of overlapping of research area of the existing scholar
220PHDLAW003	Monika Shokeen	Spring 2022	Dr. Sulakshana Mukherjee	Synopsis Presentation	Identification of Legal Issues Reframing of Chapterisationm Reframing of Hypothesis Reframing of Research Questions and Bibliography Style Reframing of Title



17/05/22

220PHDLAW004	Deepika Khari	Spring 2022	Dr. Jagbir Singh Dahiya	Synopsis Presentation	Reframing of Title Reframing of Research Questions Reframing of Hypothesis Reframing of Chapterisation
220PHDLAW005	Biswadeep Dutta	Spring 2022	Dr. Jagbir Singh Dahiya	Synopsis Presentation	Approved
220PHDLAW006	Harshita Jain	Spring 2022	Dr. Anil Dawra	Synopsis Presentation	Reframing of Title Reframing of Chapterisation Reframing of Research Question Minimisation of Historical Background Reframing of Hypothesis
220PHDLAW007	Anita Dahiya	Spring 2022	Dr. Kanu Priya	Synopsis Presentation	Approved

Progress Review Presentations:

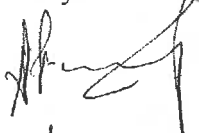
Enrollment No.	Students Name	Yr	Guide Name	6 January 2023	Remarks
181109	Manik Sethi	Fall 2018	Dr. Kanu Priya	Progress Review	Absent
190034435	Priamvada Surolia	Fall 2019	Dr. Kanu Priya	Progress Review	Absent
190PHDSOL001	Ravina Sharma	Fall 2019	Dr. Deepak Miglani	Progress Review	Absent
201PHDSOL003	Munish Malik	Fall 2019	Dr. Kanupriya	Progress Review	Progress Satisfactory

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200PHDSOL003	Priya Yadav	Spring 2020	Dr. Anil Dawra	Progress Review	Absent
201PHDSOL001	Kanchan Khatana	Fall 2020	Dr. Kanu Priya	Progress Review	Progress Satisfactory
201PHDSOL0010	Anjali Bhartari	Fall 2020	Dr. Anjali Dabas	Progress Review	Progress Satisfactory
201PHDSOL002	Vijay Ahuja	Fall 2020	Dr. Deepak Miglani	Progress Review	Absent
201PHDSOL007	Simrat	Fall 2020	Dr. Sulakshana Mukherjee	Progress Review	Absent
201PHDSOL008	Vikas Kohli	Fall 2020	Dr. Deepak Miglani	Progress Review	Progress Satisfactory
201PHDSOL009	Seema Saini	Fall 2020	Dr. Jagbir Singh Dahiya	Progress Review	Absent


Signatures:


Dr. Jagbir Singh Dahiya 

Dr. Amita Punj 

Dr. Anil Dawra 

Dr. Deepak Miglani 

Dr. Anjali Sehrawat 

Dr. Sulakshana Banerjee Mukherjee 



Date: 22.05.2023

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 22 May, 2023 at 10:00 am in Room No. 3, SOL.

The following are the members of the SRC:

No.	Name	Designation	Affiliation	Signature
1.	Dr. Jagbir Singh Dahiya	Chairperson	Dean, School of Law	
2.	Dr. Amita Punj	External Expert	Associate Professor, National Law University, Delhi	
3.	Dr. Kanu Priya	Program Coordinator	Professor, School of Law	
4.	Dr. Deepak Miglani	Member	Associate Professor, School of Law	
5.	Dr. Anjali Sehrawat	Member	Assistant Professor, School of Law	
6.	Dr. Anupama Singh	Special Invitee	Assistant Professor, School of Law	

The minutes of the meeting are as follows:

1. The Chairperson welcomed Dr. Anupama Singh as special invitee.
2. The below supervisors were allocated for the scholars admitted in Fall 2022.

Enrollment No.	Students Name	Year	Guide Name
220PHDLAW008	Tushar	Fall 2022	Dr. Jagbir Singh Dahiya
220PHDLAW009	Sugandha Sherwal Gupta	Fall 2022	Dr. Jagbir Singh Dahiya

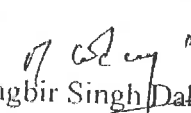
220PHDLAW010	Deepti Sachdeva	Fall 2022	Dr. Jagbir Singh Dahiya
220PHDLAW011	Vikas	Fall 2022	Dr. Anil Dawra
220PHDLAW012	Ravi Karhana	Fall 2022	Dr. Anil Dawra
220PHDLAW013	Suryavir	Fall 2022	Dr. Anil Dawra
220PHDLAW014	Tanvi Yadav	Fall 2022	Dr. Anupama
220PHDLAW015	Yatee Gupta	Fall 2022	Dr. Anupama
220PHDLAW016	Sonia Khera	Fall 2022	Dr. Kanu Priya
220PHDLAW017	Manisha Ambawat	Fall 2022	Dr. Deepak Miglani
220PHDLAW018	Kritika Goyal	Fall 2022	Dr. Jagbir Singh Dahiya
220PHDLAW019	Vidya Prakash	Fall 2022	Dr. Deepak Miglani
220PHDLAW020	Garima	Fall 2022	Dr. Kanu Priya


3. The continuation of following PhD scholars with 2 consecutive absents in SRC whereby one month notice before cancellation of Ph.D. Registration was sent to them dated 27 March, 2023 requesting to send their confirmation and application for continuation duly signed by their supervisor was reviewed by SRC. It was agreed that two scholars Richa and Mankaran have complied with the requirement and also attended the present SRC meeting. The supervisor has confirmed that Naresh shall be discontinuing and Sharad would continue and comply with the requirements. The supervisor contacted Prashant and he expressed his inability to be regular this semester but wish to continue the program. He has been advised to send an application for academic break on the ground of his mother's illness.

Enrollment No.	Students Name	Supervisor name	Remarks	Recommendation of SRC
201PHDSOL004	Richa Sharma	Dr. Kanu Priya	Request application for continuation submitted	Continue the program
201PHDSOL005	Parshant Yadav	Dr. Sulakshana Mukherjee	Application not submitted but received request mail	Advised to apply for academic break
201PHDSOL006	Naresh Thakran	Dr. Deepak Miglani	Request application for continuation not submitted	Cancellation of admission
210PHDSOL003	Sharad Sharma	Dr. Deepak Miglani	Request application for continuation not submitted	Continue the program
210PHDSOL004	Mankaran Singh	Dr. Kanu Priya	Request application for continuation submitted	Continue the program



4. The details and the recommendations of SRC on Semester Progress Review of Research scholars, Synopsis presentation of each scholar is attached as Annexure-1.
 5. The scholars were briefed about the importance of research, research ethics and accountability arising out of the activities undertaken by them. They were also told to have regular meetings with their supervisors to take their research in the right direction. They were also briefed about the method of citation (APA or ILI) to be used by them.
 6. The Chairperson emphasized the fact of bringing innovation through the research and motivated all the research scholars to carry out productive research. He encouraged all the research scholars to spend ample amount of time with their supervisors and enhance their research skills.
- The Chairperson concluded the meeting by thanking external expert Dr. Amita Punj, and all the members for their valuable contribution.


Dr. Jagbir Singh Dahiya, Chairperson


Dr. Kanu Priya, Program Coordinator



ANNEXURE E: LIST OF SCHOLARS IN SRC DATED 22 MAY, 2023

S.No	Enrollment No.	Students Name	Yr	Guide Name	Co-Supervisor	Research area	22-05-2023 (Stage)	Remarks
1	181109	Manik Sethi	Fall 2018	Dr. Kanu Priya		Protection of the Non-Conventional Trademark-Issues and the Road Ahead	Progress Review	Absent
2	190034435	Priamvada Surghia	Fall 2019	Dr. Kanu Priya		Domain Name Disputes: A Study with Special Reference to Cybersquatting	Progress Review	Absent
3	190034438	Ishu Bhardwaj	Fall 2019	Dr. Anil Dawra		Legal Implications of deceptive similarity of trademarks in the Pharmaceutical industry	Progress Review	Absent
4	190PHDSOL001	Ravina Sharma	Fall 2019	Dr. Deepak Miglani		Efficacy Of Mediation As An Alternative Dispute Resolution In Matrimonial Dispute: With Special Reference To Delhi	Progress Review	Absent
5	200PHDSOL003	Priya Yadav	Spring 2020	Dr. Anil Dawra		A Critical Analysis of Corporate Insolvency Resolution Process Under Insolvency and Bankruptcy Code, 2016:- A Study of National Company Law Tribunal, Delhi	Progress Review	Request for Maternity Leave
6	201PHDSOL001	Kanchan Khatana	Fall 2020	Dr. Kanu Priya		A Critical Assessment of the Legal Frame Work for the Contract Labor Work Force in Organized Manufacturing Sector in India	Progress Review	Leave Application
7	201PHDSOL0010	Anjali Bhartari	Fall 2020	Dr. Anjali Dabas		Enhancing Community Engagement in Conservation Reserves: A focus on Jhillmeel Jheel and Naina Devi Himalayan Bird Conservation Reserves in Uttarakhand	Progress Review	Progress Satisfactory
8	201PHDSOL002	Vijay Ahuja	Fall 2020	Dr. Deepak Miglani		Dispute Resolution Mechanism In Real Estate: With Special Reference To Rera In The State Of Haryana	Progress Review	Leave Application
9	201PHDSOL003	Munish Malik	Fall 2020	Dr. Kanu Priya		Consumer Protection Act, 2019: A Critical Analysis with Special Reference to E-Commerce Disputes	Progress Review	Progress Good
10	201PHDSOL004	Richa Sharma	Fall 2020	Dr. Kanu Priya	Dr. Anjali Dabas	Abortion Laws	Synopsis Presentation	Synopsis Approved
11	201PHDSOL005	Parshant Yadav	Fall 2020	Dr. Sulakshana Mukherjee	Dr. Anjali Dabas	Cyber stalking	Synopsis Presentation	Absent



12	201PHDSOL 006	Nareish Thakran	Fall 2020	Dr. Deepak Miglani		Cyber crimes	Synopsis Presentation	Absent
13	201PHDSOL 007	Sunrat	Fall 2020	Dr. Sulakshana Mukherjee		Status Of LGBTQ Community In India: An Analytical Study Of Legal And Institutional Set-Up	Progress Review	Progress satisfactory
14	201PHDSOL 008	Vikas Kohli	Fall 2020	Dr. Deepak Miglani		Judicial Delineation On Narcotic Drugs & AMP; Psychotropic Substances Act, 1985 With Reference To Pharmaceutical Drugs	Progress Review	Leave Application
15	201PHDSOL 009	Seema Saini	Fall 2020	Dr. Jagbir Singh Dahiya		Gig Economy and Social Security Legislations: Issues and Challenges	Progress Review	Progress Good
16	201PHDSOL 001	Priyanka Kumari	Spring 2021	Dr. Anupama		Intellectual property rights- legal aspect	Synopsis Presentation	Absent
17	201PHDSOL 002	Anant Peshin	Spring 2021	Dr. Anil Dawra	Dr. Anjali Dabas	A Critical Study of War Crimes Committed by Israel on Palestinians in its occupied territories between 2015 till 2021	Progress Review	Progress Satisfactory
18	201PHDSOL 003	Sharad Sharma	Spring 2021	Dr. Deepak Miglani	Dr. Sandeep Lal (PDM University, Bahadurgar h)	Insolvency & Bankruptcy Code - NPA Accounts	Synopsis Presentation	Absent
19	201PHDSOL 004	Mankaran Singh	Spring 2021	Dr. Kanu Priya	Dr. Anjali Dabas	Sexual Offences Against Women in Reference to Criminal Law Amendment Act, 2013	Synopsis Presentation	Synopsis presentation , changes recommend ed
20	201PHDSOL 006	Bhupinder	Spring 2021	Dr. Jagbir Singh Dahiya		Extradition	Synopsis Presentation	Synopsis presentation , changes recommend ed
21	201PHDSOL 007	Divya	Fall 2021	Dr. Sulakshana Mukherjee	Dr. Anjali Dabas	Family Law	Synopsis Presentation	Synopsis Approved
22	201PHDSOL 008	Parinita Vats	Fall 2021	Dr. Anupama		Corporate law	Not eligible	Not eligible
23	201PHDSOL 009	Vasundhar a Singh	Fall 2021	Dr. Anil Dawra		Divorce Laws	Synopsis Presentation	Synopsis Approved
24	220PHDLA W001	Ravika Shokeen	Spring 2022	Dr. Sulakshana Mukherjee		Labour Laws	Synopsis Presentation	Synopsis Approved
25	220PHDLA W002	Praveen	Spring 2022	Dr. Anil Dawra		RERA	Synopsis Presentation	Synopsis Approved
26	220PHDLA W003	Monika Shokeen	Spring 2022	Dr. Sulakshana Mukherjee		Labour Laws	Synopsis Presentation	Synopsis Approved



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27	220P11DLA W004	Deepika Khan	Spring 2022	Dr. Jagbir Singh Dahiya		Corporate law	Synopsis Presentation	Synopsis Approved
28	220P11DLA W005	biswadeep dutta	Spring 2022	Dr. Jagbir Singh Dahiya		A critical and Comparative Analysis of SEBI Insider Trading Regulation as per Indian Regulatory Regime vis'a'vis UK and USA	Progress Review	Progress Good
29	220P11DLA W006	Harshita Jain	Spring 2022	Dr. Anil Dawra	Dr. Anjali Dabas	Transgender Laws	Synopsis Presentation	Synopsis Approved
30	220P11DLA W007	Anita Dahiya	Spring 2022	Dr. Kanu Priya		Court Management: Issues and Challenges	Progress Review	Progress Good

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17/05/22



S No	Enrollment No	Student Name	Yr	Guide Name	Co-Supervisor	Signature
1	1001001001	Adesh Sethi	Fall 2018	Dr. Kanu Priya		Absent
2	1001001002	Priyanka Singh	Fall 2019	Dr. Kanu Priya		Absent
3	1001001003	Anil Singh	Fall 2019	Dr. Anil Dawra		Absent
4	1001001004	Harish Sharma	Fall 2019	Dr. Deepak Miglani		Absent
5	1001001005	Priya Singh	Spring 2020	Dr. Anil Dawra		Absent
6	1001001006	Harish Sharma	Fall 2020	Dr. Kanu Priya		Absent Request for maternity
7	1001001007	Anjali Dabas	Fall 2020	Dr. Anjali Dabas		Leave Appln.
8	1001001008	Vijay Anand	Fall 2020	Dr. Deepak Miglani		Leave Appln.
9	1001001009	Anjali Dabas	Fall 2020	Dr. Kanu Priya		Leave
10	1001001010	Nisha Sharma	Fall 2020	Dr. Kanu Priya	Dr. Anjali Dabas	Leave
11	1001001011	Harish Sharma	Fall 2020	Dr. Sulakshana Mukherjee	Dr. Anjali Dabas	Absent
12	1001001012	Harish Sharma	Fall 2020	Dr. Deepak Miglani		Absent
13	1001001013	Harish	Fall 2020	Dr. Sulakshana Mukherjee		Leave
14	1001001014	Vijay Anand	Fall 2020	Dr. Deepak Miglani		Leave Appln.
15	1001001015	Seema Singh	Fall 2020	Dr. Jagbir Singh Dahiya		Leave
16	1001001016	Anupama Kaur	Spring 2021	Dr. Anupama		Absent
17	1001001017	Anil Dabas	Spring 2021	Dr. Anil Dawra	Dr. Anjali Dabas	Absent
18	1001001018	Charan Sharma	Spring 2021	Dr. Deepak Miglani	Dr. Sandeep Lal (PDM University, Bahadurgarh)	Absent
19	1001001019	Manikaran Singh	Spring 2021	Dr. Kanu Priya	Dr. Anjali Dabas	Leave
20	1001001020	Shupinder	Spring 2021	Dr. Jagbir Singh Dahiya		Shupinder
21	1001001021	Olivia	Fall 2021	Dr. Sulakshana Mukherjee	Dr. Anjali Dabas	Not eligible
22	1001001022	Parvita Vals	Fall 2021	Dr. Anupama		Parvita
23	1001001023	Vasundhara Singh	Fall 2021	Dr. Anil Dawra		Vasundhara
24	1001001024	Harika Shokeen	Spring 2022	Dr. Sulakshana Mukherjee		Harika
25	1001001025	Praveen	Spring 2022	Dr. Anil Dawra		Praveen
26	1001001026	Monika Shokeen	Spring 2022	Dr. Sulakshana Mukherjee		Monika
27	1001001027	Deepika Khari	Spring 2022	Dr. Jagbir Singh Dahiya		Deepika
28	1001001028	Biswadeep Dutta	Spring 2022	Dr. Jagbir Singh Dahiya		Biswadeep
29	1001001029	Harshita Jain	Spring 2022	Dr. Anil Dawra	Dr. Anjali Dabas	Harshita
30	1001001030	Anita Dahiya	Spring 2022	Dr. Kanu Priya		Anita



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SUSHANT UNIVERSITY
SCHOOL OF LAW
OFFICE NOTE

May 30, 2023

The School Research Committee (SRC) for School of Law has been re-constituted as under for a period of two years as per the *Sushant University Ordinance*:

Chairperson

1. **Prof.(Dr.) Jagbir Singh Dahiya, Acting Dean-SOL**

- Chairperson

Internal Members

Maximum 3 Professors of the School

2. **Dr. Anil Dawra, Professor**

- Member

*Up to 2 other Faculty Members **

3. **Dr. Deepak Miglani**

- Member

4. **Dr. Anjali Sehrawat**

- Member

5. **Dr. Sulakshana Banerjee Mukherjee**

- Member

** Any 2 members will be called in each SRC as per availability*

External Experts

Maximum 3 External Experts

6. **Dr. Vageshwari Deswal, Professor, Faculty of Law, Delhi University.**
7. **Dr. Maheshwar Singh, Professor, National Law University, Delhi**
8. **Dr. Amita Punj, Associate Professor, National Law University, Delhi**

Please note that the consent of the External Experts had been obtained.

Submitted for kind approval of the SRC for School of Law.

[Signature]
Dean-SOL
30/5/23

Pro VC & Registrar

Vice Chancellor



SUSHANT UNIVERSITY
SCHOOL OF LAW
OFFICE NOTE

19 December 2023

The School Research Committee (SRC) for School of Law has been re-constituted as under for a period of two years as per the Sushant University Ordinance:

Chairperson:

Dr. Astha Mehta, Associate Professor, SOL

- Chairperson

Internal Members

Maximum 3 Professors of the School

Dr. Anil Dawra, Professor, SOL

- Member

Up to 2 other Faculty Members *

Dr. Deepak Miglani

Dr. Anjali Sehrawat

Dr. Sulakshana Banerjee Mukherjee

- Member

- Member

- Member

*Any 2 members will be called in each SRC as per availability.

External Experts

Maximum 3 External Experts

Dr. Vageshwari Deswal, Professor, Faculty of Law, Delhi University

Dr. Maheshwar Singh, Professor, National Law University, Delhi

Dr. Amita Punj, Associate Professor, National Law University, Delhi

Please note that the consent of the External Experts has been obtained.

Submitted for your kind approval.

A. Mehta

Dean SOL (FOR)

[Signature]
Pro-VC and Registrar

[Signature]
19/12/23
Vice-Chancellor

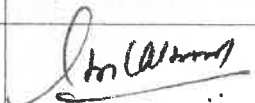
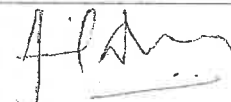
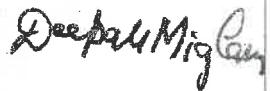
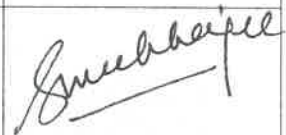



SCHOLAR RESEARCH COMMITTEE, SCHOOL OF LAW

Date: 03.04.2024

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 03.04.2024 at 11.00 in Room no. 5, School of Law.

The following are the members of the SRC:

S. No.	Name	Designation	Affiliation	Signature
1.	Prof. (Dr.) Mohd Imran	Director, School of Law and Chairperson, SRC	School of Law, Sushant University	
2.	Prof. (Dr.) Anil Dawra	Professor, School of Law and Member, SRC	School of Law, Sushant University	
3.	Dr. Deepak Miglani	Associate Professor, School of Law and Member, SRC	School of Law, Sushant University	
4.	Dr. Sulakshana Banerjee Mukherjee	Associate Professor, School of Law and Member, SRC	School of Law, Sushant University	
5.	Dr. Anjali Sehrawat	Assistant Professor, School of Law and Member, SRC	School of Law, Sushant University	LEAVE OF ABSENCE
6.	Dr. Astha Mehta	Associate Professor and Head of the Department, School of Law and Member Secretary, SRC	School of Law, Sushant University	



A. Mehta
Dr Astha Mehta
Ph.D. Coordinator & HOD
School of Law

M. Imran
03.04.2024
Prof. (Dr) Mohd Imran
Chairman SRC & Director
School of Law

AGENDA:

1. Discussion on the review of the Thesis submitted by the Research Scholar, Ms Kanchan Khatana, 201PHDSOL001, by the SRC Members.
2. Observations/ Recommendations by the SRC Members after reviewing the Thesis.
3. Decision on the status of the Submission made by the above-mentioned Research Scholar.

The minutes of the meeting are as follows:

1. The Thesis submitted by Ms Kanchan Khatana has been reviewed by the Supervisor and the following members of the SRC at the School of Law:

S. No.	Name	Designation	Affiliation
1.	Prof. (Dr.) Mohd Imran	Chairperson, SRC	Professor and Director, School of Law, Sushant University
2.	Prof. (Dr.) Anil Dawra	Member, SRC	Professor, School of Law,
3.	Dr. Deepak Miglani	Member, SRC	Associate Professor, School of Law
4.	Dr. Sulakshana Banerjee Mukherjee	Member, SRC and Supervisor	Associate Professor, School of Law
5.	Dr. Astha Mehta	Member Secretary, SRC	Associate Professor and Head of the Department, School of Law

2. The following changes have been recommended to the Research Scholar:
 - i. The initial pages must be as per the University format.
 - ii. The page numbering on the initial pages must be in roman.
 - iii. Numeric page numbers to start from the Introduction.
 - iv. Table of Contents does not require Page numbers.
 - v. Table of contents, list of figures and list of cases along with abbreviations must be in tabular format and the table may be hidden after.
 - vi. List of Cases: Each case should be with page number as on what page the case is discussed.
 - vii. The title of the Chapters must be aligned in centre.
 - viii. The name of Chapter 1 must be "Introduction".
 - ix. The Literature Review may be corrected as marked/ suggested in the Thesis.
 - x. The Footnotes in the whole thesis requires a review and uniform format must be followed – IILI Citation is recommended.
 - xi. Research Methodology, Statement of Problem, and Objectives must be verified from the approved Synopsis.
 - xii. The figures used in the Thesis must be referenced and the source may be given below the figures.
 - xiii. The Review of Literature must be referenced.
 - xiv. There must be a discussion part wherein the Researcher can justify the outcome of the Research.
 - xv. The International perspectives must be added in the form of the new chapter.

Dr Astha Mehta
Ph.D. Coordinator & HOD
School of Law

Prof. (Dr) Mohd Imran
Chairman SRC & Director
School of Law

- xvi. Suggestions must be increased with reasoned justification.
 - xvii. Bibliography must be strengthened.
 - xviii. All other suggestions may please be taken care as suggested and marked in the thesis.
3. The Thesis submitted for Review has been approved by the SRC and the members of the SRC have recommended that the Thesis of the Research Scholar may be proceeded for the Pre-PhD Submission.



Dr Astha Mehta
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3/4/21
Dr Astha Mehta
Ph.D. Coordinator & HOD
School of Law


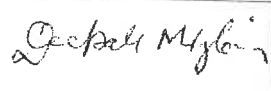
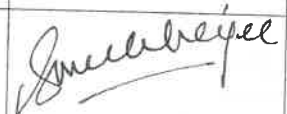

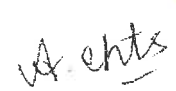
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03.04.2014
Prof. (Dr) Mohd Imran
Chairman SRC & Director
School of Law

SCHOLAR RESEARCH COMMITTEE, SCHOOL OF LAW

Date: 18.04.2024

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 18.04.2024 at 04.00 PM in Room no. 5, School of Law.

The following are the members of the SRC:

S. No.	Name	Designation	Affiliation	Signature
1.	Prof. (Dr.) Mohd Imran	Director, School of Law and Chairperson, SRC	School of Law, Sushant University	
2.	Prof. (Dr.) Anil Dawra	Professor, School of Law and Member, SRC	School of Law, Sushant University	LEAVE OF ABSENCE
3.	Dr. Deepak Miglani	Associate Professor, School of Law and Member, SRC	School of Law, Sushant University	
4.	Dr. Sulakshana Banerjee Mukherjee	Associate Professor, School of Law and Member, SRC	School of Law, Sushant University	
5.	Dr. Anjali Sehwat	Assistant Professor, School of Law and Member, SRC	School of Law, Sushant University	
6.	Dr. Astha Mehta	Associate Professor and Head of the Department, School of Law and Member Secretary, SRC	School of Law, Sushant University	


Dr Astha Mehta
Ph.D. Coordinator & HOD


18.04.2024
Prof. (Dr.) Mohd Imran
Chairman SRC & Director

AGENDA:

1. Discussion on the review of the Thesis re-submitted by Ms Kanchan Khatana, 201PHDSOL001, after incorporating the changes recommended by the SRC Members.
2. Observations/ Recommendations by the SRC Members after reviewing the Thesis.
3. Decision on the status of the Submission made by the above-mentioned Research Scholar.

The minutes of the meeting are as follows:

1. The Thesis submitted by Ms Kanchan Khatana has been reviewed by the Supervisor and the following members of the SRC at the School of Law:

S. No.	Name	Designation	Affiliation
1.	Prof. (Dr.) Mohd Imran	Chairperson, SRC	Professor and Director, School of Law, Sushant University
2.	Dr. Deepak Miglani	Member, SRC	Associate Professor, School of Law
3.	Dr. Sulakshana Banerjee Mukherjee	Member, SRC and Supervisor	Associate Professor, School of Law
4.	Dr. Astha Mehta	Member Secretary, SRC	Associate Professor and Head of the Department, School of Law

2. All the changes recommended to Ms. Kanchan Khatana in the meeting of the SRC Members held on 03.04.2024 have been duly incorporated by her in her submission made on 18.04.2024 is approved by the Members of the SRC present.
3. The Thesis is approved by the Members of the SRC and recommended for Pre-Submission Seminar at the earliest.

A. Mehta
Dr Astha Mehta
Ph.D. Coordinator & HOD
School of Law

M. Imran
Prof. (Dr) Mohd Imran
Chairman SRC & Director



SUSHANT UNIVERSITY
SCHOOL OF LAW
OFFICE NOTE

15 May 2024

The Scholar Research Committee (SRC) for School of Law has been re-constituted as under for a period of two years as per the Sushant University Ordinance:

Chairperson:

Dean/ Director, School of Law

Internal Members

Prof. (Dr.) Anil Dawra
Dr. Deepak Miglani
Dr. Sulakshana Banerjee Mukherjee
Dr. Archana Vashishtha
Dr. Anjali Sehwari
Dr. Ashutosh Raj Anand
Dr. Sakshi Dudeja
Dr. Astha Mehta

- Member
- Member
- Member
- Member
- Member
- Member
- Member
- Member Secretary

External Experts

1. Prof. (Dr.) Vageshwari Deswal, Professor, Faculty of Law, Delhi University
 2. Prof. (Dr.) Maheshwar Singh, Professor, National Law University, Delhi
 3. Dr. Amita Punj, Associate Professor, National Law University, Delhi
- (Any one external expert will be called for the SRC as per their availability)

The above-mentioned External Experts have already been approved by the competent authority. Please note that the consent of the External Experts has been obtained.

Submitted for your kind approval.

Director SOL

Pro-VC and Registrar

Vice-Chancellor



SUSHANT UNIVERSITY

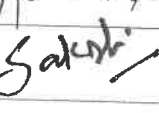
MINUTES OF MEETING

SCHOLAR RESEARCH COMMITTEE, SCHOOL OF LAW

Date: 03.06.2024

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 3 June 2024 at 11.00 am in Room no. 5, SOL.

The following are the members of SRC:

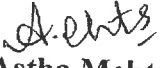
S. No.	Name	Designation	Affiliation	Signature
1.	Prof. (Dr.) Mohd Imran	Chairman	School of Law, Sushant University	
2.	Prof. (Dr.) Vageshwari Deswal	External Expert	Professor, University of Delhi	
3.	Prof. (Dr.) Anil Dawra	Member	Professor, School of Law	
4.	Dr. Deepak Miglani	Member	Associate Professor, School of Law	
5.	Dr. Sulakshana Banerjee Mukherjee	Member	Associate Professor, School of Law	
6.	Dr. Anjali Sehrawat	Member	Associate Professor, School of Law	
7.	Dr. Archana Vashishtha	Member	Associate Professor, School of Law	
8.	Dr. Ashutosh Raj Anand	Member	Assistant Professor, School of Law	
9.	Dr. Sakshi Dudeja	Member	Assistant Professor, School of Law	
10.	Dr Astha Mehta	Member Secretary	Head of the Department/ Associate Professor, School of Law	

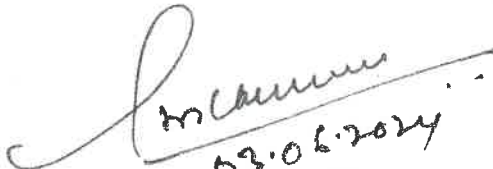


The Agenda Items for the meeting are as follows:

Agenda Item no. 1

1. To finalise the Minutes of the previous SRC Meeting


Dr Astha Mehta
HOD & PhD Coordinator
School of Law


03.06.2024
Prof. (Dr.) Mohd Imran
Chairman SRC & Director
School of Law

SUSHANT UNIVERSITY

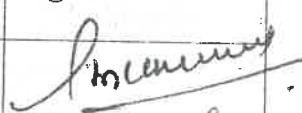
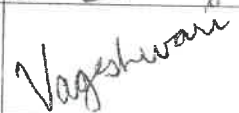
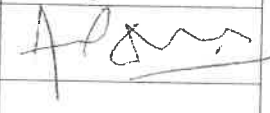
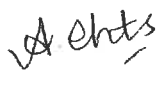
MINUTES OF MEETING

SCHOLAR RESEARCH COMMITTEE, SCHOOL OF LAW

Date: 03.06.2024

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 3 June 2024 at 11.00 am in Room no. 5, SOL.

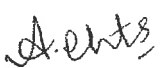
The following are the members of SRC:

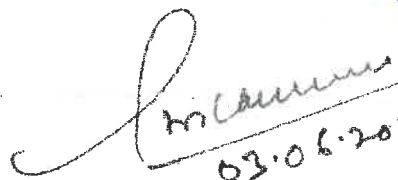
S. No.	Name	Designation	Affiliation	Signature
1.	Prof. (Dr.) Mohd Imran	Chairman	School of Law, Sushant University	
2.	Prof. (Dr.) Vageshwari Deswal	External Expert	Professor, University of Delhi	
3.	Prof. (Dr.) Anil Dawra	Member	Professor, School of Law	
4.	Dr. Deepak Miglani	Member	Associate Professor, School of Law	
5.	Dr. Sulakshana Banerjee Mukherjee	Member	Associate Professor, School of Law	
6.	Dr. Anjali Sehrawat	Member	Associate Professor, School of Law	
7.	Dr. Archana Vashishtha	Member	Associate Professor, School of Law	
8.	Dr. Ashutosh Raj Anand	Member	Assistant Professor, School of Law	
9.	Dr. Sakshi Dudeja	Member	Assistant Professor, School of Law	
10.	Dr Astha Mehta	Member Secretary	Head of the Department/ Associate Professor, School of Law	

The Agenda Items for the meeting are as follows:

Agenda Item no. 1

1. To finalise the Minutes of the previous SRC Meeting


Dr Astha Mehta
HOD & PhD Coordinator
School of Law


03.06.2024
Prof. (Dr.) Mohd Imran
Chairman SRC & Director
School of Law



Agenda Item no. 2

2. To finalise the allocation of Research Supervisors to the scholars admitted at the School of Law

Agenda Item no. 3

3. To review the number of seats vacant with the Doctorate Faculty at the School of Law

Agenda Item no. 4

4. To review and approve the Synopsis for the Research Scholars who have cleared their Coursework in Fall 2023 Batch and the candidates of previous batches wherein the Synopsis has not been approved in the last SRC Meeting

Agenda Item no. 5

5. To view the progress report of the Research Scholars whose Synopsis has been approved in any of the previous SRC meetings

Agenda Item no. 6

6. To review the status of the Scholars who have completed their three years after registration

Agenda Item no. 7

7. Any other agenda point with the permission of the Chair

The minutes of the meeting are as follows:

Prof (Dr) Mohd Imran, Director, School of Law welcomed the External Expert and other SRC Members.

Agenda Item no. 1 - To finalise the Minutes of the previous SRC Meeting

The Minutes of the last meeting held on 23 January 2024 have been approved by the SRC Members.

Agenda Item no. 2 - To finalise the allocation of Research Supervisors to the scholars admitted at the School of Law

The Supervisor for the following candidates has been changed and approved by the members of the SRC:

1. Rahul Sehrawat
2. Jayshree Majumdar
3. Narmada Singh Rana

Roll No.	Research Scholar	Batch	Supervisor	Co-supervisor
230PHDSOL006	Rahul Sehrawat	Fall 2023	Dr Ashutosh Raj Anand	
230PHDSOL005	Narmada Singh Rana	Spring 2023	Dr Sakshi Dudeja	Dr. Praveen
230PHDSOL004	Jayshree Majumder	Spring 2023	Dr Sakshi Dudeja	Dr. Anjali Dabas



Agenda Item no. 3 - To review the number of seats vacant with the Doctorate Faculty at the School of Law

A. Mehta
Dr Astha Mehta
HOD & PhD Coordinator
School of Law

M. Imran
63.06.2024
Prof. (Dr) Mohd Imran
Chairman SRC & Director
School of Law

S. No.	Name of the Supervisor	Seats available
1.	Prof. (Dr.) Mohd Imran	1
2.	Dr Anjali Sehrawat	2.5
3.	Dr Deepak Miglani	0.5
4.	Dr Archana Vashishtha	2
5.	Dr Sakshi Dudeja	4

Agenda Item no. 4 - To review and approve the Synopsis for the Research Scholars who have cleared their Coursework in Fall 2023 Batch and the candidates of previous batches wherein the Synopsis has not been approved in the last SRC Meeting. The Synopsis Presentation Report has been attached with comments by the members of the SRC.

[**Annexure I** – Report of all the Scholars present and **Annexure II** – Individual Synopsis Evaluation Sheet of all the Scholars]

Agenda Item no. 5 - To view the progress report of the Research Scholars whose Synopsis has been approved in any of the previous SRC meetings

[**Annexure I** – Report of all the Scholars present and **Annexure III** – Progress Review Report]

Agenda Item no. 6 - To review the status of the Scholars who have completed their three years after registration

The meeting with such scholars have been scheduled on 24 June 2024, Monday to motivate them to submit the thesis for pre-submission at the earliest.

Agenda Item no. 7 - Any other agenda point with the permission of the Chair
There was no further agenda taken up in the meeting.

A. Mehta

Dr Astha Mehta
HOD & PhD Coordinator
School of Law

Imran
03.06.2024

Prof. (Dr) Mohd Imran
Chairman SRC & Director
School of Law



SUSHANT UNIVERSITY


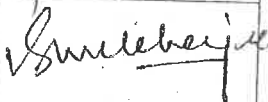
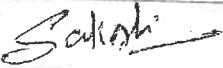
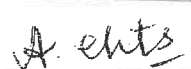
MINUTES OF MEETING

SCHOLAR RESEARCH COMMITTEE, SCHOOL OF LAW

Date: 25.06.2024

The meeting of the Scholar Research Committee (SRC) of the School of Law, Sushant University was held on 25 June 2024 at 11.00 am in Room no. 5, SOL.

The following members of the SRC were present

S. No.	Name	Designation	Affiliation	Signature
1.	Prof. (Dr.) Anil Dawra	Member	Professor, School of Law	
2.	Dr. Sulakshana Banerjee Mukherjee	Member	Associate Professor, School of Law	
3.	Dr. Sakshi Dudeja	Member	Assistant Professor, School of Law	
4.	Dr Astha Mehta	Member Secretary	Associate Professor, School of Law	

The Agenda Items for the meeting are as follows:

Agenda Item no. 1

1. Approve the Journal for publication for Kanchan Khatana, Research Scholar under the supervision of Dr Sulakshana Banerjee Mukherjee

Minutes of the Meeting:

It has been decided by the members of the SRC present upon the recommendation of the Supervisor Dr Sulakshana Banerjee Mukherjee that the Journals of Informatics Education and Research is listed in ABDC Website which was revised last in the year 2022 and the candidate may go ahead with the publication in the Journal mentioned above.



**SUSHANT UNIVERSITY
SCHOOL OF LAW
OFFICE NOTE**

24 July 2024

The School Research Committee (SRC) for School of Law has been re-constituted as under for a period of two years as per the Sushant University Ordinance:

Chairperson:

Dr. Deepak Miglani, Associate Professor School of Law

Internal Members

Maximum 3 Professors of the School

Dr. Anil Dawra, Professor, SOL

Dr. Manu Singh, Professor, SOL

- Member

- Member

Up to 2 other Faculty Members *

Dr. Sulakshana Banerjee Mukherjee

Dr. Archana Vashishtha

Dr. Anjali Sehrawat

Dr. Sakshi Dudeja

- Member

- Member

- Member

- Member

* Any 2 members will be called in each SRC as per availability

External Experts

Maximum 3 External Experts

Dr. Vageshwari Deswal, Professor, Faculty of Law, Delhi University

Dr. Maheshwar Singh, Professor, National Law University, Delhi

Dr. Amita Punj, Associate Professor, National Law University, Delhi

Please note that the consent of the External Experts has been obtained.

Submitted for your kind approval.

For *Anjali*
Director SOL 27/7/24

Pro-VC and Registrar

Shamir
30/7/24

Vice-Chancellor

ke
31/7/24



**|| Sushant
|| University**

**VATEL Hotel &
Tourism
Business School**

To

The Registrar
Ansal University

Subject - Constitution of School Research Committee (SRC) for School of Hospitality Management, Ansal University

Respected Sir,
School of Hospitality Management, Ansal University proposes the constitution of School Research Committee (SRC) as per the AU Ordinances for a period of two years. w.e.f. 20/01/2020. The members of the committee are as follows:

Chairperson

1. Dr. Garima Parkash
Professor and Dean, SHM, Ansal University

Chairperson

Internal Members- Maximum 3 Professors

2. Dr. Jagat Narayan Giri
Professor, SSB, Ansal University

Member

Up to 2 other Faculty Members

3. Dr. Shevata Singhal, SSB
4. Dr. Purnima Rao, SSB

Member
Member

External Experts

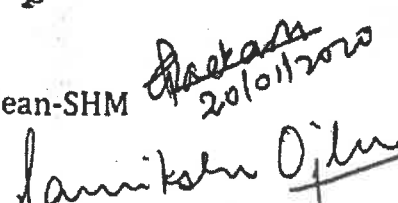
1. Dr. Sandeep Malik-Director, Institute of Hotel & Tourism Management (IHTM), MDU, Rohtak
2. Dr. Ankush Ambardar- Professor & HOD, Department of Tourism & Hotel Management, Central University of Haryana
3. Dr. Neha Sharma - Faculty, NCHMCT, Noida

Submitted for kind approval of the SRC for School of Hospitality Management.

Regards,


Program Director-SHM

Dean-SHM


Dean-SSB (For information only)

Hon. Registrar

Hon. Vice-Chancellor

may approve


27/1/2020
A.K. YADAV
Registrar & COO



VATEL HOTEL AND TOURISM BUSINESS SCHOOL

MINUTES OF MEETING (RAC)

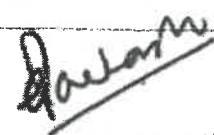
Date: 09/03/20

Following Members present

Dr. Garima Parkash
Dr. Jagat Giri
Dr. Shevata Singhal
Dr. Purnima Rao
Dr. Neha Sharma
Dr. Sandeep Malik
Dr. Ankush ambardar

Following Agenda Was Discussed

- Discussion on potential collaborations with other universities and research institutions.
- Compliance with national and international research ethics guidelines.
- Encouraging faculty and students to submit high-impact research papers.
- Suggestions for internal funding support mechanisms.
- To promote new research initiatives for better research outcome.



Vatel Hotel & Tourism Business School
Sushant University
Prof. (Dr.) Garima Parkash
Dean, VHTBS
Sushant University
(Erstwhile Ansal University)



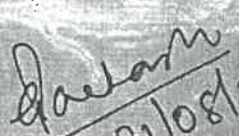
HM/2020/August/04

21st August 2020

OFFICE ORDER

This is notified for the information of all that Research Advisory Committee for Vatel Hotel and Tourism Business School, Sushant University shall be comprising of the below listed members:

S. No.	Name	Designation
1.	Prof. (Dr.) Garima Parkash	Chairman
2.	Dr. Sanjeev Kumar	Member
3.	Dr. Neha Sharma	Member


21/08/2020
Prof. (Dr.) Garima Parkash
Dean, VHTBS
Sushant University
(Erstwhile Ansal University)

Vatel Hotel & Tourism Business School
Sushant University
Sector-55, Gurugram



Vatel Hotel & Tourism Business School

Minutes of Meeting (RAC)

Date: 16/10/2020

Following Members Present

Dr. Garima Prakash

Dr. Sanjeev Sharma

Dr. Neha Sharma

Following Agenda was Discussed:

- To Provide Support to the faculty research effort and encourage student research as part of the curriculum.
- To promote multidisciplinary research and setup methodologies to conduct collaborative research.
- To create awareness about intellectual property rights, patent and encourage them to apply for patents.



Prof. (Dr.) Garima Parkash
Dean, VHTBS
Ansal University

Vatel Hotel & Tourism Business School
Ansal University
Sector-55, Gurugram



VATEL HOTEL AND TOURISM BUSINESS SCHOOL
MINUTES OF MEETING (RAC)

Date:22/11/21

Following Members present

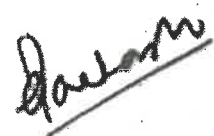
Dr. Garima Parkash

Dr. Sanjeev Sharma

Dr. Neha Sharma

Following Agenda Was Discussed

- To encourage faculty and students to publish their research finding in journals of national and international rapport.
- To promote new research initiatives for better research outcome.
- To organize various workshops, Seminars, Conference to strengthen research background of School.



Prof. (Dr.) Garima Parkash
Dean, VATEL
Sushant University
(Erstwhile Ansal University)



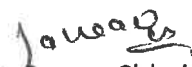
HM/2022/August/05

22nd August 2022

OFFICE ORDER

This is notified for the information of all that Research Advisory Committee for Vatel Hotel and Tourism Business School, Sushant University shall be comprising of the below listed members:

S. No.	Name	Designation
1.	Dr. Saurav Chhabra	Chairman
2.	Dr. Sanjeev Kumar	Member
3.	Dr. Neha Sharma	Member


Dr. Saurav Chhabra
Officiating Dean, VHTBS
Sushant University
(Erstwhile Ansal University)

Dr. Saurav Chhabra
Officiating Dean, VHTBS
Sushant University
Sector-55, Gurugram



Vatel Hotel and Tourism Business School

Minutes of Meeting (RAC)

Date:14/10/2022

Following Members present

Dr. Saurav Chhabra

Dr. Sanjeev Sharma

Dr. Neha Sharma

Following Agenda Was Discussed

- To identify and establish industry-Institute relationships through MOU for widening the Scope of research
- To create an ecosystem for innovation and encourage entrepreneurship
- The university has introduced reimbursement of publication charges for relevant research, books etc to promote better research publication among faculty members


Dr. Saurav Chhabra

Officiating Dean, VHTBS

Sushant University

Erstwhile Ansal University

Sector-55, Gurugram



VATEL HOTEL AND TOURISM BUSINESS SCHOOL

MINUTES OF MEETING (RAC)

Date: 17/10/2023

Following Members present

Dr. Saurav Chhabra

Dr. Sanjeev Sharma

Dr. Neha Sharma

Following Agenda Was Discussed

- To encourage faculty to participate in research programs based on national and global research contexts
- To create an ecosystem for innovation and encourage entrepreneurship
- To Ensure that an institute's research achievements are consistent with its mandate

Saurav Chhabra
Dr. Saurav Chhabra
Dean, VHTBS
Sushant University
Sector-55, Gurugram



Date - 10/7/2024

Subject – Constitution of School Research Committee (SRC) for Vatel Hotel & Tourism Business School, Sushant University

Respected sir

Vatel Hotel & Tourism Business School proposes to constitute School research Committee (SRC) as per the SU Ordinances for a period of 2 Years w.e.f 10 July 2024.

The members of the committee are as follows:

1. Dr. Saurav Chhabra
Professor & Dean, VHTBS, Sushant University

Chairperson

Internal Members (Maximum 3 Prof.)

2. Dr. Jagat Narayan Giri
Professor, SOB, Sushant University
3. Dr. Atul
Professor, SOB, Sushant University

Member

Member

External Experts

4. Dr. Sandeep Malik
Professor, Institute of Hotel & Tourism Management, MDU, Rohtak
5. Dr. Ankush Ambardar
Professor, Department of Hotel & Tourism Management, Central University of Haryana
6. Dr. Neha Sharma
Faculty NCHMCT Noida


Member

Member

Member

Submitted for your kind approval.


Dean - VHTBS


Dean SoB (For Information)


Hon. Registrar & Pro.


Hon. Vice Chancellor



Student Council

 **Sushant**
University

School of
Business

ANSAL UNIVERSITY
Sec. 55, Golf Course Road, Gurugram

Office Note

Ref. No.: SU/SSB/2019

Date: 01.09.2019

The Student Council of the Sushant School of Business is constituted for a period of one year from 01 Sep 2019 till 31st Aug 2020.

PRESIDENT:

Harshita Jain- MBA 1st, 2019-21

VICE PRESIDENT:

Jyoti Singh- MBA 1st, 2019-21

SECRETARY:

Raunaq Sikka- BBA 5th, 2017-20

TREASURER:

Pratham Parashar- BBA 5th, 2017-20

MEMBERS:

Rahul Yadav- B.com 1st, 2019-23

Vijay Garg B.com 1st 2019-23

Sahil Rao BBA 1st 2019-23

Kritika Tyagi B.com 1st 2019-23

Savitri
Dean-SSB

Dean-Sushant School of Business
Ansal University
Sector-55, Gurgaon
Haryana



Student Council Meeting
Sushant School of Business
Ansal University, Gurugram
Minutes of Meeting

Date: 02nd September 2019

Time: 12:45pm

Venue: D-412, SSB

ATTENDED BY:

Dr. J.N. Giri (Faculty Incharge)

Harshita Jain (President)

Jyoti Singh (Vice President)

Rahul Yadav

Sahil Rao

Kritika Tyagi

Agenda:

1. Review of previous meeting minutes
2. Pending action item

Meeting Proceedings:

1. Review of Previous Meeting Minutes:

- The minutes from the previous meeting were reviewed and approved.
- Pending action items were discussed, and updates were provided.
- Discussion on the upcoming events (Teacher's Day)

Action Items:

- To follow up on pending tasks.
- Jyoti Singh was given the task to execute teacher's day event.

Conclusion:

The meeting concluded with a vote of thanks by the President

J.N. Giri
02nd Sep 2019
Teacher Incharge



SUSHANT UNIVERSITY
(Formerly Ansal University)
Sec. 55, Golf Course Road, Gurugram

Office Note

Ref. No : SU/SOB/2020

Date: 05.09.2020

The Student Council of the School of Business is constituted for a period of one year from 01 Sep 2020 till 31 Aug 2021.

PRESIDENT:

Veronica Roperia- MBA 3rd, 2019-21

VICE PRESIDENT:

Niharika - B. Com 5th, 2018-21

SECRETARY:

Rahul Chawla- BBA 5th, 2018-21

TREASURER:

Vidhi Gupta - BBA 5th, 2018-21

MEMBERS:

Pooja Gupta - B. Com 5th, 2018-21

Yash Dhankar MBA 3rd, 2019-21

Sakshi Singhal MBA 3rd, 2019-21

Abhishek Anand- MBA 1st, 2020-22

Dean-SOB



Student Council Meeting
School of Business
Sushant University, Gurugram
Minutes of Meeting

Date: 07/09/2020

Time: 1:30p.m.

Venue: D-422, School of Business

ATTENDED BY:

Dr. Gunjan Rana (Faculty In charge)

Harshita Jain (Ex-President)

Jyoti Singh (Ex-Vice President)

Veronica Roperia (President)

Niharika

Pooja Gupta

Yash Dhankad

Sakshi Singhal

Abhishek Anand

Agenda:

1. Budget allocation and sponsorship updates for fresher's party

Meeting Proceedings:

- Induction of the new Student Council.
- Defining roles and responsibilities of the council.
- Review of the current budget and financial planning.
- Discussion on potential sponsorship opportunities.
- Approval of budget distribution for upcoming activities.

Action Items:

- Niharika to follow up on sponsorship discussions.

Conclusion:

The meeting concluded with a vote of thanks by the President.

Granger
7-09
Teacher Incharge



SUSHANT UNIVERSITY
(Ersewhee Ansal University)
Sec. 55, Golf Course Road, Gurugram

Office Note

Ref. No : SU/SOB/2021

Date: 03.09.2021

The Student Council of the School of Business is constituted for a period of one year from 03 Sep 2021 till 31 Aug 2022.

PRESIDENT:

Abhishek Anand - MBA 3rd 2020-22

VICE PRESIDENT:

Aryan Haid - B. Com 5th 2019-22

SECRETARY:

Aleeta Kothari MBA 3rd 2020-22

TREASURER:

Amit Kumar Yadav - BBA 5th 2019-22

MEMBERS:

Anisha Godara- B. Com 5th 2019-22

Surran Vani- BBA 5th 2019-22

Rajat Dahiya- BBA 5th 2019-22

Alia Yadav - BBA 3rd 2020-23


Dean-SOB



Student Council Meeting
School of Business
Sushant University, Gurugram

Minutes of Meeting

Date: 15/09/2021

Time: 12:45p.m.

Venue: D-408

ATTENDED BY:

Dr. Gunjan Rana (Faculty Incharge)
Abhishek Anand
Aryan Behl
Anisha Godara
Simran Vani

Agenda:

1. Student concerns and feedback

Meeting Proceedings:

- Addressed key student concerns regarding academics, infrastructure, and extracurricular activities.
- Suggestions for improvement were noted for further discussion with faculty and administration.

Action Items:

- Simran Vani to draft a report on student concerns and submit it to faculty.

Conclusion:

The meeting concluded with a vote of thanks by the President.

G Rana
15-09.
Teacher Incharge



SUSHANT UNIVERSITY
(Exstabile Ansal University)
Sec. 55, Golf Course Road, Gurugram

Office Note

Ref. No.: SU/SOB/2022

Date: 02.09.2022

The Student Council of the School of Business is constituted for a period of one year from 01 Sep 2022 till 31 Aug 2023.

PRESIDENT:

Khushboo Dahiya - MBA 1st, 2022-24

VICE PRESIDENT:

Puneet Verma - B. Com 5th, 2020-23

SECRETARY:

Akshit Katyal BBA 5th, 2020-23

TREASURER:

Harsh Sharma- MBA 1st, 2022-24

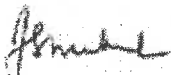
MEMBERS:

Aisha Yadav - BBA 5th, 2020-23

Ananay Batra- BBA 5th, 2020-23

Shruti Sikarwar- BCOM 5th, 2020-23

Khushboo- BCOM 1st, 2022-25


Dean-SOB



Student Council Meeting
School of Business
Sushant University, Gurugram

Minutes of Meeting

Date: 10/09/2022

Time: 12:50p.m.

Venue: D-411

ATTENDED BY:

Dr. J.N. Giri (Faculty Incharge)

Khushboo Dahiya

Puneet Verma

Akshit Katyal

Alika Yadav

Ananya Batra

Agenda:

1. Plan Diwali Event with budget allocations.
2. Discuss on procuring sponsorships for the same.
3. Follow-up on the upcoming fresher's event.

Meeting Proceedings:

- Additional points raised by members were discussed.
- Next meeting date and time were proposed on 10th October 2022.

Action Items:

- Akshit Katyal to coordinate the scheduling of the next meeting.
- President to follow-up with Dean SOB for the budget allocation.

Conclusion:

The meeting concluded with a vote of thanks by the President.

J.N. Giri
10/09
Teacher Incharge



SUSHANT UNIVERSITY
(Erstwhile Ansal University)
Sec. 55, Golf Course Road, Gurugram

Office Note

Ref. No. : SU/SOB/2023/48

Date: 05.09.2023

The Student Council of the School of Business is constituted for a period of one year from 01 Sep 2023 till 31 Aug 2024.

President

Anubhav Kukreti, MBA I, 2023-25 (8872832443)

Vice-President

Teesha Kalra B.com III, 2022-24 (8448813167)

Secretary, BBA

Tusshar Yadav, BBA-III, 2022-24 (9310095462)

Members

Lavisha, MBA I, 2023-25

Neeraj Ramola, MBA III, 2022-24

Prince, BBA I, 2023-25

Manjot Kaur, BBA III, 2022-24

Naman, B Com I, 2023-25

Ananya, B Com III, 2022-24


Associate Dean-SoB



Student Council Meeting
School of Business
Sushant University, Gurugram
Minutes of Meeting

Date: 05/09/2023

Time: 1:00p.m.

Venue: D-401

ATTENDED BY:

Dr. Neetu Jora (Faculty Incharge)

Anubhav Kukreti

Teesha Kalra

Tushar Yadav

Manjot

Ananya

Agenda:

1. Induction to the Student Council
2. Defining roles & responsibilities
3. Prepare on upcoming events

Meeting Proceedings:

1. Review of Previous Meeting Minutes:

- Described the role of each position.
- Pending action items were discussed, and updates were provided.

Action Items:

- Ananya to follow up on pending tasks.
- Draft plan for Teacher's Day

Conclusion:

The meeting concluded with a vote of thanks by the President.

Teacher Incharge

Neetu Jora



SUSHANT UNIVERSITY
Sec. 55, Golf Course Road, Gurugram

Office Note

Ref. No. : SU/SOB/2024/23

Date: 01.09.2024

The Student Council of the School of Business is re-constituted for a period of one year from 01 Sep 2024 till 31 Aug 2025.

President

Sagar Gupta, B Com V, 2022-24

Vice-President

Tushar Yadav – BBA V 2022-24

Secretary, BBA


Manjot Kaur, BEA V, 2022-24

Treasurer

Abeer Chopra , M.BAI, 2024-26

Members

1. Lakshmi Sharpa, BBA I, 2024-27
2. Suryansh Poonia, BBA I, 2024-27
3. Anaya Bansal, B Com I, 2024-27
4. Teesha Kalra , BCom V, 2022-24
5. Afsana Parveen, Bcom-I, 2024-27


01/9/24
HOD- SoB



**Sushant
University**

School of Design

Date: 06.10.2021

OFFICE ORDER: Election Day Protocol – Student Council Elections 2021

The student council elections are scheduled to be held on **Friday, 8th October 2021**. Please note the following points regarding the process and conduct of elections:

- Votes to be cast in **Room A-114**.
- Time slots have been allocated to each batch for the voting process. Please find below the details:

CFP Batch A and B - 09.30 AM to 10 AM

B.Des Semester 3 (All programmes) - 10 AM to 10.30 AM

B.Des Semester 5 (All programmes) - 10.30 AM to 11.00 AM

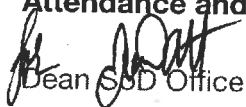
B.Des Semester 7 (All programmes) - 11.00 AM to 11.30 AM

M.Des Semester 1 and 3 (ID and UX) - 11.30 AM to 12:30 PM

- Once you enter the voting room, these instructions are to be followed:
 1. Sign against your name on the Voter List
 2. Pick up one ballot paper and put it in the ballot box of the group you wish to vote for (the ballot boxes will be marked with each group's logos for identification)
- **Only one student** is allowed to enter the Voting Room at a time. Please maintain the protocol and cast your vote only during the time allocated to your batch.
- **Election Results** will be declared on the same day.

We expect your cooperation for the smooth conduct of Student Council Elections.

Attendance and participation are mandatory on Friday, 8th October.


Dean SOD Office

School of Design, Sushant University

Sushant University Campus, Golf Course Road, Sector 55, Gurugram 122011 India





Minutes of Meeting: Election Day Protocol - Student Council Elections 2021

Date: 06.11.2021

Attendees:

- Mareena Thomas (Faculty)
- Anjali Malhotra (President Nominee)
- Vinayak Khanna (Sports Head Nominee)

Key Points Discussed:

1. Arrangements for the voting process, including designated time slots for all batches.
2. Emphasis on maintaining discipline and adherence to protocols during the voting.
3. Logistics and faculty assignments for monitoring the election process.

Action Items:

- Faculty to finalize setup by 7th November 2021.
- Student nominees to assist with volunteer coordination.

Mareena

Anjali



Date: 11.10.2021

OFFICE ORDER: Declaration of Results – Student Council Elections 2021

This is to inform everyone that the Student Council Elections have concluded and team **VIBE** has been elected as the **SoD Student Council** for the academic year 2021-22.

Congratulations to all the students who participated!

SoD Student Council members:

President | Anjali Malhotra

Vice President | Pragya Dalmia

Cultural Head | Hridya Taneja

Sports Head | Vinayak Khanna

Treasurer | Angela Garg



Dean SoD Office
School of Design, Sushant University



Sushant University Campus, Golf Course Road, Sector 55, Gurugram 122011 India



Minutes of Meeting: Declaration of Results - Student Council Elections 2021

Date: 11.11.2021

Attendees:

- Simar Dhingra (Faculty)
- Newly Elected Members:
 - Anjali Malhotra (President)
 - Pragya Dalmia (Vice President)
 - Hridya Taneja (Cultural Head)
 - Vinayak Khanna (Sports Head)
 - Angela Garg (Treasurer)

Key Points Discussed:

1. Welcoming and introduction of the newly elected council.
2. Briefing on roles and responsibilities for the council members.
3. Setting priorities for the upcoming academic year.
4. Planning the first council-led event.

Action Items:

- Council members to propose event ideas by 15th November 2021.
- Faculty to schedule a follow-up meeting for finalizing initiatives.



Student Council Office Orders and Minutes of Meetings

Office Order: Formation of Student Council - March 2022

Date: 10.03.2022

The following students have been appointed to the Student Council for the academic year 2022: *for school of Design, Sushant University*

1. Sabhya Ahuja - President
2. Manya Gupta - Vice President
3. Jia Sharma - Cultural Head
4. Nitish Sharma - Sports Head
5. Iha Kansal - Treasurer

This order is effective immediately.

Issued by: Mareena Thomas (Faculty) *[Signature]*

Minutes of Meeting: Student Council Induction

Date: 15.03.2022

Attendees:

- Mareena Thomas (Faculty)
- Anjali Marwah (Faculty)
- Newly Elected Student Council Members

Key Points Discussed:

1. Introduction of newly elected student council members.
2. Discussion on council roles and responsibilities.
3. Planning for the first student-led event of the year.

Action Items:

- Council members to submit proposals for the first event by 20th March 2022.
- Faculty to schedule follow-up meeting for event finalization.

Office Order: Mid-Year Review - Student Council

Date: 05.09.2022

The Student Council's mid-year review is scheduled to evaluate progress and address any issues faced by the student representatives.

Issued by: Anjali Marwah (Faculty)

Minutes of Meeting: Mid-Year Review

Date: 10.09.2022

Attendees:



[Signature]

- Mareena Thomas (Faculty)
- Anjali Marwah (Faculty)
- Sabhya Ahuja (President)
- Manya Gupta (Vice President)
- Jia Sharma (Cultural Head)
- Nitish Sharma (Sports Head)
- Iha Kansal (Treasurer)

Key Points Discussed:

1. Review of student council activities since March 2022.
2. Feedback from students on council initiatives.
3. Planning for upcoming cultural and sports events.

Action Items:

- Council to finalize event plans by 15th September 2022.
- Faculty to coordinate logistics for upcoming events.

Office Order: Formation of Student Council - February 2022

Date: 20.02.2022

The following students have been elected to the Student Council for the academic year 2022:

1. Sabhya Ahuja - President
2. Manya Gupta - Vice President
3. Jia Sharma - Cultural Head
4. Nitish Sharma - Sports Head
5. Iha Kansal - Treasurer

This order is issued following the student elections and is effective immediately.

Issued by: Mareena Thomas (Faculty)

Mareena Thomas

Bhraw



Date: 22.08.2023

OFFICE ORDER: Announcement – Student Council Elections 2023

The School of Design will be conducting **Student Council Elections on Friday, 1st September 2023.**

As has been the previous practice, multiple contesting groups can participate in the elections. Each group must have the required five candidates as per the list given below:

1. **President - Semester 5**
2. **Vice President - Semester 5**
3. **Treasurer - Semester 5**
4. **Cultural Head - Semester 3** (The candidate must be part of any of the cultural clubs of the school)
5. **Sports Head - Semester 3** (The candidate must be part of any of the cultural clubs of the school)

No group will be able to contest elections unless they have candidates for all five positions. Students with prior experience in holding positions within previous councils are not eligible to compete for any positions.

Groups are requested to **register latest by 12:00 PM on Friday, 25th August 2023.**

No classes shall be disturbed for campaigning and all must adhere to general university regulations. Posters shall be put up only on notice boards.



Karan

Minutes of Meetings for Student Council Orders

Minutes of Meeting: Announcement of Student Council Elections 2023

Date: 22.09.2023

Attendees:

- Mareena Thomas (Faculty)
- Sabhya Ahuja (President Nominee)
- Jia Sharma (Cultural Head Nominee)
- Nitish Sharma (Sports Head Nominee)

Key Points Discussed:

1. Timeline for registration and campaigning was reviewed.
2. Emphasis on adhering to university regulations for the election process.
3. Finalizing promotional activities and ensuring compliance with rules.
4. Faculty supervision schedules for the election day were discussed.

Action Items:

- Nominees to submit final campaign plans by 25th September 2023.
- Faculty to prepare voter lists and supervise room arrangements.

Mareena



Sushant University
School of Design



Dean SoD Office
School of Design, Sushant University

Date: 01.09.2023

OFFICE ORDER: Election Day Protocol – Student Council Elections 2023

The student council elections are scheduled to be held on **Monday, 4th September 2023**. Please note the following points regarding the process and conduct of elections:

- Votes to be cast in **Room A-114**.
- Time slots have been allocated to each batch for the voting process. Please find below the details:
 - B.Des Semester 3** (All programmes) - 09:30 AM to 09:45 AM
 - B.Des Semester 5** (All programmes) - 09:45 AM to 10:15 AM
 - B.Des Semester 7** (All programmes) - 10:15 AM to 10:45 AM
 - M.Des Semester 1 and 3** (ID and UX) - 10:45 AM to 11:30 AM
 - Semester 1** (CFP and UX) - 11:30 AM to 12:00 PM
- Once you enter the voting room, these instructions are to be followed:
 1. Sign against your name on the Voter List
 2. Pick up one ballot paper and put it in the ballot box of the group you wish to vote for (the ballot boxes will be marked with each group's logos for identification).
- **Only one student** is allowed to enter the Voting Room at a time. Please maintain the protocol and cast your vote only during the time allocated to your batch.
- **Election Results** will be declared on the same day.

We expect your cooperation for the smooth conduct of Student Council Elections.
Attendance and participation are mandatory on Monday, 4th September.

Sushant University Campus, Golf Course Road, Sector 55, Gurugram 122011 India



Minutes of Meeting: Election Day Protocol - Student Council Elections 2023

Date: 02.10.2023

Attendees:

- Simar Dhingra (Faculty)
- Manya Gupta (Vice President Nominee)
- Nitish Sharma (Sports Head Nominee)

Key Points Discussed:

1. Review of voting room protocols and logistics.
2. Ensuring the availability of necessary materials such as ballot boxes and voter lists.
3. Scheduling faculty and student volunteers to monitor the voting process.
4. Communicating time slots to all batches for smooth voting.

Action Items:

- Faculty to finalize time slot notices by 3rd October 2023.
- Student volunteers to assist with room setup and signage.



SushantUniversity
School of Design



Dean SoD Office
School of Design, Sushant University

Date: 04.09.2023

OFFICE ORDER: Declaration of Results – Student Council Elections 2023

This is to inform everyone that the Student Council Elections have concluded and team **DOR: Design.Organize.Reform** has been elected as the **SoD Student Council** for the academic year 2023-24. Congratulations to our newly elected Student Council members, and we look forward to the positive changes they will bring to our school community.

SoD Student Council members:

President | Sabhya Ahuja

Vice President | Manya Gupta

Cultural Head | Jia Sharma

Sports Head | Nitish Sharma

Treasurer | Iha Kansal

We encourage all students to reach out to the Student Council with any suggestions, ideas, or concerns you may have. They are here to represent your voices and work towards the betterment of our school.

Sushant University Campus, Golf Course Road, Sector 55, Gurugram 122011 India



Minutes of Meeting: Declaration of Results - Student Council Elections 2023

Date: 05.10.2023

Attendees:

- Anjali Marwah (Faculty)
- Newly Elected Members:
 - Sabhya Ahuja (President)
 - Manya Gupta (Vice President)
 - Jia Sharma (Cultural Head)
 - Nitish Sharma (Sports Head)
 - Iha Kansal (Treasurer)

Key Points Discussed:

1. Announcement of election results and introduction of the elected council members.
2. Discussing the agenda and priorities for the new council.
3. Overview of responsibilities assigned to each member.
4. Setting up monthly meetings to ensure progress on initiatives.


Action Items:

- Council members to draft their initial plans by 10th October 2023.
- Faculty to schedule next meeting for council orientation.



**|| Sushant
|| University**

School of Law

	SUSHANT UNIVERSITY
	<p align="center">SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting</p>

Date: 23/8/2019

A meeting of Class Representatives was held on 23/8/2019 at 4:00 PM in Room No.1, School of Law. Dr. Kanupriya, Associate Dean, School of Law, chaired the meeting. The members present in the meeting were:

Attendees:

S.No.	Name	Designation	Attendance
1	Dr. Kanupriya	Associate Dean	Present
2	Ms. Shareen	Students	Present
3	Ms. Taniya Bogaria	Students	Present
4	Mr. Chirag	Students	Present
5	Ms. Simran	Students	Present
6	Ms. Diksha	Students	Present

Agenda:

1. Introduction and Welcome
2. Discussion on Academic Issues
3. Infrastructure and Facilities
4. Feedback and Suggestions



5. Action Points and Conclusion

The Chair welcomed everyone to the meeting, thanked them for their participation, and emphasized the goal of addressing and resolving issues faced by LLB and BA/BBA LLB students.

Students raised concerns about the relevance of course material and requested the inclusion of more practical examples and case studies in lectures; the Chair assured that a curriculum review would be conducted with input from industry experts to ensure its applicability.

Suggestions were made to diversify the grading system by incorporating continuous assessment methods such as quizzes and assignments; the Chair agreed to discuss this with the faculty and explore its feasibility.

Students highlighted the need for better access to professors for academic consultations; the Chair proposed establishing a fixed schedule for faculty office hours to ensure availability.

Concerns were voiced about the lack of updated legal texts and journals in the library; the Chair committed to allocating a specific budget for acquiring new materials and digital resources to improve library facilities.

Students suggested implementing a regular feedback mechanism to address ongoing issues; the faculty recommended holding bi-semester meetings to review and resolve student concerns systematically.

The Chair concluded the meeting by thanking everyone for their valuable input and reaffirmed the commitment to taking actionable steps to address the issues discussed.


Minutes Prepared by: Prof. Astha Mehta

Date: 23 August 2019

Associate Dean


Dr. Kanupriya



 Sushant University <small>Erstwhile Ansal University, Gurugram</small>	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 20/04/2020

A meeting of Class representative was held on 20/04/2020 at 4:00 PM digitally through Google Meet. The Meeting was chaired by Prof. (Dr.) Kanu Priya, Associate Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. Kanu Priya	Professor & Associate Dean
2.	Ms. Shareen	Student
3.	Ms. Taniya Bogaria	Student
4.	Mr. Chirag	Student
5.	Ms. Simran	Student
6.	Ms. Shikha Yadav	Student
7.	Mr. Vaibhav Gupta	Student
8.	Ms. Devina Poonia	Student
9.	Ms. Diksha	Student
10.	Ms. Gnanapriya	Student
11.	Mr. Anwar	Student

Agenda for Meeting:

- Welcome
- Responsibilities
- Problems (if any)



Minutes of the Meeting:

- Students were welcomed for their new session.
- CR's were told about their key responsibilities to be done.
- They were asked about the classes and the issues faced by students in understanding online mode of learning. There were no issues.

The meeting ended with a vote of thanks to the whole team.



Officiating Dean

SOL



	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 30/11/2020

A meeting of Class representative was held on 30/11/2020 at 4:00 PM digitally through Google Meet. The Meeting was chaired by Prof. (Dr.) Kanu Priya, Associate Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. Kanu Priya	Professor & Associate Dean
2.	Ms. Shareen	Student
3.	Ms. Taniya Bogaria	Student
4.	Mr. Chirag	Student
5.	Ms. Simran	Student
6.	Ms. Shikha Yadav	Student
7.	Mr. Vaibhav Gupta	Student
8.	Ms. Devina Poonia	Student
9.	Ms. Diksha	Student
10.	Ms. Gnanapriya	Student
11.	Mr. Anwar	Student

Agenda for Meeting:

- Doubts regarding Mid Term Examination

Minutes of the Meeting:




- Doubt regarding Mid-term examination were resolved.
- They were asked about the classes and the issues faced by students. Issues resolved.

The meeting ended with a vote of thanks to the whole team.


Officiating Dean

SOL



 Sushant University <small>Erstwhile Ansal University Gurugram</small>	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 20/01/2021

A meeting of Class representative was held on 20/01/2021 at 12:00 PM digitally through Google Meet. The Meeting was chaired by Prof. (Dr.) Kanu Priya, Associate Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. Kanu Priya	Professor & Associate Dean
2.	Ms. Shareen	Student
3.	Ms. Taniya Bogaria	Student
4.	Mr. Chirag	Student
5.	Ms. Simran	Student
6.	Ms. Shikha Yadav	Student
7.	Mr. Vaibhav Gupta	Student
8.	Ms. Devina Poonia	Student
9.	Ms. Diksha	Student
10.	Ms. Gnanapriya	Student
11.	Mr. Anwar	Student

Agenda for Meeting:

- Welcome
- Responsibilities
- Problems (if any)



Minutes of the Meeting:

- Students were welcomed for their new session.
- CR's were told about their key responsibilities to be done.
- They were asked about the classes and the issues faced by students in understanding online mode of learning. There were no issues.

The meeting ended with a vote of thanks to the whole team.



Officiating Dean

SOL



CLASS REPRESENTATIVE FOR EVEN SEMESTER

Dean SOL Office <deansoloffice@sushantuniversity.edu.in>

29 January 2021 at 17:31

To: "AU SOL Students (School of LAW)" <AUSOLStudents@ansaluniversity.edu.in>

Cc: "AU SOL Faculty (School Of Law)" <ausolfaculty@ansaluniversity.edu.in>

Dear Students,

The following students have been appointed as Class Representatives/Tutors for their respective classes.

Batch	Name of CR's		
2020 BALLB(H) 3ALLB(H)	Soumen Roy 200BBALLB007 8826934637 soumenroy.bballb20@ansaluniversity.edu.in	Vrinda Gupta 200BALLB020 8130292508 VrindaGupta.ballb20@ansaluniversity.edu.in	Rishi Deb 200BALLB009 8376832769 RishiDeb.ballb20@ansaluniversity.edu.in
2020 LLB(H) LLM	Anuj Dutt 200LLB005 9811578353 AnujDutt.llb20@ansaluniversity.edu.in	Vimmy Garg 200LLMCRL004 7015234806 VimmyGarg.llm20@ansaluniversity.edu.in	
2019 BALLB(H) BBALLB(H)	Simran 190BBALLB015 8743039039 simran.gulia11@gmail.com	Taniya Bogaria 190BALLB006 8810487718 taniyabogaria2001@gmail.com	Chirag 190BBALLB012 9811510324 chirag.tanwar24@gmail.com
2019 LLB(H)	Shareen 190LLB003 9821112771 shareen.llb19@ansaluniversity.edu.in		
2018	Shikha Yadav 180BALLB028 9821063487 yshikha843@gmail.com	Vaibhav Gupta 180BBALLB019 9873267006 viraj.gupta2113@gmail.com	
2017	Devina Poonia 170BBALLB004 9990468777 DevinaPoonia.BBALLB17@ansaluniversity.edu.in	Diksha 170BLLCBL006 9416095740 gargenterprises2525@gmail.com	
2016	Gnanapriya 160BLLCBL006	Anwar 160BLLCBL015	



ansaluniversity.edu.in

ansaluniversity.edu.in

They are expected to perform the following duties:-


1. Direct contact with the Dean SOL
2. Responsibility to maintain and upgrade the class infrastructure.
3. The medium of communication between the faculties and the other students of the class.
4. Duty to mentor and counsel their peers.
5. Duty to represent the class for administrative purposes.

"WISH YOU ALL THE BEST"

Regards,

Dean Office
School of Law
0124-4750460



 Sushant University <small>Erstwhile Ansal University Gurugram</small>	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 13/04/2021

A meeting of Class representative was held on 13/04/2021 at 4:00 PM digitally through Google Meet. The Meeting was chaired by Prof. (Dr.) Kanu Priya, Associate Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. Kanu Priya	Professor & Associate Dean
2.	Ms. Shareen	Student
3.	Ms. Taniya Bogaria	Student
4.	Mr. Chirag	Student
5.	Ms. Simran	Student
6.	Ms. Shikha Yadav	Student
7.	Mr. Vaibhav Gupta	Student
8.	Ms. Devina Poonia	Student
9.	Ms. Diksha	Student
10.	Ms. Gnanapriya	Student
11.	Mr. Anwar	Student

Agenda for Meeting:

- Mental Health
- Joviality



Minutes of the Meeting:

- Students were made aware of the mental health issues and asked to be in contact with other classmates and their mentors.
- They were encouraged to share their thoughts on different topics.
- They were also told to hold an online event for all the faculty, students and alumni named as Joviality
- They were asked about the classes, syllabus and the issues faced by students. Issues resolved.


The meeting ended with a vote of thanks to the whole team.



Officiating Dean

SOL



 Sushant University <small>Erstwhile Ansai University Gurugram</small>	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 24/05/2021

A meeting of Class representative was held on 24/05/2021 at 2:00 PM digitally through Google Meet. The Meeting was chaired by Prof. (Dr.) Kanu Priya, Associate Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. Kanu Priya	Professor & Associate Dean
2.	Ms. Shareen	Student
3.	Ms. Taniya Bogaria	Student
4.	Mr. Chirag	Student
5.	Ms. Simran	Student
6.	Ms. Shikha Yadav	Student
7.	Mr. Vaibhav Gupta	Student
8.	Ms. Devina Poonia	Student
9.	Ms. Diksha	Student
10.	Ms. Gnanapriya	Student
11.	Mr. Anwar	Student

Agenda for Meeting:

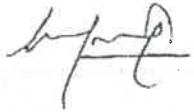
- Doubts regarding End Term Examination

Minutes of the Meeting:



- Doubt regarding End-term examination were resolved.
- They were asked about the classes, syllabus and the issues faced by students. Issues resolved.


The meeting ended with a vote of thanks to the whole team.



Officiating Dean

SOL



 Sushant University <small>Erstwhile Ansal University Gurugram</small>	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 10/12/2021

A meeting of Class representatives was held on 10/12/2021 at 12:45 PM in Room no. 5. The Meeting was chaired by Prof. (Dr.) J S Dahiya, Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. J S Dahiya	Professor & Dean
2.	Dr. Kanu Priya	Professor & Associate Dean
3.	Ms. Shareen	Student
4.	Ms. Taniya Bogaria	Student
5.	Mr. Chirag	Student
6.	Ms. Simran	Student
7.	Ms. Shikha Yadav	Student
8.	Mr. Vaibhav Gupta	Student
9.	Ms. Devina Poonia	Student
10.	Ms. Diksha	Student
11.	Mr. Anwar	Student
12.	Major Lakshmi Raj Rathore	Student
13.	Sweksha Singh	Student
14.	Deepak Gupta	Student
15.	Soumen Roy	Student
16.	Vrinda	Student



Agenda for Meeting:

- Student's Grievances
- Book Stall in SOL

Minutes of the Meeting:

- The Class representatives stated that are happy with the system and having no issues in the classes.
- The Dean, SOL put forward the proposal to put up book stall near school library for the students once in a week for few weeks to facilitate the students as well as faculty membes to purchase the required books and bare acts. The suggestion were highly welcomed by the CR's.


The meeting ended with a vote of thanks to the whole team.



Dean

SOL



 Sushant University <small>Erstwhile Ansal University Gurugram</small>	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 11/02/2022

A meeting of Class representatives was held on 11/02/2022 at 4:00 PM in Room no.

1A. The Meeting was chaired by Prof. (Dr.) J S Dahiya, Dean, School of Law. The members present in the meeting were-

S.No.	Name	Designation
1.	Dr. J S Dahiya	Professor & Dean
2.	Dr. Kanu Priya	Professor & Associate Dean
3.	Ms. Shareen	Student
4.	Ms. Taniya Bogaria	Student
5.	Mr. Chirag	Student
6.	Ms. Simran	Student
7.	Ms. Shikha Yadav	Student
8.	Mr. Vaibhav Gupta	Student
9.	Ms. Devina Poonia	Student
10.	Ms. Diksha	Student
11.	Mr. Anwar	Student
12.	Major Lakshmi Raj Rathore	Student
13.	Ms. Sweksha Singh	Student
14.	Mr. Deepak Gupta	Student
15.	Ms. Soumen Roy	Student
16.	Ms. Vrinda	Student



Agenda for Meeting:

- Issues faced during classes

Minutes of the Meeting:

- They were asked about the classes and the issues faced by students. Issues resolved.


The meeting ended with a vote of thanks to the whole team.



Officiating Dean

SOL



	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 02/09/2022

A meeting of Class Representatives was held on 02/09/2022 at 2:00 PM via an online platform as the pandemic continued. The meeting was chaired by Dr. Kanupriya, Associate Dean, School of Law. The members present in the meeting were:

Attendees:

S.No.	Name	Designation	Attendance
1	Dr. Kanupriya	Associate Dean	Present
2	Shikha	Students	Present
3	Vaibhav Gupta	Students	Present
4	Taniya	Students	Present
5	Simran	Students	Present
6	Chirag	Students	Present
7	Vrinda Gupta	Students	Present
	Akshat Gupta	Students	Present

Agenda:

1. Introduction and Welcome
2. Discussion on Academic Issues



3. Infrastructure and Facilities
4. Extra-curricular Activities and Student Support
5. Feedback and Suggestions
6. Action Points and Conclusion

The meeting was conducted online due to the ongoing pandemic, with the Chair welcoming attendees and emphasizing the importance of adapting to the online learning environment.

Students requested more diverse and engaging teaching methods; the Chair assured that faculty would be provided with resources to enhance virtual teaching, including better use of breakout rooms and digital case studies.

Concerns about the effectiveness and fairness of online assessments were raised; the Chair agreed to collaborate with faculty to explore diverse assessment methods and ensure fairness.

Students reiterated the need for improved faculty availability; the Chair committed to implementing a clear schedule for virtual office hours.

Students requested better access to digital journals and legal databases; the Chair confirmed that the digital library collection would continue to expand.

Requests for more support for virtual moot court participation were made; the Chair agreed to invest further in virtual platforms and faculty training to support these activities.

Students emphasized the need for more frequent feedback from faculty on their academic progress; the Chair confirmed that feedback mechanisms would be strengthened and made more regular.

The Chair concluded by thanking participants for their time and feedback, reaffirming the institution's commitment to improving the online learning environment.


Minutes Prepared by: Prof. Astha Mehta

Date: 02 September 2022

Associate Dean

Dr. Kanupriya



	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 12/02/2023

A meeting of Class Representatives was held on 12/02/2023 at 4:00 PM at Room 4, School of Law. The meeting was chaired by Dr. Anjali Sehrawat, Assistant Professor, School of Law. The members present in the meeting were:

Attendees:

S.No..	Name	Designation	Attendance
1.	Dr. Anjali Sehrawat	Assistant Professor	Present
2.	Dr. Astha Mehta	Assistant Professor	Present
3.	Prof. Vipul Gaur	Assistant Professor	Present
4.	Manisha Rana	Student	Present
5.	Lavanya Gupta	Student	Present
6.	Vrinda Gupta	Student	Present
7.	Riddhi Shama	Student	Absent
8.	Shantam Arora	Student	Present
9.	Chandra Prava Mohapatra	Student	Present
10.	Aum Kumar Chinay	Student	Present
11.	Param Bansal	Student	Present
12.	Deepanshi Chauhan	Student	Present



Agenda:

Introduction and Welcome

Discussion on Academic Issues

Infrastructure and Facilities

Extra-curricular Activities and Student Support

Feedback and Suggestions

Action Points and Conclusion

1. Introduction and Welcome

The Chair welcomed all attendees and acknowledged the continuing impact of the pandemic on the academic year, particularly in relation to the shift to hybrid learning models and the integration of technology into teaching methods.

2. Discussion on Academic Issues**Assessment Methods:**

Students raised concerns about the adaptability of online assessments, especially for practical courses.

The Chair proposed a combination of online and offline assessments to balance fairness and effectiveness, including more frequent assignments and practical projects.

Faculty Availability:

Students emphasized the need for better communication regarding faculty availability, particularly during office hours.



The Chair agreed to provide a clearer schedule and additional support for online consultations through video calls and discussion boards.

3. Infrastructure and Facilities

IT Support:

Students highlighted ongoing issues with internet connectivity and technical support, which impacted their online learning experience.

The Chair proposed the establishment of a dedicated IT support team to assist students with technical difficulties and ensure smoother online interactions.

Library Resources:

Requests were made for more comprehensive access to digital resources, including legal databases and e-books.

The Chair confirmed that additional funds would be allocated to expand the digital library collection, including new subscriptions to legal journals and specialized e-books.

4. Extra-curricular Activities and Student Support

Online Workshops and Guest Lectures:

Students suggested more online workshops and guest lectures from industry experts to enhance learning outside the classroom.

The Chair agreed to facilitate these events by partnering with external organizations and universities to provide more diverse learning opportunities.

Peer Tutoring Programs:

Students proposed a peer tutoring program to support each other in subjects where they faced difficulties, particularly those involving complex legal principles.

The Chair supported this initiative and agreed to coordinate with student leaders to implement the program effectively.



5. Feedback and Suggestions

Regular Feedback Mechanism:

Students emphasized the importance of consistent feedback to monitor their academic progress and engagement with the online learning environment.

The Chair proposed monthly feedback surveys and virtual town halls with faculty to discuss concerns and make adjustments.

6. Action Points and Conclusion

The Chair concluded by thanking everyone for their participation and constructive feedback, emphasizing the university's commitment to enhancing the online learning experience. Steps would be taken to address the issues discussed, ensuring a more interactive and supportive virtual environment for students.

Minutes Prepared by: Vipul Gaur


Date: 12 February 2023

Anjali

Dr. Anjali Sehrawat

School of Law



	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 25/08/2023

A meeting of Class representatives was held on 25/08/2023 at 4:00 PM in Room No. 1 School of Law. The Meeting was chaired by Dr. Anjali Sehrawat member Consortium Assistant Professor, School of Law. The members present in the meeting were-

Attendees:

S.No.	Name	Designation	Attendance
1.	Dr. Anjali Sehawat	Assistant Professor	Present
2.	Dr. Astha Mehta	Associate Professor	Present
3.	Prof. Vipul Gaur	Assistant Professor	Present
4.	Manisha Rana	Student	Present
5.	Lavanya Gupta	Student	Present
6.	Vrinda Gupta	Student	Present
7.	Riddhi Shama	Student	Absent
8.	Shantam Arora	Student	Present
9.	Chandra Prava Mohapatra	Student	Present
10.	Aum Kumar Chinay	Student	Present
11.	Param Bansal	Student	Present
12.	Deepanshi Chauhan	Student	Present
13.	Major Laxmi Raj Rathore	Student	Present
14.	Rajinder Prasad Sharma	Student	Present



15.	Navdeep Singh	Student	Present
16.	Priya Singh	Student	Present
17.	Deepali Khurana	Student	Present
18.	Manish Kumar	Student	Absent

Agenda:

1. Introduction and Welcome
2. Discussion on Academic Issues
3. Infrastructure and Facilities
4. Extra-curricular Activities and Student Support
5. Feedback and Suggestions
6. Action Points and Conclusion

1. Introduction and Welcome

The meeting began with a warm welcome from the Chair, who thanked everyone for attending. The purpose of the meeting was outlined, focusing on addressing and resolving issues faced by the LLB and BA/BBA LLB students.²

2. Discussion on Academic Issues

- **Course Content and Delivery:**
 - Students expressed concerns about the relevance and comprehensiveness of the course material.
 - Request for more practical examples and case studies in lectures.
 - Chair assured a review of the curriculum with inputs from industry experts.
- **Assessment Methods:**
 - Students raised issues regarding the fairness and transparency of the grading system.
 - Suggestions for incorporating more continuous assessment methods, such as quizzes and assignments.
 - Chair agreed to discuss with the faculty to implement more varied assessment methods.
- **Faculty Availability:**
 - Students requested more accessible office hours for consultations with professors.
 - Chair emphasized the need for faculty to be available and suggested creating a fixed schedule for student consultations.

3. Infrastructure and Facilities

- **Library Resources:**
 - Students highlighted the need for updated legal texts and journals in the library.



- Chair agreed to allocate a budget for new acquisitions and digital resources.

4. Extra-curricular Activities and Student Support

- **Moot Court Competitions:**
 - Students requested more opportunities and support for participating in moot court competitions.
 - Chair agreed to allocate funds and provide faculty support for moot court training.

5. Feedback and Suggestions

- **Regular Feedback Mechanism:**
 - Students suggested establishing a regular feedback mechanism to address ongoing issues.
 - Faculty proposed bi-semester meetings to review and address student concerns.

The Chair concluded with the Chair thanking everyone for their participation and reaffirming the commitment to address the students' concerns.

Minutes Prepared by: Prof. Vipul Gaur


Date: 25 October 2023

Anjali

Member Consortium

School of Law



	SUSHANT UNIVERSITY
	SCHOOL OF LAW CLASS REPRESENTATIVE MEETING Minutes of Meeting

Date: 22/01/2024

A meeting of Class representative was held on 22/01/2024 at 4:00 PM in Room No. 1, School of Law. The Meeting was chaired Dr. Mohd. Imran Director and Professor, School of Law. The members present in the meeting were-

Attendees:

S.No.	Name	Designation	Attendance
1.	Prof. Dr. Imran	Assistant Professor	Present
2.	Dr. Astha Mehta	Associate Professor	Present
3.	Manisha Rana	Student	Present
4.	Lavanya Gupta	Student	Present
5.	Vrinda Gupta	Student	Present
6.	Riddhi Shama	Student	Absent
7.	Shantam Arora	Student	Present
8.	Chandra Prava Mohapatra	Student	Present
9.	Aum Kumar Chinay	Student	Present
10.	Param Bansal	Student	Present
11.	Deepanshi Chauhan	Student	Absent
12.	Major Laxmi Raj Rathore	Student	Present
13.	Rajinder Prasad Sharma	Student	Present



14.	Navdeep Singh	Student	Present
15.	Priya Singh	Student	Absent
16.	Deepali Khurana	Student	Present
17.	Manish Kumar	Student	Absent

Agenda:

1. Introduction and Welcome
2. Academic Issues
3. Infrastructure and Facilities
4. Extra-curricular Activities
5. Feedback and Suggestions
6. Conclusion

1. Introduction and Welcome

The Chair welcomed everyone and outlined the meeting's purpose.

2. Academic Issues

- **Course Content:**
 - Need for more practical examples.
 - Curriculum review planned.
- **Assessment Methods:**
 - Issues with grading fairness.
 - Exploring continuous assessment methods.
- **Faculty Availability:**
 - Request for more office hours.
 - Fixed consultation schedule suggested.

3. Infrastructure and Facilities

- **Library Resources:**
 - Need for updated texts and journals.
 - Budget for new acquisitions approved.

4. Extra-curricular Activities

- **Moot Court Competitions and Legal Aid Clinic**
 - More support requested.
 - Funds and faculty support allocated.



5. Feedback and Suggestions

- **Regular Feedback Mechanism:**
 - Proposal for bi-semester meetings.
 - Participation in upcoming Fest and attendance

6. Conclusion

The Chair thanked everyone and reaffirmed commitment to addressing concerns.

Minutes Prepared by: Dr. Astha Mehta

Date: 22 January 2024

Director,

Mohd. Imran

School of Law



**|| Sushant
|| University**

**VATEL Hotel &
Tourism
Business School**

02/9/2019

Office Order

It is hereby announced that the election for the Student Council Body of SHM for the academic year 2020-21 will be conducted as per the following schedule.

The following positions will be elected:

President

Vice-President

General Secretary

Date of election: 04/9/2019

This is for your information & record.



Dean

SHM

School Of Hospitality Management
Ansal University
Sector-55, Gurugram



06/9/2019

Office Order

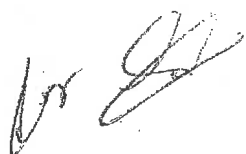
The election for Student Council body has been completed and for the academic year 2019-20 following members have been elected for the positions as mentioned.

President : Shashnat Ambavat (BHM 5th sem)

Vice-President : Riya (BHM 5th sem)

General Secretary : Ankit Kumar (BHM 3rd sem)

This is for your information & record.



Dean School Of Hospitality Management
SHM Ansal University
Sector-35, Gurgaon



STUDENT COUNCIL MEETING

Minutes of meeting

DATE: 10/09/2019

ATTENDED BY:

1. Mr. Sunil Kumar -Faculty
2. Mr. Saif Anjum - Faculty
3. President – Shashank Ambavat (BHM 5th sem)
4. Vice President – Riya (BHM 5th sem)
5. General Secretary BHM – Ankit Kumar (BHM 3rd sem)

MINUTES OF THE MEETING

1. Discussion on upcoming event, theme, and Planning of an event at school level.
2. Decision to assign committees for logistics, decoration, and promotion
3. Discussion on maintaining school premises clean and presentable
4. Student Council should take charge of all activities and event planned for student betterment & learning.
5. President of student council has proposed to organise sports meet.



Prepared by.



01/9/2020

Office Order

It is hereby announced that the election for the Student Council Body of VHTBS for the academic year 2020-21 will be conducted as per the following schedule.

The following positions will be elected:

President

Vice-President

General Secretary

Date of election: 03/09/2020

This is for your information & record.



Dean

VHTBS

Chief Executive Officer
Sushant University
Sector-55, Gurugram



7/9/2020

Office Order

The election for Student Council body has been completed and for the academic year 2020-21 following members have been elected for the positions as mentioned.

President : Rishab Sharma (BHM 5th sem)
Vice-President : Tanya Arora (BHM 5th sem)
General Secretary : Shaurya (BHM 3th sem)

This is for your information & record.



Dean

VHTBS

Hotel Hotel P. Vardaan Road
Sushant University
Sector-55, Gurugram



Student Council 2020-21

Save

More actions



Sushant



Sep 1, 2020 10:20am to 11:30am Sep 1, 2020 Time zone

☐ All day Does not repeat

Event details Find a time



Join with Google Meet

Meet people: [Link to this event](#)



Add location



Notification

Add notification



deepakthakur@sushantuniversity.edu.in



Busy

Default visibility

Availability might be shown in other Google apps



Add description

Going? Add note

Guests

Add guests

57 guests

1 yes

51 awaiting

Deepak Thakur

Organizer

AKASH TANWAR

akashsingh.bhm18@ansaluniversity.edu.in

anandeepsingh.bhm18@ansaluniversity.edu.in

piyushkaran.bhm18@ansaluniversity.edu.in

Vipul Yadav

aarshakhan.bhm18@ansaluniversity.edu.in

abhinavjha.bhm18@ansaluniversity.edu.in

adityayadav.bhm18@ansaluniversity.edu.in

anirawat.bhm18@ansaluniversity.edu.in

ankitkumar.bhm18@ansaluniversity.edu.in

ankitrawat.bhm18@ansaluniversity.edu.in

ankitanwar.bhm18@ansaluniversity.edu.in

anugrahkataria.bhm18@ansaluniversity.edu.in



29/9/2021

Office Order

It is hereby announced that the election for the Student Council Body of VHTBS for the academic year 2021-22 will be conducted as per the following schedule.

The following positions will be elected:

President

Vice-President

General Secretary

Date of election: 01/10/2021

This is for your information & record.

Dean

VHTBS

[Signature]
Hotel Hotel & Tourism Business School
Sushant University
Sector-55, Gurugram



05/10/2021

Office Order

The election for Student Council body has been completed and for the academic year 2021-22 following members have been elected for the positions as mentioned.

President : Rishab Sharma (BHM 7th sem)

Vice-President : Tanya Arora (BHM 7th sem)

General Secretary : Shaurya Dhand (BHM 5th sem)

This is for your information & record.

Dean

VHTBS

(Signature)
VHTBS, Tanya Arora
Sushant University
Sector-55, Gurugram



Minutes of meeting

DATE: 05/10/2021

ATTENDED BY:

Ms. Chandana Paul -Faculty
Mr. Sunil Kumar - Faculty
President – Rishab Sharma (BHM 7th sem)
Vice President – Tanya Arora (BHM 7th Sem)
General Secretary – Shaurya Dhand (BHM 5th sem)

MINUTES OF THE MEETING

1. Member of student council has discussed about upcoming event with the support of students of VHTBS.
2. Assigning committee members for organizing and well execution for all upcoming VHTBS Events.
3. Discussion on maintaining school premises clean and presentable
4. Being a Vice President Tanya Arora will take responsibility to motivate the students of VHTBS to keep the discipline and decorum of the School.
5. Rishab Sharma, as a President should take Incharge of the execution of upcoming event.


Prepared by.



STUDENT COUNCIL MEETING

Minutes of meeting

DATE: 21/01/2021

ATTENDED BY:

1. Ms. Anshu Rawal -Faculty
2. Mr. Sunil Kumar - Faculty
3. President – Rishab Sharma (BHM 5th sem)
4. Vice President – Tanya Arora (BHM 5th Sem)
5. General Secretary – Shaurya (BHM 3rd sem)

MINUTES OF THE MEETING

1. President of student council has shared his thoughts to maintain class decorum and events discipline
2. Discussion on Bread day celebration , Planning & execution of the same
3. Decision to organise various events like theme lunch in Vatel Epicure by students
4. General Secretary Shaurya has put his views for conducting guest lecture by Alumni of Vatel.
5. Student Council will help in organise various workshops at school level.


Prepared by.



02/09/2022

Office Order

It is hereby announced that the election for the Student Council Body of VHTBS for the academic year 2022-23 will be conducted as per the following schedule.

The following positions will be elected:

President

Vice-President

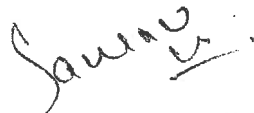
General Secretary

Date of election: 06/09/2022

This is for your information & record.

Dean

VHTBS


Hotel & Tourism Business School
Sushant University
Sector-55, Gurugram



08/09/2022

Office Order

The election for Student Council body has been completed and for the academic year 2022-23 following members have been elected for the positions as mentioned.

President	: Lakshay Rana	(BHM 5 th sem)
Vice-President	: Naman Ohri	(BHM 5 th sem)
General Secretary	: Vaishnavi Raj	(BHM 3 rd sem)

This is for your information & record.

Dean

VHTBS

[Handwritten Signature]
"Hotel" Tourism Department
Sushant University
Sector-55, Gurugram



Minutes of meeting

DATE: 08/09/2022

ATTENDED BY:

Ms. Chandana Paul -Faculty
Mr. Saif Anjum - Faculty
President – Lakshay Rana (BHM 5th Sem)
Vice President – Naman Ohri (BHM 5th Sem)
General Secretary – Vaishnavi Raj (BHM 3rd Sem)

MINUTES OF THE MEETING

1. Discussion on upcoming events like World Bread Day, Cooking Competition at school level.
2. Assigning committee members for logistics, decorations, promotions and executions.
3. Student Council should take initiative for execution of upcoming events with the help of fellow students and teachers.
4. All student council members motivate their classmates and junior batches to come up with new ideas for showcasing their talent and skills.
5. Being a president Lakshay Rana will take a proper follow up on above discussions.


Prepared by.



18/8/2023

Office Order

The election for Student Council body has been completed and for the academic year 2023-24 following members have been elected for the positions as mentioned.

President : Lakshay Rana (BHM 7th sem)
Vice-President : Naman Ohri (BHM 7th sem)
General Secretary : Vaishnavi (BHM 5th sem)

This is for your information & record.

Dean

VHTBS

aunau
Hotel Hotel & Tourism Business School
Sushant University
Sector-55, Gurugram



16/8/2023

Office Order

It is hereby announced that the election for the Student Council Body of VHTBS for the academic year 2023-24 will be conducted as per the following schedule.

The following positions will be elected:

President

Vice-President

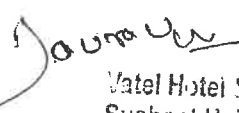
General Secretary

Date of election: 18/8/2023

This is for your information & record.

Dean

VHTBS


Vatel Hotel & Tourism Business School
Sushant University
Sector-55, Gurugram



Minutes of meeting

DATE: 08/09/2023

ATTENDED BY:

Ms. Chandana Paul -Faculty
Mr. Saif Anjum - Faculty
President – Lakshay Rana (BHM 7th Sem)
Vice President – Naman Ohri (BHM 7th Sem)
General Secretary – Vaishnavi Raj (BHM 5th Sem)

MINUTES OF THE MEETING

1. Upcoming Events like Visit to Old age home or any Ngo for donation, World Tourism Day, Cleanliness Campaign in school has been discussed in the meeting by the student council members.
2. Discussion on roles and Responsibilities of various activities in the upcoming events to different members of the student council.
3. Lakshay Rana being the President of the student council will have finalized the event discussed above.
4. Naman Ohri, being the Vice President will form a class level student groups for execution of the activities in the upcoming events.
5. For any doubts and query, student council member may consult any of the faculty members of the school

Prepared by.



**|| Sushant
|| University**

**University
Doctorate
Committee**

ANSAL UNIVERSITY

Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: January 31, 2020, 4:30 pm in Conference room, VC office

Members:

- 1) Prof. (Dr.) D. N. S. Kumar, Vice-Chancellor (Chairperson)
- 2) Prof. (Dr.) Vibhuti Sachdev, Dean, SSAA
- 3) Prof. (Dr.) Samiksha Ojha
- 4) Prof. (Dr.) Kanu Priya, Associate Dean, SOL
- 5) Dr. Chhavi, Principal, Pharmacy, SSHS
- 6) Mr. Anil Yadav, COE
- 7) Mr. A. K. Yadav (IAS Retd.), Registrar & COO
- 8) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator (Convener)

Absentees: Nil (All members were present)

Agenda:

1. External experts for Ph.D. Pre-submission Thesis Seminar and End Semester progress review presentations
2. Approval of Ph.D. Students list (Fresh admissions and old candidates)
3. Ph.D. course work Syllabus for the current semester
4. Course work allocation to faculty
5. Fee concession to internal members
6. Teaching Assistantship

1. External experts for Ph.D. Pre-submission Thesis Seminar and End Semester progress review presentations

It was suggested by all the members that there should be an external expert for the pre-submission viva and end semester progress review presentation of Ph.D. candidates to bring more rigor to the programme and to have focused one on one discussion with the external expert to exchange ideas and clarify any doubts related to the research topic.

Dr. Monika Khurana will prepare a list of external experts from approved SRC note for all the schools and will share it with the Registrar's office. Apart from this list, if expert from a particular domain is required, the expert's name will be identified in consultation with the Dean of the respective school and will be sent for the approval of the Registrar.

Candidates who have completed 6 years of their Ph.D. will now get an extension of a maximum of two semesters only and such extension will be granted on per semester basis. Further, there will be a Rs. 25,000 per semester re-registration fees applicable to such candidates.

It was decided that the collection of fees from PhD candidates and data updation on ERP will be done by Dr. Monika Khurana.



2. Approval of Ph.D. Students list (Fresh admissions and old candidates)

The list of enrolled candidates in various schools of Ansal University was shared with all the members and was approved.

3. Ph.D. course work Syllabus for the current semester

It was intimated by VC Sir that the syllabus for the January 2020 admissions will remain the same. From next semester onwards there will be addition of a Research and Publication Ethics course of 2 credits as recommended by the UGC. The deans recommended removal of part of the syllabus containing ethics and plagiarism from Research Methodology and Literature Review Paper to avoid duplication.

VC Sir recommended four hours of guest lecture for 'Latest Trends in Respective Discipline of Research (LTRD)'. Mr. Anil Yadav, COE, suggested that LTRD should be area specific and can be taken by 3-4 faculty members in each school.

It was decided to teach 'Research Methodology' course in a combined class to all the research scholars of various schools. Prof. Kanu Priya recommended an extra unit on Case based research for law students, to be taught separately by the law faculty.

As per the directions of the Registrar Sir, timetable shall be prepared by Dr. Monika Khurana and time, class and venue is to be communicated to all well in advance.

4. Course work allocation to faculty

VC Sir told Mr. Anil Yadav and Dr. Monika Khurana to propose names of the faculty members to take course work classes for the current semester.

5. Fee concession to internal members

The existing 20% waiver on fees for internal members of AU family will remain the same for this session as well.

6. Teaching Assistantship


If any student joins as a full time research scholar, that scholar may be allowed to teach depending upon the requirement of the respective school. The Registrar's office will formulate a policy on teaching hours and the honorarium. The orientation for the January 2020 batch will be held on February 15, 2020 (Saturday).


Signature of UDC Members:

Prof. (Dr.) D. N. S. Kumar


Mr. A. K. Yadav





Mr. Anil Yadav


Prof. Vibhuti Sachdev

Prof. (Dr.) Samiksha Ojha


Prof. (Dr.) Kanu Priya


Dr. Chhavi


Dr. Monika Khurana



SUSHANT UNIVERSITY

Minutes of the Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: April 22, 2020, 6:35 pm on Google Meet

Members:

- 1) Prof. (Dr.) D. N. S. Kumar, Vice-Chancellor (Chairperson)
- 2) Dr. Sanjeev Sharma, Acting Registrar
- 3) Mr. Anil Yadav, COE
- 4) Prof. (Dr.) Vibhuti Sachdev, Dean, SSAA
- 5) Prof. (Dr.) Kanu Priya, Associate Dean, SOL
- 6) Dr. Chhavi, Principal, Pharmacy, SSHS
- 7) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator (Member Secretary)

Absentees: Prof. Samiksha Ojha & Mr. Ashok Kumar Yadav (They have left the University)

Agenda:

1. Pre-submission viva and final defense of PhD candidates during lockdown
2. External examiners for pre-submission during lockdown
3. Thesis evaluation
4. Fee structure for July 2020 admissions
5. Fee structure for internal AU members
6. Course work for July 2020 admissions
7. PhD admissions notification for July 2020
8. End term exams for PhD batch January 2020

1. Pre-submission viva and final defense of PhD candidates during lockdown

All the members suggested that due to lockdown, there should not be any delay in conducting the viva and hence vivas should be conducted online for the time being.

2. External examiners for pre-submission during lockdown

The external examiners shall be appointed for pre-submission during lockdown as well to maintain the seriousness of the research activities.

3. Thesis evaluation

The soft copy of final thesis of PhD candidates shall be sent for evaluation to external examiners after due approval of the COE and VC.

4. Fee structure for July 2020 admissions

It has been proposed by the committee that the fee for the coming semester (July 2020) should increase by 15% for the first three years and from 4th year onwards it should be equal to 50% of the first semester fees. Therefore, the fee structure per semester will be Rs. 57,500 for first three years and fourth years onwards, the fee will be Rs. 28,750 until the final thesis submission.



5. Fee structure for internal AU members

It has been decided that 50 % fee concession will be provided to internal members of AU from January 2020 session onwards.

6. Course work for July 2020 admissions

It was decided in the last meeting that from next semester onwards there will be addition of a Research and Publication Ethics course of two credits as recommended by the UGC. The committee agreed on the removal of part of the syllabus containing ethics and plagiarism from Research Methodology and Literature Review Paper to avoid duplication. It was further decided that Literature Review and Latest Trends in Respective Discipline of Research paper would be reduced to three credits from four credits with 15 hours of teaching and 15 hours of self-study.


7. PhD admissions notification for July 2020

The dates for the July admissions were approved by the committee as per the file shared online during the meeting and it was recommended by VC Sir that the same will be shared with deans by email.

8. End term exams for PhD batch January 2020

The COE recommended that PhD course work exam can be taken online and the paper could be subjective or objective as per the requirement of the respective faculty taking the course.


Signature of UDC Members:


Prof. (Dr.) D. N. S. Kumar


Dr. Sanjeev Kumar Sharma


Mr. Anil Yadav


Prof. (Dr.) Vibhuti Sachdev


Prof. (Dr.) Karu Priya


Dr. Chhavi


Dr. Monika Khurana



Sushant University (Erstwhile Ansal University)
Sector-55, Gurgaon-122003, Haryana

AU/RO/20/08/C/010


NOTICE

Aug 28, 2020

This is notified for the information of all, that the UNIVERSITY DOCTORATE COMMITTEE has been reconstituted, as per the details given below, w.e.f. Aug 28, 2020.

This issues with the approval of the Vice Chancellor.

S. No.	Name of the members	Post
1	Dr. DNS Kumar Vice-Chancellor	Chairperson
2	Dr. Sanjeev Kumar Sharma Acting Registrar	Member
3	Mr. Anil Kumar Yadav Director- Academic Affairs & Quality Assurance	Member
4	Dr. Vibhuti Sachdev Dean (School of Art and Architecture)	Member
5	Dr. Jagat Narayan Giri Professor and Officiating Dean (School of Business)	Member
6	Dr. Kanu Priya Professor & Associate Dean (School of Law)	Member
7	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Member
8	Dr. Monika Khurana Associate Professor (School of Engineering and Technology) & Ph.D. Program Coordinator	Member Secretary


Acting Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:-

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File



SUSHANT UNIVERSITY

Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: October 29, 2020, 11:50 am in D-113

Members:

- 1) Prof. (Dr.) D. N. S. Kumar, Vice-Chancellor (Chairperson)
- 2) Prof. (Dr.) Vibhuti Sachdev, Dean, SAA
- 3) Prof (Dr.) Garima Parkash, Dean, VHBTS
- 4) Prof. (Dr.) Kanu Priya, Associate Dean, SOL
- 5) Prof. (Dr.) Jagat Narayan Giri, Associate Dean, SOB
- 6) Mr. Anil Yadav, COE
- 7) Dr. Sanjeev Kumar Sharma, Registrar
- 8) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator
(Member Secretary)

Absentees: Nil (All members were present)

Agenda:

1. Approval of PhD scholars -Batch August 2020
2. Approval of the updated syllabus for PhD course work - 2020-2021
3. Approval of the updated fee structure of FY - 2020-2021
4. Schedule for the new admissions - January 2021
5. Patent Policy
6. Complaint about a PhD course paper by the PhD scholars - August 2020 batch

1. Approval of PhD scholars -Batch August 2020

The list of 29 newly admitted students in August 2020 across all the schools of Sushant University was shared and it has been approved.

2. Approval of the updated syllabus for PhD course work - 2020-21

The update syllabus for the year 2020-21 was shared with the UDC members and was approved.

3. Approval of the updated fee structure of FY - 2020-2021

The fee structure for the year 2020-21 was approved by the UDC members.

4. Schedule for the new admissions - January 2021

The last date to apply for admissions would be January 3, 2021 and the entrance test would be conducted on January 10, 2021 for the spring 2021 admissions and if needed, the second cycle of admissions can be considered. The session will commence in mid of February 2021.



5. Patent Policy

It was suggested by the committee that there are no regulations of UGC regarding patent publication/granted for the award of PhD degree. Therefore, all the candidates have to abide by the Sushant University publications requirement for the award of PhD degree. However, the Candidate can publish patent from his/her thesis after fulfilling the minimum requirements for the award of the PhD degree at SU. If any Candidate wants to publish a Patent then he/she must publish it with affiliation to Sushant University and in the patent application, one of the applicant should be Sushant University.

As suggested by the Hon'ble Vice Chancellor that in case any candidate wants to publish his/her thesis then the candidate has to seek permission from the Sushant University before publishing it.

6. Complaint about a PhD course paper by the PhD scholars - August 2020 batch

It was decided that the Registrar, COE and PhD Programme Coordinator will meet and discuss with the candidates who are facing problem in the literature review course paper.

Signature of UDC Members:

Prof. (Dr.) D. N. S. Kumar

Dr. Sanjeev Kumar Sharma

Mr. Anil Yadav

Prof. (Dr.) Vibhuti Sachdev

Prof. (Dr.) Garima Parkash

Prof. (Dr.) Kanu Priya

Prof. (Dr.) J. N. Giri

Dr. Monika Khurana



Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: May 17, 2021 at 4:00 PM through Google Meet

Members:

- 1) Prof. (Dr.) D. N. S. Kumar, Vice-Chancellor (Chairperson)
- 2) Prof. (Dr.) Vibhuti Sachdev, Dean, SAA
- 3) Prof. (Dr.) Garima Parkash, Dean, VHBTS
- 4) Prof. (Dr.) Kanu Priya, Associate Dean, SOL
- 5) Prof. (Dr.) Jagat Narayan Giri, Associate Dean, SOB
- 6) Mr. Anil Yadav, COE
- 7) Dr. Sanjeev Kumar Sharma, Registrar
- 8) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator
(Member Secretary)

Absentees: Nil (All members were present)

Agenda:

1. Approval of PhD scholars -Batch January 2021
2. Fee structure for new admissions- July 2021
3. Schedule for the new admissions -- July 2021
4. Synopsis Presentations
5. Discussion on August 2018 batch research scholars

1. Approval of PhD scholars -Batch January 2021

The list of 31 newly admitted students in January 2021 across all the schools of Sushant University was shared has been approved by the committee

2. Fee Structure for new admissions – July 2021

For the upcoming PhD admissions in July 2021, the committee members have agreed to keep the same fee structure as that of the last academic year (2020-21) as the fee structure is at par with other Private Universities in the NCR

3. Schedule for the new admissions – July 2021

The following schedule for July 2021 admissions has been approved:

Last day to apply for admissions: July 20, 2021

Date of Entrance Exam – July 25, 2021

Date of Interview: July 26, 2021

Commencement of Session – 2nd week of September 2021

The Hon'ble VC Sir has advised that the schedule of admission and commencement of session may change depending on the prevailing circumstances of COVID 19 as all the interested applicants may not be able to file their applications in time and there may be two cycles of admissions as well.



4. Synopsis Presentations

It was brought to the notice of the committee members that some of the scholars aren't adhering to the deadlines with regard to Synopsis submissions. The committee has suggested to give some more time to these scholars as they are part time scholars and busy in their professional lives while pursuing research.

5. Discussion on August 2018 batch scholars

The scholars of August 2018 batch enrolled at SU want exemption of one semester fee as there was delay in start of their session. The coursework for August 2018 batch was started in January 2019 along with January 2019 batch students as per the directions of the then Vice Chancellor as few candidates were admitted in that batch. Vice Chancellor Sir consented to the suggestion and has advised Registrar Sir to communicate to the concerned students that their date of registration will be shifted to January 2019 and the fee will be applicable from January 2019 only.

Signature of UDC Members:

Prof. (Dr.) S. Kumar

Dr. Sanjeev Kumar Sharma

Mr. Anil Yadav

Prof. (Dr.) Vibhuti Sachdev

Prof. (Dr.) Garima Parkash

Prof. (Dr.) Kanu Priya

Prof. (Dr.) J. N. Giri

Dr. Monika Khurana



Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: August 24, 2021 at 2:30 PM in VC Conference Room

Members:

- 1) Prof. (Dr.) D. N. S. Kumar, Vice-Chancellor (Chairperson)
- 2) Prof. (Dr.) Vibhuti Sachdev, Dean, SAA
- 3) Prof. (Dr.) Garima Parkash, Dean, VHBTS
- 4) Prof. (Dr.) Kanu Priya, Associate Dean, SOL
- 5) Prof. (Dr.) Jagat Narayan Giri, Professor SOB
- 6) Mr. Anil Yadav, COE
- 7) Dr. Sanjeev Kumar Sharma, Registrar
- 8) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator
(Member Secretary)

Absentees:

- 1) Prof. (Dr.) Jagat Narayan Giri, Professor, SOB
- 2) Dr. Sanjeev Kumar Sharma, Registrar

Agenda:

1. August 2018 batch SOL research Scholars
2. Approval of research guides
3. PhD award notification
4. SET PhD candidate Mr. Amit Mahal - Supervisor related
5. Research Advisory Committee (RAC) for each scholar

The meeting was initiated with the approval of the minutes of last UDC held on May 17, 2021 and the last agenda of the previous meeting of August 2018 batch research scholars were again taken up in this meeting. The minutes of the UDC meeting held on August 24, 2021 are as follows:

1. August 2018 batch research Scholars

It was decided by the committee that the registration of the research scholars of August 2018 batch will be shifted to January 2019 semester as the course work for these scholars were started in January 2019.

2. Approval of research guides

The applications for recognition of research guides were examined carefully school wise. The letter of recognition as research guide will be issued to all the applicants. However, the professors who don't meet the criteria of publications in indexed research journals will be given a specified time period to publish and meet the criteria as per UGC guidelines/University Guidelines to be recognized as a research guide and the same will be mentioned in the letter of recognition as guide.

3. PhD award notification

It was recommended by the Hon'ble Vice-Chancellor Sir that the release of notification for the award of PhD degree should be started by the CoF office.



4. SET PhD candidate Mr. Amit Mahal - Supervisor related

Mr. Amit Mahal, a research scholar of SET working under the supervision of Dr. Neha Gupta submitted an application to have Dr. Arti Vaish as guide. Dr. Arti Vaish also requested Dean-SET to allocate Amit Mahal under her supervision. It was suggested by the committee that the scholar should not be allowed to change his guide owing to the decision of Ethical Committee that has been taken in the case of plagiarism of Dr. Arti Vaish.

5. Research Advisory Committee (RAC) for each scholar

The UGC regulations on RAC were discussed and VC Sir recommended to have RAC for each candidate and asked the PhD Programme Coordinator to constitute RAC for each research scholar of the University.

The meeting ended with a vote of thanks to all the members of the UDC.

Signature of UDC Members:

Prof. (Dr.) D. N. S. Kumar

✓ Dr. Sanjeev Kumar Sharma

Mr. Anil Yadav

Prof. (Dr.) Vibhuti Sachdev

Prof. (Dr.) Garima Parkash

Prof. (Dr.) Kanu Priya

✓ Prof. (Dr.) J. N. Giri

Dr. Monika Khurana



SU/RO/22/05/C/040

NOTICE

This is notified for the information of all, that the UNIVERSITY DOCTORATE COMMITTEE has been reconstituted, as per the details given below, w.e.f. May 23, 2022.

S.	Name of the members	Post
1.	Prof (Dr.) Rakesh Ranjan Vice-Chancellor	Chairperson
2.	Dr. Sanjeev Kumar Sharma Pro Vice Chancellor and Registrar	Member
3.	Mr. Anil Kumar Yadav Director- Academic Affairs & Quality Assurance	Member
4.	Prof (Col) V. K. Malik Officiating Dean (School of Art and Architecture)	Member
5.	Dr. Jagat Narayan Giri Professor (School of Business)	Member
6.	Dr. Kanu Priya Professor & Associate Dean (School of Law)	Member
7.	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Member
8.	Dr. Sachin Datt HOD-Visual Communication (School of Design)	Member
9.	Dr. Himadri Shekhar Dey Assistant Professor (School of Planning and Development)	Member
10.	Dr. Rahul Sharma Director (School of Health Sciences)	Member
11.	Dr. Monika Khurana Associate Professor (School of Engineering and Technology) & Ph.D. Program Coordinator	Member Secretary

[Signature]
Registrar
Sushant University
(Erstwhile Ansal University)

Copy to:-

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File



Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: June 7, 2022 at 2:30 PM in VC Conference Room

Members:

- 1) Prof. (Dr.) Rakesh Ranjan, Vice-Chancellor (Chairperson)
- 2) Mr. Anil Yadav, COE & Director (Academic Affairs & Quality Assurance)
- 3) Prof. (Col.) Malik, Dean, SAA
- 4) Prof. (Dr.) Jagat Narayan Giri, Professor SOB
- 5) Prof (Dr.) Garima Parkash, Dean, VHBTS
- 6) Dr. Sachin Datt, HOD-Visual communication, SoD
- 6) Dr. Himadri Shekhar Dey, Assistant Professor, SPD
- 7) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator (Member Secretary)

Absentees:

- 1) Prof. (Dr.) Kanu Priya, Associate Dean, SoL
- 2) Prof. (Dr.) Rahul Sharma, Dean, SHS
- 3) Dr. Sanjeev Kumar Sharma, Pro-Vice Chancellor & Registrar

Agenda:

1. Approval of Fall 2021 and Spring 2022 Admissions
2. Schedule of PhD Admission for Fall 2022 Semester
3. Engagement of Full-time scholars already admitted in previous batches
4. Review of PhD admissions process / Change in weightage of Interview Marks as per amendment in UGC guidelines.
5. Research Publications by the Research Scholars with reference to SCOPUS database
6. Guide Allotment of SOL and SAA Scholars
7. Research Advisory Committee of Research Scholars
8. Discussion on the upcoming UGC guidelines on scrapping off research Publications for PhD degree
9. Mid-term and end semester progress review presentations for outstation candidates
10. Any other matter, suggested by the Chairperson

The meeting was initiated with the welcome of the new members appointed in the UDC committee dated May 23, 2022. The minutes of the UDC meeting held on June 7, 2022 are as follows:

1. Approval of Fall 2021 and Spring 2022 Admissions

The list of 30 research scholars admitted in Fall 2021 and 24 research scholars admitted in Spring 2022 is approved by the committee.

2. Schedule of PhD Admission for Fall 2022 Semester

The following schedule for Fall 2022 admissions is suggested by the committee:

- (i) Last Date of Receipt of Applications: July 27, 2022
- (ii) Date & Time of the Entrance Test: July 30, 2022, 10:00 AM

- (iii) Date of Interview & Presentation: July 30, 2022, 12:00 PM onwards
(iv) Admission Notification & Payment of Fee: August 4, 2022 - August 12, 2022

3. Engagement of Full-time scholars already admitted in previous batches

It was recommended by the Hon'ble Vice-Chancellor Sir that few research scholars should be called for Teaching Assistantship/Visiting Faculty as per the requirement and their seating should be arranged in any free lab/other suitable place. Dr. Giri has been requested to give seating plan for the SoB research scholars.

4. Review of PhD admissions process / Change in weightage of Interview Marks as per amendment in UGC guidelines.

On the basis of the UGC regulations for PhD (First Amendment) dated 27th August 2018 and (Second Amendment) dated 16th October, the following amendments in the admission process are proposed by the committee from July 2022 onwards:

1. Weightage of 70% marks to Entrance exam and 30% marks for performance in the Interview
2. Relaxation of 5% marks (from 50% to 45%) shall be allowed for the candidates belonging to SC/ST/OBC (non-creamy layers)/Differently abled categories in the entrance examination

5. Research Publications by the Research Scholars with reference to SCOPUS database

Of late it has been observed that few research scholars are publishing their papers in SCOPUS indexed journals but their names don't appear in the Author's search on SCOPUS website. Hence, these publications will not be considered SCOPUS indexed by NAAC/other accreditation agencies. Keeping above in mind, the Vice-Chancellor Sir has recommended that the research papers published by only those research scholars whose name is appearing in Author's search on SCOPUS website will be considered for final thesis submission and the award of PhD degree.

6. Guide Allotment of SOL and SAA Scholars

There is a shortage of guides due to sudden resignation of some of the doctorate faculty members in SAA and SoL. Hence, the committee recommended to appoint co-supervisors from outside the institution for smooth functioning of the PhD programme. The research scholars can also be allocated to adjunct faculty of SoL if it's deemed necessary.

7. Research Advisory Committee (RAC) of Research Scholars

The RAC of research scholars hasn't been approved as yet and it will be discussed further.

8. Discussion on the upcoming UGC guidelines on scrapping off research Publications for PhD degree

The institution will follow its already existing norms on research publications. That is, two research publications in the indexed journals, SCOPUS/Web of Science/UGC care listed/ABDC listed and two paper presentations in the conferences toward the submission of final PhD thesis.



9. Mid-term and end semester progress review presentations for outstation candidates

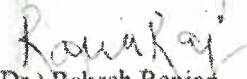
The proposal to have online mid-term progress review presentations for outstation candidates (outside Delhi-NCR) has been approved by the committee. However, the end-term progress review presentations will be held in person for all the candidates including outstation candidates.

10. Any other matter, suggested by the Chairperson


To update the PhD Ordinance of Sushant University as per the amendments in the PhD admission process of UGC regulations for PhD, 2018.

The meeting ended with a vote of thanks to all the members of the UDC.

Signature of UDC Members:



Prof. (Dr.) Rakesh Ranjan


Mr. Anil Kumar Yadav



Prof. (Dr.) Garima Parkash


Prof. (Dr.) Kanu Priya


Dr. Monika Khurana


Dr. Himadri S Dey


Dr. Sanjeev Kumar Sharma


Prof. (Col.) V. K. Malik


Prof. (Dr.) Rahul Sharma


Prof. (Dr.) J. N. Giri


Dr. Sachin Datt



Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: October 21, 2022 at 2:00 PM in VC Conference Room

Members:

- 1) Prof. (Dr.) Rakesh Ranjan, Vice-Chancellor (Chairperson)
- 2) Mr. Anil Yadav, COE & Director (Academic Affairs & Quality Assurance)
- 3) Prof. (Col.) Malik, Dean, SAA
- 4) Prof. (Dr.) Rahul Sharma, Dean, SHS
- 5) Prof. (Dr.) Kanu Priya, Associate Dean, SoL
- 6) Prof. (Dr.) Jagat Narayan Giri, Professor SOB
- 7) Dr. Sachin Datt, HOD-Visual communication, SoD
- 8) Dr. Himadri Shekhar Dey, Assistant Professor, SPD
- 9) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator (Member Secretary)

Absentees:

1) Dr. Sanjeev Kumar Sharma, Pro-Vice Chancellor & Registrar

Agenda:

1. Approval of the minutes of the last UDC minutes held on 7th June 2022
2. Approval of Fall 2022 Admissions
3. Approval and credit transfer of RM course through SWAYAM
4. Schedule of PhD Admissions for Spring 2023 Semester
5. Research Advisory Committee of Research Scholars
6. Any other matter, suggested by the Chairperson

The minutes of the UDC meeting held on October 21, 2022 are as follows:

1. Approval of the minutes of the last UDC minutes held on 7th June 2022

The minutes of the last UDC meeting held on 7th June was approved by the committee.

2. Approval of Fall 2022 Admissions

The list of 35 research scholars admitted in Fall 2022 has been approved by the committee.

3. Approval and credit transfer of RM course through SWAYAM

- RM course of 6 credits has been offered through SWAYAM to PhD scholars of batch Fall 2022.
- The scholars are required to take up the internal and external assessment through SWAYAM as per SWAYAM guidelines.
- The credits of Research Methodology Course earned through SWAYAM will be transferred towards the successful completion of the PhD coursework of Sushant University.

- The exam fee will be paid by the University for the scholars who enroll for SWAYAM exam.
- The exam fee will be paid once, those who fail will pay the fee themselves for repeating the course.

4. Schedule of PhD Admission for Spring 2023 Semester

The following schedule for Spring 2023 admissions is suggested by the committee:

- Last Date of Receipt of Applications: January 17, 2023
- Date & Time of the Entrance Test: January 21, 2023, 10:30 AM
- Date of Interview & Presentation: January 21, 2023, 12:15 PM onwards
- Admission Notification & Payment of Fee: January 27, 2023 - January 31, 2023

5. Research Advisory Committee (RAC) of Research Scholars

It has been recommended by the committee that there is no requirement of RAC as the School Research Committee (SRC) is the equivalent body which has been operational since 2012 for each school and is actively evaluating the progress review presentations/pre-submission/synopsis presentations of each research scholar. The SRC is constituted as per the ordinance of the Sushant University and Dean of the school is the chairperson of the SRC. All the schools of the University shall be communicated and comply with the decision of the UDC committee.

6. Any other matter, suggested by the Chairperson

The admissions shall be taken twice in a year, i.e. January semester and July semester depending upon the availability of the seats

The deadline to apply for the lateral entry admissions for PhD is 31st October 2022, post this no application form for lateral entry will be accepted.

To update the PhD Ordinance of Sushant University as per the amendments done till now.

The meeting ended with a vote of thanks to all the members of the UDC.


Signature of UDC Members:

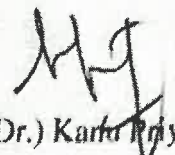
Prof. (Dr.) Rakesh Ranjan

Mr. Anil Kumar Yadav

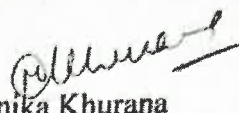
Dr. Sanjeev Kumar Sharma

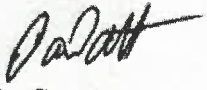
Prof. (Col.) V. K. Malik


Prof. (Dr.) Rahul Sharma


Prof. (Dr.) Karthi Priya

Prof. (Dr.) J. N. Giri


Dr. Monika Khurana


Dr. Sachin Datt


Dr. Himadri S Dey



Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: March 17, 2023 at 3:00 PM in VC Conference Room

Members:

- 1) Prof. (Dr.) Rakesh Ranjan, Vice-Chancellor (Chairperson)
- 2) Mr. Anil Yadav, COE & Director (Academic Affairs & Quality Assurance)
- 3) Prof. (Col.) Malik, Dean, SAA
- 4) Prof. (Dr.) Kanu Priya, Associate Dean, SoL
- 5) Prof. (Dr.) Jagat Narayan Giri, Professor SOB
- 6) Dr. Sachin Datt, HOD-Visual communication, SoD
- 7) Dr. Himadri Shekhar Dey, Assistant Professor, SPD
- 8) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator (Member Secretary)

Absentees:

- 1) Dr. Sanjeev Kumar Sharma, Pro-Vice Chancellor & Registrar
- 2) Prof. (Dr.) Rahul Sharma, Dean, SHS

Agenda:

1. Approval of spring 2023 Admissions
2. Approval and credit transfer of RM course through SWAYAM for Spring 2023 batch
3. Extension of Mr. Amit Mahal from SET and Ms. Sambedita Biswal from SoB
4. Decision on the admission of PhD scholars who have been absent in the last two SRC's
5. Application of Recognition of guide of three SoB faculty members
6. Changes in the regulations of recognition of guide as per UGC new regulations of 2022
7. Review of publications of Ms. Nisha Nandal from SoB and Mr. Sahil Singh Kapoor for pre-submission seminar
8. Any other matter, suggested by the Chairperson

The minutes of the UDC meeting held on March 17, 2023 are as follows:

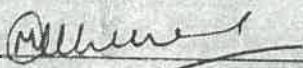
1. Approval of Spring 2023 Admissions

The list of research scholars admitted in Spring 2023 has been approved by the committee.

2. Approval and credit transfer of RM course through SWAYAM

- RM course of 4 credits has been offered through SWAYAM to PhD scholars of batch Spring 2023.
- The internal and external assessment will be conducted by the Sushant University.

3. Extension of Mr. Amit Mahal from SET and Ms. Sambedita Biswal from SoB



Due to medical problems faced by two research scholars Mr. Amit Mahal, SET and Ms. Sambedita Biswal, SOB (January 2014 enrolled), the committee has accepted their request for extension till June 30, 2023. Both the research scholars have submitted their pre-submission thesis draft and on the verge of completing their work.

4. Decision on the admission of PhD scholars who have been absent in the last two SRC's

There is a list of 18 research scholars across the University who have been absent in the last two SRC's. The committee has recommended to give them one month show cause notice and appear in person to explain why they have been absent, If they fail to do so, it will lead cancellation of their admission.

5. Application of Recognition of guide of three SoB faculty members

The committee has approved the applications of three SoB faculty members, Dr. Pooja Nanda, Dr. Richa N. Agarwal and Dr. Priyanka Pradhan as they are meeting the criteria to become a research guide as per SU guidelines. The letter of recognition as research guide will be issued to them.

6. Changes in the regulations of recognition of guide as per UGC PhD regulations of 2022

The regulations of Sushant University with regard to publications of faculty members as eligibility of recognition of guide will be modified as per the UGC PhD regulations of 2022.

7. Review of publications of Ms. Nisha Nandal from SoB and Mr. Sahil Singh Kapoor for pre-submission seminar

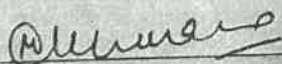
Ms. Nisha Nandal, SoB has published one literature review paper in UGC care list and one research paper in ABDC listed journal and one paper in cloned journal. The committee has recommended her supervisor that she should publish one more paper (either literature review/empirical article) to successfully defend her final thesis viva. However, in the meantime she can submit the article and on submission of proof of submission to a journal, her pre-submission may be conducted but publication of an article is must before final thesis viva.

Mr. Sahil Singh Kapoor, SAA has published one literature review paper in UGC care list and one research paper in SCOPUS journal and one paper in cloned journal and two SCOPUS indexed conference papers. To meet the criteria of research publications of Sushant University, the committee has recommended his supervisor that he should publish one more paper (either literature review/empirical article) to successfully defend his final thesis viva. However, in the meantime he can submit the article and on submission of proof of submission to a journal, his pre-submission may be conducted but publication of an article is must before final thesis viva.

It has been recommended by the committee that the literature review paper will not be considered toward completion of PhD thesis for any scholar and this should be added in the PhD regulations of Sushant University.

8. Any other matter, suggested by the Chairperson

The attendance for all the subjects of PhD coursework shall be communicated to the scholars on monthly basis so that they are prepared in advance about meeting the criteria of 75% attendance for examinations.

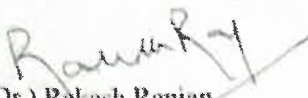


evaluation sheet

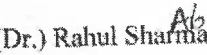
A minimal fee of Rs. 1000 will be charged to all the scholars at the end of every semester for appearing in the end semester SRC meetings. This will be applicable from the next batch of admissions. It was also decided that at the end of every semester grade sheet/evaluation sheet will be issued by COE.

The meeting ended with a vote of thanks to all the members of the UDC.

Signature of UDC Members:

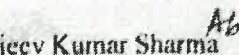

Prof. (Dr.) Rakesh Ranjan



Mr. Anil Kumar Yadav

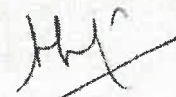

Prof. (Dr.) Rahul Sharma

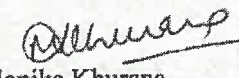

Prof. (Dr.) J. N. Giri


Dr. Sachin Datt


Dr. Sanjeev Kumar Sharma


Prof. (Col.) V. K. Malik


Prof. (Dr.) Kanu Priya


Dr. Monika Khurana


Dr. Himadri S Dey



Minutes of Meeting of University Doctorate Committee (UDC)

Date, Time & Venue: December 7, 2023 at 4:00 PM in VC Conference Room

Members:

- 1) Prof. (Dr.) Rakesh Ranjan, Vice-Chancellor (Chairperson)
- 2) Mr. Anil Yadav, COE & Director (Academic Affairs & Quality Assurance)
- 3) Prof. (Col.) Malik, Dean, SAA
- 4) Prof. (Dr.) Jagat Narayan Giri, Professor SOB
- 5) Dr. Sachin Datt, HOD-Visual communication, SoD
- 6) Dr. Himadri Shekhar Dey, Assistant Professor, SPD
- 7) Dr. Monika Khurana, Associate Professor & PhD Program Coordinator (Member Secretary)

Absentees:

- 1) Dr. Sanjeev Kumar Sharma, Pro-Vice Chancellor & Registrar

Agenda:

1. Approval of Fall 2023 Admissions
2. Application of Recognition of guide of faculty members
3. Review of the evaluation process of the pre-submission seminar
4. Review of the status of candidates who have completed three years
5. Approval for the candidates who have completed 6 years
6. Admission criteria for Spring 2024 admissions
7. Schedule of Spring 2024 admissions
8. Any other matter, suggested by the Chairperson

The minutes of the UDC meeting held on December 7, 2023 are as follows:

1. Approval of Fall 2023 Admissions

The list of 32 research scholars admitted in Fall 2023 has been approved by the committee.

2. Application of Recognition of guide of faculty members

The committee has approved the applications of faculty members, Dr. Ashish Kumar - SOB, Dr. Kaushalpreet Kaur - SOD, Dr. Navin Piplani - (SAA), Dr. Neelam - Pharmacy, SHS, Dr. Suman Dahiya - SOB, Dr. Saurav Chhabra - Hospitality, Dr. Vinod Kumar - Pharmacy, SHS, and Dr. R. K. Yadav - SOB to recognize them as a research guide as per SU guidelines. The letter of recognition as research guide will be issued to them.

3. Review of the evaluation process of the pre-submission seminar

The committee recommended that the external examiner to be called to conduct the pre-submission thesis viva of a research scholar and there is no need to send the pre-submission thesis draft to the external examiner. The pre-submission thesis draft of the research scholars



should be evaluated by the SRC members of their respective schools within 15 days of the submission by the candidate.

4. Review of the status of candidates who have completed three years

There is a list of 17 research scholars across the University who have completed three years and published one or more research papers. The notification should be sent to those candidates to submit their thesis for pre-submission seminar by 15th January 2024. Papers published and indexed in SCOPUS/UGC-care/ABDC/Web of science should be considered toward thesis submission. The papers published should be a research paper out of their thesis research work and not a review paper.

5. Approval for the candidates who have completed 6 years

There are two candidates who have completed 6 years in September 2023 and they are permitted to get 4 months of extension by the honorable VC sir.

S. No.	Roll No.	Name	School	Year	Guide Name	Co-guide Name
1	170Ph.D.-S002	Monica Kashkari	SAA	Fall 2017	Dr. T.S. Brar	
2	170Ph.D.-S004	Manika Walia	SOD	Fall 2017	Dr. Sachin Datt	Dr. Tejwant Singh Brar (co-supervisor)

6. Admission criteria for Spring 2024 admissions

Admission will be carried out under two categories

1. Working Professionals
2. Non-working Professionals

The coursework for the working professionals will be carried over a period of ~~12~~ ^{that are suitable} weeks to candidates consecutively. Three subjects will be taught offline and two subjects will be offered through SWAYAM/other MOCC courses. However the coursework for non-working professionals will be carried out on weekends as per the semester model of the University and one subject will be offered through SWAYAM.

Fee for working professionals will be Rs. 75000 per semester from 1st semester till 6th semester and after semester 6th, the fee will be reduced to Rs. 37450 till the final thesis submission. However, 20 percent scholarship will be applicable for the candidates who will take admission in non-professional category.

7. Schedule of Spring 2024 admissions

The following dates have been suggested by the committee for the Spring 2024 admissions

- (i) Last Date of Receipt of Applications: Wednesday, January 25, 2024
- (ii) Date & Time of the Entrance Test: Saturday, January 27, 2024, 11:00 am (Offline, Computer Based)



- (iii) Date of Interview & Presentation: Saturday, January 27, 2024, 12:30 pm onwards
(iv) Admission Notification & Payment of Fee: February 1, 2024 - February 7, 2024

8. Any other matter, suggested by the Chairperson

- Reconstitution of UDC committee: Two UDC members who have left the University will be replaced by two new members. Dr. Jyoti Sinha from SHS and Dr. Deepak Miglani from SOL have been nominated and the changes to be sent to the registrar office to reconstitute the UDC committee.
- The committee has given the provision to the PhD scholars to have a final PhD thesis defense in online mode at a nominal fee of Rs 5000.

Signature of UDC Members:

Prof. (Dr.) Rakesh Ranjan

Dr. Sanjeev Kumar Sharma

Mr. Anil Kumar Yadav

Prof. (Col.) V. K. Malik

Prof. (Dr.) N. Giri

Dr. Monika Khurana

Dr. Sachin Datt

Dr. Himadri S Dey



**Anti -Ragging
Constitution**

Internal Complaints Committee

Grievance Redressal Committee

**Minutes of the Meeting
(MOM)**



Anti -Ragging Constitution





Circular

October 23, 2019

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on 25th October, 2019 in Room number 508 D Block at 3pm to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Review of Existing Anti-Ragging Policies
2. Roles and Responsibilities of Mentors
3. Identification of Gaps and Areas for Improvement
4. Suggestions and grievances if any

Member Secretary: *ansal*

Copy to

1. Honorable VC
2. Members of the committee



Anti- Ragging Committee

S. No	Name	Designation	Mobile Number
1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)	9897549949
2	Prof Ashwani Kher	Dean (Students Welfare)	9810195721
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden – Girls	9108428088
4	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys	9711935419
5	Dr Komal	Assistant Professor (School of Law)	9910046065
6	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)	9910636888
7	Mr Taral Harish Shah	Assistant Professor (School of Design)	9643488416
8	Dr Pooja Rastogi	Assistant Professor (School of Business)	9899029831
9	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology))	9812108005
10	Dr Nadeem Luqman	Associate Professor (School of Health Sciences)	8826658571
11	Ms Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
12	Mr Savar Suri	Student (M Arch -BH 1st year)	9910433939
13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)	9910707979
14	Ms Dhiksha	Student (BA LLB 3rd year)	7082617412
15	Ms Aaisha	Student (M. Optom 2nd year)	9953076003

Minutes of the Meeting

Meeting of Anti -ragging committee is organised on 25th October 2019 at to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee

Following points were discussed:

1. The Committee discussed about the Policies, Roles and Responsibilities of Mentors, Anti Ragging Squad members and faculty members to mentor the students. Additional duty of checking hostels, canteen and all prominent places during the night on rotational basis allotted to Hostel wardens and Squad members and it was also instructed to the members to make sure the students are abiding by the rules and regulations of the premises.
2. Hostel warden will take the effective steps to curb the ragging activities in the hostel campus and other member also visiting the hostel to ensure that no incident related to ragging should occur.
3. The committee members decided that during the time of examinations library to be kept open for 24/7 and instructing Hostel warden to keep a long note book to mark the presence of students availing Library facility in the night. The Squad members to regularly inspect the Library and Hostel during this time.
4. As there was no other suggestions and grievances to be addressed, the meeting was concluded with Vote of thanks by the Convenor

A handwritten signature in blue ink, written over the word 'Convenor'.

Convenor

Attendance

S. No	Name	Designation
✓ 1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)
2	Prof Ashwani Kher	Dean (Students Welfare)
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden – Girls
4	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys
5	Dr Komal	Assistant Professor (School of Law)
6	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)
7	Mr Taral Harish Shah	Assistant Professor (School of Design)
8	Dr Pooja Rastogi	Assistant Professor (School of Business)
9	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology))
10	Dr Nadeem Luqman	Associate Professor (School of Health Sciences)
✓ 11	Ms Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)
12	Mr Savar Suri	Student (M Arch -BH 1st year)
13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)
14	Ms Dhiksha	Student (BA LLB 3rd year)
15	Ms Aaisha	Student (M. Optom 2nd year)

Tejy
Ash
Subhashini
Navdeep
Komal
Tanaya
Taral.
Pooja Rastogi
Sandeep
Nadeem
Chandana
Savar
Anubhav
Dhiksha
Aaisha



January 16, 2020

Order

Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging monitoring cell

The anti-ragging committee/ anti-ragging monitoring cell has been reconstituted w.e.f. January 17, 2020 with the approval of competent authority as attached with this order with immediate effect.

Registrar:

To all members

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



AU/RO/20/01/C/003

January 16, 2020

NOTICE

This is notified for the formation of all, that the **ANTI RAGGING COMMITTEE** has been reconstituted, as per the details given below, w.e.f. January 17, 2020.

S. No	Name	Designation	Mobile Number
1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)	9897549949
2	Prof Ashwani Kher	Dean (Students Welfare)	9810195721
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden – Girls	9108428088
4	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys	9711935419
5	Dr Komal	Assistant Professor (School of Law)	9910046065
6	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)	9910636888
7	Mr Taral Harish Shah	Assistant Professor (School of Design)	9643488416
8	Dr Pooja Rastogi	Assistant Professor (School of Business)	9899029831
9	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology))	9812108005
10	Dr Nadeem Luqman	Associate Professor (School of Health Sciences)	8826658571
11	Ms Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
12	Mr Savar Suri	Student (M Arch -BH 1st year)	9910433939
13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)	9910707979
14	Ms Dhiksha	Student (BA LLB 3rd year)	7082617412
15	Ms Aaisha	Student (M. Optom 2nd year)	9953076003

Acting Registrar
 Ansal University

Copy to:-

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File



January 26, 2020

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on January 28, 2020 in D-block, 508 at 4 pm to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

- 1 Review of Existing Anti-Ragging Policies
- 2 Planning Online Talks to Educate About Ragging
- 3 Identification of Gaps and Areas for Improvement
- 4 Discussion on Proposed Policy Enhancements
- 5 Consensus on Policy Amendments
- 6 Assignment of Action Items

Member Secretary: *Ramal*

Copy to

- 1 Honorable VC
- 2 Members of the committee



January 28, 2020

Minutes of the Meeting

Meeting of Anti -ragging committee is organised on January 28 at 4 pm to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee

Following points were discussed:

1. Hostel warden will take the effective steps to curb the ragging activities in the hostel campus and other member also visiting the hostel to ensure that no incident related to ragging should occur.
2. It was decided to organize awareness campaigns targeting both incoming and existing students, emphasizing the zero-tolerance policy towards ragging and the support systems available for victims.
3. The committee Members suggested creating a cell where involvement of parents towards suggestions and grievances relating to ragging could be taken up.
4. The Committee discussed about the Roles and Responsibilities of Mentors, Anti-Ragging Squad members and Faculty Members to mentor the students. Additional duty of checking hostels, canteen and all prominent places during the night on rotational basis allotted to hostel Wardens and Squad members.
5. The meeting was adjourned by convenor after thanking all members for their contributions and participation.
6. The attendance of the member is attached.



Convenor



Attendance

S.No	Name	Designation
1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)
2	Prof Ashwanj Kher	Dean (Students Welfare)
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden – Girls
4	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys
5	Dr Komal	Assistant Professor (School of Law)
6	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)
7	Mr Taral Harish Shah	Assistant Professor (School of Design)
8	Dr Pooja Rastogi	Assistant Professor (School of Business)
9	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology)
10	Dr Nadeem Luqman	Associate Professor (School of Health Sciences)
11	Ms Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)
12	Mr Savar Suri	Student (M Arch -BH 1st year)
13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)
14	Ms Dhiksha	Student (BA LLB 3rd year)
15	Ms Aaisha	Student (M. Optom 2nd year)

Tej
 Ashw
 Subhashini
 Navdeep
 Komal
 Tanaya
 Taral
 Pooja
 Sandeep
 Nadeem
 Chandana
 Savar
 Anubhav
 Dhiksha
 Aaisha

May 23, 2020

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on May 25 2020 at 3 pm on Zoom to discuss various issues pertaining to COVID-19 protocol at the University. All the members are requested to attend the meeting.

Agenda:

1. Anti-Ragging squad
2. COVID 19 Protocol
3. Discussion on guidelines of UGC and AICTE
4. Action initiated if any
5. Any other matter

Member Secretary: Ansal

Copy to

1. Honorable VC
2. Members of the committee



Anti- Ragging Committee

S. No	Name	Designation	Mobile Number
1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)	9897549949
2	Prof Ashwani Kher	Dean (Students Welfare)	9810195721
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden – Girls	9108428088
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13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)	9910707979
14	Ms Dhiksha	Student (BA LLB 3rd year)	7082617412
15	Ms Aaisha	Student (M. Optom 2nd year)	9953076003



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on May 25 at 3 pm in online mode to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee

Following points were discussed:

1. The Committee Members were informed that as per the guidelines of UGC and AICTE the details of Consequences of Ragging are clearly mentioned in the prospectus and student hostel manuals. The prospects also carry the format of the affidavit to be submitted by the student as well as by the parent/guardian against any activity that pertains to ragging and also the members discussed about the guidelines provided by the Government regarding COVID-19 and the measures to be taken in the campus.
2. The convenor welcomed all attendees and called the meeting to order. Each member introduced themselves.
3. There were no recent incidents reported. The committee discussed the importance of proactive measures to prevent ragging on campus.
4. Members were invited to raise any additional topics or concerns for discussion.
5. The meeting was adjourned by convenor after thanking all members for their contributions and participation.
6. The attendance of the members is attached.

A large, stylized handwritten signature in blue ink, likely belonging to the convenor.
Convenor

Attendance

S.No	Name	Designation
1.	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)
2.	Prof Ashwani Kher	Dean (Students Welfare)
3.	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden - Girls
4.	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys
5.	Dr Komal	Assistant Professor (School of Law)
6.	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)
7.	Mr Taral Harish Shah	Assistant Professor (School of Design)
8.	Dr Pooja Rastogi	Assistant Professor (School of Business)
9.	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology))
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13.	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)
14.	Ms Dhiksha	Student (BA LLB 3rd year)
15.	Ms Aaisha	Student (M. Optom 2nd year)

[Signatures and initials in blue ink next to the table rows]
 [Handwritten names: Tanaya, Taral, Pooja, Sandeep, Nadeem, Savar, Anubhav, Dhiksha, Aaisha]

Sushant University (Erstwhile Ansal University)

Sector-55, Gurgaon-122003, Haryana

AU/RO/20/08/C/004

Aug 27, 2020

NOTICE

This is notified for the information of all, that the ANTI RAGGING COMMITTEE has been reconstituted, as per the details given below, w.e.f. Aug 27, 2020.

This issues with the approval of the Vice Chancellor.

S. No.	Name	Designation	Mobile Number
1	Dr. Tejwant Singh Brar	Professor (School of Art and Architecture)	9897549949
2	Prof. Ashwani Kher	Dean (Students Welfare)	9810195721
3	Ms. Subhashini Bonkuri	Assistant Professor (School of Health Sciences) and Hostel Warden - Girls	9108428088
4	Dr. Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden - Boys	9711935419
5	Dr. Komal	Assistant Professor (School of Law)	9910046065
6	Ms. Tanaya Varma	Associate Professor (School of Art and Architecture)	9910636888
7	Mr. Taral Harish Shah	Assistant Professor (School of Design)	9643488416
8	Dr. Pooja Rastogi	Associate Professor (School of Business)	9899029831
9	Mr. Sandeep Gulia	Assistant Professor (School of Engineering and Technology)	9812108005
10	Dr. Nadeem Luqman	Associate Professor (School of Health Sciences)	8826658571
11	Ms. Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
12	Mr. Savar Suri	Student (M. Arch.-BH 1st year)	9910433939
13	Mr. Anubhav Sinha	Student (B.Tech CSE 3rd year)	9910707979
14	Ms. Diksha	Student (BA LLB 3rd year)	7082617412
15	Ms. Aaisha	Student (M. Optom 2nd year)	9953076003


 Acting Registrar
 Sushant University
 (Erstwhile Ansal University)



Copy to:-

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File

Ms. Anshika (S. Sharma)
 22/08/2020
 880247072

ANTI- RAGGING COMMITTEE

S. No	Name	Designation	Mobile Number
1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)	9897549949
2	Prof Ashwani Kher	Dean (Students Welfare)	9810195721
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden – Girls	9108428088
4	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys	9711935419
5	Dr Komal	Assistant Professor (School of Law)	9910046065
6	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)	9910636888
7	Mr Taral Harish Shah	Assistant Professor (School of Design)	9643488416
8	Dr Pooja Rastogi	Assistant Professor (School of Business)	9899029831
9	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology))	9812108005
10	Dr Nadeem Luqman	Associate Professor (School of Health Sciences)	8826658571
11	Ms Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
12	Mr Savar Suri	Student (M.Arch -BH 1st year)	9910433939
13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)	9910707979
14	Ms Dhiksha	Student (BA LLB 3rd year)	7082617412
15	Ms Aaisha	Student (M. Optom 2nd year)	9953076003



August 26, 2020

Order

Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging monitoring cell

The anti-ragging committee/ anti-ragging monitoring cell has been reconstituted w.e.f. August 27, 2020 with the approval of competent authority as attached with this order with immediate effect.



Registrar:

To all members.

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



September 16,2020

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on September 18, 2020 on Zoom to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

- 1.Review of Existing Anti-Ragging Policies
- 2.Planning Online Talks to Educate About Ragging
- 3.Identification of Gaps and Areas for Improvement
- 4.Discussion on Proposed Policy Enhancements
- 5.Consensus on Policy Amendments
- 6.Assignment of Action Items

Member Secretary: *banal*

CC to

- 1.Honorable VC
- 2.Members of the committee



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on September 18 at 3pm in online mode to discuss various issues pertaining to students' welfare at the University. The following members were present:

- 1.Honorable VC
- 2.Members of the committee

Following points were discussed:

1. Hostel warden will take the effective steps to curb the ragging activities in the hostel campus and other member also visiting the hostel to ensure that no incident related to ragging should occur.
2. It was decided to organize awareness campaigns targeting both incoming and existing students, emphasizing the zero-tolerance policy towards ragging and the support systems available for victims.
3. The Committee discussed about the Roles and Responsibilities of Mentors, Anti-Ragging Squad members and Faculty Members to mentor the students .Additional duty of checking hostels ,canteen and all prominent places during the night on rotational basis allotted to hostel Wardens and Squad members
4. The meeting was concluded by vote of thanks.
5. The attendance of the members is attached.



Tejpal
Convenor

Attendance

S. No	Name	Designation	
1.	Dr DNS Kumar	Vice Chancellor	P
2.	Mr. Laurent Guiraud	Director (student welfare)	P
3.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	P
4.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	P
5.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	P
6.	Dr Komal	Associate Professor, School of Law	P
7.	Ms. Tanaya Verma	Professor, School of Art and Architecture	P
8.	Mr. Taral Harish Shah	Assistant Professor, School of Design	P
9.	Dr Pooja Rastogi	Associate Professor, School of Business	P
10.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	A
11.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	A
12.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	P
13.	Mr. Savar Suri	Student, M.Arch	P
14.	Ms. Anubhav Sinha	Student, B.Tech. CSE	P
15.	Ms. Diksha	Student, BA.LLB	P
16.	Ms. Anshika Sharma	Student (B Pharma)	P




February 24,2021

Order

**Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging
monitoring cell**

The anti-ragging committee/ anti-ragging monitoring cell has been reconstituted w.e.f. Feb 26,2021 with the approval of competent authority as attached with this order with immediate effect.


Registrar:

To all members.

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



Sushant University (Erstwhile Ansal University)

Sector-55, Gurugram-122003, Haryana

AU/RO/21/02/C/014/A/001

NOTICE

This is notified for the information of all, that the ANTI RAGGING COMMITTEE has been constituted as per the details given below, w.e.f. Feb 26, 2021.

This issues with the approval of the Vice Chancellor.

S. No.	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (Students Welfare)	9811232992
2.	Dr. Tejwant Singh Brar	Professor (School of Art and Architecture)	9897549649
3.	Ms. Ayesha Mukherjee	Assistant Professor (School of Law) and Hostel Warden - Girls	9983833448
4.	Mr. Amit Kumar Singh	Assistant Professor (School of Law) and Hostel Warden - Boys	9654037789
5.	Dr. Komal	Associate Professor (School of Law)	9910046065
6.	Ms. Tanaya Verma	Associate Professor (School of Art and Architecture)	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor (School of Design)	9643488416
8.	Dr. Pooja Rastogi	Associate Professor (School of Business)	9899029871
9.	Mr. Sandeep Gulia	Assistant Professor (School of Engineering and Technology)	9811108005
10.	Dr. Nadeem Luqman	Associate Professor (School of Health Sciences)	8876658521
11.	Ms. Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
12.	Mr. Savar Suri	Student (M. Arch.BH)	9910433939
13.	Mr. Anubhav Sinha	Student (B.Tech CSE)	9910707579
14.	Ms. Diksha	Student (BA LL.B)	7082617417
15.	Ms. Anshika Sharma	Student (B. Pharma)	8802470721



Registrar
Sushant University
(Erstwhile Ansal University)



Copy to -

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File

Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (student welfare)	9811232992
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	9897549949
3.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	9983833448
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
5.	Dr Komal	Associate Professor, School of Law	9910046065
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design	9643488416
8.	Dr Pooja Rastogi	Associate Professor, School of Business	9899029831
9.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	9810008005
10.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	8836658571
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
12.	Mr. Savar Suri	Student, M.Arch	9910433930
13.	Ms. Anubhav Sinha	Student, B.Tech. CSE	9910707979
14.	Ms. Diksha	Student, BA LLB	7082617412
15.	Ms. Anshika Sharma	Student (B Pharma)	8802470721



March 5, 2021

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on March 7, 2021 on Zoom at 3:00 pm to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

- Review of Existing Anti-Ragging Policies
- Planning online talks to teach about ragging.
- Identification of Gaps and Areas for Improvement
- Discussion on Proposed Policy Enhancements
- Consensus on Policy Amendments
- Action Items and Assignments

Member Secretary: *Janal*

CC to

1. Honorable VC
2. Members of the committee



Minutes of the meeting

A meeting of the Anti-Ragging Committee was held on March 7, 2021, in online mode to discuss student welfare issues at the University. The following members attended:

1. Honourable VC
2. Committee members

Here's a summary of what was discussed:

1. The committee stressed the need to make sure students know the rules about ragging well before it happen and plan online classes regarding the same.
2. Steps were discussed to stop ragging in the hostels, with the warden being more active and committee members checking regularly.
3. Everyone agreed to run campaigns to tell both new and current students that ragging won't be tolerated and that there's support for anyone who needs it.
4. It was pointed out that making new students pay money is a form of ragging and those who do it will be punished.
5. The meeting talked about what mentors, the Anti-Ragging Squad, and teachers should do to help students. They also decided to have hostel wardens and squad members take turns checking hostels, canteens, and other places every night.
6. The meeting ended with the convenor thanking everyone for their ideas and hard work.




Convenor

Attendance

S.No	Name	Designation
1.	Dr DNS Kumar	Vice Chancellor
2.	Mr. Laurent Guiraud	Director (student welfare)
3.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture
4.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden
5.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
6.	Dr Komal	Associate Professor, School of Law
7.	Ms. Tanaya Verma	Professor, School of Art and Architecture
8.	Mr. Taral Harish Shah	Assistant Professor, School of Design
9.	Dr Pooja Rastogi	Associate Professor, School of Business
10.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology
11.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences
12.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School
13.	Mr. Savar Suri	Student, M.Arch
14.	Ms. Anubhav Sinha	Student, B.Tech. CSE
15.	Ms. Diksha	Student, BA LLB
16.	Ms. Anshika Sharma	Student (B Pharma)



July 24, 2021

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on July 26, 2021, at 4 pm on Zoom to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Planning online talks to teach about ragging.
2. Identify gaps and areas needing improvement in current anti-ragging policies.
3. Review the existing anti-ragging policies thoroughly.
4. Discuss proposed enhancements to the policies.
5. Reach a consensus on amendments to the policies.
6. Assign tasks to implement the agreed-upon changes effectively.

Member Secretary *Paul*

Copy to

1. Honorable VC
2. Members of the committee



Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (student welfare)	9811232992
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	9897549949
3.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	9983833448
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
5.	Dr Komal	Associate Professor, School of Law	9910046065
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design	9643488416
8.	Dr Pooja Rastogi	Associate Professor, School of Business	9899029831
9.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	9810008005
10.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	8836658571
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
12.	Mr. Savar Suri	Student, M.Arch	9910433930
13.	Ms. Anubhav Sinha	Student, B.Tech. CSE	9910707979
14.	Ms. Diksha	Student, BA LLB	7082617412
15.	Ms. Anshika Sharma	Student (B Pharma)	8802470721



Minutes of the meeting

A meeting of the Anti-Ragging Committee was held on July 26, 2021, in online mode to discuss student welfare issues at the University. The following members attended:

1. Honourable VC
2. Committee members

Here's a summary of what was discussed:

The committee said it's important for students to know the rules against ragging before it happens.

1. They talked about ways to stop ragging in hostels, like having wardens be more active and checking regularly.
2. Everyone agreed to run campaigns telling students that ragging is not okay and that there's help available in online mode.
3. They said making new students pay money is a type of ragging, and those who do it will get in trouble.
4. The meeting discussed how mentors, the Anti-Ragging Squad, and teachers can support students. Covid protocols to be followed strictly.
5. The convenor thanked everyone for their ideas and hard work when the meeting ended.
6. The attendance of the members is attached.



A handwritten signature in blue ink, appearing to be 'Anil', written over a large, stylized checkmark or 'X' mark.

Convenor

Attendance

S. No	Name	Designation	
1.	Dr DNS Kumar	Vice chancellor	P
2.	Mr. Laurent Guiraud	Director (student welfare)	P
3.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	P
4.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	P
5.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	P
6.	Dr Komal	Associate Professor, School of Law	A
7.	Ms. Tanaya Verma	Professor, School of Art and Architecture	P
8.	Mr. Taral Harish Shah	Assistant Professor, School of Design	A
9.	Dr Pooja Rastogi	Associate Professor, School of Business	P
10.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	A
11.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	P
12.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	P
13.	Mr. Savar Suri	Student, M.Arch	P
14.	Ms. Anubhav Sinha	Student, B.Tech. CSE	P
15.	Ms. Diksha	Student, BA LLB	P
16.	Ms. Anshika Sharma	Student (B Pharma)	P



November 17, 2021

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on November 18, 2021, on Zoom at 2pm to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

- 1) Identify gaps and areas needing improvement in current anti-ragging policies.
- 2) Review the existing anti-ragging policies thoroughly.
- 3) Planning online talks to teach about ragging.
- 4) Checking if the rules are working and making them better.
- 5) Planning online meetings with hostel staff to stay updated.

Member Secretary: *Amal*

Copy to

- 1) Honorable VC
- 2) Members of the committee



Anti-Ragging Committee

S. No	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (student welfare)	9811232992
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	9897549949
3.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	9983833448
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
5.	Dr Komal	Associate Professor, School of Law	9910046065
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design	9643488416
8.	Dr Pooja Rastogi	Associate Professor, School of Business	9899029831
9.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	9810008005
10.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	8836658571
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
12.	Mr. Sarang	Student, M.Arch	9910433930
13.	Ms. Anubhav Sinha	Student, B.Tech. CSE	9910707979
14.	Ms. Diksha	Student, BA LLB	7082617412
15.	Ms. Anshika Sharma	Student (B Pharma)	8802470721



Minutes of the meeting

A meeting of the Anti-Ragging Committee was held on November 18, 2021, in online mode to discuss student welfare issues at the University. The following members attended:

1. Honourable VC
2. Committee members

Minutes of the meeting are:

- The convenor started the meeting by greeting everyone and explaining why we're here.
- VC sir spoke addressed recent issues with ragging and how we can prevent them next time.
- It was decided to plan online talks and messages to teach people about ragging and why it's not okay.
- It was decided to organize online training sessions to show people how to recognize and report ragging.
- Discussion was done about our current rules and how we can make them better to stop ragging more effectively.
- Meeting was concluded by a vote of thanks by the convenor.
- The attendance of the members is attached.



Convenor

Attendance

S. No	Name	Designation	
1.	Mr. Laurent Guiraud	Director (student welfare)	P
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	P
3.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	P
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	P
5.	Dr Komal	Associate Professor, School of Law	A
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture	P
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design	P
8.	Dr Pooja Rastogi	Associate Professor, School of Business	P
9.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	A
10.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	P
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	P
12.	Mr. Sarang	Student, M.Arch	A
13.	Ms. Anubhav Sinha	Student, B.Tech. CSE	P
14.	Ms. Diksha	Student, BA LLB	P
15.	Ms. Anshika Sharma	Student (B Pharma)	P



February 13, 2022

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on Feb 15, 2022, on Zoom at 4 pm to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Identify gaps and areas needing improvement in current anti-ragging policies.
2. Review the existing anti-ragging policies thoroughly.
3. Planning online talks to teach about ragging.
4. Checking if the rules are working and making them better.
5. Planning online meetings with hostel staff to stay updated.

Member Secretary: *banal*

Copy to

1. Honorable VC
2. Members of the committee



Anti-Ragging Committee

S. No	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (student welfare)	9811232992
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	9897549949
3.	Ms. Ayesha Mukherjee	Assistant Professor, School of law and Girls Hostel warden	9983833448
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
5.	Dr Komal	Associate Professor, School of Law	9910046065
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design	9643488416
8.	Dr Pooja Rastogi	Associate Professor, School of Business	9899029831
9.	Mr Sandeep Gulia	Assistant Professor, School of Engineering and Technology	9810008005
10.	Dr Nadeem Luqman	Associate Professor, School of Health Sciences	8836658571
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
12.	Mr. Sarang	Student, M.Arch	9910433930
13.	Ms. Anubhav Sinha	Student, B.Tech. CSE	9910707979
14.	Ms. Diksha	Student, BA LLB	7082617412
15.	Ms. Anshika Sharma	Student (B Pharma)	8802470721



Minutes of the meeting

A meeting of the Anti-Ragging Committee was held on Feb 15, 2022, in online mode to discuss student welfare issues at the University. The following members attended:

1. Honourable VC
2. Committee members

Minutes of the meeting :

1. The convenor started the meeting by greeting everyone and explaining why we're here.
2. VC sir spoke addressed recent issues with ragging and how we can prevent them next time.
3. It was decided to plan online talks and messages to teach people about ragging and why it's not okay.
4. It was decided to organize online training sessions to show people how to recognize and report ragging.
5. Discussion was done about our current rules and how we can make them better to stop ragging more effectively.
6. Meeting was concluded by a vote of thanks by the convenor.
7. The attendance of the members is attached.




Convenor

ATTENDANCE

S.No	Name	Designation
1	Dr Tejwant Singh Brar	Professor (School of Art and Architecture)
2	Prof Ashwani Kher	Dean (Students Welfare)
3	Ms Subhashini Bonkhuri	Assistant Professor (School of Health Sciences) and Hostel Warden - Girls
4	Dr Navdeep Barwal	Associate Professor (School of Business) and Hostel Warden Boys
5	Dr Komal	Assistant Professor (School of Law)
6	Ms Tanaya Verma	Associate Professor (School of Art and Architecture)
7	Mr Taral Harish Shah	Assistant Professor (School of Design)
8	Dr Pooja Rastogi	Assistant Professor (School of Business)
9	Mr Sandeep Gulia	Assistant Professor (School of engineering and Technology))
10	Dr Nadeem Luqman	Associate Professor (School of Health Sciences)
11	Ms Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)
12	Mr Sarang	Student (M Arch -BH 1st year)
13	Mr Anubhav Sinha	Student (B. Tech CSE 3rd year)
14	Ms Dhiksha	Student (BA LLB 3rd year)
15	Ms Aaisha	Student (M. Optom 2nd year)

Tejant
Ashwani
Subhashini
Navdeep
Komal
Tanaya
Taral
Pooja Rastogi
Sandeep
Nadeem
Chandana
Sarang
Anubhav
Dhiksha
Aaisha



Order

May 2, 2022

Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging monitoring cell

The anti-ragging committee/ anti-ragging monitoring cell has been reconstituted w.e.f. May 4, 2022 with the approval of competent authority as attached with this order with immediate effect.



Registrar:

To all members.

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



SU/RO/22/05/C/035

May 04, 2022

NOTICE

This is notified for the information of all, that the ANTI RAGGING COMMITTEE has been reconstituted, as per the details given below, w.e.f. May 04, 2022.

S. No.	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (Students Welfare)	9811232992
2.	Dr. Tejwant Singh Brar	Senior Professor (School of Art and Architecture)	9897549949
3.	Ms. Avitesh	Assistant Professor (School of Art & Architecture) and Girls' Hostel Warden	7017981647
4.	Mr. Amit Kumar Singh	Assistant Professor (School of Law) and Boys' Hostel Warden	9654027789
5.	Ms. Astha Mehta	Assistant Professor (School of Law)	9650383788
6.	Ms. Tanaya Verma	Professor (School of Art and Architecture)	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor (School of Design)	9643488416
8.	Dr. Kanika Sachdeva	Associate Professor (School of Business)	9650816838
9.	Ms. Inderjeet Kaur	Assistant Professor (School of Engineering and Technology)	9212010001
10.	Dr. Usman Khan	Associate Professor (School of Health Sciences)	9997837565
11.	Ms. Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
12.	Mr. Pratyush Raj Pandey	Student (M.Sc. MRIT)	9430553348
13.	Ms. Dharna Sehgal	Student (BA LLB)	9999723720
14.	Mr. Manik Singhal	Student (M.Arch)	8874745310

[Signature]
18/5/22
Registrar
Sushant University
(Erstwhile Ansal University)



Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File

May 5, 2022

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on May 7, 2022 at 3pm in D Block 508 to discuss various issues pertaining to anti-ragging and students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Review of Existing Anti-Ragging Policies
2. Identification of Gaps and Areas for Improvement
3. Discussion on Proposed Policy Enhancements
4. Consensus on Policy Amendments
5. Action Items and Assignments

Member Secretary:

[Handwritten signature]

CC to

1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the Meeting

Meeting of Anti -ragging committee is organised May 7, 2022 at 3pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee
3. Mr. Dheeraj

The following points were discussed,

1. The committee emphasized the importance of familiarizing students with all rules pertaining to ragging well in advance.
2. Effective measures to curb ragging within the hostel campus were highlighted, with the hostel warden taking proactive steps and committee members conducting regular visits to ensure a ragging-free environment.
3. The committee underscored that coercing freshman into contributing money constitutes a form of ragging. Severe punishment will be imposed on offenders found guilty of this behaviour.
4. Discussion centred around defining the roles and responsibilities of mentors, members of the Anti-Ragging Squad, and faculty members in guiding students. Additional duties, including nightly patrols of hostels, canteens, and other prominent areas, will be assigned on a rotational basis to hostel wardens and squad members.
5. The meeting concluded with convenor adjourning proceedings, expressing gratitude to all members for their valuable contributions and active participation.
6. The attendance of the members is attached.




Convenor

Attendance

S. No.	Name	Designation
1.	Mr. Laurent Guiraud	Director (student welfare)
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture
3.	Ms. Avitesh	Assistant Professor, School of Art and Architecture and Girls Hostel warden
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
5.	Ms. Astha Mehta	Assistant Professor, School of Law
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design
8.	Dr Kanika Sachdeva	Associate Professor, School of Business
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
10.	Dr Usman Khan	Associate Professor, School of Health Sciences
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School
12.	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT
13.	Ms. Dharna Sehgal	Student, B.A. LLB
14.	Mr. Manik Singal	Student, M. Arch

Tej
Avitesh
Amit Singh
Astha
Tanaya
Taral.
Kanika
Inderjeet
Usman
Chandana
Pratyush
Dharna
Manik



July 23, 2022

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on July 25th, 2022 at 4 pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Recapitulation of Previous Awareness Campaigns
2. Brainstorming for New Awareness Initiatives
3. Strategy Formulation for Design and Implementation
4. Allocation of Resources and Division of Responsibilities
5. Development of Feedback Mechanisms for Evaluation

Member Secretary:
[Signature]

Copy to

1. All members of the committee
2. Secretary to Honorable VC
3. Concerned File



Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Mr. Laurent Guiraud	Director (student welfare)	9811232992
2.	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture	9897549949
3.	Ms. Avitesh	Assistant Professor, School of Art and Architecture and Girls Hostel warden	7017981647
4.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
5.	Ms. Astha Mehta	Assistant Professor, School of Law	9650383788
6.	Ms. Tanaya Verma	Professor, School of Art and Architecture	9910636888
7.	Mr. Taral Harish Shah	Assistant Professor, School of Design	9643488416
8.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Dr Usman Khan	Associate Professor, School of Health Sciences	9997837565
11.	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
12.	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT	9430553348
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Manik Singal	Student, M. Arch	8874745310

Quick Response Team Lead By: Mr. Dheeraj Mob: 981812354



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on July 25 , 2022 at 4 pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee
3. Mr. Dheeraj

Following points were discussed:

1. The session commenced with attendance confirmation and greetings from the chair.
2. Previous awareness campaigns were revisited, with achievements and lessons learned discussed among members.
3. Collaborative brainstorming sessions were conducted to generate innovative ideas for upcoming awareness initiatives.
4. Strategic plans were devised for designing and executing the proposed initiatives effectively.
5. Resources were allocated, and responsibilities were delegated among committee members to ensure smooth execution.
6. Mechanisms for collecting feedback and evaluating the effectiveness of the initiatives were devised to inform future strategies.
7. A timeline with clear milestones was established to guide the implementation process.
8. The attendance of the members is attached




Convenor

Attendance

S. No.	Name	Designation
1	Mr. Laurent Guiraud	Director (student welfare)
2	Dr Tejwant Singh Brar	Senior Professor, School of Art and Architecture
3	Ms. Avitesh	Assistant Professor, School of Art and Architecture and Girls Hostel warden
4	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
5	Ms. Astha Mehta	Assistant Professor, School of Law
6	Ms. Tanaya Verma	Professor, School of Art and Architecture
7	Mr. Taral Harish Shah	Assistant Professor, School of Design
8	Dr Kanika Sachdeva	Associate Professor, School of Business
9	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
10	Dr Usman Khan	Associate Professor, School of Health Sciences
11	Ms. Chandana Paul	Assistant Professor, Vatel Hotel and Tourism Business School
12	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT
13	Ms. Dharna Sehgal	Student, B.A. LLB
14	Mr. Manik Singal	Student, M. Arch

Tej
Avitesh
Amit
Astha
Tanaya
Taral
Kanika
Inderjeet Kaur
Usman Khan
Chandana
Pratyush
Dharna
Manik



August 16, 2022

Order

Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging monitoring cell

The anti-ragging committee/ anti-ragging monitoring cell has been reconstituted w.e.f. August 16, 2022 with the approval of competent authority as attached with this order with immediate effect.



Registrar:

To all members.

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture	9999683982
2.	Dr Sudipto Sarkar	Professor Emeritus School of Law	9718421729
3.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
4.	Dr Varsha	Associate Professor, School of Planning	9971302666
5.	Dr Usman Khan	Associate Professor, School of Health Sciences	9997837565
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
8.	Ms. Astha Mehat	Assistant Professor, School of Law	9650383788
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility	9818123549
12.	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT	9430553348
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Manik Singal	Student, M. Arch	8874745310
15.	Mr. Deepak Yadav	Student, BBA LLB	8168310981

Quick Response Team Lead By: Mr. Dheeraj Mob: 9818123549




November 26, 2022

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on November 28, 2022 at 2 pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Review and Approval of Previous Meeting Minutes
2. Updates on Anti-Ragging Initiatives
3. Reports from students
4. Discussion on Recent Incidents (if any)
5. Review of Policies and Procedures
6. Planning for Awareness Programs

MS: 

Copy to

1. All members of the committee
2. Secretary to Honorable VC
3. Concerned File



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on November 28, 2022 at 2 pm in D Block 508 to discuss various issues pertaining to students' welfare at the University.

The following members were present:

1. Honorable VC
2. Members of the committee
3. Mr. Dheeraj

Following points were discussed:

- The convenor started the meeting by welcoming all attendees and introducing the agenda. Each member then introduced themselves.
- Updates on ongoing anti-ragging initiatives, such as awareness campaigns and counselling sessions, were provided by the hostel warden.
- The student committee presented the report from the subcommittee on student counselling and support services, outlining activities and recommendations for improvement.
- Although there were no recent incidents reported, the committee emphasized the importance of proactive measures to prevent ragging on campus.
- The committee discussed upcoming awareness programs, including workshops, seminars, and posters, and the student committee volunteered to coordinate the next campaign.
- Lastly, the convenor adjourned the meeting, expressing gratitude to all members for their contributions and participation.
- The attendance of the members is attached.




Convenor

Attendance

S. No.	Name	Designation
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture
2.	Dr Sudipto Sarkar	Professor Emeritus School of Law
3.	Dr Kanika Sachdeva	Associate Professor, School of Business
4.	Dr Varsha	Associate Professor, School of Planning
5.	Dr Usman Khan	Associate Professor, School of Health Sciences
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
8.	Ms. Astha Mehat	Assistant Professor, School of Law
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility
12.	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT
13.	Ms. Dharna Sehgal	Student, B.A. LLB
14.	Mr. Manik Singal	Student, M. Arch
15.	Mr. Deepak Yadav	Student, BBA LLB

[Handwritten signatures and initials in blue ink, including names like Kanika, Varsha, Usman, Avitesh, Amit, Astha, Inderjeet, Chandan, Dheeraj, Pratyush, Dharna, Manik, and Deepak.]



January 21, 2023

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised January 23, 2023 at block D, room number 508 at 4:00pm, to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

- Discussion on Recent Incidents (if any)
- Planning for Awareness Programs
- Review of Disciplinary Actions and Enforcement
- Review and Approval of Previous Meeting Minutes

Member Secretary: 

Copy to

1. All members of the committee
2. Secretary to Honorable VC
3. Concerned File



Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture	9999683982
2.	Dr Sudipto Sarkar	Professor Emeritus School of Law	9718421729
3.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
4.	Dr Varsha	Associate Professor, School of Planning	9971302666
5.	Dr Usman Khan	Associate Professor, School of Health Sciences	9997837565
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
8.	Ms. Astha Mehat	Assistant Professor, School of Law	9650383788
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility	9818123549
12.	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT	9430553348
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Manik Singal	Student, M. Arch	8874745310
15.	Mr. Deepak Yadav	Student, BBA LLB	8168310981

Quick Response Team Lead By: Mr. Dheeraj Mob: 9818123549



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on 23rd January, 2023 in room number 508 in D Block at 4pm to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee

Following points were discussed:

- The convenor greeted everyone and commenced the meeting. Each member introduced themselves.
- The student committee shared the report from the subcommittee on student counselling and support services, highlighting their activities and suggestions for enhancement.
- No recent incidents were reported. The committee deliberated on the significance of taking proactive measures to prevent ragging incidents on campus.
- Attendees assessed the effectiveness of current disciplinary actions and explored ways to enhance the enforcement of penalties for those involved in ragging.
- Members were encouraged to bring up any additional topics or concerns they wished to discuss.
- The convenor expressed gratitude to all participants for their valuable contributions and officially adjourned the meeting.




Convenor

Attendance

S. No.	Name	Designation
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture
2.	Dr Sudipto Sarkar	Professor Emeritus School of Law
3.	Dr Kanika Sachdeva	Associate Professor, School of Business
4.	Dr Varsha	Associate Professor, School of Planning
5.	Dr Usman Khan	Associate Professor, School of Health Sciences
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
8.	Ms. Astha Mehat	Assistant Professor, School of Law
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility
12.	Mr. Pratyush Raj Pandey	Student, M.Sc. MRIT
13.	Ms. Dharna Sehgal	Student, B.A. LLB
14.	Mr. Manik Singal	Student, M. Arch
15.	Mr. Deepak Yadav	Student, BBA LLB

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 - Next to S. No. 6: *Handwritten signature*
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 - Next to S. No. 8: *Handwritten signature*
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 - Next to S. No. 14: *Handwritten signature*
 - Next to S. No. 15: *Handwritten signature*



March 25, 2023

Order

Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging monitoring cell

The anti-ragging committee anti-ragging monitoring cell has been reconstituted for w.e.f. March 27, 2023 with the approval of competent authority as attached with this order with immediate effect.


Registrar:

To all members.

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



SU/RO/23/03/C/058

NOTICE

This is notified for the information of all, that the ANTI RAGGING COMMITTEE has been reconstituted, as per the details given below, w.e.f. March 27, 2023

S. No.	Name	Designation	Mobile Number
1.	Col V K Malik (Retd)	Professor & Dean School of Art and Architecture	9999683982
2.	Dr. Anil Dawra	Professor Emeritus (School of Law)	9654357576
3.	Dr. Kanika Sachdeva	Associate Professor (School of Business)	9650816838
4.	Dr. Varsha	Associate Professor (School of Planning)	9971302666
5.	Dr. Neelam Dhankhar	Professor (School of Health Sciences)	9654012228
6.	Ms. Avitesh	Assistant Professor (School of Art & Architecture) and Girls' Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Assistant Professor (School of Law) DSW, and Boys' Hostel Warden	9654027789
8.	Dr. Vinod Kumar	Associate Professor (School of Health Science)	8459777618
9.	Ms. Inderjeet Kaur	Assistant Professor (School of Engineering and Technology)	9212010001
10.	Ms. Chandana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager - Facility	9818123549
12.	Ms. Khsuhboo	Student (B.Pharm)	9667810181
13.	Ms. Dharna Sehgal	Student (BA LLB)	9999723720
14.	Mr. Noel John Koshy Kunju Koshy	Student (B.Arch)	9667100329
15.	Mr. Harsh Rana	Student ((B.Pharm)	9999069354

Quick Respond Team Lead By: Mr Dheeraj Mob 9818123549

[Signature]

Pro Vice-Chancellor & Registrar
Sushant University



Copy to:

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File

Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture	9999683982
2.	Dr Anil Dawra	Professor Emeritus School of Law	9654357576
3.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
4.	Dr Varsha	Associate Professor, School of Planning	9971302666
5.	Dr Neelam Dhankhar	Professor, School of Health Sciences	9654012228
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
8.	Dr Vinod Kumar	Associate Professor, School of Health Sciences	8459777618
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility	9818123549
12.	Ms. Khushboo	Student, B. Pharmacology	9667810181
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch	9667100329
15.	Mr. Harsha Rana	Student, B. Pharma	9999069354

Quick Response Team Lead By: Mr. Dheeraj Mob: 9818123549



March 26, 2023

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on 29th March, 2023 at 3pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

- Regarding complaints received on ragging issues if any
- Action initiated if any
- Any other matter

Member Secretary: *Avish*

CC to

1. Honorable VC
2. Members of the committee



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on March 29, 2023 at 3pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Chairperson
2. Members of the committee

Following points were discussed:

1. It was decided to organize awareness campaigns targeting both incoming and existing students, emphasizing the zero-tolerance policy towards ragging and the support systems available for victims.
2. Collecting money forcefully from the fresher is also considered as form of ragging. If found sever punishment will be imposed.
3. The Committee discussed about the Roles and Responsibilities of Mentors, Anti-Ragging Squad members and Faculty Members to mentor the students .Additional duty of checking hostels ,canteen and all prominent places during the night on rotational basis allotted to hostel Wardens and Squad members
4. The attendance of the member is attached.


Convenor



Attendance

S. No.	Name	Designation
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture
2.	Dr Anil Dawra	Professor Emeritus School of Law
3.	Dr Kanika Sachdeva	Associate Professor, School of Business
4.	Dr Varsha	Associate Professor, School of Planning
5.	Dr Neelam Dhankhar	Professor, School of Health Sciences
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
8.	Dr Vinod Kumar	Associate Professor, School of Health Sciences
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility
12.	Ms. Khushboo	Student, B. Pharmacology
13.	Ms. Dharna Sehgal	Student, B.A. LLB
14.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch
15.	Mr. Harsha Rana	Student, B. Pharma

Handwritten signatures and notes:
 - Above row 1: *Chakrabarti*
 - Above row 2: *Adarsh*
 - Above row 3: *Sanjay*
 - Above row 4: *Sharma*
 - Above row 5: *Neelam*
 - Above row 6: *Avitesh*
 - Above row 7: *Shubh*
 - Above row 8: *Vinod*
 - Above row 9: *Inderjeet Kaur*
 - Above row 10: *Ch*
 - Above row 11: *→*
 - Above row 12: *Khushboo*
 - Above row 13: *Dharna*
 - Above row 14: *Noel*
 - Above row 15: *Harsha*



August 27, 2023

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on August 29, 2023 at 2 pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Anti Ragging squad
2. Suggestion and grievances
3. Discussion on guidelines of UGC and AICTE
4. Regarding complaints received on ragging issues if any
5. Action initiated if any
6. Any other matter

Member Secretary: *Shivish*

Copy to

1. All members of the committee
2. Secretary to Honorable VC
3. Concerned File



Anti -Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture	9999683982
2.	Dr Anil Dawra	Professor Emeritus School of Law	9654357576
3.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
4.	Dr Varsha	Associate Professor, School of Planning	9971302666
5.	Dr Neelam Dhankhar	Professor, School of Health Sciences	9654012228
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden	7017981647
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9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility	9818123549
12.	Ms. Khushboo	Student, B. Pharmacology	9667810181
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch	9667100329
15.	Mr. Harsha Rana	Student, B. Pharma	9999069354

Quick Response Team Lead By: Mr. Dheeraj Mob: 9818123549



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on 29 August,2023 at 3pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee

Following points were discussed:

1. The chairperson welcomed the member and brief about the last meeting.
2. The committee Members suggested creating a cell where involvement of parents towards suggestions and grievances relating to ragging could be taken up.
3. The Committee discussed about the Roles and Responsibilities of Mentors, Anti-Ragging Squad members and Faculty Members to mentor the students .Additional duty of checking hostels ,canteen and all prominent places during the night on rotational basis allotted to hostel Wardens and Squad members
4. The meeting was adjourned by convenor after thanking all members for their contributions and participation.
5. The attendance of the member is attached.


Convenor



Attendance

S. No.	Name	Designation
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture
2.	Dr Anil Dawra	Professor Emeritus School of Law
3.	Dr Kanika Sachdeva	Associate Professor, School of Business
4.	Dr Varsha	Associate Professor, School of Planning
5.	Dr Neelam Dhankhar	Professor, School of Health Sciences
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
8.	Dr Vinod Kumar	Associate Professor, School of Health Sciences
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility
12.	Ms. Khushboo	Student, B. Pharmacology
13.	Ms. Dharna Sehgal	Student, B.A. LLB
14.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch
15.	Mr. Harsha Rana	Student, B. Pharma

Handwritten signatures and initials in blue ink, corresponding to the names in the table, are written vertically along the right side of the page.



November 17, 2023

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised on Nov 19, 2023 at 2 pm in D Block 508 to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Review and Approval of Previous Meeting Minutes
2. Updates on Anti-Ragging Initiatives
3. Discussion on Recent Incidents (if any)
4. Review of Policies and Procedures
5. Planning for Awareness Programs

Member Secretary *A. Singh*

Copy to

1. All members of the committee
2. Secretary to Honorable VC
3. Concerned File



Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture	9999683982
2.	Dr Anil Dawra	Professor Emeritus School of Law	9654357576
3.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
4.	Dr Varsha	Associate Professor, School of Planning	9971302666
5.	Dr Neelam Dhankhar	Professor, School of Health Sciences	9654012228
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
8.	Dr Vinod Kumar	Associate Professor, School of Health Sciences	8459777618
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility	9818123549
12.	Ms. Khushboo	Student, B. Pharmacology	9667810181
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch	9667100329
15.	Mr. Harsha Rana	Student, B. Pharma	9999069354

Quick Response Team Lead By: Mr. Dheeraj Mob: 9818123549



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on 19th November, 2023 in room number D-508 to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee
3. Mr. Dheeraj

Following points were discussed:

1. The convenor welcomed all attendees and called the meeting to order. Each member introduced themselves.
2. The minutes from the previous meeting were reviewed. The minutes were approved unanimously.
3. Hostel warden provided updates on the progress of ongoing anti-ragging initiatives, including awareness campaigns and counseling sessions.
4. Student committee presented the report from the subcommittee on student counseling and support services. The report highlighted the activities undertaken and recommendations for improvement.
5. There were no recent incidents reported. The committee discussed the importance of proactive measures to prevent ragging on campus.
6. The meeting was adjourned by convenor after thanking all members for their contributions and participation.
7. The attendance of the member is attached


Convenor



Attendance

S. No.	Name	Designation
1.	Dr Rakesh Ranjan	VC
2.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture
3.	Dr Anil Dawra	Professor Emeritus School of Law
4.	Dr Kanika Sachdeva	Associate Professor, School of Business
5.	Dr Varsha	Associate Professor, School of Planning
6.	Dr Neelam Dhankhar	Professor, School of Health Sciences
7.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden
8.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
9.	Dr Vinod Kumar	Associate Professor, School of Health Sciences
10.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
11.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School
12.	Mr. Dheeraj Kumar	Sr. Manager, Facility
13.	Ms. Khushboo	Student, B. Pharmacology
14.	Ms. Dharna Sehgal	Student, B.A. LLB
15.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch
16.	Mr. Harsha Rana	Student, B. Pharma

[Handwritten signatures and initials in blue ink, including names like Rakesh, Kanika, Varsha, Neelam, Avitesh, Amit, Vinod, Inderjeet, Chandan, Dheeraj, Khushboo, Dharna, Noel, and Harsha.]



December 15, 2023

Order

**Sub: Reconstitution of Anti- Ragging Committee and Anti Ragging
monitoring cell**

The anti-ragging committee/ anti-ragging monitoring cell has been reconstituted for w.e.f. December 19, 2023 with the approval of competent authority as attached with this order with immediate effect.



Registrar:

To all members.

Copy to:

- Secretary to vice chancellor.
- Secretary to Pr. Vice chancellor.
- All Deans HODs/Notice Board
- Notice Boards.



SU/RO/23/12/C/75

December 19, 2023

NOTICE

This is notified for the formation of all, that the **ANTI RAGGING COMMITTEE** has been reconstituted, as per the details given below, w.e.f. December 19, 2023.

S.No.	Name	Designation	Mobile Number
1.	Col V K Malik (Retd)	Professor & Dean School of Art and Architecture	9999683982
2.	Dr. Anil Dawra	Professor Emeritus (School of Law)	9654357576
3.	Dr. Kanika Sachdeva	Associate Professor (School of Business)	9650816838
4.	Dr. Varsha	Associate Professor (School of Art and Architecture)	9971302666
5.	Dr. Neelam Dhankar	Professor (School of Health Sciences)	9654012228
6.	Ms. Avitesh	Assistant Professor (School of Art and Architecture) and Girls Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Professor (School of Law) and Boys Hostel Warden	9654027789
8.	Dr. Sunil Kumar	Associate Professor (School of Health Sciences)	8512022518
9.	Ms. Inderjeet Kaur	Assistant Professor (School of Engineering and Technology)	9212010001
10.	Ms. Chandnana Paul	Assistant Professor (Vatel Hotel and Tourism Business School)	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager - Facility	9818123549
12.	Ms. Khsuhboo	Student (B.Pharm)	9667810181
13.	Ms. Dharna Sehgal	Student (BA LLB)	9999723720
14.	Mr. Noel John Koshy Kunju Koshy	Student (B.Arch)	9667100329
15.	Mr. Harsh Rana	Student (B.Pharm)	9999069354

Quick Respond Team Lead by: Mr. Dheeraj Mob 9818123549


Pro Vice-Chancellor & Registrar
Sushant University

Copy to:-

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File



January 8, 2024

Circular

As per the advice of the chairman, Meeting of Anti -ragging committee is organised January 10, 2024 at block D, room number 508 at 3pm, to discuss various issues pertaining to students' welfare at the University. All the members are requested to attend the meeting.

Agenda:

1. Review and Approval of Previous Meeting Minutes
2. Discussion on Recent Incidents (if any)
3. Review of Disciplinary Actions and Enforcement
4. Planning for Awareness Programs

MS:- *Anil*

Copy to

1. All members of the committee
2. Secretary to Honorable VC
3. Concerned File



Anti-Ragging Committee

S. No.	Name	Designation	Mobile Number
1.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture	9999683982
2.	Dr Anil Dawra	Professor Emeritus School of Law	9654357576
3.	Dr Kanika Sachdeva	Associate Professor, School of Business	9650816838
4.	Dr Varsha	Associate Professor, School of Planning	9971302666
5.	Dr Neelam Dhankhar	Professor, School of Health Sciences	9654012228
6.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden	7017981647
7.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden	9654027789
8.	Dr Sunil Kumar	Associate Professor, School of Health Sciences	8512022518
9.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology	9212010001
10.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School	9910900173
11.	Mr. Dheeraj Kumar	Sr. Manager, Facility	9818123549
12.	Ms. Khushboo	Student, B. Pharmacology	9667810181
13.	Ms. Dharna Sehgal	Student, B.A. LLB	9999723720
14.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch	9667100329
15.	Mr. Harsha Rana	Student, B. Pharma	9999069354

Quick Response Team Lead By: Mr. Dheeraj Mob: 9818123549



Minutes of the Meeting

Meeting of Anti -ragging committee is organised on 10th January 2024 in room number D-508 to discuss various issues pertaining to students' welfare at the University. The following members were present:

1. Honorable VC
2. Members of the committee

Following points were discussed:

1. The convenor welcomed all attendees and called the meeting to order. Each member introduced themselves.
2. The minutes from the previous meeting were reviewed the minutes were approved unanimously.
3. Student committee presented the report from the subcommittee on student counseling and support services. The report highlighted the activities undertaken and recommendations for improvement.
4. There were no recent incidents reported. The committee discussed the importance of proactive measures to prevent ragging on campus.
5. Attendees reviewed the effectiveness of current disciplinary actions and explored options for improved enforcement of penalties for ragging offenders.
6. Members were invited to raise any additional topics or concerns for discussion.
7. The meeting was adjourned by convenor after thanking all members for their contributions and participation.
8. The attendance of the member is attached.


Convenor



Attendance

S. No.	Name	Designation
1.	Dr Rakesh Ranjan	Vice Chancellor
2.	Col. VK Malik (Rtd)	Prof and Dean School of Art and Architecture
3.	Dr Anil Dawra	Professor Emeritus School of Law
4.	Dr Kanika Sachdeva	Associate Professor, School of Business
5.	Dr Varsha	Associate Professor, School of Planning
6.	Dr Neelam Dhankhar	Professor, School of Health Sciences
7.	Ms. Avitesh	Assistant Professor, School of Art and Architecture, and Girl's Hostel Warden
8.	Mr. Amit Kumar Singh	Assistant Professor, School of Law, DSW, and Boys Hostel warden
9.	Dr Sunil Kumar	Associate Professor, School of Health Sciences
10.	Ms. Inderjeet Kaur	Assistant Professor, School of Engineering and Technology
11.	Ms. Chandan Paul	Assistant Professor, Vatel Hotel and Tourism Business School
12.	Mr. Dheeraj Kumar	Sr. Manager, Facility
13.	Ms. Khushboo	Student, B. Pharmacology
14.	Ms. Dharna Sehgal	Student, B.A. LLB
15.	Mr. Noel John Koshy Kunju Koshy	Student, B. Arch
16.	Mr. Harsha Rana	Student, B. Pharma

(Handwritten signatures and initials next to the table rows)
 Rakesh Ranjan
 VK Malik
 Anil Dawra
 Kanika Sachdeva
 Varsha
 Neelam Dhankhar
 Avitesh
 Amit Kumar Singh
 Sunil Kumar
 Inderjeet Kaur
 Chandan Paul
 Dheeraj Kumar
 Khushboo
 Dharna Sehgal
 Noel John Koshy
 Kunju Koshy
 Harsha Rana



Internal Complaints Committee (ICC)

October 10, 2019

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on October 14, 2019, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

- Review of Activities for the year 2018-19.
- Discussion about the Policies and guidelines
- Any other points with the permission of chair.

Member Secretary *Amal*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned File



Internal Complaints Committee

Sno	Name	Designation	Position
1	Prof Kanupriya	Associate Dean and Professor (School of law)	Presiding Officer
2	Dr Kirti dutta	Professor - SMS	Member
3	Ms Manik Walia	Professor (School of Planning and Development)	Member
4	Ms Tanaya Verma	Associate Professor -SSAA	Member
5	Col Virendra kumar Malik	Associate Professor	Member
6	Mr Sashi Kant Yadav	Assistant Profesoor - SOL	Member
7	Dr komal	Assistant Professor -SOL	Member
8	Dr Satish Kaushik	External Members (NGO)	Member
9	Mr Rajivir Singh Yadav	Security Officer	Member



 A handwritten signature in blue ink, appearing to be "J. J.", located to the right of the university seal.

October 14, 2019

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the importance of conducting the awareness session on “Sexual Harassment for student” and about basic etiquettes, Grooming could also be included in this address. She agree to conduct an interactive session for students.
3. Dress code in lab practical should be introduced.
4. Homepage for ICC on the website needs to be created was suggested by Col Virendra Kumar Malik.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the member was attached.

for Kanupriya
Dr KanuPriya
(Presiding Officer)



Attendance

S.No	Name	Position
1	Prof Kanupriya	Presiding Officer
2	Dr Kirti dutta	Member
3	Ms Manik Walia	Member
4	Ms Tanaya Verma	Member
5	Col Virendra kumar Malik	Member
6	Mr Sashi Kant Yadav	Member
7	Dr komal	Member
8	Dr Satish Kaushik	Member
9	Mr Rajivir Singh Yadav	Member

Kanupriya

Kirti

Manik

Tanaya

Virendra

Sashi

Komal

Satish



March 2, 2020

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on March 4th 2020, at 4pm virtually through google meet platform Online meet. All the members are requested to attend the meeting.

Agenda:

- Reconstitution of the committee members.
- Dissemination of information of Internal Complaint Committee to the students and employees.
- To create awareness about gender equality.

Member Secretary 

Copy to


1. Honorable VC
2. Members of the committee
3. Concerned file



March 4, 2020

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The New members were welcomed by the Presiding officer and team.
3. The committee decided that would continue to keep a close watch on even the slightest hint of harassment of any stake holder of the college at any point of time.
4. The committee was ensured to follow strict COVID protocol in the campus including the girls and boy's hostel.
5. The presiding officer requested all the respective school Deans to circulate COVID guidelines to all students.
6. Meeting was concluded with the Vote of thanks.
7. The attendances of the members is attached.


for Dr KanuPriya
(Presiding Officer)



Attendance

Sno	Name	Designation
1	Prof Kanupriya	Professor & Associate Dean (SOL)
2	Dr Kirti Dutta	Professor- SMS
3	Ms Manika Walia	Professor -SSD
4	Ms Tanaya Verma	Associate Professor- SSAA
5	Col Virendra Kumar Malik	Associate Professor
6	Mr Shashi Kant yadav	Associate Professor -SOL
7	Dr Komal	Assistant Professor -SOL
8	Dr Satish Kaushik	External Members (NGO)
9	Mr. Rajivir Singh	Security Officer

Kanupriya
 Kirti
 Manika
 Tanaya
 Virendra
 Shashi
 Komal
 Satish
 Rajivir

October 5, 2021

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. October 7, 2021, with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor
- All Deans HODs/Notice Board
- Concerned File



Sushant University (Erstwhile Ansal University)
Sector-55, Gurugram-122003, Haryana

SU/RO/21/10/C/022

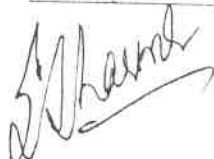
October 07, 2021

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. October 07, 2021.

This issues with the approval of the Vice Chancellor.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Vibhuti Sachdev	Dean (School of Art and Architecture)	Presiding Officer	9818696108	vibhutisachdev@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Dr. Kanu Priya	Professor & Associate Dean (School of Law)	Member	9999216377	kanupriya@sushantuniversity.edu.in
4	Dr. Jagat Narayan Giri	Professor (School of Business)	Member	9873555251	jagatgiri@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Mirika	Student - B.A. I.L.B. (Hons.) 9 th Semester	Member	7082166306	mirika.halhi19@sushantuniversity.edu.in
8	Ms. Shruti Panwar	Student - B.Tech. CSE 3 rd Semester Batch 2019	Member	9953190501	shrutipanwar19@sushantuniversity.edu.in
9	Mr. Saarthak Gulhani	Student - B. Arch. 7 th Semester	Member	9899095103	saarthakgulhani17@sushantuniversity.edu.in


Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:-

1. All members of the Committee
2. Secretary to VC for the information
3. Concerned File

October 12, 2021

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on October 14, 2021 at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the year 2020-21.
2. Precautions to be taken while using digital platforms.
3. Any other points with the permission of chair.

Ms: *Lehrit*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Vibhuti Sachdev	Dean(SSAA)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Registrar	Member
3	Dr KanuPriya	Professor & Associate Dean(SOL)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Mirika	Student B.A LLB Hons 9 th semester	Member
8	Ms Shruti Panwar	Student B.Tech CSE 3rd semester Batch 2019	Member
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester	Member

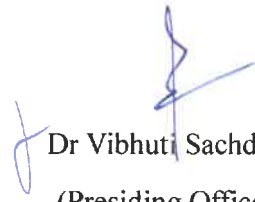


October 14, 2021

Minutes of the meeting

1. Dr. Vibhuti Sachdev the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the importance of conducting the awareness session on "Sexual harassment for students". It was decided during the discussion that topics such as digital etiquettes, cyber security could also be included in this address. She agreed to conduct an interactive session for students.
3. Homepage for this activity on the website needs to be created was suggested by Dr. Jagat Giri Narayan.
4. Meeting was concluded with the Vote of thanks.
5. The attendances of the members is attached.




Dr Vibhuti Sachdev
(Presiding Officer)

Attendance

S.No	Name	Designation
1	Dr Vibhuti Sachdev	Dean(SSAA)
2	Dr Sanjeev Kumar Sharma	Registrar
3	Dr KanuPriya	Professor & Associate Dean(SOL)
4	Dr Jagat Narayan Giri	Professor (School of Business) ,
5	Ms Kanak Pandey	External member
6	Mr Dheeraj Kumar	Manager, Facility
7	Ms Mirika	Student B.A LLB Hons 9 th semester
8	Ms Shruti Panwar	Student B.Tech CSE 3rd semester Batch 2019
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester

[Handwritten signatures and initials in blue ink, corresponding to the names in the table, are written vertically to the right of the table rows.]



December 22, 2021

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on December 24, 2021 at 4pm Venue: D block 412 .All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the year 2020-21.
2. Precautions to be taken while using digital platforms.
3. Any other points with the permission of chair.

Member Secretary: *Kanpreet Singh*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Vibhuti Sachdev	Dean(SSAA)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Registrar	Member
3	Dr Kanupriya	Professor & Associate Dean (SOL)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Mirika	Student B.A LLB Hons 9 th semester	Member
8	Ms Shruti Panwar	Student B. Tech CSE 3rd semester Batch 2019	Member
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester	Member

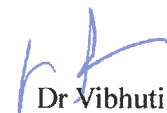


December 24, 2021

Minutes of the meeting

1. Dr. Sanjeev Sharma welcomed the members and thanked all the members for their cooperation and valuable support throughout the year.
2. Dr. Vibhuti Sachdev also emphasized that there was no cases reported during the academic year.
3. It was also decided to conduct programs about gender equity and gender sensitization.
4. As there was no other point for discussion, meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.




Dr Vibhuti Sachdev
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Vibhuti Sachdev	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr Kanupriya	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Mirika	Member
8	Ms Shruti Panwar	Member
9	Mr.Saarthak Gulhani	Member

Vibhuti Sachdev
Sanjeev Kumar Sharma
Kanupriya

Jagat Narayan Giri
Kanak Pandey
Dheeraj Kumar

Mirika
Shruti Panwar
Saarthak Gulhani



February 1, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on February 3rd, 2022, at 4 pm Venue: D block 205 .All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the year 2020-21.
2. Precautions to be taken while using digital platforms.
3. Any other points with the permission of chair.

Ms: *Sanjivika*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

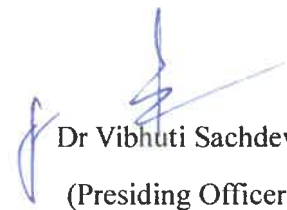
S.No	Name	Designation	Position
1	Dr Vibhuti Sachdev	Dean(SSAA)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Registrar	Member
3	Dr Kanupriya	Professor & Associate Dean (SOL)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Mirika	Student B.A LLB Hons 9 th semester	Member
8	Ms Shruti Panwar	Student B. Tech CSE 3rd semester Batch 2019	Member
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester	Member



February 3, 2022

Minutes of the meeting

1. The presiding officer welcomed the members and thanked all the members for their cooperation and valuable support.
2. Dr. Kanupriya suggested that there should be group-based activities among students on gender equity and gender sensitization among the students.
3. Ms Kanak suggested that healthy environment both in academics and extracurricular activities should be encouraged among students.
4. Dr. Jagat Narayan Giri suggested the provision of laws under Government Act should be educated to the students so that they can educate others as and when needed.
5. As there was no other point for discussion, meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.


Dr Vibhuti Sachdev
(Presiding Officer)



Attendance

S.No	Name	Designation
1	Dr Vibhuti Sachdev	Dean(SSAA)
2	Dr Sanjeev Kumar Sharma	Registrar
3	Dr KanuPriya	Professor & Associate Dean(SOL)
4	Dr Jagat Narayan Giri	Professor (School of Business)
5	Ms Kanak Pandey	External member
6	Mr Dheeraj Kumar	Manager, Facility
7	Ms Mirika	Student B.A LLB Hons 9 th semester
8	Ms Shruti Panwar	Student B.Tech CSE 3rd semester Batch 2019
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester

Handwritten signatures and initials in blue ink, including names like 'Vibhuti', 'Sanjeev', 'KanuPriya', 'Jagat', 'Kanak', 'Dheeraj', 'Mirika', 'Shruti', and 'Saarthak'.

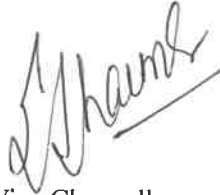


March 21, 2022

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. March 23, 2022 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board.
- Concerned File.



SU/RO/22/03/C/032


March 23, 2022

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. March 23, 2022.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Kanu Priya	Professor & Associate Dean (School of Law)	Presiding Officer	9999216377	kanupriya@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Pro Vice-Chancellor & Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Ms. Preetha Sajin	Professor & HOD (School of Planning and Development)	Member	9910011287	preethasajin@sushantuniversity.edu.in
4	Dr. Jagat Narayan Giri	Professor (School of Business)	Member	9873555251	jagatgiri@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Ridhi Sharma	Student - B.A. LL.B. (Hons.) 4th Semester 2020 Batch	Member	9906093700	RidhiSharma.balib20@sushantuniversity.edu.in
8	Ms. Sadgi Jakhar	Student - B.Tech. CSE (AI & ML) 2nd Semester 2021 Batch	Member	9350520850	sadgi.jakhar.btech21@sushantuniversity.edu.in
9	Ms. Mansi Harsh	Student - B. Arch. 6th Semester 2019 Batch	Member	7428751654	Mansiharsh.barch19@sushantuniversity.edu.in

This issues with the approval of the Vice Chancellor.


Pro Vice-Chancellor & Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:

1. All members of the Committee
2. Secretary to VC for the information
3. Concerned File

April 16, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on April 18, 2022 at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the Academic year 2021-22.
2. Cybersecurity Awareness.
3. Any other points with the permission of chair.

Member Secretary: *preeti*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Ms Preeti Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



April 18, 2022

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the consent form for the complainant to be created.
3. Dr. Sanjeev Kumar Sharma Pro Vice-chancellor & registrar suggested that as per the UGC guidelines issued by the ministry of women and child development, that the ICC has the responsibility to uplift the welfare of the women in the college premises.
4. The committee also noted that there was no complaint of sexual harassment has been received from any of the employee or the women students of various other departments in college.
5. Ms Kanak suggested that a complaint drop box should be placed in the office premises.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached.




Dr Kanupriya
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preeti Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sanjeev
Preeti

Jagat
Kanak

Dheeraj
Ridhi

Sadgi



September 18, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Sept 20th 2022, at 4pm Venue: D block 205. All the members are requested to attend the meeting.

Agenda:

1. Review of activities conducted.
2. Discussion about complaints registered (if any).

MS: *preeti*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Ms Preetha Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



September 20, 2022

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The Presiding officer made clear to the members to be aware and alert to any discomfort of a student or staff member and to immediately bring it to the notice of the ICC so that it can be appropriately handled.
3. Dr. Sanjeev Kumar Sharma pro Vice-chancellor & registrar ensured that the college has to encourage a supportive environment for all including the complainant if any, and timely resolution is to be ensures.
4. The presiding officer assured that till date no such complaint was received.
5. Meeting was concluded with the Vote of thanks.
6. The attendances of the members is attached.




Dr KanuPriya
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preetha Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Preetha

Giri

Kanak
Dheeraj
Ridhi

Sadgi



January 7, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Jan 9th 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of the cell and discussion on any complained if received.
2. Any other matter with the discussion of the chair.

Member Secretary: *preethi*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file




January 9, 2023

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The presiding officer conveyed that there was no complain received so far.
3. It was discussed that Guidelines of Internal Complaints Committee must be revisited and changes needs to be made if required.
4. These guidelines shall be updated in Sushant University Website.
5. Meeting was concluded with the Vote of thanks.
6. The attendances of the members is attached.




Dr Kanupriya
(Presiding Officer)

Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Ms Preetha Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preetha Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sanjeev
Preethi

Jagat

Kanak

Ridhi

Sadgi



March 18, 2023

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. March 20, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.

A handwritten signature in blue ink, appearing to read "Sham", is placed above the text "Pro- Vice Chancellor and Registrar".

Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/03/C/056

March 20, 2023

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. March 20, 2023.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Kanu Priya	Professor & Associate Dean (School of Law)	Presiding Officer	9999216377	kanupriya@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Pro Vice-Chancellor & Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Dr. Kaushal Preet Kaur	Professor & Associate Dean (School of design)	Member	9871130934	Kaushalpreet@sushantuniversity.edu.in
4	Dr. Jagat Narayan Giri	Professor (School of Business) Design	Member	9873555251	jagatgiri@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Ridhi Sharma	Student - B.A. LL.B. (Hons.) 6th Semester 2020 Batch	Member	9906093700	RidhiSharma.ballb20@sushantuniversity.edu.in
8	Ms. Sadgi Jakhar	Student - B.Tech. CSE (AI & ML) 4th Semester 2021 Batch	Member	9350520850	sadgijakhar.btech21@sushantuniversity.edu.in
9	Ms. Mansi Harsh	Student - B. Arch. 8th Semester 2019 Batch	Member	7428751654	Mansiharsh.barch19@sushantuniversity.edu.in

This issues with the approval of the Vice Chancellor

[Signature]

Pro Vice-Chancellor & Registrar
Sushant University



Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File


April 2, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on April 4th 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Reconstitution of the committee members
2. Any other matter with the discussion of the chair

Ms: 

Copy to


1. Honorable VC
2. Members of the committee
3. Concerned file



April 4, 2023

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The New members were welcomed by the Presiding officer and team.
3. It was discussed that information of anti-sexual harassment should be given to all girl students during the induction programme.
4. The committee noted that no complaint of sexual harassment has been received yet.
5. Need for yoga club was discussed for the well being of the employees and students in campus.
6. Meeting was concluded with the Vote of thanks.
7. The attendances of the members is attached.


Dr KanuPriya
(Presiding Officer)



Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Kaushal Preet Kaur	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Dr

Dr
Jagat Narayan
Giri

Ridhi
Sadgi



July 09, 2023


July 09, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on July 11th 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Discuss about conducting Workshop on Self-defense training techniques.
2. Any other matter with the discussion of the chair.

Member Secretary: 

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Dr. Kaushal Preet Kaur	Professor & Associate Dean (School of Design)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



July 11, 2023

Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Sanjeev Sharma Registrar and Pro-Vice chancellor suggested during this academic year 23-24 to plan for workshop on Self Defence techniques by experts for all employees, staffs and students.
3. Dr. Kanupriya briefly discussed the roles and functions of the ICC to all the committee members.
4. The necessity for keeping vigilance within the college premises was reemphasized.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.




Dr Kanupriya
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Kaushal Preet Kaur	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Dr
Dr
Kanak
Pandey
Mr
Dheeraj
Ms
Ridhi
Ms
Sadgi

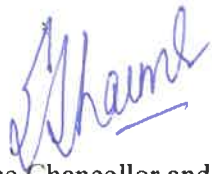


August 16, 2023

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. August 18, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.

A handwritten signature in blue ink, appearing to read "Sham", is written over the printed name.

Pro- Vice Chancellor and Registrar

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/08/C/066

August 18, 2023

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. August 18, 2023.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Koshal Preet Kaur	Professor & Associate Dean	Presiding Officer	9871130934	kaushalpreet@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Pro Vice-Chancellor & Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Dr. Anil Dawra	Professor Emeritus (School of Law)	Member	9654357576	anildawra@sushantuniversity.edu.in
4	Dr. Shaily Bhashanjaly	Associate Professor (School of Health)	Member	9891344079	shailybhashanjaly@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Ridhi Sharma	Student - B.A. LL.B. (Hons.) 6th Semester 2020 Batch	Member	9906093700	RidhiSharma ballb20@sushantuniversity.edu.in
8	Ms. Sadgi Jakhar	Student - B.Tech. CSE (AI & ML) 4th Semester 2021 Batch	Member	9350520850	sadgijakhar.btech21@sushantuniversity.edu.in
9	Mr. Noel John Koshy	Student B.Arch. (4th Year)	Member	9667100329	NoelKoshy.barch20@sushantuniversity.edu.in

This issues with the approval of the Vice Chancellor.

[Signature]

Pro Vice-Chancellor & Registrar
Sushant University



Copy to:

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File

September 20, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Sept 22nd 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Reconstitution of the committee members.
2. Any other matter with the discussion of the chair.

Member Secretary:



Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Koshal Preet Kaur	Professor & Associate Dean	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Dr. Anil Dawra	Professor Emeritus (School of Law)	Member
4	Dr Shaily Bhasanjaly	Associate Professor (School of Health)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 6 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 4 th semester Batch 2021 Batch	Member
9	Mr.Noel John Koshy	Student -B.Arch 4 th semester 2019 Batch	Member



September 22, 2023

Minutes of the meeting

1. Dr. Kaushal Preet Kaur the presiding officer welcomed the members.
2. The New members were welcomed by the Presiding officer and team.
3. The committee members unanimously expressed satisfaction and relief that no cases of harassment had been perpetrated in the college premises till date.
4. The committee decided that would continue to keep a close watch on even the slightest hint of harassment of any stake holder of the college at any point of time.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.

for Dr. Kaushal Preet Kaur

Dr. Kaushal Preet Kaur

(Presiding Officer)



Attendance

S.No	Name	Position
1	Dr Koshal Preet Kaur	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Anil Dawra	Member
4	Dr Shaily Bhasanjaly	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Noel John Koshy	Member

Dr Koshal Preet Kaur

Dr. Anil Dawra

Dr Shaily Bhasanjaly

Ms Kanak Pandey

Mr Dheeraj Kumar

Ms Sadgi Jakhar

Mr.Noel John Koshy



January 15, 2024

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Jan 17th 2024, at 4pm Venue: D block 205. All the members are requested to attend the meeting.

Agenda:

1. Briefing the role and responsibilities of the committee.
2. Any other matter with the discussion of the chair.

Member Secretary:



Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Koshal Preet Kaur	Professor & Associate Dean	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Dr. Anil Dawra	Professor Emeritus (School of Law)	Member
4	Dr Shaily Bhasanjaly	Associate Professor (School of Health)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 6 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 4 th semester Batch 2021 Batch	Member
9	Mr.Noel John Koshy	Student -B.Arch 4 th semester 2019 Batch	Member



January 17, 2024

Minutes of the meeting

1. Dr. Koshal Preet Kaur the presiding officer welcomed the members.
2. The minutes of the previous meeting held were reviewed and confirmed.
3. Discussion on updating the ICC guidelines to align with the latest UGC regulations.
4. The committee agreed to conduct an awareness program /workshop for the month of March 2024.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.



for Shaily Bhasbhasyalu

Dr. Kaushal Preet Kaur
(Presiding Officer)

Attendance.

S.No	Name	Position
1	Dr Koshal Preet Kaur	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Anil Dawra	Member
4	Dr Shaily Bhasanjaly	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Noel John Koshy	Member

(Signature)
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(Signature)
(Signature)



Grievance Redressal Committee

20 May, 2020

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on May 22nd 2020, at 3.30pm virtually through google meet platform Online meet. All the members are requested to attend the meeting.

Agenda:

- Reconstitution of the committee members
- Dissemination of information of Grievance Redressal Committee to the students and employees

Member Secretary: 

Copy to

1. Honorable VC
2. Members of the committee



Grievance Redressal Committee -Members

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-Chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Dr Prabh Bedi	HOD (School of Planning and Development)	Member
5	Ms Prakriti Sharma	Head HR	Member
6	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
7	Ms Ekta Gyani	Member	Member
8	Mr. Amit Gupta	CFAO -Staff representative	Member
9	One nominated Representative	Representative of Vice-Chancellor	Member



May 22, 2020

Minutes of the meeting

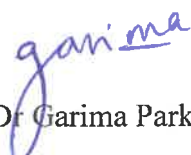
1. Dr Garima Prakash the chairperson welcomed the members

2. The Process of submitting Grievance was explained to the committee so that the information is passed through all students/staffs and employees at the campus

- The grieved member shall submit his/her petition to the chairperson, Grievance Redressal committee in a sealed envelope marked confidential.
- On receipt of the petition the Grievance Redressal committee will endeavor to send its recommendation to the Director within one month if possible but in case not beyond three months, for further action.
- In case of false and frivolous complaint (if proved), the Grievance Redressal committee will recommend Director/Disciplinary authority to take appropriate action against the complainant

3. The committee was ensured to follow strict COVID protocol in the campus including the girls and boy's hostel

4. Meeting was concluded with the Vote of thanks


Dr Garima Prakash
(Chairperson)



Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)
2	Dr Kanupriya	Professor & Associate Dean (School of law)
3	Dr Atul kumar Agarwal	Professor -School of Business
4	Dr Prabh Bedi	HOD (School of Planning and Development)
5	Ms Prakriti Sharma	Head HR
6	Mr Shashi Kant Yadav	Associate Professor -SOL
7	Dr Nadeem Luqman	Professor -School of Health Sciences
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	CFAO -Staff representative

garima
kanupriya
Atul
Prabh
Prakriti
Shashi
Nadeem
Ekta
Amit



25 August,2020

Grievance Redressal Committee

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. August 27 ,2020 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



Sushant University (Erstwhile Ansal University)
Sector-55, Gurgaon-122003, Haryana

AU/RO/20/08/C/001

Aug 27, 2020

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. Aug 27, 2020.

This has been issued with the approval of the Vice Chancellor.

S. No.	Name of the members	Designation
1	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Kanu Priya Professor & Associate Dean (School of Law)	Co-Chairperson
3	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
4	Dr. Prabh Bedi HOD (School of Planning and Development)	Member
5	Ms. Prakriti Sharma Head HR	Member
6	Dr. Nadeem Luqman Professor (School of Health Sciences)	Member
7	Ms. Ekta Gyani Professor (School of Art and Architecture)	Member
8	Mr. Amit Gupta CFAO - Staff Representative	Member
9	One nominated representative of Vice-Chancellor	Member


Acting Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:-

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File

17 November, 2020

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on November 19th 2020, at 3.30pm virtually through google meet platform Online meet. All the members are requested to attend the meeting.

Agenda:

- COVID pandemic – related grievances if any
- Dissemination of information of Grievance Redressal Committee to the students and employees

Member Sec: *[Signature]*

Copy to

- 1.Honorable VC
- 2.Members of the committee



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-Chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Dr Prabh Bedi	HOD (School of Planning and Development)	Member
5	Ms Prakriti Sharma	Head HR	Member
6	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
7	Ms Ekta Gyani	Member	Member
8	Mr. Amit Gupta	CFAO -Staff representative	Member
9	One nominated Representative	Representative of Vice-Chancellor	Member

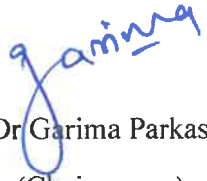


November 19, 2020

Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members
2. The Maintenance staffs at the college premises to continue with the enhanced cleaning protocols
3. The committee was ensured to follow strict COVID protocol in the campus including the girls and boy's hostel
4. Hand sanitizing stations to remain in place
5. Meeting was concluded with the Vote of thanks
6. The attendance of the members is attached




Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation	
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	P
2	Dr Kanupriya	Professor & Associate Dean (School of law)	P
3	Dr Atul kumar Agarwal	Professor -School of Business	P
4	Dr Prabh Bedi	HOD (School of Planning and Development)	P
5	Ms Prakriti Sharma	Head HR	P
6	Mr Shashi Kant yadav	Associate Professor -SOL	A
7	Dr Nadeem Luqman	Professor -School of Health Sciences	P
8	Ms Ekta Gyani	Member	P
9	Mr. Amit Gupta	CFAO -Staff representative	P



8 March ,2021

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. March 9 ,2021 with the approval of Vice Chancellor, as attached with this order with immediate effect.


Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



Sushant University (Erstwhile Ansal University)

Sector-55, Gurugram-122003, Haryana

SU/RO/21/03/C/009


Mar 09, 2021

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. Mar 09, 2021.

This issues with the approval of the Vice Chancellor.

S. No.	Name of the members	Designation
1	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Kanu Priya Professor & Associate Dean (School of Law)	Co-Chairperson
3	Mr. Anil Kumar Yadav Director- Academic Affairs & Quality Assurance	Member
4	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5	Ms. Preetha Ravisree Sajin Professor & HOD (School of Planning and Development)	Member
6	Dr. Nadeem Luqman Professor (School of Health Sciences)	Member
7	Ms. Ekta Gyani Professor (School of Art and Architecture)	Member
8	Mr. Amit Gupta CFAO – Staff Representative	Member
9	One Nominated Representative of Vice-Chancellor	Member


Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:-

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File

29 March, 2021

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on March 31st 2021, in D 223. All the members are requested to attend the meeting.

Agenda:

- Reconstitution of the committee members
- To discuss the grievances reported (if any)

Member Secretary : 

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Grievance Redressal Committee

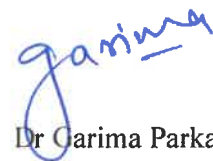
Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
8	Ms Ekta Gyani	Member	Member
9	Mr. Amit Gupta	CFAO -Staff representative	Member



March 31, 2021

Minutes of the meeting

1. Dr. Garima Prakash, the chairperson welcomed the members.
2. The chairperson explained the need of Grievance Redressal Cell and the inclusion and exclusion of the grievances that will be handled by the cell.
3. In the last meeting, members were asked to discuss the guidelines of the Grievance redressal committee with the students. Further, it was also addressed to the students in batches about the same. Students were encouraged to be fearless and come forward, in case if any occasion arises.
4. Meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.


Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Chairperson
2	Dr Kanupriya	Co - chairperson
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Member
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	Member

garima
kanupriya

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Anil

Preetha

Nadeem

Ekta

Amit



19 July, 2021

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on July 21st 2021, in D 205. All the members are requested to attend the meeting.

Agenda:

- To display the posters of Grievance Redressal Committee
- To check and update the Grievance Redressal Committee members on college website
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

4. 1.Honorable VC
5. Members of the committee
6. Concerned file



Grievance Redressal Committee


Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
8	Ms Ekta Gyani	Member	Member
9	Mr. Amit Gupta	CFAO -Staff representative	Member



July 21, 2021

Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members
2. The chairperson discussed the types of grievances specified by AICTE.
3. The Co -chairperson Dr Kanupriya discussed that the roles of the Grievance redressal should be displayed as posters in the common notice board.
4. To update the members of Grievance Redressal Committee in the university website.
5. The chairperson emphasized that there is no Grievance received yet and thanked all the members for their constant support.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached .


Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Chairperson
2	Dr Kanupriya	Co - chairperson
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Member
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	Member

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26 November, 2021

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 30th November 2021, in D 205. All the members are requested to attend the meeting.

Agenda:

- Innovation Cell – students /employees
- Co-curricular activities
- To discuss the grievances reported (if any)

Member Secretary: Buz

Copy to

- 1.Honorable VC
- 2.Members of the committee




November 30, 2021

Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members
2. The chairperson announced that the idea of creating an Innovation cell for all the students has been approved. The initiative was well appreciated among all departments for the welfare of their students
3. A member on behalf of student affairs expressed that the students are asking for technical fest and other event to be held atleast this academic year, because due to covid last academic year the management was not allowed to conduct any type of events in order to avoid huge gatherings. The committee chairperson and Co-chairperson took the point and conveyed they will pass it through higher authorities for action at the earliest
4. Meeting was concluded with the Vote of thanks
5. The attendance of the members is attached.




Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)
2	Dr Kanupriya	Professor & Associate Dean (School of law)
3	Dr Atul kumar Agarwal	Professor -School of Business
4	Mr Anil kumar Yadav	Director- Academic Affairs & quality Assurance
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	CFAO -Staff representative

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Anil
Preetha
Nadeem
Ekta
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8 February, 2022

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised 11th Feb 2022, in D 205. All the members are requested to attend the meeting.

Agenda:

- Innovation Cell – students /employees
- Co-curricular activities
- To discuss the grievances reported (if any)

MS:

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
8	Ms Ekta Gyani	Member	Member
9	Mr. Amit Gupta	CFAO -Staff representative	Member



February 11, 2022

Minutes of the meeting

1. Dr. Garima Prakash, the chairperson welcomed the members
2. The chairperson announced that the idea of creating an Innovation cell for all the students has been approved. The initiative was well appreciated among all departments for the welfare of their students
3. A member on behalf of student affairs expressed that the students are asking for technical fest and other event to be held at least this academic year, because due to covid last academic year the management was not allowed to conduct any type of events in order to avoid huge gatherings. The committee chairperson and Co-chairperson took the point and conveyed they will pass it through higher authorities for action at the earliest
4. Meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.



garima
Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)
2	Dr Kanupriya	Professor & Associate Dean (School of law)
3	Dr Atul Kumar Agarwal	Professor -School of Business
4	Mr Anil Kumar Yadav	Director- Academic Affairs & quality Assurance
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	CFAO -Staff representative

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SU/RO/22/05/C/036

May 23, 2022

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. May 23, 2022.

S. No.	Name of the members	Designation
1.	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Chairperson
2.	Dr. Nidhi Chowdhry Professor (School of Business)	Member
3.	Mr. Anil Kumar Yadav Director (Academic Affairs & Quality Assurance)	Member
4.	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5.	Ms. Preetha Ravisree Sajin Professor & Director (School of Planning and Development)	Member
6.	Dr. Rahul Sharma Director (School of Health Sciences)	Member
7.	Mr. Himanshu Sanghani Associate Professor (School of Art and Architecture)	Member
8.	Mr. Deepak Aggarwal CFAO – Staff Representative	Member
9.	One Nominated Representative of Vice-Chancellor	Member
10.	Ms. Shalini Sharma Associate Professor (School of Design)	Member Secretary

Shalini Sharma
Registrar
Sushant University
(Erstwhile Ansal University)

Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File



21 May, 2022

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. May 23 ,2022 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



28 June, 2022

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 30th June 2022, in D 508. All the members are requested to attend the meeting.

Agenda:

- Roles of Grievance Redressal Committee needs to be re-emphasized
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to


1. Honorable VC
2. Members of the committee
3. Concerned file



June 30, 2022

Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members.
2. The Grievance issues related to fees or Accounts, Tcs ion Update (IT) or issues related to hostel of any need to bring it to action immediately through the concerned mentor faculty, and needs to be addressed to the committee if the issues remains unsolved.
3. Drinking water issues if any needs to be addressed via the concerned.
4. Discused the activities to be conducted for creating awareness among the students.
5. Meeting was concluded with Vote of thanks.
6. The attendance of the members is attached.


Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Position
1	Dr Garima Parkash	Chairperson
2	Dr. Nidhi Choudhary	Member
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Mr. Deepak Agarwal	Member
8	Dr Rahul Sharma Director (SHS)	Member
9	Mr Himanshu Sanghani	Member
10	Ms Shalini Sharma	Member Secretary

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Preetha

Deepak

Shalini



26 October, 2022

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on October 28^h 2022, in D 205. All the members are requested to attend the meeting.

Agenda:

- To review the activities of Grievance Redressal Committee after the last meeting
- Overview of the Grievance redressal Policy, its objectives and its importance
- To discuss the grievances reported (if any)

Member Secretary: *[Signature]*

Copy to

- 1.Honorable VC
- 2.Members of the committee
- 3.Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Nidhi Chouudhary	Professor -School of Business	Member
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative of Vice-chancellor	Member	Member
7	Mr. Deepak Agarwal	CFAO Staff Representative	Member
8	Dr Rahul Sharma Director (SHS)		Member
9	Mr Himanshu Sanghani	Associate Profesor (School of Art an Architecture)	Member
10	Ms Shalini Sharma	Associate Professor (School of Design)	Member Secretary




October 28, 2022

Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members.
2. It was also emphasized that the students and faculties are assured of confidentiality and protection during grievance redressal process.
3. The policies and objectives were discussed again.
4. To ensure that there is a consistent response to grievances.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached




Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Position
1	Dr Garima Parkash	Chairperson
2	Dr. Nidhi Choudhary	Member
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Mr. Deepak Agarwal	Member
8	Dr Rahul Sharma Director (SHS)	Member
9	Mr Himanshu Sanghani	Member
10	Ms Shalini Sharma	Member Secretary

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Nidhi

Atul

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Preetha

Deepak

Shalini



17 January, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 19th January 2023, in D 508. All the members are requested to attend the meeting.

Agenda:

- To review the activities of Grievance Redressal Committee after the last meeting
- Grievance related to students conflict if any needs to be addressed as and when the issue arises and the committee member should needs to reach the students site
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

- 1.Honorable VC
- 2.Members of the committee
- 3.Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Nidhi Choudhary	Professor -School of Business	Member
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative of Vice-chancellor	Member	Member
7	Mr. Deepak Agarwal	CFAO Staff Representative	Member
8	Dr Rahul Sharma Director (SHS)		Member
9	Mr Himanshu Sanghani	Associate Profesosr (School of Art an Architecture)	Member
10	Ms Shalini Sharma	Associate Professor (School of Design)	Member Secretary



January 19, 2023

Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members.
2. It was also emphasized that the students and faculties are assured of confidentiality and protection during grievance redressal process.
3. The policies and objectives were discussed again.
4. To ensure that there is a consistent response to grievances.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the member is attached.



garima
Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Position
1	Dr Garima Parkash	Chairperson
2	Dr. Nidhi Choudhary	Member
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Mr. Deepak Agarwal	Member
8	Dr Rahul Sharma Director (SHS)	Member
9	Mr Himanshu Sanghani	Member
10	Ms Shalini Sharma	Member Secretary

garima
Nidhi
Atul
Anil
Preetha
Deepak
Rahul
Himanshu
Shalini



15 March 2023

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. March 17, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.

A handwritten signature in blue ink, appearing to read "Shame", with a flourish underneath.

Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/03/C/055

March 17, 2023

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. March 17, 2023

S. No.	Name of the member	Designation
1.	Dr. Kanu Priya (Associate Dean School of Law)	Chairperson
2.	Mr. Anil Kumar Yadav Director (Controller of Examination)	Member
3.	Dr. Nidhi Chowdhry Professor (School of Business	Member
4.	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5.	Dr. Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6.	Dr. Saurabh Chhabra Associate Professor (Vatel Hotel and Tourism Business School)	Member
7.	Dr. Kaushal Preet Kaur Associate Dean (School of Design)	Member
8.	Ms. Suman Punia Assistant Registrar – Staff Representative	Member
9.	One Nominated Representative of Vice-Chancellor	Member
10.	Dr. Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

This issues with the approval of the Vice Chancellor.



Pro Vice-Chancellor & Registrar
Sushant University

Copy to: -

- All members of the Committee
- Secretary to Hon'ble VC
- Concerned File



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Nidhi Chowdhury	Professor -School of Business	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Ms Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



25 April, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 27th April 2023, in D 508. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee activities after the last meeting
- To create and verify the online link to report grievance
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

1. Honorable VC
2. Members of the committee



April 27, 2023

Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members.
2. The chairperson discussed activities carried out by the Grievance Redressal Committee.
3. The Co -chairperson Dr Kanupriya informed that the availability of online link to report grievances has been checked and verified.
4. The chairperson thanked all the members for achieving the Zero grievance in the campus.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached.



garima
Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Nidhi Chowdhury	Professor -School of Business	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Ms Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



14 August, 2023

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. August 18, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.

A handwritten signature in blue ink, appearing to read "Sham".

Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



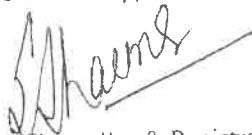
SU/RO/23/08/C/067

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. August 18, 2023

S. No.	Name of the member	Designation
1.	Dr. Anil Dawra Professor Emeritus (School of Law)	Chairperson
2.	Mr. Anil Kumar Yadav Director (Academic Affairs & Quality Assurance)	Member
3.	Dr. Koshal Preet Kaur Associate Dean (School of Design)	Member
4.	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5.	Dr. Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6.	Dr. Saurav Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7.	Dr. Dinesh Rai Associate professor (School of Engineering and Technology)	Member
8.	Ms. Suman Punia Assistant Registrar – Staff Representative	Member
9.	One Nominated Representative of Vice-Chancellor	Member
10.	Dr. Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

This issues with the approval of the Vice Chancellor.



Pro Vice-Chancellor & Registrar
Sushant University

Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Anil Dawra	Professor Emeritus (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Dr Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai	Associate Professor (School of engineering and Technology)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



22 September, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 26th September 2023, in D 205. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee activities after the last meeting
- To plan for awareness and training sessions

Member Secretary: *Pooja*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file




September 26, 2023

Minutes of the meeting

1. Chairperson, welcomed the members and highlighted the major reason for the meeting is to discussion on the planned activities and the work progress until now
2. The chair person interacted with student representative from the committee to understand the circumstances and challenges the students generally face in their day-to-day activities at the premises
3. Library timings need to be extended during the exam hours and, Gym timings during the weekends/holidays for the hostel students respectively
4. Members in the committee expressed their efforts in making the committee to strive its excellence, the chairperson appreciated and motivated the team Meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.




Dr Anil Dawra
(Chairperson)

Attendance

Sno	Name	Position
1	Dr Anil Dawra (Professor Emeritus (School of Law)	Chairperson
2	Mr Anil kumar Yadav Director (Academic affairs & Quality Assurance)	Member
3	Dr Koshal Preeti Kaur Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal Professor School of Business)	Member
5	Ms Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6	Dr Saurabh Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai Associate Professor (School of Engineering and Technology)	Member
8	Ms Suman Punia Assistant Registrar -staff Representative	Member
9	One nominated representative of Vice Chancellor	Member
10	Dr Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

[Handwritten signatures in blue ink next to each row of the table]



20 December, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 22th December 2023, in D 508. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee for the current academic session 2023-2024
- List of activities for the forthcoming semester for training and awareness session both for faculties and students

Member Secretary: *Pooja*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Anil Dawra	Professor Emeritus (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Dr Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai	Associate Professor (School of engineering and Technology)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



December 22, 2023

Minutes of the meeting

1. Chairperson, welcomed the members and highlighted the list of activities need to be sequentially planned for forthcoming session
2. The initiatives like Green Plantation Drive and recycling waste has been highly welcomed by authorities, staffs, students and faculty in premises
3. Basic Life Support sessions to be planned in batches for all the students, staffs and faculty members
4. Members in the committee suggested that activities for higher secondary schools students from nearby schools to participate in college activities for their well-being and to foster novel thinking.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.

Anil Dawra

Dr Anil Dawra
(Chairperson)



Attendance

Sno	Name	Position
1	Dr Anil Dawra (Professor Emeritus (School of Law)	Chairperson
2	Mr Anil kumar Yadav Director (Academic affairs & Quality Assurance)	Member
3	Dr Koshal Preeti Kaur Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal Professor School of Business)	Member
5	Ms Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6	Dr Saurabh Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai Associate Professor (School of Engineering and Technology)	Member
8	Ms Suman Punia Assistant Registrar -staff Representative	Member
9	One nominated representative of Vice Chancellor	Member
10	Dr Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

Handwritten signatures and notes in blue ink on the right side of the table, corresponding to the members listed.



February 14, 2024

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 16th February 2024, in A Block A- 015. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee for the current academic session 2023-2024
- Reviewing the policies and guidelines
- Concerns/ suggestions if any

Member Secretary: *Pooja*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Anil Dawra	Professor Emeritus (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Dr Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai	Associate Professor (School of engineering and Technology)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



Minutes of the meeting

1. Chairperson, welcomed the members and review of the last minutes of meeting
2. Any grievances related to amenities and services were discussed
3. As the use of digital gadgets like Ipad, smart phones are on the rise, Awareness about Cyberbullying is mandatory for the students, staffs
4. Workshops and training sessions related to students welfare to be executed in the current semester
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.

for
Journales

Dr Anil Dawra
(Chairperson)



Attendance

Sno	Name	Position
1	Dr Anil Dawra (Professor Emeritus (School of Law)	Chairperson
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