

# **E-WASTE POLICY**

## **INDEX (E-WASTE)**

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## **E-WASTE POLICY – At a glance**

Sushant University does the auditing of IT Assets every year (Annually or During Summer Breaks) to determine the asset's life, their working status and further usability.

Based on the assessment, assets lists are categorized in the following ways.

- a) Usable Assets, which are up to the marks and have longer life in terms of usage.
- b) Assets that are becoming outdated but reusable further for some more time after few required upgradations.
- c) Assets which are totally Outdated / Can't be used in anyway / Dead

IT Department prepares the list of assets and send the detail to the management for final decision with its recommendation like:

- a) To upgrade the reusable items (Budgetary approval is processed for the upgradation)
- b) To Donate to schools / Sell amongst Faculty-Staff Members who need it
- c) Discard / Scrap the Outdated / Dead items forever and updat the stock register.

## What is E-waste Management

**E-waste** or **Waste Electrical and Electronic Equipment (WEEE)** are loosely discarded, surplus, obsolete, broken, electrical or electronic devices. ... Improper dismantling and processing of **e-waste** render it hazardous to human health and our ecosystem. Therefore, the need of proper **e-waste management** is realized and worked upon.

**E-waste** is a popular, informal name for **electronic** products nearing the end of their "useful life. Many of these products can be reused, refurbished, or recycled in an environmentally sound manner so that they are less harmful to the ecosystem.

## Widely used Waste Disposal Methods

- **Landfilling:** This is the most common methodology of waste disposal. But in case of E-waste should be highly avoided as the landfilling/ dumping of E-waste leads to contaminating earth with a very long decay cycle and with some harmful materials also many of rare earth metals are used in PCB/chip manufacturing are also waster so the sole objective of recycling e-waste is to not let the electronic waste end up in landfills.
- **Incineration:** It is a waste treatment **process** that involves the combustion of organic substances contained in waste materials. **Incineration** of waste materials converts the waste into ash, flue gas and heat. Should be avoided for e-waste to save the environment of pollution.
- **Composting and Vermicomposting:** This method is useful for the disposal of biodegradable waste.
- **Recycling** of e-waste.
- **Reuse** of electronic devices.
- **Refurbishing** of electronic devices.
- **Acid Bath:** Acid bath involves soaking of the electronic circuits in the powerful sulphuric, hydrochloric or nitric acid solutions that free the metals from the electronic pathways.



## Some Examples of E-Waste

**E-waste** is a popular, informal name for **electronic** products nearing the end of their "useful life." Computers, televisions, VCRs, stereos, copiers, and fax machines are common **electronic** products. Many of these products can be reused, refurbished, or recycled.

## What are the Effects of E-waste?

When improperly disposed of, the heavy metals, plastics and glass in **e-waste** can pollute the air or seep into waterways or be dumped in the land remain there for years.

**E-waste** can have a damaging **effect** on the soil of a region. As **e-waste** breaks down, it releases toxic heavy metals. Such heavy metals include lead, arsenic, and cadmium. In addition to its damaging effect on the environment, These toxins can enter the human food supply, which can lead to birth defects as well as a number of other health complications.

## What are the aim and objectives of e-waste?

Very simply put: **Reduce, Reuse, Recycle, Repurpose**. Minimize **waste** to landfill, incentivize sustainable and environmentally conscious design choices and second-life potential, and ultimately increase recycling rates year on year.

### The 4 R's

- Reduce, Reuse, Repurpose, Recycle.
- **Five** actions that can make our organization and ourselves a better steward.

## Importance/Benefits of E-Waste Management

The most obvious, yet greatest benefit of **recycling e-waste** is the **positive impact** it has on our environment. Many **electronic** devices contain heavy metals like lead and mercury, which can be extremely **harmful** to both land and water.

Recycling done can recovers valuable materials from old electronics that can be used to make new products

Recycling **e-waste** also conserves natural resources, significantly decrease the demand for mining heavy metals and save natural resources by extracting fewer raw



materials from the earth thus directly/indirectly saving on **energy in producing them** and reducing the greenhouse gas emissions/pollution emitted from manufacturing or raw rare earth materials

## Some of the Ways to Reduce E-Waste

1. Donate or Sell Working Electronics.
2. Use Your Old Mobile Phone as a GPS Device.
3. Recycle via a Retailer.
4. Check E-Cycling Centers in Your Area
5. Organize Your Electronics.
6. Knowhow of the Laws of the land About Battery Disposal (as they are a hazard to life as well)
7. Consume Less in Order to **Reduce Your E-Waste**.
8. Store Your Data Online/cloud.

## Sushant University IT E-Waste Disposal Policy

Sushant University does the auditing of IT Assets every year to determine the asset's life, their working status and further usability. Based on the assessment, assets lists are categorized in the following ways.

1. Usable Assets, which are up to the marks and have longer life in terms of usage.
2. Assets that are becoming outdated but reusable further for some more time after few required upgradations.
3. Assets which are totally Outdated / Can't be used in anyway / Dead

IT Department prepares the list of assets and sends the detail to the management for final decision with its recommendation i.e. what steps to take further. With the recommendations like -

1. To upgrade the reusable items (Budgetary approval is processed for the upgradation)
2. Donate/ Sell amongst faculty staff to be delivered to the needy.
3. Discard the Outdated / Dead items forever and updating the stock register.
  - It is in this regard that all electrical/ electronic items like phones, computers, telecom equipment, consumer electronics, monitors, IT equipments and

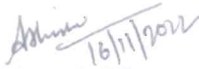



accessories, storage media and UPS which form a part of property of the University and are no longer utilizable in the University are disposed of as e-waste. This is done by the University collaborating with any authorized Govt. or Private agencies which have the licensing to carry out such work. These Private / Govt. agencies have their compliance certification by the Central Board of Pollution Control (CBC). The University has signed a collaborative agreement with these companies such that the E-waste is disposed of on a regular basis and always in process of empaneling more.

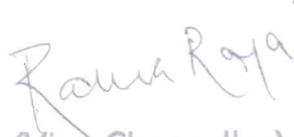
- Vendor picks the items and sends the items to their plant for recycling.
- After recycling successfully, university gets an e-waste certificate from the vendor, which shows that items have been recycled successfully, and comply with the e-waste management policy.

#### List of Agencies Onboarded:

1. BRP InfoTech Private Limited
2. Karo Sambhav Private Limited
3. AQ Recycling Pvt Ltd.

  
(Head-IT)

  
(Registrar)

  
(Vice Chancellor)

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## E-Waste Collection Drive in Campus: Support the Cause

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IT Dept. <it@sushantuniversity.edu.in>

22 October 2024 at 16:47

To: SU All Teaching Staff <suteachingstaff@sushantuniversity.edu.in>, SU All Non-Teaching Staff  
<sunonteachingstaff@sushantuniversity.edu.in>

Cc: Ria Kapoor <riakapoor@sushantuniversity.edu.in>, Abhishek Antil <abhishekantil@sushantuniversity.edu.in>

Dear all,

The students of Master of Urban Planning, SAA are organizing a collection drive of E-Waste in collaboration with Karo Sambhav (*in English, Make it Possible*), a leading organization in the space of circular economy. Karo Sambhav is dedicated to making the e-waste management system in India accountable and efficient.

**We are glad to share that we have received good responses from many students. I urge the Faculty and Staff of Sushant University to collect the E-Waste lying in your home during *Diwali Safai* and hand it over to us.**

We urge you to be part of the solution and give any e-waste you have around your home. We will collect your waste and hand it over for formal recycling to keep it out of landfills and water bodies. We highly appreciate your contribution to environmental conservation.

**List of Items: What can you give away?**

<https://www.instagram.com/p/DASm7rZhJvR/?igsh=dm4yNDczaTdwY3d4>

**Scan the code and we will call you back.**



Regards,

**Ar. Ria Kapoor Dheer**

Assistant Professor,

Department of Planning and Research (DoPAR),

School of Art and Architecture (SAA),

Sushant University, Gurugram

T: +91 7019328721

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## E-Waste Collection Campaign Initiated by M. Plan. Students

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Dean SSAA Office <deanssaaoffice@sushantuniversity.edu.in>

8 October 2024 at 14:45

To: "SU SSAA Students (Sushant School of Art and Architecture)" <sussaastudents@sushantuniversity.edu.in>, "SU SSPD Students (Sushant School of Planning and Development)" <susspdstudents@sushantuniversity.edu.in>

Cc: Dean SSAA <deanssaa@sushantuniversity.edu.in>, Suruchi Modi <suruchimodi@sushantuniversity.edu.in>, Tejawant Singh Brar <tejawantbrar@sushantuniversity.edu.in>, Ria Kapoor <riakapoor@sushantuniversity.edu.in>

Dear Students

Please find attached a self-explanatory Poster regarding the E-Waste Collection Campaign being initiated by students of M.Plan. for information and necessary action of those interested in contribution to the noble cause of saving the planet and reducing carbon footprint.

--

Regards

Ekta

Sr. Coordinator / Department of Architecture /  
School of Art and Architecture / Sushant University  
T: +91 124 4750567



**E Waste Collection Campaign Poster.PDF**

472K

## E-Waste Collection Drive in Campus: Support the Cause

IT Dept. <it@sushantuniversity.edu.in>

24 September 2024 at 14:57

To: SU All Students <sustudents@sushantuniversity.edu.in>

Cc: SU All Teaching Staff <suteachingstaff@sushantuniversity.edu.in>, Abhishek Antil <abhishekantil@sushantuniversity.edu.in>,

Ria Kapoor <riakapoor@sushantuniversity.edu.in>

Dear all,

The students of Master of Urban Planning, SAA are organizing a collection drive of E-Waste in collaboration with Karo Sambhav (*in English, Make it Possible*), a leading organisation in the space of circular economy. Karo Sambhav is dedicated to making the e-waste management system in India accountable and efficient.

**We urge you to be part of the solution and donate any e-waste you have around your home. We will collect your waste and hand it over for formal recycling to keep it out of landfills and waterbodies.** We highly appreciate your contribution to environmental conservation.

The details are attached herewith.

**Sushant University**  
*emerging high*

# E-WASTE COLLECTION

*bE-Responsible*

**1 WHAT IS E-WASTE ?**  
Any electrical or electronic equipment that has been discarded

**2 WHAT IS THE ISSUE ?**  
20 to 50 million metric tonnes of e-waste disposed worldwide  
only 12.5% of e-waste is currently recycled  
India is the 3rd largest producer of e-waste in the world.

**3 HOW CAN YOU CONTRIBUTE ?**  
Collect the E-Waste which is useless/waste for you. Give it to us. We will collect it from you and send it to a formal recycling unit.

**4 WHAT CAN YOU GIVE ?**

- Mobile Phone, Adapter Charger
- Speaker, Earphones
- Router, Radio
- TV / AC Remote, Set Top Box
- Camera
- Kitchen Appliances
- Electric Razor, Hair Dryer
- Video Games
- and much more!

**5 WHAT WILL YOU GAIN ?**  
Appreciation letter from us for your contribution to save the planet and reduced carbon footprint

Recycling 1 tonne of E-waste saves:  
**2 tonne** of CO2 emissions

SCAN THE CODE AND FILL THE FORM. WE WILL CALL YOU BACK AND COLLECT FROM YOU.

This E-Waste Collection is a campaign by students of 1st Year of Master of Urban Planning, School of Art and Architecture, in collaboration with Karo Sambhav, under the guidance of Asst Prof Ria Kapoor. For any query, connect with Ms Ria 7019328721.

**Sushant University**  
School of Art and Architecture

Regards,

**Ar. Ria Kapoor Dheer**

Assistant Professor,

Department of Planning and Research (DoPAR),

School of Art and Architecture (SAA),

Sushant University, Gurugram

T: +91 7019328721



**KARO**  
S A M B H A V  
Closing material loops



**#RECYCLEGIRI CHAMPION**



## CERTIFICATE OF RECOGNITION

AWARDED TO

**Sushant University Collection Drive**  
for joining the **circular economy** movement.

Thank you for recycling 14.72 kg of e-waste in FY 2024-25,  
saving 29.44 kg of CO<sub>2</sub> emissions.



Taking a regular car off the  
road by 147 km

### PRINCIPAL PARTNERS



**DELL**Technologies

**Canon**  
Delighting You Always

### ASSOCIATE PARTNERS

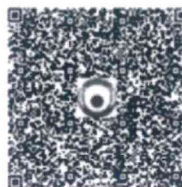


### OTHER PARTNERS



26/11/2024

Date



Please scan the QR code  
to verify this certificate

**Pranshu Singh**  
Founder and Director  
Karo Sambhav

# Registration Certificate-cum-Pass Book for Re-refining/Recycling of Hazardous Wastes

Name and Address : M/s. Malik Trading Company  
of the Industry : Khasra No-450, Nibi, Jhusi,  
Tehsil-Phulpur, Dist.-Prayagraj

Telephone/ Fax No. : 9717957565

E-mail Address :

Registration No : 17153621EW11606773

Date of Issue : 06/07/2021

Validity Period : 06/07/2021 To 05/07/2026

Type & quantity of the Hazardous Waste(s) permitted for procurement and recycling :

S. No.	E- Hazardous Wastes (Non-Ferrous other than Lead) Type	Quantity (Tons Per Annum)
1	E-waste (Electrical Scrap/ Household Appliances/ Electronic Items/Toys/ IT & Telecom Equipments/ Lead battery Scrap and other scrap	420 MT/Annum

FOR USE ONLY BY:  
SUSHANT UNIVERSITY, GURGRAM

Authorised Signatory  
Seal

मुख्य पर्यावरण अधिकारी (वृत्त-2)  
उ०प्र० प्रदूषण नियंत्रण बोर्ड  
लखनऊ

## Office Note

Date: 14/03/2024

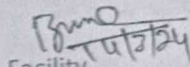
### Sub: Settlement of Scrap Selling Amount

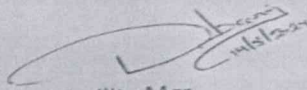
Approval Re. Copy attached.

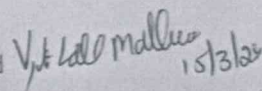
Details of the Item Sold.

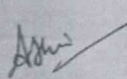
S No.	Item Description	Denomination	Amount	Remarks
1	IT scrap Sold unused / not working		15000/-	
	List attached	L+S		
	<b>TOTAL AMOUNT</b>	-	<b>15000/-</b>	

Fwd. for Settlement of above said amount.

  
Facility

  
Facility Mgr.

Facility Head   
15/3/24

  
IT Head

not working & old  
equipments were disposed.

CFAO

# SUSHANT UNIVERSITY

## Scrap List (Dead) - IT Dept

S.No	Item Details	Tentative Qty	Status
1	ACCESS POINT	7	Dead
2	ADAPTOR	3	Dead
3	AUDIO RECEIVER	2	Dead
4	AV SPLITTER	1	Dead
5	CAMCORDER	1	Dead
6	CAMERA / WEBCAM	4	Dead
7	CAMERA CHANNEL	1	Dead
8	CAMERA STAND	3	Dead
9	CPU	32	Dead
10	CRT MONITOR - 14 INCH	2	Dead
11	CRT MONITOR - 17 INCH	6	Dead
12	CRIMPTING TOOL	1	Dead
13	DVD DRIVE / WRITER	7	Dead
14	HAND MIC	2	Dead
15	HARD DISK	4	Dead
16	KEYBOARD	85	Dead
17	KVM SWITCH	1	Dead
18	LAN TESTER	1	Dead
19	LAPTOP ADAPTOR	11	Dead
20	LAPTOP BATTERY	22	Dead
21	MEDIA CONVERTER	1	Dead
22	MODEM	1	Dead
23	MOUSE	100	Dead
24	OHP	1	Dead
25	OLD AMPLIFIER	2	Dead
26	OLD PROJECTOR	2	Dead
27	OLD SWITCH	10	Dead
28	PATCH PANEL	4	Dead
29	PRINTER EMPTY TONER	62	Dead
30	PRINTER BIG	2	Dead
31	PRINTERS SMALL	4	Dead
32	RAM (256 MB)	175	Dead
33	ROUTER	3	Dead
34	SMPS	42	Dead
35	TFT MONITOR	22	Dead
36	UPS (0.5 KVA)	4	Dead

All Dead - No value.

May be disposed on the basis of scrap weight /  
(plastic/iron)

## Registration Certificate-cum-Pass Book for Dismantler of E-waste

Name and Address of the Industry dismantler : M/s Green Vortex Waste Management Pvt. Ltd., Plot No. 331, Udyog Vihar, Phase - II, Sec. 37, Gurgaon

Telephone/Fax No. : 997 389851


E-mail Address : —

Registration No. : —

Date of Issue : 22.05.2018

Validity Period : 17.05.2018 To 16.05.2023

Sr. No.	E-waste Category	Max Registered Quantity of e-waste Dismantling (Tons Per Annum)
	Dismantling of Electronic & Electrical equipments mentioned in Schedule I of E Waste Management Rules 2016, discarded as waste	1200T/Annum

  
 22/5/18  
 Authorised Signatory &  
 Sr. Environmental Engineer (HC)  
 Haryana State Pollution Control Board

# **AN SAL University**

*Non-Returnable.*

Sector 55, Golf Course Road, Gurgaon, Haryana 122003  
T: +91-124-4750400/501 F: +91-124-4116411

## **GATE PASS**

S. No. **419** Date **02/09/2019**

From ANSAL UNIVERSITY, Sec-55, Gurgaon,  
To *Scrap Solution, New Delhi*

S. No.	Item	Qty.
1	Scrap Desktops (Dell, HP, Compaq, Lenovo)	177
2	Scrap Desktops - Dead (list attached)	97
3	Scrap items like Printers, Cable, K'rd, Mouse etc. (list attached)	-
4	ANSAL UNIVERSITY MATERIAL OUT Date <b>2/9/19</b> / 20	
5	Sr. No. <b>0118</b> No. <b>1</b> Sign of Security <b>[Signature]</b>	

Purpose *Scraps (IT Dept) being sent to the  
Scrap vendor (No Commercial value).*

Received by

**[Signature]**  
2/9/19  
Authorised by

# ANSAL University

Sector 55, Golf Course Road, Gurgaon, Haryana 122003  
T: +91-124-4750400/501 F: +91-124-4116411

~~Non-Returnable~~ GATE PASS

01/08/19

S. No.

415

Date .....

From ANSAL UNIVERSITY. Sec-55, Gurgaon.

To.....  
TURKAPUR VILLAGE

S. No.	Item	Qty.
1	Dell Optiplex 320 - CPU S/N - F6BH015	01
2	Dell Monitor S/N - EN-DWR979-64180-764-2005	01
3	Keyboard - HP S/N - BC3880FLUY2006	01
4	Mouse - HP. S/N - F93A90H58WS2PW7	
5	/	/

Purpose..... Being donated to school under unnat

Bharat Abhiyan.

Received by

Authorised by

# ANSAL University

Sector 55, Golf Course Road, Gurgaon, Haryana 122003  
T: +91-124-4750400/501 F: +91-124-4116411

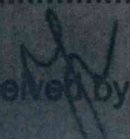
S. No. 414 GATE PASS  
Non-Refundable Date 01/08/19

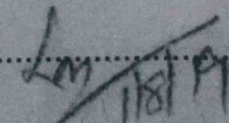
From ANSAL UNIVERSITY, Sec-55, Gurgaon.

To TURKAPUR VILLEGE, GURGAON

S. No.	Item	Qty.
1	Dell optiplex 320 - CPU S/N - 7VYJD1S	01
2	Dell Monitor S/N CN-0WR979-64180-764-2X45	01
3	Keyboard - HP S/N - BC3880FWY2005	01
4	Mouse - HP S/N - F93A90H5BW52PVA	01
5		

Purpose Being donated to School under Unnat  
Bharat Abhiyan.

Received by 

  
1/8/19  
Authorised by

Dated: August 28, 2019

Office Note

Sub: Approval for the Disposal of Old Desktops and Scraps (IT Dept.)

This is for information that there are number of old desktops (**without Monitor**) have been lying in IT Stock. These CPUs are old enough and due to low configuration, these are not usable. Now a days the software requires high speed processors (Minimum Core i3) and high RAM (Minimum 4 GB) to run smoothly. The old CPUs are having PIV and C2D Processors with 1 or 2 GB RAM hence not usable.

We have taken stock of the systems kept in Store and have been categorized as below:

1. Desktops (CPU) in working condition but not usable (177 Nos)
2. **Desktops (CPU + Monitor), working and Reusable** (29 Nos.+ 18 Nos.)
3. Desktops (CPU), not working (Dead) (95 Nos.)
4. **Desktops and Monitors (Being donated to schools)** (30 Sets + 6 Dead CPUs) as approved by Hon'ble Vice Chancellor Sir.
5. Other accessories like scrap Printers, SMPS, Keyboards etc.  
(List attached)

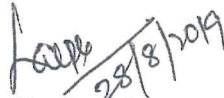
Note:

- a. Items in S.No – 2 will be retained by the IT Dept. for further use.
- b. Items in S.No. - 4 being donated under Unnat Bharat Abhiyaan.  
(List enclosed)

All Items mentioned above under **S.Nos. 1, 3 and 5** are to be disposed off at **NIL** Value as it is high cost of Inventory and the space can be used for running the classroom or any other purpose.


Your kind approval is solicited in this regard so that these Items can be disposed-off at the earliest and at the same time can be written-off from the Stock Register as well to update the Stock register.

Submitted for kind consideration and necessary approvals please.

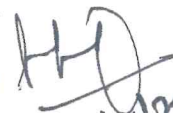
  
Asst. System Manager

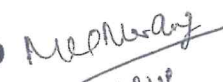
  
Deputy Manager - IT, Ansal API

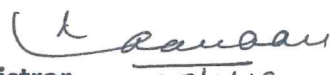
  
Head-IT, Ansal Group

  
Director, Facility

Chairman (Purchase Committee)

  
28/8/2019

CFAO   
28/8/19

  
Registrar 29/8/19

  
Vice Chancellor

Trustee.

  
20/8

AU/ROUBA/07/2019/001

Dated: 31/07/2019


**OFFICE NOTE**

This is to request you to issue 6 sets of unused computer systems for donation to Turkapur village under Unnat Bharat Abhiyan. This will enable villagers to learn, and use the computers for the betterment of the villagers.

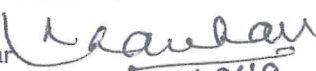
Please find enclosed the details of the computer system to be used (as suggested by IT Dept. @AU)

Submitted for approval please.

  
UBA Co-ordinator I

  
UBA Co-ordinator 2  
31/7/19

Dean SET Anamika

Registrar   
02/8/19

  
VC

# ANSAL UNIVERSITY

## LIST OF DESKTOPS FOR DONATION TO SCHOOLS

11/7/2019

S_NO	MODEL NO.	SERIAL NO	Status	Monitor	Serial No.
School1 (Turkajpur)					
1	DELL OPTIPLEX320	8WYJQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2XKS
2	DELL OPTIPLEX320	G48HQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2R9S
3	DELL OPTIPLEX320	7Y9HQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2NKS
4	DELL OPTIPLEX320	7VYJQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2XGS
5	DELL OPTIPLEX320	F68HQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2QOS
	COMPAQ	P252LDWZ0882	Dead		
School 2 (Bar Gujar)					
6	DELL OPTIPLEX320	CW8HQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2WYS
7	DELL OPTIPLEX320	5YYJQ1S	Working	DELL -E178 FPT	OWR979-64180-764-2S4S
8	DELL OPTIPLEX320	C48HQ1S	Working	DELL -E178 FPT	OWR979-64180-764-5SVS
9	DELL OPTIPLEX320	268HQ1S	Working	HP L 1710	CNC820NXL3
10	DELL OPTIPLEX320	GVYJQ1S	Working	ACER P166 HQL	ETLTJ0D0122340889F8503
	DX2480	INA834010H	Dead		
School 3					
11	DELL OPTIPLEX320	CYYJQ1S	Working	DELL 1708 FT	OWR41807642RCS
12	DELL OPTIPLEX320	H18HQ1S	Working	DELL 1708 FT	OPM061-71618-76D-AJWB
13	DELL OPTIPLEX320	5Y9HQ1S	Working	DELL 1708 FT	OPM061-71618-76D-AJER
14	DELL OPTIPLEX320	FV8HQ1S	Working	DELL 1708 FT	OPM061-71618-76D-AK0Q
15	DELL OPTIPLEX320	6Z9HQ1S	Working	HP 1506	CNC6181K76
	D290 mt	INI6250QF9	Dead		
School 4					
16	DELL OPTIPLEX320	HW8HQ1S	Working	HP L 1506	CNC6171H2K
17	DELL OPTIPLEX320	853HQ1S	Working	HP L 1506	CNC61718DN
18	DELL OPTIPLEX320	458HQ1S	Working	HP 1506	CNC61718FB
19	DELL OPTIPLEX320	7Z9HQ1S	Working	HP 185V	CNT014500R
20	DELL OPTIPLEX320	118HQ1S	Working	HP LV 1911	CN6CM2270BCC
	HP 6120	INI527032Q	Dead		
School 5					
21	DELL OPTIPLEX320	9Y9HQ1S	Working	HP1506	CNC1711H2W
22	DELL OPTIPLEX320	B68HQ1S	Working	HP L 1506	CNC6161VZ5
23	DELL OPTIPLEX320	2W8HQ1S	Working	ACER	P166HQLTLTJO122340889C850
24	DELL OPTIPLEX320	9Z9HQ1S	Working	DELL 1708 FT	OWR-64180764-2VNS
25	DELL OPTIPLEX320	DZ9HQ1S	Working	DELL -E178 FPT	OPM061-71618-76D-AF1D
	HP 6120	INI5290BBZ	Dead		
School 6					
26	DELL OPTIPLEX320	BYJQ1S	Working	DELL -E178 FPT	OPM061-71618-76D-A339
27	DELL OPTIPLEX320	2XYJQ1S	Working	DELL -E178 FPT	OPM061-71618-76D-AJGK
28	DELL OPTIPLEX320	868HQ1S	Working	DELL -E178 FPT	OPM061-71618-76D-AJUX
29	DELL OPTIPLEX320	B68HQ1S	Working	HP L 1710	CNC817Q5PD
30	DELL OPTIPLEX320	J58HQ1S	Working	HP L 1710	CNC817Q5NQ
	HP 6120	INI6250MNM	Dead		

7/22/19

Service Tax No. AAATC0747NSD009

Original



# Ansal Institute of Technology

Sector-55, Gurgaon -122003

## Receipt

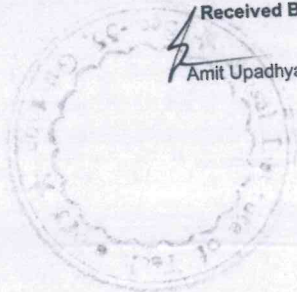
Receipt No.: 2014-15-00430  
Name: Minerva Info Solutions Pvt  
Ltd.  
Mode of Payment: Cash

Date: 02-05-2014

#	Deposit Details	Amount	Deduct	Net amt.
1	Sale of Fixed Assets	28000.00	0.00	28000.00
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
Total (₹)		28000.00	0.00	28000.00
Amount Received (₹)				28000.00
Received with thanks the sum of Rupees Twenty Eight Thousand only.				
Remarks: Sale of IBM Net Vista 15 Nos & Wipro super 17 Nos				

Received By

Amit Upadhyay



**Ansal Institute of Technology**  
Sector-55, Gurgaon -122003**Receipt**Receipt No.: 2014-15-01159  
Name: Pradeep Lal  
Mode of Payment: Cash

Date: 24-07-2014

#	Deposit Details	Amount	Deduct	Net amt.
1	Sale of Other Disposals	43575.00	0.00	43575.00
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
Total (₹)		43575.00	0.00	43575.00
Amount Received (₹)				43575.00
Received with thanks the sum of Rupees Fourty Three Thousand Five Hundred Seventy Five only.				
Remarks: Sale of scraps dead items of IT department				

Received By

Amit Upadhyay

# ANSAL INSTITUTE OF TECHNOLOGY, GURGAON

## LIST OF IT SCRAP / DEAD ITEMS DISPOSED

23/07/2014

Vendor: Minerva Info Solutions Pvt Ltd  
a-161, Gouri Shankar Bhawan  
Vikas Marg, Shakarpur  
New Delhi

Items	Quantity	Make	Status	Serial Numbers	Unit Price	Total Amount
Monitor 17"	27	HP / HCL	DEAD	CNC6780KMW, CNC53715TH, CNC53321DH, CNC53903JVV, CNN52108XS, CNN52107WO, CNN52108T6, CNC53903D5, CNN5211MRZ, CNC53903DM, CNN5211MS9, CNC62412MVV, CNN5211PCM, CNC6370JFL, (NO SERIAL), CNN5211MNU, HCM780M, CNC53903D7, CNN5211NZQ, CNC8080JZX, CNN5211P3K, CNC53903DB, CNC60103Z5, CNC42609ZR, CNN5211MSD, WH11WA12, HCM780M	800	21600
Monitor 15"	12	(WIPRO, HCL, IBM)	DEAD	A102401246, 23-VP730, OD5AC13035, WIPRO-NO SERIAL, IBM-NO SERIAL, CNC5601MQ, IN344WC135, IN437WA987, D011061L03728, O927P2000875, X9431017736, CNC5601MQ	500	6000
Keyboard	49	(IBM/WIPRO/HP/DELL)	DEAD	SCRAP (DEAD)	12	588
Mouse	3	(IBM/WIPRO/HP/DELL)	DEAD	SCRAP (DEAD)	4	12
SUN BLADE WORKSTATION	5	(Complete Set) WITH 17" CRT	DEAD	FT13250171, FT13250166, FT13250079, FT13250018, FT13250074	2500	12500

Handwritten signature/initials

# ANSAL INSTITUTE OF TECHNOLOGY, GURGAON

## LIST OF IT SCRAP / DEAD ITEMS DISPOSED

23/07/2014

Vendor: Minerva Info Solutions Pvt Ltd  
a-161, Gouri Shankar Bhawan  
Vikas Marg, Shakarpur  
New Delhi

Items	Quantity	Make	Status	Serial Numbers	Unit Price	Total Amount
Printers	7	HP Deskjet 845C	DEAD	3902C359	200	200
		Epson LQ 2070 DMP	DEAD	CS5Y004210	200	200
		HP Deskjet840C	DEAD	MYZ116832F	200	200
		HP Deskjet810C	DEAD	TH67D181WK	200	200
		HP Deskjet 845C	DEAD	CN2BG19083	200	200
		HP Deskjet 1280	DEAD	CN6328501G	200	200
		HP LJ 2200 DN	DEAD	SGFK07348	200	200
SMPS	59	HP / LOCAL	DEAD	SCRAP (DEAD)	25	1475

Total Amount: 43575

*Lal*  
(PRADEEP LAL)  
ASST SYSTEM MANAGER

*Antil*  
(ABHISHEK ANTIL)  
ASST SYSTEM MANAGER