Sushant University

ATR (Last 5 Years)

Library and Resource Centre

Action taken report of Library committee meeting held on 24 August 2024 at central library academic B- Block, Sushant University, Gurugram.

Sr. No.	Resolution in the meeting	Action taken for implementation and out reach
1	Increase Manpower for Libraries	One library assistant named Mr. Avneesh is appointed by the HR department.
2	Procurement of online database specially SOL, SAA, SET.	No Progress.
3	Procurement of Latest book for all schools.	No Progress.
4	Proper lighting in all libraries some tube lights and bulbs are not working.	Some tube lights are changed, and some new lights are added by the facility department in the central library and law library, and proper lighting solutions in the SAA library are in the pipeline.
5	Any other schools Students entry in SAA Library.	Problem resolved now, SAA Dean and Chief Librarian take incentive in this matter and insure that SAA library is open for only School Art and Architecture students.
6	Required all library in CCTV Camera.	The existing install of all cameras is now working; it's insured by the facility and IT department.
7	As per COA Norms at least 21 nos of Print Journals and Magazines are required in SAA Library.	The library got approval for a total of 17 journals & magazines through the green note sheet. The payment for the ITPI Journals was completed on the 13th of December, 2024. The Coordinate, Urban India, Urban Update, Yojana, and Kurukshetra magazine green note sheet is processed, and the approval process is in the pipeline.
8	Library Fine collecting process	The overdue fine list circulated by the library to the school deans, and the response is positive.
9	Books Location hanging display in Central Library.	No Progress in this Agenda although outline work done by library staff.

Dr. Dharmendra Harit
Member Secretary

Dr. Saurav Chhabra
Chairperson, Library Committee

Chief Librarian
Sushant University, Gurugram

Sushant University, Gurugram

Library & Resource Center

Action taken report of Library committee meeting held on 06 Feb, 2024, led by Prof. (Dr.) Latika Singh (Chairperson, Library Committee) at the central library, Academic B-Block, Sushant University, Gurugram.

Sr. No.	Resolution in the meeting	Action taken for implementation and out reach
1	Online and offline User Feedback Mechanism.	Online/ offline Feedback Process Mechanism is ready.
2	Online database DELNET & Perlego.	DELNET Membership renewal process done.
3	MOU and collaborate with local schools, organizations, and businesses to promote library services.	Process going on.

Dr. Dharmendra Harit
Member Secretary

Library and Resource Centre

Action taken report of library committee meeting in the central library, Academic B-Block, Sushant University, Gurugram, 08/02/2023, chaired by Prof. (Dr.) Latika Singh.

Sr. No.	Resolution in the meeting	Action taken for implementation and outreach
1	Diversifying the library collection	Done.
2	Upgrading equipment, user experience, and seamless access.	The upgrading process is still going on.

Dr. Dharmendra Harit
Member Secretary

Prof. (Dr.) Latika Singh.
Chairperson Library Committee
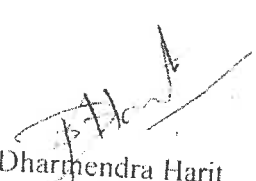
Chief Librarian
Sushant University, Gurugram

Sushant University, Gurugram

Library & Resource Center

Action taken report of library committee meeting in the central library, Academic B-Block, Sushant University, Gurugram, May 15, 2023, chaired by Prof. (Dr.) Latika Singh.

Sr. No.	Resolution in the meeting	Action taken for implementation and out reach
1	Diversifying the library collection.	Done.
2	Upgrading equipment, user experience, and seamless access.	The upgrading process is still going on.

Dr. Dharmendra Harit
Member Secretary

Library and Resource Centre

ACTION TAKEN REPORT

03/06/2022

Subject: Discard of Books - Authority Approved

This note serves to confirm that, following the necessary authorization, a total of **70 books** have been discarded from the collection. This action was undertaken in accordance with established University procedures and with the explicit approval of the relevant authority on green note sheet.

The discarded titles have been duly recorded and removed from the Accession Register/inventory system.

Dr Ramveer Tanwar

Chief Librarian
Sushant University
Date: 03/06/2022

Hon'ble Vice- Chancellor
Sushant University, Gurgaon

Sub: Regarding Write off 70 Books damaged by Termite in Central Library

Respected Sir,

This is to bring in your kind notice that 70 Books have been found damaged by Termite in Central Library. Therefore, you are requested to permit us to write off 70 books. The list is attached herewith for your kind perusal. *The Total Cost of the damage book is Rs. 25492/-.*

With Kind regards

Dr. Chhavi Singla, Professor,
30/05/2022

Dr. Dinesh Rai, Associate Professor,
30/05/22

Ms. Shweta Thusoo, Assistant Professor
27/05/22

Bhawna Dandona, Associate Professor
30/5/22

Chief Librarian, Member Secretory
27-05-22

Dr. Pritam Lanka, Associate Professor
2/3

Dr. Anjali Sehrawat, Assistant Professor,
27/05/22

Mr. Sunil Kumar, Assistant Professor,

Laurent Guiraud – Campus Director
30/5/22.

Dr. Garima Parkash, Dean,
Chairperson Library
30/5/22

Pro- VC *Please be cautious in future & avoid this damage. Facility dept. may help & regularly monitor and do some treatment.*
30/5/22

Hon'ble Vice Chancellor

All Books are older than 10-15 Year and purchased before 2010-11.

3/6/22

List of Damaged Books by Termite

Dated May 27, 2022

Acc. No.	Title	Author	Publisher	Cost	
001190	Teach yourself Visual basic 6 in 21 days	Perry, Greg	Techmedia	270	2005/ 10
001993	Teach yourself Visual basic 6 in 21 days	Perry, Greg	Techmedia	270	1995/ 20
003372	Data mining	Han, Jiawei	Elsevier India Pvt. Ltd.	295	2000/ 22
005982	office XP	Nelson, Stephen L.	Tata McGraw-Hill Publis	595	Dec 7/ 00
005983	office XP	Nelson, Stephen L.	Tata McGraw-Hill Publis	595	2005/ 10
009387	Beginning relational data modeling	Allen, Sharon	Apress	499	2005/ 20
009887	Engineering Chemistry: with experiments	Rattan, Sunita	S K Kataria & Sons	285	2008/ 20
009901	Environmental studies	Dhameja, Suresh K	S K Kataria & Sons	165	2008/ 20
009904	Environmental studies	Dhameja, Suresh K	S K Kataria & Sons	165	2008/ 20
009907	Environmental studies	Dhameja, Suresh K	S K Kataria & Sons	165	"
009908	Environmental studies	Dhameja, Suresh K	S K Kataria & Sons	165	"
009909	Environmental studies	Dhameja, Suresh K	S K Kataria & Sons	165	"
010324	Advanced engineering mathematics	Das, H K	S K Kataria & Sons	165	"
010332	Advanced engineering mathematics	Das, H. K.	S. Chand & Company	499	2007/ 24
010339	Advanced engineering mathematics	Dass, H. K.	S Chand & Company	499	"
010344	Advanced engineering mathematics	Dass, H. K.	S Chand & Company	499	"
010351	Advanced engineering mathematics	Dass, H.K.	S Chand & Company	499	"
010358	Advanced engineering mathematics	Jain, R. K.	Narosa Book Distributor	499	"
010361	Advanced engineering mathematics	Jain, R. K.	Narosa Book Distributor	499	2007/ 24
010367	Advanced engineering mathematics	Jain, R. K.	Narosa Book Distributor	499	"
010371	Advanced engineering mathematics	Jain, R. K.	Narosa Book Distributor	499	"
010373	Advanced engineering mathematics	Jain, R. K.	Narosa Book Distributor	499	"
010388	Manufacturing Technology	Rao, P. N.	McGraw Hill Education	499	"
010390	Manufacturing Technology	Rao, P. N.	McGraw Hill Education	240	2008/ 20
010394	Manufacturing Technology	Rao, P. N.	McGraw Hill Education	240	"
010476	Mastering AutoCad 2005 and AutoCad LT 2005	Omura, George	BPB Publications	240	2008/ 20
010480	Mastering AutoCad 2005 and AutoCad LT 2005	Omura, George	BPB Publications	498	"

No.	Title	Author	Publisher	Price		
010499	Computer Programming in C	Rajaraman, V.	Prentice Hall of India	195	2007/2008	
010506	C programming Language	Kernighan, Brian W.	Prentice Hall of India	125	1999/2008	
010507	C programming Language	Kernighan, Brian W.	Prentice Hall of India	125	"	
010509	C programming Language	Kernighan, Brian W.	Prentice Hall of India	125	"	
010765	Computer networks	Tanenbaum, Andrew S	Pearson Education	125	"	
013812	Object-oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	310	2007/2008	
013813	Object-oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	2006/2007	
014045	Computr Network	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	"	
016277	Object-oriented programming with C++	Tanenbaum, Andrew S	Pearson Education	320	2008/2009	
016281	Object-oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	2006/2007	
016283	Object-oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	2006/2007	
016286	Object-oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	"	
016672	Object Oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	"	
016674	Object Oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	2005/2005	
016677	Object Oriented programming with C++	Balaguruswamy, E.	Tata McGraw-Hill Publis	210	"	
017157	Data communications and networking	Parasons, David	BPB Publications	199	"	
018648	SAMS Teach Yourself Visual Basic 6 in 21 Days	Forouzan, Behrouz A	Tata McGraw-Hill Publis	425	2006/2009	
018907	Data warehousing in the real world: a practical guide	Perry, Greg	Techmedia	299	2003/2010	
019085	Database System Concepts	Anahory, Sam	Pearson Education	360	2009/2010	
019602	Computer networks	Silberschatz, Abraham	McGraw Hill Education	480	2006/2010	
019819	Data warehousing in the real world: a practical guide for	Tanenbaum, Andrew S	Pearson Education	425	2009/2010	
021948	Digital image processing using MATLAB	Anahory, Sam	Pearson Education	375	2009/2010	
021950	Digital image processing using MATLAB	Gonzalez, Rafael C.	Pearson Education	575	2011/2011	
021954	Digital image processing using MATLAB	Gonzalez, Rafael C.	Pearson Education	575	"	
021972	Digital image processing using MATLAB	Gonzalez, Rafael C.	Pearson Education	575	"	
021984	Digital Image Processing	Gonzalez, Rafael C.	Pearson Education	575	"	
021990	Digital Image Processing	Gonzalez, Rafael C.	Pearson Education	575	2011/2011	
021994	Digital Image Processing	Gonzalez, Rafael C.	Pearson Education	575	"	
022796	Teach yourself Visual basic 6 in 21 days	Gonzalez, Rafael C.	Pearson Education	575	"	
022803	Visual basic 6 from the ground up	Perry, Greg	Techmedia	299	2003	
024760	COBOL Programming: including MS COBOL	Cornell		350	2003	
025016	Data communication and networking	Roy		260	2002/2005	
027023	Marketing Management	Forozan		295	2002/2005	
		Kotler, Philip	Pearson Education Asia	495	2007/2007	

027105	Marketing: visual basic 6	Petroutsos		540	1998/2006
027120	Marketing: visual basic 6	Petroutsos		540	"
027124	Marketing: visual basic 6	Petroutsos		540	"
027330	Modern economic theory	Dewett		425	2005/2007
027464	Object oriented programming with C++	Balaguruswamy		210	2006/2007
027484	Object oriented programming with C++	Balaguruswamy		210	"
027487	Object Oriented programming with C++	Parasons, David	BPB Publications	210	"
027547	Office XP: the complete reference	Nelson		595	2005/2005
029151	Teach yourself visual basic in 21 days	Perry		390	2005/2005
029170	Visual basic 6 from the	Cornell		325	2004/2004
Total				**25492**	

Chief Librarian
Sushant University, Gurugram

27·5·22