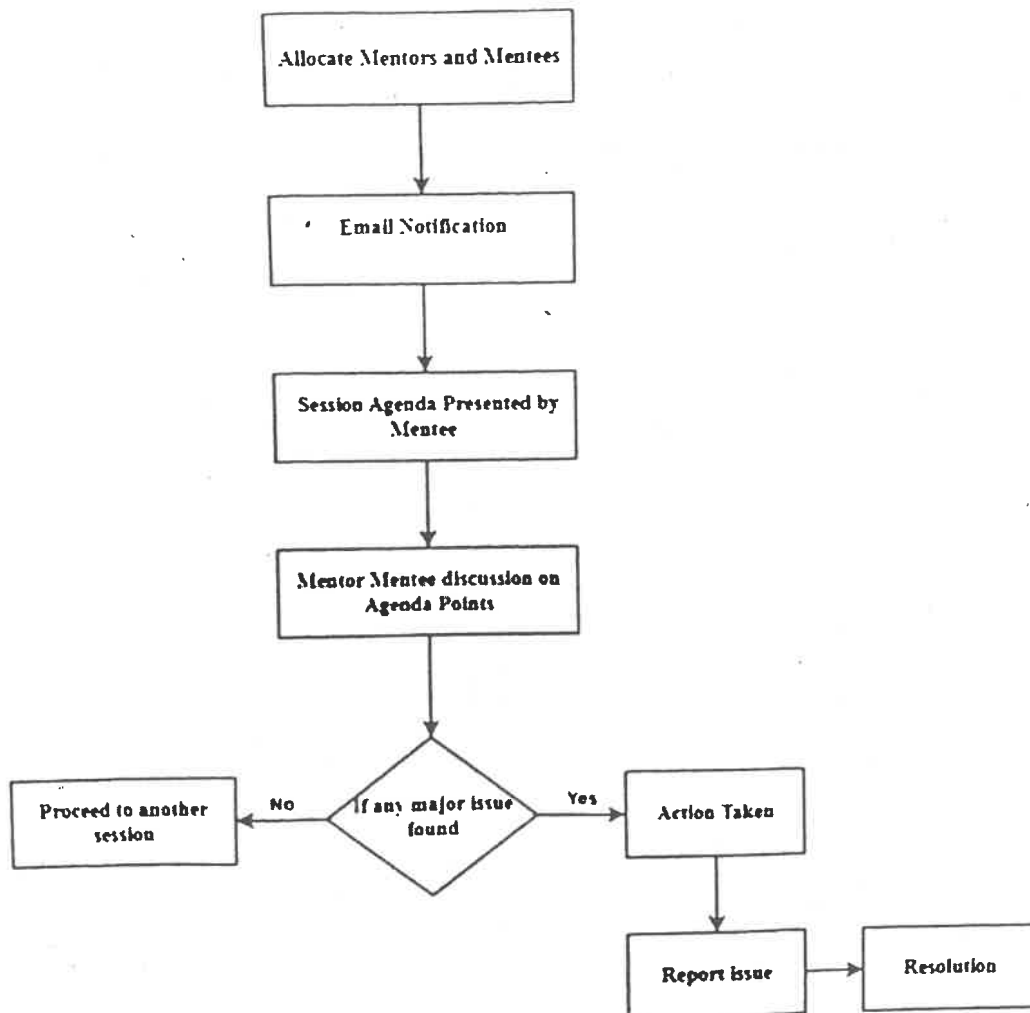

School of Health Sciences, Sushant University
Mentor- Mentee Process Flowchart



Session Report for Mentor – Mentee Meeting

Name of the School :

Date of Meeting :

Meeting Venue/Room no.:

Name of Faculty Mentor :

Program/Year/ Batch:

Attendance Sheet

S.no	Enrollment No.	Name of Mentee	Mentee Signature
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Session Agenda :

Points discussed:

Major issues

Action taken:

For individual student concerns annexures are attached.

Signature of Faculty Mentor

| Sushant

Resolution - Individual Student

Name of the School :

School of Health Sciences

Meeting Venue/Room no.:

Name of Faculty Mentor :

Program/Year/ Batch:

Name of the Mentee:

Enrollment No.

Issue / Concerns:	Date:
Resolution:	Date:

Signature of Mentee

Signature
of Faculty
Mentor

Sushant University
School of Health Sciences
Department of Psychology

Ref. No.: SU/SHS/Order/Psych/2024/22

Date: 08/01/2024

Circular: allocation of students to mentor

Dear Faculty Members,

Considering mentorship a vital role played by the faculties in nurturing students skills, fostering a positive learning environment, and promoting their success, the following mentors are allocated for the students of odd/even semesters.

B.Sc. Psychology 2nd semester - Ms. Richa Dwivedi

B.Sc. Psychology 4th semester – Dr. Amit

B.Sc. Psychology 6th semester - Dr. Amit

AD


Dean - SHS

DEAN
School Of Health Sciences
Sushant University
Sector-53
Gurgaon, Haryana



Priyanka Puri Dhiman <priyankadhiman@sushantuniversity.edu.in>

Revised Mentor Mentee allocation Announcement : Even Semester 2024

1 message

Richa Dwivedi <richadwivedi@sushantuniversity.edu.in>

Thu, Feb 29, 2024 at 12:27 PM

To: Amit <amit@sushantuniversity.edu.in>, Richa Dwivedi <richadwivedi@sushantuniversity.edu.in>, Priyanka Puri Dhiman <priyankadhiman@sushantuniversity.edu.in>

Cc: Dean SHS Office <deanshsoffice@sushantuniversity.edu.in>, Elina Dewanji Sen <elinasen@sushantuniversity.edu.in>

Dear Colleagues,

Please find below the revised mentor- mentee allocation for the even semester January 2024 to June 2024.
This revision is applicable from March 2024.

1. Ms. Priyanka Puri - Batch 2021 - 2024 (VI Semester)
2. Dr. Amit - Batch 2022- 2025 (IV Semester)
3. Ms. Richa Dwivedi Batch 2023- 2027 (II semester)

Kindly conduct the regular mentor mentee meetings and maintain the proper documentation for the same .

On Tue, Jan 30, 2024 at 11:54 AM Richa Dwivedi <richadwivedi@sushantuniversity.edu.in> wrote:
Dear All ,

The mentor allocation for the January 2024 to June 2024 is as following

1. Dr. Amit - Batch 2021 - 2024 (VI Semester)
2. New Faculty - Batch 2022- 2025 (IV Semester)
3. Ms. Richa Dwivedi Batch 2023- 2027 (II sem)

Kindly conduct the regular mentor mentee meetings and maintain the proper documentation for the same .

Regards,

Richa Dwivedi

Programme Coordinator

Department of Psychology

School of Health Sciences

Sushant University

School Of Health sciences					
	Mentor	Ms Richa	Session	2023-27 (B.Sc Psychology)	
S.N	Batch Name	Semester	Student Roll Number	Mentee Full Name	
1	B.Sc Psychology 2023-27	2	230BSCPSY001	Bhavya Tiwari	
2	B.Sc Psychology 2023-27	2	230BSCPSY003	Rakshita Abrol	
3	B.Sc Psychology 2023-27	2	230BSCPSY004	Akshara Singh	
4	B.Sc Psychology 2023-27	2	230BSCPSY005	Srishti Jayee	
5	B.Sc Psychology 2023-27	2	230BSCPSY006	Dikshita Das	
6	B.Sc Psychology 2023-27	2	230BSCPSY007	Aakriti Sharma	
7	B.Sc Psychology 2023-27	2	230BSCPSY008	Aanya Kumar	
8	B.Sc Psychology 2023-27	2	230BSCPSY009	Disha Sood	
9	B.Sc Psychology 2023-27	2	230BSCPSY010	Ananya Sharma	
10	B.Sc Psychology 2023-27	2	230BSCPSY011	Dia Rishi	
11	B.Sc Psychology 2023-27	2	230BSCPSY012	Radhika Singh	
12	B.Sc Psychology 2023-27	2	230BSCPSY013	Chiraag Guglani	
13	B.Sc Psychology 2023-27	2	230BSCPSY014	Ritik Singh	
14	B.Sc Psychology 2023-27	2	230BSCPSY015	Sagar	
15	B.Sc Psychology 2023-27	2	230BSCPSY016	Nistha Rana	

Annexure A

FORM MENTOR MENTEE CONSOLIDATED DETAILS

NAME - Ritik Kumar (230BS014)

S.No	HEAD	Details Required
1	Personal Email I.d	dr.sitik20@gmail.com
2	Admission Category	SC
3	Category Certificate submitted	Yes
4	Caste	Chamar
5	Religion	Hindu
6	Father's Name	Pardeep Kumar
7	Contact No.	8570001241
8	Father's Email i.d	Pardeepkumar079@gmail.com
9	Mother's Name	Savita
10	Contact No	857
11	Mother's Email id	—
12	Permanent Address	V.P.O. Badli Dist. Jhajjar HR
13	Local Address	V.P.O. Badli Dist. Jhajjar HR
14	Area of interest	Psychology

Session Report for Mentor - Mentee Meeting

Name of the Institution : College of Health Sciences

Date of Meeting : 26/12/24

Meeting Venue/Room no. : PS 103

Name of Faculty Mentor : Richa Divedi

Program/Year/ Batch : B.Sc. Psychology 2023 2027

Attendance Sheet

S.no	Enrollment No.	Name of Mentee	Mentee Signature
1	001	Shanya Tiwari	Shanya
2	003	Rakshita	Rakshita
3	004	Akshita Singh	Akshita
4	005	Shruti Jayee	Shruti
5	007	Rakshita Sharma	Rakshita
6	008	Aanya Kumar	Aanya
7	009	Shobha Sood	Shobha
8	010	Ananya Kumar	Ananya
9	011	Divya Rishi	Divya
10	012	Radhika	Radhika
11	013	Chiranjeev	Chiranjeev
12	014	Rishi Singh	Rishi
13	015	Sagar	Sagar
14	016	Nishita Rana	Nishita
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Session Agenda :

- 1) Money collection from the student for the concert
- 2) Attendance issue of the student participating in different programs of the annual fest.

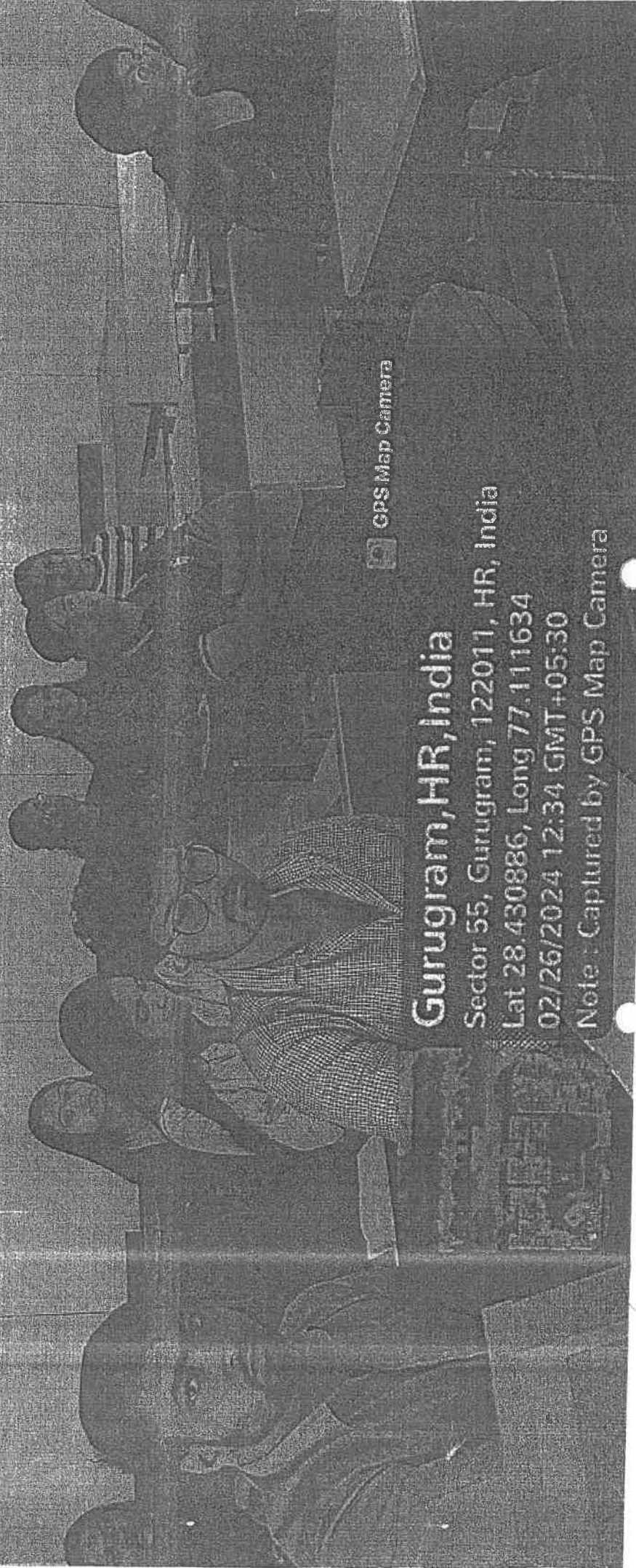
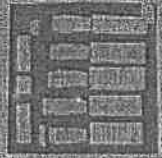
Points discussed:

- 1) High priced tickets of the concert.
- 2) Students participating in fashion show of the annual fest will inform about the attendance criterion.

Major issues	Action taken:
1) Students found the price of the ticket high.	The concern was brought in notice of the Dean SHS and he decided to give a free ticket on the purchase of 2 tickets.
2) Students were missing classes and losing attendance due to the fashion show.	Students were informed that the attendance has to be shared by the organizers.

Signature of Faculty Mentor

Richa Divedi



GPS Map Camera

Gurugram, HR, India

Sector 55, Gurugram, 122011, HR, India

Lat 28.430886, Long 77.111634

02/26/2024 12:34 GMT+05:30

Note : Captured by GPS Map Camera

Session Report for Mentor - Mentee Meeting

Sushant
University

Name of the Institution: School of Health Sciences
Date of Meeting: 22/3/24
Meeting Venue/Room no.: B-103
Name of Faculty Mentor: Richa Divedi
Program/Year/ Batch: B.Sc Psychology 2023-2027

Attendance Sheet

S.no	Enrollment No.	Name of Mentee	Mentee Signature
1	001	Bhavya Tiwari	Bhavya
2	003	Rakshita	Rakshita
3	004	Akshita	Akshita
4	005	Shristi	Shristi
5	007	Aakriti Shama	Aakriti
6	008	Aanya Kumar	Aanya
7	009	Prisha Sood	Prisha
8	010	Ananya Kumar	Ananya
9	011	Dia Rishi	Dia
10	012	Radhika	Radhika
11	013	Chirag	Chirag
12	014	Ritik Singh	Ritik
13	015	Sagar	Sagar
14	016	Nistha Rana	Nistha
15			
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Session Agenda:

- 1) Revision classes were required for EVS
- 2) students having low attendance before mid-term were sensitized.

Points discussed:

- 1) Students required revision classes in EVS as many of them missed the classes due to the university fest and sports tournament.
- 2) Low attendance percent students were informed about their getting debarred from exam.

Major issues	Action taken:
1) Revision classes were to be planned in EVS.	The EVS teacher was informed and she agreed and planned revision classes for the students who missed the classes due to the fest.
2) Reasons were sought for the low attendance of the students.	Students were informed verbally and in writing about the consequences of low attendance.

Signature of Faculty Mentor

Richa Divedi

Sushant

Resolution - Individual Student

Name of the School : School of Health Sciences
Meeting Venue/Room no.: B-103
Name of Faculty Mentor: Richa Dawadi
Program/Year/ Batch: B.Sc. Psychology - 2023-2027
Name of the Mentee: Anik Kumar
Enrollment No. 230BSCPS4014

Issue / Concerns:	Date:
Revision classes were required for EVS Reasons were sought for low attendance of the students.	
Resolution:	Date:
The EVS Teacher was informed and she agreed and planned revision classes for students who missed classes. Students were informed verbally and in writing about consequences of low attendance.	

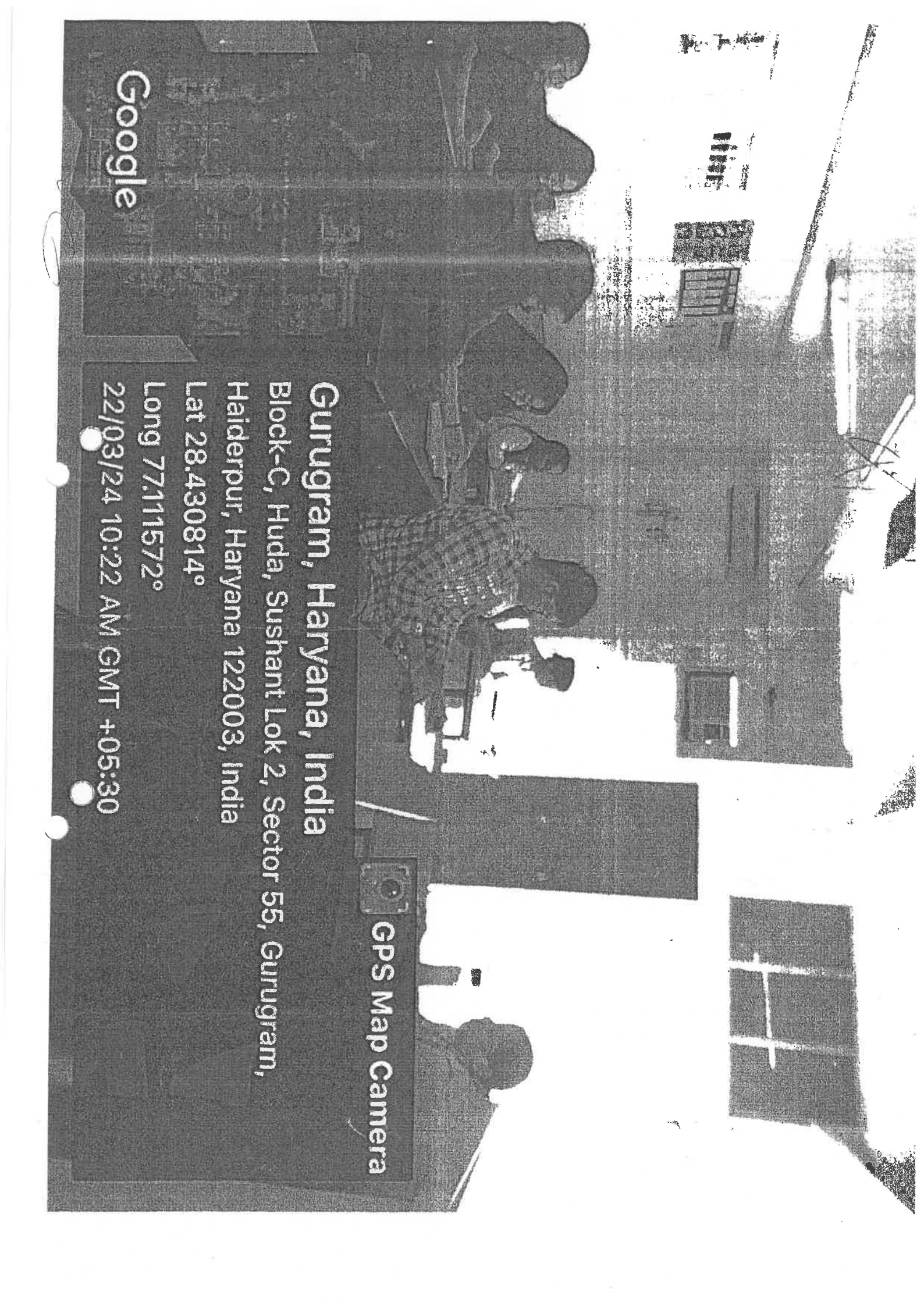
Signature of Mentee

Anik Kumar

Thanks for your kind support.

Signature
of Faculty
Mentor

Richa Dawadi



Google

Gurugram, Haryana, India

Block-C, Huda, Sushant Lok 2, Sector 55, Gurugram,

Haiderpur, Haryana 122003, India

Lat 28.430814°

Long 77.111572°

22/03/24 10:22 AM GMT +05:30

 GPS Map Camera

Session Report for Mentor – Mentee Meeting

Name of the Institution : School of Health Sciences

Date of Meeting : 24/04/24

Meeting Venue/Room no.: B-103

Name of Faculty Mentor : Ruchi Divedi

Program/Year/ Batch: B.Sc. Psychology. 2023-2027

Attendance Sheet

S.no	Enrollment No.	Name of Mentee	Mentee Signature
1	230BSCPSY01	Bhavya Tiwari	Bhavya
2	003	Rakshita	Rakshita
3	004	Akshita Singh	Akshita
4	005	Shishu Jayee	Shishu
5	006	Dikshita Das	Dikshita
6	007	Aakriti Sharma	Aakriti
7	008	Ananya Kumar	Ananya
8	009	Disha Sood	Disha
9	010	Ananya Kumar	Ananya
10	011	Sia Rishu	Sia
11	012	Radhika	Radhika
12	013	Chirag	Chirag
13	014	Ritik Singh	Ritik
14	015	Sagar	Sagar
15	016	Nishtha Rana	Nishtha
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Session Agenda :

1. To discuss the plan of remedial classes.
2. To switch on the A.Cs.
3. To address the low attendance issue.

Points discussed:

1. Remedial classes were planned and information were shared with the students about low marks in mid terms.
2. Seeing the soaring temperature students demanded to switch on the A.Cs.
3. To inform the low attendance students about the remedial classes.

Major issues	Action taken:
1. Switching on the A.Cs.	Facility department was asked to switch on the A.Cs.
2. Remedial classes for weak and low attendance students.	Remedial schedule was shared and consolidated attendance was also shared with the students.

Signature of Faculty Mentor

Ruchi Divedi