

Key Indicator – 1.1 Curriculum Design and Development
(50)

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs, which is reflected in the Programme outcomes (POs), and Course Outcomes(COs) of the Programmes offered by the University
(20)

Criterion 1 – Curricular Aspects
(150)



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Feedback Mechanism

SCHOOL OF LAW FEEDBACK MECHANISM

INTRODUCTION

At School of Law, we are committed to fostering a dynamic and responsive educational environment. To achieve this, we have implemented a comprehensive 360-degree feedback mechanism that seeks input from a wide range of stakeholders. This includes current students, faculty members, alumni, legal professionals, and external organizations. The feedback gathered through this process plays a critical role in refining our curriculum, enhancing pedagogy, and ensuring that our law school meets the evolving needs of the legal profession and society at large.

This feedback process is systematic, transparent, and designed to engage all stakeholders in the continuous improvement of our academic programs and student experiences. It covers all aspects of the law school's offerings, including curriculum, teaching methodologies, extracurricular activities, career services, and administrative processes.

FEEDBACK PROCESS OVERVIEW

The feedback process is designed to collect inputs, analyze them, and use them to improve both academic and administrative functions. It consists of several key stages, which ensure the systematic evaluation and implementation of suggestions and recommendations:

1. **Stakeholder Identification**
2. **Feedback Collection Methods**
3. **Compilation and Analysis**
4. **Review and Discussion**
5. **Decision-Making and Implementation**
6. **Communication and Transparency**
7. **Annual Review and Continuous Improvement**



STEPS IN THE FEEDBACK MECHANISM

1. Identification of Stakeholders

The feedback process includes the following stakeholder groups:

- **Students:** Current students provide valuable insights on course content, teaching quality, and the overall learning experience.
- **Faculty Members:** Faculty contribute feedback on curriculum relevance, teaching methods, and challenges faced during course delivery.
- **Alumni:** Alumni offer perspectives on the preparedness of the curriculum for professional practice and its relevance in the legal industry.
- **Legal Professionals:** Practicing lawyers, judges, and legal experts provide feedback on emerging trends in the legal profession and how well the curriculum prepares students for the demands of the field.
- **Parents:** Parents may offer feedback on the development and preparedness of students for the legal profession and their overall academic growth.

2. Feedback Collection Methods

To ensure comprehensive and diverse feedback, multiple collection methods are employed:

- **Surveys and Questionnaires:** Structured surveys and questionnaires are distributed to stakeholders, focusing on curriculum content, teaching quality, professional preparation, and student engagement.
- **Focus Group Discussions:** Group discussions are organized with specific stakeholders, such as legal professionals, alumni, and faculty, to gain in-depth qualitative feedback.
- **One-on-One Interviews:** Personalized interviews with key stakeholders, including alumni and industry experts, help gather detailed insights on specific issues or areas for improvement.

3. Compilation and Analysis

- **Data Compilation:** All feedback is systematically compiled. Quantitative data (such as ratings) is aggregated, while qualitative feedback (such as suggestions) is categorized based on themes or issues.
- **Analysis:** A dedicated team analyzes the feedback to identify patterns, strengths, and areas requiring attention. This analysis will highlight key issues for further discussion and action.



4. Review and Discussion

- **Year Coordinator Committee Meetings (YCCM):** The Year Coordinator Committee meets at least three times each semester. The committee, composed of student representatives, faculty members, and academic coordinators, reviews feedback, ensuring that suggestions from previous evaluations are implemented and evaluating their effectiveness.
- **Advisory Board Meetings:** Recommendations from the YCCM are discussed with an Advisory Board of external legal experts, institutional leaders, and industry professionals to align proposed changes with global standards and legal trends.
- **Board of Studies (BOS) Meetings:** After thorough deliberation, feedback and actionable suggestions are presented to the Board of Studies for critical evaluation. Faculty members, academic leaders, and external experts collaborate to ensure the changes align with long-term academic goals and the evolving needs of the legal profession.

5. Decision-Making and Implementation

- **Curriculum Modifications:** Relevant and actionable feedback from all stakeholders is used to refine and update the curriculum, improve teaching strategies, and enhance assessment methods.
- **Policy Adjustments:** Suggestions related to administrative processes or policies (e.g., career services, student engagement, or resources) are considered and implemented where necessary.

6. Communication and Transparency

- **Stakeholder Updates:** Regular updates are provided to all stakeholders on the outcomes of the feedback process, ensuring transparency and engagement. This fosters trust and encourages continued participation in the feedback process.
- **Documentation:** All feedback, analyses, decisions, and actions are thoroughly documented to maintain a transparent record of the feedback cycle, which supports accreditation and continuous improvement.

7. Annual Review and Continuous Improvement

- **Annual Feedback Exercise:** This feedback mechanism is conducted annually, providing an opportunity for stakeholders to reflect on the previous year and suggest improvements for the upcoming year.
- **Continuous Monitoring:** After changes are implemented, their effectiveness is continuously monitored to assess their impact on the curriculum and the student experience. Additional refinements are made as necessary to ensure the law school remains adaptive to changing needs.



BENEFITS OF THE FEEDBACK MECHANISM

- **Curriculum Relevance:** Ensures that the law school's curriculum is aligned with industry trends and evolving legal practices.
- **Stakeholder Engagement:** Promotes active involvement from all stakeholders in decision-making processes, fostering a sense of community and shared responsibility for educational quality.
- **Improved Quality of Education:** Enhances the quality of the law school's teaching, resources, and student services, contributing to better learning outcomes.
- **Institutional Transparency:** Builds trust and accountability by keeping all stakeholders informed of the actions taken based on their feedback.
- **Adaptability:** Ensures that the law school can respond swiftly to changes in the legal profession, educational landscape, and societal needs.

CONCLUSION

By adhering to this comprehensive feedback mechanism, [Law School Name] reaffirms its commitment to academic excellence, continuous improvement, and stakeholder satisfaction. Through a rigorous, transparent, and participatory process, we ensure that our students are well-prepared to meet the challenges of the legal profession and that our curriculum remains relevant to the needs of both students and the legal industry.

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