



**Key Indicator – 1.1 Curriculum Design and Development**  
**(50)**

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs, which is reflected in the Programme outcomes (POs), and Course Outcomes(COs) of the Programmes offered by the University  
**(20)**

**Criterion 1 – Curricular Aspects**  
**(150)**



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### **Feedback Mechanism**

## **SCHOOL OF ART AND ARCHITECTURE FEEDBACK MECHANISM**

At the School of Art and Architecture, we have adopted a robust 360-degree feedback mechanism to ensure our curriculum remains dynamic, inclusive, and relevant to contemporary needs. This mechanism involves soliciting feedback from a diverse group of stakeholders, including students, peers, parents, alumni, and industry professionals.

The feedback process is systematic and comprehensive, covering all programs offered by the school. Inputs are gathered on various aspects of the curriculum, pedagogy, and overall educational outcomes. These insights are compiled and presented in the Board of Studies (BOS) meetings, where they are critically analyzed.

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- **Year Coordinator Committee Meetings (YCCM):** The YCCM, which convenes at least three times each semester, consists of class representatives, year coordinators, and course-taking faculty. It ensures the effective implementation of suggestions from prior feedback and evaluates their outcomes. The committee identifies ongoing challenges and formulates actionable recommendations to improve curriculum delivery and student engagement.
- **Advisory Board Meetings:** Recommendations from the YCCM are presented at the Advisory Board meeting, where a broader discussion with external experts and institutional leaders takes place. This ensures a holistic evaluation of proposed changes in light of industry trends and global educational standards.
- **Board of Studies (BOS) Meetings:** After thorough deliberation in the YCCM and Advisory Board, the feedback and actionable suggestions are further analyzed and refined during the BOS meetings. Faculty, academic leaders, and external experts critically evaluate these inputs, ensuring they align with the school's long-term goals and the evolving demands of the profession.

Relevant and practical suggestions are then incorporated into our curriculum and teaching strategies, reflecting our commitment to continuous improvement. This feedback exercise is conducted annually and serves as a cornerstone of our academic and administrative processes, enabling us to maintain a curriculum that is responsive to the evolving demands of the profession and society. Through this mechanism, we ensure active participation and engagement from all stakeholders, fostering a culture of transparency, adaptability, and excellence in education.

### **Steps in the Feedback Mechanism**

#### **1. Identification of Stakeholders**

The feedback process involves the following stakeholder groups:



- **Students:** Current students provide insights into the effectiveness of course content, teaching methodologies, and overall learning outcomes.
- **Peers (Faculty Members):** Faculty offer feedback on curriculum relevance, teaching challenges, and opportunities for innovation.
- **Parents:** Parents contribute their perspectives on the growth and preparedness of students for real-world challenges.
- **Alumni:** Alumni provide feedback on the applicability of the curriculum in professional practice and its alignment with industry trends.
- **Industry Professionals:** Professionals share insights on emerging trends and skills needed in the architecture and planning sectors, ensuring the curriculum remains industry-relevant.

## 2. Feedback Collection Methods

Feedback is collected through multiple methods to ensure diversity and comprehensiveness:

- **Surveys and Questionnaires:** Stakeholders respond to structured questions focused on curriculum content, teaching quality, and program outcomes.
- **Focus Group Discussions:** Targeted discussions are held with specific groups, such as industry experts and alumni, for in-depth qualitative feedback.
- **One-on-One Interviews:** Personalized discussions are conducted with key stakeholders to gather detailed insights.

## 3. Compilation and Analysis

- **Data Compilation:** The feedback collected from various stakeholders is systematically organized. Quantitative feedback (e.g., ratings) is tabulated, while qualitative feedback (e.g., suggestions and comments) is categorized based on themes or issues.
- **Analysis:** A dedicated team analyzes the feedback to identify trends, strengths, and areas requiring improvement. Key issues are highlighted for further discussion.

## 4. Review by YCCM:

- The YCCM evaluates the feedback's implementation and effectiveness, ensuring timely action on key issues.

### Deliberation in Advisory Board Meetings:

Recommendations from YCCM are further refined in the Advisory Board meeting to align with institutional and industry priorities.

## 5. Presentation to the Board of Studies (BOS)

- **Report Preparation:** A comprehensive report summarizing the findings and actionable suggestions is prepared.



- **BOS Meetings:** The report is presented at the BOS meetings, where faculty, academic leaders, and external experts deliberate on the feedback.

## 6. Decision-Making and Implementation

- **Curriculum Modifications:** Relevant and actionable feedback is translated into changes in the curriculum, teaching strategies, or evaluation methods.
- **Policy Adjustments:** Suggestions impacting administrative processes or policies are incorporated accordingly.

## 7. Communication and Transparency

- **Stakeholder Updates:** Stakeholders are informed about the actions taken based on their feedback to foster trust and engagement.
- **Documentation:** All feedback, analyses, and actions are documented for future reference and accreditation processes.

## 8. Annual Review and Continuous Improvement

- **Annual Exercise:** This feedback mechanism is conducted annually, ensuring the school remains adaptive to evolving educational and professional needs.
- **Continuous Monitoring:** The implementation of changes is monitored to assess their impact, and further refinements are made as required.

## Benefits of the Feedback Mechanism

- Ensures curriculum relevance to industry trends and societal needs.
- Promotes a participatory and inclusive decision-making process.
- Builds trust and accountability among stakeholders.
- Strengthens the overall quality of education and institutional performance.

By adhering to this systematic process, the School of Art and Architecture continues to uphold its commitment to excellence, adaptability, and stakeholder satisfaction.



**360-Degree Feedback Mechanism Flow Diagram**

