



5.2.1

OFFER LETTER FOR PLACEMENTS 2022-2023

(Appendix-II)

2022-2023



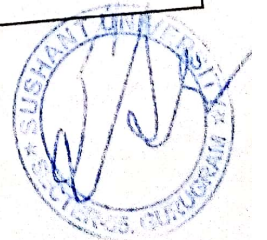
5.2.1 Percentage of placement of outgoing students during the last five years 2022- 2023			Sushant University
5.2.2.1: Number of outgoing students placed year wise during the last five years			
S.No	Name of the outgoing students	Organization in which placed	Package committed per annum in INR
1	A RITIKA PRASAD	ARUN AND ASSOCIATES	5LPA
2	AABHAS KHARTA	WIPRO	5 LPA
3	AADYA GARG	ARCHITECTURAL ASSOCIATE R K & ASSOCIATES	6LPA
4	AAMRIT KHANNA	HABITAT TECTONICS ARCHITECTURE & URBANISM	5LPA
5	AARSH MALHOTRA	R K & ASSOCIATES, NEW DELHI, DELHI, INDIA	6LPA
6	ABHAY SINGH	XEBIA	4 LPA
7	ABHISHEK KUMAR PANDEY	MAX HOSPITAL	3 LPA
8	ABHISHEK PANDEY	JUNIOR ARCHITECT DP ARCHITECTS MUMBAI, MAHARASHTRA, INDIA	4.2LPA
9	ACHINT BASOYA	ICAMPS	5 LPA
10	ADARSH ANKIT	PAN INDIA CONSULTANTS PRIVATE LIMITED	6 LPA
11	ADARSH SINGH	AIR INDIA	2.7 LPA
12	ADITYA GUPTA	URI DESIGN STUDIO GURUGRAM, HARYANA, INDIA	6LPA
13	ADITYA GUPTA	BAR COUNCIL OF PUNJAB AND HARYANA	4.2 LPA
14	ADITYA MILIND MATE	XEBIA	4LPA
15	ADITYA PUNDIR	ARCHITECTURE COLLECTIVE GURUGRAM, HARYANA, INDIA	8LPA
16	AISHWARYA SACHDEVA	LE MERIDIEN	2.52
17	AJAY JOON	DISTRICT BAR ASSOCIATION GURUGRAM	4.5 LPA
18	AKANKSHA BAJAJ	MADS	3 LPA
19	AKANKSHA BHANDARI	GLOBAL HEALTH LIMITED	2.5 LPA
20	AKANSHA	DLF LIMITED	5 LPA
21	AKARSH JAIN	ASTRO ARCHINEERS GURUGRAM	6LPA
22	AKASH	STUDIO CONCOCTION	5.2 LPA
23	AKASH DAHIYA	AIR INDIA	2.7 LPA
24	AKHILESH KUMAR	STUDIO CONCOCTION	4 LPA
25	AKSHAT MAHAWAR	CONFLUENT	5 LPA
26	AKSHAT SHARMA	BIT TECH E-COMMERCE PVT. LTD.	7 LPA
27	AKSHAY KUMAR	POLYVALENT DIGITAL SERVICES	3.8 LPA
28	AKSHIT KATYAL	WINSPARK INNOVATIONS LEARNING PVT. LTD.	6.5 LPA
29	AKSHITA BITHEL	RAJADHYAX ARCHITECTURAL & INTERIOR DESIGN (RA+ID STUDIO) MUMBAI, MAHARASHTRA, INDIA	5LPA
30	AKSHITA KHATRI	POWERGEN AUTOMATION SERVICES	4LPA
31	ALIKA YADAV	HINDUSTAN TIMES MEDIA LIMITED	3.8 LPA
32	AMAN KUMAR	GOPAL NARAYAN SINGH UNIVERSITY	2.04 LPA
33	ANADYA KUKREJA	CP KUKREJA ARCHITECTS, NEW DELHI, DELHI, INDIA	5LPA
34	ANANAY BATRA	LISTNR SOFTWARE PVT. LTD.	12,00,000
35	ANANYA GHEEK	Habitat Tectonics Architecture & Urbanism	5LPA



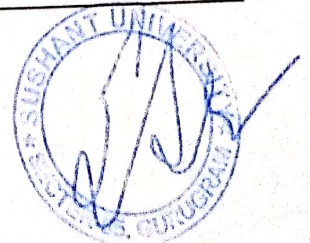
36	ANANYA KHANNA	URI DESIGN STUDIO GURUGRAM, HARYANA, INDIA	4.6LPA
37	ANANYA VASHIST	IHCL	3.7 LPA
38	ANIL REGMI	SURYAGARH	2.5 LPA
39	ANIRBAN GUPTA	CEPT UNIVERSITY MASTERS IN HOUSING DESIGN - FACULTY OF ARCHITECTURE , HOUSING DESIGN & URBANISM	5.4 LPA
40	ANKIT	SR INSTITUTE OF ADVANCED AYURVEDIC SCIENCES	6 LPA
41	ANKIT CHOPRA	R+D STUDIO GURUGRAM, HARYANA, INDIA	4.2 LPA
42	ANKIT KUMAR	PAN INDIA CONSULTANTS PRIVATE LIMITED	7 LPA
43	ANKIT YADAV(URBAN PLANNAR	RAO ELECTRICALS	1.8 LPA
44	ANMOL KAUSHIK	ARCHITECT R+D STUDIO GURUGRAM, HARYANA, INDIA	4.2 LPA
45	ANUSHA DASGUPTA	URI DESIGN STUDIO GURUGRAM, HARYANA, INDIA	6LPA
46	ANUSHKA MADAN	INTERIOR DESIGN SPACE MATRIX GURUGRAM, HARYANA, INDIA	6LPA
47	ANUVRAT SHARMA	AIR INDIA	2.7 LPA
48	ANYA GHOSH	ARCHITECTURAL & URBANISM MELIKE ALTINISIK ARCHITECTS - MAA ISTANBUL, TURKEY	7LPA
49	ARCHITA SHARMA	ALSORG INTERIORS INDIA PVT LTD	3 LPA
50	ARUNA SHARMA	TENON FM	4.3 LPA
51	ASHU BHARDWAJ	SAGO	5 LPA
52	AVISHI ARORA	VOYANTS SOLUTIONS PRIVATE LIMITED GURUGRAM, HARYANA, INDIA	7LPA
53	AYUSH JOSHI	WIPRO	5.5 LPA
54	AYUSH SHARMA	IHCL	3.8 LPA
55	BARKHA	ARCHITECT DLF LIMITED · FULL-TIME GURUGRAM, HARYANA, INDIA	3.6LPA
56	BHAVIKA KASHYAP	DPA GURUGRAM, HARYANA, INDIA	6LPA
57	BHAVSIMRAN SINGH GUJRAL	STAR ENTERPRISES	3 LPA
58	BHAVUK YADAV	SHINJIRU ENGINEERING INDIA PVT LTD	5 LPA
59	BHAVYA BADHWAR	R K & ASSOCIATES NEW DELHI, DELHI, INDIA	6LPA
60	BHAVYA OHRI	TWINS IDEAS AND INNOVATIONS PRIVATE LIMITED	4 LPA
61	BHAVYA YADAV	PRAXIS SERVIXCES	5LPA
62	BIDHYA BANIYA	FORTIS	5 LPA
63	CHELSI KHANTWAL	IHCL	3.8 LPA
64	CHITSIMRAN KAUR MALHAN	GIAN P MATHUR NEW DELHI, DELHI, INDIA	4LPA
65	DAKSH PAREEK	BIT TECH E-COMMERCE PVT. LTD.	4 LPA
66	DEEPAK AHLAWAT	PLANET SPARK	6.5 LPA
67	DEEPAK YADAV	SURYAGARH	2.5 LPA
68	DEVAANG SHARMA	FOUR POINTS BY SHERATON	2.3 LPA
69	DEVAN SINGH	PICK YOUR TRAIL	4.97LPA
70	DEVANDER KUMAR AHUJA	DABOUR	5 LPA



71	DEVENDER KUMAR	SAGO	5 LPA
72	DEVYANI SINHA	PLANET SPARK	6.6 LPA
73	DHRUV SHARMA	CP KUKREJA ARCHITECTS, NEW DELHI, DELHI, INDIA	5LPA
74	DHRUV SHARMA	CONFLUENT	5.2 LPA
75	DIKSHA BISHT	AIR INDIA	2.7 LPA
76	DIVYA BRAHMA	ANT STUDIO	6LPA
77	DIVYA SRIVASTAVA	SPACEFACE GURUGRAM, HARYANA, INDIA	3.6 LPA
78	DIVYANSH KHURANA	AIR INDIA	2.7 LPA
79	EESHAAN CHAUHAN	ARCHITECT ANT STUDIO, NEW DELHI, DELHI	6LPA
80	ESHA CHADHA	CRYOVIVA BIOTECH PVT LTD.	5.4 LPA
81	FRANK FELIX	AIR INDIA	2.7 LPA
82	GANDHARV GARG	R+D STUDIO GURUGRAM, HARYANA, INDIA	4.2 LPA
83	GARIMA YADAV	AG INDUSTRIES PRIVATE LIMITED	5.0 LPA
84	GATIK DHAWAN	GNG AUTO AIDS PVT. LTD.	2.04 LPA
85	GAURAV	DLF LIMITED	3 LPA
86	GAUTAM KUMAR	CELEBI AIRPORT SERVICES INDIA PVT. LTD.	5.5 LPA
87	GEETANJALI BATRA	ANT STUDIO	6LPA
88	GORISH	BAR COUNCIL OF PUNJAB AND HARYANA	4.8 LPA
89	GURLEEN CHOUDHARY	XEBIA	3.5 LPA
90	GURMEHR KHURMI	ASTRO ARCHINEERS GURUGRAM	6LPA
91	HARDIK SOLANKI	NETSMARTZ	5 LPA
92	HARDIK TYAGI	PAYATU	6 LPA
93	HARGUN SINGH LAMBA	NETSMARTZ	3.6 LPA
94	HARSH	PAYATU	5 LPA
95	HARSHA KHATHAN	BAR COUNCIL OF DELHI	4.2 LPA
96	HARSHIQ GANDHI	BYJUS	4 LPA
97	HARSHIT YADAV	SAGO	6 LPA
98	HARSHITA GOEL	HABITAT TECTONICS ARCHITECTURE & URBANISM NEW DELHI, DELHI, INDIA	5LPA
99	HEERALAL MEHRA	CELEBI AIRPORT SERVICES INDIA PVT. LTD.	6.0 LPA
100	HIBA NAQVI	NIPRO	4.9 LPA
101	HIMANSHI BALLYAN	VIACATION	5.0 LPA
102	HIMANSHU SHARMA	DHARAM	6.0 LPA
103	HIMANSHU YADAV	CP KUKREJA ARCHITECTS, NEW DELHI, DELHI, INDIA	3.0 LPA
104	HKIRTI LAMBA	AIR INDIA	2.7 LPA
105	HRIKTI CHOWDHRY	ARCHITECT UNIFY GURUGRAM, HARYANA, INDIA	4.5LPA
106	INDRAJEET GOSWAMI	STUDIO CONCOCTION	5 LPA
107	ISHA SAXENA	STUDIO SYMBIOSIS NOIDA, UTTAR PRADESH, INDIA	5.0 LPA
108	ISHAN AGARWAL	DLF LIMITED GURUGRAM, HARYANA, INDIA	3.6LPA
109	ISHIKA TYAGI	QUESS	5 LPA
110	ISHITA MALHOTRA	RNR EMOTIONAL WELL BEING TECHNOLOGIE	2.4 LPA
111	JAI SINGH KHOKHAR	JAGJIT ENTERPRISES	4.0 LPA
112	JANMEJAYE SINGH	INNOVATIVE SPACES FARIDABAD, HARYANA, INDIA	5LPA



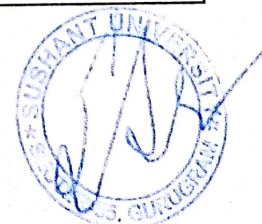
113	JANVI SANGANERIYA	R K & ASSOCIATES, NEW DELHI, DELHI, INDIA	6LPA
114	JAPMEHAR SINGH ANAND	HT MEDIA LTD.	3.8 LPA
115	JASKIRAT SETHI	HOUSE AND BEYOND GURUGRAM, HARYANA	6LPA
116	JASPREET SINGH	ICAMPS	6.2 LPA
117	JASSIMAR SINGH WAHI	ARCHITECT CREATIVE GROUP LLP, NEW DELHI	6LPA
118	JYOTI SINGH	WIPRO	5.5 LPA
119	KANISHKA RAJPUT	MUDS MANAGEMENT PVT. LTD.	5.5 LPA
120	KARAN YADAV	KARAN CAB SERVICES PVT. LTD.	3.5 LPA
121	KARTIK	MIGS EDUTECH	2.5 LPA
122	KARTIK CHOUDHARY	JS CONSTRUCTION COMPANY	4.8 LPA
123	KARTIK DUDEJA	AUTOMATEAZY	3.6 LPA
124	KARTIK SAINI	MIGS EDUTECH PT. LTD.	4.8 LPA
125	KARTIK VERMA	PAYATU	5 LPA
126	KARTIKGAY KAIM	BAR COUNCIL OF PUNJAB AND HARYANA	4.2 LPA
127	KAVYA SHARMA	HOUSE AND BEYOND GURUGRAM, HARYANA, INDIA	5LPA
128	KESHAV AGGARWAL	VASHISHT MANPOWER PVT. LTD.	3.8 LPA
129	KHUSH MIDHA	ICICI PRUDENTIAL LIFE INSURANCE COMPANY LIMITED	5 LPA
130	KHUSHI KAUSHIK	AUTOMATEAZY	3.6 LPA
131	KHUSHI SHUKLA	QUESS	3 LPA
132	KHUSHI TANWAR	APS THE DESIGN HOUSE GURUGRAM, HARYANA, INDIA	6LPA
133	KOMAL BHARDWAJ	DM TAYAL ASSOCIATES	1.8 LPA
134	KRISHNA YADAV	MAX HOSPITAL	3.0 LPA
135	KRIT SIMAR AHUJA	BYJUS	5 LPA
136	KRIKA SINGH	BAR COUNCIL OF PUNJAB AND HARYANA	5 LPA
137	KSHITIJ SETHI	STUDIOKIA GURUGRAM, HARYANA, INDIA	5.5LPA
138	KUMAR SAURABH	CP KUKREJA ARCHITECTS,	5LPA
139	KUNAL ACHARYA	CRYOVIVA BIOTECH PVT LTD.	6 LPA
140	KUNAL GOEL	HOUSE OF LALITYA	3 LPA
141	LAKSHITA NAYAR	ATREY AND ASSOCIATES DELHI, INDIA	7LPA
142	LALIT YADAV	GLOBAL HEALTH LIMITED	2.5 LPA
143	LAXMI GUPTA	MACLODE PVT	5 LPA
144	MAITRYI MANGLA	MOFA STUDIO DELHI, INDIA	4.8LPA
145	MALLIKA SRIVASTAVA	GIAN P MATHUR NEW DELHI	4LPA
146	MANANDEEP SINGH NARAG	EBB&FLO, DELHI	5LPA
147	MANDEEP YADAV	MD PLASTIC	3.36 LPA
148	MANISH KUMAR TRIPATHI	SRVA EDUCATION	5.1 LPA
149	MANISH SINGH	MACLODE PVT	5 LPA
150	MANISH YADAV	SRVA EDUCATION	5.1 LPA
151	MANPREET	TENON FM	4.2 LPA
152	MANSI GUPTA	AVA STUDIO	5 LPA
153	MANSI JAIN	BELIEVE SOLUTION SERVICES PVT. LTD.	2.2 LPA
154	MASIRAH KHAN	CONSERVATION INITIATIVE, SRINAGAR, JAMMU & KASHMIR, INDIA	5LPA
155	MAYANK GUPTA	FORTIES	5 LPA



156	MD SARIQUE	AUTOMATEAZY	4 LPA
157	MEET AHLUWALIA	DESIGN INNOVATOR DIGITAL IMPACT SQUARE, A TCS FOUNDATION INITIATIVE NASHIK MAHARASHTRA INDIA	4.6LPA
158	MEGHMA KATAKI	GRAPHIC DESIGNER, TRIDIA SOLUTIONS ASSAM, INDIA	4.0LPA
159	MEGHNA JALALI	SHINJIRU ENGINEERING INDIA PVT LTD	5 LPA
160	MEHAR KOHLI	ANALYST: SPACE, DATA & INSIGHTS GURUGRAM, HARYANA, INDIA · HYBRID	9LPA
161	MOHIT KUMAR(BACHELOR'S DEGREE)	DAGAR PWER PROJETS PVT. LTD.	3.5 LPA
162	MOHIT SHARMA	STEALTH	5 LPA
163	MRADUL GUPTA	ARCHITECT ISRO - INDIAN SPACE RESEARCH ORGANIZATION	6.6 LPA
164	MRANAL MAHESHWARI	NMP DESIGN PRIVATE LIMITED	7LPA
165	MUDIT ARORA	CASA INTERNO	3 LPA
166	MUKESH BHARDWAJ	UNICCHEM LABS	2.07 LPA
167	MUSHAHID	FORTIES	5 LPA
168	NAMAN ARORA	VOYANTS SOLUTIONS PRIVATE LIMITED GURUGRAM, HARYANA, INDIA	7LPA
169	NANDENEE SAREEN	GC INTERACTIVE PVT. LTD.	3.6 LPA
170	NANDINI RAJPUT	SR INSTITUTE OF ADVANCED AYURVEDIC SCIENCES	7 LPA
171	NAVYA DANG	STUDIOKIA ,GURUGRAM, HARYANA, INDIA	5.5LPA
172	NEHA	CONCENTRICS PVT. LTD.	3.2 LPA
173	NEHA SINGH	CONCENTRIX	5 LPA
174	NEHA SINGH	ARVY HOSPITAL	5 LPA
175	NIDHI SHARMA	GIAN P MATHURNEW DELHI, DELHI, INDIA	4LPA
176	NIHARIKA SURI	MUDS MANAGEMENT PVT. LTD.	5.0 LPA
177	NIKHIL RANA	BAR COUNCIL OF PUNJAB AND HARYANA	4.3 LPA
178	NIKITA PANDEY	DP ARCHITECTS MUMBAI, MAHARASHTRA, INDIA	4.2LPA
179	NISHANT	QUESS	3 LPA
180	NITU CHAUHAN	AUTOMATEAZY	4 LPA
181	OMAR NDOW	MAX HOSPITAL	3 LPA
182	PALAK	LENSKART	4 LPA
183	PALASH BHAGAT	PROJECT ARCHITECT RAJADHYAX ARCHITECTURAL & INTERIOR DESIGN (RA+ID STUDIO)	5LPA
184	PANKAJ BATRA	BAR COUNCIL OF DELHI	5 LPA
185	PANKAJ SINGH SHAH	NETSMARTZ	3.8 LPA
186	PARAMJEET BHATI	HT MEDIA LTD.	3.8 LPA
187	PARICHAY VASHISHT	NETSMARTZ	3.8 LPA
188	PARIDHI PARASHAR	MAX HOSPITAL	3 LPA
189	PARUSHI SINGH KUNWAR	QUESS	3 LPA
190	PATRICK LANSANA MORIBA	ARVY HOSPITAL	5 LPA
191	PAURUSH SINGHAL	JUNIOR ARCHITECT, AT GIAN P MATHUR, NEW DELHI, DELHI, INDIA	4LPA
192	PIYUSH KUMAR YADAV	SRVA EDUCATION	5.1 LPA
193	PIYUSH MITTAL	ARCHITECT UNIIFY GURUGRAM, HARYANA, INDIA	4.5LPA



194	POOJA	GLOBAL HEALTH LIMITED	2.5 LPA
195	POORNIMA TANWAR	ARCHITECT ATREY AND ASSOCIATES, DELHI, INDIA	5LPA
196	PRADYUMN KHANCHANDANI	ICAMPS	6 LPS
197	PRAGNEESH KAPOOR	ADVANTAGE CLUB TECHNOLOGIES INC GURUGRAM, HARYANA, INDIA	3.5LPA
198	PRAGYA DALMIA	TWINS IDEAS AND INNOVATIONS PRIVATE LIMITED	3 LPA
199	PRAKHAR KHANDELWAL	XANE AI	5.5 LPA
200	PRANJAL CHHABRA	SPACE MATRIX GURUGRAM, HARYANA, INDIA	6LPA
201	PRATEEK SINGH	DLF LIMITED	3.0 LPA
202	PREET LOHIA	THRS TRAVEL AND HOSPITALITY	1.8 LPA
203	PREETI SINGH	CHEGG INDIA	5.7 LPA
204	PREETIKA JAIN	ARCHITECT R+D STUDIO GURUGRAM, HARYANA, INDIA	4.2 LPA
205	PREM VRATH	ARCHITECT SAGRI DESIGN CONSULTANTS GURUGRAM, HARYANA, INDIA	6LPA
206	PRINCE TYAGI	PULLMAN AEROCITY	3.03LPA
207	PRIYANSHI SHUKLA	BUILDIFY MUMBAI, MAHARASHTRA, INDIA	5LPA
208	PUJEET	Ebb&Flo, Delhi	5LPA
209	PUNEET VERMA	MUDS MANAGEMENT PVT. LTD.	4.8 LPA
210	RADHA KUMARI	WNS GLOBAL SERVICES	2.8 LPA
211	RAGHAV ARORA	DHARAM DIGITAL PVT. LTD.	6.0 LPA
212	RAGHAV PASRICHA	ARCHITECT STUDIO IAAD (ZOERA)	6LPA
213	RAGHAVENDER SHUKLA	BAR COUNCIL OF PUNJAB AND HARYANA	5 LPA
214	RAHUL SINGH RAWAT	SR INSTITUTE OF ADVANCED AYURVEDIC SCIENCES	6 LPA
215	RAJAT VERMA	CREATIVE GROUP LLP, NEW DELHI	6LPA
216	RANJAN SINGH DANGI	UNICHEM LABS	2.07 LPA
217	RAVI SHERWAL	UNICHEM LABS	2.07 LPA
218	RIDDHI	ATREY AND ASSOCIATES DELHI, INDIA	7LPA
219	RISHIKA GUPTA	ARUN AND ASSOCIATES COIMBATORE, TAMIL NADU, INDIA	5LPA
220	RITHIK GARG	BEYOND BUILT NEW DELHI, DELHI, INDIA	4.5LPA
221	RITIKA	CRYOVIVA BIOTECH PVT LTD.	4.8 LPA
222	RITIKA SAINI	EBB&FLO, DELHI	5LPA
223	RITIKA SHARMA	SHINJIRU ENGINEERING INDIA PVT LTD	5 LPA
224	RITIKA YADAV	DIRECTOR OF OPERATIONS, GR OPTICS PVT. LTD.	5 LPA
225	RITUZA RANJAN	SURYAGARH	2.5 LPA
226	ROHIT	QUESS	3 LPA
227	ROHIT SINGH YADAV	SANHIT AUTOMATION TECHNOLOGY PVT. LTD.	4.2 LPA
228	ROHIT YADAV	VIJAY STEEL PUBLICATIONS WORK	4.2 LPA
229	RUPESH	BAR COUNCIL OF PUNJAB AND HARYANA	4.2 LPA
230	SAADHVI KUMAR	FASHION COMMUNICATION AULERTH	4LPA



231	SAANCHI RAJPOOT	BUILDING DESIGNER BDP (BUILDING DESIGN PARTNERSHIP LTD)	6LPA
232	SAGOLSHEM SUNITA DEVI	MACLODE PVT	5 LPA
233	SAHANA ARYA	KARNATAKA STATE BAR COUNCIL	4.3 LPA
234	SAHIL	DABOUR	5 LPA
235	SAHIL KANDWAL	ICICI PRUDENTIAL LIFE INSURANCE COMPANY LIMITED	4.1 LPA
236	SAHIL YADAV	SHINJIRU ENGINEERING INDIA PVT. LTD.	3.4 LPA
237	SAHIL YADAV	Believe Solution Services pvt. Ltd.	3.4 LPA
238	SAKSHAM GERA	LENSKART	4.0 LPA
239	SAKSHAM MALHOTRA	MIRTH MEDIA GROUP	5.6 LPA
240	SAMRIDHI .	CASA INTERNO	1.7 LPA
241	SANA CHOPRA	TWINS IDEAS AND INNOVATIONS PRIVATE LIMITED	3 LPA
242	SANCHI ARORA	MRS GROUP	2.6 LPA
243	SANIA GUPTA	ARCHITECT VOYANTS SOLUTIONS PRIVATE LIMITED GURUGRAM, HARYANA, INDIA	7LPA
244	SAPKOTA RAJENDRA	MBA,VATEL FRANCE	5 LPA
245	SAPNA SHARMA	CELEBI AIRPORT SERVICES INDIA PVT. LTD.	5.5 LPA
246	SARANSH GUPTA	ARCHITECTURAL ASSOCIATE. R K & ASSOCIATES · FULL-TIME NEW DELHI, DELHI, INDIA	6LPA
247	SARTHAK GUPTA	LENSKART	4 LPA
248	SAUGAT RIJAL	UNICCHEM LABS	2.07 LPA
249	SAURABH SINGH	HDFC BANK (APR, 2024)	4.5 LPA
250	SAVVY JAIN	ARCHITECT GENESIS ARCHITECTS PVT LTD DELHI, INDIA	4.8LPA
251	SEHR SINGH	ARCHITECT MORPHOGENESIS	7LPA
252	SEJAL MITTAL	JUNIOR ARCHITECT CHARGED VOIDS CHANDIGARH, INDIA	5LPA
253	SHAMBHAVI RANA	BIM ARCHITECT THE BIM ENGINEERS GURUGRAM, HARYANA, INDIA	6LPA
254	SHANKH BARTHWAL	ARCHITECT SIKKA ASSOCIATES ARCHITECTS DELHI, INDIA	7LPA
255	SHASHANK PANDIT	KOTAK MAHINDRA BANK	4 LPA
256	SHATAKSHI	MAX HOSPITAL	3 LPA
257	SHAURYA DHAND	FOUR POINTS BY SHERTON	2.34 LPA
258	SHAURYA GULATI	MUJS MANAGEMENT PVT. LTD.	5.0 LPA
259	SHAURYA SAXENA	MYMONEY MANTRA	4 LPA
260	SHEIKH NIZAMUDDIN	TOTAL DIAGNOSTIC CARE	3 LPA
261	SHIV SEHRAWAT	MYMONEY MANTRA	4 LPA
262	SHIVAM TAKULIA	ARCHITECT HOUSE AND BEYOND GURUGRAM, HARYANA, INDIA	6LPA
263	SHIVANGI SINGH	JUNIOR ASSOCIATE MOFA STUDIO DELHI, INDIA	4.8LPA



264	SHIVANI MISHRA	ARVY HOSPITAL	5 LPA
265	SHOBHIT SINGHAL	THRS TRAVEL AND HOSPITALITY REPRESENTATION	1.8 LPA
266	SHOURYA BEHAL	ARCHITECT DPA GURUGRAM, HARYANA, INDIA	6LPA
267	SHREYA YADAV	GC INTERACTIVE PVT. LTD.	3.6 LPA
268	SHRUTI DANGWAL	GC INTERACTIVE PVT. LTD.	3.6 LPA
269	SHRUTI PANWAR	AXTRIA	5 LPA
270	SHRUTI SIKARWAR	KUDZOY	5LPA
271	SHUBHAM	PRODUCT DESIGNER NYKAA, NEW DELHI, DELHI.	3.8 LPA
272	SHUBHAM KAUSHIK	YASH INTERIORS PVT LTD., DELHI, INDIA	5LPA
273	SHUBHAM SINGH	CORNELL UNIVERSITY	6LPA
274	SHUBHANGI AGRAWAL	JUNIOR ARCHITECT ZOERA(STUDIO IAAD) GURUGRAM, HARYANA, INDIA	5LPA
275	SHUBHANGI PRASAD	DIGITAL BLUE FOAM	6LPA
276	SIDDHARTH BALYAN	ICAMPS	5.8 LPA
277	SMRIDHI ARYA	DESIGN AIDE NEW DELHI, DELHI, INDIA	5LPA
278	SMRIDHI DUGGAL	CHALK STUDIO INDIA	6LPA
279	SOHAM DAHIYA	XANE AI	7 LPA
280	SONAM SRIVASTAVA	BAR COUNCIL OF DELHI	4.2 LPA
281	SOUMYA KALHAN	STUDIO LOTUS	6LPA
282	SRISHTI AGGARWAL	JUNIOR ARCHITECT INNOVATIVE SPACES FARIDABAD, HARYANA, INDIA	5 LPA
283	STEPHEN DEVRAJ N	AXTRIA	4 LPA
284	STUTI SATIJA	STUDIO LOTUS	6LPA
285	SUBANI CHOPRA	JUNIOR ARCHITECT, HOUSE AND BEYOND GURUGRAM, HARYANA, INDIA	5LPA
286	SUBHEKSHYA BHATTARAI	FORTIES	5 LPA
287	SUKHMEET SINGH	JUNIOR ARCHITECT, HOUSE AND BEYOND GURUGRAM, HARYANA, INDIA	5LPA
288	SUMIT AMBAWAT	MYMONEY MANTRA	5.0 LPA
289	SUMIT KUMAR DUBEY	MRS GROUP	257676
290	SURBHI GURJAR	CARGOFLASH	5 LPA
291	SUSHANT SHARMA (2022 PASSO	HT MEDIA LTD.	3.8 LPA
292	SUSHOBHAN DEY	GODREJ PROPERTIES LIMITED	6 LPA
293	TANISHQ	CARGOFLASH	4 LPA
294	TANISHQ BHATIA	SSB ARCHITECTS DELHI, INDIA	4.2LPA
295	TANMAY CHOPRA	BIT TECH E-COMMERCE PVT. LTD.	5 LPA
296	TANUJ KUMAR	GODREJ PROPERTIES LIMITED	5 LPA
297	TANVI ARORA	ISRO - INDIAN SPACE RESEARCH ORGANIZATION · APPRENTICESHIP AHMEDABAD, GUJARAT, INDIA	4.2 LPA
298	TANVIKA SAINI	GC INTERACTIVE PVT. LTD.	3.6 LPA
299	TANYA MAHNDIRATTA	DLF LIMITED	3 LPA



300	TARRANAM GARG	BEYOND BUILT NEW DELHI, DELHI, INDIA	4.2LPA
301	TARUN GUPTA	NETSMARTZ	3.8 LPA
302	TARUN PANDEY	XANE AI	6.5 LPA
303	TATA S JOBE	ARVY HOSPITAL	5 LPA
304	TUSHAR .GOYAL	TWINS IDEAS AND INNOVATIONS PRIVATE LIMITED	3 LPA
305	TUSHAR YADAV	CRYOVIVA BIOTECH PVT LTD.	6.6 LPA
306	UJJWAL KUMAR	THE ROSETTE	3.3 LPA
307	UTTKARSH CHOUDHARY	XANE AI	5 LPA
308	VAIBHAV GUPTA	DLF LIMITED	5 LPA
309	VAIBHAV SINGH	MYMONEY MANTRA	4.4 LPA
310	VANSHIKA	BAR COUNCIL OF PUNJAB AND HARYANA	4.5 LPA
311	VARUN ATHOTRA	JUNIOR ARCHITECT SHALIGRAM DEVELOPERS	4LPA
312	VIDHANSHA SEHRAWAT	BEANTREE	5.5 LPA
313	VIDIT GUPTA	HDFC BANK (APR, 2024)	4.5 LPA
314	VIJAY	DABOUR	5 LPA
315	VINAYYAK VAJPEYI	NETSMARTZ	3.8 LPA
316	VISHAL RAO	HDFC BANK (APR, 2024)	4.5 LPA
317	VISHAL THAKKUR	CONFLUENT	3.0 LPA
318	VISHAL YADAV	VAID ENGINEERING WORKS	5 LPA
319	VISHNU MAHINDRU	AIR INDIA	2.7 LPA
320	VISHNUPRIYA YADAV	CP KUKREJA ARCHITECTS, NEW DELHI, DELHI, INDIA	5LPA
321	VIVEK VASHISTHA	JS CONSTRUCTION COMPANY	3.8 LPA
322	YASH AGARWAL	FOUR POINTS BY SHERATON	2.3 LPA
323	YASH BHARDWAJ	CELEBI AIRPORT SERVICES INDIA PVT. LTD.	5.0 LPA
324	YASH VARDHAN PRASAD	CARGOFLASH	5 LPA
325	YASHANK YADAV	BYJUS	5 LPA
326	YASHIKA TRIVEDI	LENSKART	4 LPA
327	YOGESH SHARMA	CEE DEE DIAGNOSTICS	3.0 LPA



①



**A Ritika Prasad
Architect
Arun and Associates,
Coimbatore, Tamil Nadu, India**

Congratulations,

pleased to extend to you the offer of employment for the position of Architect at Arun and Associates, Coimbatore, Tamil Nadu, India . Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard.

Start Date: Your start date will be 21 August, 2023 As a Designer you will report directly to the Head of Department, Nainy and your primary all duties , collaborating with the team on projects, and contributing to product innovation.

Your starting salary will be 5 LPA ,before deductions and withholdings.

Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

**Sincerely,
HR Manager**



"This is a system-generated document"

Wipro- 126/127/128,
Pace City-I, Sector-37
Gurgaon-122001, Haryana



Sub: offer Letter
23 March 2023
Dear Aabhas Kharta

pleased to offer you the position of Software Developer. Your skills and experience will be an ideal fit for our customer service department. Your annual Salary will be 5 lpa per annum.

Full family medical coverage will be provided through our company's employee benefit plan and will be effective on March 1. Dental and optical insurance are also available.

Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company.

Please accept this letter as formal notification that I am leaving my position with company. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

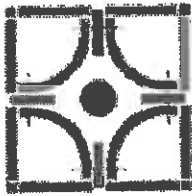
If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan. We look forward to welcoming you to the team.

Please let me know if you have any questions or I can provide any additional information.

Regards,
Rajveer Singh
HR Manager



02



R.K. & Associates

3

Date : 28 March 2023

Letter Of Intent

Dear Aadya Garg

Following our recent discussions, we are delighted to offer you the position of Sales Executive with Our Organization. Your Annual salary would be INR 6 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

You are requested to carry the below-mentioned documents at the time of joining:

1. All Educational certificates (photocopies).
2. Relieving Letter from the last company.
3. Salary Certificate/ Salary slips/ Bank Statement x last three months.
4. Experience certificate(s) of the last three companies.
5. Passport size photographs x 4 copies
6. Documents of proof of residence (Permanent & Current)
7. Pan Card & Passport copy.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Rakesh Tyagi

Regards,

Rakesh Tyagi

HR Head





Habitat Tectonics
Architecture & Urbanism
New Delhi, Delhi, India

4

Date: 01 June, 2023

Dear Aamrit Khanna
Architect
Habitat Tectonics Architecture & Urbanism
New Delhi, Delhi, India

Subject: Offer of Employment at Habitat Tectonics Architecture & Urbanism , New Delhi, Delhi, India

Congratulations! We are pleased to confirm that you have been selected to work for Architect. We are delighted to make you the following job offer. The position we are offering you is that of Architect at a monthly salary with an annual cost to company 5,00,000. Your working hours will be from 9AM to 6PM, (Starting Week Day to Ending Week Day.)

- Benefits for the position include: Architect
- Benefit A (Casual Leave of 12 days per annum)
- Benefit B (Employer State Insurance Corporation ESIC Coverage)

We would like you to start work on 01-08-2023. Please report to Mr. Chuttan lal Kumar for documentation and orientation. If this date is not acceptable, please contact me immediately.

We are confident you will be able to make a significant contribution to the success of our Habitat Tectonics Architecture & Urbanism . New Delhi, Delhi, India . and look forward to working with you.

Sincerely,

Head HR



4



3

Date: 22 June, 2023

Aarsh Malhotra
Architect
RK & ASSOCIATES,
New Delhi, Delhi, India

Refer to your interview held in office on dated 21 Auguste, 2023 for the above subjected position.

Further, the management has decided to make a job offer for employment with us for the position of Architect with our organization. You will be placed at our office based at R K & ASSOCIATES, New Delhi, Delhi, India . and will be reporting to Director –Finance and Account.

Your are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards

A handwritten signature in black ink, appearing to be 'Aarsh Malhotra'.

Signature



3



19 Oct 2022
Abhay Singh
Gurgaon

Sub: Letter of Intent

Dear Abhay,

We are pleased to welcome you to Xebia family which is on the threshold of exponential growth. Every activity in Xebia is based on the foundation of four core values. With our 4 Values - People First; Sharing Knowledge; Quality without Compromise and Customer Intimacy - we all together create, maintain, and strengthen our knowledge culture.

You will be designated as "Trainee" and the joining location will be Gurgaon.

Your employment will be subject to the Standard Terms and Conditions of Employment of Xebia IT Architects and will be governed by various policies, rules, and guidelines of Xebia IT Architects. It will also be guided by the core values and beliefs of Xebia IT Architects.

You would be entitled for stipend of Rs. 10,000 during your internship period which is till the time your graduation is completed and based on your performance your compensation would be revised to Rs. 6,05,058, which will include an Annual Performance Incentive of up to a maximum Rs 18,500/- and Bonus of Rs. 2,00,000 which will be paid once you complete 2 years in system. Bonus amount is subject to payout only if you will active and not serving notice period. Please find details of the compensation and benefits you are being offered in Annexure 1.

This offer of employment with Xebia IT Architects is subject successful completion of your course with a minimum 60 % passing marks along with confirmation of your medical and physical fitness by a qualified Registered Medical Practitioner (RMP) nominated by Xebia IT Architects. In addition, you will be required to commit and sign a service agreement of 2.5 years once you join the organization.

We would like you to join us on 18th Jan 2023. In case you do not report on the said date, this offer will stand cancelled. A formal appointment letter will be issued to you on your joining the organization. Please report to the HR Department at 10:00 hours and get in touch with the HR department on your joining date to complete all joining formalities along with the following documents:

- Copy of Educational Certificates
- Medical Fitness Certificate
- Identity and address Proof
- Passport copy
- Two passport size photographs for HR records

You are required to submit the originals and self-attested copies of all the documents mentioned herein above on the date of joining Xebia IT Architects. The originals will be returned after verification.

Please note that if in any of your documents provided at the time of onboarding comes out to be discrepant after thorough background verification, we reserve the right to terminate your employment with Xebia IT Architects Pvt Ltd.

This is a confidential document hence you are requested not to disclose the contents of the same to anyone.

06





Kindly sign the duplicate copy of this letter as a token of your confirmation and in acceptance of the above. We request you to keep the terms of the offer strictly confidential. We are confident that you will contribute to the values of the organization and wait to welcome you to the Xebia IT Architect family.

We are confident that you will contribute to the values of the organization and wait to welcome you to the Xebia IT Architects family.

Sincerely,
Xebia IT Architects



Glory Nelson
Chief People & Strategy Officer

Accepted

Abhay Singh



This is a confidential document hence you are requested not to disclose the contents of the same to anyone.



Annexure-1

Name: Abhay Singh
Designated as: "Trainee"

Compensation Details	Per Annum	Per Month
Part A- Fixed Components	325000	
1. Basic Salary	185000	15417
2. House Rent Allowance	92500	7708
3. Provident Fund (Employer Contributions)	21600	1800
4. Flexi Pay	25900	
Part B- Variable Components	18500	
Annual Performance Variable Bonus	18500	Annually
Part C – Entitlements	45000	
1. Mobile/Telephone & Internet	30000	As per Bills Submitted
2. Books & Periodicals	10000	As per Bills Submitted
3. Gift Vouchers	5000	
Part D – Other Benefits	16558	
1. Gratuity	8899	
2. Premium against Insurance coverage (Group Personal Accident)	236	3 Times of Fixed CTC (A+C)
3. Premium against Medical Insurance	6496	Self
4. Premium against Term Life Insurance.	927	3 Times of CTC (A+B+C)
Cost to Company (A+ B+ C)	388500	
Total Cost to Company (A +B +C+D)	405058	

** Eligibility for earning the Employer's contribution to Provident Fund is governed strictly as per the rules under The Employees' Provident Fund & Miscellaneous Provisions Act, 1952



This is a confidential document hence you are requested not to disclose the contents of the same to anyone.



**Super
Speciality
Hospital**

(7)

Offer Letter

Ref no. 475/55

16 March 2023

Dear Abhishek Kumar Pandey

Looking forward to have you in our team. We have pleasure to offer you the post of Cardiac Technician at Max Hospital. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of Rs. 3 Lakhs Per Annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Simran Kumar
HR Manager

This HR information was sent automatically

8



DP Architects

09-Jun-2023

Dear Abhishek Pandey
Junior Architect
DP Architects
Mumbai, Maharashtra, India

In continuation to our discussions, we are pleased to offer you the role of Junior Architect in DP Architects

Mumbai, Maharashtra, India. During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration such as Medical, Accident, Life Insurance and Gratuity. Your Monthly take home salary will be Rs.35,000/- PM

Your appointment will be governed by the terms and conditions of employment presented in You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager. Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer Annexure B for more details. Please note This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation. Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

Yours sincerely,

Signature



8

Offer Letter

Date : 19 January 2023

Dear Achint Basoya

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of Security Researcher. In this context, we shall be offering you a total CTC package of Rs. 500000/- per annum and will be subject to statutory and other deductions as per company policies and practices.

You are required to join us on or before 22/8/2023 failing which the offer stands cancelled. A detailed appointment letter with the terms & conditions and the salary breakup will be issued on the date of your joining. Notice Period: You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Accepting employment will be conditional up on agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Regards,

Kishan 
HR Head



10



Offer Letter

11 February 2023

Dear Adarsh Ankit

Pleased to offer you the position of Operation Executive. Your skills and experience will be an ideal fit for our customer service department. Full family medical coverage will be provided through our company's employee benefit plan and will be effective on March 1. Dental and optical insurance are also available. Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company. Your annual salary package would be INR. 6 Lakhs per annum. Please accept this letter as formal notification that I am leaving my position with company. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

Regards,
Vikas Verma
HR Manager

10



7, Delhi Gurgaon Road, Phase IV,
Udyog Vihar, Sector 18,
Gurugram, Shahpur, Haryana 122015

Letter of Intent

REF: 2023/L/DEL/HRD/03146/00

Date: 03-May-2023

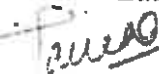
To:

Adarsh Singh S/O Hirdayanand
Ward-09, Bhawal, West Champaran, Bhawal, Bihar - 845106

1. This has reference to your interview on 28-Feb-2023 with us regarding your engagement in Air India SATS Airport Services Private Limited.
2. We are pleased to offer you an engagement for a period of 3 Years as Customer Service Executive subject to terms and conditions of the company.
3. Your Gross Emoluments will be 22,520/-per month all inclusive, subject to statutory deductions.
4. A letter of engagement will be issued with detailed terms and conditions in due course subject to completion of documentation.
5. We take this opportunity to extend to you a warm welcome to AISATS and look forward to a long, happy and fruitful association.
6. This offer stands valid on completion of successful pre-joining formalities and hard copy of the passport within 60 days from the date of issuance of the Letter of Intent. In case of non-completion of documentation in the stipulated time period the offer stands cancelled.

You are hereby required to convey acceptance of the engagement by signing the duplicate copy of this letter within 2 weeks from the date of its issuance as a token of your acceptance. In case of non-acceptance in the stipulated time period the selection stands cancelled.

Yours faithfully,



Authorized Signatory

Name

Designation

I accept the above offer and will join on: Adarsh Singh 10/06/2023
(Date & Signature)



Aditya Gupta

Architect

URI Design Studio,

Gurugram, Haryana, India

The full-time position of Architect at URI Design Studio, Gurugram, Haryana, India. with a start date of July 15th, 2023, contingent upon a background check. Mr. Umesh Sharma at URI Design Studio, Gurugram, Haryana, India will be your primary contact and manager on site. It is in our opinion that your abilities and experience will be the perfect fit for our company. In this role, you will be required to take full ownership over the product life cycle, understand customer needs through research and market data and own and shape the backlog, roadmap and vision of one cross-functional product team. The starting annual salary for this position is 6 LPA. Direct Create will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As an employee of Direct Create you are also eligible for our benefits program, which includes medical insurance, and up to two weeks vacation time. Other benefits will be described in more detail in the orientation package. By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 15th, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Sincerely,


Heena HR




2:30


4G 62

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Bar Council of Punjab & Haryana



Certificate of Enrolment
AS
ADVOCATE




Under the Advocates Act, 1961

Number on the Roll/PH/... 8029/2023 (Provisional Enrolment)
Valid upto 26.09.2025

This is to certify that Sri Aditya Gupta s/o/D/o/M/o
Sri Yatindra Sain Gupta of District Gurgaon
has this day been admitted to be an Advocate of the Bar Council of Punjab & Haryana and that his /
her name has been entered in the Roll of Advocates maintained by this Council under Section 17 of the
Advocates Act, 1961 (25 of 1961).

Given under my hand and the seal of the Bar Council, this 27th September, 2023



Ashok Singla
Chairman
Bar Council of Punjab & Haryana
Chandigarh



13

Xebia

19 Oct 2022
Aditya Milland Malik
Gurgaon

This letter of intent

Dear Aditya,

We are pleased to welcome you to Xebia India which is an accelerated employment growth. This offer is based on the location of your work station. With our 9-10:30am - 6:30pm IST working hours, we offer a flexible and collaborative work environment. We are looking for individuals who are self-motivated, results-oriented, and committed to our organization's success.

You will be designated as "Trainee" and the joining location will be Gurgaon.

Your employment will be subject to the Standard Terms and Conditions of Employment of Xebia IT Architects and will be governed by various policies, rules, and guidelines of Xebia IT Architects. It will also be subject to the core values and beliefs of Xebia IT Architects.

You would be entitled for a stipend of Rs. 10,000 during your internship period which will be revised as per your graduation is completed and based on your performance your compensation would be revised to INR 24,000, which will include an Annual Performance Incentive of up to a maximum of INR 10,000 and Bonus of up to INR 2,00,000 which will be paid once you complete 2 years in system. Bonus amount is subject to payment only if you will active and not having notice period. Please find details of the compensation and benefits you are being offered in Annexure 1.

This offer of employment with Xebia IT Architects is subject to successful completion of your course with a minimum of 80% passing marks along with confirmation of your medical and physical fitness by a qualified medical practitioner (MPP) notified by Xebia IT Architects. In addition, you will be required to complete and submit a written agreement of 2.5 years with Xebia IT Architects.

We would like you to join us by 15th Nov 2022. In case you do not report on the said date, this offer will stand cancelled. A formal appointment letter will be issued to you on your joining the organization. Please report to the HR department at Gurgaon office and get in touch with the HR department on your joining date to complete all joining formalities along with the following documents:

- Copy of Educational Certificates
- Medical Fitness Certificate
- Monthly rent address Proof
- Passport size photograph
- Two passport size photographs for HR records

You are required to submit the original and self-attested copies of all the documents mentioned herein along with the form of joining with IT Architects. The original will be returned after verification.

We note that in any of your documents provided at the time of onboarding comes out to be falsified or through background verification, we reserve the right to terminate your employment with Xebia IT Architects.

Xebia

Kindly sign the duplicate copy of this letter as a token of your confirmation and acceptance of the above. We request you to keep the terms of the offer strictly confidential. We are confident that you will contribute to the values of the organization and wait to welcome you to the Xebia IT Architects family.

We are confident that you will contribute to the values of the organization and wait to welcome you to the Xebia IT Architects family.

Sincerely,
Xebia IT Architects



1/27/17

Glory Nelson
Chief People & Strategic Officer

Accepted

[Signature]

Aditya Mittal Bharti



Xebia

Annexure-1

**Member Aditya Mittal's Salary
Disaggregated for "Training"**

Compensation Details	Per Annum	Per Month
Part A - Fixed Components		
1. Basic Salary	185000	15437
2. House Rent Allowance	99300	7700
3. Provident Fund (Employer Contribution)	21600	1800
4. Flexi Pay	25900	
Part B - Variable Components		
Annual Performance Variable Bonus	18000	Annually
Part C - Entitlements		
1. Mobile/Telephone & Internet	45000	
2. Books & Peripherals	30000	As per bills Submitted
3. Gift Vouchers	10000	As per bills Submitted
4. Gratuity	5000	
Part D - Other Benefits		
1. Premium against Insurance coverage (Group Personal Accident)	8809	
2. Premium against Medical Insurance	2100	3 Times of Fixed CTC (A+C)
3. Premium against Term Life Insurance	6492	Self
4. Cost to Company (A+B+C)	927	3 Times of CTC (A+B+C)
Total Cost to Company (A+B+C+D)	388500	

For clarity for seeing the Employee's contribution to Provident Fund is provided which is per the rules under the Employees' Provident Fund & Miscellaneous Provisions Act, 1952.

Architecture Collective

Aditya Pundir
Architect
Architecture Collective
Gurgaon

Congratulations,

Start Date: Your start date will be 21 July 2023

Further, the management has decided to make a job offer for employment with us for the position of Architect with our organization. You will be placed at our office based at Edifice, and will be reporting to Director –Finance and Account. You are offered Rs 8LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased.

according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us.

Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards

Yours Faithfully

HR Manager

"This document is through automated processes"



15

MERIDIEN CJ INTERNATIONAL HOTELS LIMITED

New Delhi, 2023

Mr. Ashwarya Sachdeva
120 St. James Sachdeva
X-80, C-112, 27th Floor
Connaught Place,
New Delhi-110024

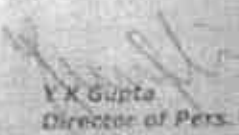
Employment on Fixed Term Contract


With reference to your application and the subsequent interview, we are pleased to offer you One year employment on Fixed Term Contract on the following terms & conditions:

1. Your designation will be GSA in Front Office Department
2. You will be under a fixed term contract from 05/06/2023 to 04/06/2024.
3. On the completion of your contract your employment comes automatically to an end.
4. Your monthly salary will be Basic Rs. 12314/-, HRA Rs. 5541/-, Convey. Allow Rs. 2000/-, Other allow Rs. 1050/- Total Rs. 20905/- per month with PSl & PF deduction as per the Act. Medical Reimbursement & LTA etc.
5. You can have subsidized meal in the staff canteens on actual consumption basis.
6. During the contract your services may be terminated without any notice and without assigning any reason whatsoever.
7. On termination of your appointment, you shall return to the company all its properties.
8. Your services may be utilized in any of the offices/departments/sections of the hotel.
9. The management may, at its discretion, change your working hours, shifts and timings from time to time.
10. If any information in the personal data, furnished by you in the company's application form is found to be incorrect, you will be liable to dismissal without notice and without compensation.
11. You will always be subjected to the General Service Rules and regulations of the company from time to time and your duties will be laid down by the management.
12. Your appointment is subject to your being found medically fit by the company's doctor.

If above terms and conditions are acceptable to you, please sign and return the duplicate copy of this letter as a token of your acceptance.

For CJ International Hotels Ltd.


Y. K. Gupta
Director of Pers. & Admn.


Sangeeta Ratra
Director of H.R. & Training

I have read and understood this letter and fully understand the terms and conditions of my contract of service, and I accept the same without any reservation.

Signature _____

Date _____

16


District Bar Association, Gurugram (Regd.)

District Courts, Gurugram-122001

MEMBER



Name : Ajay Joon
 D.O.B. : 14/11/1999
 Designation : Advocate
 Name Of Bar Council : Punjab & Haryana
 Enrollment No. : PH/4871/2023

Naveen Yadav
Naveen Yadav
 President

Sandeep Sehrawat
Sandeep Sehrawat
 Secretary





MADS CREATIONS PRIVATE LIMITED

Turnkey Interiors

Customized Hi-End Furniture

Design Consultancy

Offer Letter

Date: 01st August' 2023

This is to certify that Akanksha Bajaj was employed as an Intern with MADS Creations Pvt Ltd, a reputed Interior Design company based in Sohna Road, Gurgaon, Haryana from 06th February, 2023 till 31st July, 2023.

During the tenure of her employment, we found her amiable and hard working.

So, we would like to offer the position of Jr. Interior Designer on the company pay roll w.e.f. 01.08.2023.

We would like to wish her all the best in her future endeavours.

Yours truly,

Neeraj Verma

HR-Admin

For MADS Creations Pvt Ltd

(CIN : U74140HR2015PTC055353)

Unit No. 622-625, Vipul Trade Center, Sohna Road, Gurgaon.

www.madscreations.in, info.madscreations@gmail.com, 0124 - 4389267



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Offer Letter

21 March 2023

Dear Akanksha Bhandari

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be Optometrist. You will be expected to work 40 hours per week with your schedule being 8:30AM-4PM from Monday to Friday. Your annual salary would be Rs. 2.5 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than November 28, 2023. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,

Nisha Kumar
HR Manager



DLF LIMITED

DLF Gateway Tower, R Block,
DLF City Phase - III, Gurgaon - 122 002, Haryana (India)
Tel: +91-124-4789000



Date: 18 February 2022

Offer Letter

Ms. Akansha Singh
H.no.617, Housing Board Colony, Sector 51,
Gurgaon, Haryana, 122002

Dear Akansha,

With reference to the discussions we have had, we are pleased to offer you an appointment in our organisation as Assistant Officer- Legal.

You will be entitled to emoluments as mutually agreed upon, as detailed in Annexure A (attached)

You are requested to join us on or before 7 March 2022.

Please bring along with you the following documents at the time of joining:

1. Recent passport size photograph- 3 Nos.
2. Certificate in support of your date of birth and educational/professional qualifications.
3. Certificates in support of your past experience including relieving order from your present employer.
4. Copy of Pan Card & Aadhar Card.
5. Documents for Address Proof (In case there is any change that has not been recorded in PAN/Aadhar Card etc.)
6. Medical-fitness Certificate from a certified lab.
7. The above offer is subject to satisfactory completion of onboarding formalities, including but not limited to Background verification checks, medical fitness etc.

In the event you fail to join on or before the stipulated date, you will appreciate that we shall be constrained to withdraw the offer letter without any further reference to you.

We look forward to your joining us and welcome you to the DLF Family.

Thanking you,

For DLF Limited

Authorized Signatory

Accepted

Signature





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Date: 22 January, 2023

Akarsh Jain
Assistant Architect
Astro Archineers
Gurugram

Congratulations, We are pleased to extend to you the offer of employment for the position o Assistant Architect at Astro Archineers , Gurugram. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 July 2023

Position: Assistant Architect at Astro Archineers , Gurugram. you will report directly to the Head of Department Aayush Singal and your primary all duties , collaborating with the team on projects, and contributing to product innovation Your starting salary will be 6 LPA, before deductions and withholdings.

At-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

A handwritten signature in black ink, appearing to be 'Akarsh Jain'.

HR Manager



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22
Unit no-501-508, 5th floor,
Unitech Trade Center, Sushant Lok Phase I,
Sector 43, Gurugram, Haryana 122001

Date : 19 January 2023

Offer Letter

Dear Akash,

Congratulations!

You have been selected to join our company through the Campus Recruitment process held at your College / University. We are pleased to offer you the position of Sales Executive with a consolidated pay of Rs. 5.2 Lakhs/- p.a. This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

You will be on probation for a period of 12 months from the date of joining. You would receive a Confirmation letter at the end of the probation period.

You would be required to sign a Non-Disclosure Agreement and Service Agreement (for a period of 2 years at the time of joining).

You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year. In addition to this, you can avail leave for 16 days in your first year as part of the earned leave component.

We are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 continuous working days. Your working hours will be from 8:45 am to 5:45 pm from Monday to Friday.

Your date of joining will be communicated through Launchpad.

We warmly welcome you to the family!


Sonal Rastogi
Head- Human Resource



Letter of Intent

REF: 2023/L/DEL/HRD/03128/00

Date: 27-Apr-2023

To,

**Aksash Dahliya S/O Naresh Dahliya
House No.- 09, Gall No - B1, Opposite C2, Gurugram - 122017**

1. This has reference to your virtual interview on 28-Feb-2023 with us regarding your engagement in Air India SATS Airport Services Private Limited.
2. We are pleased to offer you an engagement for a period of 3 Years as **Customer Service Executive** subject to terms and conditions of the company.
3. Your Gross Emoluments will be 22,520/-per month all inclusive, subject to statutory deductions.
4. A letter of engagement will be issued with detailed terms and conditions in due course subject to completion of documentation.
5. We take this opportunity to extend to you a warm welcome to AISATS and look forward to a long, happy and fruitful association.
6. This offer stands valid on completion of successful pre-joining formalities and hard copy of the passport within 60 days from the date of issuance of the Letter of Intent. In case of non-completion of documentation in the stipulated time period the offer stands cancelled.

You are hereby required to convey acceptance of the engagement by signing the duplicate copy of this letter within 2 weeks from the date of its issuance as a token of your acceptance. In case of non-acceptance in the stipulated time period the selection stands cancelled.

Yours faithfully,



**Authorized Signatory
Name
Designation**

I accept the above offer and will join on: _____

(Date & Signature)

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24
Unit no-501-508, 5th floor,
Unitech Trade Center, Sushant Lok Phase I,
Sector 43, Gurugram, Haryana 122001

Date : 19 January 2023

Offer Letter

Dear Akhilesh Kumar,

Congratulations!

You have been selected to join our company through the Campus Recruitment process held at your College / University. We are pleased to offer you the position of Sales Executive with a consolidated pay of Rs. 4 Lakhs/- p.a. This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

You will be on probation for a period of 12 months from the date of joining. You would receive a Confirmation letter at the end of the probation period.

You would be required to sign a Non-Disclosure Agreement and Service Agreement (for a period of 2 years at the time of joining).

You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year. In addition to this, you can avail leave for 16 days in your first year as part of the earned leave component.

We are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 continuous working days. Your working hours will be from 8:45 am to 5:45 pm from Monday to Friday.

Your date of joining will be communicated through Launchpad.

We warmly welcome you to the family!


Sonal Rastogi
Head- Human Resource



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CONFLUENT

Sub : Offer Letter

19 February 2023

Dear Akshat Mahawar

Welcome to Confluent

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 5 lakhs per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

Regards,
Priyanka Gupta
HR Manager



Plot No- 766, Udyog Vihar Phase V,
Gurugram, Haryana 122016



Offer Letter

18 January 2023

Dear Akshat Sharma

With great pleasure, we extend to you an offer to work as Web Developer. Your yearly expense to the organisation is INR 7 Lakhs. Every month on the last working day, you will get your salary via direct deposit or cheque. Gurgaon will serve as your base of operations, and your start date is December 8, 2023. The upside is that the firm will cover the entire cost of your group health insurance premium. According to the Gratuity Act, a worker will receive a gratuity when they leave the company after working there for at least five years.

If you decide to accept this job offer, kindly sign and send back this letter within 1 month. Once we get your confirmation, we'll share your onboarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Regards,
Keshav Kumar
HR Manager

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Plot No 76 D, Phase IV, Sector 18, Gurugram, Haryana 122001



Letter of Intent

25 March 2023

Dear Akshay Kumar

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of Business Development Executive at Polyvalent Digital Services. We'll focus on Wrapping up a few more formalities, including the successful completion of your background check, drug screening, reference check, etc, and aim to get to your new role

In this context, we shall be offering you a total CTC package of Rs. 3,80,000/- per annum and will be subject to statutory and other deductions as per company policies and practices.

In the event that you are unable to join us by August 19, 2023, the offer will be canceled. On the day of your joining, you will receive a comprehensive appointment letter that includes the terms and conditions as well as the wage breakdown.

Hiring you will be contingent upon your acceptance of the terms and conditions listed in the attached copy of this letter and the attached Schedule(s), initialing each page in the upper right corner, and returning it to me as soon as possible but no later than your start date.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Ankita

Regards,
Ankita Singh
HR Manager

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BBA



WINSPARK INNOVATIONS LEARNING PVT LTD.
1108-1109, 11th floor, JMD Megapolis, Sohna Road, Gurgaon
<http://www.planetspark.in>

Offer Letter

Date: 02/01/2023

To **AKSHIT KATYAL**

Employee Code: _ PS14408

Dear **AKSHIT KATYAL**

Sub: Offer Letter

We are pleased to appoint you in our organization as a **Business Development Counsellor** with effect from **17th January 2023**. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure – B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.
Yours truly,

For WINSPARK INNOVATIONS LEARNING PRIVATE LIMITED.

AUTHORIZED SIGNATORY
Encl.: As above



Annexure – A

Emoluments can be bifurcated as under:

	Monthly	Yearly
Basic Pay	15600	187200
House Rent Allowance	7800	93600
Medical Allowance	2000	24000
Supplementary Allowance	7000	84000
Gross Salary	32400	388800
*Performance Linked Incentive based on Individual Target	20000	240000
Employer PF Contribution	1800	21600
Total CTC		6,50,400

Your overall training period is for 4 weeks. you would receive a training gross of INR 21,428 (PF will be deducted) per month which can be extended if needed. During this period the below mentioned targets has to be achieved to get the License to sell and move into the core sales team.

Region	Targets
Domestic	Rs 100000
UAE	\$1500
USA	\$1500

The trainee will be eligible to receive the Training gross only if they have 90% of daily Attendance in office and should have completed one whole month in the system.

Annexure – B

1. Personal Particulars:

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir/nominee.

2. Probation

You will be in probation period of one month from the date of joining. The probation can be discontinued anytime if target is not achieved during training and salary will be processed as FNF after 90 days.



- 3. Nature of Work:**
You will work at high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities within Business Development Counsellor will be assigned and explained to you from time to time.
- 4. Training:**
You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the company's expense.
- 5. Intellectual Property Right:**
If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use and utilize such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.
- 6. Secrecy/Confidentiality:**
You will not during the course of your employment with the company or at any time there after divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your employment as to the business or affairs of the company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavour to prevent any other person from doing so.
- 7. Annual Leave:**
You will be entitled to 4 annual leaves for every completed quarter at the company and 7 annual medical leave. These are applicable for permanent employees
- 8. Termination of Service:**
Either party can terminate this employment by serving a notice of 3 days on the other. The Full and Final settlement will be processed after 90 days from the last working date.
- 9. Appointment in Good Faith:**
It must be specifically understood that this offer is made based on your proficiency on technical/professional skills you have declared to possess as per your application for employment and your ability to handle any assignment/job independently.



The above terms and conditions are based on the company's policy, procedures and other rules currently applicable in India and are subject to amendments and adjustments from time to time. In all matter including those not specifically covered here such as traveling, retirement, etc. you will be governed by the rules of the company as shall be in force from time to time.

Sincerely,

For and on behalf of WINSPARK INNOVATIONS LEARNING PVT LTD



"I hereby accept this offer and I Confirm that I have signed out of the placement process"

Signature

Date



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rajadhyax

RAJADHYAX ARCHITECTURAL & INTERIOR DESIGNS

Akshita Bithel

Project Architect

Rajadhyax Architectural & Interior Design (RA+ID Studio)

Mumbai, Maharashtra, India

your interview held in office on dated 21 July, 2023 for the above subjected position.

Project Architect with our organization. You will be placed at our office based at Rajadhyax Architectural & Interior Design (RA+ID Studio) and will be reporting to Director –Finance and Account. You are offered Rs 5LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased.

according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card). We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us.

Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards

Yours Faithfully



Signature



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Powergen Automation Services

SCO-5 1st Floor, New Colony More, Old Railway Road, Gurugram- 122001, Haryana
E-mail: info@powergenautomation.com, Web: www.powergenautomation.in

B.Com(H) 30

12th January, 2023

Akshita Khatri

Sushant University,

Subject : Offer Letter

Dear Ms. Akshita Khatri

Further to your request for internship with our Firm, it gives us pleasure to inform you that your CV has been accepted.

The duration of this engagement would be starting from 16th January, 2023 to 30th June, 2023.

You will be assigned to our Finance Department and shall be put under guidance of our manager Mr. Amit Sharma during this period.

You requested to report Mr. Amit Sharma on 16th January, 2023 at 9.30 am. Please feel free to reach out to me in case of any queries.



Powergen Automation Services

(Authorized Signatory)



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HT MEDIA LIMITED
 Regd. Office : Hindustan Times House
 18-20, Kasturba Gandhi Marg
 New Delhi - 110001
 Tel.: 86661234 Fax : 86561270
 www.hindustantimes.com
 E-mail : corporatedept@hindustantimes.com
 CIN : L22121DL2002PLC117874

OFFER LETTER**Mr. Arika Yadav****Sushant University, Sector-55, Golf Course Road****Gurgaon(HARYANA)****Subject- Job Offer Letter (Reference : Roll No.- 200BBAHW031, Course BBA)**

Dear Candidate,

"Greetings from Hindustan Times Media Limited"

This is with reference to your job application & subsequent interview had on 04/01/2023. We are pleased to appoint you as Sales Management Intern in Sales Management Team.

As such, your Job Role would entail these following terms & conditions.

- | | | |
|----------------------------|---|--|
| 1. Office Timings | : | 09:30 AM to 05:30 pm |
| 2. Reporting Location | : | Hindustan Times House 18-20, Kasturba Gandhi Marg
New Delhi - 110001. |
| 3. Reporting to | : | Mr. Yash Sharma (Sales Manager) Cell# 8630975887 |
| 4. Weekly Off | : | Monday |
| 5. Transportation Facility | : | Not Provided by Company |
| 6. Salary Package | : | 3.80 Lakhs Per Annum |

You Are Requested to join our Organization on or before 16th January, 2023. You Are Requested to submit your credentials to our finance Department.

If you have any questions and queries at any time do not hesitate to contact the HR Department or your directing manager accordingly.

We congratulate you on your appointment and wish you a long and successful career with us.

You are requested to sign duplicate copy of this letter as token of your acceptance.

Thanking you

For Hindustan times Media Limited

AUTHORISED SIGNATORY (Encl: As Above)




BSCVT 32

**Gopal Narayan Singh
University
OFFICE OF THE REGISTRAR**



**गोपाल नारायण सिंह
विश्वविद्यालय
कुलसचिव कार्यालय**

ESTABLISHED UNDER THE BIHAR PRIVATE UNIVERSITY ACT 2012 (Act No. 29 of 2012)

Ref. No. GNSU/RAC/RO/23/89

Date: - 01/02/2023

Appointment Letter

Mr. Aman Kumar
S/O- Mr. Birendra Prasad
Add- Saraswati Mohalla, Madanpur,
Aurangabad, Bihar.
Pin- 824208

Dear Mr. Aman,

We are pleased to appoint you as "Cardiac Technician" in 'Narayan Medical College & Hospital' a constituent unit of Gopal Narayan Singh University on the following terms and conditions.

Salary: Your salary benefits will be INR 17,000/- Per Month.

Probation/Regularization: You will be on a 'Probation' period of one year. Based on your satisfactory performance your services will be regularized in Gopal Narayan Singh University.

During the probation period, if your performance will not be satisfactory, then your service may be terminated within seven days' notice. If it is found that you have suppressed facts or any act of yours which may be against the interest of the university, your service can be terminated on one-month notice issued from University. Two months prior notice is essential before submitting the resignation letter.

Leave: You will be eligible for leave as per regulations of the Gopal Narayan Singh University.

Further, you will not take up any other employment or assignment without the prior written permission from Gopal Narayan Singh University.

1. You will not (except in the normal course of the activities carried on by Gopal Narayan Singh University publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine without prior permission of concerned authorities.
2. You will be required to maintain utmost secrecy in respect of project documents, commercial offer, design documents, project cost & estimation, technology, software packages license of the Gopal Narayan Singh University or concerned unit.



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3. You will be required to comply with all such rules and regulations as Gopal Narayan Singh University or concerned unit may frame from time to time.
4. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
5. If at any time in our opinion, which is final in this matter, you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behaviour, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of any terms of this letter, your service may be terminated without notice.
6. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application, at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material's fact) the 'University' may take such action as it deems fit in its sole discretion, including termination of your employment.
7. You will be responsible for safekeeping and return in good condition all the articles of the Gopal Narayan Singh University or the concerned unit property, which may be in your use, custody or charge.

We Welcome you to the Gopal Naryan Singh University family and look forward to a fruitful collaboration.

You are requested to join on or before 02/02/2023.

With best Wishes,


11/2/23
Registrar
कुलसचिव
REGISTRAR
गोपाल नारायण सिंह विश्वविद्यालय
Gopal Narayan Singh University



BEM
22

CTC Breakup			
Name	Ms. Hiba Naqvi	DOJ	
Emp Code & Grade			
Location, Branch Office	Delhi NCR		
Designation	Clinical Application and Product Specialist		
Reports To	Vascular Division Manager		
Highest Qualification	B. Sc. Cardiovascular Technologist		
DOB and Age			
Heads (Monthly)	Basic / Comments	p.m.	p.a.
Basic Salary		15,785	1,53,420
House Rent, Utility Allowance	50% of Basic Salary	6,393	76,716
Transport and Driver Allowance	20% of Basic Salary	2,557	30,684
Medical Allowance	10% of Basic Salary	1,279	15,348
Meal Allowance	15% of Basic Salary	1,918	23,016
Education Allowance	10% of Basic Salary	1,279	15,348
Variable Allowance	50% of Basic Salary	6,393	76,716
Special Allowance	30% of Basic Salary	3,836	46,032
Monthly Total		38,440	4,37,280
Perquisites / Benefits (Annual)			
Mobile	Mobile Instrument & Sim by Employee		
Incentives	Performance linked Incentives		
Bonus / Ex-gratia	1 month Basic (Applicable only after completion of one year)	1,065	12,785
Gratuity (After 5 years)	15 days Basic (Applicable only after completion of 5 Years of service)	615	7,380
LTA	After completion of 1 year	533	6,393
Health Check up	After completion of 1 year -Against submission of Bills	208	2,500
PF Company Contribution	Employer Contribution	1,800	21,600
ESIC	Employer Contribution		
Personal Accident Insurance Premium	NMI pays direct to insurance provider	167	2,000
Hospitalization Insurance Premium	NMI pays direct to insurance provider - Only for Employee	833	10,000
Total Perquisites / Benefits		5,221	62,658
Total CTC		44,661	4,99,938
Local Allowance			
Outstation Allowance per Day			
Home - Airport/ Station - Back			
Outstation Accommodation (A city)			
Outstation Accommodation (B city)			
Outstation Accommodation (C city)			
Outstation Accommodation (D city)			
Special Allowance Definition :	in lieu of working outside working hours and job description		
Variable Allowance Definition :	Based on Performance against targets, Key Deliverables , HR Rules		

As per company policy which may change from time to time

Terms and Conditions:

Probation Period is 3 Months

During Probation Period:

No Leaves will be allotted and Leaves to be taken with prior approval only and that to No Pay.

No Bonus or Incentives will be applicable during this probation period

Notice period shall be 24 hours from either side

Probation period shall be extended based on performance , behaviour and adherence of company rules

Accepted by
Ms. Hiba Naqvi

Hiba Naqvi

Proposed Date of Joining: 07th August 2023





CP Kukreja Architects
New Delhi, Delhi, India

Date: 25 June, 2023

CP Kukreja Architects Offer Letter

Dear Anadya Kukreja
Junior Architect
CP Kukreja Architects,
New Delhi, Delhi, India

Dear Anadya Kukreja

We are pleased to extend an offer of employment to you for the position of Junior Architect at CP Kukreja Architects, New Delhi, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Junior Architect

Start Date: 12 August, 2023

Salary: 5LPA

Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30 Days.

We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

A handwritten signature in black ink, appearing to be 'Anadya'.

HR Manager



BBA



LISTNR SOFTWARE PRIVATE LIMITED

Date 1st May 2021

Mr. Ananay Batra

MD 47, Eldeco Mansionz,
Sector 48, Sohna Road
Gurgaon - 122018

Sub: Appointment Letter

Dear Ananay,

The Board of Directors of Listnr Software Private Limited is pleased to appoint you as the Founder- CEO of the Company. The Term of Appointment is for a period of 5 years from the date of this letter.

The terms of the appointment offer are:

- Designation: Founder - CEO
 - Annual gross salary: INR 12,00,000 (INR 12 lacs) annually.
 - Performance Bonus: Your performance and conduct during this period shall be reviewed Quarterly. You will be eligible for Performance Bonus On Quarterly Basis
 - All statutory deductions will apply on your salary
 - You will be provided with all the Devices and Tools required to perform your role at Company Cost
 - Any travel undertaken for work is Reimbursable as per Board Guidelines
 - Proposed Starting date: May 1st, 2021
 - Notice period: 3 months
- You will devote your whole time and attention to your role at Listnr Software Private Limited and shall not undertake any other business, work, or activity for any other entity, as long as you are working as the CEO of the Company.

You will be joining our registered office at Gurgaon.

We look forward to Welcoming you to our team!



Read Office: MD-47, First Floor, Eldeco Mansionz, Sector 48, Gurgaon, Haryana-122018
CIN: 207290012021PT091676; GSTIN: 05ARECL598A922; Email: info@listnr.tech



LISTNR SOFTWARE PRIVATE LIMITED

Please do send us your acceptance of this Appointment letter as taken of acceptance.

Best Regards

Director – Finance & Governance

On Behalf of Board of Directors

Listnr Software Private Limited.



Read. Office: MD-47, First Floor, Eldico Mansions, Sector-48, Gurugram, Haryana-122018
CIN: U72900HR2021PTC094676; GSTIN: 06AAEGL5983A02L Email: aman@listnr.tech



Cultural
Resource
Conservation
Initiative

35

Date : 05 February,2023

Dear Ananya Gheek
Architect
Cultural Resource Conservation Initiative,
Srinagar, Jammu & Kashmir, India

Subject: Offer of Employment at Cultural Resource Conservation Initiative

We are pleased to extend to you the offer of employment for the position of Architect at Cultural Resource Conservation Initiative, Srinagar, Jammu & Kashmir, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 20 August 2023. As a Cultural Resource Conservation Initiative you will report directly to the Head of Department, Ms. Payal, and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA, before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager

35





Ananya Khanna

Junior Architect

URI Design Studio,

Gurugram, Haryana, India

The full-time position of Junior Architect at URI Design Studio, Gurugram, Haryana, India, with a start date of July 15th, 2023, contingent upon a background check. Mr. Umesh Sharma at URI Design Studio, Gurugram, Haryana, India will be your primary contact and manager on site. It is in our opinion that your abilities and experience will be the perfect fit for our company. In this role, you will be required to take full ownership over the product life cycle, understand customer needs through research and market data and own and shape the backlog, roadmap and vision of one cross-functional product team. The starting annual salary for this position is 4.6 LPA .Direct Create will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As an employee of Direct Create you are also eligible for our benefits program, which includes medical insurance, and up to two weeks vacation time. Other benefits will be described in more detail in the orientation package. By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 15th, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to be 'N. Sharma'.

Head HR

36



29th May, 2023
 Ms. Ananaya Vashist
 Vatel Hotel & Tourism Business School

Sub: Sales Executive Development Program (SEDP)

Dear Ms. Vashist,

This has reference to your application and the subsequent interview that you had with us. We are pleased to inform you that you have been selected for the Sales Executive Development Program (2023-24).

As per the guidelines of this Program, please note the following:

1. Date of Joining: will be communicated
2. Stipend payable:
 - Basic: Rs. 15,800/- (Rupees Fifteen Thousand, Eight Hundred Only) per month
 - Other Allowance: Rs. 15,800/- (Rupees Fifteen Thousand, Eight Hundred Only) per month
3. Your location of training will be Delhi/Bangalore. The finalised location will be communicated to you closer to the date of joining.
4. Period of Training: 12 months

This offer is subject to you being certified medically fit by the company medical officer and satisfactory verification of your Credentials / Testimonials. Evidence in support of your academic qualification and date of birth are also pre-conditions to this offer of appointment.

Should you require any clarifications, please feel free to get in touch with Ms. Michelle Dsouza, Associate Vice President – Human Resources, at Corporate Office, or email: michelle.dsouza@ihcltata.com

This offer is valid subject to your acceptance of the offer latest by **31st May 2023**. Request you to kindly sign, scan & email the duplicate copy of the letter in token of your acceptance of the same, at the earliest to the above-mentioned email address.

Yours faithfully,
 For The Indian Hotels Company Limited



Punuj Singhal
 Associate Vice President- Compensation & Benefits
 and Shared Services Operations



THE INDIAN HOTELS COMPANY LIMITED

CORP Office: 8th Floor, Opera House, Church Road, Bandra (E), Mumbai - 400 033, Maharashtra, India
 HEAD Office: Mandlik House, Mandlik Road, Mumbai - 400 001, Maharashtra, India
www.ihcltata.com

REGISTRATION NO: MH19001400012
 TRADE REGISTRATION NO: MH19001400012
 GSTIN: 27AAB0100012, E-9992220010001

TAJ SELEQTIONS VIVANTA SINGER EXPRESS TAJ

A TATA Enterprise

SURYAGARH

Jaisalmer

Date:04-Jul-2023

ANIL REGMI

Kanchan-03, Rupandehi, Nepal

8800580743-RegmiAnil1997@gmail.com

Offer Letter

Dear ANIL REGMI,

This is with the reference to your application and subsequent Interview with us. We are pleased to offer you a position of **HOTEL OPERATIONS TRAINEE** at Suryagarh, Jaisalmer. You are required to join us on or before 10-July-2023 at Suryagarh, Jaisalmer. You will be entitled to have compensation and other statutory benefits as mentioned below.

Salary Components	Per Month	Per Annum
Basic	9,000	108,000
House Rent Allowance	3,600	43,200
Special Allowance	5,400	64,800
Total (A)	18,000	216,000
Statutory Contribution		
Provident Fund	1,872	22,464
ESIC/Medical Insurance	585	7,020
Bonus	583	6,996
Gratuity	433	5,192
Total (B)	3,473	41,676
Cost to Company (A+B)	21,473	257,676
Statutory and TDS deductions are applicable as per government law.		
Benefits: Employee meals, accommodation, transportation, Laundry as per company policy		

Please upload the self-attested documents mentioned below on the MRS Onboarding portal, which's link is provided with this email:

- Profile Photograph in Professional Look
- Experience certificates / relieving letter from the previous employer.
- Highest educational & professional qualification certificate.
- Medical fitness certificate by the qualified doctor.
- Police verification certificate.
- Aadhar Card.
- PAN Card
- Cancelled cheque / Passbook
- Covid-19 Vaccine Certificate

As per the Group HR framework, finer details of HR policies applicable to your career grade/band will be outlined to you, upon your joining the organization. Please note that this offer shall remain open and valid until the proposed date of your joining and shall automatically stand expired, unless and otherwise communicated to you in writing.

We take pleasure in welcoming you on board MRS Hotels and we wish you a very successful career association with us in the coming days.

For Suryagarh

Mr Laurent J. G. Guiraud

Director Service Excellence

38



OFFER LETTE

Date: 1 June, 2023

Dear Anirban Gupta
Faculty of Architecture , Housing Design & Urbanism
CEPT University

Subsequent to the face to face interview you had with us, we are pleased to offer you the position of Faculty of Architecture , Housing Design & Urbanism. Your Date of Joining will be 17th August 2023. Your Monthly take home salary will be Rs.45,000/-PM. You shall be under the probation period for 3 months from the date of joining. During the probation period, if you choose to resign or terminate your employment with us you must serve a notice for 30 days failing which you will be required to reimburse the training cost spent on you. The company reserves the right to terminate you at any point without notice if found in violation of any of the company polices. Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Request you to bring along the below mentioned documents at the time of joining.

- Passport size Photograph (5copies)
- Copy of PAN card
- Photo ID proof
- Copy of Education certificates [SSLC/HSC/Graduation/post-Graduation/Diploma/etc.]
- Address Proof (Voting Card/Driving License/Passport/Ration Card/Rent Agreement)
- Copy of Employment/Service Certificate from the previous employer
- Copy of 3 months Bank Statement and Salary slip from the previous Employer



HR Director





SRIAAS
SR INSTITUTE OF ADVANCED
AYURVEDIC SCIENCES

40

Offer Letter

17 February 2023

Dear Ankit

Regarding your application for a job with SR Institute of Advanced Ayurvedic Sciences, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Junior consultant.

Your appointment as Consultant optometrist began on 6 August 2023, and you will be on probation for six (6) months following your appointment. Your Yearly annual salary would be Rs.6 Lakhs Per annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you and wish you every success in your work with us.

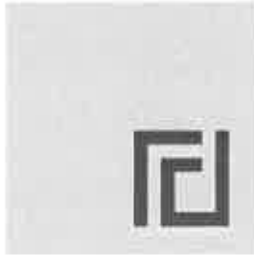
Regards,

Avni Kumari

HR Manager



40



41
r+d studio
Gurugram, Haryana, India

Dear Ankit Chopra
Architect
r+d studio
Gurugram, Haryana, India

Subsequent to the face to face interview you had with us, we are pleased to offer you the position of Architect. Your Date of Joining will be 17th August 2023. Your Monthly take home salary will be Rs. 35,000/- You shall be under the probation period for 3 months from the date of joining. During the probation period, if you choose to resign or terminate your employment with us you must serve a notice for 30 days failing which you will be required to reimburse the training cost spent on you. The company reserves the right to terminate you at any point without notice if found in violation of any of the company polices.

Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Request you to bring along the below mentioned documents at the time of joining.

Passport size Photograph (5copies)

Copy of PAN card

Photo ID proof

Copy of Education certificates [SSLC/HSC/Graduation/post-Graduation/Diploma/etc.]

Address Proof (Voting Card/Driving License/Passport/Ration Card/Rent Agreement)

Copy of Employment/Service Certificate from the previous employer

Copy of 3 months Bank Statement and Salary slip from the previous Employer

Please sign the duplicate copy of this letter as a token of acceptance of the same.

We look forward to a long and fruitful association with you.

Gurugram

HR Director



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Offer Letter

11 February 2023

Dear Ankit Kumar

Pleased to offer you the position of Application Engineer. Your skills and experience will be an ideal fit for our customer service department. Full family medical coverage will be provided through our company's employee benefit plan and will be effective on March 1. Dental and optical insurance are also available. Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company. Your annual salary package would be INR. 7 Lakhs per annum. Please accept this letter as formal notification that I am leaving my position with company. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

Regards,


Vikas Verma

HR Manager



7, Delhi Gurgaon Road, Phase IV,
Udyog Vihar, Sector 18,
Gurugram, Shahpur, Haryana 122015



Rao Electricals

BBA

Mobile : 9871199771
9717175071

Deals In : DG Set Installation Work, New & Old DG Set Sale, Purchase,
DG Sets Renting 5 KVA To 500 KVA, DG Sets Overhauling, Electrical Job Work

REPL/22-23/2567

Date 21/01/23

Mr. Ankit Yadav

Home no.289 , balmiki mohala , Teekli

Gurgaon (HARYANA)

Sub: APPOINTMENT LETTER

Dear Ankit Yadav,

To your job application & subsequent interview had on 20/01/2023. We are pleased to appoint you as Management Trainee - Sales in our organization. Your Gross Emoluments shall be Rs.15000/- per month

All other terms of appointment shall be as per our regular employment policy.

You are requested to join our organization on or before 25 January, 2023.

Please note that you will be on probation period for Twelve Months, after which your performance will be reviewed & according to your performance you will be regularized. Your employment with company at any time can be terminated by either side by giving One Month's Notice period or salary in lieu of that. You are requested to sign duplicate copy of this letter as token of your acceptance.

Thanking You

For Rao Electricals
For Rao Electricals

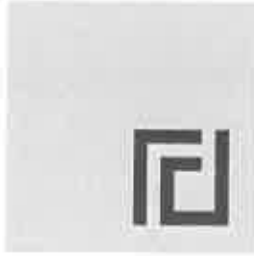
Authorized Signatory

Kramvir Yadav

(Director)

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47

r+d studio
Gurugram, Haryana, India

Dear Anmol Kaushik
Architect
r+d studio
Gurugram, Haryana, India

Subsequent to the face to face interview you had with us, we are pleased to offer you the position of Architect. Your Date of Joining will be 17th August 2023. Your Monthly take home salary will be Rs. 35,000/- You shall be under the probation period for 3 months from the date of joining. During the probation period, if you choose to resign or terminate your employment with us you must serve a notice for 30 days failing which you will be required to reimburse the training cost spent on you. The company reserves the right to terminate you at any point without notice if found in violation of any of the company polices.

Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Request you to bring along the below mentioned documents at the time of joining.

Passport size Photograph (5copies)

Copy of PAN card

Photo ID proof

Copy of Education certificates [SSLC/HSC/Graduation/post-Graduation/Diploma/etc.]

Address Proof (Voting Card/Driving License/Passport/Ration Card/Rent Agreement)

Copy of Employment/Service Certificate from the previous employer

Copy of 3 months Bank Statement and Salary slip from the previous Employer

Please sign the duplicate copy of this letter as a token of acceptance of the same.

We look forward to a long and fruitful association with you.

Gurugram

HR Director





Anusha Dasgupta

Architect

URI Design Studio,

Gurugram, Haryana, India

The full-time position of Architect at URI Design Studio, Gurugram, Haryana, India. with a start date of July 15th, 2023, contingent upon a background check. Mr. Umesh Sharma at URI Design Studio, Gurugram, Haryana, India will be your primary contact and manager on site. It is in our opinion that your abilities and experience will be the perfect fit for our company. In this role, you will be required to take full ownership over the product life cycle, understand customer needs through research and market data and own and shape the backlog, roadmap and vision of one cross-functional product team. The starting annual salary for this position is 6 LPA .Direct Create will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As an employee of Direct Create you are also eligible for our benefits program, which includes medical insurance, and up to two weeks vacation time. Other benefits will be described in more detail in the orientation package. By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 15th, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Sincerely,


Anusha Dasgupta





46.
Date 30 June, 2023

Anushka Madan

Interior Designer
Space Matrix
Gurugram, Haryana, India

Dear Anushka Madan

We are pleased to offer you the part-time student employment position of Interior Designer at Space Matrix, Gurugram, Haryana, India with a start date of 3 August, 2023 contingent upon You will be reporting directly to Geetanjali Gupta at Space Matrix Gurugram, Haryana, India. We believe your skills and experience are an excellent match for our department. The hourly rate for this position is 6 LPA to be paid on a bi-weekly basis by a check unless you set up direct deposit.

Your employment with Space Matrix, Gurugram, Haryana, India. will be on an at-will basis, which means you and the department are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As a part-time student employee of Pepperidge, you are covered under Pepperdine's worker compensation insurance and are eligible to accrue sick time. We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "Sushant", written over a horizontal line.

Your Signature



46

Letter of Intent

REF: 2023/L/DEL/HRD/03127/00

Date: 27-Apr-2023

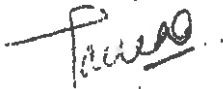
To,

**Anuvrat Sharma S/O Ashwani Sharma
1389, Sector 17-C, Gurugram, Haryana - 122022**

1. This has reference to your virtual interview on 28-Feb-2023 with us regarding your engagement in Air India SATS Airport Services Private Limited.
2. We are pleased to offer you an engagement for a period of 3 Years as **Customer Service Executive** subject to terms and conditions of the company.
3. Your Gross Emoluments will be 22,520/-per month all inclusive, subject to statutory deductions.
4. A letter of engagement will be issued with detailed terms and conditions in due course subject to completion of documentation.
5. We take this opportunity to extend to you a warm welcome to AISATS and look forward to a long, happy and fruitful association.
6. This offer stands valid on completion of successful pre-joining formalities and hard copy of the passport within 60 days from the date of issuance of the Letter of Intent. In case of non-completion of documentation in the stipulated time period the offer stands cancelled.

You are hereby required to convey acceptance of the engagement by signing the duplicate copy of this letter within 2 weeks from the date of its issuance as a token of your acceptance. In case of non-acceptance in the stipulated time period the selection stands cancelled.

Yours faithfully,



**Authorized Signatory
Name
Designation**

I accept the above offer and will join on: _____
(Date & Signature)

47



Date: 10 January, 2023

Offer Letter

Anya Ghosh
Architectural & Urbanism
MELIKE ALTINISIK ARCHITECTS - MAA
Istanbul, Turkey

Subject: Offer of Employment at MELIKE ALTINISIK ARCHITECTS - MAA
Istanbul, Turkey

We are pleased to extend to you the offer of employment for the position of Architectural & urbanism located at Melike Altinisik Architects - Maa Istanbul, Turkey. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 20 August 2023. As a Architect you will report directly to the Head of Department, Mr. Aaditya Kackar, and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 7LPA, before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

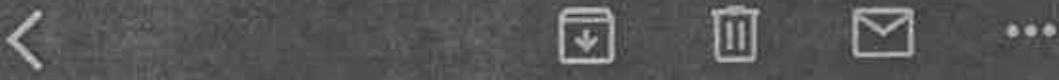
Sincerely,



HR Manager

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Offer Letter/Archita Sharma

Inbox



Samsher Alsorg 5 Sep
to me, info, richa, Agrima, HR



Dear Miss. Archita Sharma

This is with reference to your application with us, we are pleased to offer you the position of " Interior Designer " with Alsorg Interiors India Private Limited.

You are requested to join from 15/09/2023 at our office in Gurgaon. Your office timings will be from 10:00 am to 05:30 pm (Monday to Saturday).

You will be on probation for a 6 month/one year, which may be further extended at the discretion of the Management. In the event of your services, if found satisfactory in all respects, your appointment will be confirmed in writing. Unless so confirmed in writing, your appointment will be deemed to continue on probation.

At the time of your joining, please bring along the below listed documents in original and copy as well:

1. All educational & professional certificates
2. Relieving certificate from your current/previous company, if applicable
3. 2 passport size photographs





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Offer Letter

18 February 2023

Dear Aruna Sharma

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Sales Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your salary would be INR 4.3Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Ankita

Regards,

Ankita Gupta

HR Manager





MBA

5
Tenon fm

29/12/2022

Ms. Aruna Sharma
House-1358, behind CIA Police,
Sector-17/c, Gurgaon 122001
Contact No. 9319105751.

Subject: Offer Letter

Dear Ms. Aruna Sharma

This has reference to the personal meeting you had with us. It is our pleasure in offering you the position of 'Management Trainee- Human Resource,' in 'Tenon Facility Management Pvt. Ltd', based out of 'Gurgaon'.

You are required to join on or before 09/01/2023 at following address:

Tenon Facility Management Pvt. Ltd.,
Plot no. 13, Sector 18, Electronic City, Udyog Vihar, Phase IV, Gurgaon- 122015

In the event you fail to accept this offer within 48 hours, this offer shall stand terminated unless extended at the sole discretion of the Company.

The detailed appointment letter will be issued to you on your day of joining.

Please bring the following documents on the joining date:

1. Copy of your Educational / Qualification Certificates (Along with Original)
2. Resignation Acceptance (mandatory) & Relieving letter from present employer.
3. Experience Certificate from last 2 employers.
4. Date of Birth Certificate, Residence Address Proof & photo I.D. Proof
5. Pay slip or Salary Certificate or Form – 16 from your present employer. (IF Applicable)
6. Seven passport size photographs (Formal)
7. Pan Card Copy
8. Aadhar Card Copy
9. Copy of canceled cheque or passbook.
10. Copy of your final Vaccination Certificate.

The proposed Salary Structure is detailed in Salary Annexure appended to this letter.

Please note that if you do not join by the said date, this offer will stand cancelled and withdrawn. Kindly acknowledge by signing/accepting the offer letter.

For Tenon Facility Management Private Limited.

Saroha

Versha Saroha
Assistant Vice President- HR



Salary Annexure:

CTC	430000.00
Gross Benefit Amounts	33157.00
Other Benefits	0.00
Contribution Amount	2676.00
Recurring Deduction Amount	1835.00
Net Take Home Before Tax	31322.00

GROSS BENEFITS			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION
Basic	Fixed	15100.00	181200.00
HRA	Fixed	6040.00	72480.00
Special Allowance	Fixed	12017.00	144204.00

OTHER BENEFITS			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION

CONTRIBUTION		
COMPONENT NAME	MONTHLY CONTRIBUTION	YEARLY CONTRIBUTION
Employer PF	1950.00	23400.00
Gratuity	726.00	8712.00

RECURRING			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION
Employee PF	Fixed	1800.00	21600.00
Benevolent Fund	Fixed	35.00	420.00

Note:-

1. Performance Linked Incentive Is purely based on performance- If Applicable
2. Gratuity will be paid as per the applicable act. Income Tax & Professional Tax will be deducted as per applicable law.
3. Medidaim Insurance (optional) as per company policy on self-payment basis. Term Insurance bear by Company.
4. Take Home Is Subjected to change as per TDS

Saroha

Versha Saroha
Assistant Vice President- HR



SĀGO

Offer Letter

11 February 2023

Dear Ashu Bhardwaj

I'm glad to extend to you my offer of Software Engineer. Our customer service department will be a perfect fit for your abilities and experience. Starting on March 1, our company's employee benefit plan will offer complete family medical coverage. There is also dental and optical insurance offered. The company provides a customisable paid time off program that covers personal, sick, and vacation time. For the first year, you earn time off at a rate of one day per month; after that, it increases according to how long you've worked for the company. You would receive INR 5 Lakhs in salary each year. Accept this letter as official notice that I will no longer be working for the company. It has been a pleasure working with you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

Regards,
Versha Verma
HR Manager

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Plot 139, Pace City I, Sector 10A, Gurugram, Haryana 122001



Date: 1 Feb, 2023

Dear Avishi Arora
Architect
Voyants Solutions Private Limited
Gurugram, Haryana, India
Date of Joining: 10 August, 2023

Sub: Letter of Intent

Dear Avishi Arora

It is our pleasure to give you the offer letter on behalf of company job role would be Architect at Voyants Solutions Private Limited. Your monthly compensation is according to the salary your CTC would be 7,00,000/- Lakh per annum. There will be TDS deduction as per the company policy.

You are also requested to Submit the below mentioned documents before joining. You can email us scan copy of these entire document and do not forget to carry the entire document in original at the date of joining for verification.

1. 2 passport size photograph
2. Qualification Certificate
3. copy of Identify Proof
4. copy of Social Security / Pan
5. Cancelled Bank cheque (name printed on it).

Wishing you all the best

HR Manager

Gurugram, Haryana, India

"This letter is generated by computer"



52

Wipro- 126/127/128,
Pace City-I, Sector-37
Gurgaon-122001, Haryana



Sub: offer Letter

23 March 2023

Dear Ayush Joshi

pleased to offer you the position of Customer Service Representative. Your skills and experience will be an ideal fit for our customer service department. Your annual Salary will be 5.5 lpa per annum.

Full family medical coverage will be provided through our company's employee benefit plan and will be effective on March 1. Dental and optical insurance are also available.

Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company.

Please accept this letter as formal notification that I am leaving my position with company. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan. We look forward to welcoming you to the team.

Please let me know if you have any questions or I can provide any additional information.

Regards,
Rajveer Singh
HR Manager

A handwritten signature in black ink, appearing to read "Rajveer Singh", is written over the typed name "Rajveer Singh".

S3



29th May 2023

Mr. ~~Sharma~~
Vatel Hotel & Tourism Business School

Sub: Sales Executive Development Program (SEDP)

Dear Mr. ~~Sharma~~,

This has reference to your application and the subsequent interview that you had with us. We are pleased to inform you that you have been selected for the Sales Executive Development Program (2023/24).

As per the guidelines of this Program, please note the following:

1. Date of Joining: will be communicated
2. Stipend payable:
 - Basic: Rs. 15,800/- (Rupees Fifteen Thousand, Eight Hundred Only) per month
 - Other Allowance: Rs. 15,800/- (Rupees Fifteen Thousand, Eight Hundred Only) per month
3. Your location of training will be Delhi/Bangalore. The finalised location will be communicated to you closer to the date of joining.
4. Period of Training: 12 months

This offer is subject to you being certified medically fit by the company medical officer and satisfactory verification of your Credentials / Testimonials. Evidence in support of your academic qualification and date of birth are also pre-conditions to this offer of appointment.

Should you require any clarifications, please feel free to get in touch with Ms. Michelle Dsouza, Associate Vice President - Human Resources, at Corporate Office, or email: michelle.dsouza@ihcltata.com

This offer is valid subject to your acceptance of the offer latest by 31st May 2023. Request you to kindly sign, scan & email the duplicate copy of the letter in token of your acceptance of the same, at the earliest to the above-mentioned email address.

Yours faithfully,
For The Indian Hotels Company Limited


Punuj Singh
Associate Vice President- Compensation & Benefits
and Shared Services Operations


Accepted.



Date: 22 January, 2023

Barkha
Architect
DLF Limited
Gurugram, Haryana

Congratulations,

We are pleased to extend to you the offer of employment for the position of Architect at DLF Limited Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 July 2023. You will report directly to the Head of Department, Ms. Shivani and your primary all duties, collaborating with the team. Your starting salary will be 3.6 LPA, before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager

SS

This is an automatically generated letter





Date: 22 April, 2023

Bhavika Kashyap
Architect
DPA,
Gurugram, Haryana, India

Congratulations,

Further, the management has decided to make a job offer for employment with us for the position of Architect with our organization. You will be placed at our office based at Edifice, and will be reporting to Director –Finance and Account. You are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. Your start date will be 21 July 2023 . As a Architect you will report directly to the Head of Department, Ms. Shivani and your primary all duties , collaborating with the team on projects, and contributing to product innovation.

Your starting salary will be 6 LPA , before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. At-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.



Sincerely,
HR Manager



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Date : 05 April, 2023

Dear Bhavsimran Singh Gujral
Marketing Manager
Star Enterprises
DELHI, Delhi, India

Subject: Offer of Employment at Star Enterprises , Delhi, Delhi, India

We are delighted to officially appoint you to the position of Marketing Manager at Star Enterprises, Delhi, Delhi, India. We were highly impressed with your qualifications, experience, and interview performance, and we believe you will excel in this role.

Appointment Details:

- Job Title: Marketing Manager
- Department: Marketing
- Reporting to: Sanjay Shukla
- Start Date: 20 August, 2023
- Compensation: 3.LPA

Quess, New Delhi, India on 20 August, 2023 at 5:00Pm . This appointment is subject to the terms and conditions outlined in the company's policies, a copy of which will be provided to you for your reference.

We eagerly anticipate your contributions and growth within our organization.

Sincerely,

A handwritten signature in black ink, appearing to be "V. S. Shukla".

HR Manager





Letter of Intent

19 February 2023

Dear Bhavuk Yadav

We are happy to extend to you an offer to work with Our Organization as a Software Engineer in light of our most recent discussions. Upon joining Our Organization, you will be a part of a dynamic and committed team that collaborates to offer our clients the best possible service and guidance.

As a team member of Our Organization, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations. Furthermore, we anticipate that you will take personal responsibility for all the goods, deeds, counsel, and outcomes you deliver on behalf of Our Organization. The following points outline the band conditions we are proposing. Your Annual salary would be Rs. 5 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!


Regards,
Kartik Gupta
HR Manager





3:4
Date: 22 June, 2023

Bhavya Badhwar
Architect
RK & ASSOCIATES,
New Delhi, Delhi, India

Refer to your interview held in office on dated 21 Auguste, 2023 for the above subjected position.

Further, the management has decided to make a job offer for employment with us for the position of Architect with our organization. You will be placed at our office based at RK & ASSOCIATES, New Delhi, Delhi, India . and will be reporting to Director –Finance and Account.

Your are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards

Signature

This is a System Generated Mail Hence Does Not Require Signature.





Subject : Offer Letter
12 February 2023
Dear Bhavya Ohri

Thank you for applying to our company for the position of Guest service Associate. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Your salary would be Rs. 4 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!

Regards
Gaurav Kumar
HR head



PRAXIS2824
Mr. Bhavya Yadav
House No 197/sector22
Gurugram.122016

09th January, 2023

Dear Bhavya,

Sub: Appointment as Reservation Sales Associate

We are pleased to offer you an appointment with **Praxis Services Pvt. Ltd.** for the above position with effect from 09th January, 2023 on the following terms and conditions:

I. EMOLUMENTS

You will be paid monthly emoluments as per the enclosed annexure. You will be governed by the rules and regulations of Praxis Services Pvt. Ltd. as applicable, enforced, varied, amended or altered from time to time during the course of your employment.

English communication skills are an important criterion for the basis of emoluments. Additional voice allowance or performance incentives linked to voice is paid to those found competent for both written and verbal skills in the language. Should you be found unacceptable in the verbal English language standards the voice allowance will be discontinued. The voice allowance will also be discontinued should you desire to move from voice-based guest interaction to non-voice-based guest interaction only.

II. DOCUMENTATION

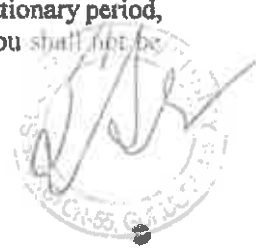
Your continuation in service will also be subject to the completion of documentation as required by the company and satisfactory verification of your credentials/testimonials etc.

III. REFERENCE CHECK

This offer and your employment with us are subject to the satisfactory completion of verification and/or background or reference checks, which may occur at any time prior to or after your effective start date. Any adverse findings in the reference check may result in immediate termination of your services or withdrawal of the offer.

IV. PROBATION AND CONFIRMATION

You will be on probation for a period of 6 months from the date of your joining. On the expiry of the probationary period, it is open for the management either to confirm your services or extend your probationary period. During the probationary period or the extended probationary period, your services may be terminated by the company without assigning any reason, without any notice or salary in lieu thereof. Should you decide to leave the services of the company during the Probationary period, you are required to serve a notice period of 15 days or payment in lieu of notice. You shall not be deemed to have become permanent unless your services are confirmed in writing.



praxis services pvt. ltd.

vatika business park, tower 1, 2nd & 4th floor, sohna road, sector 49, gurgaon 122018, haryana, india.

phone: +91 (0124) 45 37333 • www.praxis-services.com • CIN-D73900HR2011PTC044668

V. NOTICE PERIOD

Following the successful completion of the Probationary period and a confirmation letter is issued, your employment will be deemed confirmed. Post Confirmation, either party may terminate employment by giving Forty-Five (45) Days' notice in writing, only in the form of an email or letter in writing. During this notice period, you are not permitted to set off any type of leave in lieu of such notice period or buyout the notice period. This is necessitated due to special training imparted which prepares you over a period of 45 days. A replacement associate requires as many days to complete this training too. As such, you are required to serve full notice period and fulfil your professional duties/obligations for the entire duration of the notice period. The Company reserves the right, if circumstances so necessitate, to relieve you on a date prior to the date of expiry of the stipulated notice period without paying you salary, allowances or any entitlements whatsoever in lieu of the unexpired portion of the notice period.

VI. TERMINATION

The Company shall have the right to terminate your services at its discretion without any notice or payment in lieu thereof under the following circumstances/event taking place:

You neglect, refuse, fail or for any reason become unable to perform any of your duties under this contract or fail to comply with the Praxis policies and code of conduct; or

You are found guilty of any misdemeanor whether or not in the performance of your duties including but not limited to being an undischarged insolvent, being convicted by any criminal court, being involved in fraudulent acts i.e. committing it or instigating others to participate etc. or commit any act which in the opinion of the Praxis is likely to bring the company any disrepute whether or not such act is directly related to the affairs of the Company.

You commit any breach of any of your duties or obligations under this contract or as outlined in the policies of Praxis; or There is any discrepancy in the copies of the documents/certificates given by you as proof in support of the information provided by you.

In case you absent yourself from duty for 4 days without prior approval of management you shall be deemed to have abandoned your services. Such abandonment of employment shall be deemed as cessation of our relationship, whereby the company shall be under no liability here under or otherwise to pay any salary, allowances or any entitlements.

VII. CONFIDENTIALITY

You understand that retaining the confidential nature of information is of utmost importance to the business of Praxis Services Pvt. Ltd.

The confidential information made available to you during the course of your employment may include valuable trade secrets belonging to Praxis, and its affiliates. You must hold all confidential information in the strictest confidence, and not share or disclose it to any third parties or use it except in the routine course of performance of your duties at Praxis Services Pvt. Ltd., Gurgaon. You must return all confidential information, including any copies, summaries or compilations of any confidential information, to the Company upon the termination of your employment. Any violation of these obligations will subject you to appropriate disciplinary action, which may include immediate suspension or termination. Your obligations under this paragraph will continue in effect beyond the termination of your employment.



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VIII. CONFLICT OF INTEREST

You are expected to carry out your duties and responsibilities diligently and shall at all times safeguard the interest of the company. Praxis regards conflict of interest as a severe act of indiscipline, which may lead to the dismissal of your service.

During employment with Praxis, you are required to devote yourself exclusively to the services of Praxis and shall not engage in any other business or occupation without prior written consent of your Direct Report.

IX. WORK HOURS

The working hours of the company are five days a week and nine working hours. Shifts are defined basis the process that you are placed in. Rotational shifts may include night shift in few processes. Night shift allowance is paid additionally. While all shifts are a mandate for men, the night shift is offered as optional for women.

X. LEAVE

You will be entitled to Annual Leave and Public Holidays. Should business exigency require you to work during these days, you will be eligible for additional pay in lieu thereof. The rules and regulations governing the terms of these leaves provisions will be based on the company policy which aligns to applicable statutory provisions, which may be amended from time to time by the management on behalf of the statutory body and the company.

You will be eligible to exercise your annual leave only after the successful completion of your probation period. In case you avail leave without information, it will be deemed a repudiation of the employment contract by you. The management, at its sole discretion, reserves the right to terminate your employment in that event.

Your Direct Manager must approve all leaves in advance prior to your proceeding with the vacation leaves.

XI. RETIREMENT

You shall retire upon attaining such retirement age as may be determined by the Company as per its policies from time to time or on being declared medically unfit for services by the Company's Medical Board. In and upon such retirement, you shall cease to be an employee of the Company. The Company may, however, at its sole discretion, elect to extend the term of your employment for such further period as it deems fit.

XII. COMPANY POLICIES

During your employment, you will be bound by the Company's policies and procedures, rules and regulations, which may be framed and enforced from time to time, laid by the management. Praxis reserves the right to amend or delete or augment these at its sole discretion without any notice thereof. You are expected to observe and to comply with all existing rules and regulations which are deemed


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to be the terms and conditions governing your employment and with all the future rules and regulations, policies and procedures which may be laid down by the management from time to time.

XIII. MEDICAL FITNESS

Your acceptance of this agreement will be deemed as declaration of medical fitness; and it would be taken as a confirmation that you do not have any medical condition that hampers you from performing your duties in an effective manner; or renders you unfit for fulfilling your role & duties. The Company reserves its right to ask you to undergo appropriate medical examination, as and when deemed necessary, by a medical professional designated by the Company.

XIV. JOB RESPONSIBILITY

You will perform your assigned duties as per the position guideline detailed by the Management.

XV. REPORTING

You will report to Operations Manager, Praxis Services Pvt. Ltd. or any other official assigned by the reporting authority.

XVI. OFFICE ACCESS

You will be provided access card for your work area and identity card. These cards must be kept safely. A loss of card/s will invite a charge of Rs. 350 for re-issue of the access card and Rs. 750 if loss of access card is informed after cessation of your employment. The charge for reissuance of Employee identity card is Rs. 100. A lost card/s must be reported immediately.

XVII. MEDICAL INSURANCE

You will be covered by a medical insurance scheme as applicable at your level. The terms, coverage limits and eligibility criteria may vary from time to time. Any term and benefit mentioned in this letter will be superseded by the actual policy as is applicable from time to time. For details, please stay abreast with the insurance related communication

XVIII. NON-DISCLOSURE AND NON-SOLICITATION

It is specifically agreed by the employee that he/she shall not join or accept employment with a client of Praxis Services for a period of two years from date of cessation of employment with the company unless approved by Praxis.

The employee will have access to certain confidential or proprietary information pertaining to the process (s) that he / she is assigned. The employee hereby covenants, agrees and undertakes not to use any Confidential Information for any purpose except as may be required to render the Services at Praxis. The employee agrees not to disclose any Confidential Information to any third parties either intentionally or unintentionally. Should any of these situations be brought to the attention of Praxis management, the company reserves the right to claim compensation/damages from the employee concerned for such an act committed by the employee.


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praxis services pvt. ltd.

vatika business park, tower 1, 2nd & 4th floor, solima road, sector 49, gurgaon 122018, haryana, india.

phone: (11-5) 4937 000 • www.praxis-services.com • CIN-U74900HR2011PTC044468

It is hereby agreed that such restriction and conditions stated above are considered to be just and reasonable keeping in view the company's business policies and shall not be challenged in a court of law.

XIX. CONFIDENTIALITY OF COMPENSATION AND VALIDITY OF COMMITMENTS

Your compensation revision letter and any benefits which are not standard under any policy are strictly confidential and personal to you. You are authorized to discuss the same only with your managers and/or the authorized Human Resource representatives. You adhere to the same confidentiality for other employees; and should not make any attempt or solicit any information related to the compensation of others unless they are part of your direct or indirect reporting team. Any violation of the same will attract an appropriate disciplinary measure.

XX. PERFORMANCE INCENTIVE

The company rewards exceptional performances basis criterions identified and announced to all eligible employees in your process. You will be rewarded for your understanding of the business and domain knowledge acquired those results in high quality interaction with you and the guests. The basis of such evaluations are mystery audits. The management may choose criterions identified from time to time however each such change would be informed to the eligible employees well in time. Evaluations start post 3 months of training and on-the-job learning.

XXI. ADDITIONAL ALLOWANCES

Extra working day: Should the management require you to work an additional day i.e., the sixth day in the week and you express your consent thereof, the extra working day will be paid on pro-rata basis.

Overtime: The compensation is structured on 5 days a week and 9 hours a shift. Any additional hour or part thereof is compensated in the form of overtime allowance payable hourly.

Night Shift Allowance: Night shift i.e., 11 pm – 8 am includes transport and an additional allowance

Transport Allowance: Your grade entitles you to transport allowance or shared transport facility to selected zones / locality / areas only i.e., pick up and drop from pick up point basis hiring zone and office. It is possible that residence pick up and drop to some congested areas may not be possible. A pre-identified pick-up point would be then advised. Should you not take the shared transport facility, transport allowance will be paid to you as part of the compensation.

XXII. UNDERTAKING AND ASSURANCE

You are required to sign and accept the enclosed Undertaking.



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phone: 91 (121) 43 37 000 • www.praxis-services.com • CIN: U74900HR2011PTC044468

ACCEPTANCE

The terms of this letter supersede any other agreements or promises, written or oral, made to you by anyone on behalf of the Company and you acknowledge that you have not relied upon any other written or verbal discussions concerning employment with Praxis. The terms of this letter cannot be modified or amended unless such a change is made in writing and signed by an authorized representative of the Company.

The Company reserves the right and discretion to amend, delete, deviate from, or change benefits, compensation and policies at the sole discretion of the Company. Changes are effective as of the date of their occurrence.

If you choose to accept our offer pursuant to the terms above, please sign this offer letter and Annexures and return both original, signed documents. Please keep copies of all signed documents for your own files.

We look forward to welcoming you as part of the Praxis team. The opportunities for professional and personal growth at Praxis are great and we believe your contributions will greatly increase the likelihood of our organization's continued success.

Yours sincerely,



Vipina Duni

Vice President
Human Resources & Talent Management

I have read, fully understood and accept fully the terms and conditions of my employment. I hereby agree to accept the offer Reservation Sales Associate at Praxis Services Pvt. Ltd., Gurgaon and shall abide the terms and conditions as stipulated above.

Accepted: _____
Bhavya Yadav

Date: _____



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Important Conditions linked to Cost to Company (CTC):

- If you currently do not have an account with Employees' Provident Fund Organization, India under the aegis of Ministry of Labour & Employment, Government of India but would like to opt one, deductions for Provident Fund contribution will be applicable from the Gross salary offered. Based on current percentage ascribed, deduction of 12% each (up to the current limit of Rs.15,000 only) will be made on account of Employee and Employer deduction from the Gross salary. You are expected to understand the total deduction applicable on the current salary structure which has been highlighted in bold. Should you not have an account presently and continue to not opt for one, there will be no deduction and the aforementioned amount against Provident Fund deduction will be paid as part of your net salary. There is no provision and option available for Provident fund deduction waiver should you already have an account. The standard deductions will apply as stated above.
- There will be a deduction of Rs. 1,500 for each instance of absenteeism. Absenteeism is defined as inability or unwillingness to report to work without information at least a day in advance. Inability to report to work can only be communicated through telephone call. Information of inability to report allows Management the time to plan for alternative associate for the assigned work hours. The only exception to this is sick leave which can be reported at the start of the shift but at least two hours before the start of the shift. If this is not approved by the Manager, it will be charged as absenteeism penalty.
- Management reserves the right to recover any financial loss that the company suffers due to any carelessness or oversight by a Reservation Sales Associate. Severe cases of escalations, referred to as Level 1 error, will be charged Rs.1500 for each such incident. Escalation reported by client as financial loss will be charged to the Reservation Sales Associate or to each associate in the group of associates involved atleast to the extent of 10% of loss.
- Voice allowance is eligible only to those Reservation Sales Associate who interact with guests /clients on voice. The Voice allowance will not be applicable if the Reservation Sales Associate is not actively engaged / involved in the Voice process. To be read in conjunction with the contents as they appear under 'Emoluments' in the Appointment letter.
- Management reserves the right to transfer a Reservations Sales Associate from Voice to Non-Voice and vice versa. Compensation, allowances and benefits may be allocated to any of the services at the discretion of the management. To be read in conjunction with the contents as they appear under 'Emoluments' in the Appointment letter.



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Undertaking

I have read and fully understood the following terms and conditions of my employment.

I. EMOLUMENTS

Praxis Services will impart training necessary for the understanding of the *domain/* business. The duration of training is a combination of classroom, online and the on-the-job training lasts for a total of 45-60 days. While you are entitled to your salary during the course of training, the following compensation structure is applicable during this time period:

First salary: Salaries are paid on the 7th of each month. The salaries are payable only after completing 30 days from the date of joining. It will be paid as follows:

- 50% of the monthly allocation of cost to company will be retained and paid only after completing 12 months of employment at Praxis. The same will not be payable should you decide to leave the organization or is asked to leave before completing 12 months or is serving his notice period.
- The remaining salary will be paid on the 7th of the month that falls after completing 30 days from the date of joining.

The following conditions towards salary will apply in the first 3 months of joining the organization.

- No salary will be paid should you decide to leave during the course of the training.
- No salary will be paid should you be asked to leave during the course of training.

TERMINATION

The following conditions / situations will lead to an immediate termination:

- Poor performance in training that demonstrates lack of aptitude, desire and quest for learning.
- Low or poor participation in Training.
- Despite multiple written or verbal warnings, the employee shows no improvement in performance.
- The employee displays poor attitude and demonstrates insubordination.
- Continuous absence from training without consent of Management.
- The employee's lack of attention and irresponsibility and general callous and negligent work style and standards result in loss to the company and that such actions are deemed unpardonable.
- It is identified that the employee has consciously stolen or shared work intelligence / data to anyone outside the office.
- If the employee is unwilling to perform duties and responsibilities assigned to him.

I declare that the assurances, undertaking, etc., in regard to my education/qualification certificates, work experience certificates, previous employer's certificates and all other certificates, information, declarations and undertakings are true and correct.

I undertake that there are no claims, damages or legal actions of any nature instituted against me by any institutions, authorities including previous employer/s. I further undertake that no legal cases of any nature had been instituted against me in past or currently in progress even in my personal capacity. If any of the information or undertaking in relation to above is found untrue, the Company reserves the right to take appropriate disciplinary action including termination of services.

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praxis services pvt. ltd.

Praxis Services Pvt. Ltd. Office 1, 2nd Floor, Sector 42, Gurgaon (122002), Haryana, India.
phone +91 (124) 48 37 000 • www.prisis-services.com • CTS-4730000102011PTA,041168

I further authorize the Company to do the background verification check either on its own or through any external agency in regard to the information provided by me or on my credentials and I will abide by the decision of the Company taken on the basis of the said check and will indemnify the Company from any claims arising there from.

If the employee is terminated due to any aforementioned reasons, the employee will lose his / her salary and will not be eligible for any experience letter or acknowledgement of association with Praxis Services.

I hereby agree to accept the offer as Reservation Sales Associate at Praxis Services Pvt. Ltd., Gurgaon and shall abide the terms and conditions as stipulated above.

Accepted: _____
Bhavya Yadav

Date: _____



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Offer Letter

11 February 2023

Dear Bidhya Baniya

We are pleased to appoint you in our organization as an Optometrist at Fortis Healthcare. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Jaspreet Kaur
HR Manager



29th May, 2023
Ms. Chelsi Khantwal
Vatel Hotel & Tourism Business School

Sub: Sales Executive Development Program (SEDP)

Dear Ms. Khantwal,

This has reference to your application and the subsequent interview that you had with us. We are pleased to inform you that you have been selected for the Sales Executive Development Program (2023-24).

As per the guidelines of this Program, please note the following:

1. Date of Joining: will be communicated
2. Stipend payable:
 - Basic: Rs. 15,800/- (Rupees Fifteen Thousand, Eight Hundred Only) per month
 - Other Allowance: Rs. 15,800/- (Rupees Fifteen Thousand, Eight Hundred Only) per month
3. Your location of training will be Delhi/Bangalore. The finalised location will be communicated to you closer to the date of joining.
4. Period of Training: 12 months

This offer is subject to you being certified medically fit by the company medical officer and satisfactory verification of your Credentials / Testimonials. Evidence in support of your academic qualification and date of birth are also pre-conditions to this offer of appointment.

Should you require any clarifications, please feel free to get in touch with Ms. Michelle Dsouza, Associate Vice President – Human Resources, at Corporate Office, or email: michelle.dsouza@ihcltata.com

This offer is valid subject to your acceptance of the offer latest by 31st May 2023. Request you to kindly sign, scan & email the duplicate copy of the letter in token of your acceptance of the same, at the earliest to the above-mentioned email address.

Yours faithfully,
For The Indian Hotels Company Limited

Punuj Singhal
Associate Vice President- Compensation & Benefits
and Shared Services Operations

Chelsi



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THE INDIAN HOTELS COMPANY LIMITED

Corporate Office: 15th Floor, Vignani Tower, Connaught Place, New Delhi - 110028, India
www.ihcltata.com

CIN: L74902GJ1100010000001001

Tel: +91 11 2619 5000, Fax: +91 11 2619 5001



A TATA Enterprise



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LETTER OF OFFER OF EMPLOYMENT

April 10, 2023

Chitsimran Kaur Malhan
Junior Architect,
Gian P mathur
New Delhi, Delhi, India

Dear Chitsimran Kaur Malhan

Following our recent discussions, we are delighted to offer you the position of Junior Architect with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Junior Architect,

Start date: Aug 11, 2023

Salary: 4PA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

HR Manager,

With the signature below, I accept this offer for employment.



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Offer Letter

18 January 2023

Dear Daksh Pareek

With great pleasure, we extend to you an offer to work as Back end Developer. Your yearly expense to the organisation is INR 4 Lakhs. Every month on the last working day, you will get your salary via direct deposit or cheque. Gurgaon will serve as your base of operations, and your start date is December 8, 2023. The upside is that the firm will cover the entire cost of your group health insurance premium. According to the Gratuity Act, a worker will receive a gratuity when they leave the company after working there for at least five years.

If you decide to accept this job offer, kindly sign and send back this letter within 1 month. Once we get your confirmation, we'll share your onboarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Regards,
Keshav Kumar
HR Manager

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Plot No 76 D, Phase IV, Sector 18, Gurugram, Haryana 122001





Nirvana Courtyard, C 406, Nirvana Country, Sector 50
Gurugram, Haryana 122018

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Sub - Offer Letter

23 March 2023

Dear Deepak Ahlawat

Looking forward to have you in our team. We have pleasure to offer you the post of Business Development Associate. Your date of appointment is effective from the date of joining, which shall be on or before 7 August 2023 . You will be eligible for annual salary of INR 6,50,400 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

Welcome to the team!

Regards,
Mankrit Singh
HR Manager

"This letter is Auto Generated"

BBA



WINSPARK INNOVATIONS LEARNING PVT LTD.
1108-1109, 11th floor, JMD Megapolis, Sohna Road, Gurugram
<http://www.planetspark.in>

Offer Letter

Date: 02/01/2023

To Deepak Ablawat

Employee Code: _ PS14407

Dear Deepak Ablawat

Sub: Offer Letter

We are pleased to appoint you in our organization as a **Business Development Counsellor** with effect from 10th January 2023, You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure – B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

Yours truly,

For WINSPARK INNOVATIONS LEARNING PRIVATE LIMITED.

AUTHORIZED SIGNATORY

Encl.: As above



Annexure - A

Emoluments can be bifurcated as under:

	Monthly	Yearly
Basic Pay	15600	187200
House Rent Allowance	7800	93600
Medical Allowance	2000	24000
Supplementary Allowance	7000	84000
Gross Salary	32400	388800
*Performance Linked Incentive based on Individual Target	20000	240000
Employer PF Contribution	1800	21600
Total CTC		6,50,400

Your overall training period is for 4 weeks. you would receive a training gross of INR 21,428 (PF will be deducted) per month which can be extended if needed. During this period the below mentioned targets has to be achieved to get the License to sell and move into the core sales team.

Region	Targets
Domestic	Rs 100000
UAE	\$1500
USA	\$1500

The trainee will be eligible to receive the Training gross only if they have 90% of daily Attendance in office and should have completed one whole month in the system.

Annexure - B

1. Personal Particulars:

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir/nominee.

2. Probation

You will be in probation period of one month from the date of joining. The probation can be discontinued anytime if target is not achieved during training and salary will be processed as FNF after 90 days.



- 3. Nature of Work:**
You will work at high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities within **Business Development Counsellor** will be assigned and explained to you from time to time.
- 4. Training:**
You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the company's expense.
- 5. Intellectual Property Right:**
If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use and utilize such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.
- 6. Secrecy/Confidentiality:**
You will not during the course of your employment with the company or at any time there after divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your employment as to the business or affairs of the company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavour to prevent any other person from doing so.
- 7. Annual Leave:**
You will be entitled to 4 annual leaves for every completed quarter at the company and 7 annual medical leave. These are applicable for permanent employees
- 8. Termination of Service:**
Either party can terminate this employment by serving a notice of 3 days on the other. The Full and Final settlement will be processed after 90 days from the last working date.
- 9. Appointment in Good Faith:**
It must be specifically understood that this offer is made based on your proficiency on technical/professional skills you have declared to possess as per your application for employment and your ability to handle any assignment/job independently.



The above terms and conditions are based on the company's policy, procedures and other rules currently applicable in India and are subject to amendments and adjustments from time to time. In all matter including those not specifically covered here such as traveling, retirement, etc. you will be governed by the rules of the company as shall be in force from time to time.

Sincerely,

For and on behalf of WINSPARK INNOVATIONS LEARNING PVT LTD



"I hereby accept this offer and I Confirm that I have signed out of the placement process"

Signature

Deekha

Date 24-Dec-2022



SURYAGARH

Jaisalmer

Date: 03-Jun-2023

Deepak Yadav

H.no1331, First Floor, Sector-45, Gurgaon, Haryana

9773788586-Vanshyadv006@gmail.com

Offer Letter

Dear Deepak Yadav,

This is with the reference to your application and subsequent interview with us. We are pleased to offer you a position of **HOTEL OPERATIONS TRAINEE** at Suryagarh, Jaisalmer. You are required to join us on or before **01-July-2023** at Suryagarh, Jaisalmer. You will be entitled to have compensation and other statutory benefits as mentioned below.

Salary Components	Per Month	Per Annum
Basic	9,000	108,000
House Rent Allowance	3,600	43,200
Special Allowance	5,400	64,800
Total (A)	18,000	216,000
Statutory Contribution		
Provident Fund	1,872	22,464
ESIC/Medical Insurance	585	7,020
Bonus	583	6,996
Gratuity	433	5,192
Total (B)	3,473	41,676
Cost to Company (A+B)	21,473	257,676
Statutory and TDS deductions are applicable as per government law.		
Benefits: Employee meals, sharing accommodation, transportation, Laundry as per company policy		

Please upload the self-attested documents mentioned below on the MRS Onboarding portal, which's link is provided with this email:

- Profile Photograph in Professional Look
- Experience certificates / relieving letter from the previous employer.
- Highest educational & professional qualification certificate.
- Medical fitness certificate by the qualified doctor.
- Police verification certificate.
- Aadhar Card.
- PAN Card
- Cancelled cheque / Passbook
- Covid-19 Vaccine Certificate

As per the Group HR framework, finer details of HR policies applicable to your career grade/band will be outlined to you, upon your joining the organization. Please note that this offer shall remain open and valid until the proposed date of your joining and shall automatically stand expired, unless and otherwise communicated to you in writing.

We take pleasure in welcoming you on board MRS Hotels and we wish you a very successful career association with us in the coming days.

For Suryagarh



Mr Laurent J. G. Guiraud

Director Service Excellence

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Katla, P... 91-1492-380-160

April 12th, 2023

Devaang Sharma
H.No. 684, Sector - 47
Gurgaon

Letter Of Intent

Dear Devaang,

We are pleased to offer you the position **Guest Service Associate in F&B Service Department, Four Points by Sheraton, New Delhi Airport Highway (A Unit of Kartik Towers LLP)** on the terms and conditions which have been mutually discussed and agreed.

The appointment letter along with salary break-up will be given to you once you join the organization.

You are advised to submit the following documents for our records and report to Human Resource Department on the day you join i.e., **June 05th, 2023** or earlier at 10:00 am.

- a) Five Passport size photographs
- b) Copies of Educational / Professional Qualifications / Experience Certificates.
- c) Relieving letter from previous employer & copy of last Salary Slip.
- d) Copy of Identity Proof (1) and Address Proof (1)
- e) Copy of UAN card, PAN card, Aadhar Card and Old PF & ESIC Number if any
- f) Police Clearance Certificate
- g) Copy of vaccination certificate / Booster Dose Certificate

We wish you all the best for a long and fruitful association with us.

With best wishes,

For Four Points by Sheraton, New Delhi Airport Highway
(A Unit of Kartik Towers LLP)

Manish Kalia
Manish Kalia
Human Resources Manager

Shubhankar
Shubhankar Jyoti
13/04/23
Regional Manager

Four Points by Sheraton
New Delhi, Airport Highway
Plot No. 9, Sector 47, NH-8
New Delhi - 110 037
INDIA

T +91-11-66440000 F +91-11-66040001

FOURPOINTSNEWDELHIAIRPORT.COM


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with a licensed management license agreement from Marriott International, Inc.

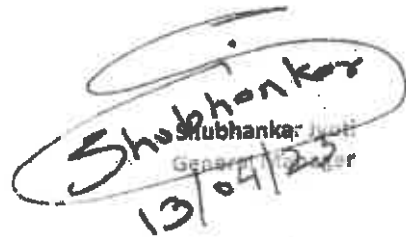


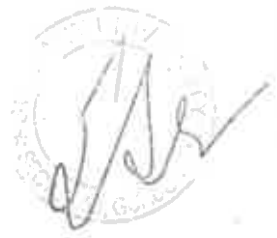
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SALARY BREAKUP			
NAME	DEVANING SHARMA		
DEPARTMENT	F&B SERVICE		
DESIGNATION	BEST SERVICE ASSOCIATE		
GRADE	1 - 6		
	Components	INR Per Month	INR Per Annum
	Basic	22,321	2,67,852
	Gross Salary	22,321	2,67,852
	17% of President Fund @ 17% of Basic	2,679	32,148
	Total Cost to Company	25,000	3,00,000
Deduction			
	Employee PF		32,118
	Health	130	1,800
	Total Deduction	2,829	33,948
	In Hand Salary	19,492	2,33,904
	Total In hand	19,492	2,33,904

Note: Compensation or salary details are highly classified and confidential. Hence, any details pertaining to salary cannot be discussed and disclosed among peers, friends & colleagues. Disclosure of above details (i.e. Salary, PF, Health, Gross Salary or In hand Salary) with any individual will be treated considered breach of trust and an act of misconduct, which may result into the termination of the employment agreement with the organization.


 Manish Khat
 Human Resources Manager


 Shubhankar
 Gehlot
 13/04/2023



Offer Letter**23 March 2023****Dear Devan Singh**

Following our recent discussions, we are delighted to offer you the position of Assistant Business Development Associate with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

The following points outline the band conditions we are proposing. Start date will be Aug 19, 2023 and Salary will be 5 LPA.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!

Regards, 
Vijay Sharma
HR Manager



January 13, 2023

Devan Singh
Gurgaon

Dear Devan,

Congratulations! We are happy to offer you the position of **Management Trainee - Sales** in our company, PickYourTrail. PickYourTrail is a travel technology company, which aims to change the way people experience vacations. We hope that your contribution will enable us to cross many frontiers together.

This Letter of Invitation includes Details of Compensation and Annexure as listed below:

- Annexure 1: Terms and Conditions
- Annexure 2: Compensation Details

To accept this offer, please sign and return one copy of this offer letter and annexure and retain the other copy for your records. We request you to keep this offer letter confidential. In case you do not return the accepted and signed copy of this offer letter within 7 working days, the offer may stand withdrawn. The Company reserves the right to withdraw the offer made to you, before your acceptance, without providing any reasons to you.

The proposed start date of your employment at PickYourTrail is **February 01, 2023 with 3 months of probation.**

Welcome to PickYourTrail Family! We wish you a long and fruitful career ahead.

Yours Sincerely,



Hari Ganapathy & Srinath Shankar
Founder(s) – PickYourTrail



Acceptance Name



ANNEXURE 1: Terms and Conditions

1. **Posting:** Your current posting will be in Gurgaon, India. You will be required to attend office normal business hours for 6 working days from 10:00 AM to 7.00 PM
2. **Leave:** Until you probation you will be eligible for 1 leave per month and after probation you will have the following leaves. You are now entitled to 24 days of leaves in one calendar year, segregated into 12 days of time off leaves, 6 days of casual leave and 6 days of sick leave; the leaves will be governed by the Leave Policy of the Company. You are also not eligible for long holidays until your 1 year with the company unless it's an emergency/unavoidable circumstances.
3. **Rules:** You will be required to abide by the rules and regulations of the office and are required to maintain the code of conduct and disciplinary rules, which may be framed or modified from time to time.
4. **Efficiency:** During the course of your employment, you will employ yourself efficiently and diligently to the best of your ability and devote your whole time and attention to the interest of the company and generally carry out duties and work as assigned to you and shall obey and comply with all the lawful orders and directions given to you by the Management. You shall honestly, diligently, faithfully and obediently serve the organization and use your utmost endeavor to promote the interest of the company.
5. **Probation:** You will be on a probation period of 3 months from the date of your joining, which may be extended at the discretion of the Management. Your services will be confirmed in writing on successful completion of the probation period. Until your probation period, you will be eligible for only one day leave in a month.
6. **Termination:** Your employment is subject to termination by the Company giving thirty (30) days notice. Company is not bound to give any reason thereof. The Company reserves the right to pay salary in lieu of the notice period. Further, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period with or without compensating for the unexpired period and is not bound to give any reason thereof. On acceptance of the separation notice, before you are relieved, you will hand over to the Company all the information and data of the Company including, but not limited to, correspondence, specifications, formulae, books, documents, cost data, market data, literature, drawings and you shall not use, reproduce or retain any copies of these items. In case of any culture issues/unethical behaviour company can abscond you from the organization without any notice. You may also terminate your employment with the Company by giving upto thirty (30) days prior written notice to the Company or buying out your notice period from your 1st month with the company. If you are resigning from the company anytime after join till your 15th month with the company, you will not be entitled to get the experience letter or relieving letter from the company.
7. **Confidentiality:**
 - a. You shall not disclose to any unauthorized person, either during or after your employment with the Company, any information about the interest or business of the Company or any affiliated companies. You shall not communicate to any public papers, journals, pamphlets or leaflets, or cause to be disclosed at any time, any information, data or documents, official or otherwise, relating to the Company except with prior written consent of an authorized officer of the Company. Any invention, development, process, adaptation or improvement in procedure or other matters or work including any artistic, literary or other work which can be the subject matter of copyright rights whatsoever, made, developed or discovered by you either alone or jointly with any other person or persons while in employment of the Company, in connection with or in any way affecting or relating to the business of the Company or capable of being used or adapted for use therein or in connection therewith shall forthwith be disclosed to the Company and shall belong to and be the absolute property of the Company.
 - b. You will not during your employment with the Company or at any time thereafter, divulge or make known any information in any way whatsoever relating to the Company or its business or of its customer

and/or any other information, secret processes of data and material, which may come to your knowledge during the course of your employment. You will always maintain strict secrecy regarding any technical employment. You will not divulge any information regarding intellectual Property, software process, technical know-how, security arrangements, administrative accounts, marketing areas, organization matters pertaining to the company whether confidential or otherwise, patented or non-patented, operational, technical or financial either pertaining to the company, or its customers, vendors, or internal processes, orally, inscribed, recorded, written electronically processed either tapes, disks, chips, floppies or any other form of communication like films, micro films, drawings etc to anyone else, without the prior approval of the company. It is absolutely at the discretion of the company to decide whether any information is divulged under the normal course of business and the employee in any manner cannot challenge the same.

c. You hereby confirm that you have disclosed, fully to the Company, all of your business, interests whether or not they are similar to or in conflict with the businesses or activities of the Company and all circumstances in respect of which there is or there might be, a conflict of Interest between the Company and you or any immediate relative or associate. You agree to disclose, fully to the Company, any such interest or circumstances that may arise during your employment immediately upon such interest or circumstances arriving. Upon separating your employment with the Company, you shall forthwith return to the Company all the assets and property of

the Company (including any leased properties), documents, files, books, papers, memos or any other property of the Company in your possession or under your control.

9. Dispute Resolution: This Offer Letter shall be subject to the laws of India. Any disputes, differences or claims under or in relation to this Offer Letter and any consequent matters shall be referred to arbitration. Arbitration proceedings shall be held in Chennai, India, conducted by a Sole Arbitrator to be nominated by the Company. The arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 or any subsequent enactment thereof. Subject to the above, only the courts in Chennai, India, shall have exclusive jurisdiction to try any disputes in relation to this Offer Letter and any consequent matters.



ANNEXURE 2: Compensation Details

Compensation Package

Salary Head		
Particulars	Annual Compensation	Monthly Compensation
Fixed Component		
Basic	245000	20417
HRA	35000	2917
Conveyance Allowance	12000	1000
Medical Allowance	12000	1000
Mobile Reimbursement	12000	1000
Internet Reimbursement	12000	1000
Special Allowance	22000	1833
Fixed Component Total (A)	350000	29167
Variable Component (Per month)		
Variable pay	150000	12500
Variable Component Total (B)	150000	12500
Gross Component (A+B)= (C)	500000	41667
Deductions		
Professional Tax	2500	208
Total Deductions (D)	2500	208
Net Salary with Variable	497500	41458
Net Salary with W/O Variable	347500	28958

(Note: You will be eligible for Variable Pay only after you achieve 60% of your full target - Full target will be decided by the company)



Basic: This is a fixed monthly component of your salary and is taxable. It will not vary every month and is fixed for a particular period.

HRA: HRA exemption is applicable as per IT rules on submission of rent receipts.

Medical Reimbursement: Medical reimbursement is paid whenever bills are submitted. Coverage is dependent parents, spouse and children (up to the age of 25yrs)

Mobile Reimbursement: Mobile bills are paid every month end you are entitled to Rs 1500 p.m

Special Allowance: This is the remaining component of your salary not falling under any special heads.

Additional benefits: On top of the salary, you will also be eligible for Group Medical Insurance of 3L that covers you and your immediate dependents

All the compensation stated hereunder, shall be payable subject to the applicable tax laws.

Signature: _____



Date: _____

23/01/23

Name: _____

DEVAN SINGH





Offer Letter

23 March 2023

Dear Devander Kumar Ahuja

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer. In line with what was communicated to you during the interview process, your position will be Optometrist. Your employment will begin on August 10th, 2023, You will be employed with for the Spring 2023 co-op work term. You will be expected to work 35 per week with your schedule being 8:30AM-4PM from Monday to Friday. You will be paid at the rate of Rs. 5 lpa. Your work will be in-person at our office.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than November 28, 2023. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.

Regards,

Sanjay Singh
HR Manager



SAGO

Offer Letter

11 February 2023

Dear Devender Kumar

I'm glad to extend to you my offer of Software Developer. Our customer service department will be a perfect fit for your abilities and experience. Starting on March 1, our company's employee benefit plan will offer complete family medical coverage. There is also dental and optical insurance offered. The company provides a customisable paid time off program that covers personal, sick, and vacation time. For the first year, you earn time off at a rate of one day per month; after that, it increases according to how long you've worked for the company. You would receive INR 5 Lakhs in salary each year. Accept this letter as official notice that I will no longer be working for the company. It has been a pleasure working with you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

Regards, 
Versha Verma
HR Manager

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Plot 139, Pace City I, Sector 10A, Gurugram, Haryana 122001



Nirvana Courtyard, C 406, Nirvana Country, Sector 50
Gurgaon, Haryana 122018

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Sub - Offer Letter

23 March 2023

Dear Devyani Sinha

Looking forward to have you in our team. We have pleasure to offer you the post of Business Development Consultant. Your date of appointment is effective from the date of joining, which shall be on or before 7 August 2023 . You will be eligible for annual salary of INR 6,50,400 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

Welcome to the team!

Regards,
Mankrit Singh
HR Manager



BBA



WINSPARK INNOVATIONS LEARNING PVT LTD.
Plot No. 76 D, Udyog Vihar Phase -4, Sector-18, Gurugram, Haryana-122001
<http://www.planetspark.in>

Letter of Intent

Date: 08/02/2023

To

Devyani Sinha

Employee Code: PS15168.

Dear Devyani

Sub: Letter of Intent

We are pleased to appoint you in our organization as a **Business Development Trainee** with effect from **10th February 2023**. You will be based out of PlanetSpark office at PlanetSpark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana- 122002. You will be working in the domestic process and will be working from office.

Your overall training period is for 4 weeks. you would receive a gross of **INR 21428/-** (PF deduction included) per month which can be extended if needed. During this period the below mentioned targets to be achieved to get the License to sell and move into the core sales team.

Region	Targets
Domestic	Rs 100000
UAE	\$1500
USA	\$1500



The trainee will be eligible to receive the stipend only if they have 95% of daily attendance in office and should have completed one whole month in the system.

Post successful achievement of 1 lakh revenue in the Sales Dashboard you'll be eligible for the gross emoluments and incentives detailed in Annexure – A. During probation period if you are unable to clear the training on given targets the probation shall be discontinued anytime.

Your employment with us posts the training clearance will be governed by the Terms & Conditions as detailed in Annexure – B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above, we retain the right to review our offer of employment.

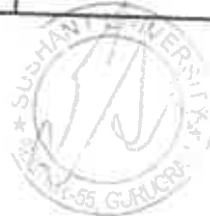
Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

Annexure – A

Emoluments can be bifurcated as under:

Particulars	Monthly	Yearly
Basic Pay	15000	180000
House Rent Allowance	7500	90000
Medical Allowance	2000	24000
Special Allowance	9000	108000
Gross Salary	33500	402000
Employer PF Contribution	1800	21600
Variables (At Target Incentives) (refunds are not considered)	20000	240000
Total CTC		663600



Annexure – B

1. Personal Particulars:

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir/nominee.

2. Probation

You will be in probation period of one month from the date of joining. The probation can be discontinued anytime if target is not achieved during training and salary/stipend will be processed as FNF after 90 days based on eligibility

3. Nature of Work:

You will work at high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities within Business Development Trainee will be assigned and explained to you from time to time.

4. Training:

You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the company's expense.

5. Intellectual Property Right:

If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use and utilize such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

6. Secrecy/Confidentiality:

You will not during the course of your employment with the company or at any time there after divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your employment as to the business or affairs of the company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavour to prevent any other person from doing so.



7. Annual Leave:

You will be entitled to 4 annual leaves for every completed quarter at the company and 7 medical leaves applicable for the core team permanent employees.

8. Termination of Service:

Either party can terminate this employment by serving a notice of 3 days/without notice on the other. The Full and Final settlement will be processed after 90 days from the last working date.

9. Appointment in Good Faith:

It must be specifically understood that this offer is made based on your proficiency on technical/professional skills you have declared to possess as per your application for employment and your ability to handle any assignment/job independently.

The above terms and conditions are based on the company's policy, procedures and other rules currently applicable in India and are subject to amendments and adjustments from time to time. In all matter including those not specifically covered here such as traveling, retirement, etc. you will be governed by the rules of the company as shall be in force from time to time.

Sincerely,

For and on behalf of WINSPARK INNOVATIONS LEARNING PVT LTD.





CP Kukreja Architects
New Delhi, Delhi, India

Date: 25 June, 2023

CP Kukreja Architects Offer Letter

Dear Dhruv Sharma
Junior Architect
CP Kukreja Architects,
New Delhi, Delhi, India

Dear Dhruv Sharma

We are pleased to extend an offer of employment to you for the position of Junior Architect at CP Kukreja Architects, New Delhi, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Junior Architect

Start Date: 12 August, 2023

Salary: 5LPA

Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30 Days.

We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

HR Manager



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CONFLUENT

Sub : Offer Letter

19 February 2023

Dear Dhruv Sharma

Welcome to Confluent

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 5.2 lakhs per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

Regards

Priyanka Gupta
HR Manager



Plot No- 766, Udyog Vihar Phase V,
Gurugram, Haryana 122016

Letter of Intent

REF: 2023/L/DEL/HRD/03129/00
Date: 27-Apr-2023

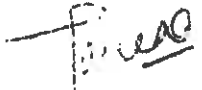
To,

Diksha Bisht D/O Kalam Singh Bisht
129 B, Top Floor, Gautam Nagar, New Delhi - 110049

1. This has reference to your virtual interview on 28-Feb-2023 with us regarding your engagement in Air India SATS Airport Services Private Limited.
2. We are pleased to offer you an engagement for a period of 3 Years as **Customer Service Executive** subject to terms and conditions of the company.
3. Your Gross Emoluments will be 22,520/-per month all inclusive, subject to statutory deductions.
4. A letter of engagement will be issued with detailed terms and conditions in due course subject to completion of documentation.
5. We take this opportunity to extend to you a warm welcome to AISATS and look forward to a long, happy and fruitful association.
6. This offer stands valid on completion of successful pre-joining formalities and hard copy of the passport within 60 days from the date of issuance of the Letter of Intent. In case of non-completion of documentation in the stipulated time period the offer stands cancelled.

You are hereby required to convey acceptance of the engagement by signing the duplicate copy of this letter within 2 weeks from the date of its issuance as a token of your acceptance. In case of non-acceptance in the stipulated time period the selection stands cancelled.

Yours faithfully,

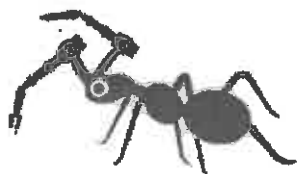


Authorized Signatory
Name
Designation

I accept the above offer and will join on: _____
(Date & Signature)



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Ant Studio

New Delhi, Delhi

Date: 15 April, 2023

Dear Divya Brahma
Architect
Ant Studio, New Delhi, Delhi

Subject: Offer of Employment at Ant Studio, New Delhi, Delhi

The offer of employment for the position of Architect Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 1 Aug 2023. As a Architect you will report directly to the Head of Department, Mr. Navin Kumar and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Salary: Your starting salary will be 6 LPA , before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory.

This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

A handwritten signature in black ink, appearing to read 'Navin'.

HR Manager





Letter of Intent

Divya Srivastava
Architect
Spaceace ,Gurugram, Haryana, India

Dear Dear Chaarvi Johar

Spaceace ,Gurugram, Haryana, India is pleased to offer you the position of Job Position is Architect . Your skills and experience will be an ideal fit for our customer service department.

As we discussed, your starting date will be July 1, 2023. The starting salary is Rs 30,000 per year and is paid on a weekly basis.

Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company.

If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan.

We look forward to welcoming you to the Spaceace ,Gurugram, Haryana, India

Please let me know if you have any questions or I can provide any additional information.

Sincerely,

Director, Human Resources





Subject : Offer Letter

12 February 2023

Dear Divyansh Khurana

Thank you for applying to our company for the position of service Associate. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Your salary would be Rs. 2.7 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!

Gaurav

Regards

Gaurav kumar

HR head





Ant Studio

New Delhi, Delhi

Date: 15 April, 2023

Dear Eeshaan Chauhan
Architect
Ant Studio, New Delhi, Delhi

Subject: Offer of Employment at Ant Studio, New Delhi, Delhi

The offer of employment for the position of Architect Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 1 Aug 2023. As a Architect you will report directly to the Head of Department, Mr. Navin Kumar and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Salary: Your starting salary will be 6 LPA , before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory.

This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

A handwritten signature in black ink, appearing to read 'Navin', written over a faint circular stamp.

HR Manager





CRYOVIVA

13 February 2023

Dear Esha Chadha

Sub: Letter of Appointment

Regarding your application for a job with our Company. as well as the subsequent interviews you held with us. We are pleased to offer you a position of Operation Executive with our company. Your appointment as Analyst began on 11/08/2023, and you will be on probation for six 6 months following your appointment. Remuneration: Your monthly remuneration is Rs 45,000/- and Annual salary would be INR 6 Lakhs per Annum. Workplace: Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements. We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,


Chandana Sinha

HR Manager



Letter of Intent

REF: 2023/L/DEL/HRD/03126/00

Date: 27-Apr-2023

To,

**Frank Felix S/O Sandeep M. Singh
Flat no. E-3, Plot no-02, Raj Villa Apartment, Shallmar Garden Exyen-1,
Sahibabad-Ghaziabad, Uttar Pradesh - 201005**

1. This has reference to your virtual interview on 28-Feb-2023 with us regarding your engagement in Air India SATS Airport Services Private Limited.
2. We are pleased to offer you an engagement for a period of 3 Years as **Customer Service Executive** subject to terms and conditions of the company.
3. Your Gross Emoluments will be 22,520/-per month all inclusive, subject to statutory deductions.
4. A letter of engagement will be issued with detailed terms and conditions in due course subject to completion of documentation.
5. We take this opportunity to extend to you a warm welcome to AISATS and look forward to a long, happy and fruitful association.
6. This offer stands valid on completion of successful pre-joining formalities and hard copy of the passport within 60 days from the date of issuance of the Letter of Intent. In case of non-completion of documentation in the stipulated time period the offer stands cancelled.

You are hereby required to convey acceptance of the engagement by signing the duplicate copy of this letter within 2 weeks from the date of its issuance as a token of your acceptance. In case of non-acceptance in the stipulated time period the selection stands cancelled.

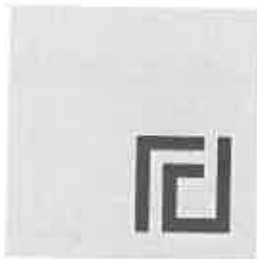
Yours faithfully,



**Authorized Signatory
Name
Designation**

I accept the above offer and will join on: _____
(Date & Signature)





r+d studio
Gurugram, Haryana, India

Dear Gandharv Garg
Architect
r+d studio
Gurugram, Haryana, India

Subsequent to the face to face interview you had with us, we are pleased to offer you the position of Architect. Your Date of Joining will be 17th August 2023. Your Monthly take home salary will be Rs. 35,000/- You shall be under the probation period for 3 months from the date of joining. During the probation period, if you choose to resign or terminate your employment with us you must serve a notice for 30 days failing which you will be required to reimburse the training cost spent on you. The company reserves the right to terminate you at any point without notice if found in violation of any of the company polices.

Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Request you to bring along the below mentioned documents at the time of joining.

Passport size Photograph (5copies)

Copy of PAN card

Photo ID proof

Copy of Education certificates [SSLC/HSC/Graduation/post-Graduation/Diploma/etc.]

Address Proof (Voting Card/Driving License/Passport/Ration Card/Rent Agreement)

Copy of Employment/Service Certificate from the previous employer

Copy of 3 months Bank Statement and Salary slip from the previous Employer

Please sign the duplicate copy of this letter as a token of acceptance of the same.

We look forward to a long and fruitful association with you.

Garg

HR Director



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A.G. Industries Private Limited

Works-Plot No.8, Sector-3, IMT Manesar, Distt. Gurgaon - 122050 (Hr.)

Phone Nos. : (0124) 4604800, 4604820, Fax : (0124) 2290774

E-mail : cs@agindus.com; Website : www.agindus.com

CIN NO. : U27300HR1991PTC031378

B.Com (H)

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To,

Date :- 13.01.2023

The Training & Placement Officer,
Sohant University,
Sector-55, Gurugram,
Haryana.

Sub :- Confirmation of Training.

Dear Sir/ Madam,

This has Ref. of your Letter No- Nil Dated 02.01.2023 for 6 Months training of your institute student Ms. Garima Yadav, B.Com (Honrs), Roll No- 200BCOMHW012 we hereby confirmed for the above Training programme which will be start from 16th January 2023 to 30th June 2023. Please ensure her Presence for the above mentioned period at our Works # Plot no-8, Sector- 3, IMT, Manesar, Gurgaon, Haryana.

We wish our best wishes.

For A.G. Industries Private Limited


Naresh Yadav
General Manager-HR&IR
Mob- 9650522004

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BBA

G.N.G. AUTO AIDS PVT. LTD.

Showroom Cum H.O.: 2436/3, Old Delhi Road,
Adjacent to Ajeet Cinema Gurgaon(Hr.)-122001
Ph.: 0124-4233100-101, Email: gngautoaids@gmail.com
PAN No. AACCG3288H
IST No.: 09AA CGCG3288H12D | CIN No. U31306DL2004PTC128108



**AUTHORISED
DEALER**

2nd-Jan-2023

Mr. Gatik Dhawan

Subject - Letter of Appointment

Dear Mr. Gatik Dhawan;

With reference to our discussions, we are pleased to offer you the position of Sales Executive-G.N.G. Auto Aids Pvt Ltd With effect from 02/01/2023 on the terms and conditions mutually discussed and agreed upon:

Your Gross Salary Per Month will be Rs. 17356/-. You will be at present posted" (KHASRA NO.-604-605, KHANSA ROAD OPP. HUDA COMPLEX GURGAON HARYANA-122001)" But can be transferred anywhere, as may be deemed fit by the management. You are requested to report for duty on or before 02/01/2023 at 9:30 am (2436/3 OLD DELHI ROAD, ADJACENT TO AJEET CINEMA HALL, GURGAON, and HARYANA-122001). In case you fail to report for duty on this date unless otherwise agreed in written the offer shall stand automatically withdrawn. Your performance will be closely assessed during your initial job period. Therefore you will be on probation period for first 180 days. Your confirmation will solely depend on your performance during this period.

On the day of your joining you are required to submit the following:

1. Relevant copies of Academic /Professional attainments and work experience.
2. Documentary evidence of Date of Birth, No Due Certificate and Relieving letter from last employer, details of last salary, appointment letter of current employer.
3. Two passport sizes colored Photographs.
4. Residential Proof (Ration Card if owned/Ratio card of land lord if lease.
5. Bank details for Salary Transfer
6. Emergency Contact Number
7. Two professional references

If on verification, at the time of appointment or at a later date it is found that you have furnished wrong information, in such cases your services with the company will be liable to termination.



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G.N.G. AUTO AIDS PVT. LTD.

Showroom Cum H.O.: 2436/3, Old Delhi Road,
Adjacent to Ajeet Cinema Gurgaon (Hr.)-122001
Ph.: 0124-428100-101, Email: gngautoaids@gmail.com
PAN No. AACCG3288M
GST No.: 05AACCG3288M1ZD | CIN No. U34306DL2004PTC128108



**AUTHORISED
DEALER**

Your Compensation structure effective from 02/01/2023 on per month basis is given below.

G.N.G AUTO AIDS PVT. LTD	
Date: 02/01/2023	
Employee Name: Gafik Dhawan	Increment if any: NA
Designation: DSE	Increment Date: NA
DOJ: 02/01/2023	Revised Date (w.e.f): NA
Branch: GURGAON	
Your Compensation structure Effective from 02-01-23 Your Salary Structure calculation given below on monthly basis.	
Particulars	Amount
Basic Pay	10000
HRA	7356
Medical Allowance	0
Total Gross Salary per month (A)	17356
Less: (a) Employee ESI Share (0.75%)	1200
(b) Employee PF (12% of Basic)	131
(c) Welfare Fund	25
Total Net Salary Per Month (In hand)	16000
Add: (a) Employer ESI Share (3.75%)	650
(b) Employer PF (13.61% of Basic)	1361
Other Benefits (Mobile + Other Conveyance) if any	50
Gratuity	384
Employer Total (B)	2445
Total CTC (Cost to Company)	19801

For G.N.G. Auto Aids

Approved by:

Rakesh Yadav

(Human Resources)

DISCLAIMER

I herby agree with my salary structure offered by my employer (G.N.G Auto Aids Pvt. Ltd) and will not claim any further amendments in salary structure in near future.

Accepted By:-

EMPLOYEE SIGNATURE: _____

DATE : _____





Offer Letter

18 February 2023

Dear Gaurav

Sub: Letter of Appointment

Regarding your application for a job with our Company. as well as the subsequent interviews you held with us. We are pleased to offer you a position of Sales Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your Annual salary would be INR 3 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Ankita

Regards,

Ankita Gupta

HR Manager





Letter Of Intent

Date : 28 March 2023

Dear Gautam Kumar,

Following our recent discussions, we are delighted to offer you the position of Passenger Service Associate with Our Organization. Your Annual salary would be INR 5.5 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Regards,
Priyanka
HR Head



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Ant Studio

New Delhi, Delhi

Date: 15 April, 2023

Dear Geetanjali Batra
Architect
Ant Studio, New Delhi, Delhi

Subject: Offer of Employment at Ant Studio, New Delhi, Delhi

The offer of employment for the position of Architect Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 1 Aug 2023. As a Architect you will report directly to the Head of Department, Mr. Navin Kumar and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Salary: Your starting salary will be 6 LPA , before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory.

This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

A handwritten signature in black ink, appearing to read 'Navin'.

HR Manager





IDENTITY CARD
BAR COUNCIL OF PUNJAB & HARYANA
(Under Advocates Act, 1951)



NAME : **GORISH**
ADVOCATE
Enrolment No : **PH/6776/2023**
F. Name : **AJIT SINGH**
DOB : **02-01-1998**
Address : **# 40 VILLAGE GHATA**
SECTOR 55 GURUGRAM



Valid Upto
17-09-2025

Gorish
Holder's Sign

(Signature)
(Raj Kumar Chauhan)
Hony. Secretary





Capital Cyberscape, 4th Floor, Sector-59
Golf Course Extension Road
Gurugram, Haryana 122005

+91 124 470 0200 / +91 124 470 0210

Offer Letter

23 March 2023

Dear Gurleen chaudhary

Following our recent discussions, we are delighted to offer you the position of Junior consultant with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization. The following points outline the band conditions we are proposing. We offer you a annual salary package of Rs. 6 LPA .Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!

Regards,
Tajinder Kaur
HR Manager

This is an automatically generated email





19 Oct 2022
Gurleen Choudhary
Gurgaon

Sub: Letter of Intent

Dear Gurleen,

We are pleased to welcome you to Xebia family which is on the threshold of exponential growth. Every activity in Xebia is based on the foundation of four core values. With our 4 Values - People First; Sharing Knowledge; Quality without Compromise and Customer Intimacy - we all together create, maintain, and strengthen our knowledge culture.

You will be designated as "Trainee" and the joining location will be Gurgaon.

Your employment will be subject to the Standard Terms and Conditions of Employment of Xebia IT Architects and will be governed by various policies, rules, and guidelines of Xebia IT Architects. It will also be guided by the core values and beliefs of Xebia IT Architects.

You would be entitled for stipend of Rs. 10,000 during your during your internship period which is till the time your graduation is completed and based on your performance your compensation would be revised to Rs. 5,51,198, which will include an Annual Performance Incentive of up to a maximum Rs 16,000/- and Bonus of Rs. 2,00,000 which will be paid once you complete 2 years in system. Bonus amount is subject to payout only if you will active and not serving notice period. Please find details of the compensation and benefits you are being offered in Annexure 1.

This offer of employment with Xebia IT Architects is subject successful completion of your course with a minimum 60 % passing marks along with confirmation of your medical and physical fitness by a qualified Registered Medical Practitioner (RMP) nominated by Xebia IT Architects. In addition, you will be required to commit and sign a service agreement of 2.5 years once you join the organization.

We would like you to join us on 18th Jan 2023. In case you do not report on the said date, this offer will stand cancelled. A formal appointment letter will be issued to you on your joining the organization. Please report to the HR Department at 10:00 hours and get in touch with the HR department on your joining date to complete all joining formalities along with the following documents:

- Copy of Educational Certificates
- Medical Fitness Certificate
- Identity and address Proof
- Passport copy
- Two passport size photographs for HR records



You are required to submit the originals and self-attested copies of all the documents mentioned herein above on the date of joining Xebia IT Architects. The originals will be returned after verification.

Please note that if in any of your documents provided at the time of onboarding comes out to be discrepant after thorough background verification, we reserve the right to terminate your employment with Xebia IT Architects Pvt Ltd.

This is a confidential document hence you are requested not to disclose the contents of the same to anyone.



Kindly sign the duplicate copy of this letter as a token of your confirmation and in acceptance of the above. We request you to keep the terms of the offer strictly confidential. We are confident that you will contribute to the values of the organization and wait to welcome you to the Xebia IT Architect family.

We are confident that you will contribute to the values of the organization and wait to welcome you to the Xebia IT Architects family.

Sincerely,
Xebia IT Architects

Accepted



Glory Nelson
Chief People & Strategy Officer


Gurleen Choudhary



This is a confidential document hence you are requested not to disclose the contents of the same to any one.



Annexure-1

Name: Gurleen Choudhary
Designated as: "Trainee"

Compensation Details	Per Annum	Per Month
Part A- Fixed Components	275000	
1. Basic Salary	160000	13333
2. House Rent Allowance	80000	6667
3. Provident Fund (Employer Contributions)	21600	1800
4. Flexi Pay	13400	
Part B- Variable Components	16000	
Annual Performance Variable Bonus	16000	Annually
Part C – Entitlements	45000	
1. Mobile/Telephone & Internet	30000	As per Bills Submitted
2. Books & Periodicals	10000	As per Bills Submitted
3. Gift Vouchers	5000	
Part D – Other Benefits	15198	
1. Gratuity	7696	
2. Premium against Insurance coverage (Group Personal Accident)	204	3 Times of Fixed CTC (A+C)
3. Premium against Medical Insurance	6496	Self
4. Premium against Term Life Insurance	802	3 Times of CTC (A+B+C)
Cost to Company (A+ B+ C)	336000	
Total Cost to Company (A +B +C+D)	351198	

** Eligibility for earning the Employer's contribution to Provident Fund is governed strictly as per the rules under The Employees' Provident Fund & Miscellaneous Provisions Act, 1952



This is a confidential document hence you are requested not to disclose the contents of the same to anyone.



Date: 22 January, 2023

Gurmehr Khurmi
Assistant Architect
Astro Archineers
Gurugram

Congratulations, We are pleased to extend to you the offer of employment for the position of Assistant Architect at Astro Archineers, Gurugram. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 July 2023

Position: Assistant Architect at Astro Archineers, Gurugram. you will report directly to the Head of Department Aayush Singal and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 6 LPA, before deductions and withholdings.

At-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

A handwritten signature in black ink, appearing to be 'Aayush Singal'.

HR Manager



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Date : 11 March 2023

Joining Letter

Dear Hardik Solanki

Refer to your job application and recent interview and discussion with our Recruitment Panel regarding your employment with our organization. your Salary would be Rs 5 Lakhhs per annum for the post of Software Developer.

Further, we are pleased to offer the position of Software Developer with us on your mutually agreed employment Terms and condition. A annexure is attached herewith for your CTC structure and Salary break-up.

You will be eligible for the following benefits:

- Travel and conveyance reimbursement – As per the company policy
- Mobile reimbursement – As per the company policy
- Leave policy – As per the company policy

Please bring the original and photocopies of the below mentioned documents at the time of joining:

- 10th and 12th mark sheets, graduation degree or mark sheets
- Post graduation – degree or mark sheets
- Certifications if any
- PAN Card & Aadhar Card
- Driving license or passport
- Bank account proof, original cancelled cheque
- 3 passport sized photographs

You are requested to kindly tender your Job offer acceptance and date of joining by signing a copy of this letter or by write an offer acceptance reply on our official email.

We welcome you on board and wish a long association with you and a successful career ahead.

Meenakshi Vermana
Head- Human Resource



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Offer Letter

Date : 28 January 2023

Dear Hardik Tyagi

Congratulations!

You have been selected to join through the Campus Recruitment process held at your College / University. We are pleased to offer you the position of Security Consultant with a consolidated pay of Rs. 6 lakhs /- p.a. This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

You will be on probation for a period of 12 months from the date of joining. You would receive a Confirmation letter at the end of the probation period. You would be entitled to 12 Government mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year. In addition to this, you can avail leave for 16 days in your first year as part of the earned leave component.

We warmly welcome you to the family!

Thankyou

Regards

Mrunal Rajpoot

HR Head

02



OFFER LETTER

Ref: NTZ/HRD/NAD/2022/0104-0104

Date: 20th Jan, 2023

Mr. Hargun Singh Lamba
S/O Satvinder Singh Lamba,
A-1/37 G/F Sushant Lok - 2, sec 55
Gurgaon
Haryana-122001

Dear Hargun,

Based on your interview with us and the terms and conditions mutually discussed and agreed upon, we are pleased to offer you the position of Junior Technical Consultant at Netsmartz Infotech (India) Pvt. Ltd, Chandigarh (Noida/Gurgaon).

You will join us as an Execution based trainee for a period of six months w.e.f. 23rd Jan 2023 at our Noida/Gurgaon facility.

You will initially undergo training for 6 months i.e., from 23rd January 2023 at Noida/Gurgaon location to learn the expertise required for the position we will offer you. An allowance of INR 10,000 per month (TDS deductions applicable) will be paid to you during the said period of 6 months of "EBT" (which shall be based on your Execution during the respective month of training).

There will be a 30 months of service agreement, effective from the date of joining (6-month of training period & 2-years as full-time employee) with Netsmartz Infotech Pvt. Ltd. Chandigarh.

Your graduation to Full Time Employee is subject to satisfactory results and Execution during the "EBT". Netsmartz reserves the right to assign you any department and location across the Netsmartz group of Companies. During the training, the shift timing will be from 9:00 AM to 6:00 PM from Monday to Saturday.

Note-After conversion to FTE with Netsmartz Infotech (India) Pvt. Ltd, your working hours will be from 10:00 a.m. to 07:00 p.m., Monday to Saturday during the first year of your service and from the second year onwards, the hours will change to 10:00 a.m. to 7:00 p.m. from Monday to Friday, the timings can change as per business requirement. However, the shift timing from the second year onwards may apply as per the work assigned by your department; (9hrs shift including lunch of any combination) hence, it could be any shift such as 09:00 a.m. to 06:00 p.m., 10:00 a.m. to 07:00 p.m., 11:00 a.m. to 08:00 a.m. or 12:00 p.m. to 09:00 p.m., the timings can change as per business requirement.

You are required to send self-attested copies of the following:

- All certificates in support of your Educational Qualification(s)
 - Standard X- and XII-mark sheets /equivalents
 - Degree certificate and mark sheets for all semesters
 - Postgraduate Degree certificate and mark sheets for all semesters
 - Professional certification if any
- Passport size photograph
- Aadhaar Card
- Permanent & Current Address Proof (Ration card/Landline Telephone bill/Electricity bill)
- Affidavit with permanent / current address (whichever is applicable), signed and stamped by Notary
- Identity Proof (Voter's ID/ Driving License)
- Copy of your passport (If you do not have one, please apply for the same)
- Copy of vehicle RC/ Proof of any asset you own
- 2 copies of PAN Card
- Cancelled cheque and bank details

You will join the services of Netsmartz Infotech Pvt. Ltd. on 09-Jan-2023. We shall appreciate the acceptance /confirmation of this letter latest by 21st Jan, 2023. Non-acceptance before the stipulated date will make this offer redundant automatically.

Your salary shall be INR 3,60,000 (Rupees Three Lakh Sixty Thousand Only per annum, detailed breakup in Annexure I attached). Your Appointment Letter containing terms and conditions shall be given to you on your joining.

Please return the enclosed copy duly signed as a token of your acceptance of the letter.

Note: You will be required to sign the legal agreement and NDA before the date of joining the organization.

Regards,


Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd
©2022 Netsmartz Infotech (India) Pvt. Ltd. All Rights Reserved

Candidate Signature:
Date:



Ref: NTZ/HRD/NAD/2022/0104-0104

Date: 20th Jan, 2023

Annexure I

Annual Package for the 1st year of service:

Salary Components	Monthly	Annual
Basic Salary	20,000	2,40,000
HRA	3,538	42456
Gross Salary	23,538	2,82,456
Gratuity	962	11,544
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Monthly CTC	25,000	3,00,000
Gross Salary as above	23,538	2,82,456
In Hand	23,538	2,82,456

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- Net salary (In hand) will be subject to TDS deductions as per the prevailing Income Tax Rules, Provident Fund, Gratuity, ESI and NRC Deductions(quarterly).
- As per ESI guidelines, ESI deduction will remain applicable half yearly even if an employee's gross increases to more than Rs 21,000 per month.
- The compensation information is confidential. We request you use discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Candidate Signature:

Date:



Ref: NTZ/HRD/NAD/2022/0104-0104

Date: 20th Jan, 2023

Annexure II

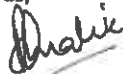
Annual Package for the 2nd year of service:

Salary Components	Monthly	Annual
Basic Salary	26,000	3,12,000
HRA	5,583	66,996
Gross Salary	31,583	3,78,996
Gratuity	1250	15,000
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Provident Fund		
Monthly CTC	33,333	4,00,000
Gross Salary as above	31,583	3,78,996
In Hand	31,583	3,78,996

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- The CTC mentioned above will be subjected to your performance during the 1st year of your employment
- Net salary (in-hand) will be subject to TDS deductions as per prevailing Income Tax Rules, Provident Fund, Gratuity, Group Medical Insurance and NRC Deductions(quarterly)
- Employees can choose PF in the second year; the PF deductions will impact the in-hand salary.
- The compensation information is confidential. We request your discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization
- Retention Bonus – A retention bonus of 1.2 Lacs will be provided only if the employee completes 3 years of service in the company starting from his/her date of joining as a full-time employee

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Candidate Signature:
Date:



Ref: NTZ/HRD/NAD/2022/0104-0104

Date: 20th Jan, 2023

Annexure III

Training Period:

1. The "EBT" training will be conducted at Noida/Gurgaon. The candidate is required to report to the Office at 11.00 a.m. on the first day.
2. Netsmartz Academy shall decide the technical stream for the candidate after the due screening.
3. The classes will be held for 8 hours plus 1 hour of lunch break, every day comprising of 4 hours each of theory and lab from 9.00 a.m. to 6.00 p.m. from Monday to Saturday.
4. An allowance of 10,000/- pm shall be given during the training, which is applicable with mandatory statutory deductions (TDS). In case the candidate receives an excess amount of allowance, the same amount will be adjusted anytime during the training period. The allowance will not be paid for the month if the candidate does not perform or underperforms.
5. The allowance will be applicable only after the commencement of classes. Hence, for instance, if you join on the 9th of January 2023 and your classes commence on the 27th of January 2023 then the allowance will be calculated from the latter date (27th Jan) on a pro-rata basis.
6. Allowance will not be applicable; in case the candidate does not meet the below mentioned criteria. The assessment will take place every month and the allowance will not be paid for a non-performed month.
 - a. A minimum attendance of 85% is to be maintained in all the classes and labs every month (technical and soft skills).
 - b. Candidates are required to score 80% in their monthly assessments and assignments.
 - c. In case the training is extended due to non-Execution (Non-performance) of the candidate, no Allowance will be applicable.
 - d. In case the candidate is in "performance improvement plan" for a particular month, the allowance will not be applicable for that month.

**** In case a lockdown is announced due to Covid then the training will be conducted online and an allowance of Rs 5000/- instead of 10,000/- will be given to the candidate. However, no change shall reflect on the CTC. For online trainings, the candidate will be responsible to ensure the availability of a good internet connection and PC/Laptop with a good configuration to install required software for the training. During online training it the candidate must attend trainings from 9.00 AM to 6.00 PM, Monday to Saturday.**

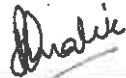
7. The candidates can avail themselves of 5 days of paid examination leaves. These five days of leaves will not affect their attendance criterion of the performance.
8. In addition to the examination leaves, 6 casual leaves (one leave per month) shall be provided to the candidate during the training. However, the candidate must ensure, that it will be his/her/their sole responsibility, to make up for the loss of classes.
9. The candidate is required to sign and accept the Offer within 24 hours of receiving the Offer Letter.
10. The candidate is required to sign and submit a confidentiality agreement and an indemnity bond with the company within 24 hours of receiving the documents.
11. The candidate leaving the academy in middle of the training period will be required to pay the applicable penalty defined in the indemnity bond.
12. Only after receiving all the required documents, the candidate shall be confirmed for the "EBT".
13. Having accepted this offer, the candidate agrees that he/she/they will abide by the guidelines and working conduct and observe all practices and policies of the company during the training period.
14. In case of a revision of policies and guidelines, the company will share the revised appointment letters as and when required. The candidate will be expected to abide by all the changes/revisions to the policies and the guidelines.

15. The company holds all the right to terminate the candidate's association with the company during the training period due to any reason like submission of false documents, medically unfit to work, consumption of drugs, nonperformance, punctuality, or other behavioral and POSH issues. The company shall not be liable to pay any allowance in case of termination due to any reasons mentioned herein in this para no 15.
16. The company policies and guidelines for Full-Time Engagement will be applicable once the candidate converts to Full Time Employee (FTE) with the company.
17. The candidate shall be converted to FTE once he/she/they pass all assessments and assignments during the "EBT". He/she/they are also required to submit his/her/their complete degrees before being converted to FTE in the absence of which the candidature will be put on hold or may even be cancelled.
18. After successful completion of the training, the candidate may be assigned any location, PAN India, depending on the company's requirements. No preferences shall be considered in this regard.
19. After successful completion of "EBT and conversion to FTE: there shall be a probation period for the first three months and Netsmartz Academy shall reserve its rights to observe and assess the candidates during their period of probation. Non-Execution during the period of probation may/can lead to re-training or termination without notice from the employment of the company.

Please confirm your acceptance of the terms of this offer, failing which, the company holds the right to cancel the candidature.

We look forward to having you on our team!

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech(I)Pvt Ltd

Candidate Signature:

Date:





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Offer Letter

Date : 28 January 2023

Dear Harsh

Congratulations!

You have been selected to join through the Campus Recruitment process held at your College / University. We are pleased to offer you the position of Associate Engineer with a consolidated pay of Rs. 5 lakhs /- p.a. This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

You will be on probation for a period of 12 months from the date of joining. You would receive a Confirmation letter at the end of the probation period. You would be entitled to 12 Government mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year. In addition to this, you can avail leave for 16 days in your first year as part of the earned leave component.

We warmly welcome you to the family!

A handwritten signature in black ink, appearing to read "Mrunal Rajpoot", is written over the printed text "Thank you" and "Regards".

Mrunal Rajpoot
HR Head





Date of Enrolment

14/09/2021

BAR COUNCIL OF DELHI
(Statutory Body Under Advocates Act, 1961)
H.O.: 2/6, Siri Fort Inst. Area, Khel Gaon Marg, New Delhi-49, Ph. : 26498356/5196
Website : delhibarcouncil.com, E-mail : barcouncilofdelhi@rediffmail.com

PROVISIONAL IDENTITY CARD

S.No. 3307/H/242 Valid Upto 13/09/2023


HARSH KHATANA

ADVOCATE

Enrolment No. D/6805/2021




Rakesh Sherawat
Chairman


Vishnu Sharma
Co-Chairman


Ajayinder Sangwan
Hony Secretary



Blood Group : B+

Heart Patient : No ~~(Yes/No)~~

Diabetic : No (Yes/No) Date of Birth : 24/02/1997

Residence : Sultanpur Village, H.No.112,
Khatana Market

Ph. : 9911877722

Office :

Ph. :

Mudana

Holder's Signature

Shamsh

Checked by





09 January 2023

Dear Harshiq Gandhi

Congratulations! We are pleased to offer you the position of Software Engineer at Byju's. Your annual cost to company is INR 4 Lakhs per annum.

Your salary will be paid on the last working day of each month through direct deposit/cheque. Your starting date is 24/07/2023, and your base location will be Gurgaon.

As a benefit, the company will pay the full premium for your inclusion under the Group Health Insurance. Gratuity, as per the Gratuity Act, will be given upon leaving the company after completing a minimum of five years of employment.

If you decide to accept this job offer, kindly sign and send back this letter within 1 month. Once we get your confirmation, we'll share your onboarding details.

We look forward to working with you. Please let us know if you have any questions or concerns.

Regards,

Sujal Kumar

HR Manager



SAGO

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Offer Letter

11 February 2023

Dear Harshit Yadav

I'm glad to extend to you my offer of Software Engineer. Our customer service department will be a perfect fit for your abilities and experience. Starting on March 1, our company's employee benefit plan will offer complete family medical coverage. There is also dental and optical insurance offered. The company provides a customisable paid time off program that covers personal, sick, and vacation time. For the first year, you earn time off at a rate of one day per month; after that, it increases according to how long you've worked for the company. You would receive INR 6 Lakhs in salary each year. Accept this letter as official notice that I will no longer be working for the company. It has been a pleasure working with you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

Regards,

Versha Verma
HR Manager



Plot 139, Pace City I, Sector 10A, Gurugram, Haryana 122001



**Habitat Tectonics
Architecture & Urbanism**
New Delhi, Delhi, India

Date: 01 June, 2023

Dear Harshita Goel
Architect
Habitat Tectonics Architecture & Urbanism
New Delhi, Delhi, India

Subject: Offer of Employment at Habitat Tectonics Architecture & Urbanism , New Delhi, Delhi, India

Congratulations! We are pleased to confirm that you have been selected to work for Architect. We are delighted to make you the following job offer. The position we are offering you is that of Architect at a monthly salary with an annual cost to company 5,00,000. Your working hours will be from 9AM to 6PM, (Starting Week Day to Ending Week Day.)

- Benefits for the position include: Architect
- Benefit A (Casual Leave of 12 days per annum)
- Benefit B (Employer State Insurance Corporation ESIC Coverage)

We would like you to start work on 01-08-2023. Please report to Mr. Chuttan lal Kumar for documentation and orientation. If this date is not acceptable, please contact me immediately.

We are confident you will be able to make a significant contribution to the success of our Habitat Tectonics Architecture & Urbanism . New Delhi, Delhi, India . and look forward to working with you.

Sincerely,

Head HR



Letter Of Intent

Date : 28 March 2023

Dear Heeralal Mehra,

Following our recent discussions, we are delighted to offer you the position of Passenger Service Associate with Our Organization. Your Annual salary would be INR 6 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Regards,

Priyanka

HR Head

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Offer Letter

21 March 2023

Dear Hiba Naqvi

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be Optometrist. You will be expected to work 40 hours per week with your schedule being 8:30AM-4PM from Monday to Friday. Your annual salary would be Rs. 4.9 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than November 28, 2023. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Nisha Kumar
HR Manager





Sub - Offer Letter

23 March 2023

Dear Himanshi Ballyan

We are happy to offer you the full-time role of Management Executive, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 5,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards, 

Avni Rohatgi

HR Manager

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dharam

MBA

10 2

Name: Himanshu Sharma

Ref: DD/OL/GGN/005

Location: Gurgaon

Date: 15-11-2022

Dear Himanshu,

Congratulations!

This is with reference to your application and the subsequent interview with us, we are pleased to offer you the post of "Assistant Manager-Business Development" with Dharam Digital for Gurgaon Location, wherein you would be on probation period for 3 months from the date of joining. After successfully completing the probationary period, you will be eligible for Rs. 1 Lac variable compensation, which will be based on your performance. Your yearly fixed compensation would be Rs. 6,00,000/- (Six Lac Only). Please refer to the salary Annexure.

You are required to join us on or before 2nd Jan 2023. This offer is valid for 15 days only from the date of the offer, beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, by us in writing.

You will be governed by the rules, regulations, and practices in vogue and those that may change from time to time.

At the time of joining, you need to submit the following documents:

- Photocopy of your educational certificates
- Photocopy of Address proof
- Aadhar Card copy, PAN Card copy
- Relieving Letter from your previous employer
- Passport Size color photograph

We look forward to your joining us.

With Best Regards,

Dharam Digital Pvt.Ltd.

Manager-Human Resources

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Address: Dharam Digital Pvt.Ltd, Emaar Digital Green, Unit-710-711, Sec-61, Gurugram-122011



dharam

Salary Annexure

Strictly Private & Confidential

Dharam Digital Pvt Ltd Compensation & Benefits Structure			
Name	Himanshu Sharma		
Designation	Assistant Manager-Business Development		
Department	Sales & Marketing		
Date of Joining	02-Jan-2023		
Compensation Component	Monthly	Annually	Remarks
A Salary & Allowances:			
Basic	16000	192000	Fully Taxable
HRA	9000	108000	Partially Taxable if rent receipts are produced
Leave Travel Allowance	5000	60000	Partially Taxable if travel receipts are produced
Fuel Allowance	3000	36000	Fully Taxable
Mobile & Broadband Allowance	3000	36000	Fully Taxable
Special Allowance	14000	168000	Fully Taxable
B Total Pay	50000	600000	
C Variable	8333	100000	Based on target achievement
Total-CTC	58333	700000	
D Medical Insurance Premium Coverage	As per the company Policy Self, Spouse & 3 Children		
Your Sincerely For Dharam Digital Pvt. Ltd			
			
Ankita Gupta Manager -Human Resources			

Address: Dharam Digital Pvt.Ltd, Emaar Digital Green,Unit-710-711,Sec-61,Gururgam-122011



Date : 24 February 2022

LETTER OF OFFER OF EMPLOYMENT.

12 January 2023

Dear Himanshu Yadav,

Congratulations! Following our recent discussions, we are delighted to offer you the position of Junior Architect with Salary package of INR 3 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing. We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,



Akshay Rohatgi

HR Head





Subject : Offer Letter

12 February 2023

Dear Hkirti Lamba

Thank you for applying to our company for the position of service Associate. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Your salary would be Rs. 2.7 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!

Gaurav

Regards

Gaurav kumar

HR head





Uniify



Dear Hritik Chowdhry
Architect
Uniify , Gurugram, Haryana, India

Dear Hritik Chowdhry

Following our recent discussions, we are delighted to offer you the position of Architect at Uniify , Gurugram, Haryana, India. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Architect

Start date: Aug 11, 2023

Salary: 4.5LPA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

Krathika Sharma
HR Manager

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Unit no-501-508, 5th floor,
Unitech Trade Center, Sushant Lok Phase I,
Sector 43, Gurugram, Haryana 122001

Date : 19 January 2023

Offer Letter

Dear Indrajeet Goswami,

Congratulations!

You have been selected to join our company through the Campus Recruitment process held at your College / University. We are pleased to offer you the position of Sales Executive with a consolidated pay of Rs. 5 Lakhs/- p.a. This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

You will be on probation for a period of 12 months from the date of joining. You would receive a Confirmation letter at the end of the probation period.

You would be required to sign a Non-Disclosure Agreement and Service Agreement (for a period of 2 years at the time of joining).

You would be entitled to 12 Government-mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year. In addition to this, you can avail leave for 16 days in your first year as part of the earned leave component.

We are committed to ensuring a family-friendly environment and a culture that builds a great work-life balance. Women employees will be entitled to maternity leave with full pay for a period of 26 weeks, in line with latest Maternity Benefit (Amendment Act) 2017. Male employees will be entitled to paternity leave with full pay for a period of 7 continuous working days. Your working hours will be from 8:45 am to 5:45 pm from Monday to Friday.

Your date of joining will be communicated through Launchpad.

We warmly welcome you to the family!


Sonal Rastogi
Head- Human Resource



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STUDIO SYMBIOSIS

Noida, Uttar Pradesh, India

Appointment Letter

Isha Saxena
Architect
Studio Symbiosis
Noida, Uttar Pradesh, India

Date: 16 September, 2023

Greetings, Ms. Isha Saxena

It is my pleasure to confirm an appointment with our organisation as Studio Symbiosis Noida, Uttar Pradesh, India on behalf of Architect. Your total CTC will be INR 5 lac /- (per annum CTC amount) . A six-month probation period will begin on the day of hire, which may be extended at the discretion of Studio Symbiosis Noida, Uttar Pradesh, India. The working hours will be 9:00 a.m. to 5:00 p.m. The firm usually operates six days a week. Your managers will expect you to work the shift allotted to you. You will be expected to work six days a week, with your weekly rest day not always being Sunday. Each year, you will be entitled to 15 annual leaves and 12 casual leaves. All leave requests must be filed in writing to your supervisor prior to the specified duration of time. However, depending on the company's needs, you may be transferred to any of the company's branches.

Notice Period: You must offer a 90-day notice period. Depending on the priorities, the 15 Days the resignation immediately or within a time frame of less than one month to three months.



HR Manager

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Date: 22 January, 2023

Ishan Agarwal
Architect
DLF Limited
Gurugram, Haryana

Congratulations,

We are pleased to extend to you the offer of employment for the position of Architect at DLF Limited Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 July 2023. You will report directly to the Head of Department, Ms. Shivani and your primary all duties, collaborating with the team. Your starting salary will be 3.6 LPA, before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ishan Agarwal'.

HR Manager

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Offer Date : 26/06/2023
Offer No : GS10006856

FIXED TERM EMPLOYMENT CONTRACT

Dear Ishika Tyagi

We are pleased to offer you employment at **Quest Corp Limited** for a fixed period of employment as per the following terms:

DEPUTATION:

You are deputed to **ST JUDE MEDICAL INDIA PVT LTD** under this Contract. The terms of employment are exclusively with Quest, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from **JUL 03,2023** be deputed by Quest, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of India as and required by Quest for rendering the services under this contract

TENURE:

The term of your Contract shall be valid from **JUL 03,2023** to **JUN 02,2024**.

COTERMINOUS:

Not with standing the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

LOCATION:

You are required to work at client's location at **Delhi**.

imQuest Confidential

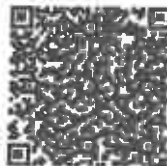
Offer No : GS10006856

Page 1

This is a system generated letter

QUEST Corp Limited

3/32, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India
<http://www.questcorp.com> | Toll Free No: 1800-872-3333



TO CHECK IF YOUR OFFER LETTER IS GENUINE.
Open the camera on your smart phone and scan



109 5

2023

BSc psychology - Placement

emonads

RNR EMOTIONAL WELL-BEING TECHNOLOGIES LLP

Sub: Letter of Intent

Date: - 31st May, 2023

Dear Ishita,

With reference to our discussion and mutual understanding, we are pleased to offer you-

Position: - Trainee Psychologist

Placement: -Gurgaon, Corporate Office

Reporting to: - Head - Psychologist

Date of Joining: - 30th May 2023

Compensation and Benefits: - You will be paid an annual CTC INR 2.40 Lacs (Two Lakhs Forty Thousand Only).

Kindly submit the following documents at the time of joining: -

1. Self-attested copies of Aadhar Card, Pan Card, and past experience certificates.
2. Details of your savings account with 3 photographs and all educational marksheets.
3. Copy of resignation acceptance/relieving letter from the last organization.

Notice Period: Mandatory notice period of 45 days, from the date of intimation of resignation.

General- Your formal Letter of Appointment, will be issued to you on completion of the probation period of 3 months, post your joining.

Acceptance and Confirmation: -

Please sign and return a copy of this letter as a token of appreciation and confirmation by the end of today. This offer letter is valid provided you join on or before 30th May, 2023 at our Corporate Office.

Wish you a very successful career with our organization.

Karishma

Warm regards,

Karishma Sultana Ball

Manager- HR and Strategy



Regd Office: 2/6, Sarvapriya Vihar, Hauz Khas, New Delhi- 110026
Corporate Office: Tulasi Healthcare, Sector 64, Gurugram, Haryana- 122102

Offer Letter

23 March 2023

Dear Jai Singh Khokhar,

Following our recent discussions, we are delighted to offer you the position of Sales and Marketing specialist with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. Your annual salary will be Rs. 4 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!

Regards,

Vikas Raj

HR Manager





Dear Janmejaye Singh

Junior Architect
Innovative spaces
Faridabad, Haryana, India

Offer Letter

Innovative spaces, Faridabad, Haryana, India to offer you the position of Junior Architect. the anticipated start date is on the 1 august 2023, depending on job contingencies. as the principal architect your responsibilities will include description of duties. you will report directly to manager. working hours are 9am -5pm, 6-days week. the base salary for this position is Junior Architect is rs 5,00, 000 per year. payment is on a monthly starting on date. in addition, you will be eligible to receive [bonus system/additional benefit. Innovative spaces, Faridabad, Haryana, India offers a benefits program that includes. your employment with Innovative spaces Faridabad, Haryana, India will be on an at-will basis, meaning that either party can terminate employment at any time with or without cause or notice. this letter is not a contract and does not indicate the employment terms or duration of your work period.

sincerely,

hr manager





Date: 22 June, 2023

Janvi Sangneriya
Architect
R K & ASSOCIATES,
New Delhi, Delhi, India

Refer to your interview held in office on dated 21 Auguste, 2023 for the above subjected position.

Further, the management has decided to make a job offer for employment with us for the position of Architect with our organization. You will be placed at our office based at R K & ASSOCIATES, New Delhi, Delhi, India. and will be reporting to Director –Finance and Account.

Your are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/ Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date..

Thanks and Regards

A handwritten signature in black ink, appearing to be 'Janvi Sangneriya', written over a faint circular stamp.

Signature

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OFFER LETTER

Mr. Japnehar Singh Anand

Sushant University, Sector-55 , Golf Course Road

Gurgaon(HARYANA)

Subject- Job Offer Letter (Reference : Roll No.- 200BBAHW040, Course BBA)

Dear Candidate,

"Greetings from Hindustan Times Media Limited"

This is with reference to your job application & subsequent interview had on 04/01/2023. We are pleased to appoint you as Sales Management Intern in Sales Management Team.

As such, your Job Role would entail these following terms & conditions.

- | | | |
|----------------------------|---|--|
| 1. Office Timings | : | 09:30 AM to 05:30 pm |
| 2. Reporting Location | : | Hindustan Times House 18-20 , Kasturba Gandhi Marg
New Delhi – 110001 |
| 3. Reporting to | : | Mr. Mahesh Bhati (Sales Manager) Cell# 9711117131 |
| 4. Weekly Off | : | Monday |
| 5. Transportation Facility | : | Not Provided by Company |
| 6. Salary Package | : | 3.8 0 Lakhs Per Annum |

You Are Requested to join our Organization on or before 16th January , 2023. You Are Requested to submit your credentials to our finance Department .

If you have any questions and queries at any time do not hesitate to contact the HR Department or your directing manager accordingly.

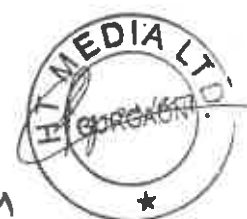
We congratulate you on your appointment and wish you a long and successful career with us.

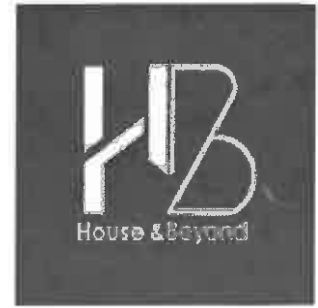
You are requested to sign duplicate copy of this letter as token of your acceptance.

Thanking you

For Hindustan times Media Limited

AUTHORISED SIGNATORY (Encl: As Above)





Date: 22 June, 2023

Jaskirat Sethi
Junior Architect
House and Beyond,
Gurugram, Haryana, India

Congratulations,

We are pleased to extend to you the offer of employment for the position of Junior Architect at House and Beyond, Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 August 2023.

As a Junior Architect you will report directly to the Head of Department, Ms. Shivani and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 6 LPA, before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. It-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,
HR Manager

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Offer Letter

Date : 19 January 2023

Dear Jaspreet Singh

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of Security Researcher. In this context, we shall be offering you a total CTC package of Rs. 620000/- per annum and will be subject to statutory and other deductions as per company policies and practices.

You are required to join us on or before 22/8/2023 failing which the offer stands cancelled. A detailed appointment letter with the terms & conditions and the salary breakup will be issued on the date of your joining. Notice Period: You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Accepting employment will be conditional up on agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Regards,

Kishan Gupta
HR Head





S-21, Main Chhatarpur Rd,
Asola, Chhatarpur,
New Delhi, Delhi 110074

Date- 2 ,Feb,2023

Jassimar Singh Wahi
Architect
Creative Group LLP, New Delhi

Congratulations! We are pleased to offer you the position of Architect at Creative Group LLP, New Delhi, India. Your starting salary will be 6LPA , before deductions and withholdings. Your start date will be 20 Aug 2023.

Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. We are excited about the possibility of you joining our team at Creative Group LLP, New Delhi, India. Should you have any questions about the offer or the next steps Welcome . If you decide to accept this job offer, kindly sign and send back this letter by [offer expiry date]. Once we get your confirmation, we'll share your on boarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Sincerely,



HR Manager

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Wipro- 126/127/128,
Pace City-I, Sector-37
Gurgaon-122001, Haryana



Sub: offer Letter

23 March 2023

Dear Jyoti Singh

pleased to offer you the position of Software Developer. Your skills and experience will be an ideal fit for our customer service department. Your annual Salary will be 5.5 lpa per annum.

Full family medical coverage will be provided through our company's employee benefit plan and will be effective on March 1. Dental and optical insurance are also available.

Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company.

Please accept this letter as formal notification that I am leaving my position with company. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan. We look forward to welcoming you to the team.

Please let me know if you have any questions or I can provide any additional information.

Regards,
Rajveer Singh
HR Manager

A handwritten signature in black ink, appearing to read "Rajveer Singh", is written over the typed name "Rajveer Singh".

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Address: 31B, 2nd Floor, IDC,
Main, Mehrauli-Gurgaon Rd, Sector 16,
Gurgaon, Haryana 122007
Phone: 095996 53306
Email: info@muds.co.in



Sub - Offer Letter

14 March 2023


Dear Kanishka Rajput

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be Business Development Executive. Your employment will begin on 19 September 2023. You will be expected to work 40 Hours per week with your schedule being 9am to 5pm. You will be paid at the rate of Rs. 5.5 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.

Welcome to the team!

Regards,

Manvi Singh
HR Manager

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Appointment Letter

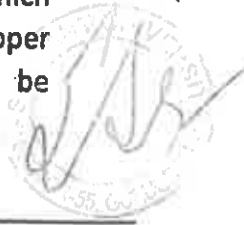
Name : Karan singh Yadav
Date : 3RD January 2023
Designation : Sales and Marketing Executive

Dear,

We have pleasure in appointing you as sales & Marketing Executive with us, KARAN CAB SERVICES PVT.LTD. effective 4TH January 2023 on the following terms and conditions:

1. You will be entitled to a salary of Rs. 3,55,000/-(Three lakh fifty five thousand p.a. only) and other benefits as applicable to your category of employees.
2. You're reporting and responsibilities will be advised to you by your departmental head or any person nominated by him.
3. It is expected that you will discharge you assigned responsibilities with high standard of performance, quality, integrity, and discipline.
4. You will be initially at However, your services are transferable to any section/department, location, office, associate or sister concern or subsidiary at any place in India or abroad, whether existing today or which may come up in future, at any time at the sole discretion of management. In such case, you will governed by the terms and conditions of the services applicable to new placement/location.
5. You will be on probation for a period of six months from the date of your joining. The probation period may be extended for such term as may be considered appropriate by the management. Upon satisfactory completion of your probation, your services will be confirmed by written order with the company.
6. During the probationary period and any extension thereof, you services may be terminated on either side by giving one-week (7 days) notice or salary in lieu thereof. However, on confirmation the services can be terminated from either side by giving one-month notice or salary in lieu thereof.

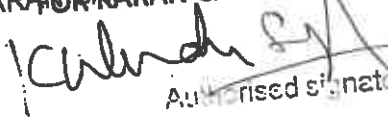
Upon termination of employment, you will also return all company property, which may be in your possession. It would be obligatory on your part to get a proper relieving letter from the management before your services are deemed to be conducted.



7. You shall, while in the services of the, devote your full time and attention exclusively for the company's work and responsibilities assigned to you. You shall not engage in any other commercial/business pursuit, either part time or otherwise, for any monetary gains.
8. You shall be obliged to follow the work processes, technical standards, protocols and general instruction issued thereof, and service rules of the company as in force and/or amended from time to time.
9. Your appointment is subject to your being medically sound and remaining medically fit.
10. If any information furnished or declaration given by you in regard to your employment to the company is found to be false or any material information willfully suppressed, your appointment would be liable for termination without any notice or compensation.

You are requested to sign this letter, signifying your acceptance of the same, for our records.

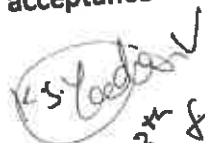
KARAN CAB SERVICES PVT. LTD.


Authorized signatory

Name: Kulwinder Singh

Designation: Director

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.


3rd feb 2023
(Signature and date)



BBA ?
Kartik
01.01.2023
121



MIGS EDUCTECH PVT LTD
A 86, DDA SHEDS, OKHLA INDUSTRIAL AREA PHASE - 2, (New Delhi, 110020)
hr@mgedinso.com | 8368220612

OFFER LETTER

Dear Mr. Kartik,

It is our pleasure to extend the following offer of employment to you on behalf of MIGS EDUCTECH PVT LTD for the position of "Marketing Executive".

You are expected to join on 2nd January, 2023 (Monday) and in this span your CTC will be INR 2,52,000 (INR 21,000 per month).

Offers will stand cancelled in case of any deviations in the information or if you fail to report to on or before the decided date i.e. 2nd January, 2023 (Monday)

On the DOJ you will need to submit the following documents (Original):-

- PAN and Aadhar card
- Voter Id card
- Driving License
- Educational Documents (10th to the Higher)
- Relieving/ Experience Letter from Previous Company
- Last 3 months Salary slip from Previous Company
- 2 passport size photographs

Terms agreed on:

- 6 days working i.e. Monday-Saturday
- Working hours 9am-6pm (varying on the project)
- Probation period will be for 6 months in the organisation.
- The organisation expects you to use your past experiences with the current product
- As the organisation is at an incredible growing phase, we want you to work aggressively and efficiently.

Yours Sincerely,
HR Department



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TIN No. : 08042552843

J.S. CONSTRUCTION COMPANYPhone : 0291-2515477
Mobile : 94135 21477Government Contractor & Supplier, M. E. S. & P. W. D.
29/30, "Chaudhary Niket", Ratanada, Jodhpur - 342001

Ref. No. 15/112002

Date 15 Nov 2022

Appointment Letter

Name : Kartik Choudhary

Date : 3rd January 2023

Designation : Sales & Marketing Executive

Dear,

We have pleasure in appointing you as Sales & Marketing Executive with us, J/S Construction CO. effective 4th January 2023 on the following terms and conditions:

1. You will be entitled to a salary of Rs. 480000/- (Four Lakh Eighty Thousand p/a Only) and other benefits as applicable to your category of employees;
2. Your reporting and responsibilities will be advised to you by your Departmental Head or any person nominated by him.
3. It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity, and discipline.
4. You will be initially at However, your services are transferable to any Section/Department, Location, Office, Associate or Sister Concern or Subsidiary at any place in India or abroad, whether existing today or which may come up in future, at any time at the sole discretion of Management. In such case, you will be governed by the terms and conditions of the services applicable to new placement/location.
5. You will be on probation for a period of six months from the date of your joining. The probation period may be extended for such term as may be considered appropriate by the Management. Upon satisfactory completion of your probation, your services will be confirmed by written order with the Company.

6. During the probationary period and any extension thereof, your services may be terminated on either side by giving one week (7 days) notice or salary in lieu thereof. However, on confirmation the services can be terminated from either side by giving one month notice or salary in lieu thereof.

Upon termination of employment, you will also return all company property, which may be in your possession. It would be obligatory on your part to get a proper relieving letter from the Management before your services are deemed to be concluded.

7. You shall, while in the services of the, devote your full time and attention exclusively for the Company's work and responsibilities assigned to you. You shall not engage in any other commercial/business pursuit, either part time or otherwise, for any monetary gains.

8. You shall be obliged to follow the work processes, technical standards, protocols and general instructions issued thereof, and service rules of the Company as in force and/or amended from time to time.

9. Your appointment is subject to your being medically sound and remaining medically fit.

10. If any information furnished or declaration given by you in regard to your employment to the Company is found to be false or any material information willfully suppressed, your appointment would be liable for termination without any notice or compensation.

You are requested to sign this letter, signifying your acceptance of the same, for our records.

For J/S CONSTRUCTION CO.


For M/s J.S. Construction Co.


Partner

Name Shubham Choudhary

Designation Partner

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.


(Signature and Date)

31 Jan



Offer Letter

18 February 2023

Dear Kartik Dudeja

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Sales Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your monthly remuneration is Rs 30,000/- and Annual salary would be INR 3.6 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,
Ankita Gupta
HR Manager



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Date : 28 March 2023

Letter Of Intent

Dear Kartik Saini

Following our recent discussions, we are delighted to offer you the position of Sales Executive with Our Organization. Your Annual salary would be INR 4 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

You are requested to carry the below-mentioned documents at the time of joining:

1. All Educational certificates (photocopies).
2. Relieving Letter from the last company.
3. Salary Certificate/ Salary slips/ Bank Statement x last three months.
4. Experience certificate(s) of the last three companies.
5. Passport size photographs x 4 copies
6. Documents of proof of residence (Permanent & Current)
7. Pan Card & Passport copy.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.


Regards,
Shyam Tyagi
HR Head





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Offer Letter

Date : 28 January 2023

Dear Kartik Verma

Congratulations!

You have been selected to join through the Campus Recruitment process held at your College / University. We are pleased to offer you the position of Associate Engineer with a consolidated pay of Rs. 5 lakhs /- p.a. This consolidated pay includes your Basic Salary, Gratuity, Medical & Health Insurance.

You will be on probation for a period of 12 months from the date of joining. You would receive a Confirmation letter at the end of the probation period. You would be entitled to 12 Government mandated public holidays per year. The office will be closed for 10 business days (which includes 5 Government mandated holidays) in a year and an additional 2 days can be chosen as optional holidays from the marked list of holidays in the calendar year. In addition to this, you can avail leave for 16 days in your first year as part of the earned leave component.

We warmly welcome you to the family!

Thankyou

Regards

Mrunal Rajpoot

HR Head



"System-generated notification"

Office no. 308 (3rd floor, Sky Vista, Mhada Colony, Viman Nagar, Pune, Maharashtra 411014

Email : info@payatu.io

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Bar Council of Punjab & Haryana



Certificate of Enrolment
AS
ADVOCATE

Under the Advocates Act, 1961



Number on the Roll/PH/..... 8018/2023 (Provisional Enrolment)
Valid upto 26.09.2025

This is to certify that Shri **Kartikgay Kaim** *.....S/o/D/o/W/o*


Shri **Rajesh Kumar Kaim** *..... of District* **Gurugram**

*has this day been admitted to be an Advocate of the Bar Council of Punjab & Haryana and that his /
her name has been entered in the Roll of Advocates maintained by this Council under Section 17 of the
Advocates Act, 1961 (25 of 1961).*

Given under my hand and the seal of the Bar Council, this **27th September, 2023** *.....*



Seal of the Bar Council


Ashok Singla
Chairman
Bar Council of Punjab & Haryana
Chandigarh

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Date: 22 June, 2023

Kavya Sharma
Junior Architect
House and Beyond,
Gurugram, Haryana, India

Congratulations,

We are pleased to extend to you the offer of employment for the position of Junior Architect at House and Beyond, Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 August 2023

As a Junior Architect you will report directly to the Head of Department, Ms. Shivani and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. It-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,
HR Manager

This is an auto-generated formal communication



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Vashist

MANPOWER PVT. LTD.

BBA

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Ref. No. CB012023

Dated 3 Jan.....

Appointment Letter

Name : Keshav Aggarwal
Date : 4th January 2023
Designation : Sales & Marketing Executive

Dear,

We have pleasure in appointing you as Sales & Marketing Executive with us, Vashist Manpower Pvt Ltd., effective 4th January 2023. on the following terms and conditions:

1. You will be entitled to a salary of Rs. 3840000/- (Three Lac Eighty Four Thousand p.a. Only) and other benefits as applicable to your category of employees,
2. Your reporting and responsibilities will be advised to you by your Departmental Head or any person nominated by him.
3. It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity, and discipline
4. You will be initially at However, your services are transferable to any Section/Department, Location, Office, Associate or Sister Concern or Subsidiary at any place in India or abroad, whether existing today or which may come up in future, at any time at the sole discretion of Management. In such case, you will be governed by the terms and conditions of the services applicable to new placement/location.
5. You will be on probation for a period of six months from the date of your joining. The probation period may be extended for such term as may be considered appropriate by the Management. Upon satisfactory completion of your probation, your services will be confirmed by written order with the Company.
6. During the probationary period and any extension thereof, your services may be terminated on either side by giving one-week (7 days) notice or salary in lieu thereof. However, on confirmation the services can be terminated from either side by giving one-month notice or salary in lieu thereof.

Upon termination of employment, you will also return all company property, which may be in your possession. It would be obligatory on your part to get a proper relieving letter from the Management before your services are deemed to be concluded.

7. You shall, while in the services of the, devote your full time and attention exclusively for the Company's work and responsibilities assigned to you. You shall not engage in any other commercial/business pursuit, either part time or otherwise, for any monetary gains.

8. You shall be obliged to follow the work processes, technical standards, protocols and general instructions issued thereof, and service rules of the Company as in force and/or amended from time to time.

9. Your appointment is subject to your being medically sound and remaining medically fit.

10. If any information furnished or declaration given by you in regard to your employment to the Company is found to be false or any material information willfully suppressed, your appointment would be liable for termination without any notice or compensation.

You are requested to sign this letter, signifying your acceptance of the same, for our records.

For VASHIST MANPOWER PVT LTD

Vashist Manpower Pvt. Ltd.

Name
Designation

Director

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same

Kajbav

(Signature and Date)



Sub - Offer Letter

14 March 2023

Dear Khush Midha

We are happy to offer you the full-time role of Front Line Sales Manager at ICICI Prudential Life Insurance Company Limited, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 5,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards,
Manvi Singh
HR Manager

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Offer Letter

18 February 2023

Dear Khushi Kaushik

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Sales Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your monthly remuneration is Rs 30,000/- and Annual salary would be INR 3.6 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,
Ankit Gupta
HR Manager

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Sub : Offer Letter

19 February 2023


Dear Khushi Shukla

Welcome to QUESS

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 3,00,000 per annum.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.


Regards,

Harish Gupta

HR Manager





The Design House

Khushi Tanwar

Assistant Stylist & Assistant Designer

PS The Design House,

Gurugram, Haryana, India

Sub: Offer Letter for the post of Assistant Stylist & Assistant Designer

This is with reference to your application and subsequent interview held at our office. We are pleased to offer you a position as Assistant Stylist & Assistant Designer based at our PS The Design House, Gurugram, Haryana, India. your CTC will be Rs.600000/- per Anm as discussed and mutually agreed. The offer does not include the performance linked bonus of 15%.

Further, as discussed you have to join us on or before 01-8-2023 You are requested to bring copy of following documents at the time of your joining.

1. Four passport size photographs
2. Qualification Certificates (in original along-with one photocopy set; the originals will be returned to you after verification)
3. Proof of residence
4. Copy of your PAN / Aadhar

A detailed letter along with the terms and conditions of appointment applicable to you will be issued to you upon your joining to the Company. action reply upon the receipt of this offer letter as a token of your acceptance of this offer letter for employment with us.

Thanks and Regards

Biya Aggarwal

Head HR



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117, (basement) main huda market, Sector 23,
Gurugram, Haryana 122017

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B.Com 23

CA DM TAYAL & ASSOCIATES
CHARTERED ACCOUNTANTS

631/151, 157 Main Bajhera Road,
Rajendra Park, Opp. GM Sweets
Gurgaon, Haryana 122001
0124-7178706
info@dmtyal.in
www.dmtyal.in

16 January 2023

Komal Bhardwaj,

Sushant University,

Subject: Offer Letter

Dear Ms. Komal Bhardwaj,

Further to your request for internship with our Firm, it gives us pleasure to inform you that your CV has been accepted.

The duration of this engagement would be starting from 16th January, 2023 to 30th June 2023. You will be assigned to our Accounts Department and shall be put under the guidance of CA Deepak Tayal during this period.

You are requested to report CA Deepak Tayal on 16th January 2023 at 9:30 am. Please feel free to reach out to me in case of any queries.

Yours Sincerely

DM Tayal and Associates



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Offer Letter

Ref no. 4245/35

16 March 2023

Dear Krishna Yadav

Looking forward to have you in our team. We have pleasure to offer you the post of Cardiac Technician at Max Hospital. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of Rs. 3 Lakhs Per Annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

—
Simran Kumar
HR Manager

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09 January 2023

Dear Krit Simar Ahuja

Congratulations! We are pleased to offer you the position of Back End Developer at Byju's. Your annual cost to company is INR 5 Lakhs per annum.

Your salary will be paid on the last working day of each month through direct deposit/cheque. Your starting date is 24/07/2023, and your base location will be Gurgaon.

As a benefit, the company will pay the full premium for your inclusion under the Group Health Insurance. Gratuity, as per the Gratuity Act, will be given upon leaving the company after completing a minimum of five years of employment.

If you decide to accept this job offer, kindly sign and send back this letter within 1 month. Once we get your confirmation, we'll share your onboarding details.

We look forward to working with you. Please let us know if you have any questions or concerns.

Regards,

Sujal Kumar

HR Manager

A handwritten signature in black ink, appearing to read 'Sujal Kumar', written over the printed name.





Date: 01 June, 2023

Offer Letter

Kritika Singh
Advocate
Bar Council
Delhi

Congratulation Offer of Employment

The employment for the position of Advocate at Bar Council, New Delhi, Delhi, India . Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 1 July 2023. Legal Advisor you will report directly to the Head of Department, Ms. Payal, and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and with holdings. You will also receive a comprehensive benefits package, including health, dental, and vision insurance, which will be available after 30 days of continuous employment. Additionally, you will be eligible for 20 days of paid time off per year and access to our company 401(k) plan after 90 days of employment. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

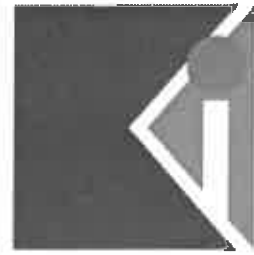
Sincerely,

HR Manager



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StudioKIA



Dear Kshitij Sethi
Architect
StudioKIA ,
Gurugram, Haryana, India

Congratulations! We are pleased to offer you the position of Architect at StudioKIA , Gurugram, Haryana, India. Your starting salary will be 5.5 LPA , before deductions and withholdings. Your start date will be 20 Aug 2023 Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. We are excited about the possibility of you joining our team at StudioKIA , Gurugram, Haryana, India Should you have any questions about the offer or the next steps Welcome .

If you decide to accept this job offer, kindly sign and send back this letter by 20 Aug 2023. Once we get your confirmation, we'll share your on boarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Sincerely,

HR Manager



This Letter / communication is generated automatically

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CP Kukreja Architects
New Delhi, Delhi, India

Date: 25 June, 2023

CPKukrejaArchitects Offer Letter

Dear Kumar Saurabh
Architect
CPKukrejaArchitects,
New Delhi, Delhi, India

Dear Kumar Saurabh

We are pleased to extend an offer of employment to you for the position of Architect at CP Kukreja Architects, New Delhi, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Architect

Start Date: 12 August, 2023

Salary: 5LPA

Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30Days.

We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

A handwritten signature in black ink, appearing to be 'G. Saurabh'.

HR Manager



Cryoviva Biotech Pvt. Ltd.
129, Pace City -1, Sector-37,
Gurgaon, Haryana 122001 India



13 February 2023

Dear Kunal Acharya

Sub: Letter of Appointment

Regarding your application for a job with our Company. as well as the subsequent interviews you held with us. We are pleased to offer you a position of Operation Executive with our company. Your appointment as Analyst began on 11/08/2023, and you will be on probation for six 6 months following your appointment. Remuneration: Your monthly remuneration is Rs 50,000/- and Annual salary would be INR 6 Lakhs per Annum. Workplace: Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements. We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,
Chandana Sinha
Chandana Sinha
HR Manager



www.lalitty.com

+91-9810318175

info@lalitty.com

A-14/4,
Basement Floor, DLF-1
Golf Course Road,
Gurgaon-122002,
Haryana, India

house of lalitty

DATE: 20-03-2023

Dear Kunal Goyal,

We are delighted to offer you the position of Interior Architect at our esteemed company. We have been thoroughly impressed by your portfolio, creativity, and passion for design. We believe that you will be a great addition to our team.

As an Interior Architect, you will be responsible for creating stunning concepts, developing detailed plans, and selecting the perfect elements to transform spaces into beautiful works of art. Your eye for detail, ability to think outside the box, and knack for understanding clients' needs will make you an invaluable asset to our team.

Here are a few highlights of what you can expect with this role:

- 1. Creative Freedom:** You will have the opportunity to let your imagination run wild and showcase your unique design style. We encourage you to bring your own signature touch to every project.
- 2. Collaboration:** Our team thrives on collaboration and brainstorming. You will work



www.lalitty.com

+91-9810318175
info@lalitty.com

A-14/4,
Basement Floor, DLF-1
Golf Course Road,
Gurgaon-122002,
Haryana, India

house of lalitty

4. Growth Opportunities: We believe in investing in our employees' growth. You will have access to workshops, industry events, and continuous learning opportunities to enhance your skills and stay ahead of design trends.

5. Fun and Supportive Environment: We have a work hard, play hard mentality. Our team is like a family, and we believe in creating a positive and enjoyable work environment.

In addition to these perks, we are offering a competitive salary package, flexible work hours, and medical benefits to ensure your overall well-being.

To accept this offer, please sign and return a copy of this letter by 25-03-2023. Your joining date will be 1st April'2023, from 9:30AM - 6:00PM, at House of Lalitty, A-14/4, Basement Floor, DLF Phase 1, Golf Course Road, Gurugram-122002. Your salary will be Rs. 18,000 per month for first 6 months of joining followed by Rs. 22,000 per month for next 6 months. Depending upon your performance and involvement towards the firm, you can expect an appraisal of 20-30% towards the end of financial year.



Atrey & Associates

Delhi, India

Date 3 April, 2023

Offer Letter

Dear Lakshita Nayar
Interior Architect
Atrey and associates, Delhi, India

Dear Lakshita Nayar

We are pleased to extend an offer of employment to you for the position of Interior Architect at Atrey and associates, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Interior Architect
Start Date: 1 August, 2022
Salary: 7LPA

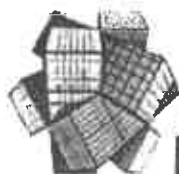
Your employment with Interior Architect will be on an [at-will/contract] basis. As such, either party can terminate the employment at any time with or without cause or notice. Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30Days. We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

HR Manager

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Global Health Limited

LETTER OF INTENT

Date: 05-Aug-23

Mr. Lalit Yadav
Gurgaon

Dear Mr. Lalit,

Congratulations! We are pleased to offer you a position at Medanta, The Medicity on the following terms:

1.	Designation	Junior Technician-Cardiology
2.	Total all inclusive CTC	Rs 2,52,012 /-(Rupees Two Lakhs Fifty Two Thousand Twelve Only) per annum, including all retails.
3.	Date of joining	07-Aug-23 or earlier, if possible
4.	Current posting	Gurgaon

Company shall conduct background verification through a third party agency post your joining. **YOUR EMPLOYMENT SHALL BE SUBJECT TO SUCCESSFUL COMPLETION OF VERIFICATION AND SUBMISSION OF REPORT SATISFACTORY TO THE COMPANY.**

Additionally, you shall also undergo pre-employment health check-up process and this offer will be subject to you being found medically fit. You will also be governed by the general terms and conditions as published in the detailed appointment letter given to you post joining.

LIST OF DOCUMENTS REQUIRED FOR JOINING

1.	Certificates & mark sheets of class-10 th , 12 th , Graduation, PG or any other professional course	2 Copies of each
2.	Registration certificate from respective Clinical/Nursing/Pharmacy Council (as applicable)	
3.	Internship completion certificate	
<i>Mandatory for Doctors: All documents mentioned above in Sl. No 1 & 2 needs to be self-attested</i>		
4.	PAN CARD	
5.	Address Proof (Passport / Voter card / Driving license)	
6.	Appointment Letter and salary slip from the last employer	
7.	Relieving Letter/Resignation acceptance from the last employer	
8.	Experience Certificate from all previous employers	
Other Documents		
9.	<ul style="list-style-type: none"> 5 Passport Size photographs 1 Family Photograph for ES/ Card (if applicable) Copy of Vehicle Registration Certificate (RC) in case parking facility is required 	

Please return the duplicate copy of this letter duly signed as acknowledgement in case offer is acceptable to you. We look forward to your being part of Medanta, The Medicity.

Yours faithfully,
For GLOBAL HEALTH LTD

ASHWIN DIVAKARAN
ASSOCIATE VICE PRESIDENT- HUMAN RESOURCES

I Accept.....

Regd. Office: E-18, Defence Colony, New Delhi 110024, Ph No.011- 44114411 www.medanta.org, info@medanta.org, CIN: U85110DL2004PLC128319 V: Feb-2023

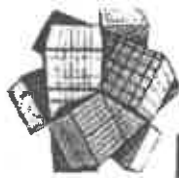
"This correspondence was issued by our hiring system and does not accept replies"

BSCVT

D3

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Global Health L i m i t e d

SALARY BREAK UP SHEET

NAME: Mr. Lalit Yadav	DESIGNATION: Junior Technician-Cardiology
DEPARTMENT: Heart Institute	DOJ: 07-Aug-23
COMPONENTS	PER MONTH (INR)
Basic Salary	11,586
House Rent Allowance	5,793
Statutory Bonus	1,075
PF (Provident Fund) Employer's share	1,390
E.S.I. (Employer's Share)	600
Gratuity	557
GTC PM	21,001
GTC (PA)	2,52,012

Floater cover of 2 Lakhs for the family – self, spouse and 2 children

Please note: Taxes will be applicable as per Government of India regulations. You are requested to submit all tax related declaration to finance team within first month of joining, latest by 20th. Declaration format is attached.

Yours faithfully,
For GLOBAL HEALTH LTD

ASHWIN DIVAKARAN
ASSOCIATE VICE PRESIDENT- HUMAN RESOURCES



I Accept.....





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Offer Letter

12 February 2023

Dear Laxmi Gupta

Regarding your application for a job, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Optometrist. Your appointment began on 1 June 2023, and you will be on probation for six (6) months following your appointment. Your Yearly annual salary would be Rs. 5 Lakhs Per annum.

you shall be required to submit the following documents:

1. Date of Birth Certificate and Copy of Driving license or Election ID Card / Utility bill
2. Passport (Non-blank pages)
3. 9 Passport size color photographs (with light background)
4. A copy of the offer cum appointment letter Please bring the original & photocopies of documents listed above

Your first assignment will be at the Organization's Unit in Delhi, India. You may, however, be relocated to another place due to organisational requirements.

Wish you every success in your work with us.

Regards,

Ayushi khanna

HR Manager



manifestation of fluid architecture
M:OFA

Dear Maitryi Mangla
Junior Associate
MOFA Studio,
Delhi, India

Date: 20 July, 2023

Dear Maitryi Mangla

Sub: Letter Of Appointment

Regarding Your Application For A Job With Junior Associate At Road Safety & Sustainable Smart Mobility. As Well As The Subsequent Interviews You Held With Us. We Are Pleased To Offer You A Position As An Junior Associate In MOFA Studio, Delhi, India

Appointment: Your Appointment As Junior Associate Began On 20 August, 2023 And You Will Be On Probation For Six (6) Months Following Your Appointment. Remuneration: Your Monthly Remuneration Is Rs 40,000/-.

Workplace: Your First Assignment Will Be At The Organization's MOFA Studio, Delhi, India You May, However, Be Relocated To Another Place Due To Organizational Requirements.

We Warmly Welcome You To The MOFA Studio, Delhi, India. Family And Wish You Every Success In Your Work With Us.

Sincerely,



Hr Manager



Delhi, India



LETTER OF OFFER OF EMPLOYMENT

April 10, 2023

Mallika Srivastava
Junior Architect,
Gian P mathur
New Delhi, Delhi, India

Dear Mallika Srivastava

Following our recent discussions, we are delighted to offer you the position of Junior Architect with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Junior Architect,

Start date: Aug 11, 2023

Salary: 4PA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

HR Manager,



"This letter was generated by automated processes"



Date: 10 February, 2023

Offer Letter

Manandeep Singh Narag
Ebb&Flo,
New Delhi, Delhi, India

We are pleased to extend to you the offer of employment for the position of Junior Architect located at Ebb&Flo, New Delhi, Delhi, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 20 July 2023

As a Junior Architect you will report directly to the Head of Department, Mr. Aaditya Kackar, and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. At-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

HR Manager

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BBA 147

Ph:931182543
01244273337



MD PLASTIC
Plot No. 346, Sec.-8, IMT Manesar, Gurugram (Hr.)
Email : info@mdplastic.in, Website : www.mdplastic.in
Email: mdplasticim@gmail.com

Ref. No.

Dated-04.01.2023

Mr. Mandeep Yadav
Sushant University,
Sec-55, Golf Course Road, Gurugram (Haryana)

Subject : Job Offer Letter. (Reference: Roll No.:- 200BBAHW013 Course- BBA)

Dear Candidate,

"Greetings From MD Plastic"

Hope you are safe and healthy. In reference to your application, we would like to congratulate you on being selected as a Sales Marketer in MD Plastic, manufacturing at Plot No 346, Sec-8, IMT Manesar, Haryana-122051

As such your Job Role would entail these following terms & conditions

- | | |
|---------------------------|---|
| 1 Office Timings | 09:30 am to 06:30 pm |
| 2 Reporting Location | Plot No 346, Sec-8, IMT Manesar, Haryana |
| 3 Functional Area | Marketing Area |
| 4 Reporting to | Mr Sumit Mishra (Bus. Dev) Cell#8588898808 |
| 5 Related to any Queries | Mr Dharmender Yadav (Manager- HR) Cell#8506006233 |
| 6 Weekly Off | Sunday |
| 7 Meal | Only For Lunch |
| 8 Transportation Facility | Not Provided by Company |
| 9 Accommodation | Not Provided by Company |
| 10 Salary Package | 3.36 Lakhs Per Annum |

Protocols .

- > Not allowed to use any Smartphone without Mangement's Permission.
- > Not allowed to upload any photos related to MD Plastic on any social media platform.
- > Not allowed to enter any R & D, Quality Laboratory, Product Testing Area.

Your Job will include training & orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application of the knowledge you learned in class. Preparation of forecast of day to day departmental requirements, enquires, customer requirements to identify the business risk and provide the appropriate controls for mitigation of the risk and analysis. We are pleased that you have been selected to join MD Plastic, congratulations and we are looking forward to seeing you on 9th January ,2023 and offer a warm welcome.

For MD Plastic
Mr Dharmender Yadav
(Manager, HR)
★

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Letter of Intent

19 February 2023

Dear Manish Kumar Tripathi

We are happy to extend to you an offer to work with Our Organization as a Software Engineer in light of our most recent discussions. Upon joining Our Organization, you will be a part of a dynamic and committed team that collaborates to offer our clients the best possible service and guidance.

As a team member of Our Organization, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations. Furthermore, we anticipate that you will take personal responsibility for all the goods, deeds, counsel, and outcomes you deliver on behalf of Our Organization. The following points outline the band conditions we are proposing. Your Annual salary would be Rs. 5.1 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!


Regards,
Rahul Gupta
HR Manager





Offer Letter

12 February 2023

Dear Manish Singh

Regarding your application for a job, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Optometrist. Your appointment began on 1 June 2023, and you will be on probation for six (6) months following your appointment. Your Yearly annual salary would be Rs. 5 Lakhs Per annum.

you shall be required to submit the following documents:

1. Date of Birth Certificate and Copy of Driving license or Election ID Card / Utility bill
2. Passport (Non-blank pages)
3. 9 Passport size color photographs (with light background)
4. A copy of the offer cum appointment letter Please bring the original & photocopies of documents listed above

Your first assignment will be at the Organization's Unit in Delhi, India. You may, however, be relocated to another place due to organisational requirements.

Wish you every success in your work with us.

Regards,

Ayushi khanna

HR Manager



MBA

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SRVA Education

5th floor, Tower A, Space IT Park, Sector-49, Sohna Road, Gurgaon, 122001.



To:

Mr. Manish Yadav

Email Id: manish133b@gmail.com

Mobile No: +91 9899930024

Letter of Intent

Dear Mr. Manish,

This has reference to the interview and discussion you had with us, we intent to offer you the position of "Assistant Manager - Admissions" to be based at Gurgaon.

As discussed and defined during interview

you will be on probation for 3 months (probation period will be subject to company policies). You will receive a confirmation letter after successful completion of which you will receive a confirmation letter. All other terms and conditions are as per company policy.

This intent has been made based on information furnished by you. However, if any discrepancy in the copies of documents or certificates given by you as proof of above we retain the right to review our intent of employment.

We congratulate and wish you a long and successful career with us. We assure you of our support for your professional development and growth.

Your date of joining will be under soon.

On joining please carry the following original documents for verification:

- Educational Certificates Copy (10th Onwards).
- Pan Card / Driving License / Voter Card Copy.
- Passport Size Photographs.
- Recent and Permanent Address Proof.

Please return a signed copy of this letter to the undersigned, as a token of your acceptance.

Thanking You,

SIGNATURE OF CANDIDATE



Letter of Intent

19 February 2023

Dear Manish Yadav

We are happy to extend to you an offer to work with Our Organization as a Software Engineer in light of our most recent discussions. Upon joining Our Organization, you will be a part of a dynamic and committed team that collaborates to offer our clients the best possible service and guidance.

As a team member of Our Organization, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations. Furthermore, we anticipate that you will take personal responsibility for all the goods, deeds, counsel, and outcomes you deliver on behalf of Our Organization. The following points outline the band conditions we are proposing. Your Annual salary would be Rs. 5.1 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!

Rahul
Regards,
Rahul Gupta
HR Manager





MBA

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tenon fm

01/02/2023

Mr. Manpreet Singh
PLOT NO. 69, FLAT NO. A-8, VISHRANTI APARTMENTS SECTOR 55, Gurgaon Sector 56 Gurgaon
122011
Contact No. 9811991188

Subject: Offer Letter

Dear Mr. Manpreet Singh

This has reference to the personal meeting you had with us. It is our pleasure in offering you the position of 'Management Trainee- Compliance,' in 'Tenon Facility Management Pvt. Ltd', based out of 'Gurgaon'.

You are required to join on or before 01/02/2023 at following address:

Tenon Facility Management Pvt. Ltd.,
Plot no. 13, Sector 18, Electronic City, Udyog Vihar, Phase IV, Gurgaon- 122015

In the event you fail to accept this offer within 48 hours, this offer shall stand terminated unless extended at the sole discretion of the Company.

The detailed appointment letter will be issued to you on your day of joining.

Please bring the following documents on the joining date:

1. Copy of your Educational / Qualification Certificates (Along with Original)
2. Resignation Acceptance (mandatory) & Relieving letter from present employer.
3. Experience Certificate from last 2 employers.
4. Date of Birth Certificate, Residence Address Proof & photo I.D. Proof
5. Pay slip or Salary Certificate or Form - 16 from your present employer. (IF Applicable)
6. Seven passport size photographs (Formal)
7. Pan Card Copy
8. Aadhar Card Copy
9. Copy of canceled cheque or passbook.
10. Copy of your final Vaccination Certificate.

The proposed Salary Structure is detailed in Salary Annexure appended to this letter.

Please note that if you do not join by the said date, this offer will stand cancelled and withdrawn.
Kindly acknowledge by signing/accepting the offer letter.

For Tenon Facility Management Private Limited.


Versha Saroha
Assistant Vice President- HR



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Salary Annexure:

GTC	360000.00
Gross Salary Amount	27324.00
Other Benefits	0.00
Contribution Amount	2676.00
Recurring Deduction Amount	1835.00
Net Take Home Before Tax	25489.00

GROSS BENEFITS			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION
Basic	Fixed	15100.00	181200.00
HRA	Fixed	6040.00	72480.00
Special Allowance	Fixed	6184.00	74208.00

OTHER BENEFITS			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION

CONTRIBUTION		
COMPONENT NAME	MONTHLY CONTRIBUTION	YEARLY CONTRIBUTION
Employer PF	1950.00	23400.00
Gratuity	726.00	8712.00

RECURRING			
COMPONENT NAME	NATURE OF COMPONENT	MONTHLY REMUNERATION	YEARLY REMUNERATION
Employee PF	Fixed	1800.00	21600.00
Benevolent Fund	Fixed	35.00	420.00

Note:-

1. Performance Linked Incentive is purely based on performance- If Applicable
2. Gratuity will be paid as per the applicable act. Income Tax & Professional Tax will be deducted as per applicable law.
3. Medical Insurance (optional) as per company policy on self-payment basis. Term Insurance bear by Company.
4. Take Home is Subjected to change as per TDS

Saroha

Versha Saroha
Assistant Vice President- HR



22 June 2023

APPOINTMENT LETTER

Dear Ms. Mansi Gupta,

Ava Studio is pleased to appoint you as a Junior Interior Architect with effect from 1 July, 2023 on the following terms and conditions:

- b) In addition to the salary you will be entitled to 1 day of leave for every one month of actual working. Leave not availed during the year can be carried forward at your option to the next financial year. You shall not be entitled to any leaves during your probation period apart from regular annual leaves granted by the organization. Any leaves taken by you without any prior notice of your senior on the job and extending to a period of 3 days consecutively shall result in your termination from the organization. No leave encashment shall be allowed.
- c) You shall be on probation for an initial period of three months from the date of your appointment.
- d) During the period of probation if your work or conduct is not found satisfactory, the organization may ask you to leave without any prior notice.
- e) An assessment will be conducted after the probation period of three months.
- f) Should you wish to sever your connections with the organization during the probation period, you can do so by giving thirty days' notice to the organization failing which necessary action may be taken against you.
- g) Upon confirmation of your appointment, the organization, at its sole discretion and without assigning any reason, may terminate your services by giving you one month's notice or salary in lieu thereof, provided, however, that no notice or salary in lieu of notice will be given in case your services are terminated for any misconduct/misbehavior or for continuance nonperformance. Should you, however, desire to sever your connections with the company after confirmation, it will be mandatory for you to give one month's notice or salary in lieu thereof to the organization of your intentions to do so. During the notice period no leave shall be granted.
- h) During the continuance of your employment and thereafter you will not divulge to any person, firm or company whatsoever any information acquired by you concerning the operations, business practices or affairs of the company etc. that you may come to know as an employee of the organization.
- i) During the period of your employment with the organization, you will devote full time to the work of the organization. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission from the Head of the Organization.
- j) Place/Transfer: Your present place of work will be NCT of Delhi, but during the course of the service, you may be allocated to any project outside NCT of Delhi.
- k) You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or Company or anyone having dealing with the organization and if you are offered any, you should immediately report the same to the Head of the Organization.
- l) You will not (except in the normal course of the organization's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the organization's services/assignments or to any matter with which the organization may be concerned.



- m) Your official timings will be from 10AM to 630PM from Mondays to Fridays. However, in case of official requirement you would be required to work as per your senior's instructions.
- n) You may be required to travel out of Delhi for work purposes, which will be informed, to you from time to time.
- o) For any outstation travel you will be required to submit all the bills for expenses incurred within 2 business days of your return or any other time as informed to you. In case of any failure you shall not be reimbursed for any expenses.
- p) You will be required to comply with all such rules and regulations as the organization may frame from time to time.
- q) You will be responsible for safekeeping and return in good condition and order of all organization property, which may be in your use, custody or charge.
- r) In case you carry organization's laptop and the same is mishandled leading to any cost to the organization, the same shall be recovered from your salary.

This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your bio-data, at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.

Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance.

We welcome you to ava studio and look forward to a fruitful association.

With best wishes,



Alina Vadera-Talwar
Director

Acceptance

I agree and accept the above Terms & Conditions and shall abide by the rules & regulations of the organization.

Mansi Gupta





BELIEVE SOLUTION SERVICES PVT. LTD.

CIN : U93000DL2009PTC189386

Ref. No. :
Dated :

16th January 2023

Mansi Jain
14/1 Adarsh Nagar, New Railway Road,
Gurgaon Haryana.

Subject :- Offer Letter

Dear Ms. Mansi Jain,

Further to your request for internship with our firm, it gives us pleasure you that your CV has been accepted.

The duration of this engagement would be starting from 16th January 2023 to 30th June 2023. You will be assigned to our Accounts Department and shall be put under the guidance of CA Priyanka Sharma during this period.

You are requested to report CA Priyanka Sharma on 16th January 2023 at 9:30 am. Please feel free to reach out to me in case of any queries.

For Believe Solution Services Pvt. Ltd.


Authorised Signatory



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Cultural
Resource
Conservation
Initiative

Date : 05 February,2023

Dear Masirah Khan
Architect
Cultural Resource Conservation Initiative,
Srinagar, Jammu & Kashmir, India

Subject: Offer of Employment at Cultural Resource Conservation Initiative

We are pleased to extend to you the offer of employment for the position of Architect at Cultural Resource Conservation Initiative, Srinagar, Jammu & Kashmir, India . Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 20August 2023As a Cultural Resource Conservation Initiative you will report directly to the Head of Department, Ms. Payal, and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager



Offer Letter

11 February 2023

Dear Mayank Gupta

We are pleased to appoint you in our organization as an Optometrist at Fortis Healthcare. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Jaspreet Kaur
HR Manager



Offer Letter

18 February 2023

Dear MD Sarique

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Business Development Associate with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your monthly remuneration is Rs 33,000/- and Annual salary would be INR 4 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,
Ankita 
HR Manager





Nashik, Maharashtra, India

Company Offer Letter

Date : 20 April, 2023

Meet Ahluwalia

Design Innovator

Digital Impact Square,

A TCS Foundation Initiative

Nashik, Maharashtra, India

Dear Meet Ahluwalia

We are pleased to extend an offer of employment to you for the position of Design Innovator at Digital Impact Square, A TCS Foundation Initiative Nashik, Maharashtra, India. We believe your skills and experience will be an ideal fit for our team.

Position: Product Designer at Aspire

Start Date: 10 August, 2023

Salary 4.6 LPA

Your employment with Digital Impact Square, A TCS Foundation Initiative Nashik, Maharashtra, India. Please review the terms and conditions of this offer. If you accept, please sign and return this letter . We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

A handwritten signature in black ink, appearing to be "S. Ahluwalia".

HR Head



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Tridia Solutions
603, 6th Floor, Orion Towers, GS Rd,
Christian Basti, Guwahati, Assam

Date: 20 June, 2023

Offer Letter

Meghma Katak

Graphic Designer

Tridia Solutions, Assam, India

The full-time position of Graphic Designer at Tridia Solutions , Assam, India with a start date of July .15th, 2021 contingent upon a background check. Mr. Umesh Sharma at Tridia Solutions , Assam, India. will be your primary contact and manager on site. It is in our opinion that your abilities and experience will be the perfect fit for our company. In this role, you will be required to take full ownership over the product life cycle, understand customer needs through research and market data and own and shape the backlog, roadmap and vision of one cross-functional product team. The starting annual salary for this position is 4.0 LPA to be paid on a semi-monthly basis by direct deposit starting on August 1st, 2023 The Tridia Solutions , Assam, India will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As an employee of Tridia Solutions , Assam, India . you are also eligible for our benefits program, which includes medical insurance, and up to two weeks vacation time.

We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Sincerely,

Head HR

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Letter of Intent

19 February 2023

Dear Meghna Jalali

We are happy to extend to you an offer to work with Our Organization as a Software Engineer in light of our most recent discussions. Upon joining Our Organization, you will be a part of a dynamic and committed team that collaborates to offer our clients the best possible service and guidance.

As a team member of Our Organization, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations. Furthermore, we anticipate that you will take personal responsibility for all the goods, deeds, counsel, and outcomes you deliver on behalf of Our Organization. The following points outline the band conditions we are proposing. Your Annual salary would be Rs. 5 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!



Regards,

Kartik Gupta

HR Manager





LETTER OF OFFER OF EMPLOYMENT

April 10, 2023

Mehar Kohli
 Analyst: Space, Data & Insights
 JLL
 Gurugram, Haryana, India.

Dear Mehar Kohli

Following our recent discussions, we are delighted to offer you the position of Analyst: Space, Data & Insights with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Analyst: Space, Data & Insights

Start date: Aug 11, 2023

Salary: 9PA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

HR Manager,

With the signature below, I accept this offer for employment.



Date- 13-01-2023

Mr. Mohit Kumar

House no.1 street no.5, Sector 37c

Gurgaon (HARYANA)

Sub: APPOINTMENT LETTER

Dear Mohit Kumar,

This is with reference, to your job application & subsequent interview had on 11/01/2023. We are pleased to appoint you as Management Trainee - Sales in our organization. Your Gross Emoluments shall be Rs.29,000/- per month

All other terms of appointment shall be as per our regular employment policy.

You are requested to join our organization on or before 18th January, 2023. You are requested to submit your credentials to our Finance Department.

Please note that you will be on probation period for Twelve Months, after which your performance will be reviewed & according to your performance you will be regularized. Your employment with company at any time can be terminated by either side by giving One Month's Notice period or salary in lieu of that.

You are requested to sign duplicate copy of this letter as token of your acceptance

Thanking you.

For Dagar Power Projects Pvt. Ltd.

For Dagar Power

Ltd.

J.P. Dagar

Director

Mr. Jai Parkash Dagar

(Director)

DAGAR POWER PROJETS PVT. LTD.

Authorised Dealer : SALE, SERVICE & SPARES

GST No. 06AACCD6194P1Z3

Corp. Off. : H. No.-11, Sector-10, Near Alpine Convent School, Gurgaon - 122001 (Haryana)

Tel. : 0124-4039037, 9711160361, 62, 63

E-mail : info@dagargensets.com, Website : www.dagargensets.com

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STEALTH

Date : 05 April, 2023

Dear Mohit Sharma
Marketing Manager
Stealth pvt. ltd,
Delhi, Delhi, India.

Subject: Offer of Employment at Stealth pvt. ltd, , Delhi, Delhi, India

We are delighted to officially appoint you to the position of Marketing Manager at Stealth pvt. ltd, Delhi, Delhi, India. We were highly impressed with your qualifications, experience, and interview performance, and we believe you will excel in this role.

Appointment Details:

- Job Title: Marketing Manager
- Department: Marketing
- Reporting to: Sanjay Shukla
- Start Date: 20 August, 2023
- Compensation: 5LPA

Quess, New Delhi, India on 20 August, 2023 at 5:00Pm . This appointment is subject to the terms and conditions outlined in the company's policies, a copy of which will be provided to you for your reference.

We eagerly anticipate your contributions and growth within our organization.

Sincerely,

HR Manager





Dear Mradul Gupta

Architect

ISRO - Indian Space Research Organization · Apprenticeship
Ahmedabad, Gujarat, India

Sub: Letter of Appointment

Regarding your application for a job with Architect at ISRO as the subsequent interviews you held with us. We are pleased to offer you a position as an Architect at ISRO - Indian Space Research Organization · Apprenticeship Ahmedabad, Gujarat, India. Your appointment as finance and admin began on 2023 and you will be on probation for six (6) months following your appointment. Remuneration: Your monthly remuneration is Rs 6.6LPA. Your first assignment will be at the Organization's ISRO - Indian Space Research Organization · Apprenticeship Ahmedabad, Gujarat, India. You may, however, be relocated to another place due to organizational requirements.

We warmly welcome you to the Architect at ISRO - Indian Space Research Organization · Apprenticeships Ahmedabad, Gujarat, India. family and wish you every success in your work with us.

Sincerely,

HR Manager

Ahmedabad, Gujarat, India

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Mranal Maheshwari
Architect
NMP Design Private Limited,
New Delhi

Congratulations,

Start Date: Your start date will be 2 August 2023

The management has decided to make a job offer for employment with us for the position of Architect at NMP Design Private Limited, New Delhi. You will be placed at our office based at Edifice, and will be reporting to Director –Finance and Account. You are offered Rs 7LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased.

according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards

Yours Faithfully

HR Manager



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LETTER OF OFFER OF EMPLOYMENT.

12 January 2023

Dear Mudit Arora

Congratulations! Following our recent discussions, we are delighted to offer you the position of Interior Designer with Salary package of INR 3 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,


Sanjay Verma

HR Head



Fwd: Mukesh Bhardwaj- offer

1 message

Yashpal . <yashpal@sushantuniversity.edu.in>

Thu, Jun 29, 2023
at 4:17 PM

To: Ashish Sharma <ashishsharma@sushantuniversity.edu.in>

From: Manisha Upadhyay <manisha.upadhyay@unichemlabs.com>**Sent:** 08 December 2022 15:27**To:** mukeshbhardwaj9016@gmail.com**Subject:** Mukesh Bhardwa- offer

Dear Mr. Mukesh Bhardwaj,

This is in reference to your interview and selection for the position of **Trainee Officer -QC at Ghaziabad location**. We are pleased to offer you the below mentioned CTC breakup. Request you to send an acknowledgment for the same and acceptance of this CTC, so that we can take the process ahead of issuing the offer letter.

Once you accept the CTC breakup, we will provide the details for the pre-employment medical test. Upon clearance of the medical test from our inhouse doctor and discussion regarding the date of joining, you will be sent a formal offer letter.

Looking forward to welcoming you to the Unichem Family:

Employee Name: Mukesh Bhardwaj

1662



Employee Designation: Trainee Officer-QC

Compensation Elements	CTC
<i>Basic Salary</i>	10628
<i>House Rent Allowance</i>	2530
Monthly Gross Salary	13158
Annual	157896
<i>Exgratia / Bonus</i>	28812
<i>Pf Contribution</i>	15300
<i>ESIC</i>	5136
Annual CTC	207144

Regards

Manisha Upadhyay

Sr.Officer- Human Resource



Offer Letter

11 February 2023

Dear Mushahid

We are pleased to appoint you in our organization as an Optometrist at Fortis Healthcare. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Jaspreet Kaur
HR Manager





Date: 1 Feb, 2023

Dear Naman Arora
Architect
Voyants Solutions Private Limited
Gurugram, Haryana, India
Date of Joining: 10 August, 2023

Sub: Letter of Intent

Dear Naman Arora

It is our pleasure to give you the offer letter on behalf of company job role would be Architect at Voyants Solutions Private Limited. Your monthly compensation is according to the salary your CTC would be 7,00,000/- Lakh per annum. There will be TDS deduction as per the company policy.

You are also requested to Submit the below mentioned documents before joining. You can email us scan copy of these entire document and do not forget to carry the entire document in original at the date of joining for verification.

1. 2 passport size photograph
2. Qualification Certificate
3. copy of Identify Proof
4. copy of Social Security / Pan
5. Cancelled Bank cheque (name printed on it).

Wishing you all the best

Kishan

HR Manager

Gurugram, Haryana, India





Date: 11-01-2023

To
Nandenee Sareen,
Gurugram

Dear Nandenee,

With reference to the interviews and our interactions, we are pleased to appoint you as Junior Graphic Designer with effect from 11th January 2023.

The terms of the appointment are:

- You will be allocated assignments on Analysis, Design, optimization of learning and interactive virtual spaces.
- You will need to sign a non-disclosure agreement with us and a terms of appointment.
- The appointment may be terminated on mutual consent with a notice of 90 days.
- Your emoluments will be INR 30,000 per month or INR 360,000 annually.
- You will follow a quarterly work review for goal mapping.
- Annual performance review cycle for appraisals.

Shrey Mishra
Director,
GC Interactive Pvt Ltd

Please sign your
acceptance here:

Nandenee Sareen
Date: 11th January 2023



SRIAAS
SR INSTITUTE OF ADVANCED
AYURVEDIC SCIENCES

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Offer Letter

17 February 2023

Dear Nandini Rajput

Regarding your application for a job with SR Institute of Advanced Ayurvedic Sciences, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Social Media Executive.

Your appointment as Consultant optometrist began on 6 August 2023, and you will be on probation for six (6) months following your appointment. Your Yearly annual salary would be Rs.7 Lakhs Per annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you and wish you every success in your work with us.

Regards

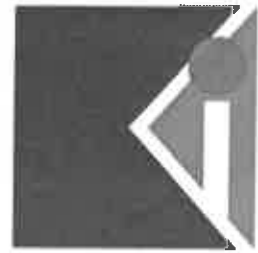
Avni Kumari
HR Manager

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StudioKIA



Dear Navya Dang
Architect
StudioKIA,
Gurugram, Haryana, India

Congratulations! We are pleased to offer you the position of Architect at StudioKIA , Gurugram, Haryana, India. Your starting salary will be 5.5 LPA , before deductions and withholdings. Your start date will be 20 Aug 2023 Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. We are excited about the possibility of you joining our team at StudioKIA , Gurugram, Haryana, India. Should you have any questions about the offer or the next steps Welcome. .

If you decide to accept this job offer, kindly sign and send back this letter by 20 Aug 2023. Once we get your confirmation, we'll share your on boarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Sincerely,


HR Manager



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concentrix

Date: 01 June, 2023

Dear Neha Singh
Associate Market Research,
Concentrics Pvt. Ltd,
Delhi, India

Subject: Offer of Employment at Concentrics Pvt. Ltd, Delhi, India

Congratulations! We are pleased to confirm that you have been selected to work for customer relationship management. We are delighted to make you the following job offer.

The position we are offering you is that of customer relationship management at a monthly salary of 5,00,000 LPA. Your working hours will be from 9AM to 6PM, (Starting Week Day to Ending Week Day.)

- Benefits for the position include: Associate Market Research,
- Benefit A (Casual Leave of 12 days per annum)
- Benefit B (Employer State Insurance Corporation ESIC Coverage)

We would like you to start work on 01-08-2023. Please report to Mr. Kumar Chauhan for documentation and orientation. If this date is not acceptable, please contact me immediately.

We are confident you will be able to make a significant contribution to the success of our Square Yards, and look forward to working with you.

Sincerely,

meeta

Head HR





Date: 01 June, 2023

Dear Neha
Associate Market Research,
Concentrics Pvt. Ltd,
Delhi, India

Subject: Offer of Employment at Concentrics Pvt. Ltd, Delhi, India

Congratulations! We are pleased to confirm that you have been selected to work for customer relationship management. We are delighted to make you the following job offer.

The position we are offering you is that of customer relationship management at a monthly salary of 3,20,000 LPA. Your working hours will be from 9AM to 6PM, (Starting Week Day to Ending Week Day.)

- Benefits for the position include: Associate Market Research,
- Benefit A (Casual Leave of 12 days per annum)
- Benefit B (Employer State Insurance Corporation ESIC Coverage)

We would like you to start work on 01-08-2023. Please report to Mr. Kumar Chauhan for documentation and orientation. If this date is not acceptable, please contact me immediately.

We are confident you will be able to make a significant contribution to the success of our Square Yards, and look forward to working with you.

Sincerely,



Head HR



Offer Letter

11 February 2023

Dear Neha Singh

We are pleased to appoint you in our organization as an Optometrist. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards 
Jaspreet Kaur





LETTER OF OFFER OF EMPLOYMENT

April 10, 2023

Nidhi Sharma
Junior Architect,
Gian P mathur
New Delhi, Delhi, India

Dear Nidhi Sharma

Following our recent discussions, we are delighted to offer you the position of Junior Architect with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Junior Architect,

Start date: Aug 11, 2023

Salary: 4PA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

HR Manager,

With the signature below, I accept this offer for employment.



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Address: 31B, 2nd Floor, IDC,
Main, Mehrauli-Gurgaon Rd, Sector 16,
Gurgaon, Haryana 122007
Phone: 095996 53306
Email: info@muds.co.in

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Sub - Offer Letter

14 March 2023

Dear Niharika Suri

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be Business Development Executive. Your employment will begin on 19 September 2023. You will be expected to work 40 Hours per week with your schedule being 9am to 5pm. You will be paid at the rate of Rs. 5 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.


Welcome to the team!

Regards, 
Manvi Singh
HR Manager

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IDENTITY CARD
BAR COUNCIL OF PUNJAB & HARYANA
 (Under Advocates Act, 1961)



NAME : **NIKHIL RANA**
ADVOCATE

Enrolment No : **PH/4812/2023**

F. Name : **HARIOM SINGH RANA**

DOB : **26-02-1995**

Address : **VILLAGE BAJGHERA, POST
 OFFICE PALAM VIHAR
 SURINDERAM**

Valid Upto
21-08-2025

Nikhil
Holder's Sign

Raj Kumar Chauhan
**(Raj Kumar Chauhan)
 Hony. Secretary**

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DP Architects



09-Jun-2023

Dear Nikita Pandey
Junior Architect
DP Architects
Mumbai, Maharashtra, India

In continuation to our discussions, we are pleased to offer you the role of Junior Architect in DP Architects

Mumbai, Maharashtra, India. During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration such as Medical, Accident, Life Insurance and Gratuity. Your Monthly take home salary will be Rs.35,000/- PM

Your appointment will be governed by the terms and conditions of employment presented in You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager. Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer Annexure B for more details. Please note This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation. Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

Yours sincerely,

Signature



QUESS

WINNING TOGETHER

Sub : Offer Letter

19 February 2023

Dear Nishant

Welcome to QUESS

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 3,00,000 per annum.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.


Regards,

Harish Gupta

HR Manager



Offer Letter

18 February 2023

Dear Nitu Chauhan

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Business Development Associate with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your monthly remuneration is Rs 33,000/- and Annual salary would be INR 4 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,

Ankita Gupta

HR Manager



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Offer Letter

Ref no. 3525/82

16 March 2023

Dear Omar Ndow

Looking forward to have you in our team. We have pleasure to offer you the post of Optometrist at Max Hospital. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of Rs. 3 Lakhs Per Annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Simran Kumar
HR Manager



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Sub - Offer Letter

23 March 2023

Dear Palak

we are happy to offer you the full-time role of Optometrist at Lenskart, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 4,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards,

Avni Rohatgi

HR Manager

A handwritten signature in black ink, appearing to read "Avni Rohatgi", written over the typed name.




rajadhyax

RAJADHYAX ARCHITECTURAL & INTERIOR DESIGN

Palash Bhagat**Project Architect****Rajadhyax Architectural & Interior Design (RA+ID Studio)****Mumbai, Maharashtra, India**

your interview held in office on dated 21 July, 2023 for the above subjected position.

Project Architect with our organization. You will be placed at our office based at Rajadhyax Architectural & Interior Design (RA+ID Studio) and will be reporting to Director –Finance and Account. You are offered Rs 5LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased.

according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card). We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us.

Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards**Yours Faithfully****Signature**



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Date: 01 June, 2023

Offer Letter

Pankaj Batra
Advocate
Bar Council
Delhi

Congratulation
Offer of Employment

The employment for the position of Advocate at Bar Council, New Delhi, Delhi, India . Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 1 July 2023. Legal Advisor you will report directly to the Head of Department, Ms. Payal, and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and with holdings. You will also receive a comprehensive benefits package, including health, dental, and vision insurance, which will be available after 30 days of continuous employment. Additionally, you will be eligible for 20 days of paid time off per year and access to our company 401(k) plan after 90 days of employment. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager



OFFER LETTER

Ref: NTZ/HRD/NAD/2022/0002-0002

Date: 4th Oct, 2022

Mr. Pankaj Singh Shah
S/O Madan Singh Shah
C-1/761, Near Modern School
Phase 4 Aya Nagar,
South Delhi
Delhi- 110047

Dear Pankaj,

Based on your interview with us and the terms and conditions mutually discussed and agreed upon, we are pleased to offer you the position of Junior Technical Consultant at Netsmartz Infotech (India) Pvt. Ltd, Chandigarh (Noida/Gurgaon).

You will join us as an Execution based trainee for a period of six months w.e.f. 9th Jan 2023 at our Noida/Gurgaon facility.

You will initially undergo training for 6 months i.e., from 09th January 2023 to 7th July 2023 at Noida/Gurgaon location to learn the expertise required for the position we will offer you. An allowance of INR 10,000 per month (TDS deductions applicable) will be paid to you during the said period of 6 months of "EBT" (which shall be based on your Execution during the respective month of training).

There will be a 30 months of service agreement, effective from the date of joining (6-month of training period & 2-years as full-time employee) with Netsmartz Infotech Pvt. Ltd. Chandigarh.

Your graduation to Full Time Employee is subject to satisfactory results and Execution during the "EBT". Netsmartz reserves the right to assign you any department and location across the Netsmartz group of Companies. During the training, the shift timing will be from 9:00 AM to 6:00 PM from Monday to Saturday.

Note-After conversion to FTE with Netsmartz Infotech (India) Pvt. Ltd, your working hours will be from 10:00 a.m. to 07:00 p.m., Monday to Saturday during the first year of your service and from the second year onwards, the hours will change to 10:00 a.m. to 7:00 p.m. from Monday to Friday, the timings can change as per business requirement. However, the shift timing from the second year onwards may apply as per the work assigned by your department; (9hrs shift including lunch of any combination) hence, it could be any shift such as 09:00 a.m. to 06:00 p.m., 10:00 a.m. to 07:00 p.m., 11:00 a.m. to 08:00 a.m. or 12:00 p.m. to 09:00 p.m., the timings can change as per business requirement.

You are required to send self-attested copies of the following:

- All certificates in support of your Educational Qualification(s)
 - Standard X- and XII-mark sheets /equivalents
 - Degree certificate and mark sheets for all semesters
 - Postgraduate Degree certificate and mark sheets for all semesters
 - Professional certification if any
- Passport size photograph
- Aadhaar Card
- Permanent & Current Address Proof (Ration card/Landline Telephone bill/Electricity bill)
- Affidavit with permanent / current address (whichever is applicable), signed and stamped by Notary
- Identity Proof (Voter's ID/ Driving License)
- Copy of your passport (If you do not have one, please apply for the same)
- Copy of vehicle RC/ Proof of any asset you own
- 2 copies of PAN Card
- Cancelled cheque and bank details

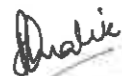
You will join the services of Netsmartz Infotech Pvt. Ltd. on 09-Jan-2023. We shall appreciate the acceptance /confirmation of this letter latest by 5th Oct, 2022. Non-acceptance before the stipulated date will make this offer redundant automatically.

Your salary shall be INR 3,60,000 (Rupees Three Lakh Sixty Thousand Only per annum, detailed breakup in Annexure I attached). Your Appointment Letter containing terms and conditions shall be given to you on your joining.

Please return the enclosed copy duly signed as a token of your acceptance of the letter.

Note: You will be required to sign the legal agreement and NDA before the date of joining the organization.

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd

@2022 Netsmartz Infotech (India) Pvt. Ltd. All Rights Reserved

Date:

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Ref: NTZ/HRD/NAD/2022/0002-0002

Date: 4th Oct, 2022

Annexure I

Annual Package for the 1st year of service:
Duration: From 10 July-2023 till 09-July 2024

Salary Components	Monthly	Annual
Basic Salary	20,000	2,40,000
HRA	3,538	42456
Gross Salary	23,538	2,82,456
Gratuity	962	11,544
Group Medical Insurance	500	6,000
Project Based Bonus		60,000
Monthly CTC	23,538	3,00,000
Gross Salary as above	23,538	2,82,456
In Hand	23,538	2,82,456

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- Net salary (in hand) will be subject to TDS deductions as per the prevailing Income Tax Rules, Provident Fund, Gratuity, ESI and NRC Deductions(quarterly).
- As per ESI guidelines, ESI deduction will remain applicable half yearly even if an employee's gross increases to more than Rs 21000 per month.
- The compensation information is confidential. We request you use discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Date:



Ref: NTZ/HRD/NAD/2022/0002-0002

Date: 4th Oct, 2022

Annexure II

Annual Package for the 2nd year of service:
Duration: From 10-July-2024 till 09-July-2025

Salary Components	Monthly	Annual
Basic Salary	26,000	3,12,000
HRA	5,583	66,996
Gross Salary	31,583	3,78,996
Gratuity	1250	15,000
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Provident Fund		
Monthly CTC	33,333	4,60,000
Gross Salary as above	31,583	3,78,996
In Hand	31,583	3,78,996

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- The CTC mentioned above will be subjected to your performance during the 1st year of your employment
- Net salary (in-hand) will be subject to TDS deductions as per prevailing Income Tax Rules, Provident Fund, Gratuity, Group Medical Insurance and NRC Deductions(quarterly)
- Employees can choose PF in the second year; the PF deductions will impact the in-hand salary.
- The compensation information is confidential. We request your discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization
- Retention Bonus – A retention bonus of 1.2 Lacs will be provided only if the employee completes 3 years of service in the company starting from his/her date of joining as a full-time employee

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Date:



Ref: NTZ/HRD/NAD/2022/0002-0002

Date: 4th Oct, 2022

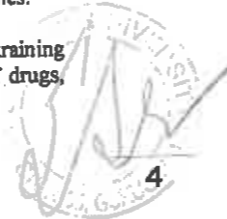
Annexure III

Training Period:

1. The "EBT" training will be conducted at Noida/Gurgaon. The candidate is required to report to the Office at 10.00 a.m. on the first day.
2. Netsmartz Academy shall decide the technical stream for the candidate after the due screening.
3. The classes will be held for 8 hours plus 1 hour of lunch break, every day comprising of 4 hours each of theory and lab from 9.00 a.m. to 6.00 p.m. from Monday to Saturday.
4. An allowance of 10,000/- pm shall be given during the training, which is applicable with mandatory statutory deductions (TDS). In case the candidate receives an excess amount of allowance, the same amount will be adjusted anytime during the training period. The allowance will not be paid for the month if the candidate does not perform or underperforms.
5. The allowance will be applicable only after the commencement of classes. Hence, for instance, if you join on the 9th of January 2023 and your classes commence on the 27th of January 2023 then the allowance will be calculated from the latter date (27th Jan) on a pro-rata basis.
6. Allowance will not be applicable; in case the candidate does not meet the below mentioned criteria. The assessment will take place every month and the allowance will not be paid for a non-performed month.
 - a. A minimum attendance of 85% is to be maintained in all the classes and labs every month (technical and soft skills).
 - b. Candidates are required to score 80% in their monthly assessments and assignments.
 - c. In case the training is extended due to non-Execution (Non-performance) of the candidate, no Allowance will be applicable.

*** In case a lockdown is announced due to Covid then the training will be conducted online and an allowance of Rs 5000/- instead of 10,000/- will be given to the candidate. However, no change shall reflect on the CTC. For online trainings, the candidate will be responsible to ensure the availability of a good internet connection and PC/Laptop with a good configuration to install required software for the training. During online training it the candidate must attend trainings from 9.00 AM to 6.00 PM, Monday to Saturday.*

7. The candidates can avail themselves of 5 days of paid examination leaves. These five days of leaves will not affect their attendance criterion of the performance.
8. In addition to the examination leaves, 6 casual leaves (one leave per month) shall be provided to the candidate during the training. However, the candidate must ensure, that it will be his/her/their sole responsibility, to make up for the loss of classes.
9. The candidate is required to sign and accept the Offer within 24 hours of receiving the Offer Letter.
10. The candidate is required to sign and submit a confidentiality agreement and an indemnity bond with the company within 24 hours of receiving the documents.
11. The candidate leaving the academy in middle of the training period will be required to pay the applicable penalty defined in the indemnity bond.
12. Only after receiving all the required documents, the candidate shall be confirmed for the "EBT".
13. Having accepted this offer, the candidate agrees that he/she/they will abide by the guidelines and working conduct and observe all practices and policies of the company during the training period.
14. In case of a revision of policies and guidelines, the company will share the revised appointment letters as and when required. The candidate will be expected to abide by all the changes/revisions to the policies and the guidelines.
15. The company holds all the right to terminate the candidate's association with the company during the training period due to any reason like submission of false documents, medically unfit to work, consumption of drugs,



nonperformance, punctuality, or other behavioral and POSH issues. The company shall not be liable to pay any allowance in case of termination due to any reasons mentioned herein in this para no 15.

16. The company policies and guidelines for Full-Time Engagement will be applicable once the candidate converts to Full Time Employee (FTE) with the company.
17. The candidate shall be converted to FTE once he/she/they pass all assessments and assignments during the "EBT". He/she/they are also required to submit his/her/their complete degrees before being converted to FTE in the absence of which the candidature will be put on hold or may even be cancelled.
18. After successful completion of the training, the candidate may be assigned any location, PAN India, depending on the company's requirements. No preferences shall be considered in this regard.
19. After successful completion of "EBT" and conversion to FTE: there shall be a probation period for the first three months and Netsmartz Academy shall reserve its rights to observe and assess the candidates during their period of probation. Non-Execution during the period of probation may/can lead to re-training or termination without notice from the employment of the company.

Please confirm your acceptance of the terms of this offer, failing which, the company holds the right to cancel the candidature.

We look forward to having you on our team!

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech (I) Pvt Ltd

Candidate Name: _____
Date: _____



OFFER LETTER

Mr. Paramjeet Bhatl

Sushant University, Sector-55 , Golf Course Road

Gurgaon(HARYANA)

Subject- Job Offer Letter (Reference : Roll No.- 200BBAHW039, Course BBA)

Dear Candidate,

"Greetings from Hindustan Times Media Limited"

This is with reference to your job application & subsequent interview had on 04/01/2023. We are pleased to appoint you as Sales Management Intern In Sales Management Team.

As such, your Job Role would entail these following terms & conditions.

- | | | |
|----------------------------|---|--|
| 1. Office Timings | : | 09:30 AM to 05:30 pm |
| 2. Reporting Location | : | Hindustan Times House 18-20 , Kasturba Gandhi Marg
New Delhi – 110001 |
| 3. Reporting to | : | Mr. Yash Sharma (Sales Manager) Cell# 8630975887 |
| 4. Weekly Off | : | Monday |
| 5. Transportation Facility | : | Not Provided by Company |
| 6. Salary Package | : | 3.80 Lakhs Per Annum |

You Are Requested to join our Organisation on or before 16th January , 2023. You Are Requested to submit your credentials to our finance Department .

If you have any questions and queries at any time do not hesitate to contact the HR Department or your directing manager accordingly.

We congratulate you on your appointment and wish you a long and successful career with us.

You are requested to sign duplicate copy of this letter as token of your acceptance

Thanking you

For Hindustan times Media Limited

AUTHORISED SIGNATORY (Encl: As Above)



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OFFER LETTER

Ref: NTZ/HRD/NAD/2022/0003-0003

Date: 4th Oct, 2022

Mr. Parichay Vashisht
S/O Sunil Kumar,
H NO 1, Aklimpur, Tikli(167)
Teekli, Gurgaon
Haryana - 122101

Dear Parichay,

Based on your interview with us and the terms and conditions mutually discussed and agreed upon, we are pleased to offer you the position of Junior Technical Consultant at Netsmartz Infotech (India) Pvt. Ltd, Chandigarh (Noida/Gurgaon).

You will join us as an Execution based trainee for a period of six months w.e.f. 9th Jan 2023 at our Noida/Gurgaon facility.

You will initially undergo training for 6 months i.e., from 09th January 2023 to 7th July 2023 at Noida/Gurgaon location to learn the expertise required for the position we will offer you. An allowance of INR 10,000 per month (TDS deductions applicable) will be paid to you during the said period of 6 months of "EBT" (which shall be based on your Execution during the respective month of training).

There will be a 30 months of service agreement, effective from the date of joining (6-month of training period & 2-years as full-time employee) with Netsmartz Infotech Pvt. Ltd. Chandigarh.

Your graduation to Full Time Employee is subject to satisfactory results and Execution during the "EBT". Netsmartz reserves the right to assign you any department and location across the Netsmartz group of Companies. During the training, the shift timing will be from 9:00 AM to 6:00 PM from Monday to Saturday.

Note-After conversion to FTE with Netsmartz Infotech (India) Pvt. Ltd, your working hours will be from 10:00 a.m. to 07:00 p.m., Monday to Saturday during the first year of your service and from the second year onwards, the hours will change to 10:00 a.m. to 7:00 p.m. from Monday to Friday, the timings can change as per business requirement. However, the shift timing from the second year onwards may apply as per the work assigned by your department; (9hrs shift including lunch of any combination) hence, it could be any shift such as 09:00 a.m. to 06:00 p.m., 10:00 a.m. to 07:00 p.m., 11:00 a.m. to 08:00 a.m. or 12:00 p.m. to 09:00 p.m., the timings can change as per business requirement.

You are required to send self-attested copies of the following:

- All certificates in support of your Educational Qualification(s)
 - Standard X- and XII-mark sheets /equivalents
 - Degree certificate and mark sheets for all semesters
 - Postgraduate Degree certificate and mark sheets for all semesters
 - Professional certification if any
- Passport size photograph
- Aadhaar Card
- Permanent & Current Address Proof (Ration card/Landline Telephone bill/Electricity bill)
- Affidavit with permanent / current address (whichever is applicable), signed and stamped by Notary
- Identity Proof (Voter's ID/ Driving License)
- Copy of your passport (If you do not have one, please apply for the same)
- Copy of vehicle RC/ Proof of any asset you own
- 2 copies of PAN Card
- Cancelled cheque and bank details

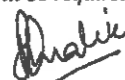
You will join the services of Netsmartz Infotech Pvt. Ltd. on 09-Jan-2023. We shall appreciate the acceptance /confirmation of this letter latest by 5th Oct, 2022. Non-acceptance before the stipulated date will make this offer redundant automatically.

Your salary shall be INR 3,60,000 (Rupees Three Lakh Sixty Thousand Only per annum, detailed breakup in Annexure I attached). Your Appointment Letter containing terms and conditions shall be given to you on your joining.

Please return the enclosed copy duly signed as a token of your acceptance of the letter.

Note: You will be required to sign the legal agreement and NDA before the date of joining the organization.

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd

Candidate Signature:

Date:



Ref: NTZ/HRD/NAD/2022/0003-0003

Date: 4th Oct, 2022*Annexure I*

Annual Package for the 1st year of service:
Duration: From 10 July-2023 till 09-July 2024

Salary Components	Monthly	Annual
Basic Salary	20,000	2,40,000
HRA	3,538	42456
Gross Salary	23,538	2,82456
Gratuity	962	11,544
Group Medical Insurance	500	6,000
Project Based Bonus		60,000
Monthly CTC	25,000	3,60,000
Gross Salary as above	23,538	2,82456
In Hand	23,988	2,82,456

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- Net salary (In hand) will be subject to TDS deductions as per the prevailing Income Tax Rules, Provident Fund, Gratuity, ESI and NRC Deductions(quarterly).
- As per ESI guidelines, ESI deduction will remain applicable half yearly even if an employee's gross increases to more than Rs 21000 per month.
- The compensation information is confidential. We request you use discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd

Candidate Signature:

Date:



Ref: NTZ/HRD/NAD/2022/0003-0003

Date: 4th Oct, 2022

Annexure II

Annual Package for the 2nd year of service:
Duration: From 10-July-2024 till 09-July-2025

Salary Components	Monthly	Annual
Basic Salary	26,000	3,12,000
HRA	5,583	66,996
Gross Salary	31,583	3,78,996
Gratuity	1250	15,000
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Provident Fund		
Monthly CTC	36,336	4,60,000
Gross Salary as above	31,583	3,78,996
In Hand	31,583	3,78,996

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- The CTC mentioned above will be subjected to your performance during the 1st year of your employment
- Net salary (in-hand) will be subject to TDS deductions as per prevailing Income Tax Rules, Provident Fund, Gratuity, Group Medical Insurance and NRC Deductions(quarterly)
- Employees can choose PF in the second year; the PF deductions will impact the in-hand salary.
- The compensation information is confidential. We request your discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization
- Retention Bonus – A retention bonus of 1.2 Lacs will be provided only if the employee completes 3 years of service in the company starting from his/her date of joining as a full-time employee

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd

Candidate Signature:

Date:



Ref: NTZ/HRD/NAD/2022/0003-0003

Date: 4th Oct, 2022Annexure III**Training Period:**

1. The "EBT" training will be conducted at Noida/Gurgaon. The candidate is required to report to the Office at 10.00 a.m. on the first day.
2. Netsmartz Academy shall decide the technical stream for the candidate after the due screening.
3. The classes will be held for 8 hours plus 1 hour of lunch break, every day comprising of 4 hours each of theory and lab from 9.00 a.m. to 6.00 p.m. from Monday to Saturday.
4. An allowance of 10,000/- pm shall be given during the training, which is applicable with mandatory statutory deductions (TDS). In case the candidate receives an excess amount of allowance, the same amount will be adjusted anytime during the training period. The allowance will not be paid for the month if the candidate does not perform or underperforms.
5. The allowance will be applicable only after the commencement of classes. Hence, for instance, if you join on the 9th of January 2023 and your classes commence on the 27th of January 2023 then the allowance will be calculated from the latter date (27th Jan) on a pro-rata basis.
6. Allowance will not be applicable; in case the candidate does not meet the below mentioned criteria. The assessment will take place every month and the allowance will not be paid for a non-performed month.
 - a. A minimum attendance of 85% is to be maintained in all the classes and labs every month (technical and soft skills).
 - b. Candidates are required to score 80% in their monthly assessments and assignments.
 - c. In case the training is extended due to non-Execution (Non-performance) of the candidate, no Allowance will be applicable.

*** In case a lockdown is announced due to Covid then the training will be conducted online and an allowance of Rs 5000/- instead of 10,000/- will be given to the candidate. However, no change shall reflect on the CTC. For online trainings, the candidate will be responsible to ensure the availability of a good internet connection and PC/Laptop with a good configuration to install required software for the training. During online training the candidate must attend trainings from 9.00 AM to 6.00 PM, Monday to Saturday.*

7. The candidates can avail themselves of 5 days of paid examination leaves. These five days of leaves will not affect their attendance criterion of the performance.
8. In addition to the examination leaves, 6 casual leaves (one leave per month) shall be provided to the candidate during the training. However, the candidate must ensure, that it will be his/her/their sole responsibility, to make up for the loss of classes.
9. The candidate is required to sign and accept the Offer within 24 hours of receiving the Offer Letter.
10. The candidate is required to sign and submit a confidentiality agreement and an indemnity bond with the company within 24 hours of receiving the documents.
11. The candidate leaving the academy in middle of the training period will be required to pay the applicable penalty defined in the indemnity bond.
12. Only after receiving all the required documents, the candidate shall be confirmed for the "EBT".
13. Having accepted this offer, the candidate agrees that he/she/they will abide by the guidelines and working conduct and observe all practices and policies of the company during the training period.
14. In case of a revision of policies and guidelines, the company will share the revised appointment letters as and when required. The candidate will be expected to abide by all the changes/revisions to the policies and the guidelines.
15. The company holds all the right to terminate the candidate's association with the company during the training period due to any reason like submission of false documents, medically unfit to work, consumption of drugs.

Offer Letter

nonperformance, punctuality, or other behavioral and POSH issues. The company shall not be liable to pay any allowance in case of termination due to any reasons mentioned herein in this para no 15.

16. The company policies and guidelines for Full-Time Engagement will be applicable once the candidate converts to Full Time Employee (FTE) with the company.
17. The candidate shall be converted to FTE once he/she/they pass all assessments and assignments during the "EBT". He/she/they are also required to submit his/her/their complete degrees before being converted to FTE in the absence of which the candidature will be put on hold or may even be cancelled.
18. After successful completion of the training, the candidate may be assigned any location, PAN India, depending on the company's requirements. No preferences shall be considered in this regard.
19. After successful completion of "EBT" and conversion to FTE: there shall be a probation period for the first three months and Netsmartz Academy shall reserve its rights to observe and assess the candidates during their period of probation. Non-Execution during the period of probation may/can lead to re-training or termination without notice from the employment of the company.

Please confirm your acceptance of the terms of this offer, failing which, the company holds the right to cancel the candidature.

We look forward to having you on our team!

Regards,


Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd


Candidate Signature:

Date:



Offer Letter

Ref no. 475/34

16 March 2023

Dear Paridhi Parashar

Looking forward to have you in our team. We have pleasure to offer you the post of Optometrist at Max Hospital. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of Rs. 3 Lakhs Per Annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Simran Kumar
HR Manager



Sub : Offer Letter

19 February 2023

Dear Parushi Singh Kunwar

Welcome to QUESS

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 3,00,000 per annum.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

Harish Gupta
HR Manager

Automatically generated by our system

407-408, 4th Floor, Tower-A, UNITECH CYBER PARK, Durga Colony, Sector 39, Gurugram, Haryana 122001



Offer Letter

11 February 2023

Dear Patrick lansana Moriba

We are pleased to appoint you in our organization as an Optometrist. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards 
Jaspreet Kaur





LETTER OF OFFER OF EMPLOYMENT

April 10, 2023

Paurush Singhal
Junior Architect,
Gian P mathur
New Delhi, Delhi, India

Dear Paurush Singhal

Following our recent discussions, we are delighted to offer you the position of Junior Architect with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Junior Architect,

Start date: Aug 11, 2023

Salary: 4PA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

HR Manager,

With the signature below, I accept this offer for employment.





Letter of Intent

19 February 2023

Dear Piyush Kumar Yadav

We are happy to extend to you an offer to work with Our Organization as a Software Engineer in light of our most recent discussions. Upon joining Our Organization, you will be a part of a dynamic and committed team that collaborates to offer our clients the best possible service and guidance.

As a team member of Our Organization, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations. Furthermore, we anticipate that you will take personal responsibility for all the goods, deeds, counsel, and outcomes you deliver on behalf of Our Organization. The following points outline the band conditions we are proposing. Your Annual salary would be Rs. 5.1 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

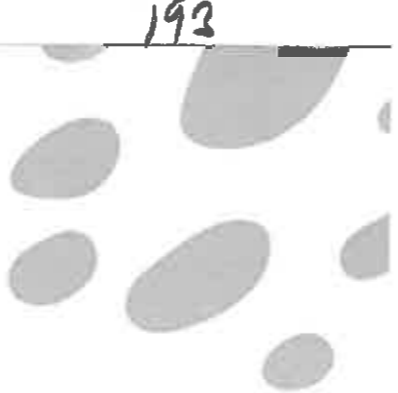
Welcome to the team!

Rahul
Regards,
Rahul Gupta
HR Manager





Uniiify



Dear Piyush Mittal
Architect
Uniiify , Gurugram, Haryana, India

Dear Piyush Mittal

Following our recent discussions, we are delighted to offer you the position of Architect at Uniiify , Gurugram, Haryana, India. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Architect

Start date: Aug 11, 2023

Salary: 4.5LPA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

Krathika Sharma
HR Manager



Offer Letter

21 March 2023

Dear Pooja

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be Optometrist. You will be expected to work 40 hours per week with your schedule being 8:30AM-4PM from Monday to Friday. Your annual salary would be Rs. 2.5 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than November 28, 2023. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,

Nisha Kumar

HR Manager



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Atrey & Associates
Delhi, India

Date 3 April, 2023

Offer Letter

Dear Poornima Tanwar
Architect
Atrey and associates, Delhi, India

Dear Poornima Tanwar

We are pleased to extend an offer of employment to you for the position of Architect at Atrey and associates, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Architect

Start Date: 1 August, 2022

Salary: 5LPA

Your employment with Architect will be on an [at-will/contract] basis. As such, either party can terminate the employment at any time with or without cause or notice. Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30 Days. We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

Dhruv Bhatia

HR Manager



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Offer Letter

Date : 19 January 2023

Dear Pradyumn Khanchandani

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of Security Researcher. In this context, we shall be offering you a total CTC package of Rs. 600000/- per annum and will be subject to statutory and other deductions as per company policies and practices. .

You are required to join us on or before 22/8/2023 failing which the offer stands cancelled. A detailed appointment letter with the terms & conditions and the salary breakup will be issued on the date of your joining. Notice Period: You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Accepting employment will be conditional up on agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Regards,
Kishan Gupta
HR Head





Dear Pragneesh Kapoor
UI/UX designer
Advantage Club Technologies Inc,
Gurugram, Haryana, India

Subject: Offer of Employment at Advantage Club Technologies Inc,

Dear Pragneesh Kapoor

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be UI/UX designer. Your employment will begin on August 10th, 2023 you will be employed with for the Spring 2023 co-op work term. You will be expected to work 35 per week with your schedule being 8:30AM-4PM from Monday to Friday. Your work will be in-person at our office. If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than August 10th, 2023. The hourly rate for this position is 3.5 LPA to be paid on a bi-weekly basis by a check unless you set up direct deposit. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me at info@samplecompany.ca or 604-123-4567. Welcome to the team!

Sincerely,

HR Manager

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 Gurugram, Haryana, India



Twins Ideas & Innovations
Private Limited

LETTER OF OFFER OF EMPLOYMENT

May 10, 2023
Pragya Dalmia
Junior Architect
Twins Ideas and Innovations Private Limited
NEW DELHI, Delhi, India

Dear Pragya Dalmia

Following our recent discussions, we are delighted to offer you the position of Junior Architect with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Junior Architect
Start date: Aug 11, 2023
Salary: 3LPA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

Recruitment Manager,



Offer letter

17 January 2023

Dear Prakhar Khandelwal

Thank you for applying to our company for the position of Junior Software Engineering. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.


You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon, You may be able to work from home at the permission of your supervisor.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes. Your salary would be Rs. 5.5 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!


Regards,
Rajneesh Saini
HR head





200
Date 30 June, 2023

Pranjal Chhabra

Interior Designer
Space Matrix
Gurugram, Haryana, India

Dear Pranjal Chhabra

We are pleased to offer you the part-time student employment position of Interior Designer at Space Matrix, Gurugram, Haryana, India with a start date of 3 August, 2023 contingent upon You will be reporting directly to Geetanjali Gupta at Space Matrix Gurugram, Haryana, India. We believe your skills and experience are an excellent match for our department. The hourly rate for this position is 6 LPA to be paid on a bi-weekly basis by a check unless you set up direct deposit.

Your employment with Space Matrix, Gurugram, Haryana, India. will be on an at-will basis, which means you and the department are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As a part-time student employee of Pepperidge, you are covered under Pepperdine's worker compensation insurance and are eligible to accrue sick time. We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "Anish Kumar".

Your Signature



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Offer Letter

18 February 2023

Dear Prateek Singh

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Sales Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your Annual salary would be INR 3 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Ankita

Regards,

Ankita Gupta

HR Manager



B Com(H)
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OFFER LETTER - INTERNSHIP

To
Mr. Preet Lohia
House No. 491, DLF Phase 3
Gurgaon -122002, Haryana

Date: 12th Jan, 2023

Subject: Offer Letter: Internship at THRS Travel & Hospitality Representation Services Pvt. Ltd.

Dear Preet,

Greetings from THRS!

Subsequent to our discussions regarding your candidature with us, we are pleased to offer you the position of "Intern - Hotel Sales" with our organization and look forward to you working with us for the period of 06 months starting from 16th Jan - 16th July/2023. In this role, you shall be entitled to a fixed stipend of INR 15000/- (subject to the monthly attendance).

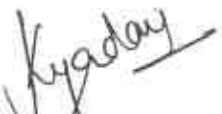
During this period your performance shall be reviewed and upon successful completion of your internship, our organization shall consider to issue a certificate of recommendation for your work.

This offer is subject to successful background verification and will stand null and void if the verification report is found unsatisfactory.

Please send us a signed copy of this letter as your acceptance of the terms & conditions of services stated herein by email or hard copy in person.

Sincerely,

For **THRS TRAVEL AND HOSPITALITY REPRESENTATION SERVICES PVT. LTD.**


Karishma Yadav
Manager - Admin and Finance



Accepted & Signed
Preet Lohia

Registered Office: THRS - E-517, Fourth Floor, Palm Extension, Sector - 7, Near Rampal Crossing Dwarka, New Delhi - 110045.
CIN- U63000DL2011PTC218533

Corporate Office: Unit 110, First Floor, Centrum Plaza, Golf Course Road, Sec-53, Gurgaon 122002 - India.
T: +91 124 430 9300; <http://www.thrs.co.in>



Subject: Employment offer

11/02/2023

Dear, Preeti Singh

We are pleased to offer you the position of Technical Consultant.

Your annual cost to company is ₹ 5.7 Lakhs. The break down of your gross salary and information specific to employee benefits can be found in Annexure A.

We would like you to start work on 22/08/2023 from the base location. If you choose to accept this job offer, please sign and return this letter by 12/06/2023. Once we receive your acceptance, we will provide information about onboarding and other asset details.

We are confident that you will find this offer exciting and I, on behalf of [company name], assure you of a very rewarding career in our organization.

Sincerely,


Manisha Singh
HR Head

Salary will be paid on the [last working day/first working day] of each month through [direct deposit/cheque].

Probation

You will be on probation for a period of [six months] from your joining date and will be confirmed as a full-time employee after successful completion of probation.

Salary revision

Revision to your compensation will be after [one year] from the date of joining, subject to your satisfactory completion of the probation period.

Confidentiality

Information you have access to during your employment is confidential and proprietary information of the company. You agree not to disclose such information without prior consent from the management.



OFFER CUM APPOINTMENT LETTER

Candidate ID: C150780

Date: December 19, 2022

Preeti Singh

H.No - E-181 Chattarpur Extension,
Chattarpur, South Delhi

Delhi - 110074

Connect2preetisingh@gmail.com

Congratulations! Preeti

With reference to your application and subsequent interview with us for a career in our organization, we are pleased to inform you that you have been selected for employment in our organization as **Subject Matter Expert - Computer Science** based out of our office in Delhi.

We take this opportunity to thank you and sincerely appreciate your decision to join Chegg. You are requested to join us on or before **July 10, 2023**, beyond which this offer would stand ipso facto null and void.

Your compensation would be as outlined in Annexure I.

Prior to the date of joining, you would be required to furnish copies of all documents desired by the Company. Please note that the submission of all the documents is mandatory to facilitate joining, background verification / validation and appointment process.

This offer will be valid subject to successful clearance of a pre-employment background check conducted by Chegg. Your cooperation is solicited in this regard to enable us to complete the necessary pre-employment check on time and enable you onboard us.

The general terms and conditions governing your employment are outlined in Annexure II.

As confirmation of your acceptance, please read the term and conditions of employment and acknowledge them online.

Any change in the date of joining needs to be communicated to the concerned recruiter at least one week in advance.

For Chegg India Private Limited


Uday Karthikeyan

Director - HR



Chegg India Pvt. Ltd.

Regd Add: 401, Bansi Corporate Park, New Delhi - 110044 | Tel: 011 4180 2240
contact: india@chegg.com | www.chegg.com | GST: 07AFC146392

Annexure I

SALARY STRUCTURE

Name
Designation
With effect from

Preeti Singh
Subject Matter Expert - Computer Science
July 10, 2023

Salary Structure		
Salary Annexure		
SALARY COMPONENTS	Annual (INR)	Monthly (INR)
Basic Salary	300,000	25,000
House Rent Allowance (HRA)	150,000	12,500
Special Allowance	100,000	8,333
Gross Salary (A)	550,000	45,833
Retirals (B)		
Provident Fund	21,600	1,800
Potential Payout (A+B)	571,600	47,633

All salary components shall be governed by the Company Policies, Statutory guidelines and would incur Statutory Deductions.



Chegg India Pvt. Ltd.

Registered Office: Plot No. 41/1, Sector 14, Gurgaon, Haryana - 122002, India
Corporate Office: Plot No. 41/1, Sector 14, Gurgaon, Haryana - 122002, India
Branch Office: Plot No. 41/1, Sector 14, Gurgaon, Haryana - 122002, India

Annexure II
GENERAL TERMS AND CONDITIONS OF EMPLOYMENT

1. Probationary period

- 1.1. Initially you will be on probation for three months, from the date of employment as stated in the Appointment Letter. Employee's probationary employment may be terminated by the Company at any time and even before the expiration of the probationary period, in accordance with the applicable procedure, for any just or authorized cause or for failure or inability to meet the prescribed standards.
- 1.2. In case your performance is not found satisfactory then your probation will be extended to maximum extent of six months or your services shall be liable to be terminated with or without Notice or salary in lieu of notice.
- 1.3. After the end of probationary period, the Employee shall be considered as a permanent employee unless instructed or notified otherwise.

2. Working Hours

- 2.1. The Employee will be governed by the normal working hours as existing in the Company and stated in Company Policies.
- 2.2. As per business requirement of the Company, Employee may be required to work in shifts or otherwise or provide on call support, outside the regular working hours or during weekends or public holidays. Any additional remuneration (if any) shall be paid under the applicable Company Policies.

3. Place of Work & Mobility:

- 3.1. Your primary place of work shall be as mentioned in the Appointment Letter
- 3.2. Your services are liable to be transferred/assigned to any department/section or division or the company anywhere in India or outside India and/or to any office or any its Affiliates, Group Company, member concern or sister concern of the organization, existing or likely to come into existence. You will be obliged to accept any job assigned by the company.
- 3.3. During the overseas assignment, which also include deputation / transfer to the Group Company, the Company will facilitate all necessary immigrations permits, like business or work visa, residence permits etc. The Employee shall be governed by the terms and conditions of the deputation letter or any other letter issued in that regard.

4. Remuneration & its Deductions

- 4.1. Please refer to Annexure I of this Agreement.
- 4.2. The Employer reserves the right and the Employee irrevocably authorizes the Employer, at any time during the Employee's employment, or in any event upon termination, to deduct from the Employee's salary and/or any other monies due to the Employee, an amount equivalent to any of the followings:
 - 4.2.1. any overpayment of salary, remuneration or other payment made to the Employee during the course of this employment.
 - 4.2.2. the amount of un-served days of notice period
 - 4.2.3. any cost of repairing any damage to or loss of property of, fines or charges imposed upon or any other loss sustained by the Employer or any third party, caused by the Employee's breach of contract or breach of the Employer's rules or as a result of the Employee's negligence or dishonesty; and
 - 4.2.4. cost of unreturned Company's property at the time of termination of Employment.
 - 4.2.5. Any other outstanding amount due to Employer.

Chegg India Pvt. Ltd.

Regd Add: 401, Baam Corporate One, Jaso'da New City, 110025 India, Ph: +91 11 881240
contact-india@chegg.com | www.cheggindia.com | CIN: U80101DL2011PTC148392



4.2.6. The Employer will be entitled to make necessary deductions (for taxes and any other statutory requirement) in accordance with the applicable laws before disbursement of Employee's salary.

5. Job Duties

5.1. The Employee hereby agrees and undertakes to perform various duties to the best of his/her skills and abilities including the following:

- 5.1.1. To promote the interests and welfare of the Company.
- 5.1.2. To conform to and comply with the Company's Policies and such directions and orders as may from time to time be given by the Company.
- 5.1.3. While the Company follows a five-day work week, the Employee hereby agrees to work flexible working hours to meet business needs & demands.
- 5.1.4. The Employee may be required to work such additional hours as may be necessary for the proper performance of his/her duties.
- 5.1.5. The Employee may from time to time be required to carry out such other reasonable duties as the Employer may decide, without additional remuneration, should this be necessary to meet the needs of the business.

6. Termination & Notice

- 6.1. During the Employee's probationary period, this employment may be terminated by either Party after giving one week's notice to the other.
- 6.2. After the Employee's probationary period, this Agreement may be terminated by providing two-month notice. The two-month notice period may be waived off in lieu of salary at the sole discretion of the employer.
- 6.3. The Company has zero tolerance for employee's misconduct, misbehavior, harassment, fraud or any other criminal and/or punishable offense. Thus, the Company may terminate as per convenience in case of any of such cases.
- 6.4. The retirement age is 60 years as per Company Policy, the employment will automatically terminate without notice on his attainment of the retirement age.
- 6.5. Effect of Termination: Upon termination of the employment the Employee shall, immediately deliver to the Company all assets, documents, books, data, materials, records, correspondence, papers and information relating to the business or affairs of the Company or its business contacts.

7. Right to search

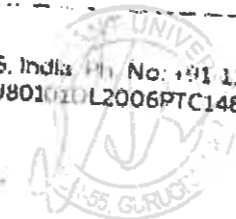
- 7.1. The Employer reserves the right to search employees or any of their property held on the Employer's premises, at any time, if the Employer believes that the Employee is under the influence of Alcohol or restricted Drugs or carry a weapon, which could be hazardous to the other employees and occupants of the premises or if it believes that an employee may have committed a criminal offence.

8. Intellectual Property Rights

- 8.1. The Employee shall forthwith disclose to the Company all such inventions, discoveries, and improvements or copyright works or any other Intellectual Property Rights made, developed or discovered by him/her (whether alone or with any other Person or Persons) at any time whether before or after the date hereof, but during his/her employment with the Company and within six months after termination. The Employee hereby waives all his/her rights, including moral rights, on any copyright work originated, conceived, written or made by him/her (either alone or with others) during his/her employment with the Company and

Chegg India Pvt. Ltd.

Regd Add: 401, Bani Corporate One, Jasola, New Delhi 110025, India. Ph. No: +91 11 4180 2240
contact india@chegg.com | www.cheggindia.com | CIN U80101DL2006PTC148392



Chegg

he/she agrees that all such information and materials shall belong to and be the absolute property of the Company

9. Confidentiality and Data Protection

- 9.1. The Employee acknowledges that during the course of the employment with the Company, the Employee will have and will continue to have access to Confidential Information of the Company and/or Affiliates and/or received by the Company from third parties, thus the Employee agrees that he/she shall forever hold the Confidential Information in confidence and shall not improperly use or disclose any Confidential Information or trade secrets of the Company. The employee further confirms that He/she shall not publish, disclose or disseminate, any time, to any Person or competitor of the Company/ Affiliates
- 9.2. The Employee voluntarily consents to the holding and processing of personal data provided by him/her to the Employer for all business purposes relating to his/her employment.
- 9.3. The Employer confirms and warrants that the Company would maintain the Data provided by the Employee and would store and process the same in accordance with the applicable laws.

10. Governing Law and Dispute Resolution

- 10.1. This Agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of India and the courts at Delhi shall have exclusive jurisdiction.

For all purposes of this Agreement and the Clause mentioned herein, the "Company" and "Employer" shall be Chegg India Private Limited including its Affiliates and Group Companies.

ACCEPTED


Preeti Singh
December 19, 2022


Chegg India Pvt. Ltd.

Regd Add: 4th Fl, Bhandari Park, Gurukul Kangri, Dehradun, Uttarakhand, India. Phone: +91 11 4180 2240
contact: india@chegg.com | www.chegg.com | GSTIN: 07AACHN148392C

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r+d studio
Gurugram, Haryana, India

Dear Preetika Jain
Architect
r+d studio
Gurugram, Haryana, India

Subsequent to the face to face interview you had with us, we are pleased to offer you the position of Architect. Your Date of Joining will be 17th August 2023. Your Monthly take home salary will be Rs. 35,000/- You shall be under the probation period for 3 months from the date of joining. During the probation period, if you choose to resign or terminate your employment with us you must serve a notice for 30 days failing which you will be required to reimburse the training cost spent on you. The company reserves the right to terminate you at any point without notice if found in violation of any of the company polices.

Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Request you to bring along the below mentioned documents at the time of joining.

Passport size Photograph (5copies)

Copy of PAN card

Photo ID proof

Copy of Education certificates [SSLC/HSC/Graduation/post-Graduation/Diploma/etc.]

Address Proof (Voting Card/Driving License/Passport/Ration Card/Rent Agreement)

Copy of Employment/Service Certificate from the previous employer

Copy of 3 months Bank Statement and Salary-slip from the previous Employer

Please sign the duplicate copy of this letter as a token of acceptance of the same.

We look forward to a long and fruitful association with you.

Gurugram

HR Director

204



205



Date: 21 April, 2023

Offer Letter

Dear Prem Vrat

Architect

Sagri Design Consultants

Gurugram, Haryana, India

01st July, 2023

We are delighted to officially appoint you to the position of Architect at Sagri Design Consultants, Gurugram, Haryana, India. We were highly impressed with your qualifications, experience, and interview performance, and we believe you will excel in this role. Your starting salary will be 6 LPA

Appointment Details:

– Job Title: Architect

– Department: Architect

– Reporting to: Tarun Sharma

– Start Date: 01st July, 2023

Please report to the Sagri Design Consultants, Gurugram, Haryana, India. on 01st July, 2023 at 6pm. This appointment is subject to the terms and conditions outlined in the company's policies, a copy of which will be provided to you for your reference. We eagerly anticipate your contributions and growth within our organization.

Biya Agarwal

Sincerely,

HR Manager



205

25th April, 2023

Mr. Prince Tyagi
House No.120, Ohlāsukhera, Muzaffarnagar, Charthawal
UP-201311

Dear Prince,

Subject: Letter of Intent

This is with reference to your application and subsequent interview with us. We are pleased to offer you the position of **Guest Service Associate in Front Office Department in Level 2 of Pullman & Novotel New Delhi Aerocity** with effect from **June 05, 2023**. The proposed salary offer is enclosed with this letter for your kind attention.

A detailed letter of appointment with terms and conditions will be issued to you in due course.

Please note that this offer of employment is subject to you being declared medically fit by a Company nominated Hospital/Doctor to discharge the duties and responsibilities inherent in this position.

The Company also undertakes reference checks/background verification and enquiry, as part of due diligence in the recruitment process, and should the Management find any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment/other related documents or thereafter, as the case may be or if reference checks/background verification checks reveal any concern, the Management shall be free to revoke the offer without further reference to you.

As part of joining formalities, will be required to submit the following documents:

- Copy of PAN Card
- Copy of Aadhaar Card
- Permanent Address proof
- Copies of all Educational & Professional Certificates and testimonials referred in the Employment Application form
- Clearance Certificate from previous employer
- Passport size photographs – 6 Nos.
- Experience Certificate from current and previous Employer mentioned in the resume.
- Relieving letter/Acceptance of Resignation/Experience letter from the previous Employer
- Latest Salary Slip / Salary certificate from Last Employer
- Form 16 from previous Employer
- Copy of PF Passbook & Temporary ESIC card


Police Verification Certificate and Pre-Employment Medical Examination

A detailed letter of appointment with terms and conditions will be issued to you on the day of your joining.

Please send us your acceptance of this offer latest by 25th April, 2023 failing which the offer will be deemed to be revoked and null and void.

We look forward to a long and mutually rewarding association.

For Pullman & Novotel New Delhi Aerocity


Poulomi Bhattacharya
Director of Talent & Culture

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Pullman New Delhi Aerocity | Novotel New Delhi Aerocity
Asset No. 2, Delhi Aerocity, GMR Hospitality District, Indira Gandhi International Airport, New Delhi – 110037
Tel: +91 (11) 4608 0808 | Fax: +91 (11) 4603 0733 | www.pullmannewdelhi.com | www.novotel.com

A unit of **Caddis Hotels Pvt. Ltd.**
CIN:U55101DL2002PTC175885

Annexure 1: Total Cost of Employment Statement

Name	Prince Tyagi	
Designation	Guest Service Associate-Front Office	
Job Level	Level 2	
Reporting to	Assistant Front Office Manager	
Hotel	Pullman New Delhi Aerocity - Novotel New Delhi Aerocity	
Employing Entity	Caddle Hotels Pvt Ltd	
Date of Joining	5-June-23	
Salary & Allowances	Rs / Mth	Rs / Year
Basic Salary	21,010	2,52,120
Total Gross (A)	21,010	2,52,120
Annual Benefits		
Exgratia Bonus	1,750	21,002
Total (B)	1,750	21,002
Statutory Benefits		
Employer Provident Fund @ 12% of Basic Salary	2,521	30,254
Total (C)	2,521	30,254
Cost to Company (A+B+C)	25,281	3,03,376

Poulomi Bhattacharya
Director of Talent & Culture

BUILDIFY

Plot No. 375, Skyboard House D-41,
Nisargadatta CHS Ltd, Charkop Sector 3,
Kandivali West, Mumbai, Maharashtra 400067

Priyanshi Shukla
Architectural Journalist
Buildofy,
Mumbai, Maharashtra, India

your interview held in office on dated 21 September, 2021 for the above subjected position.

Architectural Journalist with our organization. You will be placed at our office based at Buildofy, Mumbai, Maharashtra, India and will be reporting to Director –Finance and Account.

Your are offered Rs 5LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased.

according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us.

Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards
Yours Faithfully



Signature



207



Offer Letter

Pujet
Team Leader
Ebb & flo, Gurgaon - Haryana

Dear Pujet

Congratulations! We are pleased to confirm that you have been selected to work for Ebb & flo, Gurgaon, Haryana, We are delighted to make you the following job offer. The position we are offering you is that of Team Leader at of 5,00,000. Your working hours will be from 9AM to 6PM, (Starting Week Day to Ending Week Day.)

- Benefits for the position include: Team Leader
- Benefit A (Casual Leave of 12 days per annum)
- Benefit B (Employer State Insurance Corporation ESIC Coverage)

We would like you to start work on 01-08-2023. Please report to Mr. Abhishek Kumar for documentation and orientation. If this date is not acceptable, please contact me immediately. Please sign the enclosed copy of this letter and return it to me by 20-03-2023 to indicate your acceptance of this offer. We are confident you will be able to make a significant contribution to the success of our Ebb & flo, Gurgaon - Haryana and look forward to working with you.

Sincerely,


Head HR



Ground Floor, N-15, Chittranjan Park Rd, Block A,
Chittranjan Park, New Delhi, Delhi 110019

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Address: 31B, 2nd Floor, IDC,
Main, Mehrauli-Gurgaon Rd, Sector 16,
Gurgaon, Haryana 122007
Phone: 095996 53306
Email: info@muds.co.in



Sub - Offer Letter

14 March 2023

Dear Puneet Verma

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

In line with what was communicated to you during the interview process, your position will be Marketing Associate. Your employment will begin on 19 September 2023. You will be expected to work 40 Hours per week with your schedule being 9am to 5pm. You will be paid at the rate of Rs. 4 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.

Welcome to the team!

Regards,

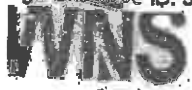
Manvi Singh
HR Manager

209



MBA

210



Extending Your Enterprise

30-Mar-2023

Radha Kumari

Ward No. 17, Riya Mill Bazar, Riga,

Sitamarhi Bihar - 843327-

India

Letter of offer

Dear Radha,

With reference to your application and the subsequent interview you had with us, we are pleased to inform you that you have been selected as **Associate - Ops** in **WNS Global Services Pvt. Ltd.**, based at our **Gurgaon - NH8** office. The key components of your offer are as detailed below :-

- AUSTRIA
- BRAZIL
- CHINA
- INDIA
- NETHERLANDS
- PHILIPPINES
- RUSSIA
- SINGAPORE
- UK
- USA

Career band: Your career band would be **Professional**.

Role band: You would be placed in role band **A**.

Title: The title that you would be using both internally and externally would be **Associate - Ops**.

Compensation: Your Total Gross Pay will be **INR 2,86,497 (Indian Rupees Two Lakh, Eighty Six Thousand, Four Hundred And Ninety Seven Only)** per annum which is inclusive of Fixed Pay and Variable Pay/ Performance Incentive. The detailed break-up of your compensation is given in the Annexure II for your reference.

Joining Date: You are expected to join us by **30-Mar-2023**.

Place of work: Your place of work will be **Gurgaon - NH8**. However, your services are transferable, and you may be assigned after reasonable notice, to any location in India or abroad where the Company or any one of its associates or customers conducts business. While on transfer you will be governed by the rules, regulations and conditions of service of that location.

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DocuSigned by:
Radha
1EDBB00234B54BF...
Accepted and Agreed

Radha Kumari
Candidate's Name & Signature

WNS Global Services Pvt. Ltd.

Del. Nargolwala

I S Nargolwala
Corporate SVP - HR
Lead Talent Acquisition

211

MBA

dharam

Name: Raghav Arora

Ref: DD/OL/GGN/006

Location: Gurgaon

Date: 15-11-2022

Dear Raghav,

Congratulations!

This is with reference to your application and the subsequent interview with us, we are pleased to offer you the post of "Assistant Manager-Business Development" with Dharam Digital for Gurgaon Location, wherein you would be on probation period for 3 months from the date of joining. After successfully completing the probationary period, you will be eligible for Rs. 1 Lac variable compensation, which will be based on your performance. Your yearly fixed compensation would be Rs. 6,00,000/- (Six Lac Only). Please refer to the salary Annexure.

You are required to join us on or before 2nd Jan 2023. This offer is valid for 15 days only from the date of the offer, beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, by us in writing.

You will be governed by the rules, regulations, and practices in vogue and those that may change from time to time.

At the time of joining, you need to submit the following documents:

- Photocopy of your educational certificates
- Photocopy of Address proof
- Aadhar Card copy, PAN Card copy
- Relieving Letter from your previous employer
- Passport Size color photograph

We look forward to your joining us.

With Best Regards,

Dharam Digital Pvt.Ltd.

Manager-Human Resources




Address: Dharam Digital Pvt.Ltd, Emaar Digital Green,Unit-710-711,Sec-61,Gurugam-122011

dharam

Salary Annexure

Strictly Private & Confidential

Dharam Digital Pvt Ltd Compensation & Benefits Structure			
Name	Raghav Arora		
Designation	Assistant Manager - Business Development		
Department	Sales & Marketing		
Date of Joining	02-Jan-2023		
Compensation Component	Monthly	Annually	Remarks
A Salary & Allowances:			
Basic	16000	192000	Fully Taxable
HRA	9000	108000	Partially Taxable if rent receipts are produced
Leave Travel Allowance	5000	60000	Partially Taxable if travel receipts are produced
Fuel Allowance	3000	36000	Fully Taxable
Mobile & Broadband Allowance	3000	36000	Fully Taxable
Special Allowance	14000	168000	Fully Taxable
B Total Pay	50000	600000	
C Variable	8333	100000	Based on target achievement
Total CTC	58333	700000	
D Medical Insurance Premium Coverage	As per the company Policy Self, Spouse & 3 Children		
Your Sincerely For Dharam Digital Pvt. Ltd			
			
Ankita Gupta Manager - Human Resources			



Address: Dharam Digital Pvt.Ltd, Emaar Digital Green, Unit-710-711, Sec-61, Gurugram-122011

STUDIOIAAD

Raghav Pasricha

Date- 2, Feb, 2023

Architect

ZOERA(Studio IAAD)

Gurugram, Haryana, India

Dear Shubhangi Agrawal

ZOERA(Studio IAAD), Gurugram, Haryana, India, is pleased to offer you the position of Job Architect. Your skills and experience will be an ideal fit for our customer service department. As we discussed, your starting date will be July 1, 2023. The starting salary is Rs 6LPA and is paid on a weekly basis. Full family medical coverage will be provided through our company's employee benefit plan and will be effective on August 1. Dental and optical insurance are also available. Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company. Please accept this letter as formal notification that I am leaving my position with ZOERA(Studio IAAD), Gurugram, Haryana, India. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people. If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan. Please let me know if you have any questions or I can provide any additional information.

Sincerely,



Director, Human Resources





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Date: 01 June, 2023

Offer Letter

Raghavender Shukla
Bar Council
Delhi

Congratulation
Offer of Employment

The employment for the position of Advocate at Bar Council, New Delhi, Delhi, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 1 July 2023. Legal Advisor you will report directly to the Head of Department, Ms. Payal, and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA, before deductions and with holdings. You will also receive a comprehensive benefits package, including health, dental, and vision insurance, which will be available after 30 days of continuous employment. Additionally, you will be eligible for 20 days of paid time off per year and access to our company 401(k) plan after 90 days of employment. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

Anish
HR Manager





SRIAAS
SR INSTITUTE OF ADVANCED
AYURVEDIC SCIENCES

Offer Letter

17 February 2023

Dear Rahul Singh Rawat

Regarding your application for a job with SR Institute of Advanced Ayurvedic Sciences, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Junior consultant.

Your appointment as Consultant optometrist began on 6 August 2023, and you will be on probation for six (6) months following your appointment. Your Yearly annual salary would be Rs. 6 Lakhs Per annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you and wish you every success in your work with us.

Regards,

Avni Kumari

HR Manager



215



S-21, Main Chhatarpur Rd,
Asola, Chhatarpur,
New Delhi, Delhi 110074

Date- 2 ,Feb,2023

Rajat Verma
Junior Architect
Creative Group LLP, New Delhi

Congratulations! We are pleased to offer you the position of Junior Architect at Creative Group LLP, New Delhi, India. Your starting salary will be 6LPA , before deductions and withholdings. Your start date will be 20 Aug 2023.

Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. We are excited about the possibility of you joining our team at Creative Group LLP, New Delhi, India. Should you have any questions about the offer or the next steps Welcome . If you decide to accept this job offer, kindly sign and send back this letter by [offer expiry date]. Once we get your confirmation, we'll share your on boarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to be 'Raj' or similar, written over a horizontal line.

HR Manager



215

Fwd: Ranjan Singh Dangi-Offer

1 message

Yashpal . <yashpal@sushantuniversity.edu.in> Thu, Jun 29, 2023
at 4:31 PM

To: Ashish Sharma <ashishsharma@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

From: Manisha Upadhyay <manisha.upadhyay@unichemlabs.com>**Sent:** 08 December 2022 15:19**To:** ranjansinghdangi9@gmail.com**Cc:** Yashpal . <yashpal@sushantuniversity.edu.in>**Subject:** Ranjan Singh Dangi-Offer

Dear Mr. Ranjan Singh Dangi,

This is in reference to your interview and selection for the position of **Trainee Officer -QC at Ghaziabad location**. We are pleased to offer you the below mentioned CTC breakup. Request you to send an acknowledgment for the same and acceptance of this CTC, so that we can take the process ahead of issuing the offer letter.

Once you accept the CTC breakup, we will provide the details for the pre-employment medical test. Upon clearance of the medical

test from our inhouse doctor and discussion regarding the date of joining, you will be sent a formal offer letter.

Looking forward to welcoming you to the Unichem Family.

Employee Name: Ranjan Singh Dangi

Employee Designation: Trainee Officer-QC

Compensation Elements	CTC
<i>Basic Salary</i>	10628
<i>House Rent Allowance</i>	2530
Monthly Gross Salary	13158
Annual	157896
<i>Exgratia / Bonus</i>	28812
<i>Pf Contribution</i>	15300
<i>ESIC</i>	5136
Annual CTC	207144



Regards

217

Fwd: Ravi -offer

1 message

Yashpal . <yashpal@sushantuniversity.edu.in> Thu, Jun 29, 2023 at 4:24 PM

To: Ashish Sharma <ashishsharma@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

----- Forwarded message -----

From: **Soumya Shukla** <soumya.shukla@unichemlabs.com>

Date: Fri, Mar 24, 2023 at 4:23 PM

Subject: CTC Structure

To: ravisherwal025@gmail.com <ravisherwal025@gmail.com>

Cc: <yashpal@sushantuniversity.edu.in>

Dear Ravi

This is in reference to your interview and selection for the position of **Trainee Officer - Production at Ghaziabad location**. We are pleased to offer you the below mentioned CTC breakup. Request you to send an acknowledgment for the same and acceptance of this CTC, so that we can take the process ahead of issuing the offer letter.

Once you accept the CTC breakup, we will provide the details for the pre-employment medical test. Upon clearance of the medical test from our inhouse doctor and discussion regarding the date of joining, you will be sent a formal offer letter.

Looking forward to welcoming you to the Unichem Family.

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Employee Name: Ravi Sherwal

Employee Designation: Trainee Officer -Production

Compensation Elements	CTC
<i>Basic Salary</i>	10628
<i>House Rent Allowance</i>	2530
Monthly Gross Salary	13158
Annual	157896
<i>Exgratia / Bonus</i>	28812
<i>Pf Contribution</i>	15300
<i>ESIC</i>	5136
Annual CTC	207144



Thanks & Regards

Soumya Shukla

Human Resources

Disclaimer : (i) The information contained in this e-mail message is intended only for the confidential use of the recipient(s) named above. This message is privileged and confidential. If the reader of this message is not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, distribution or copying of this message is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message. (ii) The sender confirms that Unichem Shall not be responsible if this e-mail message is used by any indecent, unsolicited or illegal purposes, which are in violation of any existing laws and the same shall solely be the responsibility of the sender and that Unichem shall at all times be indemnified of any civil and/or criminal liabilities or consequences there.

--
With Warm Regards,

Yashpal Sharma | Dy. Director - Corporate Relations

Sushant University

Golf Course Road | Sector 55 | Gurgaon-122003

Block-D | Room No-209,

M. 9816608936 | 7560038936 | Ph.:-0124-4750446

Email:- yashpal@sushantuniversity.edu.in

CRC LinkedIn Page:

<https://www.linkedin.com/showcase/crc-at-sushant-university-gurugram>



218



Atrey & Associates
Delhi, India

Date 3 April, 2023

Offer Letter

Dear Riddhi
Interior Architect
Atrey and associates, Delhi, India

Dear Riddhi

We are pleased to extend an offer of employment to you for the position of Interior Architect at Atrey and associates, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Interior Architect
Start Date: 1 August, 2022
Salary: 7LPA

Your employment with Interior Architect will be on an [at-will/contract] basis. As such, either party can terminate the employment at any time with or without cause or notice. Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30Days. We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

Dhruv Bhatia

HR Manager

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Rishika Gupta
Architect
Arun and Associates,
Coimbatore, Tamil Nadu, India

Congratulations,

pleased to extend to you the offer of employment for the position of Architect at Arun and Associates, Coimbatore, Tamil Nadu, India . Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard.

Start Date: Your start date will be 21 August, 2023 As a Designer you will report directly to the Head of Department, Nainy and your primary all duties , collaborating with the team on projects, and contributing to product innovation.

Your starting salary will be 5 LPA , before deductions and withholdings.

Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,
HR Manager

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Dear Rithik Garg
Sr. Urban Designer
Beyond Built
New Delhi, Delhi, India

Dear Rithik Garg

Sub: Letter of Appointment

Regarding your application for a job with Urban Designer at Beyond Built as well as the subsequent interviews you held with us. We are pleased to offer you a position as an Urban Designer at Beyond Built, New Delhi, Delhi, India

Appointment: Your appointment as finance and admin began on 2023 and you will be on probation for six (6) months following your appointment. Remuneration: Your monthly remuneration is Rs 4.5LPA

Workplace: Your first assignment will be at the Organization's Beyond Built, New Delhi, Delhi, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Urban Designer at Beyond Built, New Delhi, Delhi, India family and wish you every success in your work with us.

Sincerely,

A handwritten signature in black ink, appearing to be "S. S. S.", written over a horizontal line.

HR Manager

KS

E - 26, BLK - E Jangpura Extension, New Delhi, Delhi, India - 110014



Cryoviva Biotech Pvt. Ltd.
129, Pace City -1, Sector-37,
Gurgaon, Haryana 122001 India



13 February 2023

Dear Ritika

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Operation Executive with our company. Your appointment as Analyst began on 11/08/2023, and you will be on probation for six 6 months following your appointment. Remuneration: Your monthly remuneration is Rs 40,000/- and Annual salary would be INR 6 Lakhs per Annum. Workplace: Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements. We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,


Chandana Sinha

HR Manager





Date: 10 February, 2023

Offer Letter

Ritika Saini
Ebb&Flo,
New Delhi, Delhi, India

We are pleased to extend to you the offer of employment for the position of Junior Architect located at Ebb&Flo, New Delhi, Delhi, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 20 July 2023

As a Junior Architect you will report directly to the Head of Department, Mr. Aaditya Kackar, and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. At-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

HR Manager

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Letter of Intent

19 February 2023

Dear Ritika Sharma

We are happy to extend to you an offer to work with Our Organization as a Software Engineer in light of our most recent discussions. Upon joining Our Organization, you will be a part of a dynamic and committed team that collaborates to offer our clients the best possible service and guidance.

As a team member of Our Organization, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations. Furthermore, we anticipate that you will take personal responsibility for all the goods, deeds, counsel, and outcomes you deliver on behalf of Our Organization. The following points outline the band conditions we are proposing. Your Annual salary would be Rs. 5 Lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Welcome to the team!


Regards,
Kartik Gupta
HR Manager



Sub - Offer Letter

14 March 2023

Dear Ritika Yadav

We are happy to offer you the full-time role of Sales Executive, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 5,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.


Regards,
Manvi Taneja
HR Manager



Date:02-Jun-2023

Rituza Ranjan

H.No -A-113, Jawahar Park, Khanpur, New Delhi-62

7903239074-Rituzaranjan874@gmail.com

Offer Letter

Dear Rituza Ranjan,

This is with the reference to your application and subsequent interview with us. We are pleased to offer you a position of **HOTEL OPERATIONS TRAINEE** at Suryagarh, Jaisalmer. You are required to join us on or before **01-July-2023** at Suryagarh, Jaisalmer. You will be entitled to have compensation and other statutory benefits as mentioned below.

Salary Components	Per Month	Per Annum
Basic	9,000	108,000
House Rent Allowance	3,600	43,200
Conveyance Allowance	5,400	64,800
Total (A)	18,000	216,000
Statutory Contribution		
Provident Fund	1,872	22,464
ESIC/Medical Insurance	585	7,020
Bonus	583	6,996
Gratuity	433	5,192
Total (B)	3,473	41,676
Cost to Company (A+B)	21,473	257,676
Statutory and TDS deductions are applicable as per government law.		
Benefits: Employee meals, shared accommodation, transportation, Laundry as per company policy		

Please upload the self-attested documents mentioned below on the MRS Onboarding portal, which's link is provided with this email:

- Profile Photograph in Professional Look
- Experience certificates / relieving letter from the previous employer. Highest educational & professional qualification certificates.
- Medical fitness certificate by the qualified doctor.
- Police verification certificate.
- Aadhar Card.
- PAN Card
- Cancelled cheque / Passbook
- Covid-19 Vaccine Certificate

As per the Group HR framework, finer details of HR policies applicable to your career grade/band will be outlined to you, upon your joining the organization. Please note that this offer shall remain open and valid until the proposed date of your joining and shall automatically stand expired, unless and otherwise communicated to you in writing.

We take pleasure in welcoming you on board MRS Hotels and we wish you a very successful career association with us in the coming days.

For Suryagarh

Mr Laurent J. G. Guiraud

Director Service Excellence

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QUESS

WINNING TOGETHER

Sub : Offer Letter

19 February 2023

Dear Rohit

Welcome to QUESS

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 3,00,000 per annum.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.


Regards,
Harish Gupta
HR Manager



Ref: SATPL/22-23/2314
January 11, 2023

Mr. Rohit Singh Yadav
506, Paarth Apartment, Sector 55,
Gurgaon (HARYANA)

Sub: APPOINTMENT LETTER

Dear Rohit Singh Yadav,
This is with reference to your job application & subsequent interview had on 09/01/2023. We are pleased to appoint you as Management Trainee - Sales in our organization. Your Gross Emoluments shall be Rs.35,000/- per month.

All other terms of appointment shall be as per our regular employment policy.

You are requested to join our organization on or before 16th January, 2023. You are requested to submit your credentials to our Finance Department.

Please note that you will be on probation period for Twelve Months, after which your performance will be reviewed & according to your performance you will be regularized. Your employment with company at any time can be terminated by either side by giving One Month's Notice period or salary in lieu of that.

You are requested to sign duplicate copy of this letter as token of your acceptance.

Thanking you.
For **Sanhit Automation Technologies Pvt. Ltd.**
For Sanhit Automation Technologies Pvt. Ltd.

Hitesh Sharma
(Director)



Director

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TIN : 06AMCPK4196K1Z5

BBB

228
Mob.: 9312942408
9810535244

VF VIJAY STEEL FABRICATION WORKS

MANUFACTURERS OF :

MILD STEEL, STAINLESS STEEL & HEAVY STRUCTURE FABRICATION WORKS

Khasra No. 131/1, DLF Phase-I, Sector-55-56 Road, Near Rapid Metro Station, Sikanderpur, Gurugram (HR)
E-mail : vjayfabricationgurgaon@gmail.com

Ref. 08/09/2023/Vijay/Steel works

Date 10/09/2023

Rohit Yadav
Dlf phase3 U/block 69-23,24
Gurgaon (HR)
Sub: APPOINTMENT LETTER

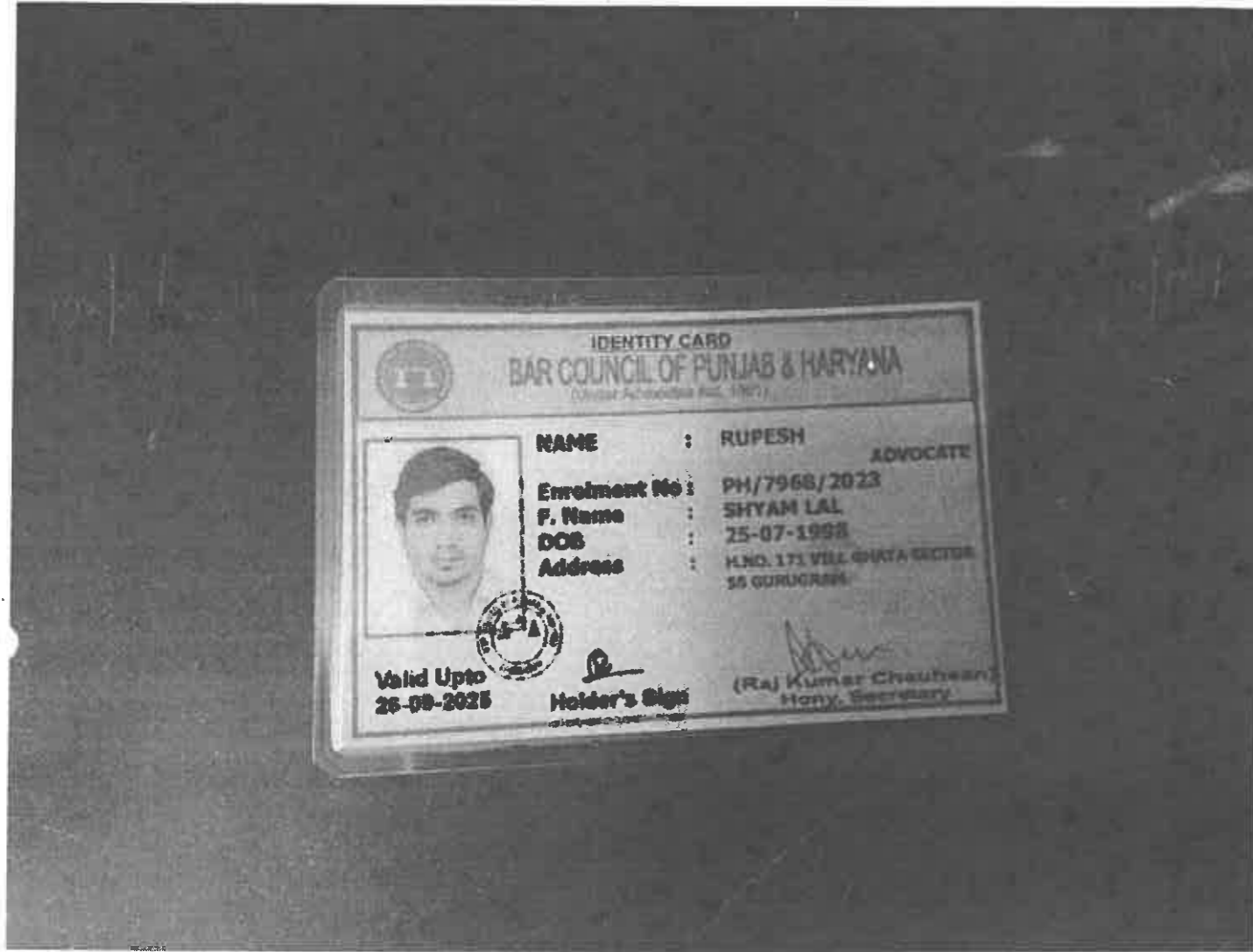
Dear Rohit Yadav
This is with Reference to your Job Application & subsequent interview Had on 09/01/2023. We Are Pleased To Appoint You As Management Trainee- Sales In Our Organisation. Your Gross Emoluments Shall Be Rs 35000/- Per Month All Other Terms Of Appointment Shall Be As Per Our Regular Employment Policy
You Are Requested To Join Our Organisation on or before 16th January 2023.
You Are Requested To Submit your Credentials To Your Finance Department.
Please Note That you will be on Probation Period For Twelve Months, After Your Performance Will Be Reviewed & According To Your Performance you will Be Regularized. Your Employment With Company at any Time can be Terminated By Either Side By Giving One Month's Notice Period Or Salary In Lieu Of That
You Are Requested To Sign Duplicate Copy Of This Letter As Token of Your Acceptance

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Vijay Kumar

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AULERTH

TOWARDS 2042

Date : 05 June, 2023

Saadhvi Kumar
Fashion Communication
Aulerth,
Gurugram, Haryana, India

Subject: Offer of Employment at Aulerth, Gurugram, Haryana, India

We are delighted to officially appoint you to the position of Fashion Communication at Aulerth, Gurugram, Haryana, India. We were highly impressed with your qualifications, experience, and interview performance, and we believe you will excel in this role.

Appointment Details:

- Job Title: Fashion Communication
- Department: Aulerth, Gurugram, Haryana, India
- Reporting to: Sanjay Shukla
- Start Date: 20 August, 2023
- Compensation: 4LPA

The Aulerth, Gurugram, Haryana, India on 20 August, 2023 at 5:00Pm . This appointment is subject to the terms and conditions outlined in the company's policies, a copy of which will be provided to you for your reference.

We eagerly anticipate your contributions and growth within our organization.

Sincerely,



HR Manager



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BDP.

Date: 06-July-2023

Dear Saanchi Rajpoot
Building Designer
BDP (Building Design Partnership Ltd)

Sub: Offer of employment

Dear Saanchi Rajpoot

I am pleased to confirm our verbal offer of employment to you for a regular full-time position with Building Designer as a BDP (Building Design Partnership Ltd) As discussed, this offer is conditional upon completion of satisfactory references that could include, but is not necessarily limited to a review of past employment and education records. Your annual package is 6LPA.

Please take the time to carefully review our offer. This letter, along with the enclosed schedules, outlines the obligations of both Excels and yourself with respect to your employment conditions. It details the terms and conditions of your employment with Company, and will form our agreed upon employment contract with you once signed. Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment. BDP (Building Design Partnership Ltd) we look forward to welcoming you to the Building Designer team and wish you a successful and rewarding career with us.

Sincerely,



HR Manager



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Gurugram, Haryana 122001



Offer Letter

12 February 2023

Dear Sagolshem Sunita Devi

Regarding your application for a job, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Optometrist. Your appointment began on 1 June 2023, and you will be on probation for six (6) months following your appointment. Your Yearly annual salary would be Rs. 5 Lakhs Per annum.

you shall be required to submit the following documents:

1. Date of Birth Certificate and Copy of Driving license or Election ID Card / Utility bill
2. Passport (Non-blank pages)
3. 9 Passport size color photographs (with light background)
4. A copy of the offer cum appointment letter Please bring the original & photocopies of documents listed above

Your first assignment will be at the Organization's Unit in Delhi, India. You may, however, be relocated to another place due to organisational requirements.

Wish you every success in your work with us.

Regards,

Ayushi khanna

HR Manager



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Offer Letter

23 March 2023

Dear Sahil

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer. In line with what was communicated to you during the interview process, your position will be Nutritionist. Your employment will begin on August 10th, 2023. You will be employed with for the Spring 2023 co-op work term. You will be expected to work 35 per week with your schedule being 8:30AM-4PM from Monday to Friday. You will be paid at the rate of Rs. 5 lpa. Your work will be in-person at our office.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than November 28, 2023. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.


Regards,
Sanjay Singh
HR Manager



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Sub - Offer Letter

14 March 2023

Dear Sahil Kandwal

We are happy to offer you the full-time role of Sales Executive at ICICI Prudential Life Insurance Company Limited, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 4,10,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

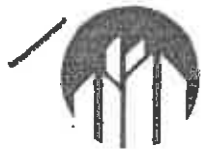
Regards, 
Manvi Singh
HR Manager

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BBA

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SEIPL

SHINJIRU ENGINEERING INDIA PVT. LTD

Corp. Office : B-35, 2nd Floor, Palam Vyapar Kendra,
Gurgaon - 122017 Haryana, India Tel : +0124-2977744
E-mail : info@shinjiru.co.in www.shinjiru.co.in

GSTIN : 06ABGCS2783L1ZV

CIN: U29100HR2021PTC095741

JANUARY 23, 2023

MR. SAHIL YADAV

HNO.142, SECTOR-22A, GURUGRAM,

HARYANA

SUB: APPOINTMENT LETTER

Dear Sahil,

This is with reference to your job application & subsequent interview had on 16/01/2023. We are pleased to appoint you as Trainee in Financial department in our organization. Your Gross Emoluments shall be Rs.28,175/- per month.

All other terms of appointment shall be as per our regular employment policy.

You are requested to join our organization on or before 1st February, 2023. You are requested to submit your credentials to our Finance Department.

Please note that you will be on probation period for Twelve Months, after which your performance will be reviewed and according to your performance you will be regularized. Your employment with company at any time can be terminated by either side by giving One Month's Notice period or salary in lieu of that.

You are requested to sign duplicate copy of this letter as token of your acceptance.

Thanking you,

For SHINJIRU ENGINEERING INDIA PVT. LTD.

For Shinjiru Engineering India Pvt. Ltd.

Atul Gupta

(Director)


Director

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Sub - Offer Letter

24 March 2023

Dear Sahil Yadav

We are pleased to extend to you our offer of a full-time position as Assistant Business Development Associate. We think your abilities will be a perfect fit for our company. The beginning annual salary for this position is 3.4 lpa.

You and the company may end the employment relationship at any moment for any reason. Your employment will be on an at-will basis. This letter does not represent a job offer with a set duration or contract. As a team member of Our Organisation, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

As compensation, we promise to provide you every chance to develop, learn, and reach your full potential. We have no doubt that this new opportunity will be lucrative and challenging for you.

Your acknowledgement of the offer will be shown by your signature and return of this letter. Please reply by July 1st, 2023, at the latest. We are excited to have you join our team! Please do not hesitate to contact us at your earliest convenience if you have any question

Regards,

Manvi Sharma

HR Manager



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Sub - Offer Letter

23 March 2023

Dear Saksham Gera

we are happy to offer you the full-time role of Optometrist at Lenskart, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 4,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards,

Avni Rohatgi

HR Manager

A handwritten signature in black ink, appearing to read "Avni Rohatgi", written over the printed name.





Letter of Intent

19 February 2023

Dear Saksham Malhotra

Welcome to Mirth Media Group

Looking forward to have you in our team. We have pleasure to offer you the post of Social media Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of INR 5,60,000 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

A handwritten signature in black ink, appearing to read 'Priyanka Gupta'.

Regards,
Priyanka Gupta
HR Manager

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Date – 28th, June 2023

SUBJECT – EMPLOYMENT LETTER for JUNIOR INTERIOR ARCHITECT'S position.

Dear Samridhi

FURTHER TO OUR RECENT DISCUSSION, WE ARE PLEASED TO OFFER YOU JUNIOR INTERIOR ARCHITECT'S POSITION IN OUR FIRM AT GHITORNI MG ROAD, DELHI.

YOU WILL DRAW THE UNDER NOTED EMOLUMENTS

- 1. FIXED SALARY OF RS 15,000/- {FIFTEEN THOUSAND} EFFECTIVE FROM 3RDTH JULY 2023.**
- 2. Date of joining – 3rd July 2023.**

YOUR FIXED SALARY WILL BE CREDITED TO YOUR ACCOUNT EVERY MONTH BY NET BANKING / CASH DEPOSIT LATEST BY 12TH OF EVERY MONTH.

PLEASE UNDERSTAND YOUR TIMELY PRESENCE IS UTMOST IMPORTANT AT THE STUDIO.

IN ANY EMERGENCY IF YOU HAVE TO RESIGN THEN YOU MUST HANDOVER YOUR PROJECTS FULLY. {1.5-2MONTHS}

FREELANCE WORK OF ANY TYPE WILL NOT BE ALLOWED DURING OFFICE HOURS.

- YOUR GROWTH AND APPRAISALS SHALL BE DECIDED ON BASIS OF PERFORMANCE AND DEIVERABLES.**
- INCASE YOU DON'T COME TO OFFICE OR ATKE A LEAVE WITHOUT INFORMING, THEN YOU WILL BE DEDUCTED DOUBLE {2DAYS} OF SALARY AMOUNT.**



- YOU SHOULD MAINTAIN OFFICE DECORUM AT ALL TIMES.
AT NO TIME DURING THE SERVICE OR AFTER SERVICE WILL YOU GIVE
DIVULGE TO ANY PERSON OR ORGANIZATION ANY DETAILS REGARDING
OUR CLIENTELE, WORK, RENDERS.

OFFICE TIMINGS – 10:15AM -6:45 PM

IN ADDITION, YOU WILL BE EXPECTED TO OBSERVE THE
FOLLOWING

1. ATTANDANCE HOURS, OFF DAYS, AS PER NORMS.

HOPE THAT THIS WILL BE LONG TERM ASSOCIATION!!

2. National holidays as per Indian calendar shall remain off.
3. Any emergency leave to be discussed one on one with
Sonakshi ma'am.

FOR CASA INTERNO BY SONAKSHI
{AUTHORISED SIGNATORY}
SONAKSHI GUPTA
PRINCIPAL DESIGNER

I CONFIRM HEREWITH THAT THE TERMS AND CONDITIONS
OF EMPLOYMENT AND THE RULES REGULATIONS ARE
ACCEPTED TO ME.

SIGNATURE OF EMPLOYEE
Samridhi



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Date: 07th August 2023

Dear Ms. Sana Chopra

Re: Offer of Employment

With reference to your application and subsequent interview, we are pleased to confirm that you have been selected to work for Twins Ideas & Innovations Pvt. Ltd. At our New Delhi office.

You will be reporting to **Ms. Valdehi Sharma.**

Your joining date will be 17th August, 2023.

1. Your Position

You will be employed on terms and condition of this agreement, as a **Space Designer.**

2. Location

You work will be based at our New Delhi Office, address H. No.-1, Ground Floor, Bunglows, Harcharan Bagh, Delhi -110074.

3. Probationary period

The permanent employment is subject to 3 months of probation period. However, this period can be decreased or increased based on the individual's performance and solely at the discretion of the company.

4. Salary and Benefits

The position we are offering you a monthly salary of INR 25,000/- with an annual cost to the company (Gross) of INR 3,00,000/- (including applicable tax deductions).

5. Reimbursement

You will be entitled to travel reimbursement based on your actual traveling related to your assignment. Business travel allowance & reimbursement will be as per our company's latest travel policy.



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The MRS Group

Offer Letter

Date : 17 January 2023

Dear Sanchi Arora

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of Assistant General Manager. and you will be based in Gurgaon. In this context, we shall be offering you a total CTC package of Rs. 2.6 lpa/- per annum and will be subject to statutory and other deductions as per company policies and practices.

You are required to join us on or before 22/8/2023 failing which the offer stands cancelled. A detailed appointment letter with the terms & conditions and the salary breakup will be issued on the date of your joining. Notice Period: You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Accepting employment will be conditional up on agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Regards,

Kiran Gupta

HR Head





Date: 1 Feb, 2023

Dear Sania Gupta
Architect
Voyants Solutions Private Limited
Gurugram, Haryana, India
Date of Joining: 10 August, 2023

Sub: Letter of Intent

Dear Sania Gupta

It is our pleasure to give you the offer letter on behalf of company job role would be Architect at Voyants Solutions Private Limited. Your monthly compensation is according to the salary your CTC would be 7,00,000/- Lakh per annum. There will be TDS deduction as per the company policy.

You are also requested to Submit the below mentioned documents before joining. You can email us scan copy of these entire document and do not forget to carry the entire document in original at the date of joining for verification.

1. 2 passport size photograph
2. Qualification Certificate
3. copy of Identify Proof
4. copy of Social Security / Pan
5. Cancelled Bank cheque (name printed on it).

Wishing you all the best

Kishor

HR Manager

Gurugram, Haryana, India

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Sapkota Rajendra
Catering Manager
Taj Hotel, Sector 54,
Gurugram, Haryana, India

Dear Sapkota Rajendra

Taj Hotel, Sector 54, Gurugram, Haryana, India. is pleased to offer you the position of Job Catering Manager . Your skills and experience will be an ideal fit for our customer service department. As we discussed, your starting date will be August 1, 2023. The starting salary is Rs 5LPA and is paid on a weekly basis. Full family medical coverage will be provided through our company's employee benefit plan and will be effective on August 1. Dental and optical insurance are also available. Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company. Please accept this letter as formal notification that I am leaving my position with Taj Hotel, Sector 54, Gurugram, Haryana, India. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people. If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan. Please let me know if you have any questions or I can provide any additional information.

Sincerely,

Somni

Director, Human Resources



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Letter Of Intent

Date : 28 March 2023

Dear Sapna Sharma,

Following our recent discussions, we are delighted to offer you the position of Digital Marketer with Our Organization. Your Annual salary would be INR 5.5 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Regards
Priyanka
HR Head

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Date: 22 June, 2023

Saransh Gupta
Architectural Associate
RK & ASSOCIATES,
New Delhi, Delhi, India

Refer to your interview held in office on dated 21 Auguste, 2023 for the above subjected position.

Further, the management has decided to make a job offer for employment with us for the position of Architectural Associate with our organization. You will be placed at our office based at R K & ASSOCIATES, New Delhi, Delhi, India . and will be reporting to Director -Finance and Account.

Your are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/ Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards

A handwritten signature in black ink, appearing to be 'S. Gupta'.

Signature

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Sub - Offer Letter

23 March 2023

Dear Sarthak Gupta

we are happy to offer you the full-time role of Optometrist at Lenskart, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 4,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards,

Avni Rohatgi

HR Manager

A handwritten signature in black ink, appearing to read "Avni Rohatgi", written over the typed name.



Fwd: Saugat Rijal -Offer

1 message

Yashpal . <yashpal@sushantuniversity.edu.in> Thu, Jun 29, 2023
at 4:11 PM

To: Ashish Sharma <ashishsharma@sushantuniversity.edu.in>
Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

From: Manisha Upadhyay <manisha.upadhyay@unichemlabs.com>

Sent: 08 December 2022 15:22

To: saugatrijal0@gmail.com

Subject: Saugat Rijal -Offer

Dear Mr. Saugat Rijal,

This is in reference to your interview and selection for the position of **Trainee Officer -QC at Ghaziabad location**. We are pleased to offer you the below mentioned CTC breakup. Request you to send an acknowledgment for the same and acceptance of this CTC, so that we can take the process ahead of issuing the offer letter.

Once you accept the CTC breakup, we will provide the details for the pre-employment medical test. Upon clearance of the medical test from our inhouse doctor and discussion regarding the date of joining, you will be sent a formal offer letter.

Looking forward to welcoming you to Unichem Family.



Employee Name: Saugat Rijal

Employee Designation: Trainee Officer-QC

Compensation Elements	CTC
<i>Basic Salary</i>	10628
<i>House Rent Allowance</i>	2530
Monthly Gross Salary	13158
Annual	157896
<i>Exgratia / Bonus</i>	28812
<i>Pf Contribution</i>	15300
<i>ESIC</i>	5136
Annual CTC	207144

Regards

Manisha Upadhyay

Sr.Officer- Human Resource



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Date : 22 March 2023

Offer Letter

Dear Saurabh Singh

Subsequent to your successful interview with our Organization we are pleased to offer you the position as "Sales Executive" in our organization. We take pleasure to inform you that your CTC will be Rs.4.5 Lakhs per annum.

Mobile, Internet, and Local Conveyance shall be paid out as per the company policy (only if applicable) after considering the role and nature of work. As an employment prerequisite, you must sign the NDA (Non- Disclosure Agreement).

You are requested to carry the below-mentioned documents at the time of joining:

1. All Educational certificates (photocopies).
2. Relieving Letter from the last company.
3. Salary Certificate/ Salary slips/ Bank Statement x last three months.
4. Experience certificate(s) of the last three companies.
5. Passport size photographs x 4 copies
6. Documents of proof of residence (Permanent & Current)
7. Pan Card & Passport copy.
8. Form 16 (Income Tax) from the previous employer.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Please sign and return the duplicate copy of this letter as a token of your acceptance to this offer.

Regards
Megah Sharma
HR Head



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GENESIS
ARCHITECTS PVT. LTD.

Offer Letter

Savvy Jain
Architect
Genesis Architects Pvt Ltd
Delhi, India

Date: 12 July, 2023

Dear Savvy Jain

Looking forward to have you in our team. We have pleasure to offer your Position Architect at Genesis Architects Pvt Ltd. Delhi, India be on **1st August 2023** . You will be eligible for salary of Rupees Twenty Thousand Only (**Rs. 40,000**) per month and annual salary Rupees Four Lakhs Eighty Thousand Only (**Rs. 4,80,000**).

Please sign and return the copy of this offer letter as a token of your acceptance.

Sincerely,



HR Manager





Date: 10 December, 2020

Offer Letter

Sehr Singh
Morphogenesis
New Delhi, Delhi, India

Subject: Offer of Employment at Morphogenesis, New Delhi, Delhi, India

We are pleased to extend to you the offer of employment for the position of Architect located at New Delhi, Delhi, India India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 20 September 2023. As a Architect you will report directly to the Head of Department, Mr. Aaditya Kackar, and your primary all duties , collaborating with the team on projects, and contributing to product innovation.

Salary: Your starting salary will be 7LPA , before deductions and withholdings.

Probation Period: Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

We are excited about the possibility of you joining our team at Abhyudaya Agarwal. Should you have any questions about the offer or the next steps Welcome .

Sincerely,
HR Manager





Charged Voids

Sejal Mittal

Junior Architect

Charged Voids, Chandigarh, India

Subject: Offer of Appointment

Dear Sejal Mittal, It is our pleasure to welcome you to Charged Voids, Chandigarh, India. With reference to your application and subsequent assessments you had with us, we are pleased to inform you that you have been short-listed for the position of Junior Architect at Charged Voids, Chandigarh, India with package of 5.0 LPA. It is a time of transformation for us, under the direction of new leadership. In our new journey, learn ability, our values and the deeply-held, trusted relationships with our clients continue to be the cornerstones of our organization. Your scheduled date of employment with us will be July 24, 2023. We look forward to the opportunity to work with you in an atmosphere that is successful and mutually

Sincerely,

HR Manager

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Date: 20 June, 2023

Offer Letter

Shambhhavi Rana
BIM Architect
The BIM Engineers,
Gurugram, Haryana, India

Refer to your interview held in office on dated 21 August, 2023 for the above subjected position.

Further, the management has decided to make a job offer for employment with us for the position of BIM Architect with our organization. You will be placed at our office based at The BIM Engineers, Gurugram, Haryana, India. You are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/ Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards



Signature



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Sikka Associates Architects
New Delhi, New Delhi

Date: 15 April, 2023

Shankh Barthwal
Architect
Sikka Associates Architects
Delhi, India

Dear Shankh Barthwal

Subject: Offer of Employment at Sikka Associates Architects, Delhi, India

We are pleased to extend to you the offer of employment for the position of Architect at Sikka Associates Architects, Delhi, India Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard.

Start Date: Your start date will be 1 Aug 2023

Position: As a Architect you will report directly to the Head of Department, Mr. Navin Kumar and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 7 LPA, before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager





kotak
Kotak Mahindra Bank

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Sub - Offer Letter

24 March 2023

Dear Shashank Pandit

We are pleased to extend to you our offer of a full-time position as Assistant Manager at Kotak Mahindra Bank. We think your abilities will be a perfect fit for our company. The beginning annual salary for this position is 4,00,000/-.

You and the company may end the employment relationship at any moment for any reason. Your employment will be on an at-will basis. This letter does not represent a job offer with a set duration or contract. As a team member of Our Organisation, we kindly request your dedication to providing exceptional quality and outcomes that surpass our clients' expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

As compensation, we promise to provide you every chance to develop, learn, and reach your full potential. We have no doubt that this new opportunity will be lucrative and challenging for you.

Your acknowledgement of the offer will be shown by your signature and return of this letter. Please reply by July 1st, 2023, at the latest. We are excited to have you join our team! Please do not hesitate to contact us at your earliest convenience if you have any question

Regards,
Manvi Singh
HR Manager





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Kotak Mahindra Bank

16-Jan-23
Ref No: 15892345

Shashank Pandit
QTR NO-3 TYPE 2,BSF CAMP CHHAWLA KANGAN
HERI,SOUTH WEST DELHI,CHHAWLA,DELHI

Dear Shashank Pandit,

We are delighted to appoint you as Assistant Manager, M1 with effect from 16-Jan-23 or from your date of reporting to work whichever is earlier. This letter of appointment will cease to have effect if you do not join by 16-Jan-23.

1. **Remuneration** - The details of your remuneration are enumerated in Annexure A. Your remuneration will be paid at such time and in such manner as set forth in the policies, rules and regulations of Kotak Mahindra Bank Limited (herein referred to as the Bank).
2. **Location** - You will initially be posted at our office at Kotak Mahindra Bank, 4258-Gurgaon-Sec 31-HAR, but you may be deputed at any other office / branch of the Bank or any of its associate companies or any other location and your services are liable to be transferred to any subsidiary or associate or affiliate company. As a Kotakite, you will perform such duties as are assigned to you by the Bank from time to time relating to the position to which you are now appointed and to which you may be transferred/ promoted in future.
3. **Conditions of appointment:**
 - 3.1 Your appointment is subject to your providing, inter alia:
 - a. A relieving letter from your previous employer relieving you from your duties.
 - b. A copy of the last pay slip from the previous employer.
 - c. Proof of date of birth.
 - d. Photocopies of Qualification documents
 - e. The Bank's application form complete with photograph.
 - f. Proof of identity (either Aadhaar card, passport or voter's id)
 - g. Satisfactory Background Verification report conducted by the Bank upon your joining.
 - h. Copy of AME/INISM certification (if applicable)
 - i. Copy of IRDA certification (if applicable)
 - 3.2 Your appointment is also subject to your submitting a 'self-certified medical fitness declaration', format of which will be issued by the Bank.
4. **Probation** - Your appointment is subject to a probation period of 6 Months. Permanent placement with us is contingent upon your successful completion of the probation. During this period, your employment may be terminated by the Bank or by yourself by giving 1 month's notice to the other.
5. **Working hours, Leave and Holidays:**
 - 5.1 You may be required to work on staggered timings / shifts, the timings for which may be altered from time to time or in case your role determines, you may be required to work remotely either fully or partially, or full time from office or field working, as per the Bank's 'Remote Working' policy and 'Shift Allowance' policy.
 - 5.2 As a Kotakite and in view of your position and role, you must effectively, diligently and to the best of your ability perform all responsibilities and ensure results. There may be times when you will be expected to work extra hours when the job so requires.
 - 5.3 The hours of work, holidays and paid leave will be in accordance with the Bank's rules and policies. Please note, that if you absent yourself from the services of the Bank without prior written permission of the appropriate authority or overstay sanctioned leave, for the number of days defined in the absconding clause of the Bank's 'Exit Policy', you will be deemed to have abandoned the services of the Bank and your services shall be liable to be terminated by the Bank forthwith.
 - 5.4 Absence from work or disability in performing your duties beyond the period of leave to which you are entitled to under the rules, shall be at the discretion of the management, and the same will be without any remuneration. You shall faithfully observe all the rules and regulations of the Bank and comply with all reasonable orders of your managers and attend to your duties punctually at such place or places, as you may be required.
6. **Governance and Code of Conduct:**
 - 6.1 As a Kotakite, you shall abide by the Kotak "Code of Conduct" which is built over 4 Pillars of Care, upholding the foundation of Trust. The 4 Pillars are:

Kotak Mahindra Bank Limited
CIN L65110MH1985PLC038137
Kotak Infiniti, Building No. 21,
Zone 4, 2nd Floor, InfinityPark
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General A K Marg,
Malad (E), Mumbai - 400087
India.

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India.



Kotak Mahindra Bank

- a. **Care for my Colleagues** – You shall ensure that you foster equal opportunity, observe diversity and inclusion, create a harassment free and productive workplace. You shall refrain from financial dealings between colleagues, relatives and others and ensure disclosure of personal relationships and relatives from time to time as mandated under the policy.
 - b. **Care for my Customers, Partners, Investors and Public** – According to this pillar you are expected to be sensitive and always act in the interest of Kotak and ensure that any business or personal association including close personal relationships which you may have, do not create a conflict of interest with your role and duties in Kotak or its operations. You owe a sense of loyalty to Kotak by the fact that you have voluntarily accepted employment with Kotak. This duty carries obligation that refrains you from placing yourself in a position that could produce a conflict between your self-interest and interest of Kotak. This includes dealing with gifts and favours, encouraging anti-bribery and corruption free business, anti-money laundering, prohibiting financial interests and declaring the same, disclosing personal investments and avoiding insider trading, personal lending and control on borrowing.
 - c. **Care for my Company Assets** – You shall protect Personal, Confidential and Proprietary information of Kotak and its employees, customers, partners, etc., safeguard Material Information and Non-Public data and information. You shall maintain confidentiality in office areas and when you are working remotely. You shall practice accurate record keeping and operate within the delegation of authority.
 - d. **Care for my Company Reputation and Community** – You shall follow defined protocols on engaging with Press, Digital, Social Media Relations and other engagements including Government and Political involvement or lobbying. You shall procure valid licenses and copyrights. You shall exhibit responsibility towards community and environment and ensure you follow protocols on respecting human rights.
- 6.2 Besides, you must also abide by all other internal policies, rules and procedures, as implemented from time to time throughout the term of your employment. Consequently, you are required to understand the scope and intent behind these policies and to comply with the same. These policies are updated / modified on a periodic basis and new policies may be introduced and notified to employees' through various communication channels. You will be governed by the same from time to time as and when the said changes are made. It is your responsibility to keep yourself updated with the changes, read and comply with the same.
- 6.3 Since the nature of your work requires you to handle confidential information, you shall not, at any time during your employment or after your separation from the Bank, without the prior consent of the Bank in writing, divulge, directly or indirectly, any confidential, proprietary, material and non-public information related to the Bank for any purpose whatsoever.
- 6.4 You shall not without prior consent of the Bank in writing, which will not be unreasonably withheld, publish any book or brochure or article or blog/vlog or use social media, concerning any matter, which relates to any activity of the Bank.
- 6.5 In case of violation of the Code of Conduct and/or any other Bank's policies, rules and regulations, the Bank reserves the right to take appropriate action. Apart from this, if any financial loss is caused to the Bank due to proven acts of misconduct committed by you, such financial loss caused to the Bank, can also be recovered from your terminal benefits and/or from any other relationship maintained by you with the Bank.
7. **Declarations and mandatory certifications** - On joining, and thereafter every year and whenever required by the Bank, you must fill and sign declaration modules applicable to you from time to time. You must also comply with all mandatory training modules and get certified from time to time. Likewise, you must update disclosures proactively every time there is a change during your employment with the Bank.
8. **Separation:**
- 8.1 **Superannuation** - The age of superannuation i.e. the age of retirement will be as per the Bank's 'Exit policy'. Your date of birth has been recorded as 21-Feb-97 in the records of the Bank.
- 8.2 **Notice Period** - Subject to the right of the Bank to terminate your services in accordance with clause 8.3, it may be terminated either by the Bank or yourself by giving 3 months' notice to the other. The Bank alone, at its discretion, may opt to make / accept payment in lieu of notice period, which will be calculated as per Bank's 'Exit policy'.
- 8.3 Your employment can be terminated by the Bank, without any notice or payment of any kind in lieu of notice, in the following cases:
- a. Any incorrect information furnished by you or on suppression of any material information and/or;
 - b. Any act, which in the opinion of the management is an act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty or incompetence in the discharge of duty on your part or the breach on your part of any of the terms, conditions or stipulations contained in this letter of appointment or a violation on your part of any of the Bank's rules and policies and/or;
 - c. You being adjudged an insolvent or applying to be adjudged an insolvent or making a composition or arrangement with your creditors or being held guilty by a competent court of any offence involving moral turpitude and/or;
 - d. You being convicted of a serious criminal offence or a criminal offence which, in the Bank's opinion compromises your ability to perform your duties; and/or;
 - e. The results of any background/reference checks or searches conducted by the Bank are found to be unsatisfactory in the opinion of the Bank in its absolute discretion and/or;
 - f. Any misconduct pertaining to moral turpitude, notorious/disorderly behavior, theft, misappropriation, conviction by any court of law and/or;
 - g. Any act or omission, which could be construed as loss of confidence in you by the Management and/or;
 - h. Any act subversive of discipline or any conduct prejudicial to the interest and reputation of the Bank.

Kotak Mahindra Bank Limited
CIN L65110MH1985PLC038137
Kotak Infinity, Building No. 21,
Zone 4, 2nd Floor, InfinityPark
Off Western Express Highway
General A K Marg,
Malad (E), Mumbai - 400097
India.

T +91 22 66056825
F +91 22 67269071
www.kotak.com

Registered Office:
27 BKC, C 27, G Block,
Bandra Kurla Complex,
Bandra (E), Mumbai - 400 051
India.



- 8.4 **Garden Leave** – While serving notice, the Bank may require you to take Garden Leave, at the sole discretion of the Management, for all or part of the remaining period of employment. Garden leave may be applicable if you are in grade M5 and above, under certain circumstances or if you are working in sensitive roles, as defined in the Bank's 'Garden Leave Policy'.
- 8.5 **Inducing/Influencing an employee to leave** – Whilst you are in service of the Bank or upon your separation, you will, not directly or indirectly, either on your own account or on behalf of or in conjunction with any other person, firm or company induce/influence or attempt to induce/influence any employee of the Bank, to leave the employment of the Bank. Failure to observe this would be considered as a breach of contract on your part.
- 8.6 **Joining Competitor** – As per the 'Exit policy', on your separation from the Bank you will declare if you are joining any Banking or Financial Services Company.
9. **Jurisdiction** - If any term or provision of this appointment letter or any application thereof shall be declared or held invalid, illegal or unenforceable, in whole or in part, whether generally or in any particular jurisdiction, such provision shall be deemed excluded to that extent, and the validity, legality or enforceability, of the remaining provisions, both generally and in every other jurisdiction, shall not in any way be affected or impaired thereby.
10. This appointment letter shall be governed by, and construed in accordance with, the laws of the Republic of India. Courts of Mumbai shall have exclusive jurisdiction in respect of any disputes arising at out of or in connection with this contract.
11. This letter constitutes the entire understanding between you and the Bank relating to your employment by the Bank and supersedes and cancels all prior written and oral agreements and understandings with respect to the subject matter of this appointment. This appointment letter may be amended by a subsequent written agreement between you and the Bank.

You are requested to send us a copy of this letter signed and dated by way of acceptance of the terms and conditions contained therein.

We look forward to your having a long and happy career with us.

Yours faithfully,

Signature Not Verified,

Digitally signed by MANOJ PRABHAKAR PHADNIS
Date: 2023.07.16 11:12:08
IST

Manoj Phadnis
Executive Vice President

I have read all the terms and conditions of the offer and would like to confirm my acceptance.

Shashank Pandit



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Annexure A

Name	Shashank Pandit				
Designation	Assistant Manager				
Role	Branch Relationship Manager				
State	Delhi				
With effect from	16-Jan-23				
	Components	P.M.	P.A.	Frequency	Remarks
a. Basic	Basic Salary	18188	218250	Monthly	Minimum 40% of Fixed Pay excluding Section d (Insurances Premiums) & Additional HRA (If any)
b. Housing	House Rent Allowance	6622	79462	Monthly	Upto 50% of Basic Salary
c. Allowances and Benefits	Fitness Allowance	1000	12000	Monthly	Amount paid per month under Health and Fitness related Benefit. You can enter your fitness goals by visiting on Kotak's site: Health to the power infinity
	Leave Travel Assistance	0	0	Monthly	LTA paid proportionately every month, subject to tax as per Income Tax Rules, more details in Leave Travel Allowance policy
	Statutory Bonus	3638	43650	Monthly	Payable as per Payment of Bonus Act
	Professional Allowance	0	0	Monthly	Paid out as a supplementary allowance
d. Insurances Premiums	Kotak Term Life+ GPA		2200	Annual	This denotes average premium for the grade calculated as per Term Life cover for the grade. Life Insurance Policy: 1.5 times of CTC or grade-wise limit whichever is higher. Group Personal Accident Policy (GPA): 3L or 1 time CTC, whichever is higher Refer Term Life Insurance Policy & Group Personal Accident Policy.
	Mediclaim		7750	Annual	This denotes average Premium for covering you and dependents (partner and 2 children) for 4 Lakhs family floater. Additional cover of 2Lakhs for employees post completion of 5 years. You will be covered by default, coverage of the dependents as per your declaration. More details in Kotak Mediclaim Policy. Policy is renewed in April every year. Voluntary top-up and parents policies cover premium is paid by you

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e. Retirals	Contribution to Provident Fund		26190	Annual	Company's contribution towards PF @ 12% of Basic
	Contribution to Gratuity Fund		10498	Annual	This amount is 4.81% of Basic Salary. However gratuity is payable after 5 years of continuous service as per The Payment for Gratuity Act. As per current gratuity policy of the company, ex-gratia is paid on pro-rata basis at the time of separation even if length of service is less than 5 years.
Total Fixed Pay (a+b+c+d+e)		Total Fixed Pay *	29448	400000	
g. Target Variable Pay			0	Annual	- This is an indicative amount for 'Meets Expectation' Rating and the actual Annual Bonus/ Incentive may vary basis Company, Business Segment and Individual performance. - If the Rating is higher or lower the Annual Bonus / Incentive will be adjusted appropriately - the amount is payable basis the Cash, Def Cash & Non Cash as per the NRC approved ratio, payable only to employees who are on the rolls of the Company (and not resigned) at the time of payout.
h. Total Pay (f+g)				400000	
f. Role Based Allowances/ Benefits		<ul style="list-style-type: none"> - Shift Allowance - for employees working in shift as per Shift Working policy - Reimbursement towards Remote Working expenses - for the roles as per Remote working Policy - Corporate Mobile SIM - for the roles as per Mobile Policy - Corporate Credit Card - In case your role and grades defined as per Corporate Credit Card policy - Laptop/ Desktop - as per the role eligibility and company policy. 			
g. Potential Variable Pay		As per the variable pay policy applicable for your role.			
h. Other Benefits		- Emergency Loan - Refer to Emergency loan policy for eligibility amount and other details.			



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MBA

Kotak Mahindra Bank

16-Jan-23
Ref No: 15682345

Shashank Pandit
QTR. NO-3 TYPE 2,BSF CAMP CHHAWLA KANGAN
HERI,SOUTH WEST DELHI,CHHAWLA,DELHI

LETTER OF APPOINTMENT

Dear Shashank Pandit,

We take great pleasure in extending an offer to you to be a part of Kotak Mahindra Bank. We welcome you to the bank which values and embraces qualities based on simplicity, prudence, humility and integrity.

When you sign this letter, you would have agreed to be a part of the Kotak family and uphold the 'Kotak DNA'. Kotak DNA includes our values, norms, ideology, beliefs, character, personality, and culture originated by our founding team at Kotak and has evolved over the years with new members joining. Our DNA is what defines the firm, and is the most powerful driver of our performance, which differentiates us from others in the industry.

Please find enclosed the Appointment letter.

We wish you a long and enriching career with Kotak!

In case of any queries please feel free to write to us on onboarding.helpdesk@kotak.com.

Signature: Not Verified

Digitally signed by MANOJ
PRABHAKAR PHADNIS
Date: 2023.01.16 11:12:08
IST

Manoj Phadnis
Executive Vice President

Shashank Pandit



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**Super
Speciality
Hospital**

Offer Letter

Ref no. 475/55


16 March 2023

Dear Shatakshi

Looking forward to have you in our team. We have pleasure to offer you the post of Optometrist at Max Hospital. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of Rs. 3 Lakhs Per Annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.


Regards,
Simran Kumar
HR Manager



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April 12th, 2023

Shaurya Dhaan
Gurugram, Haryana

Letter Of Intent

Dear Shaurya,

We are pleased to offer you the position **Sales Associate in Sales Department, Four Points by Sheraton, New Delhi Airport Highway** (A Unit of Kartik Towers LLP) on the terms and conditions which have been mutually discussed and agreed.

The appointment letter along with salary break-up will be given to you once you join the organization.

You are advised to submit the following documents for our records and report to Human Resource Department on the day you join i.e., **June 05th, 2023** or earlier at 10:00 am.

- i) Five Passport size photographs
- ii) Copy of Educational & Professional Qualifications Experience Certificates.
- iii) Relieving letter from previous employer & copy of last Salary Slip.
- iv) Copy of Identity Proof (I) and Address Proof (I)
- v) Copy of PAN card, PAN card, Aadhar Card and Old PF & ESIC Number if any
- vi) Police Clearance Certificate
- vii) Covid Vaccination Certificate/Booster Dose Certificate

We wish you all the best for a long and fruitful association with us.

With best wishes,

Four Points by Sheraton, New Delhi Airport Highway
(A Unit of Kartik Towers LLP)

[Signature]
Anand Kohli
Human Resource Manager

[Signature]
Shubhankar Jyoti
General Manager
13/04/23

Four Points by Sheraton
New Delhi, Airport Highway
Plot No. 9, Somala, NH-3,
New Delhi - 110 027

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SALARY BREAKUP		
NAME	SHAURYA DHAND	
DEPARTMENT	SALES	
DESIGNATION	SALES ASSOCIATE	
GRADE	E-6	
Components	INR Per Month	INR Per Annum
Basic	22,321	2,67,852
Gross Salary	22,321	2,67,852
Employer Provident Fund at 12% of Basic	2,679	32,148
Total Cost to Company	25,000	3,00,000
Deduction		
Employee PF	2,679	32,148
V.L	100	1,800
Total Deduction	2,829	33,948
In Hand Salary	19,492	2,33,904
Total In hand	19,492	2,33,904

Note: Compensation or salary details are highly confidential. Hence, any details pertaining to salary, CTC, Gross Salary or In hand Salary should not be shared with any individual. Disclosure of above details (i.e. Salary, CTC, Gross Salary or In hand Salary) to any individual will be treated as breach of confidentiality and an act of misconduct, which may result in the termination of the employment agreement with the organization.

[Signature]
Human Resources Manager

[Signature]
Subhankar
13/04/23



Address: 31B, 2nd Floor, IDC,
Main, Mehrauli-Gurgaon Rd, Sector 16,
Gurgaon, Haryana 122007
Phone: 095996 53306
Email: info@muds.co.in



Sub - Offer Letter

14 March 2023

Dear Shaurya Gulati

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer.

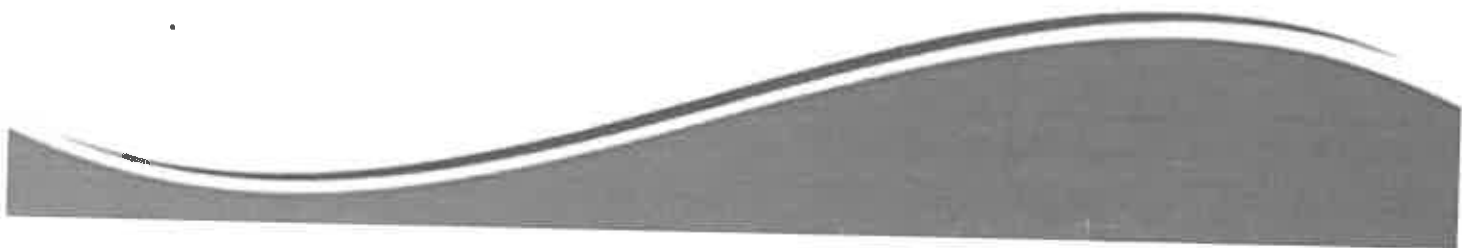
In line with what was communicated to you during the interview process, your position will be Marketing Associate. Your employment will begin on 19 September 2023. You will be expected to work 40 Hours per week with your schedule being 9am to 5pm. You will be paid at the rate of Rs. 5 Lakhs Per annum.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.

Welcome to the team!

Regards,

Manvi Singh
HR Manager



Sub - Offer Letter

19 March 2023

Dear Shaurya Saxena

We are happy to offer you the full-time role of Digital Marketer with a start date of July 15, 2023, at MyMoney Mantra. subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly compensation is Rs 4,00,000/- per Annum. Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards, *Ankita*
Ankita Soni
HR Manager

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BBA

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Lab Report



Certificate No.
MC-4008 (as per scope)



MIS NO 2017-0068
(as per scope)

NABL & NABH ACCREDITED CENTRE

Total Diagnostics Care

APPOINTMENT LETTER

To

DATE : 01/01/2023

SUB: Appointment letter for the post of Marketing & Sales Department

Dear **Mr Sheikh Nizamuddin**

We are pleased to appoint you as in Marketing & Sales Department our diagnostic on the following terms and conditions:

1. You will be on probation up tomonths / years. Thereafter if your services are found up to our requirements, your service will be confirmed.
2. You will not be treated as automatically confirmed after completion of the probation period till you are issued a confirmation letter in writing.
3. Your pay scale is Rs 300000 (P.A) and you will get Rs 25000/- P.M. as basic pay.
4. You will also get festival & national holiday in a calendar year proportionately.
5. After satisfactory completion of the probation period/ and after confirmation, your services can be terminated by giving one month's notice or one month's pay of lieu of notice from either side.
6. You will be expected to abide by the diagnostics rules & regulations in force from time to time.
7. Your duties and responsibilities would be as per the job description attached here with and as assigned by the management time to time. This is likely to undergo changes and revision any time depending upon the need of the diagnostics.
8. You will be a full-time employee of the diagnostics and are not allowed to work anywhere else
9. Your appointment is deemed to have been made on the clear understanding that you have accepted the above terms and conditions without any reservation.

Your faithfully

HR MANAGER



I have gone through the above terms and conditions of my services and accept them fully, I have also gone through my job description and accept it fully,

Signature of the employee

Total Diagnostics Care

, Kailash Park, Kirti Nagar, Opp. Pillar No. 330, New Delhi-110015

:011-4907 4841, 9310268057 | Website : www.totaldiagnostics.com

inch : WZ-68A, Mukherji Park, Tilak Nagar, New Delhi-110018 | Ph.: 9310268057

Sub - Offer Letter

19 March 2023

Dear Shiv Sehrawat

We are happy to offer you the full-time role of Digital Marketer with a start date of July 15, 2023, at MyMoney Mantra. subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly compensation is Rs 4,00,000/- per Annum. Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards, *Ankita*
Ankita Soni
HR Manager

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Date: 22 June, 2023

Shivam Takulia
Architect
House and Beyond,
Gurugram, Haryana, India

Congratulations,

We are pleased to extend to you the offer of employment for the position of Architect at House and Beyond, Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 August 2023

As a Architect you will report directly to the Head of Department, Ms. Shivani and your primary all duties , collaborating with the team on projects, and contributing to product in novation. Your starting salary will be 6 LPA , before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. It-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,
HR Manager



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Dear Shivangi Singh
Junior Associate
MOFA Studio,
Delhi, India

Date: 20 July, 2023

Dear Shivangi Singh

Sub: Letter Of Appointment

Regarding Your Application For A Job With Junior Associate At Road Safety & Sustainable Smart Mobility. As Well As The Subsequent Interviews You Held With Us. We Are Pleased To Offer You A Position As An Junior Associate In MOFA Studio, Delhi, India

Appointment: Your Appointment As Junior Associate Began On 20 August, 2023 And You Will Be On Probation For Six (6) Months Following Your Appointment. Remuneration: Your Monthly Remuneration Is Rs 40,000/-.

Workplace: Your First Assignment Will Be At The Organization's MOFA Studio, Delhi, India You May, However, Be Relocated To Another Place Due To Organizational Requirements.

We Warmly Welcome You To The MOFA Studio, Delhi, India. Family And Wish You Every Success In Your Work With Us.

Sincerely,

Hr Manager



Delhi, India

Offer Letter

11 February 2023

Dear Shivani Mishra

We are pleased to appoint you in our organization as an Optometrist. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards, 
Jaspreet Kaur



Bcom(H) 265

THRS

OFFER LETTER - INTERNSHIP

To
Mr. Shobhit Singhal
Chattarpur, New Delhi

Date: 12th Jan, 2023

Subject: Offer Letter: Internship at THRS Travel & Hospitality Representation Services Pvt. Ltd.

Dear Shobhit,

Greetings from THRS!

Subsequent to our discussions regarding your candidature with us, we are pleased to offer you the position of "Intern - Hotel Sales" with our organization and look forward to you working with us for the period of 06 months starting from 16th Jan - 16th July 2023. In this role, you shall be entitled to a fixed stipend of INR 15000/- (subject to the monthly attendance).

During this period your performance shall be reviewed and upon successful completion of your internship, our organization shall consider to issue a certificate of recommendation for your work.

This offer is subject to successful background verification and will stand null and void if the verification report is found unsatisfactory.

Please send us a signed copy of this letter as your acceptance of the terms & conditions of services stated herein by email or hard copy in person.

Sincerely,

For THRS TRAVEL AND HOSPITALITY REPRESENTATION SERVICES PVT. LTD.

Karishma Yadav
Manager - Admin and Finance



Accepted & Signed
Shobhit Singhal

Registered Office: THRS - E-517, Fourth Floor, Palam Extension, Sector - 7, New Ranghal Crossing Dwarka, New Delhi - 110045
CIN: LM3000DL2011PTC218513
Corporate Office: Unit 110, First Floor, Connaught Place, Golf Course Road, Sec-53, Gurgaon 122002 - India
T: +91 124 430 9300, <http://www.thrs.co.in>

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Date: 22 April, 2023

Shourya Behal
Architect
DPA,
Gurugram, Haryana, India

Congratulations,

Further, the management has decided to make a job offer for employment with us for the position of Architect with our organization. You will be placed at our office based at Edifice, and will be reporting to Director -Finance and Account. You are offered Rs 6LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. Your start date will be 21 July 2023. As a Architect you will report directly to the Head of Department, Ms. Shivani and your primary all duties, collaborating with the team on projects, and contributing to product innovation.

Your starting salary will be 6 LPA, before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. At-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

A handwritten signature in black ink, appearing to read 'Sonal', with a horizontal line underneath.

Sincerely,
HR Manager



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LETTER OF OFFER OF EMPLOYMENT.

12 January 2023

Dear Shreya Yadav

Congratulations! Following our recent discussions, we are delighted to offer you the position of Interior Designer with Salary package of INR 3.6 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,


Sanjay Verma

HR Head



LETTER OF OFFER OF EMPLOYMENT.

12 January 2023

Dear Shruti Dangwal

Congratulations! Following our recent discussions, we are delighted to offer you the position of Interior Designer with Salary package of INR 3.6 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,


Sanjay Verma

HR Head





19 February 2023

Offer Letter

Dear Shruti Panwar

Following our recent discussions, we are delighted to offer you the position of NDT Technician with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. Your salary will be Rs. 5 lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Regards,
Pareeniti
HR Manager

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KUDZY



TO:

Shruti Sikarwar
D405, Corona Optus
Sec 37, Gurgaon

DATE:

1st Mar 2023

Dear Ms Shruti Sikarwar

Dear Shruti Sikarwar,

I am pleased to inform you that after careful consideration, we have decided to offer you the position of Account Executive at Kudzy. We believe that your attitude and enthusiasm to learn will be a great asset to our team, and we are excited to have you join us.

Your start date will be the 1st of Mar 23, and your working hours will be 9-5 pm. Your primary work location will Delhi office. The rest of the details, including benefits, will be divulged post your visit to the office and meeting with the HR Team.

To accept this offer, please sign and return a copy of this letter within 15 days. If you have any questions, please feel free to contact the HR Department.

We look forward to welcoming you aboard and working with you to achieve our company's goals.

Regards,

Vishal Salgotra

Vishal Salgotra
CEO & Director

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✉ info@kudzy.com

☎ 9811670654

📍 Singapore / New Delhi



NYKAA

OFFER LETTER

June,12, 2023

Dear Shubham

Product Designer

Nykaa, New Delhi, Delhi.

Following our recent discussions, we are delighted to offer you the position of Product Designer with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice. As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Product Designer

Start date: July 01, 2023

Salary: 3.8LPA

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,



HR Manager,





Shubham Kaushik
Construction Manager
Yash Interiors Pvt Ltd.,
Delhi, India

Congratulations,

Your start date will be 21 July 2023 Further, the management has decided to make a job offer for employment with us for the position of Construction Manager with our organization. You will be placed at our office based at Edifice, and will be reporting to Director –Finance and Account.

You are offered Rs 5LPA as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased. according to your performance within this calendar year. You will get a detailed appointment letter after your joining with organization.

1. Certificates / mark sheets in support of your qualifications.
2. Two Passports sized photographs.
3. Identity and Address proof. (Passport/ Driving license/ Voters ID card/ PAN Card/ Aadhar Card).

We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us.

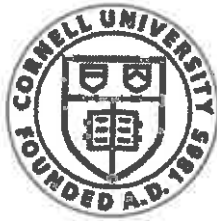
Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Thanks and Regards
Yours Faithfully

Signature

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Shubham Singh
Academic Service Assistant,
Cornell University

Subject: Job Offer for the post of Academic Service Assistant

Refer to your interview held in office on dated 26-07-2023 for the above subjected position. Further, the management has decided to make a job offer for employment with us for the position of Academic Service Assistant, Cornell University . You will be placed at our office based at Gurugram, Haryana and will be reporting to Director. You are offered Rs 6,00,000 as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased according to your performance within this calendar year. We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Sincerely,

Director Manager



STUDIOIAAD

Shubhangi Agrawal

Date- 2, Feb, 2023

Junior Architect

ZOERA(Studio IAAD)

Gurugram, Haryana, India

Dear Shubhangi Agrawal

ZOERA(Studio IAAD), Gurugram, Haryana, India, is pleased to offer you the position of Job Junior Architect Your skills and experience will be an ideal fit for our customer service department. As we discussed, your starting date will be July 1, 2023. The starting salary is Rs 5LPA and is paid on a weekly basis. Full family medical coverage will be provided through our company's employee benefit plan and will be effective on August 1. Dental and optical insurance are also available. Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company. Please accept this letter as formal notification that I am leaving my position with ZOERA(Studio IAAD), Gurugram, Haryana, India I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people. If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan. Please let me know if you have any questions or I can provide any additional information.

Sincerely,



Director, Human Resources

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Digital Blue Foam

Date: 11 January, 2023

Offer Letter

Shubhangi Prasad
UI/UX Designer,
Digital Blue Foam,
Gusugram, Haryana

The employment for the position of UI/UX Designer, located at Digital Blue Foam, Gusugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 2 August 2023. As a UI/UX Designer, you will report directly to the Head of Department, Mr. Aaditya Kackar, and your primary all duties, collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 6 LPA, before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager

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Offer Letter

Date : 19 January 2023

Dear Siddharth Balyan

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of Software Engineer. In this context, we shall be offering you a total CTC package of Rs. 580000/- per annum and will be subject to statutory and other deductions as per company policies and practices.

You are required to join us on or before 22/8/2023 failing which the offer stands cancelled. A detailed appointment letter with the terms & conditions and the salary breakup will be issued on the date of your joining. Notice Period: You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Accepting employment will be conditional up on agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Regards,

Kishan Gupta

HR Head

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Smridhi Arya
Architect
Design Aide,
New Delhi, Delhi, India

Smridhi Arya

Design Aide, New Delhi, Delhi, India. pleased to offer you the position of Architect. Your skills and experience will be an ideal fit for our customer service department. As we discussed, your starting date will be August 1, 2023. The starting salary is Rs 5LPA and is paid on a weekly basis. Full family medical coverage will be provided through our company's employee benefit plan and will be effective on August 1. Dental and optical insurance are also available.

Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company. Please accept this letter as formal notification that I am leaving my position Architect with Design Aide, New Delhi, Delhi, India. I have greatly enjoyed working for you. I feel that I have learned a lot, and grown professionally during my time in your employ. I appreciate the opportunity to have worked with such a great group of people.

If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan.

Please let me know if you have any questions or I can provide any additional information.

Sincerely,

Kishan

Director, Human Resources

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Date 30 June, 2023

Smridhi Duggal

Interior Designer
Chalk Studio,
Gurgaon, Haryana, India

Dear Smridhi Duggal

We are pleased to offer you the part-time student employment position of Interior Designer at Chalk Studio, Gurgaon, Haryana, India. with a start date of 3 August, 2023 contingent upon You will be reporting directly to Geetanjali Gupta at Chalk Studio, Gurgaon, Haryana, India. We believe your skills and experience are an excellent match for our department. The hourly rate for this position is 6 LPA to be paid on a bi-weekly basis by a check unless you set up direct deposit.

Your employment with Chalk Studio, Gurgaon, Haryana, India. will be on an at-will basis, which means you and the department are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

As a part-time student employee of Pepperidge, you are covered under Pepperdine's worker compensation insurance and are eligible to accrue sick time.

We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Sincerely,

Your Signature

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Offer letter

17 January 2023

Dear Soham Dahiya

Thank you for applying to our company for the position of Product Engineering. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes. Your salary would be Rs. 7 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!

Rajneesh Saini
Regards,
Rajneesh Saini
HR head



Kumar Mukesh
ADVOCATE
Hony. Secretary
Bar Council of Delhi



Mob : 9811920848
Phone : +91-11-41752340, 45603795,
45603732, 43559586
E-mail : kumarmukesh48@gmail.com
barcouncilofdelhi@rediffmail.com
Web : www.delhibarcouncil.com

दिल्ली विधिज्ञ परिषद्
BAR COUNCIL OF DELHI

(Statutory Body Constituted under the Advocates Act, 1961)
2/8, Siri Fort Institutional Area, Khat Gaon Marg, New Delhi-110 049

Ref No **BC-IL-23772/SF/2023**

Dated **23-Aug-2023**

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Sonam Srivastava, D/o Mr. Ajay Kumar Srivastava**, has been admitted on **23rd August, 2023** to be an Advocate, with Bar Council of Delhi vide Enrolment No. **D/7204/2023** and that her name has been provisionally entered on the Roll of Advocates maintained by this Council.

Provisional Enrolment Certificate will be issued to Ms. Sonam Srivastava, in due course of time, most probably, on or after **23rd September, 2023**.

Thanking you,

Yours sincerely,

Kumar Mukesh
Hony. Secretary

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studiolotus

Date 30 May, 2023

Offer Letter

Dear Soumya Kalhan
Interior Designer
Studio Lotus
New Delhi, Delhi, India

Dear Soumya Kalhan

We are pleased to extend an offer of employment to you for the position of Interior Designer at Studio Lotus, Delhi. We believe your skills and experience will be an ideal fit for our team.

Position: Interior Designer
Start Date: 12 August, 2023
Salary: 6LPA

Your employment with Fab Interiors will be on an [at-will/contract] basis. As such, either party can terminate the employment at any time with or without cause or notice.

Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30Days.

We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

Dhruv Bhatia

HR Manager





Innovative Spaces

Dear Srishti Aggarwal

Junior Architect
Innovative spaces
Faridabad, Haryana, India

Offer Letter

Innovative spaces, Faridabad, Haryana, India to offer you the position of Junior Architect. the anticipated start date is on the 1 august 2023, depending on job contingencies. as the principal architect your responsibilities will include description of duties. you will report directly to manager. working hours are 9am -5pm, 6-days week. the base salary for this position is Junior Architect is rs 5,00,000 per year. payment is on a monthly starting on date. in addition, you will be eligible to receive [bonus system/additional benefit. Innovative spaces, Faridabad, Haryana, India offers a benefits program that includes. your employment with Innovative spaces Faridabad, Haryana, India will be on an at-will basis, meaning that either party can terminate employment at any time with or without cause or notice. this letter is not a contract and does not indicate the employment terms or duration of your work period.

sincerely,

hr manager

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19 February 2023

Offer Letter

Dear Stephen Devraj N

Following our recent discussions, we are delighted to offer you the position of NDT Technician with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. Your salary will be Rs. 4 lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Regards,
Pareeniti
HR Manager

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"This is a System generated document and dosent require physical signature for acknowledgedme

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studiolotus

Date 30 May, 2023

Offer Letter

Dear Stuti Satija
Interior Designer
Studio Lotus
New Delhi, Delhi, India

Dear Stuti Satija

We are pleased to extend an offer of employment to you for the position of Interior Designer at Studio Lotus , Delhi. We believe your skills and experience will be an ideal fit for our team.

Position: Interior Designer
Start Date: 12 August, 2023
Salary: 6LPA

Your employment with Fab Interiors will be on an [at-will/contract] basis. As such, either party can terminate the employment at any time with or without cause or notice.

Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30Days.

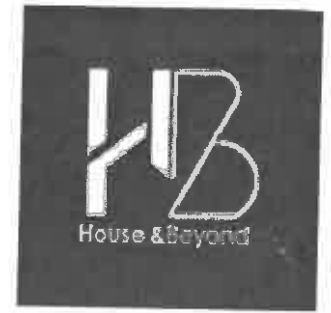
We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

Dhruv Bhatia

HR Manager





Date: 22 June, 2023

Subani Chopra
Junior Architect
House and Beyond,
Gurugram, Haryana, India

Congratulations,

We are pleased to extend to you the offer of employment for the position of Junior Architect at House and Beyond, Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 August 2023

As a Junior Architect you will report directly to the Head of Department, Ms. Shivani and your primary all duties , collaborating with the team on projects, and contributing to product innovation. Your starting salary will be 5 LPA , before deductions and withholdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. It-Will Employment: This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,
HR Manager



Offer Letter

11 February 2023

Dear Subhekshya Bhattarai

We are pleased to appoint you in our organization as an Optometrist at Fortis Healthcare. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards,
Jaspreet Kaur
HR Manager





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Date: 22 January, 2023

Sukhmeet Singh
Architect
House & Beyond
Gurugram, Haryana

Congratulations,

We are pleased to extend to you the offer of employment for the position of Architect at DLF Limited Gurugram, Haryana, India. Your skills and experience will be an ideal fit for our team and we look forward to welcoming you aboard. Your start date will be 21 July 2023. You will report directly to the Head of Department, Ms. Shivani and your primary all duties, collaborating with the team. Your starting salary will be 5 LPA, before deductions and with holdings. Please note that your first 90 days of employment will be considered a probationary period. This period is to ensure that you and the company find the position and work environment satisfactory. This offer does not constitute a contract of employment and either party may terminate the employment relationship at any time, with or without cause or notice. Please sign and date this letter as an acceptance of our offer and return it to us by Enclosed are the forms for your employment package. Please complete these and bring them on your first day.

Sincerely,

HR Manager



Sub - Offer Letter

19 March 2023

Dear Sumit Ambawat

We are happy to offer you the full-time role of Digital Marketer with a start date of July 15, 2023, at MyMoney Mantra. subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly compensation is Rs 5,00,000/- per Annum. Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards, *Ankita*
Ankita Soni
HR Manager

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19 February 2023

Offer Letter

Dear Surbhi Gurjar

Following our recent discussions, we are delighted to offer you the position of Web Development Executive with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. Your salary will be Rs. 5 lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Regards,
Harshita Gupta
HR Manager

"Our HR system has generated this message for your information"

WeWork, 393, Phase 3, Udyog Vihar, VI-John Tower, Gurugram, Haryana, India 122016

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BBA

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HT MEDIA LIMITED
Regd. Office : Hindustan Times House
18-20, Kasturba Gandhi Marg
New Delhi - 110001
Tel.: 86561234 Fax : 86561270
www.hindustantimes.com
E-mail : corporatedept@hindustantimes.com
CIN : L22121DL2002PLC117874

OFFER LETTER

Mr. Sushant Sharma

Sushant University, Sector-55 , Golf Course Road

Gurgaon (HARYANA)

Subject: Job Offer Letter (Reference : Roll No.- 200BBAHW038, Course BBA)

Dear Candidate,

"Greetings from Hindustan Times Media Limited"

This is with reference to your job application & subsequent interview had on 04/01/2023. We are pleased to appoint you as Sales Management Intern in Sales Management Team.

As such, your Job Role would entail these following terms & conditions.

- | | | |
|----------------------------|---|--|
| 1. Office Timings | : | 09:30 AM to 05:30 pm |
| 2. Reporting Location | : | Hindustan Times House 18-20 , Kasturba Gandhi Marg
New Delhi – 110001 |
| 3. Reporting to | : | Mr. Mahesh Bhati (Sales Manager) Cell# 9711117131 |
| 4. Weekly Off | : | Monday |
| 5. Transportation Facility | : | Not Provided by Company |
| 6. Salary Package | : | 3.80 Lakhs Per Annum |

You Are Requested to join our Organisation on or before 16th January , 2023. You Are Requested to submit your credentials to our finance Department .

If you have any questions and queries at any time do not hesitate to contact the HR Department or your directing manager accordingly.

We congratulate you on your appointment and wish you a long and successful career with us.

You are requested to sign duplicate copy of this letter as token of your acceptance.

Thanking you

For Hindustan times Media Limited

AUTHORISED SIGNATORY (Encl: As Above)



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Letter of Intent

19 February 2023

Dear Sushobhan Dey

Welcome to Godrej Properties Limited. Looking forward to have you in our team. We have pleasure to offer you the post of Assistant Manager. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of INR 6,00,000 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes. Please sign and return the copy of this offer letter as a token of your acceptance.

Regards,

Jiyesh Kumar
HR Manager

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19 February 2023

Offer Letter

Dear Tanishq

Following our recent discussions, we are delighted to offer you the position of Software Development Executive with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. Your salary will be Rs. 4 lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Regards,
Harshita Gupta
HR Manager

System-generated notification



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Letter of Intent

Dear Tanishq Bhatia
 Architect,
 SSBARCHITECTS,
 Delhi, India

Dear Tanishq Bhatia,

SSB ARCHITECTS, Delhi, India is pleased to offer you the position of Job Position is Architect . Your skills and experience will be an ideal fit for our customer service department. As we discussed, your starting date will be September 1, 2023. The starting salary is Rs 35,000 per year and is paid on a weekly basis.

Full family medical coverage will be provided through our company's employee benefit plan.

Company offers a flexible paid-time off plan which includes vacation, personal, and sick leave. Time off accrues at the rate of one day per month for your first year, then increases based on your tenure with the company.

If you choose to accept this job offer, please sign the second copy of this letter and return it to me at your earliest convenience. When your acknowledgment is received, we will send you employee benefit enrolment forms and an employee handbook which details our benefit plans and retirement plan.

We look forward to welcoming you to the SSBARCHITECTS, Delhi, India

Please let me know if you have any questions or I can provide any additional information.

Sincerely,

Gyanu Mittal

Director, Human Resources





Offer Letter

18 January 2023

Dear Tanmay Chopra

With great pleasure, we extend to you an offer to work as Back end Developer. Your yearly expense to the organisation is INR 5 Lakhs. Every month on the last working day, you will get your salary via direct deposit or cheque. Gurgaon will serve as your base of operations, and your start date is December 8, 2023. The upside is that the firm will cover the entire cost of your group health insurance premium. According to the Gratuity Act, a worker will receive a gratuity when they leave the company after working there for at least five years.

If you decide to accept this job offer, kindly sign and send back this letter within 1 month. Once we get your confirmation, we'll share your onboarding details. We look forward to working with you. Please let us know if you have any questions or concerns.

Regards,
Keshav Kumar
HR Manager

Plot No 76 D, Phase IV, Sector 18, Gurugram, Haryana 122001





Letter of Intent

19 February 2023

Dear Tanuj Kumar

Welcome to Godrej Properties Limited. Looking forward to have you in our team. We have pleasure to offer you the post of Assistant Engineer. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023 . You will be eligible for annual salary of INR 5,00,000 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes. Please sign and return the copy of this offer letter as a token of your acceptance.

Regards,

Jyesh Kumar

HR Manager





Dear Tanvi Arora

Junior Architect

ISRO - Indian Space Research Organization · Apprenticeship
Ahmedabad, Gujarat, India

Sub: Letter of Appointment

Regarding your application for a job with Junior Architect at ISRO as the subsequent interviews you held with us. We are pleased to offer you a position as an Junior Architect at ISRO - Indian Space Research Organization · Apprenticeship Ahmedabad, Gujarat, India. Your appointment as finance and admin began on 2023 and you will be on probation for six (6) months following your appointment. Remuneration: Your monthly remuneration is Rs 4.2LPA. Your first assignment will be at the Organization's ISRO - Indian Space Research Organization · Apprenticeship Ahmedabad, Gujarat, India. You may, however, be relocated to another place due to organizational requirements.

We warmly welcome you to the Junior Architect at ISRO - Indian Space Research Organization · Apprenticeships Ahmedabad, Gujarat, India. family and wish you every success in your work with us.

Sincerely,

HR Manager

Ahmedabad, Gujarat, India

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LETTER OF OFFER OF EMPLOYMENT.

12 January 2023

Dear Tanvika Saini

Congratulations! Following our recent discussions, we are delighted to offer you the position of Interior Designer with Salary package of INR 3.6 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,


Sanjay Verma

HR Head





Offer Letter

18 February 2023

Dear Tanya Mahndiratta

Sub: Letter of Appointment

Regarding your application for a job with our Company, as well as the subsequent interviews you held with us. We are pleased to offer you a position of Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your Annual salary would be INR 3 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Ankita

Regards,
Ankita Gupta
HR Manager





Dear Tarranam Garg
Urban Designer
Beyond Built
New Delhi, Delhi, India

Dear Tarranam Garg

Sub: Letter of Appointment

Regarding your application for a job with Urban Designer at Beyond Built as well as the subsequent interviews you held with us: We are pleased to offer you a position as an Urban Designer at Beyond Built, New Delhi, Delhi, India

Appointment: Your appointment as finance and admin began on 2023 and you will be on probation for six (6) months following your appointment. Remuneration: Your monthly remuneration is Rs 35,000/-.

Workplace: Your first assignment will be at the Organization's Beyond Built, New Delhi, Delhi, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Urban Designer at Beyond Built, New Delhi, Delhi, India family and wish you every success in your work with us.

Sincerely,

A handwritten signature in black ink, appearing to read "S. S. S.", is written over a horizontal line.

HR Manager

E - 26, BLK - E Jangpura Extension , New Delhi, Delhi, India - 110014.



OFFER LETTER

Ref: NTZ/HRD/NAD/2022/0004-0004

Date: 4th Oct, 2022

Mr. Tarun Gupta
S/O Amar Chand Gupta
2/13 Shivaji Nagar
Gurgaon
Haryana- 122001

Dear Tarun,

Based on your interview with us and the terms and conditions mutually discussed and agreed upon, we are pleased to offer you the position of Junior Technical Consultant at Netsmartz Infotech (India) Pvt. Ltd, Chandigarh (Noida/Gurgaon).

You will join us as an Execution based trainee for a period of six months w.e.f. 9th Jan 2023 at our Noida/Gurgaon facility.

You will initially undergo training for 6 months i.e., from 09th January 2023 to 7th July 2023 at Noida/Gurgaon location to learn the expertise required for the position we will offer you. An allowance of INR 10,000 per month (TDS deductions applicable) will be paid to you during the said period of 6 months of "EBT" (which shall be based on your Execution during the respective month of training).

There will be a 30 months of service agreement, effective from the date of joining (6-month of training period & 2-years as full-time employee) with Netsmartz Infotech Pvt. Ltd. Chandigarh.

Your graduation to Full Time Employee is subject to satisfactory results and Execution during the "EBT". Netsmartz reserves the right to assign you any department and location across the Netsmartz group of Companies. During the training, the shift timing will be from 9:00 AM to 6:00 PM from Monday to Saturday.

Note-After conversion to FTE with Netsmartz Infotech (India) Pvt. Ltd, your working hours will be from 10:00 a.m. to 07:00 p.m., Monday to Saturday during the first year of your service and from the second year onwards, the hours will change to 10:00 a.m. to 7:00 p.m. from Monday to Friday, the timings can change as per business requirement. However, the shift timing from the second year onwards may apply as per the work assigned by your department; (9hrs shift including lunch of any combination) hence, it could be any shift such as 09:00 a.m. to 06:00 p.m., 10:00 a.m. to 07:00 p.m., 11:00 a.m. to 08:00 a.m. or 12:00 p.m. to 09:00 p.m., the timings can change as per business requirement.

You are required to send self-attested copies of the following:

1. All certificates in support of your Educational Qualification(s)
 - Standard X- and XII-mark sheets /equivalents
 - Degree certificate and mark sheets for all semesters
 - Postgraduate Degree certificate and mark sheets for all semesters
 - Professional certification if any
2. Passport size photograph
3. Aadhaar Card
4. Permanent & Current Address Proof (Ration card/Landline Telephone bill/Electricity bill)
5. Affidavit with permanent / current address (whichever is applicable), signed and stamped by Notary
6. Identity Proof (Voter's ID/ Driving License)
7. Copy of your passport (If you do not have one, please apply for the same)
8. Copy of vehicle RC/ Proof of any asset you own
9. -2 copies of PAN Card
10. Cancelled cheque and bank details

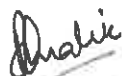
You will join the services of Netsmartz Infotech Pvt. Ltd. on 09-Jan-2023. We shall appreciate the acceptance /confirmation of this letter latest by 5th Oct, 2022. Non-acceptance before the stipulated date will make this offer redundant automatically.

Your salary shall be INR 3,60,000 (Rupees Three Lakh Sixty Thousand Only per annum, detailed breakup in Annexure I attached). Your Appointment Letter containing terms and conditions shall be given to you on your joining.

Please return the enclosed copy duly signed as a token of your acceptance of the letter.

Note: You will be required to sign the legal agreement and NDA before the date of joining the organization.

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd

Candidate Signature:
Date:



Ref: NTZ/HRD/NAD/2022/0004-0004

Date: 4th Oct, 2022*Annexure I*Annual Package for the 1st year of service:Duration: From 10 July-2023 till 09-July 2024

Salary Components	Monthly	Annual
Basic Salary	20,000	2,40,000
HRA	3,538	42456
Gross Salary	23,538	2,82,456
Gratuity	962	11,544
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Monthly CTC	25,000	3,60,000
Gross Salary as above	23,538	2,82,456
Net Hand	23,538	2,82,456

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- Net salary (In hand) will be subject to TDS deductions as per the prevailing Income Tax Rules, Provident Fund, Gratuity, ESI and NRC Deductions(quarterly).
- As per ESI guidelines, ESI deduction will remain applicable half yearly even if an employee's gross increases to more than Rs 21000 per month.
- The compensation information is confidential. We request you use discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Candidate Signature:

Date:



Ref: NTZ/HRD/NAD/2022/0004-0004

Date: 4th Oct, 2022

Annexure II

Annual Package for the 2nd year of service:
Duration: From 10-July-2024 till 09-July-2025

Salary Components	Monthly	Annual
Basic Salary	26,000	3,12,000
HRA	5,583	66996
Gross Salary	31,583	3,78,996
Gratuity	1250	15,000
Group Medical Insurance	500	6,000
Project Based Bonus		60,000
Provident Fund		
Monthly CTC	33,333	4,00,000
Gross Salary as above	31,583	3,78,996
In Hand	31,583	3,78,996

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- The CTC mentioned above will be subjected to your performance during the 1st year of your employment
- Net salary (in-hand) will be subject to TDS deductions as per prevailing Income Tax Rules, Provident Fund, Gratuity, Group Medical Insurance and NRC Deductions(quarterly)
- Employees can choose PF in the second year; the PF deductions will impact the in-hand salary.
- The compensation information is confidential. We request your discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization
- Retention Bonus – A retention bonus of 1.2 Lacs will be provided only if the employee completes 3 years of service in the company starting from his/her date of joining as a full-time employee

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Candidate Signature:
Date:



xane.ai

Experience Redefined

Offer letter

17 January 2023

Dear Tarun Pandey

Thank you for applying to our company for the position of Junior Software Engineering. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes. Your salary would be Rs. 6.5 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!

Rajneesh Saini
Regards,
Rajneesh Saini
HR head

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Address: The Circle – Huda City Centre, 5th Floor, Sector 44, Gurgaon, Haryana, 122002, IN

Phone: +91-98734 93987 Email: xane@xane.ai

Offer Letter

11 February 2023

Dear Tata S Jobe

We are pleased to appoint you in our organization as an Optometrist. Looking forward to have you in our team. We have pleasure to offer you this post. Your date of appointment is effective from the date of joining, which shall be on or before 18th JULY 2023 . You will be eligible for salary of Rs 5 Lakhs per annum.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

We look forward to welcoming you to the Organization and wish you a successful and rewarding career with us.

Regards, 
Jaspreet Kaur



Subject : Offer Letter

12 February 2023

Dear Tushar Goyal

Thank you for applying to our company for the position of Guest service Associate. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Your salary would be Rs. 3 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!

Regards

Gaurav Kumar
HR head






13 February 2023
Dear Tushar Yadav

Sub: Letter of Appointment

Regarding your application for a job with our Company. as well as the subsequent interviews you held with us. We are pleased to offer you a position of Software Developer with our company. Your appointment as Analyst began on 11/08/2023, and you will be on probation for six 6 months following your appointment. Remuneration: Your monthly remuneration is Rs 55,000/- and Annual salary would be INR 6.6 Lakhs per Annum. Workplace: Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements. We warmly welcome you to the Company family and wish you every success in your work with us.

Regards,

Chandana Sinha
HR Manager



January 23rd, 2023

Mr. Ujjwal Kumar

Letter of Intent

Dear Mr. Ujjwal,

This has reference to the interview and the subsequent discussions you had with us for the position of **Human Resource – Associate**. As discussed the total CTC would be ₹ 3,26,418/- per annum. The details of this CTC will be shared with you at the time of joining.

On behalf of **Bird Hospitality Services Pvt. Ltd.**, the owning company of **The Roseate New Delhi**, we have pleasure in offering you the position **Human Resource – Associate** on the terms & conditions discussed with you. You are required to sign and return a copy of this letter.

We would appreciate if you join us on or before **01st February, 2023** at **11:00 am** at the address mentioned below, after which our offer stands withdrawn, unless otherwise extended by the Management.

**The Roseate New Delhi,
Samalkha, NH-8, New Delhi -110037**

Please bring the following documents at the time of joining (bring all your originals for verification)

- 5 passport size photographs
- Original and photocopies of all educational certificates
- Original and photocopies of all experience certificates.
- Permanent address proof.
- Copy of PAN card & photo Identity card (e.g. Passport, Driving Licensing, Voter's ID & Adhar Card)
- Universal Account Number
- Police verification certificate
- COVID (RT-PCR – Negative Report)

This offer is subject to the successful completion of a required Company medical examination, which deems you to fit to work, **Positive Reference Check, Positive Background Verification and Police Verification Certificate for No Crime Record** against you.

We look forward to welcoming you and wish you a long rewarding association with our company

Yours sincerely

For **Bird Hospitality Services Pvt. Ltd.**
Owning Company of **The Roseate New Delhi**.


Jasleen Kaur
Cluster Director of Human Resources



COMPENSATION WORKSHEET

Hotel	The Roseate		
Name	Ujjwal Kumar		
Department	Human Resource		
Designation	Associate		
PARTICULARS	In INR		Remark
	Per Month	Annual	
Basic Salary	22,750	2,73,000	
HRA		-	
Conveyance		-	
LTA		-	
EA		-	
MA		-	
Uniform		-	
Vehicle Allowance		-	
Total (A)	22,750	2,73,000	
Flexible Reimbursement (B)	-	-	
Total Gross Salary (A+B)	22,750	2,73,000	
Employee Deduction			
Provident Fund @ 12%	2,730	32,760	As per PF Act 1952
ESI @ .75%	-	-	As per ESIC act 1948
Employee Meal	150	1,800	As per hotel policy
Total (C)	2,880	34,560	
In Hand Salary (A+B-C)	19,870	2,38,440	
Employer Contribution			
Provident Fund @ 13%	2,958	35,490	As per PF Act 1952
ESI @ 3.25%	-	-	As per ESIC act 1948
Gratuity	1,094	13,128	As per Payment of Gratuity Act 1972
Personal Accident/Medical Insurance Premium	400	4,800	As per hotel policy
Total (D)	4,452	53,418	
Annual Entitlement			
Retention Bonus	-	-	As per hotel policy
Performance Reward	-	-	As per hotel policy
Total (E)	-	-	
Total Cost to Company (A+B+D)	27,202	3,26,418	

Jasleen

Jasleen kaur
Cluster Director of Human Resources



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Offer letter

17 January 2023

Dear Uttkarsh Choudhary

Thank you for applying to our company for the position of Junior Software Engineering. After careful consideration by our team, it is my pleasure to offer you a letter of employment for this position. Please see below for the details of your employment contract.


You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes. Your salary would be Rs. 5 Lakhs per Annum. In the event that you work over 8 hours a day or 40 hours a week, you will be paid your hourly wage multiplied by 1.5 in overtime pay.

Our company is entitled to terminate your contract with us at any point during your employment with us with or without cause. In such a case, termination will occur when our company gives you 2 weeks' notice of termination.

If you wish to accept this offer of employment, please sign the Contract Agreement section at the end of this contract letter. We are excited to have you join our organization and we look forward to working with you. If you have any questions, you can reach a company representative.

Welcome to the team!


Regards/
Rajneesh Saini
HR head

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Address: The Circle – Huda City Centre, 5th Floor, Sector 44, Gurgaon, Haryana, 122002, IN
Phone: +91-98734 93987 Email: xane@xane.ai



Offer Letter

18 February 2023

Dear Vaibhav Gupta

Sub: Letter of Appointment

Regarding your application for a job with our Company. as well as the subsequent interviews you held with us. We are pleased to offer you a position of HR Executive with our company.

Your appointment as HR Executive began on 18/09/2023, and you will be on probation for six (6) months following your appointment. Your Annual salary would be INR 5 Lakhs per Annum.

Your first assignment will be at the Organization's Unit in Gurgaon, India. You may, however, be relocated to another place due to organisational requirements.

We warmly welcome you to the Company family and wish you every success in your work with us.

Ankita

Regards,
Ankita Gupta
HR Manager



Sub - Offer Letter

19 March 2023

Dear Vaibhav Singh

We are happy to offer you the full-time role of sales Executive with a start date of July 15, 2023, at MyMoney Mantra. subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly compensation is Rs 4,40,000/- per Annum. Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards *Ankita*
Ankita Soni
HR Manager

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Bar Council of Punjab & Haryana



**CERTIFICATE OF ENROLMENT
AS
ADVOCATE
Under the Advocates Act, 1961**

Number on the Roll / PH/ 3985/2021 (Provisional Enrolment)
Valid upto **09.08.2023**

This is to certify that Shri Ms. Vanshika Bhati S/o./D/o./W/o.
Pratap Bhati of District Gurugram

has this day been admitted to be an Advocate of the Bar Council of Punjab & Haryana and that his/her name has been entered in the Roll of Advocates maintained by this Council under Section 17 of the Advocates Act, 1961(25 of 1961).

Given under my hand and the seal of the Bar Council, this 10th August, 2021.

Seal of the Bar Council

(Minderjeet Yadav)
(Minderjeet Yadav)
Chairman
Bar Council of Punjab & Haryana
Chandigarh



Mr. Varun Athotra
Junior Architect
Shaligram Developers
Bhopal, Madhya Pradesh, India

Subject: Job Offer for the post of Junior Architect

Refer to your interview held in office on dated 26-07-2023 for the above subjected position. Further, the management has decided to make a job offer for employment with us for the position of Junior Architect with our organization. You will be placed at our office based at Gurugram, Haryana and will be reporting to Director. You are offered Rs 4,00,000 as an annual cost to company. You shall be eligible for performance appraisal after successfully completion of one year of employment with us and your salary will be increased according to your performance within this calendar year. We are happy to welcome you and congratulate you on your appointment and wish you a long and successful career with us. Please sign a copy of this Job offer letter or reply with consent on our official email as a token of acceptance and confirming your joining date.

Sincerely,



Director Manager






Offer Letter

23 March 2023

Dear Vidhansha Sehrawat

I am pleased to inform you that we would like to make you an offer of employment. Please consider this letter to be the formal offer. In line with what was communicated to you during the interview process, your position will be Nutritionist. Your employment will begin on January 10th, 2023 and will be completed on April 15th 2023. To this end, you will be employed with for the Spring 2023 co-op work term. You will be expected to work 35 per week with your schedule being 8:30AM-4PM from Monday to Friday. You will be paid at the rate of Rs. 5.5 lpa. Your work will be in-person at our office.

If you wish to accept this offer of employment, please send us confirmation of your acceptance by email or in PDF format no later than November 28, 2023. We are excited to have you join our organization and we look forward to working with you. If you have any questions, don't hesitate to reach out to me.

Regards,

Sanjay Singh
HR Manager



BBA

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Beanhub Foods and Beverages Pvt.Ltd.

WZ 194 2nd Floor, Main Road, Sadh Nagar, Palam colony, New Delhi 110045

Email-Contact@beantreefoods.com Phone :+ 91-7289916662 CIN:U51909DL2017PTC315255

27th December 2022

Ms Vidhansha Sehrawat,

SUBJECT: LETTER OF OFFER OF EMPLOYMENT

Dear Vidhansha Sehrawat,

Following our recent discussions, we are delighted to offer you the position of Customer Relationship Manager, with Beanhub Foods & Beverages Pvt Ltd. If you join Beanhub Foods & Beverages Pvt Ltd, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Beantree team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Beantree. In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential.

We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Customer Relationship Manager

Salary: 5,50,000/- per Annum

Location: New Delhi

Date of Joining: 9th January, 2023

We look forward to the opportunity to work with you in a constructive and mutually demanding, yet gratifying environment.

Sincerely,

For Beanhub Foods & Beverages Private Limited.

With the signature below, I accept this offer for employment.


Signature



Date - 28 December 2022

* This offer is valid until 1day from the date of issue. Please send a signed copy of this letter via email/in-hand.

Date : 22 March 2023

Offer Letter

Dear Vidit Gupta

Subsequent to your successful interview with our Organization we are pleased to offer you the position as "Retail Branch Banker" in our organization. We take pleasure to inform you that your CTC will be Rs.4.5 Lakhs per annum.

Mobile, Internet, and Local Conveyance shall be paid out as per the company policy (only if applicable) after considering the role and nature of work. As an employment prerequisite, you must sign the NDA (Non- Disclosure Agreement).

You are requested to carry the below-mentioned documents at the time of joining:

1. All Educational certificates (photocopies).
2. Relieving Letter from the last company.
3. Salary Certificate/ Salary slips/ Bank Statement x last three months.
4. Experience certificate(s) of the last three companies.
5. Passport size photographs x 4 copies
6. Documents of proof of residence (Permanent & Current)
7. Pan Card & Passport copy.
8. Form 16 (Income Tax) from the previous employer.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Please sign and return the duplicate copy of this letter as a token of your acceptance to this offer.

Regards

Megah Sharma
HR Head



OFFER LETTER

Ref: NTZ/HRD/NAD/2022/0005-0005

Date: 4th Oct, 2022

Mr. Vinayak Vajpai
S/O Ravi Vajpai
125, National Media Center
Shankar Chowk
Gurgaon
Haryana- 122002

Dear Vinayak,

Based on your interview with us and the terms and conditions mutually discussed and agreed upon, we are pleased to offer you the position of Junior Technical Consultant at Netsmartz Infotech (India) Pvt. Ltd, Chandigarh (Noida/Gurgaon).

You will join us as an Execution based trainee for a period of six months w.e.f. 9th Jan 2023 at our Noida/Gurgaon facility.

You will initially undergo training for 6 months i.e., from 09th January 2023 to 7th July 2023 at Noida/Gurgaon location to learn the expertise required for the position we will offer you. An allowance of INR 10,000 per month (TDS deductions applicable) will be paid to you during the said period of 6 months of "EBT" (which shall be based on your Execution during the respective month of training).

There will be a 30 months of service agreement, effective from the date of joining (6-month of training period & 2-years as full-time employee) with Netsmartz Infotech Pvt. Ltd. Chandigarh.

Your graduation to Full Time Employee is subject to satisfactory results and Execution during the "EBT". Netsmartz reserves the right to assign you any department and location across the Netsmartz group of Companies. During the training, the shift timing will be from 9:00 AM to 6:00 PM from Monday to Saturday.

Note-After conversion to FTE with Netsmartz Infotech (India) Pvt. Ltd, your working hours will be from 10:00 a.m. to 07:00 p.m., Monday to Saturday during the first year of your service and from the second year onwards, the hours will change to 10:00 a.m. to 7:00 p.m. from Monday to Friday, the timings can change as per business requirement. However, the shift timing from the second year onwards may apply as per the work assigned by your department; (9hrs shift including lunch of any combination) hence, it could be any shift such as 09:00 a.m. to 06:00 p.m., 10:00 a.m. to 07:00 p.m., 11:00 a.m. to 08:00 a.m. or 12:00 p.m. to 09:00 p.m., the timings can change as per business requirement.

You are required to send self-attested copies of the following:

1. All certificates in support of your Educational Qualification(s)
 - Standard X- and XII-mark sheets /equivalents
 - Degree certificate and mark sheets for all semesters
 - Postgraduate Degree certificate and mark sheets for all semesters
 - Professional certification if any
2. Passport size photograph
3. Aadhaar Card
4. Permanent & Current Address Proof (Ration card/Landline Telephone bill/Electricity bill)
5. Affidavit with permanent / current address (whichever is applicable), signed and stamped by Notary
6. Identity Proof (Voter's ID/ Driving License)
7. Copy of your passport (If you do not have one, please apply for the same)
8. Copy of vehicle RC/ Proof of any asset you own
9. 2 copies of PAN Card
10. Cancelled cheque and bank details

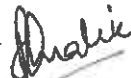
You will join the services of Netsmartz Infotech Pvt. Ltd. on 09-Jan-2023. We shall appreciate the acceptance /confirmation of this letter latest by 5th Oct, 2022. Non-acceptance before the stipulated date will make this offer redundant automatically.

Your salary shall be INR 3,60,000 (Rupees Three Lakh Sixty Thousand Only per annum, detailed breakup in Annexure I attached). Your Appointment Letter containing terms and conditions shall be given to you on your joining.

Please return the enclosed copy duly signed as a token of your acceptance of the letter.

Note: You will be required to sign the legal agreement and NDA before the date of joining the organization.

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech Pvt Ltd
©2022 Netsmartz Infotech (India) Pvt. Ltd. All Rights Reserved

Date:



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Ref: NTZ/HRD/NAD/2022/0005-0005

Date: 4th Oct, 2022

Annexure I

Annual Package for the 1st year of service:
Duration: From 10 July-2023 till 09-July 2024

Salary Components	Monthly	Annual
Basic Salary	20,000	2,40,000
HRA	3,538	42456
Gross Salary	23,538	2,82456
Gratuity	962	11,544
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Monthly CTC	25,000	3,60,000
Gross Salary as above	23,538	2,82456
In Hand	23,538	2,82,456

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- Net salary (In hand) will be subject to TDS deductions as per the prevailing Income Tax Rules, Provident Fund, Gratuity, ESI and NRC Deductions(quarterly).
- As per ESI guidelines, ESI deduction will remain applicable half yearly even if an employee's gross increases to more than Rs 21000 per month.
- The compensation information is confidential. We request you use discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Date:



Ref: NTZ/HRD/NAD/2022/0005-0005

Date: 4th Oct, 2022Annexure II

Annual Package for the 2nd year of service:
Duration: From 10-July-2024 till 09-July-2025

Salary Components	Monthly	Annual
Basic Salary	26,000	3,12,000
HRA	5,583	66,996
Gross Salary	31,583	3,78,996
Gratuity	1250	15,000
Group Medical Insurance	500	6,000
Project Based Bonus	-	60,000
Provident Fund		
Monthly CTC	33,333	4,00,000
Gross Salary as above	31,583	3,78,996
In Hand	31,583	3,78,996

Note:

- Project-based bonus (PBB) – will be subject to the employee being assigned to a billable project to be paid annually. The project assigned needs to be billable in nature i.e. revenue earning for the organization. An internal project that the company assigns you as part of your training will not fall under the PBB.
- The CTC mentioned above will be subjected to your performance during the 1st year of your employment
- Net salary (in-hand) will be subject to TDS deductions as per prevailing Income Tax Rules, Provident Fund, Gratuity, Group Medical Insurance and NRC Deductions(quarterly)
- Employees can choose PF in the second year; the PF deductions will impact the in-hand salary.
- The compensation information is confidential. We request your discretion in handling your compensation-related information. As a company policy, we prohibit sharing this information with other employees or unauthorized personnel. Any violation of this will be treated as unethical by the organization
- Retention Bonus – A retention bonus of 1.2 Lacs will be provided only if the employee completes 3 years of service in the company starting from his/her date of joining as a full-time employee

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz IT Solutions Pvt Ltd

Date:



Ref: NTZ/HRD/NAD/2022/0005-0005

Date: 4th Oct, 2022Annexure III**Training Period:**

1. The "EBT" training will be conducted at Noida/Gurgaon. The candidate is required to report to the Office at 10.00 a.m. on the first day.
2. Netsmartz Academy shall decide the technical stream for the candidate after the due screening.
3. The classes will be held for 8 hours plus 1 hour of lunch break, every day comprising of 4 hours each of theory and lab from 9.00 a.m. to 6.00 p.m. from Monday to Saturday.
4. An allowance of 10,000/- pm shall be given during the training, which is applicable with mandatory statutory deductions (TDS). In case the candidate receives an excess amount of allowance, the same amount will be adjusted anytime during the training period. The allowance will not be paid for the month if the candidate does not perform or underperforms.
5. The allowance will be applicable only after the commencement of classes. Hence, for instance, if you join on the 9th of January 2023 and your classes commence on the 27th of January 2023 then the allowance will be calculated from the latter date (27th Jan) on a pro-rata basis.
6. Allowance will not be applicable; in case the candidate does not meet the below mentioned criteria. The assessment will take place every month and the allowance will not be paid for a non-performed month.
 - a. A minimum attendance of 85% is to be maintained in all the classes and labs every month (technical and soft skills).
 - b. Candidates are required to score 80% in their monthly assessments and assignments.
 - c. In case the training is extended due to non-Execution (Non-performance) of the candidate, no Allowance will be applicable.
- ** In case a lockdown is announced due to Covid then the training will be conducted online and an allowance of Rs 5000/- instead of 10,000/- will be given to the candidate. However, no change shall reflect on the CTC. For online trainings, the candidate will be responsible to ensure the availability of a good internet connection and PC/Laptop with a good configuration to install required software for the training. During online training it the candidate must attend trainings from 9.00 AM to 6.00 PM, Monday to Saturday.**
7. The candidates can avail themselves of 5 days of paid examination leaves. These five days of leaves will not affect their attendance criterion of the performance.
8. In addition to the examination leaves, 6 casual leaves (one leave per month) shall be provided to the candidate during the training. However, the candidate must ensure, that it will be his/her/their sole responsibility, to make up for the loss of classes.
9. The candidate is required to sign and accept the Offer within 24 hours of receiving the Offer Letter.
10. The candidate is required to sign and submit a confidentiality agreement and an indemnity bond with the company within 24 hours of receiving the documents.
11. The candidate leaving the academy in middle of the training period will be required to pay the applicable penalty defined in the indemnity bond.
12. Only after receiving all the required documents, the candidate shall be confirmed for the "EBT".
13. Having accepted this offer, the candidate agrees that he/she/they will abide by the guidelines and working conduct and observe all practices and policies of the company during the training period.
14. In case of a revision of policies and guidelines, the company will share the revised appointment letters as and when required. The candidate will be expected to abide by all the changes/revisions to the policies and the guidelines.
15. The company holds all the right to terminate the candidate's association with the company during the training period due to any reason like submission of false documents, medically unfit to work, consumption of drugs,

nonperformance, punctuality, or other behavioral and POSH issues. The company shall not be liable to pay any allowance in case of termination due to any reasons mentioned herein in this para no 15.

16. The company policies and guidelines for Full-Time Engagement will be applicable once the candidate converts to Full Time Employee (FTE) with the company.
17. The candidate shall be converted to FTE once he/she/they pass all assessments and assignments during the "EBT". He/she/they are also required to submit his/her/their complete degrees before being converted to FTE in the absence of which the candidature will be put on hold or may even be cancelled.
18. After successful completion of the training, the candidate may be assigned any location, PAN India, depending on the company's requirements. No preferences shall be considered in this regard.
19. After successful completion of "EBT and conversion to FTE: there shall be a probation period for the first three months and Netsmartz Academy shall reserve its rights to observe and assess the candidates during their period of probation. Non-Execution during the period of probation may/can lead to re-training or termination without notice from the employment of the company.

Please confirm your acceptance of the terms of this offer, failing which, the company holds the right to cancel the candidature.

We look forward to having you on our team!

Regards,



Ravneet Malik
Head- Netsmartz Academy
Netsmartz Infotech (I) Pvt Ltd

Candidate Name: _____

Date: _____



Date : 22 March 2023

Offer Letter

Dear Vishal Rao

Subsequent to your successful interview with our Organization we are pleased to offer you the position as "Sales Executive" in our organization. We take pleasure to inform you that your CTC will be Rs.4.5 Lakhs per annum.

Mobile, Internet, and Local Conveyance shall be paid out as per the company policy (only if applicable) after considering the role and nature of work. As an employment prerequisite, you must sign the NDA (Non- Disclosure Agreement).

You are requested to carry the below-mentioned documents at the time of joining:

1. All Educational certificates (photocopies).
2. Relieving Letter from the last company.
3. Salary Certificate/ Salary slips/ Bank Statement x last three months.
4. Experience certificate(s) of the last three companies.
5. Passport size photographs x 4 copies
6. Documents of proof of residence (Permanent & Current)
7. Pan Card & Passport copy.
8. Form 16 (Income Tax) from the previous employer.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Please sign and return the duplicate copy of this letter as a token of your acceptance to this offer.

Regards

Megah Sharma
HR Head

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CONFLUENT

Sub : Offer Letter

19 February 2023

Dear Vishal Thakkur

Welcome to Confluent

Looking forward to have you in our team. We have pleasure to offer you the post of Sales Executive. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 3,00,000 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.

Regards
Priyanka Gupta
HR Manager



Plot No- 766, Udyog Vihar Phase V,
Gurugram, Haryana 122016

No. 06CNDPK2090R1ZM

JAI SHREE SHYAM

MBA

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M. 7404106137-
9940731977

VAID ENGINEERING WORKS

DEALS IN : ALL KINDS OF MACHINE MANUFACTURING & MACHINEING PARTS

Raslawas Road, Bawal, Distt. Rewari (Hr.) 123501

E-mail : vaidengineeringworks@gmail.com

Ref. No.

Date.....

Mr. VISHAL YADAV

Email: vishalrao291999@gmail.com

Mob No: +918607669004

Letter of Intent

Dear Mr. VISHAL YADAV

This has reference to the interview and discussion you had with us, we intent to offer you the position of "Assistant Manager- Admissions" to be based at Bawal.

KRA as discussed and defined during interview

Your CTC would be 5 Lacs (Breakup as per company policies). You will be on probation for 3 months (extendable up to 6 month) after successful completion of which you will receive a confirmation letter. All other terms and condition basis company policy.

This intent has been made based on information furnished by you. However, if any discrepancy in the copies of documents or certificates given by you as proof of above we retain the right to review our intent of employment.

We congratulate and wish you a long and successful career with us. We assure you of our support for your professional development and growth.

on the date of joining 01-02-2023.

on joining please carry the following original documents for verification.

- Educational Certificates Copy (10th Onwards).
- Pan Card / Driving License / Voter Card Copy.
- 4 Passport Size Photographs.
- Address Proof - Present and Permanent
- Bank Account Detail

Please return a signed copy of this letter to the undersigned, as a token of your acceptance.

Thanking You,

VAID ENGINEERING WORKS

SIGNATURE OF CANDIDATE

Mobile No: +91-7404106137,

Email Id: vaidengineeringworks@gmail.com

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Letter of Intent

REF: 2023/L/DEL/HRD/03125/00

Date: 27-Apr-2023

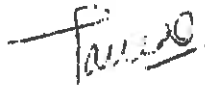
To,

Vishnu Mahindru S/O Ashutosh Mahindru
1/9646, Pratap pura, Street No-04, Behal Gall, West, Rohtash Nagar, Shadara,
Delhi - 110032

1. This has reference to your virtual interview on 28-Feb-2023 with us regarding your engagement in Air India SATS Airport Services Private Limited.
2. We are pleased to offer you an engagement for a period of 3 Years as **Customer Service Executive** subject to terms and conditions of the company.
3. Your Gross Emoluments will be 22,520/-per month all inclusive, subject to statutory deductions.
4. A letter of engagement will be issued with detailed terms and conditions in due course subject to completion of documentation.
5. We take this opportunity to extend to you a warm welcome to AISATS and look forward to a long, happy and fruitful association.
6. This offer stands valid on completion of successful pre-joining formalities and hard copy of the passport within 60 days from the date of issuance of the Letter of Intent. In case of non-completion of documentation in the stipulated time period the offer stands cancelled.

You are hereby required to convey acceptance of the engagement by signing the duplicate copy of this letter within 2 weeks from the date of its issuance as a token of your acceptance. In case of non-acceptance in the stipulated time period the selection stands cancelled.

Yours faithfully,



Authorized Signatory

Name

Designation

I accept the above offer and will join on: _____
(Date & Signature)

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CP Kukreja Architects
New Delhi, Delhi, India

Date: 25 June, 2023

CP Kukreja Architects Offer Letter

Dear Vishnupriya Yadav
Architect
CP Kukreja Architects,
New Delhi, Delhi, India

Dear Vishnupriya Yadav

We are pleased to extend an offer of employment to you for the position of Architect at CP Kukreja Architects, New Delhi, Delhi, India. We believe your skills and experience will be an ideal fit for our team.

Position: Architect

Start Date: 12 August, 2023

Salary: 5LPA

Please review the terms and conditions of this offer. If you accept, please sign and return this letter by 30 Days.

We are excited about the potential for you to contribute to our team and look forward to your acceptance.

Sincerely,

A handwritten signature in black ink, appearing to be 'Gyan' or similar, written over a horizontal line.

HR Manager



CSTIN No

RAT. 08AABF10703001ZD
GILL 24AABFJ706901ZJ

Phone: 0891-2615177

Mobile: 094135 21477

BBA

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J.S. CONSTRUCTION COMPANY

Government Contractor & Supplier, M.E.S. & P.W.D

29/39, "Chaudhary Nikot," Ralanada, Jodhpur-342001

Ref No 07012023

Date 7 Jan 2023

Appointment Letter

Name : Vivek Vashisht

Date : 9th January 2023

Designation : Sales & Marketing Executive

Dear,

We have pleasure in appointing you as Sales & Marketing Executive with us, J/S Construction CO. effective 4th January 2023. on the following terms and conditions:

1. You will be entitled to a salary of Rs. 385000/- (Three Lakh Eighty Five Thousand p.a. Only) and other benefits as applicable to your category of employees,
2. Your reporting and responsibilities will be advised to you by your Departmental Head or any person nominated by him.
3. It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity, and discipline.
4. You will be initially at However, your services are transferable to any Section/Department, location, office, Associate or Sister Concern or Subsidiary at any place in India or abroad, whether existing today or which may come up in future, at any time at the sole discretion of Management. In such case, you will be governed by the terms and conditions of the services applicable to new placement/location.
5. You will be on probation for a period of six months from the date of your joining. The probation period may be extended for such term as may be considered appropriate by the Management. Upon satisfactory completion of your probation, your services will be confirmed by written order with the Company.

E-mail : kapil_chaudh@rediffmail.com

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6. During the probationary period and any extension thereof, your services may be terminated on either side by giving one-week (7 days) notice or salary in lieu thereof. However, on confirmation the services can be terminated from either side by giving one month notice or salary in lieu thereof.

Upon termination of employment, you will also return all company property, which may be in your possession. It would be obligatory on your part to get a proper relieving letter from the Management before your services are deemed to be concluded.

7. You shall, while in the services of the, devote your full time and attention exclusively for the Company's work and responsibilities assigned to you. You shall not engage in any other commercial/business pursuit, either part time or otherwise, for any monetary gains.

8. You shall be obliged to follow the work processes, technical standards, protocols and general instructions issued thereof, and service rules of the Company as in force and/or amended from time to time.

9. Your appointment is subject to your being medically sound and remaining medically fit.

10. If any information furnished or declaration given by you in regard to your employment to the Company is found to be false or any material information willfully suppressed, your appointment would be liable for termination without any notice or compensation.

You are requested to sign this letter, signifying your acceptance of the same, for our records.

For J/S CONSTRUCTION CO.

For M/s J.S. Construction Co.




Parmit

Name: Parmit Choudhary

Designation: Pantrun

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

 30th January 2023
(Signature and Date)

Offer Letter

Date : 17 January 2023

Dear Yash Agarwal

Congratulations!! Subsequent to our discussions, we are pleased to offer you the position of F & B Agent. and you will be based in Gurgaon. In this context, we shall be offering you a total CTC package of Rs. 230000/- per annum and will be subject to statutory and other deductions as per company policies and practices.

You are required to join us on or before 22/8/2023 failing which the offer stands cancelled. A detailed appointment letter with the terms & conditions and the salary breakup will be issued on the date of your joining. Notice Period: You must offer a 90-day notice period. Depending on the priorities, the company may accept the resignation immediately or within a time frame of less than one month to three months.

Accepting employment will be conditional up on agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We take this opportunity to welcome you as a part of our team and look forward to your valuable contribution to the organization.

Regards,

Kiran Gupta

HR Head 



Letter Of Intent

Date : 28 March 2023

Dear Yash Bhardwaj,

Following our recent discussions, we are delighted to offer you the position of Passenger Service Associate with Our Organization. Your Annual salary would be INR 5 Lakhs per annum. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding.

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of joining us.

Regards,
Priyanka
HR Head



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19 February 2023

Offer Letter

Dear Yash Vardhan Prasad

Following our recent discussions, we are delighted to offer you the position of Web Development Executive with Our Organization. If you join Our Organization, you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of service and advice.

As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of Our Organization.

In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential. We are confident you will find this new opportunity both challenging and rewarding. Your salary will be Rs. 5 lakhs per annum.

Accepting employment will be conditional upon agreeing to and signing the attached copy of this letter and the attached Schedule(s), initialing each page in the right-hand corner, and returning it to me upon your earliest convenience, but prior to your first day of employment.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Regards,
Harshita Gupta
HR Manager

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09 January 2023
Dear Yashank Yadav


Congratulations! We are pleased to offer you the position of Back End Developer at Byju's. Your annual cost to company is INR 5 Lakhs per annum.

Your salary will be paid on the last working day of each month through direct deposit/cheque. Your starting date is 24/07/2023, and your base location will be Gurgaon.

As a benefit, the company will pay the full premium for your inclusion under the Group Health Insurance. Gratuity, as per the Gratuity Act, will be given upon leaving the company after completing a minimum of five years of employment.

If you decide to accept this job offer, kindly sign and send back this letter within 1 month. Once we get your confirmation, we'll share your onboarding details.

We look forward to working with you. Please let us know if you have any questions or concerns.

Regards,

Sujal Kumar
HR Manager





Sub - Offer Letter

23 March 2023

Dear Yashika Trivedi

we are happy to offer you the full-time role of Optometrist at Lenskart, subject to a background investigation. We believe that your skills will be a great fit for our business. For this role, the starting yearly Salary is 4,00,000/- Per Annum..

Your employment will be on an at-will basis, which means you and the company are free to terminate the employment relationship at any time for any reason. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer. Please respond no later than July 1st, 2023. We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Regards,

Avni Rohatgi

HR Manager



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Sub : Offer Letter

19 February 2023


Dear Yogesh Sharma

Looking forward to have you in our team. We have pleasure to offer you the post of Optometrist. Your date of appointment is effective from the date of joining, which shall be on or before 1st JULY 2023. You will be eligible for annual salary of INR 3,00,000 per annum.

You will be expected to work 40 hours per week with your schedule being 9 AM to 5 PM. Your work will be in-person. Your primary location of work will be our company's office at Gurgaon. You may be able to work from home at the permission of your supervisor.

Our company will provide you with a computer and its necessary accessories for the duration of your employment. Once you have completed a probationary period of 3 months, you will be entitled to 20 days of vacation time, which you can take a time agreed upon with your supervisor. You will also be paid for all statutory holidays that our company observes.

Please sign and return the copy of this offer letter as a token of your acceptance.


Regards,
Priyanka Gupta
HR Manager

