

Key Indicator – 5.1 Student Support
(30)

5.1.4 The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation-wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

(5)



APPENDIX I

MINUTES INTERNAL COMPLAINTS COMMITTEE

October 10, 2019

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on October 14, 2019, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

- Review of Activities for the year 2018-19.
- Discussion about the Policies and guidelines
- Any other points with the permission of chair.

Member Secretary *Komal*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned File



Internal Complaints Committee

Sno	Name	Designation	Position
1	Prof Kanupriya	Associate Dean and Professor (School of law)	Presiding Officer
2	Dr Kirti dutta	Professor - SMS	Member
3	Ms Manik Walia	Professor (School of Planning and Development)	Member
4	Ms Tanaya Verma	Associate Professor -SSAA	Member
5	Col Virendra kumar Malik	Associate Professor	Member
6	Mr Sashi Kant Yadav	Assistant Profesor - SOL	Member
7	Dr komal	Assistant Professor -SOL	Member
8	Dr Satish Kaushik	External Members (NGO)	Member
9	Mr Rajivir Singh Yadav	Security Officer	Member



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the importance of conducting the awareness session on “Sexual harassment for students” and about basic etiquettes, Grooming could also be included in this address. She agreed to conduct an interactive session for students.
3. Dress code in Lab practical should also be introduced
4. Homepage for ICC on the website needs to be created was suggested by Col Virendra Kumar Malik
5. Meeting was concluded with the Vote of thanks.
6. The attendances of the members is attached.



A handwritten signature in blue ink, appearing to be "for Kanupriya".

for Kanupriya

(Presiding Officer)

Attendance

S.No	Name	Position
1	Prof Kanupriya	Presiding Officer
2	Dr Kirti dutta	Member
3	Ms Manik Walia	Member
4	Ms Tanaya Verma	Member
5	Col Virendra kumar Malik	Member
6	Mr Sashi Kant Yadav	Member
7	Dr komal	Member
8	Dr Satish Kaushik	Member
9	Mr Rajivir Singh Yadav	Member

Kanupriya

Kirti

Manik

Tanaya

Virendra

Sashi

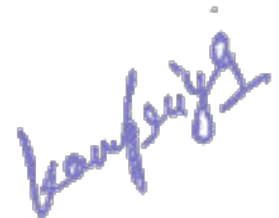
Komal

Satish



Action Taken Report of Meeting held on 14 October, 2019

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Prof. Dr. Kanupriya
(Presiding Officer)



March 2, 2020

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on March 4th 2020, at 4pm virtually through google meet platform Online meet. All the members are requested to attend the meeting.

Agenda:

- Reconstitution of the committee members.
- Dissemination of information of Internal Complaint Committee to the students and employees.
- To create awareness about gender equality.

Member Secretary *K. J. J.*


Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The New members were welcomed by the Presiding officer and team.
3. The committee decided that would continue to keep a close watch on even the slightest hint of harassment of any stake holder of the college at any point of time.
4. The committee was ensured to follow strict COVID protocol in the campus including the girls and boy's hostel.
5. The presiding officer requested all the respective school Deans to circulate COVID guidelines to all students.
6. Meeting was concluded with the Vote of thanks.
7. The attendances of the members is attached.

for 
Dr KanuPriya
(Presiding Officer)



Attendance

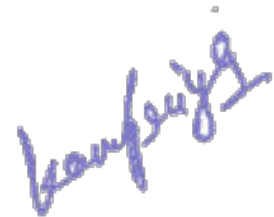
Sno	Name	Designation
1	Prof Kanupriya	Professor & Associate Dean (SOL)
2	Dr Kirti Dutta	Professor- SMS
3	Ms Manika Walia	Professor -SSD
4	Ms Tanaya Verma	Associate Professor- SSAA
5	Col Virendra Kumar Malik	Associate Professor
6	Mr Shashi Kant yadav	Associate Professor -SOL
7	Dr Komal	Assistant Professor -SOL
8	Dr Satish Kaushik	External Members (NGO)
9	Mr. Rajivir Singh	Security Officer

Kanupriya
Kirti
Manika
Tanaya
Virendra
Shashi
Komal
Satish



Action Taken Report of Meeting held on 4 March, 2020

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Prof. Dr. Kanupriya
(Presiding Officer)



October 5, 2021

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. October 7, 2021, with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor
- All Deans HODs/Notice Board
- Concerned File



Sushant University (Erstwhile Ansal University)

Sector-55, Gurugram-122003, Haryana

SU/RO/21/10/C/022

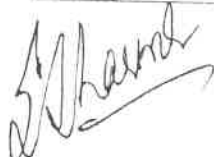
October 07, 2021

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. October 07, 2021.

This issues with the approval of the Vice Chancellor.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Vibhuti Sachdev	Dean (School of Art and Architecture)	Presiding Officer	9818696108	vibhutisachdev@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Dr. Kanu Priya	Professor & Associate Dean (School of Law)	Member	9999216377	kanupriya@sushantuniversity.edu.in
4	Dr. Jagat Narayan Giri	Professor (School of Business)	Member	9873555251	jagatgiri@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Mirika	Student - B.A. I.L..B. (Hons.) 9 th Semester	Member	7082166306	mirika.halhi19@sushantuniversity.edu.in
8	Ms. Shruti Panwar	Student - B.Tech. CSE 3 rd Semester Batch 2019	Member	9953190501	shrutipanwar19@sushantuniversity.edu.in
9	Mr. Saarthak Gulhani	Student - B. Arch. 7 th Semester	Member	9899095103	saarthakgulhani17@sushantuniversity.edu.in


Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:-

1. All members of the Committee
2. Secretary to VC for the information
3. Concerned File

October 12, 2021

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on October 14, 2021 at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the year 2020-21.
2. Precautions to be taken while using digital platforms.
3. Any other points with the permission of chair.

Ms: *Lehit*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

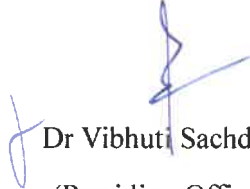
S.No	Name	Designation	Position
1	Dr Vibhuti Sachdev	Dean(SAA)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Registrar	Member
3	Dr KanuPriya	Professor & Associate Dean(SOL)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Mirika	Student B.A LLB Hons 9 th semester	Member
8	Ms Shruti Panwar	Student B.Tech CSE 3rd semester Batch 2019	Member
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester	Member



Minutes of the meeting

1. Dr. Vibhuti Sachdev the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the importance of conducting the awareness session on “Sexual harassment for students”. It was decided during the discussion that topics such as digital etiquettes, cyber security could also be included in this address. She agreed to conduct an interactive session for students.
3. Homepage for this activity on the website needs to be created was suggested by Dr. Jagat Giri Narayan.
4. Meeting was concluded with the Vote of thanks.
5. The attendances of the members is attached.




Dr Vibhuti Sachdev
(Presiding Officer)

Attendance

S.No	Name	Designation
1	Dr Vibhuti Sachdev	Dean(SAA)
2	Dr Sanjeev Kumar Sharma	Registrar
3	Dr KanuPriya	Professor & Associate Dean(SOL)
4	Dr Jagat Narayan Giri	Professor (School of Business) ,
5	Ms Kanak Pandey	External member
6	Mr Dheeraj Kumar	Manager, Facility
7	Ms Mirika	Student B.A LLB Hons 9 th semester
8	Ms Shruti Panwar	Student B.Tech CSE 3rd semester Batch 2019
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester

Handwritten signatures and initials in blue ink, including names like Vibhuti Sachdev, Sanjeev Kumar Sharma, Kanu Priya, Jagat Narayan Giri, Kanak Pandey, Dheeraj Kumar, Mirika, Shruti Panwar, and Saarthak Gulhani.



Action Taken Report of Meeting held on 14 October, 2021

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Vibhuti Sachdev
(Presiding Officer)



December 22, 2021

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on December 24, 2021 at 4pm Venue: D block 412 .All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the year 2020-21.
2. Precautions to be taken while using digital platforms.
3. Any other points with the permission of chair.

Member Secretary: *Kanpreet*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee


S.No	Name	Designation	Position
1	Dr Vibhuti Sachdev	Dean(SAA)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Registrar	Member
3	Dr Kanupriya	Professor & Associate Dean (SOL)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Mirika	Student B.A LLB Hons 9 th semester	Member
8	Ms Shruti Panwar	Student B. Tech CSE 3rd semester Batch 2019	Member
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester	Member



Minutes of the meeting

1. Dr. Sanjeev Sharma welcomed the members and thanked all the members for their cooperation and valuable support throughout the year.
2. Dr. Vibhuti Sachdev also emphasized that there was no cases reported during the academic year.
3. It was also decided to conduct programs about gender equity and gender sensitization.
4. As there was no other point for discussion, meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.




Dr Vibhuti Sachdev
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Vibhuti Sachdev	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr Kanupriya	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Mirika	Member
8	Ms Shruti Panwar	Member
9	Mr.Saarthak Gulhani	Member

Vibhuti
Sharma
Kanupriya

Jagat
Kanak

Dheeraj

Mirika
Shruti



Action Taken Report of Meeting held on 24 Dec, 2021

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Vibhuti Sachdev
(Presiding Officer)



February 1, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on February 3rd, 2022, at 4 pm Venue: D block 205 .All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the year 2020-21.
2. Precautions to be taken while using digital platforms.
3. Any other points with the permission of chair.

MS: *Sanjiv*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



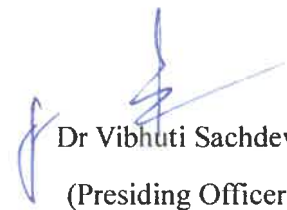
Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Vibhuti Sachdev	Dean(SAA)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Registrar	Member
3	Dr Kanupriya	Professor & Associate Dean (SOL)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Mirika	Student B.A LLB Hons 9 th semester	Member
8	Ms Shruti Panwar	Student B. Tech CSE 3rd semester Batch 2019	Member
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester	Member



Minutes of the meeting

1. The presiding officer welcomed the members and thanked all the members for their cooperation and valuable support.
2. Dr. Kanupriya suggested that there should be group-based activities among students on gender equity and gender sensitization among the students.
3. Ms Kanak suggested that healthy environment both in academics and extracurricular activities should be encouraged among students.
4. Dr. Jagat Narayan Giri suggested the provision of laws under Government Act should be educated to the students so that they can educate others as and when needed.
5. As there was no other point for discussion, meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.


Dr Vibhuti Sachdev
(Presiding Officer)



Attendance

S.No	Name	Designation
1	Dr Vibhuti Sachdev	Dean(SAA)
2	Dr Sanjeev Kumar Sharma	Registrar
3	Dr KanuPriya	Professor & Associate Dean(SOL)
4	Dr Jagat Narayan Giri	Professor (School of Business)
5	Ms Kanak Pandey	External member
6	Mr Dheeraj Kumar	Manager, Facility
7	Ms Mirika	Student B.A LLB Hons 9 th semester
8	Ms Shruti Panwar	Student B.Tech CSE 3rd semester Batch 2019
9	Mr.Saarthak Gulhani	Student -B.Arch 7 th semester

*With
Sharma
Kanu Priya*

*Dr
Giri*

*Mr
Dheeraj*

*Ms
Shruti*

*Mr
Saarthak*



Action Taken Report of Meeting held on 3 February, 2022

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Vibhuti Sachdev
(Presiding Officer)

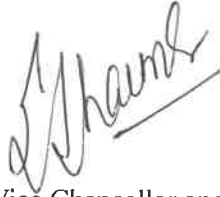


March 21, 2022

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. March 23, 2022 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board.
- Concerned File.



SU/RO/22/03/C/032

March 23, 2022

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. March 23, 2022.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Kanu Priya	Professor & Associate Dean (School of Law)	Presiding Officer	9999216377	kanupriya@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Pro Vice-Chancellor & Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Ms. Preetha Sajin	Professor & HOD (School of Planning and Development)	Member	9910011287	preethasajin@sushantuniversity.edu.in
4	Dr. Jagat Narayan Giri	Professor (School of Business)	Member	9873555251	jagatgiri@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Ridhi Sharma	Student - B.A. LL.B. (Hons.) 4th Semester 2020 Batch	Member	9906093700	RidhiSharma.ballb20@sushantuniversity.edu.in
8	Ms. Sadgi Jakhar	Student - B.Tech. CSE (AI & ML) 2nd Semester 2021 Batch	Member	9350520850	sadgijakhar btech21@sushantuniversity.edu.in
9	Ms. Mansi Harsh	Student - B. Arch. 6th Semester 2019 Batch	Member	7428751654	Mansiharsh barch19@sushantuniversity.edu.in

This issues with the approval of the Vice Chancellor.

(Handwritten Signature)

Pro Vice-Chancellor & Registrar
Sushant University
(Erstwhile Ansal University)



Copy to: -

1. All members of the Committee
2. Secretary to VC for the information
3. Concerned File

April 16, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on April 18, 2022 at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the Academic year 2021-22.
2. Cybersecurity Awareness.
3. Any other points with the permission of chair.

Member Secretary: *Preeti*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee


S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor & Registrar	Member
3	Ms Preeti Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the consent form for the complainant to be created.
3. Dr. Sanjeev Kumar Sharma Pro Vice-chancellor & registrar suggested that as per the UGC guidelines issued by the ministry of women and child development, that the ICC has the responsibility to uplift the welfare of the women in the college premises.
4. The committee also noted that there was no complaint of sexual harassment has been received from any of the employee or the women students of various other departments in college.
5. Ms Kanak suggested that a complaint drop box should be placed in the office premises.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached.




Dr Kanupriya
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preeti Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sanjeev
Preeti

Jagat
Kanak


Dheeraj
Ridhi

Sadgi



Action Taken Report of Meeting held on 18 April, 2022

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Kanupriya
(Presiding Officer)



April 16, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on April 18, 2022 at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of Activities for the Academic year 2021-22.
2. Cybersecurity Awareness.
3. Any other points with the permission of chair.

MS: *Prachi*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee


S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Ms Preeti Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Kanupriya emphasized the consent form for the complainant to be created.
3. Dr. Sanjeev Kumar Sharma Pro Vice-chancellor & registrar suggested that as per the UGC guidelines issued by the ministry of women and child development, that the ICC has the responsibility to uplift the welfare of the women in the college premises.
4. The committee also noted that there was no complaint of sexual harassment has been received from any of the employee or the women students of various other departments in college.
5. Ms Kanak suggested that a complaint drop box should be placed in the office premises.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached.




Dr Kanupriya
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preeti Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Preeti

Jagat

Dheeraj

Ridhi

Sadgi



September 18, 2022

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Sept 20th 2022, at 4pm Venue: D block 205. All the members are requested to attend the meeting.

Agenda:

1. Review of activities conducted.
2. Discussion about complaints registered (if any).

MS: *raeti*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Ms Preeti Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The Presiding officer made clear to the members to be aware and alert to any discomfort of a student or staff member and to immediately bring it to the notice of the ICC so that it can be appropriately handled.
3. Dr. Sanjeev Kumar Sharma pro Vice-chancellor & registrar ensured that the college has to encourage a supportive environment for all including the complainant if any, and timely resolution is to be ensures.
4. The presiding officer assured that till date no such complaint was received.
5. Meeting was concluded with the Vote of thanks.
6. The attendances of the members is attached.




Dr KanuPriya
(Presiding Officer)

Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preeti Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Preeti

Jagat

Kanak
Dheeraj
Ridhi

Sadgi



Action Taken Report of Meeting held on 20 Sept, 2022

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Kanupriya
(Presiding Officer)



January 7, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Jan 9th 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Review of the cell and discussion on any complained if received.
2. Any other matter with the discussion of the chair.

Member secretary: *preeti*

Copy to


1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The presiding officer conveyed that there was no complain received so far.
3. It was discussed that Guidelines of Internal Complaints Committee must be revisited and changes needs to be made if required.
4. These guidelines shall be updated in Sushant University Website.
5. Meeting was concluded with the Vote of thanks.
6. The attendances of the members is attached.




Dr Kanupriya
(Presiding Officer)

Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Ms Preeti Sajin	Professor & HOD (School of Planning and Development)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Ms Preeti Sajin	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Preeti

Jagat

Dheeraj

Ridhi

Sadgi



Action Taken Report of Meeting held on 9 January 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Kanupriya
(Presiding Officer)



March 18, 2023

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. March 20, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/03/C/056

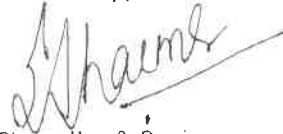
March 20, 2023

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. March 20, 2023.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Kanu Priya	Professor & Associate Dean (School of Law)	Presiding Officer	9999216377	kanupriya@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Pro Vice-Chancellor & Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Dr. Kaushal Preet Kaur	Professor & Associate Dean (School of design)	Member	9871130934	Kaushalpreet@sushantuniversity.edu.in
4	Dr. Jagat Narayan Giri	Professor (School of Business) design	Member	9873555251	jagatgiri@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpanday@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Ridhi Sharma	Student - B.A. LL.B. (Hons.) 6th Semester 2020 Batch	Member	9906093700	RidhiSharma.ballb20@sushantuniversity.edu.in
8	Ms. Sadgi Jakhar	Student - B.Tech. CSE (AI & ML) 4th Semester 2021 Batch	Member	9350520850	sadgijakhar btech21@sushantuniversity.edu.in
9	Ms. Mansi Harsh	Student - B. Arch. 8th Semester 2019 Batch	Member	7428751654	Mansiharsh barch19@sushantuniversity.edu.in

This issues with the approval of the Vice Chancellor



Pro Vice-Chancellor & Registrar
Sushant University



Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File

April 2, 2023

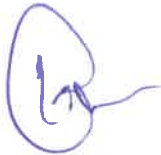
Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on April 4th 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Reconstitution of the committee members
2. Any other matter with the discussion of the chair

Ms:




Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. The New members were welcomed by the Presiding officer and team.
3. It was discussed that information of anti-sexual harassment should be given to all girl students during the induction programme.
4. The committee noted that no complaint of sexual harassment has been received yet.
5. Need for yoga club was discussed for the well being of the employees and students in campus.
6. Meeting was concluded with the Vote of thanks.
7. The attendances of the members is attached.


Dr KanuPriya
(Presiding Officer)



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Dr. Kaushal Preet Kaur	Professor & Associate Dean (School of Design)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Attendance

S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Kaushal Preet Kaur	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sharma
Dr
Dr Jagat Narayan Giri
Kanak Pandey
Mr Dheeraj Kumar
Ridhi Sharma
Sadgi



July 09, 2023

Action Taken Report of Meeting held on 4 April, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Kanupriya
(Presiding Officer)



July 09, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on July 11th 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Discuss about conducting Workshop on Self-defense training techniques.
2. Any other matter with the discussion of the chair.

Member Secretary: 

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (SOL)	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor & Registrar	Member
3	Dr. Kaushal Preet Kaur	Professor & Associate Dean (School of Design)	Member
4	Dr Jagat Narayan Giri	Professor (School of Business)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 4 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 2 nd semester Batch 2021 Batch	Member
9	Mr.Mansi Harsh	Student -B.Arch 6 th semester 2019 Batch	Member



Minutes of the meeting

1. Dr. Kanupriya the presiding officer welcomed the members.
2. Dr. Sanjeev Sharma Registrar and Pro-Vice chancellor suggested during this academic year 23-24 to plan for workshop on Self Defence techniques by experts for all employees, staffs and students.
3. Dr. Kanupriya briefly discussed the roles and functions of the ICC to all the committee members.
4. The necessity for keeping vigilance within the college premises was reemphasized.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.




Dr Kanupriya
(Presiding Officer)

Attendance

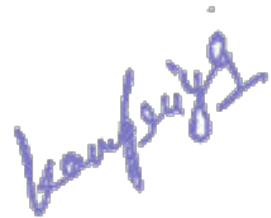
S.No	Name	Position
1	Dr Kanupriya	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Kaushal Preet Kaur	Member
4	Dr Jagat Narayan Giri	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Mansi Harsh	Member

Kanupriya
Sanjeev
Kaushal
Jagat
Kanak
Dheeraj
Ridhi
Sadgi



Action Taken Report of Meeting held on 11 July, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Kanupriya
(Presiding Officer)

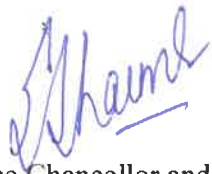


August 16, 2023

Order

Sub: Reconstitution of Internal Complaint Committee

The Internal Complaint Committee has been reconstituted w.e.f. August 18, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/08/C/066

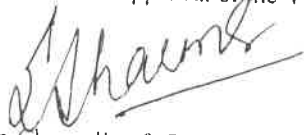
August 18, 2023

NOTICE

This is notified for the information of all, that the **INTERNAL COMPLAINTS COMMITTEE (ICC)** has been reconstituted, as per the details given below, w.e.f. August 18, 2023.

S. No.	Name	Designation	Position	Contact No.	Email Id
1	Dr. Koshal Preet Kaur	Professor & Associate Dean	Presiding Officer	9871130934	k.kaushalpreet@sushantuniversity.edu.in
2	Dr. Sanjeev Kumar Sharma	Pro Vice-Chancellor & Registrar	Member	9711806766	registrar@sushantuniversity.edu.in
3	Dr. Anil Dawra	Professor Emeritus (School of Law)	Member	9654357576	anildawara@sushantuniversity.edu.in
4	Dr. Shaily Bhashanjaly	Associate Professor (School of Health)	Member	9891344079	shailybhashanjaly@sushantuniversity.edu.in
5	Ms. Kanak Pandey	External Member	Member	9899135554	kanakpandey@gmail.com
6	Mr. Dheeraj Kumar	Manager, Facility	Member	9818123549	dheerajkumar@sushantuniversity.edu.in
7	Ms. Ridhi Sharma	Student - B.A. LL.B. (Hons.) 6th Semester 2020 Batch	Member	9906093700	RidhiSharma ballb20@sushantuniversity.edu.in
8	Ms. Sadgi Jakhar	Student - B.Tech. CSE (AI & ML) 4th Semester 2021 Batch	Member	9350520850	sadgijakhar.btech21@sushantuniversity.edu.in
9	Mr. Noel John Koshy	Student B.Arch. (4th Year)	Member	9667100329	NoelKoshy.barch20@sushantuniversity.edu.in

This issues with the approval of the Vice Chancellor.



Pro Vice-Chancellor & Registrar
Sushant University



Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File

September 20, 2023

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Sept 22nd 2023, at 4pm Venue: D block 508. All the members are requested to attend the meeting.

Agenda:

1. Reconstitution of the committee members.
2. Any other matter with the discussion of the chair.

Member Secretary:



Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the meeting

1. Dr. Kaushal Preet Kaur the presiding officer welcomed the members.
2. The New members were welcomed by the Presiding officer and team.
3. The committee members unanimously expressed satisfaction and relief that no cases of harassment had been perpetrated in the college premises till date.
4. The committee decided that would continue to keep a close watch on even the slightest hint of harassment of any stake holder of the college at any point of time.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.

for Dr. Kaushal Preet Kaur

Dr. Kaushal Preet Kaur

(Presiding Officer)



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Koshal Preet Kaur	Professor & Associate Dean	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor &Registrar	Member
3	Dr. Anil Dawra	Professor Emeritus (School of Law)	Member
4	Dr Shaily Bhasanjaly	Associate Professor (School of Health)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 6 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 4 th semester Batch 2021 Batch	Member
9	Mr.Noel John Koshy	Student -B.Arch 4 th semester 2019 Batch	Member



Attendance

S.No	Name	Position
1	Dr Koshal Preet Kaur	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Anil Dawra	Member
4	Dr Shaily Bhasanjaly	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Noel John Koshy	Member

(Signature)
Sharma

(Signature)
Anil

(Signature)
Shaily

(Signature)
K.P.

(Signature)
Dheeraj

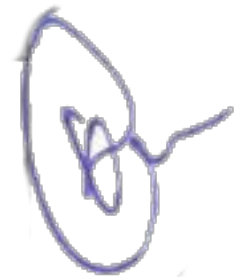
(Signature)
Sadgi

(Signature)
Noel



Action Taken Report of Meeting held on 22 Sept, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Koshal Preet Kaur
(Presiding Officer)



January 15, 2024

Circular

As per the advice of the chairman, Meeting of Internal Complaints Committee is organised on Jan17th 2024, at 4pm Venue: D block 205. All the members are requested to attend the meeting.

Agenda:

1. Briefing the role and responsibilities of the committee.
2. Any other matter with the discussion of the chair.

Member Secretary:



Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Internal Complaints Committee

S.No	Name	Designation	Position
1	Dr Koshal Preet Kaur	Professor & Associate Dean	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Pro Vice-chancellor & Registrar	Member
3	Dr. Anil Dawra	Professor Emeritus (School of Law)	Member
4	Dr Shaily Bhasanjaly	Associate Professor (School of Health)	Member
5	Ms Kanak Pandey	External member	Member
6	Mr Dheeraj Kumar	Manager, Facility	Member
7	Ms Ridhi Sharma	Student B.A LLB Hons 6 th semester	Member
8	Ms Sadgi Jakhar	Student B. Tech CSE 4 th semester Batch 2021 Batch	Member
9	Mr.Noel John Koshy	Student -B.Arch 4 th semester 2019 Batch	Member



Minutes of the meeting

1. Dr. Koshal Preet Kaur the presiding officer welcomed the members.
2. The minutes of the previous meeting held were reviewed and confirmed.
3. Discussion on updating the ICC guidelines to align with the latest UGC regulations.
4. The committee agreed to conduct an awareness program /workshop for the month of March 2024.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.



for Kaushal Preet Kaur

Dr. Kaushal Preet Kaur

(Presiding Officer)

Attendance.

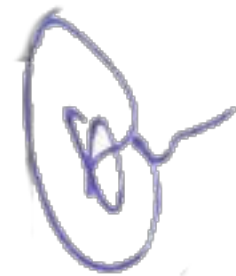
S.No	Name	Position
1	Dr Koshal Preet Kaur	Presiding Officer
2	Dr Sanjeev Kumar Sharma	Member
3	Dr. Anil Dawra	Member
4	Dr Shaily Bhasanjaly	Member
5	Ms Kanak Pandey	Member
6	Mr Dheeraj Kumar	Member
7	Ms Ridhi Sharma	Member
8	Ms Sadgi Jakhar	Member
9	Mr.Noel John Koshy	Member

(Handwritten signatures in blue ink next to the table rows)



Action Taken Report of Meeting held on 17 January, 2024

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Koshal Preet Kaur
(Presiding Officer)

