Sushant University

<u>Key Indicator – 7.1 Institutional Values and</u> <u>Social Responsibilities</u> (50)

- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.
 - 1. The institutional Code of Conduct principles are displayed on the website
 - 2. There is a committee to monitor adherence to the institutional Code of Conduct principles
 - 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
 - 4. Annual awareness programmes on Code of Conduct are organized

(5)

Criterion 7 – Institutional Values and Best Practices (100)

Sushant University

APPENDIX III

(Circular and Geotagged Photographs)

Sushant University

2019-2020



May 13,2019

Circular

The Faculty Development Programme on the theme "Academic Integrity and Plagiarism Prevention" will be conducted by the faculty of SET, Ansal University.

Date: 15th May, 2019

Time: 10:00 am- 4:00pm

Venue: D-421 Duration: 1 day

Registrar

CC to:

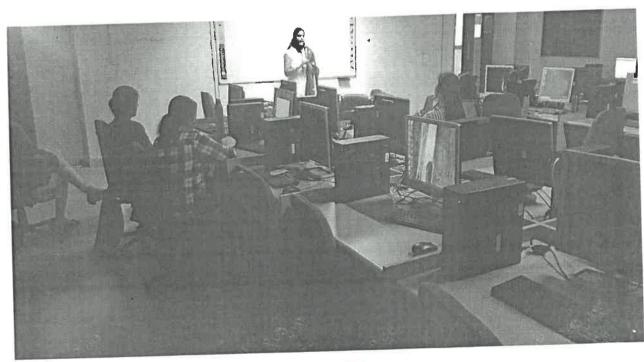
- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members



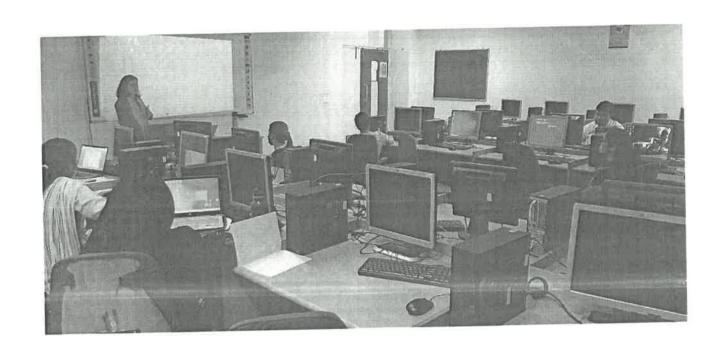


Report on Academic Integrity and Plagiarism Prevention

On May 15, 2019, the School of Engineering and Technology (SET) at Ansal University organized a seminar on "Academic Integrity and Plagiarism Prevention." The event highlighted the importance of academic honesty and the consequences of plagiarism. Dr. A. Sharma, an expert in academic ethics, discussed different forms of plagiarism and their ethical implications. The seminar provided practical strategies for preventing plagiarism, including proper citation practices and using detection software like Turnitin. Workshops offered handson experience, reinforcing the application of these techniques. The seminar emphasized the university's commitment to fostering a culture of integrity.











7.1.10

Trans Disciplinary Project - Environmental Sustainability-Green hotels -A Way forward

May- Dec, 2019

Organised by:
Vatel Hotel Tourism Business School (VHTBS),
Ansal University





May 13,2019

Circular

The School of Hotel Management, Ansal University will organize a Trans Disciplinary Project on Environmental sustainability- Green hotels - A Way forward in odd semester of 2019-2020.

Date: 15th May, 2019

Time: 10:00 am- 4:00pm

Venue: School of Design

Duration: 30 hours, May- November, 2019.

Registra

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report on Trans Disciplinary Project on Environmental sustainability-Green hotels –A Way forward

Vatel Hotel Tourism Business school initiated Trans disciplinary project on Environmental sustainability during 2019 odd semester. Till date two TDL projects have been successfully completed.

Project name - Green hotels -A Way forward

Total students enrolled-35

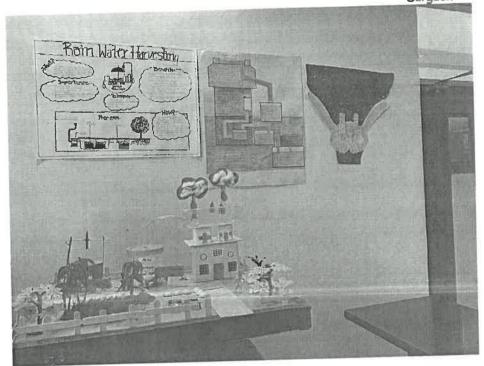
Discipline- School of Architecture, School od Design, School Of Business, School Of Health Sciences.

Key Objectives

- Define the concept of Eco- sensitive or Green Hotels and list the criteria for ecotel
- · certification.
- Explain the importance of energy, Water conservation & Damp; Waste Management.
- Understand the benefits of using environment friendly guest supplies



ansal University















August 1,2019

CIRCULAR

This is to inform that the **Faculty Induction Programme** will be organized on the theme **Institutional Policies** on 7^h August 2019 for all new faculty members. This programme is designed to help new faculty integrate smoothly into our academic community and understand the institutional culture, policies, and expectations.

Details of the Induction Programme:

• **Date:** 07.08.2019

• **Time:** 11 am to 4pm

• Venue: D205

• Facilitators: Mr Manish Kumar

• Participants: All newly appointed faculty members



Copy to:

- Secretory to vice chancellor.
- Secretory to Pr. Vice chancellor.
- All Deans HODs





Event Report

Lvent Report		
Title of Activity*	Faculty Induction programme on Academic policies and procedures	
Organized by (School/Centre Name)*	Ansal University	
Program Theme	Faculty Induction	
Date*	11.08.2019 to 13.08.2019	
Time*	11:00 am to 01:00pm	
Poster*	Faculty Induction programme 11.08.19 to 13.08.19 11:00 am to 01:00pm	
YouTube/Faceb ok Link: (if live steamed or video posted on FB/YT)	N/A	

Social media link	N/A
(promoting in any	
one Facebook	
/Instagram/	
Twitter is	
mandatory)	
No. of Students*	NIL
(only no. to be	
written, list in excel	
or word should be	
maintain at	
department level as	
proof for any	r
further	
requirement)	
No. of Faculty*	50
(only no. to be	
written , list in	•
excel or word	
should be maintain	
at department level	
as proof for any	
further	
requirement)	
No. of External	
Participants	
(students+faculty	N/A
) [write NA if not	
applicable]	
Photograph*	
•	



Description (min 250 to max 800 words)*

At Ansal University, Gurgaon, the importance of comprehensive policies in human resources and academic administration cannot be overstated. HR Policies establish a framework for employee management, ensuring a positive workplace culture and compliance with legal standards. This includes guidelines for recruitment, performance evaluation, and employee relations.

Payroll management is crucial for timely and accurate compensation, contributing to employee satisfaction and retention. Efficient payroll processes also uphold transparency and adherence to tax regulations.

Leave Policies define employee entitlements and procedures, promoting work-life balance while ensuring organizational needs are met. Clarity in this area helps prevent misunderstandings and fosters trust.

Assessment practices are integral to measuring student performance and institutional effectiveness. They ensure that educational objectives are met and continuously refined.

Curriculum Design focuses on creating relevant, engaging, and rigorous academic programs that prepare students for the challenges of the future.

Research Policies encourage innovation and integrity in scholarly activities, guiding faculty and students in ethical research practices.

Publication Policies outline the expectations and processes for disseminating research findings, promoting academic visibility.

Finally, Anti-Discrimination Policies ensure an inclusive environment, safeguarding the rights of all individuals, which is essential for fostering diversity and equity within the university community. Together, these



	policies shape a robust framework for academic and organizational
	success at Ansal University.
Attendance	1. Ms. Inderjeet Kaur
Sheet*	2. Dr Pooja Nanda
	3. Prof Susan George
	4. Ms. Nupur
	5. Ms. Anushka
	6. Dr. Sachin Datt
	7. Mr. Amit Kumar
	8. Ms. Ankita
	9. Dr.,Sindhuree
	10. Ms. Meenakshi Gupta
	11. Dr Richa Agarwal
	12. Mr. Amit Singh
	13. Ms. Debanjali
	14. Kaustabh dass
	15. Ms.Shalini Sharma
	16. Mr. Kulmohan Singh
	17. Ms Ria
	18. Ms. Durga Upadhyay
	19. Dr. Anjali
	20. Mr. Anand Sharma
	21. Prerana
	22. Arjun
	23. Dr. Chhavi Singla
	24. Ms. Deepti Chauhan
	25. Ms.Tajinder Kaur Anand
	26. Dr Priyanka Pradhan
	27. Dr. Deepak Miglani
	28. Mr Sunil Verma
	29. Aditi Padhi
	30. Mr. Tinu Yadav
	31. Dr. Bindu Thakral
	32. Dr Atul Kumar Agarwal
	33. Dr. Divyanshu Sinha
	34. Ms Nisha Nandal
	35. Mr Amit Kumar
	36. Ms.Anjali Marwah
	37. Ms. Varsha
	38. Ms. Pallavi
	39. Mr. Pankaj Malhotra
	40. Mr. Harminder singh
	41. Mr. Antim Dev Mishra
	42. Ms. Neha Pathak
	43. Dr Neetu Jora
	44. Abhishek Bhardwaj
	45. Mr. Vipul Gaur
	46. Dr Naveen Nandal
	דט, טו וימינכוו וימוועמו

	47. Ms. Arushi Malik
	48. Ms Aanchal Dangwal
	49. Dr. Sulakshana
	50. Dr. Somya Tiwari
Report Submitted	HR office and Admin Office
by (write faculty	Mainin
coordinator name)	Maria

Fields marked with '*' are mandatory





CIRCULAR

All the students of First year (2019-2020) are informed that the college is organizing **Student Orientation program on Code of Conduct and Campus Etiquette** from 21st Aug 2019 to 23rd Aug 2019 in D421 Auditorium, Ansal University. Attendance is mandatory.

Registrar

Copy to:

- Secretory to vice chancellor.
- Secretory to Pr. Vice chancellor.
- All Deans HODs

Report on Student Induction Program: Code of Conduct and Campus Etiquette

Organized by: Ansal University

Event Dates: August 21 to August 23, 2019 Venue: D421 Auditorium, Ansal University

Time: 9:30 AM – 4:30 PM

The Student Induction Program on Code of Conduct and Campus Etiquette was held from August 21 to August 23, 2019, at the D421 Auditorium of Ansal University. This program was designed to introduce new students to the university's expectations regarding student behavior, campus culture, and ethical standards. The induction aimed to ensure that students understood the importance of maintaining professionalism, adhering to university policies, and embracing a respectful attitude within the campus environment.

Objectives of the Program

- To familiarize students with the Code of Conduct set by Ansal University.
- To educate students about the importance of proper campus etiquette, mutual respect, and responsible behavior.
- To build an understanding of the rules and regulations governing academic integrity, attendance, and student interactions.
- To help students transition smoothly into the university environment by promoting a positive and disciplined culture.

Day 1: Opening Session and Code of Conduct Overview (August 21, 2019)

The program commenced on August 21, 2019, with an opening session led by the Dean of Student Affairs, who delivered a welcome address. The importance of the Code of Conduct and its role in shaping the university community was emphasized. This was followed by a detailed session on the university's core values, including integrity, respect, responsibility, and accountability.

Key Session Highlights:

The Registrar's Office presented the Code of Conduct, explaining the rules related to academic integrity, punctuality, attendance, and student discipline. The session covered the consequences of violating university policies, highlighting the importance of maintaining honesty in academic work and adhering to deadlines. This was followed by a Q&A session where students raised concerns and clarified doubts regarding various aspects of the Code of Conduct.

Day 2: Campus Etiquette and Responsible Behavior (August 22, 2019)

The focus of the second day, held on August 22, 2019, was on campus etiquette and responsible behavior. Students were provided with guidelines on appropriate behavior within classrooms, labs, and common areas. Faculty members from various schools conducted sessions on mutual respect, collaboration, and maintaining a positive learning environment.

• Student Interactions and Communication:
Emphasis was placed on respectful communication between students, faculty, and

administrative staff. The session included role-playing activities to demonstrate scenarios of appropriate and inappropriate behavior, giving students practical insights into handling real-life situations. Issues such as bullying, harassment, and maintaining a clean campus environment were also addressed.

• Dress Code and Professionalism:

The university's dress code was discussed in detail, with guidelines provided on acceptable attire for academic settings and formal events. Students were reminded that professionalism extends to appearance and behavior, both of which contribute to a respectful and inclusive campus atmosphere.

Day 3: Student Responsibilities and Campus Resources (August 23, 2019)

The final day of the induction program, August 23, 2019, focused on student responsibilities and the various campus resources available to support their academic and personal growth. Sessions were held on the importance of time management, the effective use of the university's learning platforms, and student participation in extracurricular activities.

Library and IT Resources:

The Library and IT Department provided an overview of the digital and physical resources available to students, including the Learning Management System(LMS), online journals, and other academic support services. Students were encouraged to make use of these resources to enhance their learning experience.

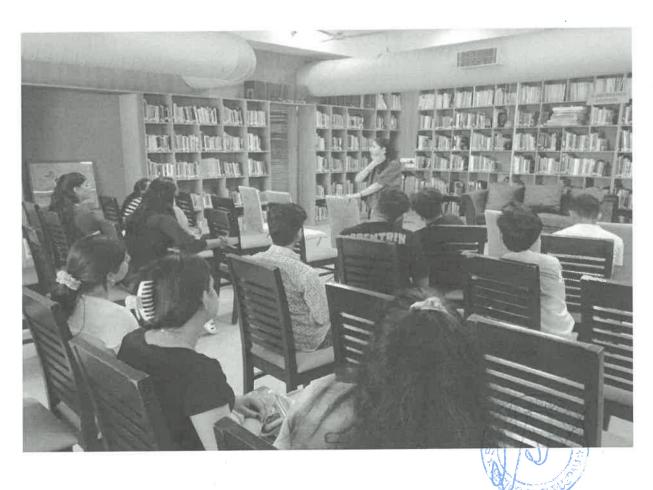
• Health and Safety:

The Health and Safety Office conducted a session on the importance of maintaining personal well-being, both physically and mentally. Students were informed about the Counseling and Wellness Services available on campus, as well as the procedures to follow in case of emergencies.



Photos







August 30, 2019

CIRCULAR

This is to inform that Ansal University is organizing Anti Ragging Awareness Campaign for all first year students on 4th September 2019 between 11am to 1pm in D421. Attendance is mandatory. Request all to be present on time.

Agenda:

- Educate students about negative impacts of ragging
- Visual Aids around campus to spread awareness
- Counselling

Registrar

Copy to:

- Secretory to Vice Chancellor.
- Secretory to Pro Vice chancellor.
- All Deans HODs

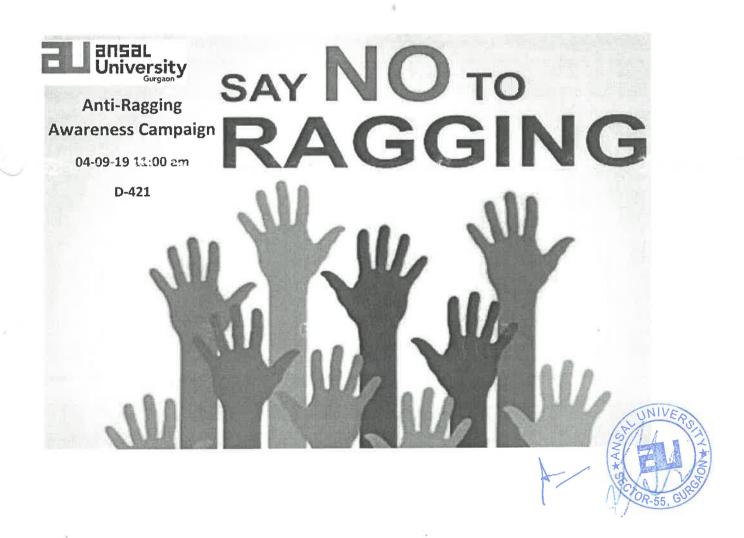




Report on Anti-Ragging

Ansal University has organized Anti Ragging Awareness Campaign for all first-year students on 04th September 2019 between 11am to 1pm in D-421. The agenda for the campaign was to sensitize the students about negative impacts of ragging through interactive session, visual aids around campus to spread awareness about anti-ragging policies and the importance of respect, counselling services were provided.

The main aim of the workshop was to familiarize the students include anti-ragging messages in orientation programs for new students to set a positive tone from the beginning. Mentorship Programs: Pair new students with upperclassmen who can guide them and help them navigate university life without fear of ragging.





Photograph of Anti-Ragging Session







7.1.10

Workshop: Women Rights-Education and Awareness 19th September, 2019

Organised by:
School of Design (SOD)
Ansal University





September 16, 2019

Circular

The workshop on Women Rights- Education and Awareness_is being organised by School of Design,(SOD) at Ansal University.

Date: 19th September, 2019

Time: 1:30-4:30 pm

Venue: D-421

Duration: 1 day

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members

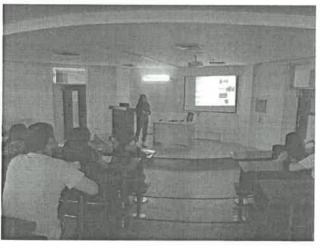




Report: Workshop- Women Rights - Education and Awareness

Education and awareness initiatives for women's rights aim to inform individuals about gender equality issues, promote understanding of women's rights violations, and empower communities to take action. These efforts involve integrating women's rights education into school curricula, conducting workshops and public awareness campaigns, training educators, engaging with religious institutions, utilizing digital platforms, and fostering partnerships with various stakeholders. By raising awareness and providing knowledge about women's rights, these initiatives seek to challenge gender stereotypes, address discrimination, and ultimately create a more equitable society for all genders.









7.1.10 Skill Development Program The Journey of an Entrepreneur

1st October, 2019

Organised by:
Sushant School of Business (SSB),
Ansal University





September 27, 2019

Circular

The Skill Development workshop on the theme- "A Journey of an Entrepreneur" will be conducted by the faculty of Sushant School of Business (SOB), Ansal University.

Date: 1st Oct, 2019

Time: 10:00 am- 4:00pm

Venue: D-401

Duration:1 day.

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members

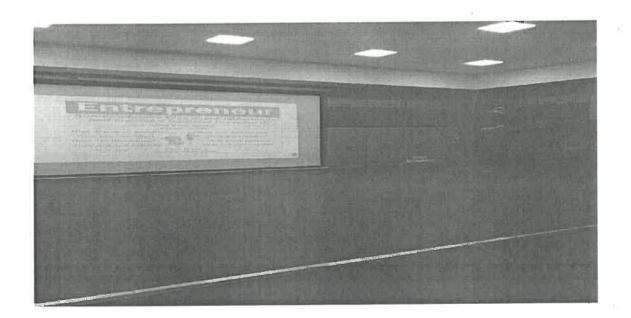




Report on: Skill Development Workshop: Entrepreneurship organized by SOB

Dr. Tanushree Bora (Owner Quads) - B. Com 3rd year/ MBA 2nd year/ BBA 3rd year conducted a skill development programme for the students studying Entrepreneurship. The session was conducted on the topic "A journey of an entrepreneur" on 1st October 2019.

The students immensely benefited from the session as it gave a practical orientation about the challenges faced by an entrepreneur and how to deal with that.







October 9,2019

CIRCULAR

This is to inform that Ansal University is organizing a session about Guidelines for Dress Code and Etiquette for all faculties and staff on 14th October 2019 between 10am to 12 noon in D421. Attendance is mandatory. Request all to be present on time

Agenda:

- General guidelines
- Class room and Workplace behaviou.
- Promoting professionalism and mutual respect

Registrar

Copy to:

- Secretory to Vice Chancellor.
- Secretory to Pro Vice Chancellor.
- All Deans HODs

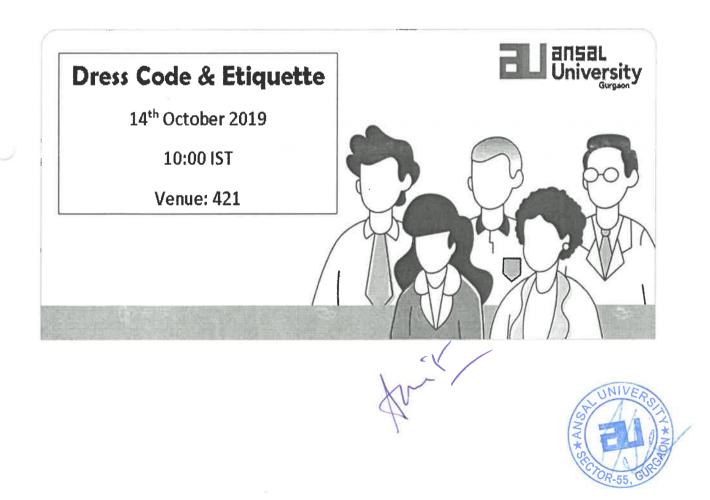




Report on Guidelines for Dress-Code

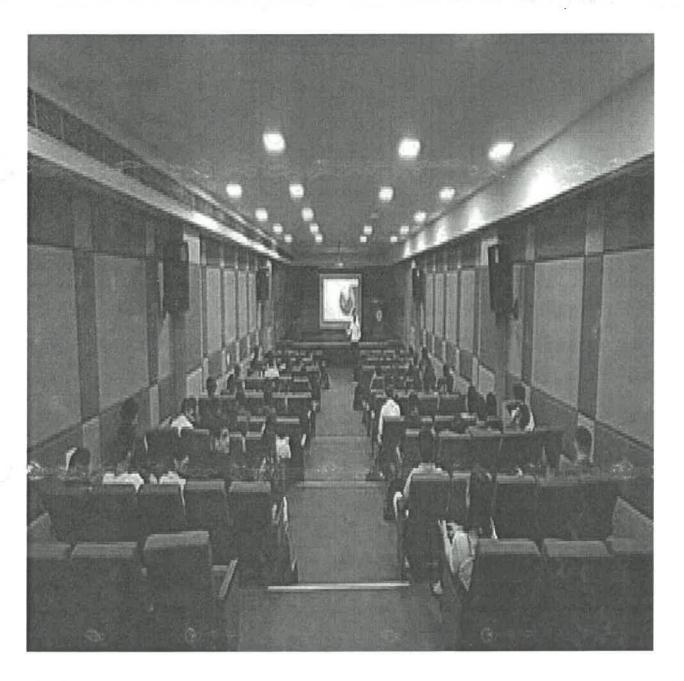
Ansal University has organized a session on Guidelines for Dress Code and Etiquette for all faculties and staff on 14th October 2019 between 10:00 am to 12 noon in D-421 auditorium. In session the highlights were general guidelines related to the attire to be maintained by all the faculties members along with the staff members, sensitization on class room and workplace behavior was also discussed during the interactive session. It was indeed a session on promoting the professionalism and mutual respect among the fellow staff members & faculties members.

The main aim of the workshop was to familiarize the staff include faculties to pass on a message of mutual respect & maintain integrity in organization. Creating a dress code guideline for a university can help foster a respectful and professional environment. The framework that balances inclusivity and appropriateness while allowing for personal expression. By establishing clear, respectful, and flexible dress code guidelines, universities can promote a positive learning environment while honoring individual expression.





Guidelines for Dress-Code Photograph







7.1.10

Skill Development Program

Organised by:
Sushant School of Business (SSB),
Ansal University





October 10, 2019

Circular

The Skill Development workshop on the theme, Mathematics, Statistics and Quantitative Techniques respectively will be conducted from for the faculty of SOB Ansal University.

Date: 15th Oct, 2019

Time: 10:00 am- 4:00pm

Venue: D-421

Duration:1 day

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report on Skill Development Workshop: Mathematics, Statistics and Quantitative Techniques respectively Organized by SSB,

Shefali Sinha (Operational & Process excellence expert) - B. Com 1st year, B.com 2nd year and MBA 1st year studying Business: Mathematics, Statistics and Quantitative Techniques respectively. The session was conducted on the topic "Application of Mathematics & Statistics in real Life" on 15th October 2019. Ms. Shefali Sinha is an expert at creating operations and process excellence and has more than 20 years of experience in the field of analytics, statistics, operational research and quantitative techniques.













7.1.10

Webinar: "Legal Rights and Advocacy"

April 20, 2020

Organised by:
School of Health Sciences (SHS),
Ansal University





April 17, 2020

Circular

The webinar on "Legal Rights and Advocacy" will be conducted by School of Health Sciences on April 20, 2020.

Date: April 20, 2020

Time: 12:00-1:00 pm

Duration: 1 hour

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





Report: "Legal Rights and Advocacy."

On 20th April 2020, the Department of Optometry within the School of Health Sciences at Ansal University organized a webinar focused on "Legal Rights and Advocacy." The webinar aimed to educate participants about the legal rights of individuals, particularly in the context of healthcare, and to empower them to advocate for themselves and others. The event began with an introductory session outlining the importance of understanding legal rights and the role of advocacy in ensuring access to quality healthcare.

The webinar comprised three informative sessions:

1. Understanding Legal Rights:

This session provided participants with an overview of their legal rights as patients and healthcare professionals. Topics covered included informed consent, patient confidentiality, medical negligence, and the right to access healthcare services without discrimination.

2. Advocating for Patient Rights:

The second session focused on strategies for advocating for patient rights within healthcare settings. Participants learned about effective communication techniques, conflict resolution strategies, and resources available for addressing grievances and concerns.

3. Legal Advocacy in Healthcare:

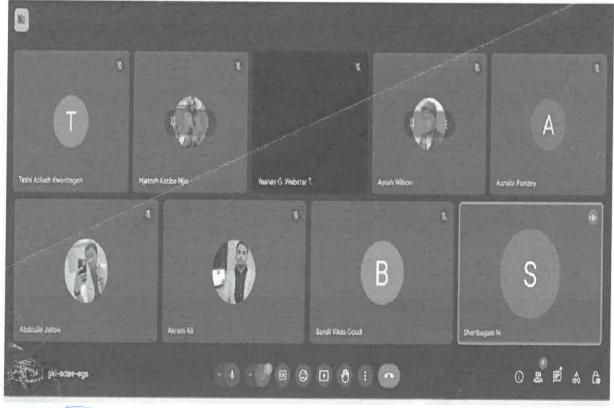
In this session, participants explored the role of legal advocacy in promoting systemic change and advancing healthcare policies. Examples were shared of successful legal advocacy efforts that have led to improvements in healthcare access, quality, and equity.

The webinar concluded with a call to action, urging participants to be proactive in protecting their legal rights and advocating for equitable healthcare practices. Feedback collected indicated a strong interest in continued education and training on legal rights and advocacy within the field of optometry. Overall, the webinar provided valuable insights and resources to empower participants to navigate legal complexities in healthcare and become effective advocates for themselves and their patients.











Sushant University

2020-2021



July 23, 2020

Circular

The Value-added course on the theme - 'Stress management 'will be conducted by the School of Health Sciences from August to November 2020.

Date: August- November 2020

Time: 12:00-1:00 pm

Venue: C-103

Duration: 36 hours

Registrar

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report: Value-added course Theme - Stress Management

The SHS will offer a Value-added course on Stress Management from August to November 2020. This course aims to equip participants with effective strategies for managing stress in various aspects of their lives. Over the course duration, attendees will explore techniques such as mindfulness, time management, and relaxation exercises. The program is designed to help individuals recognize stressors and develop coping mechanisms to enhance their wellbeing. By participating in this course, students will gain valuable skills to maintain a balanced and healthy lifestyle, improving both their personal and professional lives. The course will be conducted through interactive sessions and practical activities.

Date	Topic		
Aug 3	Introduction to Stress: Meaning, Definition, Eustress, Distress		
Aug 5	Types of Stress: Acute, Episodic Acute, Chronic Stress, Signs and Symptoms		
Aug 7	Psychological Sources of Stress		
Aug 10	Social and Environmental Sources of Stress		
Aug 12	Academic, Family, and Work Stress		
Aug 14	Physiological Impact of Stress: Autonomic Nervous System Changes		
Aug 17	Changes in Brain, General Adaptive Syndrome (GAD)		
Aug 19	Quality of Sleep, Diet, and Health Effects		
Aug 21	Psychological Impact of Stress: Impaired Mental Functions, Poor Memory		
Aug 24	Social Impact of Stress: Stressful Life Events, Social Support, and Health		
Aug 26	Stress Response: 'Fight or Flight' Response		
Aug 28	Stress Warning Signals		
Aug 31	Appraisal Focused Coping Mechanisms		
Sep 2	Emotional Focused Coping Mechanisms		
Sep 4	Problem Focused Coping Mechanisms		
Sep 7	Recognizing Stress Triggers		
Sep 9	Proactive Responses to Stressful Situations		
Sep 11	Coping Tips for Managing Stress On the Job		
Sep 14	Coping Tips for Managing Stress Off the Job		
Sep 16	Managing Stress through Diet		
Sep 18	Managing Stress through Sleep		
Sep 21	Managing Stress through Other Lifestyle Factors		
Sep 23	Practical Exercises: Mindfulness and Relaxation Techniques		
Sep 25	Practical Exercises: Time Management		
Sep 28	Case Studies: Real-world Scenarios and Stress Management		
Sep 30	Group Discussion: Personal Stress Experiences		
Oct 5	Guest Lecture: Expert in Stress Management		

Oct 7	Interactive Session: Stress Reduction through Physical Activity	
Oct 9	Strategies for Maintaining Work-Life Balance	
Oct 12	Techniques for Enhancing Resilience	
Oct 14	Review and Reflect: Stress Management Techniques	
Oct 16	Developing a Personalized Stress Management Plan	
Oct 19	Implementation of Stress Management Plan: Monitoring and Adjustments	
Oct 21	Workshop: Creating Support Systems	
Oct 23	Final Assessment: Practical Application of Stress Management Techniques	
Oct 26	Course Review and Feedback	
Nov 2	Course Closure and Certification	

Course Assessment

The course is of 100 marks at the end of the end of all sessions. A minimum of 40% score and 75% attendance is required to get a certificate. Final Grades will be based on the relative performance of a student in the class.





7.1.10

Value Add Course Health and COVID-19: Understanding, Prevention, and Well-being August- November 2020 (30Hours)

Organised by:
School of Health Sciences (SHS),
Sushant University





Circular

July.27, 2020

The Value-added course on the theme- Health and COVID-19: Understanding, Prevention, and Well-being will be conducted by School of Health Sciences from August-November 2020.

Date: August- November 2020

Time: 12:00-1:00 pm

Venue: C-103

Duration: 30 hours

Registrar

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report: Value-added course Health and COVID-19: Understanding, Prevention, and Well-being

The SHS department was pleased to announce the completion of the Value-added course titled "Health and COVID-19: Understanding, Prevention, and Well-being," which ran from August to November 2020. This comprehensive course was designed to equip participants with essential knowledge about COVID-19, including its origins, transmission, and global impact. Throughout the course, critical areas such as the importance of hand hygiene, mask-wearing, social distancing, and effective preventive measures were covered extensively. Additionally, participants learned about COVID-19 testing, diagnosis, and how to interpret test results.

The course also addressed the impact of COVID-19 on physical health, strategies for symptom management, and maintaining overall well-being during the pandemic. Mental health topics included coping with stress, anxiety, and promoting resilience. Emphasis was placed on the significance of a healthy lifestyle, including nutrition, exercise, and balancing work and personal life. Delivered through video lectures, interactive quizzes, discussion forums, and live webinars with experts, the course provided participants with a holistic understanding of health and well-being in the context of COVID-19.

	SCHEDULE (AUGUST - NOVEMBER 2020)	
Date	Topic	
Aug 3	Understanding the origins and spread of COVID-19	
Aug 5	Overview of COVID-19 symptoms and severity	
Aug 7	The global impact of the pandemic	
Aug 10	Modes of transmission and how to minimize the risk	
Aug 12	Importance of hand hygiene, mask-wearing, and respiratory etiquette	
Aug 14	Social distancing and its effectiveness in preventing the spread	
Aug 17	Different types of COVID-19 tests and their accuracy	
Aug 19	Procedures for testing and diagnosis	
Aug 21	Interpreting test results and understanding their implications	
Aug 24	Impact of COVID-19 on the respiratory system and other organs	
Aug 26	Managing symptoms and seeking medical help	
Aug 28	Strategies for maintaining overall physical health during the pandemic	
Aug 31	Understanding the psychological impact of the pandemic	
Sep 2	Coping with stress, anxiety, and uncertainty	
Sep 4	Promoting mental well-being through self-care and resilience-building	
Sep 7	Importance of nutrition, exercise, and sleep for a strong immune system	

Sep 9	Developing healthy habits amidst the pandemic
Sep 11	Balancing work, family, and personal life during challenging times
Sep 14	Lectures and presentations delivered through video modules
Sep 16	Interactive quizzes and assessments to reinforce learning
Sep 18	Discussion forums for participants to engage and share experiences
Sep 21	Recommended readings, resources, and practical exercises
Sep 23	Live webinars or Q&A sessions with experts in the field
Sep 25	Understanding the origins and spread of COVID-19
Sep 28	Overview of COVID-19 symptoms and severity
Sep 30	The global impact of the pandemic
Oct 5	Modes of transmission and how to minimize the risk
Oct 7	Importance of hand hygiene, mask-wearing, and respiratory etiquette
Oct 9	Social distancing and its effectiveness in preventing the spread
Oct 12	Different types of COVID-19 tests and their accuracy
Oct 14	Procedures for testing and diagnosis
Oct 16	Interpreting test results and understanding their implications
Oct 19	Impact of COVID-19 on the respiratory system and other organs
Oct 21	Managing symptoms and seeking medical help
Oct 23	Strategies for maintaining overall physical health during the pandemic
Oct 26	Understanding the psychological impact of the pandemic
Nov 2	Coping with stress, anxiety, and uncertainty
Nov 4	Promoting mental well-being through self-care and resilience-building
Nov 6	Importance of nutrition, exercise, and sleep for a strong immune system
Nov 9	Developing healthy habits amidst the pandemic
Nov 11	Balancing work, family, and personal life during challenging times
Nov 13	Course Review and Feedback
Nov 16	Course Closure and Certification

Course Assessment

The course is of 100 marks at the end of the end of all sessions. A minimum of 40% score and 75% attendance is required to get a certificate. Final Grades will be based on the relative performance of a student in the class.





7.1.10

Value Added Courses

Stress Management

August- November 2020 (36 Hours)

Organised by:
School of Health Sciences (SHS),
Sushant University





7.1.10
Value Added Courses
Self-Grooming and Care: Enhancing Personal Well-being and
Confidence
Feb- March- 2021(30 days)

Organised by: School of Health Sciences (SHS), Sushant University





Feb 10, 2021

Circular

The Value-added course on the theme- Self-Grooming and Care: Enhancing Personal Wellbeing and Confidence' will be conducted by School of Health Sciences from the month of February to March 2021.

Date: 15th Feb- 30th March, 2021

Time: 10:00 am- 4:00pm

Venue: C-103

Duration: 30 days

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report: Value-added Course

Self-Grooming and Care: Enhancing Personal Well-being and Confidence, SHS ,Feb-March 2021.

The value-add course on the theme Self-Grooming and Care: Enhancing Personal Well-being and Confidence was run by Ms. Roshni Sen Gupta at SHS, Sushant University. The objective of the course: Self-Grooming and Care: Enhancing Personal Well-being and Confidence, is to empower individuals with the knowledge, skills, and confidence to take care of their physical appearance, develop effective grooming routines, and enhance their overall well-being. Through practical lessons and interactive activities, participants will learn techniques for skincare, hairstyling, makeup application, and wardrobe management, leading to improved self-image and increased self-confidence. The lesson plan for the same is as follows:

Day	Objectives	Materials Needed	Teaching/Learning Activities
1	Introduce course objectives, grading, and rules	Course syllabus, icebreaker questions	Review syllabus, discuss expectations, icebreaker activity
2	Understand the definition and significance of literature	Lecture notes, short story handout	Lecture, group discussion on genres, read and analyze a short story
3	Identify key elements of fiction	Lecture notes, short story, worksheet	Lecture, interactive activity on elements of fiction
4	Develop skills for close reading and textual analysis	Poem handout, annotation guides	Demonstrate close reading, practice with a poem
5	Begin exploring themes and context of "1984"	Lecture notes, copies of "1984"	Lecture on historical context, read first chapter of "1984"
6	Analyze major themes and motifs in "1984"	Copies of "1984"	Group discussion, read chapters 2-3
7	Examine the main characters in "1984"	Copies of "1984", character map templates	Character mapping activity, read chapters 4-5
8	Identify and interpret symbols and imagery	Lecture notes, copies of "1984", worksheet	Lecture on symbolism, read chapters 6-7

.9	Improve essay writing skills	Essay writing guides, handouts	Review essay structure, practice writing thesis statements and outlines
10	Review and assess understanding of "1984"	Quiz papers, review materials	Group review session, quiz on chapters 1-7
11	Explore themes of power and control in "1984"	Copies of "1984", lecture notes	Lecture on power dynamics, read chapters 8-9
12	Understand characteristics of a dystopian society	Copies of "1984", supplementary dystopian texts	Compare "1984" with other works, read chapters 10-11
13	Analyze the role of propaganda and media	Documentary video, copies of "1984"	Watch documentary, read chapters 12-13, discuss propaganda
14	Identify and analyze literary devices	Lecture notes, copies of "1984", worksheet	Lecture on literary devices, read chapters 14-15
15	Draft an essay on a major theme in "1984"	Writing supplies, peer review guidelines	Peer review, begin drafting essays
16	Finish reading "1984" and discuss the ending	Copies of "1984"	Read final chapters, group discussion
17	Complete and polish final essays on "1984"	Writing supplies, peer editing checklists	Essay writing workshop, peer editing
18	Introduce themes and context of "To Kill a Mockingbird"	Lecture notes, copies of "To Kill a Mockingbird"	Lecture on historical context, read first chapter
19	Analyze setting and characters in "To Kill a Mockingbird"	Copies of "To Kill a Mockingbird", character map templates	Character mapping activity, read chapters 2-3
20	Identify major themes and motifs	Copies of "To Kill a Mockingbird", worksheet	Group discussion on themes in chapters 4-5, theme analysis activity
21	Understand narrative perspective in "To Kill a Mockingbird"	Lecture notes, copies of "To Kill a Mockingbird"	Lecture on narrative voice, read chapters 6-7
22	Explore social issues and themes of justice	Documentary video, copies of "To Kill a Mockingbird"	Watch documentary, read chapters 8-9, discuss social justice themes
23	Identify and interpret symbols	Lecture notes, copies of "To Kill a Mockingbird", worksheet	Lecture on symbolism, read chapters 10-11, find symbols
24	Review and assess understanding of the novel so far	Quiz papers, review materials	Group review session, quiz on chapters 1-11
25	Improve essay writing skills	Essay writing guides, handouts	Review essay structure, practice writing thesis statements and outlines



26	Finish reading the novel and discuss the ending	Copies of "To Kill a Mockingbird"	Read final chapters, group discussion
27	Complete and polish final essays on the novel	Writing supplies; peer editing checklists	Essay writing workshop, peer editing
28	Compare and contrast "1984" and "To Kill a Mockingbird"	Copies of both novels, comparison guides	Group discussion, comparative analysis activity
29	Review key concepts and prepare for final assessments	Review materials, game supplies	Review game/activity, Q&A session
30	Assess overall understanding and reflect on course learning	Exam papers/project materials, reflection prompts	Final exam/project presentation, course reflection activity

Course Assessment

The course is of 100 marks at the end of the end of all sessions. A minimum of 40% score and 75% attendance is required to get a certificate. Final Grades will be based on the relative performance of a student in the class.





7.1.10

AICTE NITTT- Module 3- Communication Skills, Modes and Knowledge Dissemination Feb- March, 2021(28 days)

Organised by:
Vatel Hotel Tourism Business School (VHTBS),
Sushant University





Jan 29, 2021

Circular

The Faculty Development Programme on the theme Communication Skills, Modes and Knowledge Dissemination, Feb-March, 2021(28 days)- will be conducted by VHTBS at Sushant University.

Date: Feb- March 2021

Time: 10:00 am- 4:00pm

Venue: D-401

Duration: 28 days

Registm

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





AICTE NITTT- Module 3- Communication Skills, Modes and Knowledge Dissemination Feb- March, 2021(28 days)

The AICTE NITTT Module 3, titled "Communication Skills, Modes, and Knowledge Dissemination," was conducted over 28 days from February to March 2021 by VHTBS Sushant University. This module aimed to enhance the communication abilities of technical educators, focusing on both verbal and non-verbal skills, written communication, and the use of digital tools.

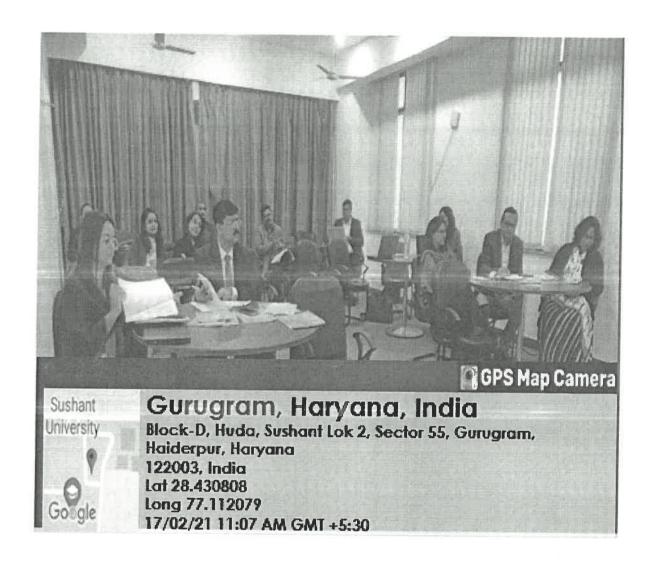
Main Objectives:

- Enhance Verbal and Non-Verbal Communication Skills: To improve the ability to convey ideas effectively.
- Improve Written Communication: To develop clear and impactful writing skills.
- Utilize Digital Communication Tools: To train in using modern digital tools for effective communication.
- Effective Classroom Communication Strategies: To engage students and foster interactive learning.
- Knowledge Dissemination Techniques: To promote best practices for sharing knowledge through various media.

The program combined theoretical insights with practical applications, preparing educators to effectively communicate and disseminate knowledge in modern educational environments.









Sushant University

2021-2022



7.1.10
Workshop: Understanding Human Rights
July 2021.

Organised by:
School of Law (SOL),
Sushant University





July 14, 2021

Circular

The workshop on the theme- Understanding Human Rights will be organised by School of law to celebrate 'World's Day for International Justice'.

Date: 16th July, 2021

Time: 10:00 am- 4:00pm

Duration: 1 day

Registrar

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report: World's Day for International Justice

The Rotaract Club and School of Law, Sushant University in collaboration with DLSA, Gurugram on 16th July, 2021 organized panel discussion on 'Understanding Human rights' to celebrate 'World's Day for International Justice.' Prof. (Dr.) Kanu Priya, Associate Dean, School of Law, Sushant University, Prof. Amit Singh, Assistant Professor and Prof. Ashutosh Raj Anand, Assistant Professor, School of Law discussed various aspects of Human Rights, the enforceability of human rights, basic fundamental rights, and the legislative power of these human rights. The discussion was very insightful one and it was published in the newspaper also.







7.1.10

Workshop: Understanding Human Rights

12th August,2021

Organised by:

School of Law(SOL),

Sushant University





Aug.9, 2021

Circular

The workshop on the theme- Cyber- Hygiene and Cyber-Law, will be conducted by School of law, Sushant University.

Date: 12th August, 2021

Time: 10:00 am- 12:00pm

Venue: D508

Duration: 1 day

Registrar

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members /students





Report: Cyber- Hygiene and Cyber law

This event was held on 12th August, 2021 on the occasion of "International Youth Day". Mr. Rahul Rajput spoke about Cyber Hygiene and Cyber Crime and Mr. Siddharth Shrivastava discussed about the impact of social media on mental health. It was highly informative and interactive talk. The speakers highlighted multiple topics and addressed problems along with its solutions.









March 3, 2022

Order

Workshop on: "Women Empowerment for Better Tomorrow" will be conducted by School of Business on March 8,2022 at Sushant University.

Date: March 8, 2022

Time: 3:00- 4:00pm

Venue: D-412

Duration: 1 day

Registrar

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





Report: Workshop on: "Women Empowerment for Better Tomorrow"

The School of Business, Sushant University recently hosted an inspiring program focusing on "Women Empowerment." The event aimed to raise awareness about the importance of empowering women, discuss the challenges they face, and explore strategies to promote gender equality. The program underscored the critical role women empowerment plays in achieving social justice and fostering economic development.

Objectives

- Raise Awareness: Highlight the importance of empowering women and its impact on society.
- Educate: Provide information on education, healthcare, and leadership opportunities for women.
- Empower: Equip women with the knowledge and tools needed to become leaders and decision-makers.
- Challenge Norms: Address and challenge societal norms and barriers that hinder women's progress and empowerment.

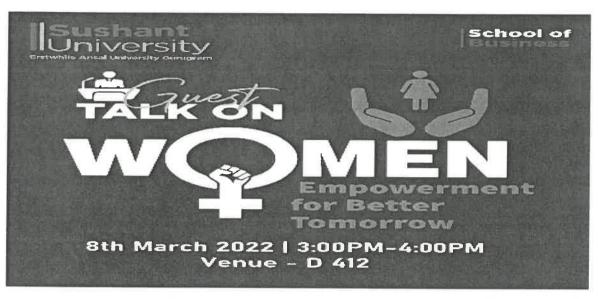
The program featured a series of interactive workshops designed to engage participants actively and provide practical knowledge. Topics covered included:

- Leadership Skills: Building confidence, effective communication, and decisionmaking.
- Health and Wellness: Importance of physical and mental health for personal and professional growth.
- Education and Career Development: Strategies for advancing education and career opportunities for women.

The Women Empowerment program organized by School of Business was a resounding success. It effectively raised awareness about the critical importance of empowering women and provided attendees with valuable knowledge and resources. The event inspired participants to take proactive steps towards achieving gender equality and highlighted the need for continued efforts to support women's empowerment.











Sushant University

2022-2023



7.1.10

Faculty Development Program -Constructive teaching expertise in Phygital era 18 July - 22 July 2022

Organised by:

Vatel Health Tourism Business School (VHTBS), Sushant University.





July.14, 2022

Circular

The Faculty Development Programme on the theme- Constructive Teaching Expertise in Phygital Era will be conducted from July 18 to July 22, 2022 for the faculty of VHTBS Sushant University.

Date: July 18 to July 22, 2022

Time: 10:00 am- 4:00pm

Venue: Online

Duration: 5 days

Registrar

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





Report on Faculty Development Program: Constructive Teaching Expertise in Phygital Era

The Faculty Development Program (FDP) on "Constructive Teaching Expertise in the Phygital Era" was held from July 18 to July 22, 2022, by VHTBS Sushant University. This program aimed to equip educators with the skills to effectively blend physical and digital teaching methods.

Main Objectives:

Integrate Phygital Tools in Teaching: Familiarize educators with digital and traditional teaching methods.

Enhance Digital Literacy: Improve educators' proficiency with online platforms and resources.

Develop Constructive Teaching Strategies: Promote active learning and critical thinking in phygital classrooms.

Engage Students in a Phygital Environment: Maintain student engagement and participation both in-person and online.

Evaluate Phygital Teaching Effectiveness: Establish criteria to assess and refine teaching practices.

The program featured interactive sessions on integrating phygital tools, enhancing digital literacy, and developing effective teaching strategies. It provided educators with essential skills to engage students and evaluate teaching effectiveness in a blended learning environment.





CERTIFICATE of participation

This Certificate is Proudly Presented to

Mr.Amit Kumar

For Participating in a 5 Day Online Paculty Development Program titled
"Constructive Teaching Expertise in Phygital Era" Conducted by Vatel Hotel & Tourism Business
School, Sushant University From 18th July 2022 to 22nd July 2022

Ms. Chandana Paul & Ms. Aashiyan Assistant Professor, VIITBS



Dr. Saurav Chhabra
Program Coordinator- PG & UG Programs

Sushant University

CERTIFICATE of participation

This Certificate is Proudly Presented to

Ms.Chandana Paul

for Participating in a 5 Day Online Faculty Development Program titled
"Constructive Teaching Expertise in Phygital Era" Conducted by Vatel Hotel & Tourism Business
School, Sushant University From 18th July 2022 to 22nd July 2022

Ms. Chandana Paul & Ms.Aashiyan Assistant Professor, VIITBS



Dr. Saurav Chhabra
Program Coordinator-PG & UG Programs





7.1.10 Certification course on: Robotic Process Automation 25-29th July, 2022

Organised by: School of Engineering and Technology (SET), Sushant University





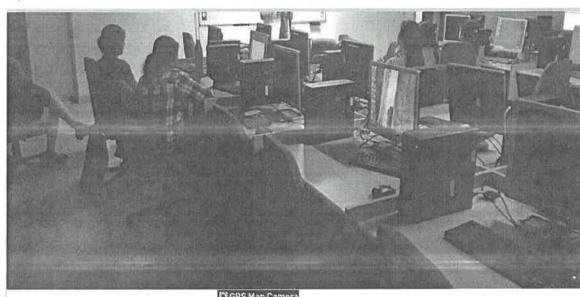
Report: Certification course on: Robotic Process Automation 25-29th July, 2022

TIME TO AUTOMATE: ROBOTIC PROCESS AUTOMATION

Robotic process automation (RPA) is technology that is being used in various industries like Healthcare, Banking & Finance, Marketing & Sales, IT integration, Human Resource, Manufacturing etc. to mimic the actions of a human being without any human intervention. Computer software or robots are configured to work or imitate how people interact with the systems used for business processes. RPA creates employment for people designing RPA software. It is elevating businesses and making everything easier and better for both enterprises and customers because of high returns and quality products & services.







GPS Map Camera

Gurugram, Haryana, India





7.1.10 Certification course on: Code with No Coding August, 2022

Organised by: School of Engineering and Technology (SET), Sushant University





Circular

July 28, 2022

This is to inform that there will be Certification course held on: Code with No code will be conducted by the faculty of SET, Sushant University.

Date: 1st-5th August, 2022

Time: 10:00 am- 4:00pm

Venue: D-401

Duration: 5 days

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members

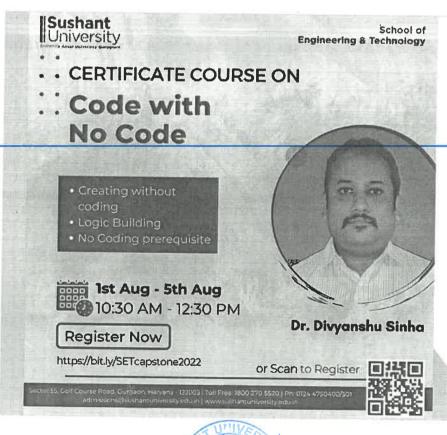




Report: Certification course on: Code with No Code 1st- 5th August, 2022

The primary objective of the course was to raise students' awareness of how to develop applications and solve problems without needing to code. It aimed to equip students with the skills to think like developers, focusing on logic building rather than coding itself. Through this approach, students learned to understand and apply the fundamental principles of programming logic, enabling them to break down problems and devise effective solutions. The course content was designed to be accessible to all, requiring no prior coding experience, which made it suitable for students from diverse backgrounds.

By emphasizing logical thinking and problem-solving strategies, the course helped students develop a mindset essential for various fields, even beyond technology. The curriculum included practical exercises and real-world scenarios to reinforce these concepts, ensuring that students could apply what they learned in practical situations. This inclusive and foundational approach aimed to empower students to pursue further studies or careers in technology with confidence.







7.1.10 Training on NAAC Guidelines

28/11/2022- 2/12/2022

Organised by: School of Engineering and Technology (SET), Sushant University





November 22,2022

Circular

The Faculty Development Programme on the theme - Training on NAAC Guidelines by SET department at Sushant University.

Date: 28/11/2022- 2/12/2022

Time: 09:30 am- 4:30pm

Venue: D-401

Duration: 5 days

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





REPORT

ONE WEEK FACULTY DEVELOPMENT PROGRAMME ORGANISED BY THE SCHOOL OF ENGINEERING AND TECHNOLOGY, SUSHANT UNIVERSITY.

Objective:

To educate and train faculties about NAAC new guidelines

To upgrade about various Criterions and new metrics formed by NAAC.

To share best practices that can be used for institutional development

To Interact with various experts and resolve the problems faced during NAAC.

To enrich the Knowledge of faculties through interaction with eminent personalities from industries and academics.

Timings: Session I -9:30am -12:30 pm

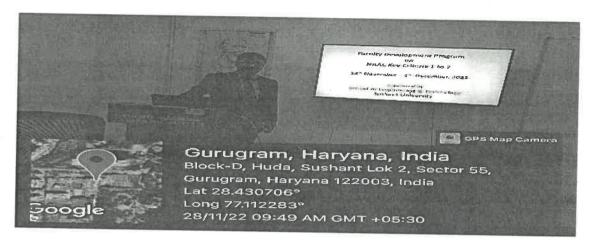
Session II -1:30pm -4:30 pm

In today's ever-changing dynamics, it becomes imperative for all institutions to hold themselves to the highest standards of quality. The 'quality status of an institution is gauged through NAAC. In higher education, the accreditation status indicates that the Institute meets the quality standards in terms of curriculum, teaching, learning, research, and governance of the Institute. This FDP is being conducted in order to ensure that all faculty members understand the detailed process of NAAC accreditation.

The School of Engineering and Technology, Sushant University organized a Faculty Development Programme (FDP) on NAAC criteria 1–7 from November 28th to December 2nd, 2022. Prof. Antim Dev Mishra and Dr. Bindu Thakral efficaciously coordinated the FDP. With the goal of educating and training college faculty about NAAC new guidelines and upgrading various Criterions and new metrics formed by NAAC that they must field when submitting self-study reports (SSR), as well as sharing best practices that can be used for institutional development and providing a platform for interacting with various experts and discussing the problems and their solutions for the institution's overall functioning and accreditation process.. The programme was begun with the inauguration of the workshop by Dr. Sudipto Sarkar Dean of SET, Sushant University, and Dr. Latika Singh Associate Dean SET and director of NAAC Sushant University.







Day1:

The 1st technical session has begun by Dr. Sudipto Sarkar on NAAC Criterion 1, Curricular Design, Development, planning, and implementation. In the second session prof. Anand Sharma from Sushant University highlighted criterion –I where he covered Academic flexibility, curriculum enrichment, and feedback system.



Day 2:

The first session was conducted by Dr. Latika Singh, Associate Dean School of Engineering and Technology, Sushant University. She has explained the NAAC criteria II, Student diversity, and the Teaching-learning process.

The FDP was continued in session two by Dr. Somya Tiwari, Sushant University on the NAAC criteria II Teacher profile, students, performance, evaluation process, and student satisfaction.













Day 3:

The 1st session has begun with Dr. Isha Saini, Director, Centre for Research and Development Sushant University, on NAAC Criterion 3: Research, innovation ecosystem. She explains the following Steps for Starting Incubation Centre -

- 1. Assess the market conditions and entrepreneurs' requirements
- 2. Identify team and service providers
- 3. Arrange for resources
- 4. Establish industry linkages
- 5. Draw out a calendar of activities
- 6. Attract, select, retain and manage start-ups

Apart from this, she explains how to write an answer to each question of criterion -3 and how the data can be collected and computed. She suggested a few funding agencies that support to research activity and funds also can be collected from alumni. She also suggested how to write a research proposal where he covered a few aspects like – Innovation, Time, Cost, linkage with industry, etc

In the second session, Dr. Bindu Thakral from Sushant University highlighted Criterion 3: Consultancy and Extension activities and collaborations.















Day 4:

Dr. Neha Gupta, Sushant University, conducted the first session. She has explained the NAAC Criterion 4: Infrastructure and Learning Resources.

The FDP was continued in the second session by Prof Rajan Bansal, Sushant University on the NAAC Criterion 5: Student Support and Progression.









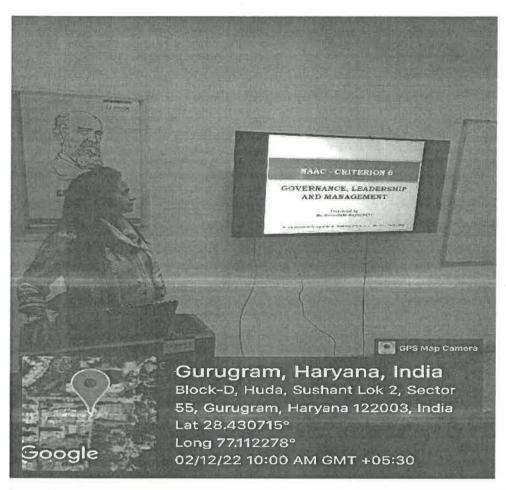
Day 5:

Prof Meenakshi, Sushant University, conducted the first session. She has explained the NAAC Criterion 6: Governance, leadership, and management. 6 Key Indicators were discussed and demonstrated. Further, how the policies and plans designed by top management affect the stakeholders was explained in detail.

The FDP was continued in session two by Prof Inderjeet Kaur, Sushant University on the NAAC Criterion 7: Institutional values and best practices. The core of the criteria and all three important key indicators were explained to the participants. Since this criterion is based on numerous activities, therefore, advised to maintain all the key documents in the requisite format.















7.1.10

Train the Trainer 13-19 Dec 2022

Organised by: School of Law (SOL), Sushant University





Dec 7, 2022

Circular

· The Faculty Development Programme on the theme- Train the Trainer- is organized on 13th Dec to 19th Dec 2022 for the faculty of SOL Sushant University.

Date: 13-19th Dec 2022

Time: 10:00 am- 4:00pm

Venue: D-401

Duration: 4 days

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





Report: Faculty Development Programme on the theme- Train the Trainer-13th-19th Dec 2022 for the faculty of SOL Sushant University.

School of Law, Sushant University under the valuable guidance of Honourable Dean, Prof. (Dr.) Jagbir Singh Dahiya has organized a Faculty Development Programme "Train the Trainer" from 13*-19* December,2022. The event started with an enthralling welcome speech by Dr. Sulakshana Banerjee, Assistant Professor of Law. Prof. (Dr.)ej want Singh Brar, Senior Professor of Art and Architecture, the speaker on the very first day explained explicitly the need to change pedagogical approaches in higher education with relevant examples. On 14th December, 2022 Prof. (Dr.) Sudipto Sarkar Dean, School of Engineering caught the attention of audience by his marvellous deliberations on the topic "Don't just be a teacher -Be a Role Model." On 15th December, 2022 Mr. Saif Anjum, Assistant Professor of Hotel Management, shared his views through different scientifically advanced videos on the topic "Technological Advancement in Restaurant Business". On 16th December, 2022 Prof. (Dr.) Manasvi Maheshwari, Associate Professor of Delhi Metropolitan Education delivered her valuable talk on "E-content Generation & Delivery -4 Quadrant Approach" where she explained in detail about E-text, Audio/video, Discussion and Assessment etc.

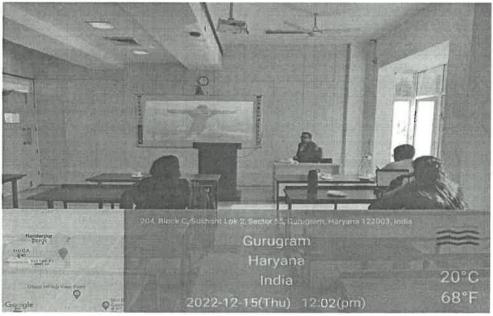
Prof. (Dr.) Anil Dawra an eminent Professor of Law delivered his valuable inputs by explaining pragmatic techniques to be adapted for today's generation in the valedictory session of this Faculty Development Programme on 19th December,2022. The programme was ended by a mesmerizing 'thank you note' by Dr. Sulakshana Banerjee who also hosted and conducted the entire FDP. The other Faculty Convener of the FDP was Dr. Deepak Miglani, Associate Professor of Law. The entire event was very insightful as the very objective of the FDP was to "Transform the Trainer" through different transdisciplinary methodologies. The success of this FDP is perceptible after receiving wonderful feedback from all the participants.















7.1.10

Faculty Development Program - Faculty development Program - Ethics and future of Work 19 Dec - 23 Dec 2022

Organised by:
Vatel Health Tourism Business School (VHTBS),
Sushant University





Order =

Dec 15, 2022

The Faculty Development Programme on the theme- Ethics and future of Work will be conducted by the faculty of VHTBS ,Sushant University.

Date: 19 Dec - 23 Dec 2022

Time: 10:00 am- 4:00pm

Venue: D-401

Duration: 4 days

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs ·
- All concerned Faculty members





Report on Faculty Development Program: Ethics and future of Work for the faculty of VHTBS Sushant University

Sushant University's VHTBS (Vivekananda School of Hotel Management and Tourism Business Studies) successfully conducted a Faculty Development Programme (FDP) focused on the theme "Ethics and Future of Work" from December 19th to 23rd, 2022. The programme was held daily from 10:00 am to 4:00 pm, featuring a diverse lineup of expert speakers and engaging sessions.

The five-day FDP aimed to provide faculty members with a profound understanding of the ethical challenges and evolving dynamics in the future workplace. Topics covered included ethical decision-making, the impact of technology on job roles, the gig economy, and sustainable business practices. Interactive workshops and case study analyses were integral parts of the programme, encouraging participants to apply theoretical knowledge to real-world scenarios.

Renowned academicians and industry professionals led the sessions, sharing their insights on maintaining ethical standards amidst rapid technological advancements and changing work environments. The participants engaged actively, discussing various ethical dilemmas and exploring strategies to address them in their professional lives.

The event concluded with a feedback session, where attendees highlighted the programme's relevance and the practical knowledge gained. The FDP not only enhanced the faculty's understanding of ethical issues in the modern workplace but also prepared them to incorporate these insights into their curriculum, ultimately benefiting their students. The programme was highly successful, reflecting Sushant University's commitment to fostering ethical and forward-thinking education.







7.1.10

Faculty Development Program - Faculty development Program - Excellence in Excel, MS Excel & MS word 16 JAN-20 JAN 2023

Organised by: Vatel Health Tourism Business School (VHTBS), Sushant University





Jan 12, 2023

Circular

The Faculty Development Programme on the theme- Excellence in Excel, MS Excel & MS word, 16 Jan-20 Jan2023 is organised by VHTBS, Sushant University.

Date: 16 Jan-20 Jan 2023

Time: 10:00 am- 4:00pm

Venue: D-401

Duration: 4 days

Registrat

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





Report: Faculty Development Programme on "Excellence in Excel, MS Excel & MS Word.

The Faculty Development Programme on "Excellence in Excel, MS Excel & MS Word," held from 16 January to 20 January 2023, was a comprehensive training initiative designed to enhance the technical proficiency of faculty members in these essential software tools. The program, hosted in D-401, spanned four intensive days, each packed with practical sessions and hands-on workshops.

The training sessions ran from 10:00 AM to 4:00 PM daily, allowing ample time for participants to engage deeply with the material. Expert trainers facilitated the workshops, covering advanced features and functionalities of MS Excel and MS Word. Participants learned about data analysis, complex formulae, pivot tables, and macros in Excel, while the MS Word sessions focused on document formatting, mail merge, and collaborative features.

The interactive format encouraged active participation, with attendees working on real-world examples to apply their new skills. Feedback from participants was overwhelmingly positive, highlighting the relevance of the topics covered and the expertise of the trainers. By the end of the program, faculty members were better equipped to utilize these powerful tools in their academic and administrative duties, significantly enhancing their productivity and efficiency.

Overall, the Faculty Development Programme was a resounding success, fostering a deeper understanding of MS Excel and MS Word among the participants and paving the way for improved academic operations.







7.1.10 Value Added Course: Skills II (Entrepreneurship and Leadership) Jan – April 2023

Organised by: Sushant University





Circular

The Value-Added Course on the theme- Skills II (Entrepreneurship and Leadership) will be conducted by Sushant University.

Date: Jan- April, 2023 Time: 10:00- 11:00am

Venue: C-101

Duration: 32 lectures

Registra

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members/students





VALUE ADDED COURSE OUTLINE



Course name: Skills II (Entrepreneurship and Leadership) Course Code: 22SAA-VA04 Name of Faculty: Pooja Lalit Kumar, Neha Mallick Contact Days / Hours: 32 hours

Aim: The course aims to nurture future leaders, who are familiar with leadership attributes and understand the process of setting up an entrepreneurial establishment. This will develop entrepreneurship as an alternate career option and strengthen the developing economy in line with the National Education Policy 2020. The course will help the learners establish plans and programmes to formulate an enterprise by creative ideas, along with translating opportunities and motivating others in the organisation. The course will include introduction to key concepts and skills of leadership in terms of styles and adaptations, and philosophy and concepts of entrepreneurship.

Teaching Method

Primarily lectures and group discussions supported with powerpoint presentations, videos etc. The students will be encouraged to discuss and analyse the readings in the context of Heritage-led Development. The assignments will include write- ups, presentations, movies etc.

CourseOutcomes(cos)

The student will be able to:

CO1. Recognise leadership attributes.

CO2. Identify business opportunities

CO3. Formulate a Business Plans

Approach

Develop an understanding and ability with readiness to organise and run a business enterprise, along with any of its uncertainties in order to make a profit.

Weekly Schedule

(Refer to academic calendar for dates)

WEEK DATE	LECTURE	TASK
9⊪Jan 2023	Orientation session	

Week 1		
11°Jan 2023 Week 2	Your understanding of entrepreneurship.	Discussion
18°Jan 2023 Week 3	What is entrepreneurship? Roles and responsibilities Different typologies of entrepreneurship. Introduction to assignment 1	Discussion
25th Jan 2023 Week 4	Introduction and discussion to assignment 2 Picking up an example of an entrepreneur and explaining in detail	Class exercise and discussion

.

1*Feb 2023 Week 5		
8 [∞] Feb 2023 Week 6	Summary on the guest lecture and its implications. Submission of assignment 2	Class exercise and discussion
15∗Feb 2023 Week 7	Difference between entrepreneur and a leader. Is an entrepreneur a leader and vice versa?	Discussion
Presentation of assignment 1A- Stage 1: Development of premise and framework of the project .		Presentation and discussion
1 _* March 2023 Week 9	Guest Lecture	Lecture and discussion
8*March 2023	Holiday	
13∗March 2023 Week 10	Presentation of assignment 1B- Stage 2: Strategy and probable output of the project	Presentation and discussion



15 [™] March 2023 Week 11	Searching for different funding bodies and how they	
22∞March 2023 Week 12	Guest Lecture	Lecture and discussion
29 ⁿ March 2023 Week Summary on the guest lecture and its		Discussion
5∗April 2023 Week 14	implications with respect to the main Innovation and entrepreneurship. Summary project. on the guest lecture and its implications	
12. April 2023 Week 15 with respect to the main project. Submission of assignment 1C: Stage 3 Pitching the final idea to the panel		Presentation and discussion
19 April 2023 Week 16	Submission of assignment 3 Summary of the guest lectures held. Running through all topics Revisions and Recap	Discussion

Deliverables:

Assignment 1A: Designing a start- up- Stage 1

Submission Date: Week 6

Marks: 20 marks

Discussing the concept and idea of yourstart up.

Assignment 2: Your entrepreneur!

Submission Date: 8°Feb 2023- Week 5

Marks: 20 marks

Describing and understanding a start up with the help of a suitable and viable example

Assignment 1B: Designing a start- up- Stage 2

Submission Date: Stage 2- Week 10

Marks: 15 marks

Discussion about the final framework and the flexibility of the project.

Assignment 1C: Designing a start- up- Stage 3

Submission Date: Stage 3- Week 14

Marks: 30 marks

Pitching the final idea, strategy, and framework of yourstart up to the panel.



Assignment 3: Summary

Submission Date: 26*April 2023- Week 15 Marks:

15 marks

Creating a summary and developing a relationship of the understanding from the guest lectures with yourstart up.

SummativeAssessment Components and Criteria

Assignment No.	Assignmen t Type	Specifications	Weightage	Submission Date	Course Outcomes
Assignment 1A	Group	PPT Presentation	20%	Due week 6	CO1, CO2, CO3
Assignment 1B	Group	PPT Presentation	15%	Due week 10	CO1, CO2, CO3
Assignment 1C	Group Individual	PPT Presentation PPT	30% 20%	Due Week	CO1, CO2,
Assignment 2	manada	Presentation	20%	Due Week 5	CO3 CO1, CO2
Assignment 3	Individual	Summary of 1000 words	15%	Due Week 15	CO1, CO2

Dimensions	Below Average (0 to 5)	Average (5 to 6)	Above Average (6 to 7)	Good (7 to 8)	Excellent (8 to 10)
CO1. Recognise leadership attributes.	The student lacks basic understand ing or is incomplete with respect to the brief.	The student demonstra tes a basic understand ing of the analytical skills to understand the attributes of leadership.	The student demonstra tes a fair understan din g of the analytical skills to understand the attributes of leadership.	The student demonstra tes a comprehe nsiv e understand ing of the analytical skills to understand the attributes of leadership.	Demonstra te excellent analytical skills to understan d the attribut es of leadersh ip.



3

CO2. Identifybusin ess opportunities	The student lacks understand ing or is incomplete with respect to the brief.	The student demonstra tes basic understan din g of the relevance of the environment	The assignment demonstrat es fair understanding of the relevance of the	The assignment demonstrat es a comprehensi ve understandin g of the	Demonstra te the relevance and appropriaten e ss of the opportunity with respect to environment, policies, economy, community.
Formulate aBusiness Plans	Assignmen t is plagiarised	policies, The student economy, has a basic community. knowledge to formulate and pitch for the idea keeping the aspects of environme nt,	environmen The student t, policies, has a fair economy, knowledge to communit y. formulate and pitch for the idea keeping the aspects of	relevance of The student the has a environment , comprehen siv policies, e knowledge economy, to formulate community. and pitch for the idea keeping the	The student is able to formulate and pitch for the idea keeping the aspects of environment, Policy, execution, economy and community.





Plagiarism

What is Plagiarism?

The theft of ideas (such as the plots of narrative or dramatic works) or of written passages or works, where these are passed off as one's own work without acknowledgement of their true origin; or a piece of writing thus stolen.

-- The Oxford Dictionary of Literary Terms. 2008. Oxford University Press.

Common Forms of Plagiarism

- Copying directly from others without acknowledgement of the original source
- Using ideas or rephrasing text from without acknowledgement of the original source Using charts, tables, pictures, or diagrams from others without referencing Reusing some parts of your previous work
- Submitting other people's work as your own

How to avoid plagiarism?

- Use your own ideas.
- Paraphrase + give proper credit to the original source.
- Use quotation marks when using exact wordsfrom other authors + give proper credit to the originalsource.
 - Organise and track yoursources and materials

Essential Text(Reference Book) (Please look forthe number of copies available in the library and available pdf and online sources)

Recommended Text(Reference Book)

RecommendedDatabases

JSTOR Full Text Web of Science Full Text Oxford Art Online (trial till October)

These and other databases can be found in http://libquides.lib.xitlu.edu.cn/architecture

Neho.

Prof. Col. Virendra Kumar Malik Asst.

Professor Neha M Dean VAC Course Faculty School of Art and Architecture





7.1.10

Workshop on: Sexual Harassment April 2, 2023

Organised by: School of Art and Architecture(SAA), Sushant University





March 28, 2023

Circular

The Workshop on: Sexual Harassment will be conducted by SAA on April 2, 2023 at Sushant University.

Date: April 2, 2023

Time: 10:00 am- 4:00pm

Venue: D-421 Duration: 1 day

Registra

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





Report: Workshop on: Sexual Harassment, SAA, Sushant University April 2, 2023

In 2023, sexual harassment workshops remained essential for fostering safe workplaces. They educated employees on recognizing, preventing, and addressing harassment, covering updated legal frameworks and company policies. Participants learned through interactive activities and were empowered with intervention strategies. Despite progress, challenges in sustaining engagement and behavioral change persisted, emphasizing the ongoing need for a culture of respect and accountability. Overall, these workshops played a vital role in advancing workplace equality and safety.





Sushant University

2023-2024



7.1.10 International Faculty Development Program "Rethinking Teaching Pedagogy in Commerce and Management" 3rd July- 7th July 2023

Organised by: School of Business (SOB), Sushant University





Circular

June 29, 2023

The International Faculty Development Programme on the theme- "Rethinking Teaching Pedagogy in Commerce and Management" SOB, Sushant University.

Date: 3rd-7th July, 2023

Time: 10:00 am- 4:00pm

Venue: D-401

Duration: 5 days

Registra

CC to:

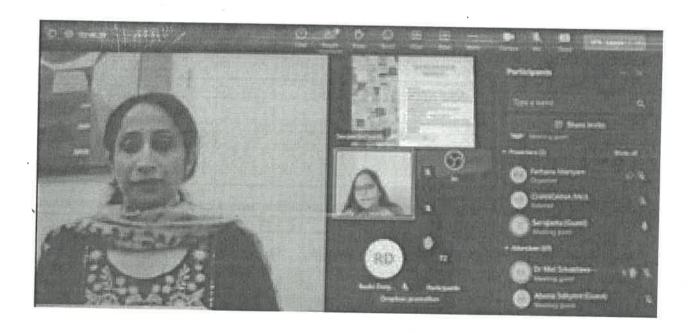
- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





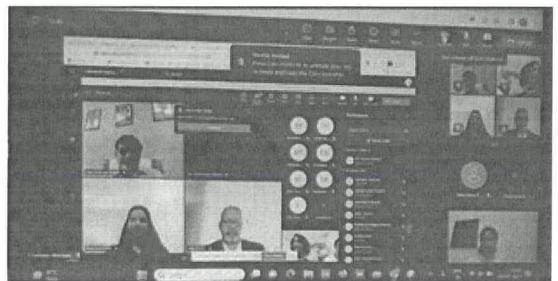
Report on Faculty Development Program:REVITALIZING PEDAGOGICAL APPROACH

This 5-day Faculty Development Program, held from 3rd July to 7th July, aimed to enhance participants' competence in new age teaching skills, expose them to emerging trends in education, and equip them with knowledge to adapt to the changing teaching environment. It offered an opportunity to learn new skills, enrich the teaching-learning environment, and thrive professionally. The program's objectives included understanding new teaching methodologies, incorporating Indian values in teaching, observing academic ethics, and balancing corporate expectations with academic delivery.





Sushant University







7.1.10

Faculty Development Programme on "Blockchain Brilliance: Empowering Educators in the Digital Era"
24th July, 2023-28th July, 2023

Organised by:
School of Engineering and Technology (SET),
Sushant University





July 20,2023

Circular

The Faculty Development Programme will be organised by SET on the theme-Faculty Development Programme on "Blockchain Brilliance: Empowering Educators in the Digital Era" from 24th July, 2023-28th July, 2023 for the faculty of Sushant University.

Date: 24th July, 2023-28th July, 2023

Time: 10:00 am- 4:00pm

Venue: D-401 Duration: 5 days

Reg

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members





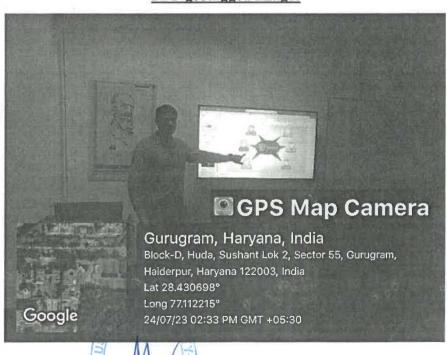
Faculty Development Programme on: "Blockchain Brilliance: Empowering Educators in the Digital Era"

Introduction

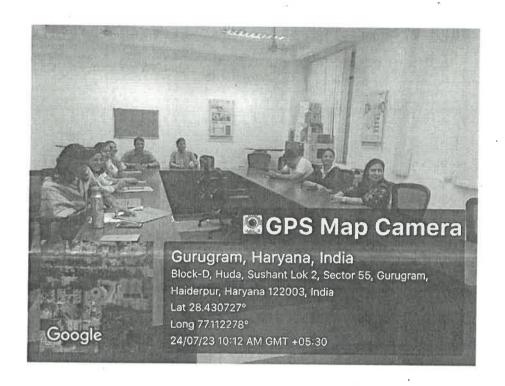
The "Blockchain Brilliance: Empowering Educators in the Digital Era." One Week Faculty Development Programme was held from 24th July to 28th July 2023, with the aim of equipping educators with the knowledge and skills required to harness the potential of blockchain technology in the ever-evolving digital landscape.

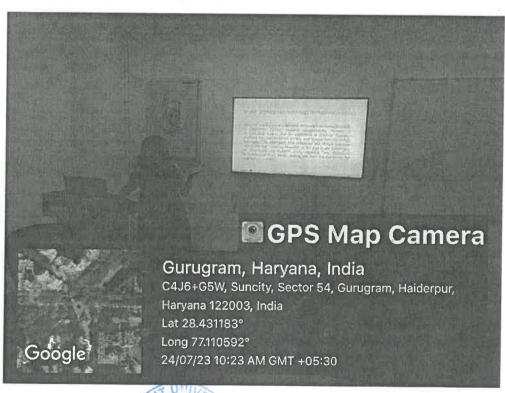
The event was hosted by School of Engineering & Technology (SET) of Sushant University. The event featured expert speakers who shared their insights on blockchain technology's transformative impact on the education sector. Workshops and hands-on sessions allowed educators to gain practical experience in implementing blockchain solutions in educational settings, fostering a deeper understanding of the technology's potential to revolutionize traditional systems. This event undoubtedly played a crucial role in empowering educators to stay at the forefront of the digital era and effectively prepare the next generation of learners for a blockchain-powered future.

FDP geotagged images



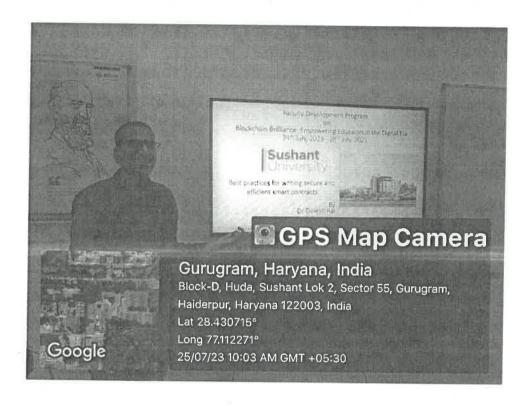


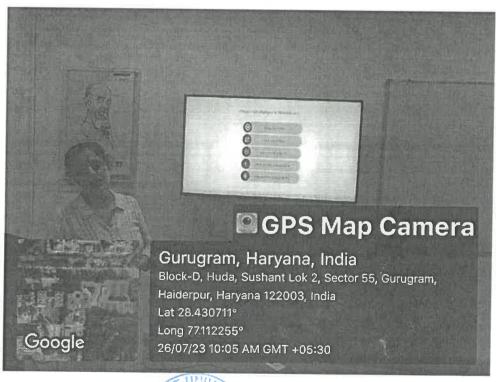






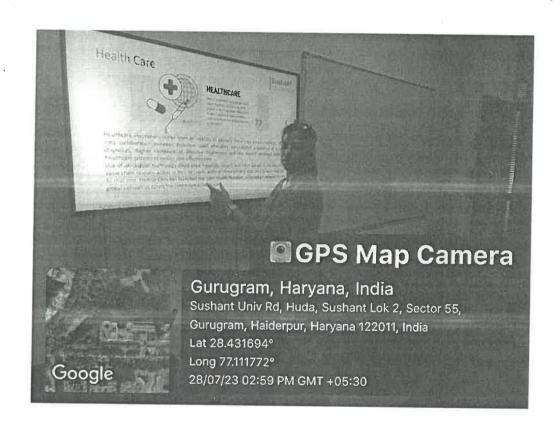
Sushant University















7.1.10

Faculty Development Programme on Navigating Entrepreneurial Landscape 2-8 Jan, 2024

Organised by: School of Business (SOB), Sushant University





Dec 28,2023

Circular

The Faculty Development Programme on the theme- Faculty Development Programme on Navigating Entrepreneurial Landscape for the faculty of SOB Sushant University.

Date: 2-8 January, 2024

Time: 10:00 am- 4:00pm

Venue: D-401 Duration:1 week

Registrar

CC to:

- Secretary to Vice Chancellor
- Secretary to Pro Vice Chancellor
- All Deans /HODs
- All concerned Faculty members

Mains



Faculty Development Programme on Navigating the Entrepreneurial landscape

Sushant University's School of Business (SOB) organized a comprehensive Faculty Development Programme (FDP) from January 2nd to 8th, 2024. The theme, "Navigating Entrepreneurial Landscape," aimed at equipping faculty members with the latest insights and skills in entrepreneurship.

The FDP spanned five intensive days, with sessions running from 10:00 am to 4:00 pm. Renowned experts and successful entrepreneurs were invited to share their knowledge and experiences, providing attendees with a robust understanding of the current entrepreneurial environment. The program included workshops, interactive sessions, and case studies, focusing on the challenges and opportunities in the entrepreneurial sector.

Participants gained valuable skills in areas such as business model development, startup financing, market analysis, and innovation management. The interactive nature of the sessions encouraged active participation, fostering a collaborative learning environment.

The event concluded with a feedback session, where faculty members expressed their appreciation for the practical insights and networking opportunities provided. The FDP not only enhanced the faculty's entrepreneurial acumen but also inspired them to integrate these concepts into their teaching methodologies, thereby enriching the learning experience for their students. Overall, the programme was a resounding success, marking a significant step forward in promoting entrepreneurial education at Sushant University.



Sushant University

