

Key Indicator – 5.1 Student Support
(30)

5.1.4 The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation-wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

(5)



APPENDIX II

MINUTES OF MEETING

GRIEVANCE REDRESSAL COMMITTEE

20 May,2020

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on May 22nd 2020, at 3.30pm virtually through google meet platform Online meet. All the members are requested to attend the meeting.

Agenda:

- Reconstitution of the committee members
- Dissemination of information of Grievance Redressal Committee to the students and employees

Member Secretary: *[Signature]*

Copy to

- 1.Honorable VC
- 2.Members of the committee



Grievance Redressal Committee -Members

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-Chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Dr Prabh Bedi	HOD (School of Planning and Development)	Member
5	Ms Prakriti Sharma	Head HR	Member
6	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
7	Ms Ekta Gyani	Member	Member
8	Mr. Amit Gupta	CFAO -Staff representative	Member
9	One nominated Representative	Representative of Vice-Chancellor	Member



Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members

2. The Process of submitting Grievance was explained to the committee so that the information is passed through all students/staffs and employees at the campus

- The grieved member shall submit his/her petition to the chairperson, Grievance Redressal committee in a sealed envelope marked confidential.
- On receipt of the petition the Grievance Redressal committee will endeavor to send its recommendation to the Director within one month if possible but in case not beyond three months, for further action.
- In case of false and frivolous complaint (if proved), the Grievance Redressal committee will recommend Director/Disciplinary authority to take appropriate action against the complainant

3. The committee was ensured to follow strict COVID protocol in the campus including the girls and boy's hostel

4. Meeting was concluded with the Vote of thanks

garima
Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)
2	Dr Kanupriya	Professor & Associate Dean (School of law)
3	Dr Atul kumar Agarwal	Professor -School of Business
4	Dr Prabh Bedi	HOD (School of Planning and Development)
5	Ms Prakriti Sharma	Head HR
6	Mr Shashi Kant Yadav	Associate Professor -SOL
7	Dr Nadeem Luqman	Professor -School of Health Sciences
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	CFAO -Staff representative

Garima
Kanupriya
Atul
Prabh
Prakriti
Shashi
Nadeem
Ekta
Amit



Action Taken Report of Meeting held on 22 May, 2020

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Garima
Dr. Garima Prakash
(Chairperson)

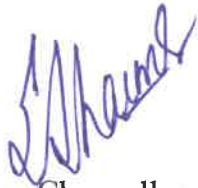
25 August,2020

Grievance Redressal Committee

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. August 27 ,2020 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



Sushant University (Erstwhile Ansal University)
Sector-55, Gurgaon-122003, Haryana

AU/RO/20/08/C/001

Aug 27, 2020

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. Aug 27, 2020.

This has been issued with the approval of the Vice Chancellor.

S. No.	Name of the members	Designation
1	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Kanu Priya Professor & Associate Dean (School of Law)	Co-Chairperson
3	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
4	Dr. Prabh Bedi HOD (School of Planning and Development)	Member
5	Ms. Prakriti Sharma Head HR	Member
6	Dr. Nadeem Luqman Professor (School of Health Sciences)	Member
7	Ms. Ekta Gyani Professor (School of Art and Architecture)	Member
8	Mr. Amit Gupta CFAO - Staff Representative	Member
9	One nominated representative of Vice-Chancellor	Member


27/08/2020
Acting Registrar
Sushant University
(Erstwhile Ansal University)



Copy to:-

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File

17 November, 2020

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on November 19th 2020, at 3.30pm virtually through google meet platform Online meet. All the members are requested to attend the meeting.

Agenda:

- COVID pandemic – related grievances if any
- Dissemination of information of Grievance Redressal Committee to the students and employees

Member Sec: *Balkeer*

Copy to

- 1.Honorable VC
- 2.Members of the committee



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-Chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Dr Prabh Bedi	HOD (School of Planning and Development)	Member
5	Ms Prakriti Sharma	Head HR	Member
6	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
7	Ms Ekta Gyani	Member	Member
8	Mr. Amit Gupta	CFAO -Staff representative	Member
9	One nominated Representative	Representative of Vice-Chancellor	Member



Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members
2. The Maintenance staffs at the college premises to continue with the enhanced cleaning protocols
3. The committee was ensured to follow strict COVID protocol in the campus including the girls and boy's hostel
4. Hand sanitizing stations to remain in place
5. Meeting was concluded with the Vote of thanks
6. The attendance of the members is attached



Garima
Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation	
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	P
2	Dr Kanupriya	Professor & Associate Dean (School of law)	P
3	Dr Atul kumar Agarwal	Professor -School of Business	P
4	Dr Prabh Bedi	HOD (School of Planning and Development)	P
5	Ms Prakriti Sharma	Head HR	P
6	Mr Shashi Kant yadav	Associate Professor -SOL	A
7	Dr Nadeem Luqman	Professor -School of Health Sciences	P
8	Ms Ekta Gyani	Member	P
9	Mr. Amit Gupta	CFAO -Staff representative	P



Action Taken Report of Meeting held on 19 Nov, 2020

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Garima Prakash
(Chairperson)



8 March ,2021

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. March 9 ,2021 with the approval of Vice Chancellor, as attached with this order with immediate effect.


Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



Sushant University (Erstwhile Ansal University)

Sector-55, Gurugram-122003, Haryana

SU/RO/21/03/C/009

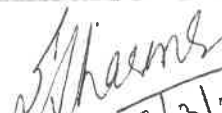
Mar 09, 2021

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. Mar 09, 2021.

This issues with the approval of the Vice Chancellor.

S. No.	Name of the members	Designation
1	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Kanu Priya Professor & Associate Dean (School of Law)	Co-Chairperson
3	Mr. Anil Kumar Yadav Director- Academic Affairs & Quality Assurance	Member
4	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5	Ms. Preetha Ravisree Sajin Professor & HOD (School of Planning and Development)	Member
6	Dr. Nadeem Luqman Professor (School of Health Sciences)	Member
7	Ms. Ekta Gyani Professor (School of Art and Architecture)	Member
8	Mr. Amit Gupta CFAO – Staff Representative	Member
9	One Nominated Representative of Vice-Chancellor	Member


Registrar
Sushant University
(Erstwhile Ansal University)

9/3/2021



Copy to:-

1. All faculty and staff members of the University
2. IT Department - for updation on the website
3. Concerned File

29 March, 2021

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on March 31st 2021, in D 223. All the members are requested to attend the meeting.

Agenda:

- Reconstitution of the committee members
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



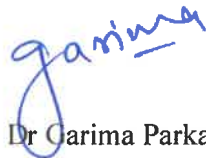
Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
8	Ms Ekta Gyani	Member	Member
9	Mr. Amit Gupta	CFAO -Staff representative	Member



Minutes of the meeting

1. Dr. Garima Prakash, the chairperson welcomed the members.
2. The chairperson explained the need of Grievance Redressal Cell and the inclusion and exclusion of the grievances that will be handled by the cell.
3. In the last meeting, members were asked to discuss the guidelines of the Grievance redressal committee with the students. Further, it was also addressed to the students in batches about the same. Students were encouraged to be fearless and come forward, in case if any occasion arises.
4. Meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.


Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Chairperson
2	Dr Kanupriya	Co - chairperson
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Member
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	Member

ganise
Kanupriya

Atul

Anil

Preetha

Nadeem

Ekta

Amit



Action Taken Report of Meeting held on 31 March, 2021

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Garima Prakash
(Chairperson)



19 July, 2021

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on July 21st 2021, in D 205. All the members are requested to attend the meeting.

Agenda:

- To display the posters of Grievance Redressal Committee
- To check and update the Grievance Redressal Committee members on college website
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

4. 1.Honorable VC
5. Members of the committee
6. Concerned file




Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
8	Ms Ekta Gyani	Member	Member
9	Mr. Amit Gupta	CFAO -Staff representative	Member



Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members
2. The chairperson discussed the types of grievances specified by AICTE.
3. The Co -chairperson Dr Kanupriya discussed that the roles of the Grievance redressal should be displayed as posters in the common notice board.
4. To update the members of Grievance Redressal Committee in the university website.
5. The chairperson emphasized that there is no Grievance received yet and thanked all the members for their constant support.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached .


Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Chairperson
2	Dr Kanupriya	Co - chairperson
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Member
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	Member

garima
kanupriya

Atul

Anil

Preetha

Nadeem

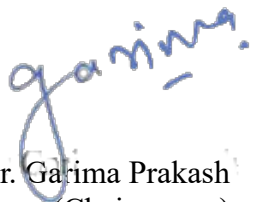
Ekta

Amit



Action Taken Report of Meeting held on 21 July, 2021

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil


Dr. Garima Prakash
(Chairperson)



26 November, 2021

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 30th November 2021, in D 205. All the members are requested to attend the meeting.

Agenda:

- Innovation Cell – students /employees
- Co-curricular activities
- To discuss the grievances reported (if any)

Member Secretary: *Buz*

Copy to


- 1.Honorable VC
- 2.Members of the committee



Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members
2. The chairperson announced that the idea of creating an Innovation cell for all the students has been approved. The initiative was well appreciated among all departments for the welfare of their students
3. A member on behalf of student affairs expressed that the students are asking for technical fest and other event to be held atleast this academic year, because due to covid last academic year the management was not allowed to conduct any type of events in order to avoid huge gatherings. The committee chairperson and Co-chairperson took the point and conveyed they will pass it through higher authorities for action at the earliest
4. Meeting was concluded with the Vote of thanks
5. The attendance of the members is attached.




Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)
2	Dr Kanupriya	Professor & Associate Dean (School of law)
3	Dr Atul kumar Agarwal	Professor -School of Business
4	Mr Anil kumar Yadav	Director- Academic Affairs & quality Assurance
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	CFAO -Staff representative

garima
kanupriya
Atul
Preetha
Nadeem
Ekta
Amit



Action Taken Report of Meeting held on 25 Nov, 2021

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil

Garima

Dr. Garima Prakash
(Chairperson)



8 February, 2022

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised 11th Feb 2022, in D 205. All the members are requested to attend the meeting.

Agenda:

- Innovation Cell – students /employees
- Co-curricular activities
- To discuss the grievances reported (if any)

MS:

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr Kanupriya	Professor & Associate Dean (School of law)	Co-chairperson
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences	Member
8	Ms Ekta Gyani	Member	Member
9	Mr. Amit Gupta	CFAO -Staff representative	Member



Minutes of the meeting

1. Dr. Garima Prakash, the chairperson welcomed the members
2. The chairperson announced that the idea of creating an Innovation cell for all the students has been approved. The initiative was well appreciated among all departments for the welfare of their students
3. A member on behalf of student affairs expressed that the students are asking for technical fest and other event to be held at least this academic year, because due to covid last academic year the management was not allowed to conduct any type of events in order to avoid huge gatherings. The committee chairperson and Co-chairperson took the point and conveyed they will pass it through higher authorities for action at the earliest
4. Meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.



Garima
Dr Garima Parkash
(Chairperson)

Attendance

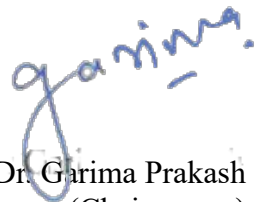
Sno	Name	Designation
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)
2	Dr Kanupriya	Professor & Associate Dean (School of law)
3	Dr Atul Kumar Agarwal	Professor -School of Business
4	Mr Anil Kumar Yadav	Director- Academic Affairs & quality Assurance
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)
6	One nominated representative of Vice-chancellor	Member
7	Dr Nadeem Luqman	Professor -School of Health Sciences
8	Ms Ekta Gyani	Member
9	Mr. Amit Gupta	CFAO -Staff representative

garima
kanupriya
Atul
Preetha
Nadeem
Ekta
Amit



Action Taken Report of Meeting held on 11 Feb, 2022

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil


Dr. Garima Prakash
(Chairperson)



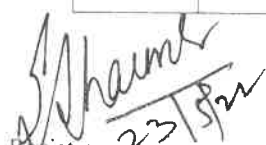
SU/RO/22/05/C/036

May 23, 2022

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. May 23, 2022.

S. No.	Name of the members	Designation
1.	Dr. Garima Parkash Dean (Vatel Hotel and Tourism Business School)	Chairperson
2.	Dr. Nidhi Chowdhry Professor (School of Business)	Member
3.	Mr. Anil Kumar Yadav Director (Academic Affairs & Quality Assurance)	Member
4.	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5.	Ms. Preetha Ravisree Sajin Professor & Director (School of Planning and Development)	Member
6.	Dr. Rahul Sharma Director (School of Health Sciences)	Member
7.	Mr. Himanshu Sanghani Associate Professor (School of Art and Architecture)	Member
8.	Mr. Deepak Aggarwal CFAO – Staff Representative	Member
9.	One Nominated Representative of Vice-Chancellor	Member
10.	Ms. Shalini Sharma Associate Professor (School of Design)	Member Secretary


Registrar
Sushant University
(Erstwhile Ansal University)

Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File

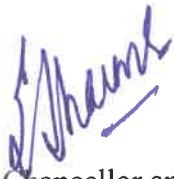


21 May, 2022

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. May 23 ,2022 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



28 June, 2022

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 30th June 2022, in D 508. All the members are requested to attend the meeting.

Agenda:

- Roles of Grievance Redressal Committee needs to be re-emphasized
- To discuss the grievances reported (if any)

Member Secretary: 


Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members.
2. The Grievance issues related to fees or Accounts, Tcs ion Update (IT) or issues related to hostel of any need to bring it to action immediately through the concerned mentor faculty, and needs to be addressed to the committee if the issues remains unsolved.
3. Drinking water issues if any needs to be addressed via the concerned.
4. Discussed the activities to be conducted for creating awareness among the students.
5. Meeting was concluded with Vote of thanks.
6. The attendance of the members is attached.


Dr Garima Parkash
(Chairperson)



Attendance

Sno	Name	Position
1	Dr Garima Parkash	Chairperson
2	Dr. Nidhi Choudhary	Member
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Mr. Deepak Agarwal	Member
8	Dr Rahul Sharma Director (SHS)	Member
9	Mr Himanshu Sanghani	Member
10	Ms Shalini Sharma	Member Secretary

garima


Atul


Anil


Preetha

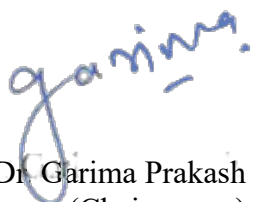

Deepak


Shalini




Action Taken Report of Meeting held on 30 June, 2022

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil


Dr. Garima Prakash
(Chairperson)



26 October, 2022

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on October 28^h 2022, in D 205. All the members are requested to attend the meeting.

Agenda:

- To review the activities of Grievance Redressal Committee after the last meeting
- Overview of the Grievance redressal Policy, its objectives and its importance
- To discuss the grievances reported (if any)

Member Secretary: *[Signature]*

Copy to

- 1.Honorable VC
- 2.Members of the committee
- 3.Concerned file



Grievance Redressal Committee


Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Nidhi Choudhary	Professor -School of Business	Member
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative of Vice-chancellor	Member	Member
7	Mr. Deepak Agarwal	CFAO Staff Representative	Member
8	Dr Rahul Sharma Director (SHS)		Member
9	Mr Himanshu Sanghani	Associate Profesor (School of Art an Architecture)	Member
10	Ms Shalini Sharma	Associate Professor (School of Design)	Member Secretary



Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members.
2. It was also emphasized that the students and faculties are assured of confidentiality and protection during grievance redressal process.
3. The policies and objectives were discussed again.
4. To ensure that there is a consistent response to grievances.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached




Dr Garima Parkash
(Chairperson)

Attendance

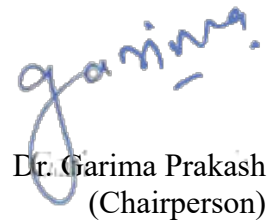
Sno	Name	Position
1	Dr Garima Parkash	Chairperson
2	Dr. Nidhi Choudhary	Member
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Mr. Deepak Agarwal	Member
8	Dr Rahul Sharma Director (SHS)	Member
9	Mr Himanshu Sanghani	Member
10	Ms Shalini Sharma	Member Secretary

Garima
Nidhi
Atul
Anil
Preetha
Deepak
Rahul
Himanshu
Shalini



Action Taken Report of Meeting held on 28 October, 2022

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil


Dr. Garima Prakash
(Chairperson)



17 January, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 19th January 2023, in D 508. All the members are requested to attend the meeting.

Agenda:

- To review the activities of Grievance Redressal Committee after the last meeting
- Grievance related to students conflict if any needs to be addressed as and when the issue arises and the committee member should needs to reach the students site
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

- 1.Honorable VC
- 2.Members of the committee
- 3.Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Garima Parkash	Dean (Vatel Hotel and Tourism Business School)	Chairperson
2	Dr. Nidhi Chouudhary	Professor -School of Business	Member
3	Dr Atul kumar Agarwal	Professor -School of Business	Member
4	Mr Anil kumar Yadav	Director- Academic Affairs & Quality Assurance	Member
5	Ms Preetha Ravisree Jain	Professor & HOD (School of Planning and Development)	Member
6	One nominated representative of Vice-chancellor	Member	Member
7	Mr. Deepak Agarwal	CFAO Staff Representative	Member
8	Dr Rahul Sharma Director (SHS)		Member
9	Mr Himanshu Sanghani	Associate Profesor (School of Art an Architecture)	Member
10	Ms Shalini Sharma	Associate Professor (School of Design)	Member Secretary



Minutes of the meeting

1. Dr Garima Prakash the chairperson welcomed the members.
2. It was also emphasized that the students and faculties are assured of confidentiality and protection during grievance redressal process.
3. The policies and objectives were discussed again.
4. To ensure that there is a consistent response to grievances.
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the member is attached.



garima
Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Position
1	Dr Garima Parkash	Chairperson
2	Dr. Nidhi Choudhary	Member
3	Dr Atul kumar Agarwal	Member
4	Mr Anil kumar Yadav	Member
5	Ms Preetha Ravisree Jain	Member
6	One nominated representative of Vice-chancellor	Member
7	Mr. Deepak Agarwal	Member
8	Dr Rahul Sharma Director (SHS)	Member
9	Mr Himanshu Sanghani	Member
10	Ms Shalini Sharma	Member Secretary

Garima


Atul


Preetha

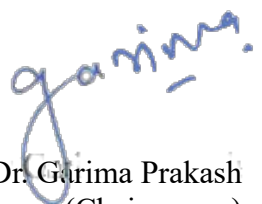

Deepak


Shalini




Action Taken Report of Meeting held on 19 January, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil


Dr. Garima Prakash
(Chairperson)



15 March 2023

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. March 17, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/03/C/055

March 17, 2023

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. March 17, 2023

S. No.	Name of the member	Designation
1.	Dr. Kanu Priya (Associate Dean School of Law)	Chairperson
2.	Mr. Anil Kumar Yadav Director (Controller of Examination)	Member
3.	Dr. Nidhi Chowdhry Professor (School of Business)	Member
4.	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5.	Dr. Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6.	Dr. Saurabh Chhabra Associate Professor (Vatel Hotel and Tourism Business School)	Member
7.	Dr. Kaushal Preet Kaur Associate Dean (School of Design)	Member
8.	Ms. Suman Punia Assistant Registrar – Staff Representative	Member
9.	One Nominated Representative of Vice-Chancellor	Member
10.	Dr. Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

This issues with the approval of the Vice Chancellor.



Pro Vice-Chancellor & Registrar
Sushant University

Copy to: -

- All members of the Committee
- Secretary to Hon'ble VC
- Concerned File



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Nidhi Chowdhury	Professor -School of Business	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Ms Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



25 April, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 27th April 2023, in D 508. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee activities after the last meeting
- To create and verify the online link to report grievance
- To discuss the grievances reported (if any)

Member Secretary: 

Copy to

1. Honorable VC
2. Members of the committee



Minutes of the meeting

1. Dr Garima Prakash, the chairperson welcomed the members.
2. The chairperson discussed activities carried out by the Grievance Redressal Committee.
3. The Co -chairperson Dr Kanupriya informed that the availability of online link to report grievances has been checked and verified.
4. The chairperson thanked all the members for achieving the Zero grievance in the campus.
6. Meeting was concluded with the Vote of thanks.
7. The attendance of the members is attached.



garima
Dr Garima Parkash
(Chairperson)

Attendance

Sno	Name	Designation	Position
1	Dr Kanupriya	Professor & Associate Dean (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Nidhi Chowdhury	Professor -School of Business	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Ms Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



Kanupriya

Anil

Nidhi

Atul

Saurabh

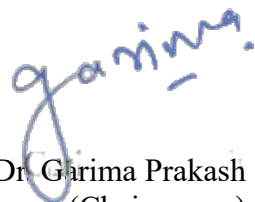
Kaushal

Suman

Shaily

Action Taken Report of Meeting held on 27 April, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil


Dr. Garima Prakash
(Chairperson)



14 August, 2023

Order

Sub: Reconstitution of Grievance Redressal Committee

The Grievance Redressal Committee has been reconstituted w.e.f. August 18, 2023 with the approval of Vice Chancellor, as attached with this order with immediate effect.



Pro- Vice Chancellor and Registrar:

Copy to:

- Secretary to Vice chancellor.
- Secretary to Pro Vice chancellor.
- All Deans HODs/Notice Board
- Concerned File



SU/RO/23/08/C/067

NOTICE

This is notified for the information of all, that the Grievance Redressal Committee for University Staff has been reconstituted, as per the details given below, w.e.f. August 18, 2023

S. No.	Name of the member	Designation
1.	Dr. Anil Dawra Professor Emeritus (School of Law)	Chairperson
2.	Mr. Anil Kumar Yadav Director (Academic Affairs & Quality Assurance)	Member
3.	Dr. Koshal Preet Kaur Associate Dean (School of Design)	Member
4.	Dr. Atul Kumar Agarwal Professor (School of Business)	Member
5.	Dr. Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6.	Dr. Saurav Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7.	Dr. Dinesh Rai Associate professor (School of Engineering and Technology)	Member
8.	Ms. Suman Punia Assistant Registrar – Staff Representative	Member
9.	One Nominated Representative of Vice-Chancellor	Member
10.	Dr. Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

This issues with the approval of the Vice Chancellor.



Pro Vice-Chancellor & Registrar
Sushant University

Copy to: -

1. All members of the Committee
2. Secretary to Hon'ble VC
3. Concerned File



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Anil Dawra	Professor Emeritus (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Dr Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai	Associate Professor (School of engineering and Technology)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



22 September,2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 26th September 2023, in D 205. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee activities after the last meeting
- To plan for awareness and training sessions

Member Secretary: *Pooja*

Copy to


1. Honorable VC
2. Members of the committee
3. Concerned file



Minutes of the meeting

1. Chairperson, welcomed the members and highlighted the major reason for the meeting is to discussion on the planned activities and the work progress until now
2. The chair person interacted with student representative from the committee to understand the circumstances and challenges the students generally face in their day-to-day activities at the premises
3. Library timings need to be extended during the exam hours and, Gym timings during the weekends/holidays for the hostel students respectively
4. Members in the committee expressed their efforts in making the committee to strive its excellence, the chairperson appreciated and motivated the team Meeting was concluded with the Vote of thanks.
5. The attendance of the members is attached.




Dr Anil Dawra
(Chairperson)

Attendance

Sno	Name	Position
1	Dr Anil Dawra (Professor Emeritus (School of Law)	Chairperson
2	Mr Anil kumar Yadav Director (Academic affairs & Quality Assurance)	Member
3	Dr Koshal Preeti Kaur Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal Professor School of Business)	Member
5	Ms Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6	Dr Saurabh Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai Associate Professor (School of Engineering and Technology)	Member
8	Ms Suman Punia Assistant Registrar -staff Representative	Member
9	One nominated representative of Vice Chancellor	Member
10	Dr Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

Handwritten signatures in blue ink corresponding to the members listed in the table, including the Chairperson and Member Secretary.



Action Taken Report of Meeting held on 26 Sept, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Anil Dawra
(Chairperson)



20 December, 2023

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 22th December 2023, in D 508. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee for the current academic session 2023-2024
- List of activities for the forthcoming semester for training and awareness session both for faculties and students

Member Secretary: *Pooja*

Copy to

1. Honorable VC
2. Members of the committee
3. Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Anil Dawra	Professor Emeritus (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Dr Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai	Associate Professor (School of engineering and Technology)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



Minutes of the meeting

1. Chairperson, welcomed the members and highlighted the list of activities need to be sequentially planned for forthcoming session
2. The initiatives like Green Plantation Drive and recycling waste has been highly welcomed by authorities, staffs, students and faculty in premises
3. Basic Life Support sessions to be planned in batches for all the students, staffs and faculty members
4. Members in the committee suggested that activities for higher secondary schools students from nearby schools to participate in college activities for their well-being and to foster novel thinking .
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.

Anil Dawra

Dr Anil Dawra
(Chairperson)



Attendance

Sno	Name	Position
1	Dr Anil Dawra (Professor Emeritus (School of Law)	Chairperson
2	Mr Anil kumar Yadav Director (Academic affairs & Quality Assurance)	Member
3	Dr Koshal Preeti Kaur Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal Professor School of Business)	Member
5	Ms Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6	Dr Saurabh Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai Associate Professor (School of Engineering and Technology)	Member
8	Ms Suman Punia Assistant Registrar -staff Representative	Member
9	One nominated representative of Vice Chancellor	Member
10	Dr Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

Handwritten signatures and initials in blue ink are present to the right of the table, corresponding to the names in the list.



Action Taken Report of Meeting held on 22 Dec, 2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Anil Dawra
(Chairperson)



February 14, 2024

Circular

As per the advice of the chairman, Meeting of Grievance Redressal Committee is organised on 16th February 2024, in A Block A- 015. All the members are requested to attend the meeting.

Agenda:

- To review the Grievance Redressal Committee for the current academic session 2023-2024
- Reviewing the policies and guidelines
- Concerns/ suggestions if any

Member Secretary: *Pooja*

Copy to

- 1.Honorable VC
- 2.Members of the committee
- 3.Concerned file



Grievance Redressal Committee

Sno	Name	Designation	Position
1	Dr Anil Dawra	Professor Emeritus (School of law)	Chairperson
2	Mr Anil kumar Yadav	Director (controller of Examination)	Member
3	Dr Kaushal Preet Kaur	Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal	Professor -School of Business	Member
5	Dr Pooja Lalit Kumar	Professor (Schhol of Art and Architecture)	Member
6	Dr Saurabh Chhabra	Associate Professor (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai	Associate Professor (School of engineering and Technology)	Member
8	Ms Suman Punia	Assistant Registrar) – Staff Representative	Member
9	One nominated representative	One nominated representative of Vice chancellor	Member
10	Dr Shaily Bhashanjaly	Associate Professor – School of Health	Member Secretary



Minutes of the meeting

1. Chairperson, welcomed the members and review of the last minutes of meeting
2. Any grievances related to amenities and services were discussed
3. As the use of digital gadgets like Ipad, smart phones are on the rise, Awareness about Cyberbullying is mandatory for the students, staffs
4. Workshops and training sessions related to students welfare to be executed in the current semester
5. Meeting was concluded with the Vote of thanks.
6. The attendance of the members is attached.

for
JOURNAL

Dr Anil Dawra
(Chairperson)



Attendance

Sno	Name	Position
1	Dr Anil Dawra (Professor Emeritus (School of Law)	Chairperson
2	Mr Anil kumar Yadav Director (Academic affairs & Quality Assurance)	Member
3	Dr Koshal Preeti Kaur Associate Dean (School of Design)	Member
4	Dr Atul Kumar Agarwal Professor School of Business).	Member
5	Ms Pooja Lalit Kumar Professor (School of Art and Architecture)	Member
6	Dr Saurabh Chhabra Associate Dean (Vatel Hotel and Tourism Business School)	Member
7	Dr Dinesh Rai Associate Professor (School of Engineering and Technology)	Member
8	Ms Suman Punia Assistant Registrar -staff Representative	Member
9	One nominated representative of Vice Chancellor	Member
10	Dr Shaily Bhashanjaly Associate Professor (School of Health)	Member Secretary

(Handwritten signatures and initials next to the table rows)



Action Taken Report of Meeting held on 16 Feb, 2024

Sr. No	Resolution in the Meeting	Action Taken for Implementation and Outcomes
1	Nil	Nil



Dr. Anil Dawra
(Chairperson)

