

Key Indicator – 5.1 Student Support
(30)

5.1.3 Following Capacity development and skills enhancement initiatives are undertaken by the institution for:

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)
4. Awareness of trends in technology

(5)

**Criterion 5 – Student Support and
Progression**
(100)



APPENDIX- II

5.1.3 Language and Communication Skills

Proposals, sanctioned proposal, reports on activities and syllabus with photographs on Language & communication skills enhancement programs appropriately dated and captioned year wise

5.1.3 Capacity development and skills enhancement initiatives are undertaken by the institution for Language and Communication Skills

Sno	Title	Organisation/School	Heading	Date	Year
1	Language Lab Quotation	Visionet	Proposals	27-07-2022	2022
2	Orell Talk- Language Lab	Orell Talk	Proposals	27-07-2022	2022
3	Langutil	NetAnalytics Technologies Pvt. Ltd	Proposals	02-08-2022	2022
4	EWL-English - Wordsworth - Language Lab	Bureau for Health and Education Status Upliftment	Proposals	30-01-2024	2024
5	EWL-English - Wordsworth - Language Lab	Bureau for Health and Education Status Upliftment	Software	30-01-2024	2024
6	Learning through Peers	SET	Group Discussion	10-09-2019	2019-2020
	Workshop on Vocabulary Building	VHTBS	Memorising, Eymlogy, Pronunciation	31-01-2020	
7	PANEL DISCUSSION ON SCOPE OF HOSPITALITY LEARNERS FROM INDIA IN THE EUROPEAN INDUSTRY	VHTBS	Panel Discussion	04-08-2020	2020-2021
8	Putting Learning in Words	CSS	Book on different ways to enhance communication skills	02-02-2021	
9	Virtual Training Session	CSS	Group Discussion and Interview Skills	15-04-2021	
10	GUEST LECTURE ON ACTIVE LISTENING TECHNIQUES IN FRENCH	VHTBS	Listening	21-09-2021	2021-2022
11	Practice Session	CSS	Practice Session on E-mail Writing	28-09-2022	
12	Team Communication at Workplace	CSS	Team Building	30-09-2022	
13	Group Discussion on French and Francophone Culture	VHTBS	Knowledge Acquisition and Awareness	02-02-2023	2022-2023
14	Celebration on International French Language Day	VHTBS	Special talk on Celebration of French Culture	20-03-2023	
15	Visit to French Multimedia Library	VHTBS	Exploratory Visit	05-04-2023	
16	Workshop on Interviews Skills in French	VHTBS	Interview Skills	25-04-2023	
17	Training Session	CSS	Communication in the Virtual World	11-07-2023	
18	Session on Self Presentation Skills	VHTBS	Self-Presentation	09-08-2023	
19	Visit to Centre for French and Francophone Studies	VHTBS	Educational Visit	17-09-2023	2023-2024
20	Verbal Interaction	CSS	Enhancing English Communication Skills	31-08-2023	
21	Training Session	CSS	Training Session on Professional Set up	12&13-09-2023	
22	Role Play	CSS	Listening	07-03-2024	
23	23MBA-0PC11T Professional Communication	CSS	Syllabus	2021-2024	
24	SB231 Business Communication	CSS	Syllabus	2021-2024	
25	CS251 English and Communication Skills-I	CSS	Syllabus	2021-2024	
26	CS451 Communication in English	CSS	Syllabus	2021-2024	
27	SUI34 Communication in English	CSS	Syllabus	2021-2024	
28	22BCM-00E221 Organisational Etiquette and Skills Management-II	CSS	Syllabus	2021-2024	2021-2024
29	21BBA-00E31L Organisational Etiquette and Skills Management-III	CSS	Syllabus	2021-2024	
30	20BHM-0FR11L French-I	VHTBS	Syllabus	2021-2024	
31	20BHM-0FR21L/20BHM-0FR22L French-III	VHTBS	Syllabus	2021-2024	
32	20BHM-0FR31L/20BHM-0FR32L French-IV	VHTBS	Syllabus	2021-2024	
33	20BHM-0FR41L French-V	VHTBS	Syllabus	2021-2024	



7/27/22, 3:43 PM

Sushant University Mail - LANGUAGE LAB QUOTATION



Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

LANGUAGE LAB QUOTATION

2 messages

Nisha Mittal <nisha@edubull.com>
To: sagarikagoswami@sushantuniversity.edu.in

Wed, Jul 27, 2022 at 3:40 PM

Hello, Ma'am

We, VISIONet.in, are the leading eLearning Solution provider in India since 1996. We have a rich experience of working with over 3500+ clients. We have been recognized with Shiksha Ratan Award for our consistent and outstanding efforts in the field of education.

We would like to take this opportunity to familiarize you with the range of products for institutions/schools and other educational sectors.

Please refer to the following products.

- Language Lab Software
- Library Management Software
- Grievance Software
- eProfessor software (online classes)
- Digital Smart Classes

These software's help the institute to overcome the deficiency as per the new AICTE Norms.

For Govt. Procurement : We are available on GEM with file the products.

For your better understanding enclosed is our brochure. For any further details/information or query kindly connect on the details undersigned

Regards,
NISHA



Visionet

*Visionet
Proposal*

6 attachments

- 📎 Financial Standigs of Language Lab(1+30)Sushant University (1).pdf
287K
- 📎 Comparision sheet (1).pdf
41K
- 📎 Client Sheet-2022 (1) (1).pdf
100K
- 📎 Feature of Language Lab (1) (1).pdf
670K
- 📎 SPEARS LANGUAGE LAB (1) (1).pdf
1291K
- 📎 LanguageLabppt_College (1) (1) (1).pptx
2472K



7/27/22, 3:43 PM

Sushant University Mail - LANGUAGE LAB QUOTATION

Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Nisha Mittal <nisha@edubull.com>

Wed, Jul 27, 2022 at 3:43 PM

Dear Nisha

Thank you for your e-mail.

We will get back to you soon.

Best regards
Sagarika Goswami
[Quoted text hidden]



2022

VISIONet Info
Solutions (P) Ltd.
Ref.No.:P/VISPL/SLL/2016

 **SPEARS**
LANGUAGE LAB

Powered
By

VISIONetTM
ISO: 9001-2008

VISIONet Info Solutions Pvt. Ltd.

Proposed Solution for English Language Lab



About VISIONet

“VISIONet is one stop solution provider for all your eLearning and e-Training Needs”

Since its inception 16 years ago, VISIONet is an e-Learning solution provider for all educational and training needs with high quality deliveries, and is the preferred-solution provider for Educational Institutes, Government and corporate establishments alike in India.

VISIONet has an enlightened clientele list and has many successful projects to its credit. The company has introduced new age Interactive English Language Lab Solution known as **SPEARS** that is revolutionizing teaching in educational institutions and training fraternity across India.

SPEARS English Language Lab

SPEARS Language Lab is a platform that interacts between trainer and learner on a network. It has two interfaces - trainer console and student console. Each console is multifunctional, friendly and distinct. **user**

With **SPEARS Language Lab**, we elevate you to a platform with extraordinary tools to enable the trainer to control, monitor, and communicate with learners across a network level. It also facilitates the trainer in creating courses and activities as well as examinations and evaluations for academic progress.

SPEARS not only facilitates all-round language development but also prepares learner to use English in slice-of-life situations as well as in the professional and business environment.

Methodology

SPEARS Language Lab uses unique Blend of Trainer-led and Self-Led learning. This methodology exposes the learner to both real-life scenarios and situational learning using simulation techniques, coupled with cutting-edge technology and multimedia rich content.



Benefits of SPEARS English Language Lab

1. It provides privacy & effective learning and develops confidence in speaking English
2. It helps to develop the communication skill of the learners.
3. It helps to remove fear and hesitation of remote area's student in English language.
4. It facilitates in practicing the group discussion and prepares learner to face the interview confidently.
5. It facilitates teacher with real-time monitoring of the learners
6. It gives freedom to the teacher by facilitating them to add new words, sentences and paragraphs and converting them in three different accents.
7. It helps to improve pronunciation & remove other tongue influence on spoken English.
8. It facilitates the trainer to emphasize speaking skills and phonetics besides the formal teaching of vocabulary, syntax, pronunciation and grammar.
9. It helps in grooming overall personality of learner of any age group.
10. It helps in teaching English as Language and not merely as a subject.

Feature

Scientifically designed THERAPIES based system like

- a. **Speech Therapy** - For improving four language skills namely - Listening, Speaking Reading and Writing.
- b. **RPID Therapy**-
 - i. **Situational Dialogues**
 - ii. **Role-Plays**
 - iii. **Etiquette**
- c. **MTIr (Mother Tongue Influence Removal) Therapy:**
 - i. **Jaw muscle exercise module.**
 - ii. **Tongue twisting sessions.**
 - iii. **Stress and intonation module**
 - iv. **Acquaintance with the Organs of Speech**



Annexure 1

Video Conferencing: -Students can easily opt a live video based meeting with their teachers where they can easily interact with teachers and can ask their doubts, can communicate with teacher to raise their suggestions if any or can easily resolve their queries in real time.

- Video Calls
- Batch chats

Mobile App :-Student will also have an access for a mobile app also where they can easily study, can easily practice tests to analyze their performance anytime anywhere they want.

Cloudlanguage :-A student will also have a cloud language on their desktop which they can easily access on their device and where they can easily learn their concepts , practice tests to analyze their performance.

Controlling & Monitoring :- An admin will also get a portal where they can easily control and monitor all the devices which is connected with a main language lab device in one time and can easily control all the features.

- Full Screen demo
- Lock
- Remote view
- Power On
- Reboot



- Power down
- Logout user
- Text message
- Run Programs
- Open website
- Screenshot

Batch Management: Batch management is used to identify learners in the different course structure. In this module user can create as many as batches and classify students among the batches.

- Create NewBatch
- Delete Batch
- Modify BatchDetail
- View Student(s) inBatch
- Add Student(s) toBatch
- Delete Student(s) fromBatch
- View Course(s) Assigned to Batch

Student Management: Unlimited students data can be recorded. Student Login ID and password can be maintained. Authorized user can create more students, reset password of existing students. Remarks against the students can also

- Create New StudentLogin
- Modify Student Detail
- Delete StudentLogin
- Reset Password

Assign Course to Batch: In this Module multiple courses can be assigned to the Batch(s). Authorized user can assign course to the batch. Single Course can be assigned to the multiple batches. A Batch can have multiple courses; no cap on number of courses can be assigned to a particular batch.



Teacher Management: Unlimited teachers data can be recorded. Teacher Login ID and password can be maintained. Authorized user can create more Teachers, reset password of existing Teachers. Remarks against the Teacher can also be saved.

- Create New Teacher Login
- Modify Teacher Detail
- Delete Teacher Login
- Reset Password

AuthorInk: AuthorInk is the most used and promising tool for the teachers who wish to create/author their content. Creator of the course can simply type the text and our engine will convert the text into three accents i.e. Indian, British, and American Accents automatically. This versatile feature can be variably used by the creator of the course to create vocabulary practice sessions, Role Plays, Pronunciation practice exercised. Course created by the author will be delivered to the students in a hierarchical tree structure for ease of access for the students and learners. Our language Lab is not limited to the pre-loaded content within the solution. Content developed by other publishers can also be easily integrated to our system. You can integrate almost any type of content that you believe will engage and interest your learners. This empowers the teachers to rapidly and easily integrate the most up-to-date content from the internet and other sources for language learning.

- Create New Courses
- Add Videos to Course(s)
- Add Flash Objects to Course
- Create dynamic Role Plays in:
 - British Accents
 - Indian Accents
 - American Accents
- Create Vocabulary in
 - British Accents
 - Indian Accents
 - American Accents
- Add Pdf Documents to Course

Complete course for a student can be designed and distributed as per the requirement.





Content Management System:

By using CMS module, we can save a lot of time on creating/integrating the learning objects of a course. Learning Objects of a course can be created.

The exam is a learning assessment tool provided by the system. Complete creation, assignment and evaluation of an exam and assessment in the course can be managed by using the system.

One can create as many as exam for a defined course.

- Teacher can add different types of Question in an exam.
 - Multiple Choice Question
 - Fill in the Blanks
 - True & False
- Exam will be automatically evaluated.
- Exam can be assigned to a batch at once
- Exam can be assigned to multiple batches

Assignments: Teacher can assign assignments/project to the students. Teacher can create assignments for the defined course. File can also be attached with the assignment. Automatic tracking of the assignment submitted by the students will be performed by the system. Assignment can also be understood as homework given to the learners which they will submit to the teacher on the this application. Our language lab is designed to develop the skills of language teaching and learning; it uniformly works on LSRW i.e. Listening, Speaking, Reading and Writing. Teacher can easily create lab activities like listen and repeat exercises which empower the teacher to engage its learners in inspiring exercises with fun and doing with interest.

- Teacher can make assignments for the students
- Assignments will be assigned to the whole batch at once
- Students will submit the assignments to the teacher
- Teacher can download the assignments submitted by the students



Send Receive Files: Teacher can share the resources/ Videos/presentation with the students by sending the files to the students. Teacher will send the file to the whole batch at once. Student(s) will receive the file in their drop-box with the teacher name mentioning by whom file is sent. Student(s), to whom file is sent, can download /View the file.

The teacher can transfer an audio track to the batch of students. Students can access their digital recorders, so that they can listen work, and practice with the source material individually and at their own pace to better comprehend what was said, hence improving listening and speaking skills.

- Teacher can send any type of file to the students
- File will be sent to the whole batch at once

• File sent to a batch will be maintained
• User can download the file, sent by the teacher
• User can send any number of files to the batch.
• Files can be assigned to multiple batches

Dictionary is provided at the disposal/dashboard of both teacher and student. As a standard feature of the dictionary, user can search for the meaning of the word in the dictionary. Dictionary is also equipped with audio pronunciation of the word to facilitate user to practice the correct pronunciation of the word. The meaning of the word can be searched and the audio pronunciation of the word can be listened in three accents:

- User can compare his/her voice with the expert voice.
- Wave form/ graphical / pictorial view of the expert voice and the user recording are also present.
- Easy search of dictionary items/ words/ definition makes it very user friendly in use.





record the voice/sound of the user, Sound/Voice at the disposal/dashboard of the student(s) and a digital sound recorder is required. As the user will have a graph of the user recorded voice will

their voice

graphical / pictorial view of the expert voice and the expert voice is also present.

Recording with recording and allowing students to compare their voice with expert voice/track/file enables many engaging activities:

- Simple listen and repeat exercises
- Role playing
- Vocabulary games
- Translation activities
- Interviews
- Reading practice (pronunciation)

Text to Speech: This allows you to easily transform text material into spoken audio for pronunciation and speech practice. It combines the latest text-to-speech technology which can give you speech output on the fly in three different accents (British, Indian, and American).

- Enter the text/word/paragraph/sentence and select the desired voice/accents that will read and give you the right pronunciation of the text entered.
- Listen to the model sentence and record yourself repeating it.
- Premium voices/accents are available in the following languages:
 - British (Male)
 - American (Male)
 - Indian (Female)

Google Translate: Google Translate is a free, multilingual statistical machine-translation service provided by Google Inc. to translate written text from one language into another. To use this facility, users need an internet connection.





feature allow teacher to flash new notices all regards to any projects, event or activity that the nunicate. Teachers can Create, Search, Modify and

to assign Notice to one or more than one batch. atch from any notice.

ia is a free encyclopedia, written collaboratively by t. It is a special type of website designed to make lled a wiki. Many people are const ntly improving ousands of changes per hour. To use this facility inection.

is feature is used by admin to Manage Banners update Banner as per their requirement. Banners Admin can browse images from their system, size of djusted by system.

ment : License Management Feat re is used by system to access Language Lab. Admin have rights Language Lab on other system. If user wants to ser need to take license from Admin.



FINANCIAL STANDINGS

Sr.	Products	Level	Description	Price
1.	Language Lab Software (1+30 User)	Advance Level	<ul style="list-style-type: none"> • Software Setup • Security Lock Dongle • Admin Console • Student Console • Teacher Console • Advance Level Content • Teacher Based Content • Animation Based 	85,000 /-

Account Detail:

Beneficiary Name - VISIONet Info Solution Pvt. Ltd.

Bank Name - HDFC Bank

Branch Name - Ashok Park Main, New Delhi

Bank Account Number - 50200025322770

Bank A/C Type - C/A

IFSC Code - HDFC0004191

Terms and Conditions:

- GST @ 18 % charge extra.
- Product delivery: within 30 working days after the order.
- All Prices are in INDIAN NATIONAL RUPEES (INR).
- Validity of Proposal: 30 Days from the date of proposal.
- Life Time License.
- One Year Support.



7/27/22, 2:43 PM

Sushant University Mail - Special Pricing for Orell Talk- Language Lab 1+20



Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Special Pricing for Orell Talk- Language Lab 1+20
6 messages

Manoj |Orell <delhi@orell.in>
To: sagarikagoswami@sushantuniversity.edu.in

Respected Sir/Madam,

Greetings from Orell...

As discussed, Orell Talk Language Lab is available in 4 different versions.
We are happy to share the special pricing for implementing a new Orell Talk Language Lab.

Lifetime Perpetual License Discounts valid till 18 July 2022

1 Teacher plus upto 20 Students / 500 Users			
Orell Talk Smart	Rs. 1,10,000 plus taxes	per Lab	Discounted Price :88,000 plus taxes
Orell Talk Pro	Rs. 1,60,000 plus taxes	per Lab	Discounted Price :1,28,000 plus taxes
Orell Talk Max	Rs. 2,40,000 plus taxes	per Lab	Discounted Price :1,92,000 plus taxes
Orell Talk Corporate	Rs. 3,60,000 plus taxes	per Lab	Discounted Price :2,88,000 plus taxes

Kindly share your preferred version so as to share the Proforma Invoice for the same. The version comparison chart along with the herewith for your reference.

Terms & Conditions for (To avail Discounts)

- The discounts are applicable until 18 June 2022
- All POs to be submitted with payment transaction details.
- Kindly note that all installations and training will be done online now and onsite services will resume once the traveling issue

We will be happy to provide you with an online demonstration of the software.
Kindly share your earliest availability for the same.

Looking forward to hearing from you.

Thanking you and assuring you of our best services at all times.

Manoj M Govind (+91 9567863200)
Business Development Executive

Orell TechnoSystems (India) Pvt Ltd.
HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport-Airport Road, Kakkanad, Kochi-682 037
Website : <https://orell.com/> | Tel : 0484-4141-000 (100 Line)
Orell Techno Systems (India) Private Limited | Orell Software Solutions Private Limited | Orell FZC (UAE)
Regional Offices: Delhi | Mumbai | Kolkata | Bangalore | UAE
ISO 9001:2008 Certified

Orell Talk

2 attachments

- Orell Talk Version Comparison.pdf
2198K
- Orell Talk Brochure.pdf
4740K

Tue, Jul 12, 2022 at 7:28 AM

Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

FYI
[Quoted text hidden]

2 attachments

- Orell Talk Version Comparison.pdf
2198K
- Orell Talk Brochure.pdf
4740K

Tue, Jul 12, 2022 at 10:18 AM

Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Abhishek Antil <abhishekantil@sushantuniversity.edu.in>
Cc: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

Dear Sir

For your information.

Best regards

<https://mail.google.com/mail/u/2/?ik=c6d47041b3&view=pt&search=all&permthid=thread-f%3A1738058377023534167&siml=msg-f%3A1738058...> 1/2



7/27/22, 2:43 PM

Sagarika Goswami

Forwarded message
From: Manoj Orell <delhi@orell.in>
Date: Mon, Jul 11, 2022 at 5:43 PM
Subject: Special Pricing for Orell Talk- Language Lab 1+20
To: <sagarikagoswami@sushantuniversity.edu.in>

[Quoted text hidden]

2 attachments

Orell Talk Version Comparison.pdf
2198K

Orell Talk Brochure.pdf
4740K

Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Indu Prabha Pathak <indupathak@sushantuniversity.edu.in>

Tue, Jul 12, 2022 at 10:19 AM

Dear Ma'am

FYR

Forwarded message
From: Manoj Orell <delhi@orell.in>
Date: Mon, Jul 11, 2022 at 5:43 PM
Subject: Special Pricing for Orell Talk- Language Lab 1+20
To: <sagarikagoswami@sushantuniversity.edu.in>

[Quoted text hidden]

2 attachments

Orell Talk Version Comparison.pdf
2198K

Orell Talk Brochure.pdf
4740K

Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Manoj Orell <delhi@orell.in>
Cc: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

Tue, Jul 12, 2022 at 10:42 AM

Dear Manoj

Thank you for your email. As discussed, the detail of the online demo session is as follows:

DEMO_ORELL TALK- LANGUAGE LAB
Wednesday, July 13 • 11:45 am – 1:15 pm
Google Meet joining info
Video call link: <https://meet.google.com/mzj-uctq-fqx>
Or dial: (US) +1 914-505-7633 PIN: 804 653 518#

Best regards
Sagarika Goswami
Assistant Professor
Centre for Soft Skills
Sushant University, Gurugram
Ph. No.- 9711084047

[Quoted text hidden]

Manoj Orell <delhi@orell.in>
To: Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Respected Madam,

Thank You for fixing the demo.
Looking forward to the session.

Thanks & Regards

Manoj M Govind (+91 9567863200)
Business Development Executive

Orell TechnoSystems (India) Pvt Ltd.
HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport-Airport Road, Kakkanad, Kochi-682 037
Website : <https://orell.com/> | Tel : 0484-4141-000 (100 Line)
Orell Techno Systems (India) Private Limited | Orell Software Solutions Private Limited | Orell FZC (UAE)
Regional Offices: Delhi | Mumbai | Kolkata | Bangalore | UAE
ISO 9001:2008 Certified

[Quoted text hidden]



8/2/22, 4:25 PM

Sushant University Mail - Request of Purchase Order with Special Discount.



Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Request of Purchase Order with Special Discount.
4 messages

Manoj J Orell <delhi@orell.in>
To: Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
Cc: Francis Joe <francis@orell.com>

Respected Madam,

Thank You for confirming the Order..

As discussed with VP Mr. Francis, we have approved a special discount offer of 25% which will be valid till today(29/07/2022).

Kindly revert the Purchase Order format attached here, printed on the college letterhead with the seal and signature of the concerned authority to a

Please find the files attached.

Thanks & Regards

Manoj M Govind (+91 9567863200)
Business Development Executive

Orell TechnoSystems (India) Pvt Ltd.
HQ 1st Floor, BCG Tower, Opp. CSEZ, Seaport-Airport Road, Kakkanad, Kochi-682 037
Website : <https://orell.com/> | Tel : 0484-4141-000 (100 Line)
Orell Techno Systems (India) Private Limited | Orell Software Solutions Private Limited | Orell FZC (UAE)
Regional Offices: Delhi | Mumbai | Kolkata | Bangalore | UAE
ISO 9001:2008 Certified.



2 attachments

Sushant University PI.pdf
904K

PURCHASE ORDER FORMAT- SUSHANT UNIVERSITY.docx
23K

Fri, Jul 29, 2022 at 2:37 PM

Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>, Abhishek Antil <abhishekantil@sushantuniversity.edu.in>, Indu Prabha Pathak <indupathak@sushantuniversity.edu.in>

Dear All

PFA updated details of Orell Talk.

Best regards
Sagarika Goswami
[Quoted text hidden]

Orell Talk
Revised Propos

2 attachments

Sushant University PI.pdf
904K

PURCHASE ORDER FORMAT- SUSHANT UNIVERSITY.docx
23K

Fri, Jul 29, 2022 at 7:40 PM

Abhishek Antil <abhishekantil@sushantuniversity.edu.in>
To: Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>, Indu Prabha Pathak <indupathak@sushantuniversity.edu.in>
Cc: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

Dear Ma'am,

We cannot issue purchase order without the approval of the vice chancellor and purchase committee.
Had conveyed the same to Orell as well, Will help you process the approvals on Monday.

Regards,

Abhishek Antil
Head- IT
Sushant University

[Quoted text hidden]

Fri, Jul 29, 2022 at 7:57 PM

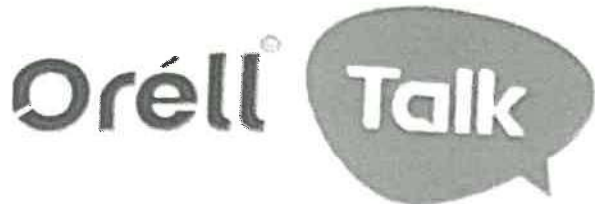
Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>
To: Abhishek Antil <abhishekantil@sushantuniversity.edu.in>, Indu Prabha Pathak <indupathak@sushantuniversity.edu.in>
Cc: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

Dear Sir

I understand the protocol. I just shared the details as shared by Orell Talk on request.

Regards
Sagarika Goswami
[Quoted text hidden]





World's Most Preferred Language Lab Software

ORELL TECHNO SYSTEMS (INDIA) PVT. LTD.
 1st Floor, BCG Tower, Opp. CSEZ, Seaport -
 Airport Road, Kakkanad, Korchi - 682 037, India
 Ph: +91 481 4151 000 (100 Lines)
 Email: info@orell.com

24 x 7 Helpline +91 9188 814 000
 Mumbai | Delhi | Bangalore | Kolhatha

PROFORMA INVOICE

SUSHANT UNIVERSITY, HARYANA		Ref No		HR-PI/9379/22-23
		Date		29-Jul-22
		Attn		Principal
Sl No.	Description	Quantity	Rate (INR)	Amount (INR)
1	Orell Talk CORPORATE Version (Perpetual License) For 1 Teacher and 20 Student Consoles Upto 500 Users	1 Lab	₹ 3,60,000.00	₹ 3,60,000.00
2	Orell Talk CORPORATE Version (1 Year Cloud License) Online for 1 Teacher and 30 Students Consoles Up to 500 Users	1 Year	Free	Free
Net Amount (Indian Rupees)				₹ 3,60,000.00
Special Discount 25%				₹ 90,000.00
Amount after Upgrade discount				₹ 2,70,000.00
10 Add on Consoles				₹ 60,000.00
Orell Talk CORPORATE Version 1+30				₹ 3,30,000.00
18% GST				₹ 59,400.00
Total Amount Payable				₹ 3,89,400.00
Amount in Words : Three Lakh Eighty Nine Thousand Four Hundred Only				





Bank Account Details

Account Name	OréllTechnosystems (India) Pvt. Ltd.
Name of the Bank	State Bank of India (SBI)
Branch Address	Commercial Branch, Palarivattom, Cochin, Kerala
Account Number	30366531045
IFSC CODE	SBIN0004062

Materials Provided with Orell Talk

SOFTWARE:

- Interactive Instructor Console
- Interactive Student Console
- Lesson studio (audio/video recorder)
- Integrated Extensive English language learning materials

NB: Integrated study materials are provided FREE of charge by Oréll

Materials supplied:

- Tax Invoice with GST.

Terms and Conditions of Payment, Warranty and Delivery

Payment	100% payment on issue of the purchase order
Goods and Service Tax (GST)	Included
Delivery & Installation	Within 7 days from advance payment
Online Training	Free
Warranty, Online Support & Updates	Free
AMC (Optional)	30 % of the Software License fee from 2nd Year (Optional)



7/27/22, 2:47 PM

Sushant University Mail - Fwd: Proposal submitted to Sushant University for Online Language Lab



Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Fwd: Proposal submitted to Sushant University for Online Language Lab

1 message

Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>
To: Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Wed, Jul 20, 2022 at 10:06 AM

----- Forwarded message -----

From: Sateesh Hegde <sateeshh@netanalytiks.com>
Date: Mon, Jul 18, 2022 at 1:55 PM
Subject: Re: Proposal submitted to Sushant University for Online Language Lab
To: shailybhashanjaly@sushantuniversity.edu.in <shailybhashanjaly@sushantuniversity.edu.in>
Cc: karan.dohal@balaniinfotech.com <karan.dohal@balaniinfotech.com>

Respected Madam,

Good afternoon.

We are enclosing the revised proposal. The change we have made is with respect to pricing and the price is INR 400.00 + GST per student/user per year.

We added the same in the pricing section and submitting it for your kind perusal, please.

Best Regards,

Sateesh Hegde

Head of Growth, NetAnalytiks Technologies Pvt Ltd Bangalore

9448091428 | 7022391425 | sateeshh@netanalytiks.com

www.netanalytiks.com www.lanquill.com

#205, 3rd Floor, SA Arcade, 24th Main Rd, J P Nagar, Bengaluru 560078,
Bengaluru, Karnataka 560078



Lanquill

From: Sateesh Hegde

Sent: Monday, July 18, 2022 12:30 PM

To: shailybhashanjaly@sushantuniversity.edu.in <shailybhashanjaly@sushantuniversity.edu.in>

Cc: karan.dohal@balaniinfotech.com <karan.dohal@balaniinfotech.com>

Subject: Proposal submitted to Sushant University for Online Language Lab

Respected Madam,

Greetings from Lanquill, Bangalore India.

It was nice talking to you today.



I take this opportunity to introduce ourselves.

We are a fully Made In India" EdTech product, providing an 'Online Language Lab' for empowering the English communication of the students. Lanquill helps the students to practice 'Listening, Speaking, Reading, and Writing (LSRW) skills to develop English talent.

We are proud partners of NEAT (National Educational Alliance for Innovative Technologies) - AICTE of the Government of India. Lanquill is trusted by 400000 students and 300 educational institutions across the world.

Advantages for Educational Institutes,

- 1) No need to set up a separate Language Lab. With Lanquill, students can practice LSRW skills from anywhere with any device to improve their English learning skills.
- 2) Lanquill has AI-supported real-time grammar analysis abilities, which can help your students learn better English writing skills. The learners can practice English writing skills.
- 3) Lanquill has CEFR-aligned content, unlimited assessments, and certification. Educational institutes can give joint English certification. This certificate can help students to get a better career.

https://www.youtube.com/watch?v=RvI_DpPB9sE&t=10s



LANQUILL Introduction
- Lanquill is online language
lab with grammar, text and

How Lanquill will help NAAC Accreditation?

https://www.youtube.com/watch?v=t2tQ_zlW6a0

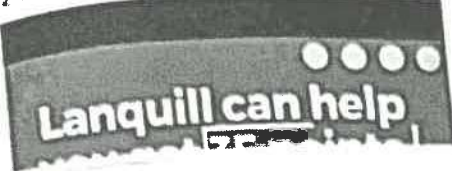
How Lanquill adds value to NAAC
accreditation? How Lanquills helps in
better NACC grading?

<https://mail.google.com/mail/u/2/?ik=c6d47041b3&view=pt&search=all&permthid=thread-f%3A1738844964608666818&simpl=msg-f%3A1738844...> 2/4



1/27/22, 2:47 PM

Sushant University Mail - Fwd: Proposal submitted to Sushant University for Online Language Lab

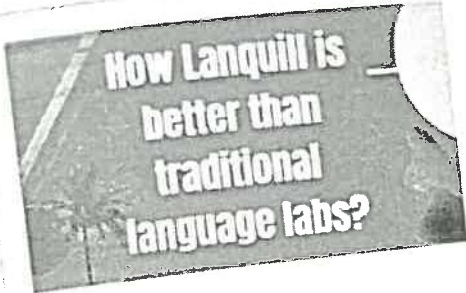


I created this video with Canva. Get your free trial here
https://partner.canva.com/LPDLj0 Lanquill VS Language Labs /Major difference
between traditional language labs and Lanquill. We are a
fully "Made In India" EdTech product providing an "Online

www.youtube.com

How Lanquill is different from traditional language labs?

<https://www.youtube.com/watch?v=4dbDzStB1rA&t=8s>



Lanquill VS Language Labs /Major
difference between traditional
language labs and Lanquill.

I created this video with Canva. Get your free trial here. T
https://partner.
canva.com/LPDLj0 Lanquill VS Language Labs /Major
difference between...
www.youtube.com

We are hereby submitting a proposal for your kind perusal.
We are keen to work with **Sushant University** and look forward to talking to you.

Best Regards,
Sateesh Hegde
Head of Growth, NetAnalytiks Technologies Pvt Ltd Bangalore
9448091428 | 7022391425 | sateeshh@netanalytiks.com
www.netanalytiks.com www.lanquill.com
#205, 3rd Floor, SA Arcade, 24th Main Rd, J P Nagar, Bengaluru 560078,
Bengaluru, Karnataka 560078



Dr Shaily Bhashanjaly
Associate Professor

<https://mail.google.com/mail/u/2/?ik=c6d47041b3&view=pt&search=all&permthid=thread-f%3A1738844964608666818&simpl=msg-f%3A1738844...> 3/4



7/27/22, 2:47 PM

Sushant University Mail - Fwd: Proposal submitted to Sushant University for Online Language Lab

Head- Centre for Soft Skills

9891344079

Sushant
University
Ashtika Anand University Gurugram

Gurugram, Haryana
India

 **Proposal to Sushant University Revised_2.pdf**
3181K



Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Fwd: Proposal submitted to Sushant University for Online Language Lab
2 messages

Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>
To: Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

Wed, Jul 20, 2022 at 10:06 AM

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www.netanalytiks.com www.lanquill.com

#205, 3rd Floor, SA Arcade, 24th Main Rd, J P Nagar, Bengaluru 560078,
Bengaluru, Karnataka 560078



Lanquill
Revised Prop.

From: Sateesh Hegde
Sent: Monday, July 18, 2022 12:30 PM
To: shailybhashanjaly@sushantuniversity.edu.in <shailybhashanjaly@sushantuniversity.edu.in>
Cc: karan.dohal@balaniinfotech.com <karan.dohal@balaniinfotech.com>
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https://www.youtube.com/watch?v=RvI_DpPB9sE&t=10s



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lab with grammar, text and

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How Lanquill adds value to NAAC
accreditation? How Lanquills helps in
better NACC grading?



8/2/22, 4:24 PM

Sushant University Mail - Fwd: Proposal submitted to Sushant University for Online Language Lab



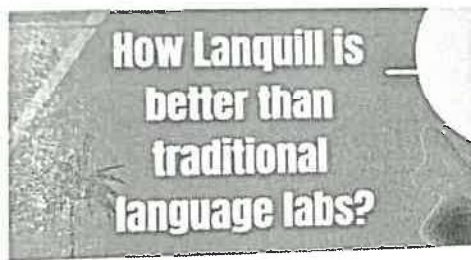
I created this video with Canva. Get your free trial here.

<https://partner.canva.com/LPDLj0>
Lanquill VS Language Labs /Major difference between traditional language labs and Lanquill. We are a fully "Made In India" EdTech product providing an "Online

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How Lanquill is different from traditional language labs?

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Best Regards,

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Head of Growth, NetAnalytiks Technologies Pvt Ltd Bangalore

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Bengaluru, Karnataka 560078



Dr Shaily Bhashanjaly

Associate Professor

Head- Centre for Soft Skills



8/2/22, 4:24 PM

Sushant University Mail - Fwd: Proposal submitted to Sushant University for Online Language Lab

9891344079

**Sushant
University**

Gurugram, Haryana
India

 Proposal to Sushant University Revised_2.pdf
3181K

Mon, Aug 1, 2022 at 4:46 PM

Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>
To: Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

----- Forwarded message -----

From: Sateesh Hegde <sateeshh@netanalytiks.com>
Date: Mon, 1 Aug 2022 at 4:30 PM
Subject: Re: Proposal submitted to Sushant University for Online Language Lab
To: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

Dear Madam,

Greetings.

Thanks for your call.

We are submitting the revised proposal for your kind perusal.

1. 200000.00 (Two Lakhs INR +GST) for 3 years of access.
2. Every year 500 students can access the platform and in total 1500 students can access the platform and practice LSRW skills, analyze grammar mistakes, and avail certifications. (There are 7 levels of Certifications on Lanquill platform.)
3. In total, 1500 students (logins) can be created and the platform can be accessed in a span of 3 years.

We are partners of NEAT- MHRD.

The pricing is especially for Sushant University since we are very keen to join hands with University.

Best Regards,

Sateesh Hegde

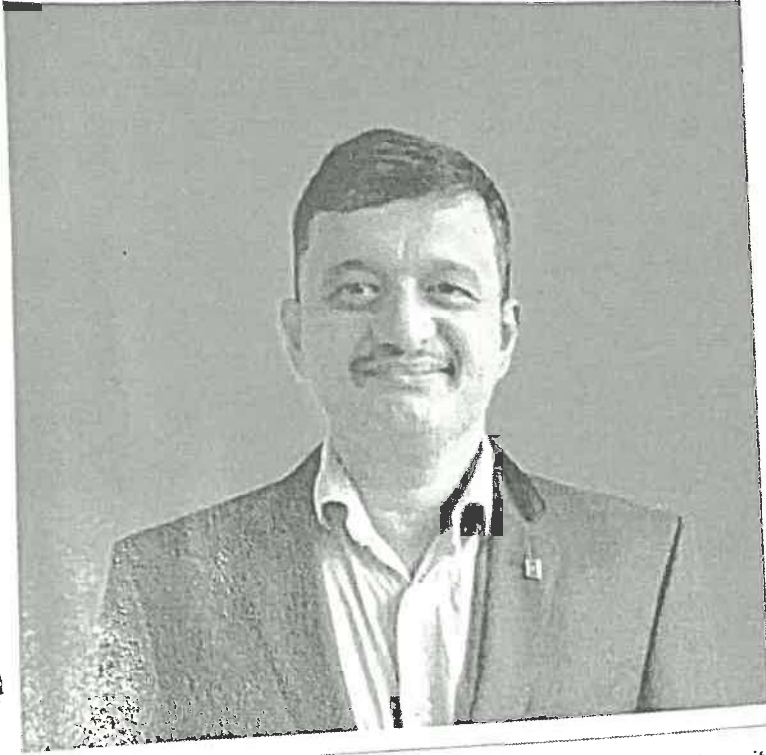
Head of Growth, NetAnalytiks Technologies Pvt Ltd Bangalore

9448091428 | 7022391425 | sateeshh@netanalytiks.com

www.netanalytiks.com www.lanquill.com

#205, 3rd Floor, SA Arcade, 24th Main Rd, J P Nagar, Bengaluru 560078,
Bengaluru, Karnataka 560078






From: Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>
Sent: Monday, July 18, 2022 2:58 PM
To: Sateesh Hegde <sateeshh@netanalytiks.com>
Cc: karan.dohal@balaniinfotech.com <karan.dohal@balaniinfotech.com>
Subject: Re: Proposal submitted to Sushant University for Online Language Lab

Thank you for the prompt response . We shall revert on this.

Regards

[Quoted text hidden]
[Quoted text hidden]

 Revised Proposal to Sushant University _2.pdf
3183K



Date: March 13, 2023

Office Note

Sub: Procurement of Language Lab Software.

As we are aware that Language Labs are an integral part of innovative teaching pedagogy to stimulate language-learning process and assist learners in the acquisition of aural comprehension and written proficiency and an essential NAAC requirement.

It enhances the ability to use engaging language learning content and resources; allows student's-evaluation; enables teachers with better and innovative teaching tools; expands the capabilities of the whole language learning programme by allowing self-access for independent learning.

For the same, we contacted multiple vendors offering Language Lab softwares and received their budget estimates, after its practical demonstration. As per our assessment and understanding, the estimated budget is Rs. 200000.00/- (Two Lakhs INR +GST)

Mostly these are licensing model with a single student license along with courses valid for 1year, the above budgeted costing is for tentative 1500 students license for Rs. 200000.00/- (Two Lakhs INR +GST) it comes to around 134 rupees per student per year of teaching including 7 certifications. If the number of students utilizing the license is less than 1500 in a year the remaining will be carried forward and the licence can be consumed within a timeframe of 3years.

**The file of the detailed comparison of the vendors is submitted for your reference.*

We seek budgetary approval so that the file may be processed for procurement. The purchase committee may kindly take a prudent decision regarding the language lab.

Shaily Bhasakarjaly
Head, Centre for Soft Skills

on Hnd.

*Agreed in Principle
to be finalized in
July 2023.*

Hon'ble Vice-Chancellor



LANGUAGE LAB_COMPARISON SHEET

Sl. No.	Name of Organisation	Name of the Software	Level/Version	Price	Duration
1.	NetAnalytiks Technologies Pvt Ltd Bangalore	Lanquill	Every year 500 students can access the platform and in total 1500 students can access the platform and practice LSRW skills, analyze grammar mistakes, and avail certifications. (There are 7 levels of Certifications on Lanquill platform.)	Rs. 200000.00/- (Two Lakhs INR +GST)	3 years of access.
2.	Orell TechnoSystems (India) Pvt Ltd.	Orell Talk	1. Orell Talk Pro (1 Year Cloud License) Online for 1 Teacher and 20 Students Consoles Up to 500 Users Access the platform and practice LSRW skills, analyze grammar mistakes	1. Discounted Price :1,28,000 plus taxes (After 1 Year-15% for Software Upgradation and 15% For Content Upgradation)	Lifetime (One Year Support.)
			2. Orell Talk Max (1 Year Cloud License) Online for 1 Teacher and 20 Students Consoles Up to 500 Users Access the platform and practice LSRW skills, analyze grammar mistakes	2. Discounted Price :1,92,000 plus taxes (After 1 Year-15% for Software Upgradation and 15% For Content Upgradation)	Lifetime (One Year Support.)
			3. Orell Talk CORPORATE Version (1 Year Cloud License) Online for 1 Teacher and 30 Students Consoles Up to 500 Users Access the platform and practice LSRW skills, analyze grammar mistakes, and avail certifications. (Additional 10 International Language are provided)	3. Rs. 3,89,400.00/- (After 1 Year-15% for Software Upgradation and 15% For Content Upgradation)	Lifetime (One Year Support.)
3.	VisioNet Info Solution Pvt. Ltd.	SPEARS Language Lab	Advance Level-Language Lab Software (1+30 User) Software Setup Security Lock Dongle Admin Console Student Console Teacher Console Advance Level Content Teacher Based Content Animation Based	Rs. 85,000 /- + GST @ 18 % charge extra.	Life Time License. (One Year Support.)



Bureau for Health and Education Status Upliftment



(Constitutionally Entitled as Health-Education, Bureau)

55/20, Rajat Path, Mansarovar, Jaipur

Rajasthan, Pin : 302020

Contact : Basic : 0141-2783681, (M) 9636348191, 7976447983

Mail : support@heb-nic.in, serviceheb@gmail.com

Website : www.heb-nic.in

Date: 30/01/2024

Ref. No: EWL/2351/01/25/01

To,
Sushant University,
Sector 55, Golf Course Road, Gurugram, Haryana 122003.

Subject: Confirmation of subscription

Sir/Madam,

In response to subscription request & subscription amount received from you, we hereby confirm the subscription of Software- EWL (English - Wordsworth - Language Lab) Wordsworth® Software for your institution from Feb-2024 to Jan-2025 (1 Year).

We are hereby sending you the dedicated password Software- EWL (English - Wordsworth - Language Lab) Wordsworth® Software and the invoice (attached with letter).

To Software- EWL (English - Wordsworth - Language Lab) Wordsworth® Software, please enter the password in below mentioned link

Link: <https://languagelab.net.in/word/login.php>

User ID: susti

Password: susti19

To use the exam mode (teacher login), please use the below mentioned login credential

User ID: faculty@sushantuniversity.edu.in

Password: susti123

Please login to exam mode (teacher login) panel only after opening the main panel using above mentioned credentials. Whereas the student can directly register their user ID & Password through the software panel.

You will be receiving further communications time to time also.

Thanking you


Director,
Digital Service Division

Enclosed:

- ❖ The Invoice
- ❖ User Manual





HEALTH EDUCATION BUREAU
(Bringing Innovations in Health & Learning)

Address: 55/20, Rajat Path, Mansarovar,

Jaipur, Rajasthan, Pin:302020

Contact:0141-2783681, 9636348191

Mail: serviceheb@gmail.com, support@heb-nic.in

Website: www.heb-nic.in

INVOICE

PAN NO: AJAPA7570J

GST Reg. No: 08AJAPA7570J1Z8

INVOICE NO: EWL/2351/2024

DATE:30/01/2024

Sushant University,
Sector 55, Golf Course Road, Gurugram,
Haryana 122003.

FORM:

A

PRODUCT
CODE:

HP-JEN

SUB PRODUCT CODE:

ONLINE

BOOKING
EXECUTIVE
CODE:

MHMAK

CLIENT LOCATION: Gurugram

S.N.	DESCRIPTION	SUBSCRIPTION		AMOUNT IN RUPEES (INCLUSIVE ALL TAXES)	NET PRICE	REMARKS	CATEGORY
		FROM	TO				
1	EWL (English - Wordsworth - Language Lab) Wordsworth® Soft. Modules	Feb-24	Jan-25	9192 ₹	9192 ₹	-	INSTITUTION

AMOUNT IN WORDS: Nine Thousand One Hundred Ninety Two Rupees Only

PAYMENT RECEIVED

MODE	AMOUNT	TRANS. NO.	DATE	BANK
CHEQUE				
NEFT/RTGS				
ANY OTHER	9192 ₹	--	--	--

PAYMENT RECEIVED: Nine Thousand One Hundred Ninety Two
Rupees Only

BALANCE TO COLLECT

MODE	AMOUNT	TRANS. NO.	DATE	BANK
D.D./CHEQUE				
NEFT/RTGS				
ANY OTHER				

BALANCE TO COLLECT:

FOR HEALTH EDUCATION BUREAU

Account details for NEFT/RTGS

Name of A/C Holder:Health Education Bureau
Name of the Bank:UCO Bank
Account Number:20960210003121
IFSC code:UCBA0002096
MICR Code:302028023
Bank Branch Name & Code:Mansarovar, Jaipur Branch . Code:002096



AUTHORISED SIGNATORY



USER'S GUIDE

SOFTWARE - EWL

(SOFTWARE FOR - ENGLISH EDU. - WILL.
WORDS WORTH - LANGUAGE LAB)



BUREAU FOR HEALTH AND EDUCATION STATUS UPLIFTMENT

(Constitutionally Entitled as Health-Education, Bureau)

(Bringing Innovations in Health & Learning)

www.heb-nic.in



1. Introduction

Software - EWL (English Edu. - Will. Wordsworth - Language Lab) is the innovative English language learning software for Students, that can be accessed on Internet any time at any place.

1.1 Applicability

This User Guide applies to the Software-EWL(English Edu. - Will. Wordsworth - Language Lab), version 1.0.

1.2 Purpose

The purpose of the User Guide is to assist the user in subscribing and using Software - EWL (English Edu. - Will. Wordsworth - Language Lab)

1.3 Requirements

Software- EWL (English Edu. - Will. Wordsworth - Language Lab) can only be used over internet access. Require latest versions of windows operating system and browsers such as Chrome/Mozilla to run the software.

2. Frequently Asked Questions

What is the Software-EWL?

Software provide practice modules and examination modules for following:

- ❖ Module about basic communication skills
- ❖ Module about pronunciation skills
- ❖ Module about advanced English learning
- ❖ Module about English concept.

What does Software-EWL do?

Software-EWL (English Edu. - Will. Wordsworth - Language Lab) is the innovative English language learning software for students, which helps students in learning English virtually.

What is the correct procedure for subscription of the software?

The Software - EWL can be subscribed by sending the filled subscription form with the requisite fees, mentioning the duration of subscription, on below mentioned address.

Address:

Bureau For Health and Education Status Upliftment

{ Constitutionally Entitled as Health-Education, Bureau }

55/20, Rajat Path, Mansarovar, Jaipur, Rajasthan, PIN-302020



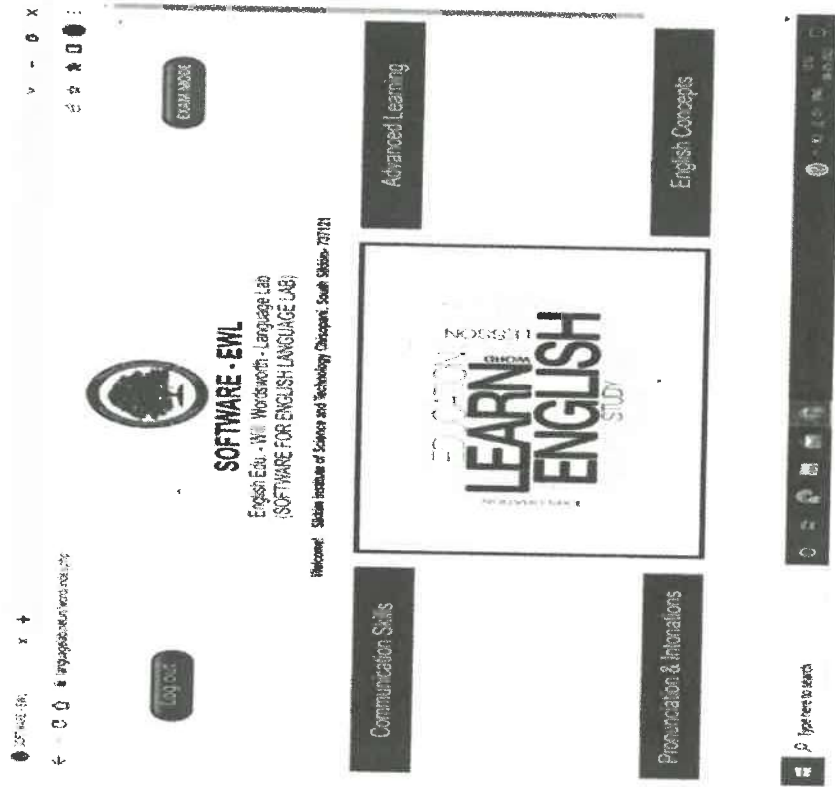
3. Using the Software

- 1) First of all enter the below mentioned link in search box
<https://languagelab.net.in/word/login.php>
Following Page will appear



- 2) Login with the user name and password which is given to you in subscription confirmation letter by “**Health Education Bureau**”.

- 3) After that the following screen will appear.



- 4) Click on the name of any option as per the requirement here you can take virtual classes. Click on sub-headings of option, now just follow the steps as mentioned in the screen and the entire class will be done step by step (For Virtual Lab).
- 5) When you complete the virtual class, click on “Home” to go to main screen.
- 6) After that choose another option form list and follow same steps as mentioned to perform another topic.
- 7) Click on Exam Mode button (on top) to run the examination modules of all sections.
- 8) Atlast, click on signout when you complete your virtual lab.

Technical Support & Queries :
The further queries & technical support
mail us : support@heb-nic.in



Health Education Bureau
www.heb-nic.in



Fwd: Trial Link, List of Modules (outline), Details, System Requirements and Proforma Invoice/Quotation for the Software- EWL (English Edu. - Will. Wordsworth - Language Lab) -Software for English Language Lab.

1 message

Shaily Bhashanjaly <shailybhashanjaly@sushantuniversity.edu.in>

Tue, Sep 19, 2023 at 1:17 PM

To: Indu Prabha Pathak <indupathak@sushantuniversity.edu.in>, Sagarika Goswami <sagarikagoswami@sushantuniversity.edu.in>

FYR

----- Forwarded message -----

From: **Bureau for Health and Education Status Upliftment** <serviceheb@gmail.com>

Date: Mon, Sep 18, 2023 at 12:33 PM

Subject: Trial Link, List of Modules (outline), Details, System Requirements and Proforma Invoice/Quotation for the Software- EWL (English Edu. - Will. Wordsworth - Language Lab) -Software for English Language Lab.

To: <shailybhashanjaly@sushantuniversity.edu.in>

Sir/Madam,

Greetings of the day,

In response to your communication, we are hereby sending you the trial link, list of modules (outline), details, system requirements and proforma invoice/quotation (regular pack & advance pack for 1-year subscription) for Software- EWL (English Edu. - Will. Wordsworth - Language Lab) Software for English Language Lab adhering Ministry of Education Guidelines.

List of Modules (outline) Available in Software- EWL (Software for English Language Lab) Regular Pack are mentioned below:**English Concepts**

- Grammar - Tenses
- Grammar- Parts of Speech (Verb, Adverb, Noun, Pronoun, Adjective, Interjection, Conjunction, and Preposition)
- Practice of figures of speech
- Practice of direct and Indirect speech

Pronunciations skills - Phonetics - Intonations, covering the following topics

- Practice of pronunciation - nouns
- Practice of pronunciation of vowel sounds
- Practice of pronunciation of consonant sounds

Communication Skills (Listening - Speaking - Reading - Writing Skills)

- Listening Skills (Basic & Advanced)
- Speaking Skills (Basic & Advanced)
- Reading Skills (Basic & Advanced)
- Writing Skills (Basic & Advanced)

Communication Skills- Social

- Practice of communication skills of meeting with new people
- Practice of communication skills of asking questions in the first meeting
- Practice of communication skills of making friends
- Practice of skills of dos and don'ts



- Listening comprehension.
- Practice of email etiquette
- Practice of presentation skills
- Practice of Interview handling skills

***The modules can be customized in case of an advance pack.**

The software is also listed in SOS Tools- Ministry of Education recommended E- contents Portal, to see details please open the below-mentioned link of the official website of the Ministry of Education.

<https://www.education.gov.in/en/e-contents>

To view the trial version of Software-EWL (Software for English Language Lab), please enter demo User ID & Password (as mentioned below) in the below-mentioned link:

Link: <https://www.languagelab.net.in/word/login.php>

ID: demoewle

Password: demoewle1234

Valid Till: 22 Sep. 2023

On subscription you will get the following:

- Registered version of the software (Site license - For 2.5 KM periphery - For Predefined Number of Systems)
- Examination Mode
- Registered Licence Letter
- User Manual
- Support Team Interface
- Registered GST Invoice

System Requirements to run the Software- EWL (English Edu. - Will. Wordsworth - Language Lab) Software for English Language Lab :

Operating System - Windows 7 or above

Preferable Browser - Google Chrome

RAM - 1 GB

Processor - Compatible with all kinds of processor, as software is cloud based.

Hard Disk- Compatible with all kinds of hard disk ranges, as software is cloud based.

Payment can be done by money transfer (RTGS) through the bank on below mentioned account details.

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--
Dr Shaily Bhashanjaly

Associate Professor

Head- Centre for Soft Skills

9891344079

Sushant
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Gurugram, Haryana
India

2 attachments

 **Sushant University EwL1.YR.pdf**
415K

 **Sushant University EwL.11.YR.pdf**
415K





SOFTWARE - EWL
(English - Wordsworth - Language Lab)
Wordsworth
SOFTWARE FOR ENGLISH LANGUAGE LAB

Search bar and navigation tabs

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System Requirement



SOFTWARE - EWL
(English - Wordsworth - Language Lab)
SOFTWARE FOR ENGLISH LANGUAGE LAB

Welcome! Sushant University, Sector 55, Golf Course Road, Gurugram, Haryana 122002

Communication Skills - Social

English Concepts



Communication Skills
Listening-Speaking-Reading-Writing Skills

Pronunciation
Phonetics - Intonations

Advanced Learning
& Soft Skills

EWL Software supports the Google Meet and Zoom platforms for video meetings.



QUIZ MODE
EXAM MODE SOFTWARE - EWL

English - Wordsworth - Language Lab
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

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Communication Skills - Social
Meeting People & Asking Questions
Making Friends
Dos and Don'ts
What Did you Do

English Concepts



Communication Skills
Listening-Speaking-Reading-Writing Skills

Pronunciation
Phonetics - Intonations

Advanced Learning
& Soft Skills



Communication Skills - Social

English Concepts

QUIZ MODE



EXAM MODE

SOFTWARE - EWL

English - Wordsworth - Language Lab
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

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Communication Skills
Listening-Speaking-Reading Writing Skills

Logout

Pronunciation
Phonetics - Intonations
Vowels
Consonants
Noun

Advanced Learning
& Soft Skills

Communication Skills - Social

English Concepts
Grammar - Tenses
Grammar- Parts of Speech
Figures of Speech
Direct and Indirect Speech

QUIZ MODE



EXAM MODE

SOFTWARE - EWL

English - Wordsworth - Language Lab
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

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Communication Skills
Listening Speaking-Reading-Writing Skills

Logout

Pronunciation
Phonetics - Intonations

Advanced Learning
& Soft Skills

Communication Skills - Social

English Concepts

QUIZ MODE



EXAM MODE

SOFTWARE - EWL

English - Wordsworth - Language Lab
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

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Communication Skills
Listening-Speaking-Reading-Writing Skills

Logout

Pronunciation
Phonetics - Intonations

Advanced Learning
& Soft Skills
Effective Communication
Interview Handling Skills
E-Mail etiquette
Presentation Skills





QUIZ MODE

FORM MODE

SOFTWARE - EWL

English - Wordsworth - Language Lab
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

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LOG OUT

Communication Skills - Social

English Concepts



Pronunciation
Phonetics - Intonations

Advanced Learning
& Soft Skills

- Communication Skills
- Listening-Speaking-Reading-Writing
- Listening Skills
- Speaking Skills
- Reading Skills
- Writing Skills



LOG OUT

SOFTWARE - EWL
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

Meeting People & Asking Questions

Introduction: In this section students will get to know the basic communication skills for meeting people for the first time.

Module - Level 1			Module - Level 2			Module - Level 3		
View	Use	Practice	View	Use	Practice	View	Use	Practice



LOG OUT

SOFTWARE - EWL
(SOFTWARE FOR ENGLISH LANGUAGE LAB)

Meeting People & Asking Questions

Introduction: In this section students will solve the quiz.


- Q.1 What should we do when we meet someone for the first time?
- Q.2 Are first impressions important?
- Q.3 Should we ask reflexive questions?
- Q.4 Should we be nervous while meeting people for the first time?
- Q.5 Should we be polite while meeting new people?
- Q.6 What should we ask when we meet new people for the first time?
- Q.7 Should we ask personal questions in the first meeting?



Sushant
University

2019-2020

LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>Learning Through Peers</u>
Organized by (School/Centre Name)	School of Engineering
Program Theme	Group Discussion
Date	10 September 2019
Time	10:00 am -12:00 Noon
No. of Students	20
No. of Faculty	2
Photograph-1	
Description	<p>The School of Engineering and Technology encouraged students for peer learning <i>Group Discussion</i>. The topics for discussion were on:</p> <ol style="list-style-type: none"> 1. Importance of learning English Language 2. The challenges of understanding English Language for students of vernacular background 3. Mother Tongue Influence-challenges in pronunciation
Attendance Sheet	Attached at the end of the report
Report Submitted by	Ms Alpana Jija




Group Discussion			
SI No.	Roll No.	Name	Present/Absent
1	190BTCCSE023	Parichay Vashisht	Present
2	190BTCCSE024	Pankaj Singh Shah	Present
3	190BTCCSE025	Krit Simar Ahuja	Absent
4	190BTCCSE026	Kartik	Present
5	190BTCCSE027	Yashank Yadav	Absent
6	190BTCCSE028	Hardik Solanki	Present
7	190BTCCSE029	Aditya Milind Mate	Present
8	190BTCCSE030	Preeti Singh	Present
9	190BTCCSE031	Akshat Sharma	Absent
10	190BTCCSE032	Harshil Arora	Present
11	190BTCCSE033	Mohit Sharma	Present
12	190BTCCSE034	Gurleen Choudhary	Present
13	190BTCCSE037	Tushar Yadav	Present
14	190BTCCSE038	Kunal Acharya	Present
15	190BTCCSECS001	Pradyumn Khanchandani	Present
16	190BTCCSECS003	Achint Basoya	Absent
17	190BTCCSECS006	Jaspreet Singh	Present
18	190BTCCSECS007	Siddharth Balyan	Present
19	190BTCCSECS008	Esha Chadha	Present
20	190BTCCSECS009	Ashu Bhardwaj	Present
21	190BTCCSECS011	Hardik Tyagi	Present
22	190BTCCSECS012	Vishal Thakkur	Present
23	190BTCCSECS013	Harsh	Present
24	190BTCCSECS014	Kartik Verma	Present
25	190BTCMCH004	Hargun Singh Lamba	Absent

alpanojin




LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>WORKSHOP ON VOCABULARY BUILDING</u>
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Memorization, Etymology and Pronunciation
Date	31 January 2020
Time	11:00 am to 12:00 pm
No. of Students	15
No. of Faculty	2
No. of External Participants (students+faculty)	NA
Photograph-1	
Description	Foreign language acquisition involves not just a perfect command over the rules of grammar but also demands understanding of rich vocabulary of the target language and its usage. Vatel Hotel and Tourism Business School conducted an engaging WORKSHOP ON VOCABULARY BUILDING with the objective to unlock easy ways to acquire vocabulary in French language. Vatel, being a France-based International Hospitality and Management Group that envisions to train hospitality enthusiasts for an international career in hospitality. The workshop became further interesting when learners engaged in memory-based games and active story telling.
Attendance Sheet*	Attached at the end of the report
Report Submitted by (write faculty coordinator name)	Kulmohan Singh

S.No	Student Name	SCHOOL NAME	PROGRAM	PRESENT/ABSENT
1	Sahil Chaudhary	VHTBS	BHM	PRESENT
2	Samridh Punj	VHTBS	BHM	ABSENT
3	SHRUTI Sukhwal	VHTBS	BHM	PRESENT
4	Sumit Singh	VHTBS	BHM	PRESENT
5	Tanishq Singhal	VHTBS	BHM	ABSENT
6	Tanya Luthra	VHTBS	BHM	PRESENT
7	Zeeshan Ahmed	VHTBS	BHM	PRESENT
8	Ayushi Singh	VHTBS	BHM	PRESENT
9	Vansh Yadav	VHTBS	BHM	PRESENT
10	Tejesh	VHTBS	BHM	PRESENT
11	Anshu Panday	VHTBS	BHM	PRESENT
12	Bhavishya Sharma	VHTBS	BHM	ABSENT
13	Bhumi Sharma	VHTBS	BHM	PRESENT
14	Kunal Rana	VHTBS	BHM	PRESENT
15	Manuj Drall	VHTBS	BHM	PRESENT
16	Mitesh Kumar	VHTBS	BHM	PRESENT
17	Prityush Sehrawat	VHTBS	BHM	ABSENT
18	Raghav Gupta	VHTBS	BHM	PRESENT
19	Riya Singh	VHTBS	BHM	PRESENT



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	PANEL DISCUSSION ON SCOPE OF HOSPITALITY LEARNERS FROM INDIA IN THE EUROPEAN INDUSTRY
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	DISCUSSION
Date	4 August 2020
Time	1:30 pm to 3:30 pm
No. of Students	24
No. of Faculty	1
No. of External Participants (students+faculty)	NA
Photograph-1	
Description	<p>Students from across the globe choose a career in hospitality with a dream to experience different cultures and work in a multi-cultural environment . Vatel Hotel and Tourism Business School at Sushant University organized a Panel discussion on the Scope of Hospitality Learners to build Successful Career in Europe. The discussion threw light on the various opportunities available for Indian hospitality enthusiasts in the Western countries. Few panellists also touched upon the challenges faced by such individuals at each step and how can they be resolved.</p>
Attendance Sheet*	Attached at the end of the report
Report Submitted by	Kulmohan Singh

Kulmohan Singh




S.No.	Roll Number	Full Name	School	Program	PRESENT/ABSENT
1	190BHM001	Aishwarya Sachdeva	VHTBS	BHM	PRESENT
2	190BHM018	Anuvrat Sharma	VHTBS	BHM	ABSENT
3	190BHM019	Chahit Thakran	VHTBS	BHM	PRESENT
4	190BHM023	Frank Felix	VHTBS	BHM	ABSENT
5	190BHM024	Shaurya Dhand	VHTBS	BHM	PRESENT
6	190BHM025	Akash Dahiya	VHTBS	BHM	PRESENT
7	190BHM027	Hkirti Lamba	VHTBS	BHM	PRESENT
8	190BHM028	Hritik Yadav	VHTBS	BHM	ABSENT
9	190BHM029	Divyansh Khurana	VHTBS	BHM	PRESENT
10	190BHM035	Rituza Ranjan	VHTBS	BHM	PRESENT
11	190BHM036	Sanchi Arora	VHTBS	BHM	PRESENT
12	190BHM037	Sumit Dubey	VHTBS	BHM	PRESENT
13	190BHM044	Devaang Sharma	VHTBS	BHM	PRESENT
14	190BHM045	Anil Regmi	VHTBS	BHM	ABSENT
15	190BHM004	Chelsi Khantwal	VHTBS	BHM	PRESENT
16	190BHM010	Prince Tyagi	VHTBS	BHM	PRESENT
17	190BHM014	Pratik Raila	VHTBS	BHM	PRESENT
18	190BHM015	Diksha Bisht	VHTBS	BHM	PRESENT
19	190BHM016	Bhavya Yadav	VHTBS	BHM	ABSENT
20	190BHM017	Tushar Kumar	VHTBS	BHM	PRESENT
21	190BHM020	Ujjwal Kumar	VHTBS	BHM	PRESENT
22	190BHM021	Rakshit Yadav	VHTBS	BHM	PRESENT
23	190BHM022	Ananya Vashist	VHTBS	BHM	PRESENT
24	190BHM031	Deepak Yadav	VHTBS	BHM	PRESENT
25	190BHM032	Adarsh Singh	VHTBS	BHM	PRESENT
26	190BHM043	Yash Agarwal	VHTBS	BHM	PRESENT
27	190BHM046	Rajendra Sapkota	VHTBS	BHM	PRESENT
28	190BHM049	Vishnu Mahindru	VHTBS	BHM	PRESENT
29	190BHM051	Ayush Sharma	VHTBS	BHM	PRESENT





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2020-2021

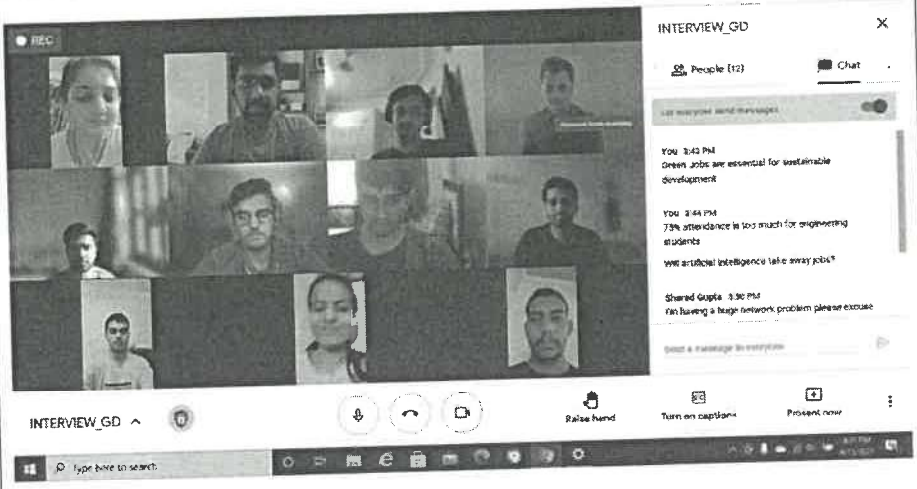
LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>Putting Learning in Words</u>
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	Book on Different Ways to Enhance Communication Skills
Date	2 Feb 2021
Time	09:00 am onwards
No. of Students	14
No. of Faculty	4
Photograph-1	 <p>The photograph shows a collage of six book covers. The top row includes: 'A NEW PEDAGOGY OF TEACHING AND LEARNING', 'KNOW YOUR MIND' (with a woman's face in a thought bubble), and 'WRITTEN BY STUDENTS AS A PROJECT FOR EVALUATION'. The middle row includes: 'UNCONSCIOUS COMMUNICATIONS INTERPRETING FACES & INFORMATION' (with a face made of hands), 'BOOKS ON DIFFERENT WAYS TO ENHANCE COMMUNICATION SKILLS', and 'DECONSTRUCT YOUR CULTURE, NOT YOUR FAITH' (with a world map made of dots). The authors listed at the bottom are Arshita Chopra, Shriya Tarray, and Mansi Gupta.</p>
Photograph-2	

	
Description	The Centre for Soft Skills encouraged students to put their learning into words. The students compiled their learning in the form of a <i>Book on Different Ways to Enhance Communication Skills</i> . A detail discussion was conducted to evaluate their work.
Attendance Sheet Report Submitted by	Attached at the end of the report Ms Sagarika Goswami 

Discussion on Book on Different Ways to Enhance Communication Skills			
Sl No.	Roll No.	Name	Present/Absent
1	200BDESFT002	Divya Singh	Present
2	200BDESFT004	Parul Verma	Present
3	200BDESFT011	Sabhyata Jain	Present
4	200BDESFT013	Sneha Sharma	Present
5	200BDESFT008	Vedaansh Mahan Cairac	Present
6	200BDESPD003	Aayushmaan	Present
7	200BDESPD004	Suhani Gupta	Present
8	200BDESPD005	Sudarshan Gupta	Present
9	200BDESPD006	Lakshay Singh Gahlot	Present
10	200BDESPD007	A Avinaash	Present
11	200BDESPD001	Naysha Kumar	Present
12	200BDESVC001	Jasmine Nijhawan	Present
13	200BDESVC008	Bhavya Manchanda	Present
14	200BDESVC006	Arihant Nath	Present

LANGUAGE AND COMMUNICATION SKILLS

<u>Virtual Training Session</u>	
Title of Activity	
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	Group Discussion and Interview Skills
Date	15 April 2021
Time	3:00 pm – 5:00 pm
No. of Students	54
No. of Faculty	1
Photograph	
Description	<p>The Centre for Soft Skills has conducted a virtual training session Group Discussion and Interview Skills for the pre-final year Engineering and Technology students. A group of 7 students per group discussed on various topics related to Engineering and Technology. The topics for Group Discussion were:</p> <ol style="list-style-type: none"> 1. Green jobs are essential for sustainable development 2. 75% attendance is too much for engineering students 3. Will Artificial Intelligence take away jobs? <p>Post the Group Discussion, interviews were conducted to make students aware of the virtual platform mode of interviews.</p>
Attendance Sheet	Attached at the end of the report
Report Submitted by	<i>Dr. Jagpreet</i>




Training Session on Group Discussion and Interview Skills			
Sl No.	Roll No.	Name	Present/Absent
1	180BTCCSE005	Bhavika Parashar	Present
2	180BTCCSE008	Devansh Sharma	Present
3	180BTCCSE009	Tushar Malik	Present
4	180BTCCSE011	Anjali Singh	Present
5	180BTCCSE012	Kanishk Tolani	Present
6	180BTCCSE013	Sachin Kumar	Present
7	180BTCCSE016	Rishabh Sharma	Present
8	180BTCCSE017	Abhishek Solanki	Present
9	180BTCCSE018	Tarun Yadav	Present
10	180BTCCSE019	Rahul Raghav	Present
11	180BTCCSE021	Areeb Zafar	Present
12	180BTCCSE022	Kartik Singh	Present
13	180BTCCSE024	Sahil Chauhan	Present
14	180BTCCSE026	Jatin Bhatia	Present
15	180BTCCSE027	Rahul Parihar	Present
16	180BTCCSE028	Sharad Gupta	Present
17	180BTCCSE029	Dhruv Tyagi	Present
18	180BTCCSE034	Vaibhav Jakhar	Present
19	180BTCCSE036	Kamal Sherawat	Present
20	180BTCCSE039	Tushar Sharma	Present
21	180BTCCSE041	Himani Lakra	Present
22	180BTCCSE042	Deepanshi Vij	Present
23	180BTCCSE048	Rakshit Verma	Present
24	180BTCCSE050	Ayush Kumar Jha	Present
25	180BTCCSE051	Satvik Sawhney	Present
26	180BTCCSE052	Aditya Raha	Present
27	180BTCCSE054	Kapil Malik	Present
28	180BTCCSE055	Yash Sharma	Present
29	180BTCCSE056	Kartik Bind	Present
30	180BTCCSE057	Tanuj Kumar Raghav	Present
31	180BTCCSE058	Mukul Saini	Present
32	180BTCCSE059	Arth Tyagi	Present
33	180BTCCSECS001	Apaar Farmaha	Present
34	180BTCCSECS002	Aman Saxena	Present
35	180BTCCSECS003	Shlok Gupta	Present
36	180BTCCSECS004	Siddhi Verma	Present
37	180BTCCSECS005	Shikhar Saxena	Present
38	180BTCCSECS006	Rushil Saxena	Present
39	180BTCCSECS010	Nandini Rana	Present
40	180BTCCSECS011	Hanut Kumar Arora	Present
41	180BTCCSECS012	Shlok Yadav	Present



42	180BTCCSECS013	Tanishq Sharma	Present
43	180BTCCSECS014	Utkarsh Shrivastava	Present
44	180BTCCSECS015	Mayank	Present
45	180BTCCSECS016	Divya Bora	Present
46	180BTCMCH001	Vishwajeet Nayak	Present
47	180BTCMCH007	Ashok Kumar	Present
48	181BTCCSE001	Nehansh Jain	Present
49	181BTCCSE002	Kunal Yadav	Present
50	181BTCMCH001	Namit Dang	Present
51	181BTCMCH002	Aneesh Kapoor	Present
52	181BTCMCH003	Neelkanth	Present
53	181BTCMCH004	Ashish Dhoundiyal	Present
54	182BTCMCH001	Shivam Gambhir	Present



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>GUEST LECTURE ON ACTIVE LISTNENING TECHNIQUES IN FRENCH</u>
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	LISTENING
Date	21 September 2021
Time	1:30 pm to 3:30 pm
No. of Students	22
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
Photograph-1	
Description	An all-rounded hospitality professional understands the importance of active listening in this industry. It becomes even more important to work on listening skills when it comes to foreign language. Vatel Hotel and Toursim Business School at Sushant University organized a Guest Lecture on Active Listening Techniques in French . Students from across the globe choose a career in hospitality with a dream to experience different cultures and work in a multi-cultural environment. So it becomes important for them to develop good command over each of the four skills in French language.
Attendance Sheet	Attached at the end of the report
Report Submitted by	Kulmohan Singh

S.No.	Enrollment No	Student Name	School	Program	PRESENT/ABSENT
1	200BHM002	Bhavay Arora	VHTBS	BHM	ABSENT
2	200BHM003	Gurman Singh Bindra	VHTBS	BHM	ABSENT
3	200BHM007	Harsh Sehrawat	VHTBS	BHM	PRESENT
4	200BHM011	Lakshay Rana	VHTBS	BHM	PRESENT
5	200BHM012	Prapti Syal	VHTBS	BHM	PRESENT
6	200BHM013	Kuldeep Yadav	VHTBS	BHM	PRESENT
7	200BHM016	Lisuka H Ayemi	VHTBS	BHM	PRESENT
8	200BHM017	Tahir Khan	VHTBS	BHM	PRESENT
9	200BHM018	Ruby Singh	VHTBS	BHM	ABSENT
10	200BHM029	Yuvraj Ahaan Bisht	VHTBS	BHM	PRESENT
11	200BHM010	Amrit	VHTBS	BHM	PRESENT
12	200BHM021	Akshat Wadhwa	VHTBS	BHM	PRESENT
13	200BHM022	Eknor Singh Sandhu	VHTBS	BHM	PRESENT
14	200BHM024	Himanshu Sehrawat	VHTBS	BHM	PRESENT
15	200BHM026	Ravtej Oberoi	VHTBS	BHM	PRESENT
16	200BHM027	Ritesh Pratap Singh	VHTBS	BHM	PRESENT
17	200BHM030	Shubham	VHTBS	BHM	ABSENT



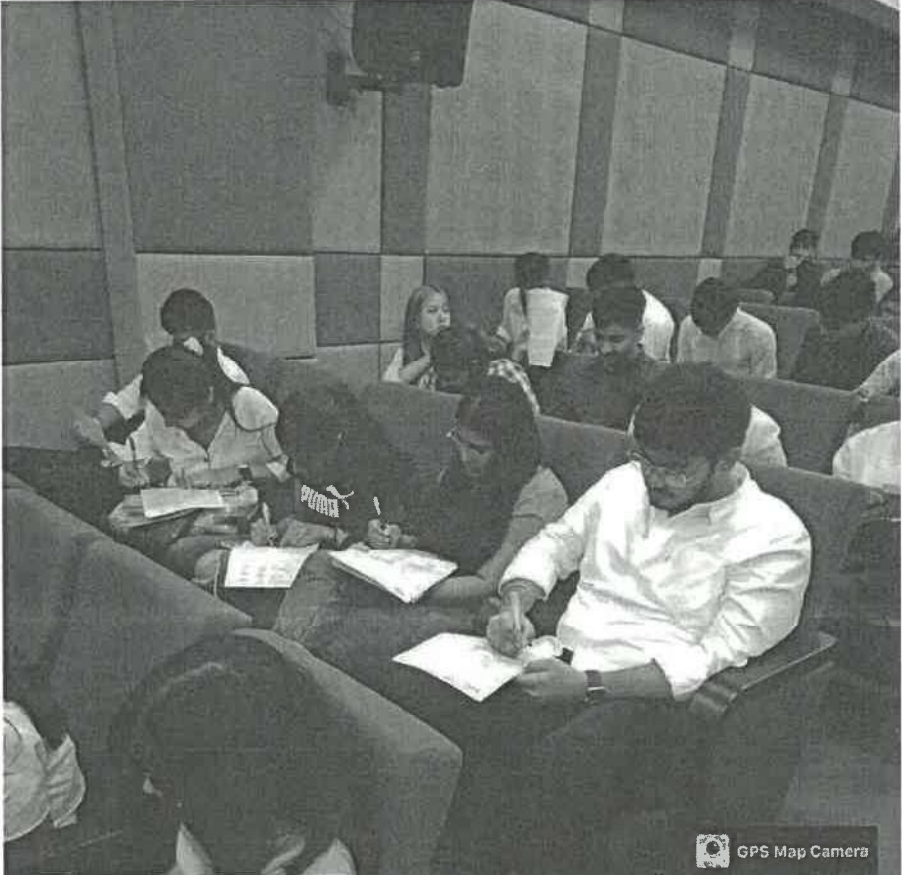
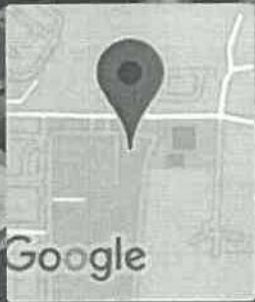
18	200BHM03 1	Naman Ohri	VHTB S	BHM	PRESENT
19	200BHM03 2	Tanuj Makkar	VHTB S	BHM	PRESENT
20	200BHM03 3	Tulsi Shukla	VHTB S	BHM	PRESENT
21	200BHM03 5	Aman	VHTB S	BHM	PRESENT
22	200BHM03 6	Ankit Singh Negi	VHTB S	BHM	PRESENT
23	200BHM03 7	Anuj Kerketta	VHTB S	BHM	PRESENT
24	200BHM03 9	Sanjay Singh	VHTB S	BHM	PRESENT
25	200BHM04 0	Sourav Yadav	VHTB S	BHM	PRESENT
26	200BHM04 1	Abhishek Yadav	VHTB S	BHM	PRESENT



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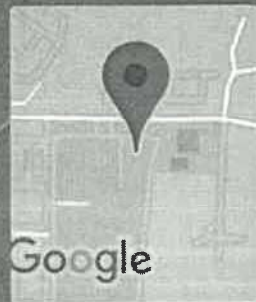
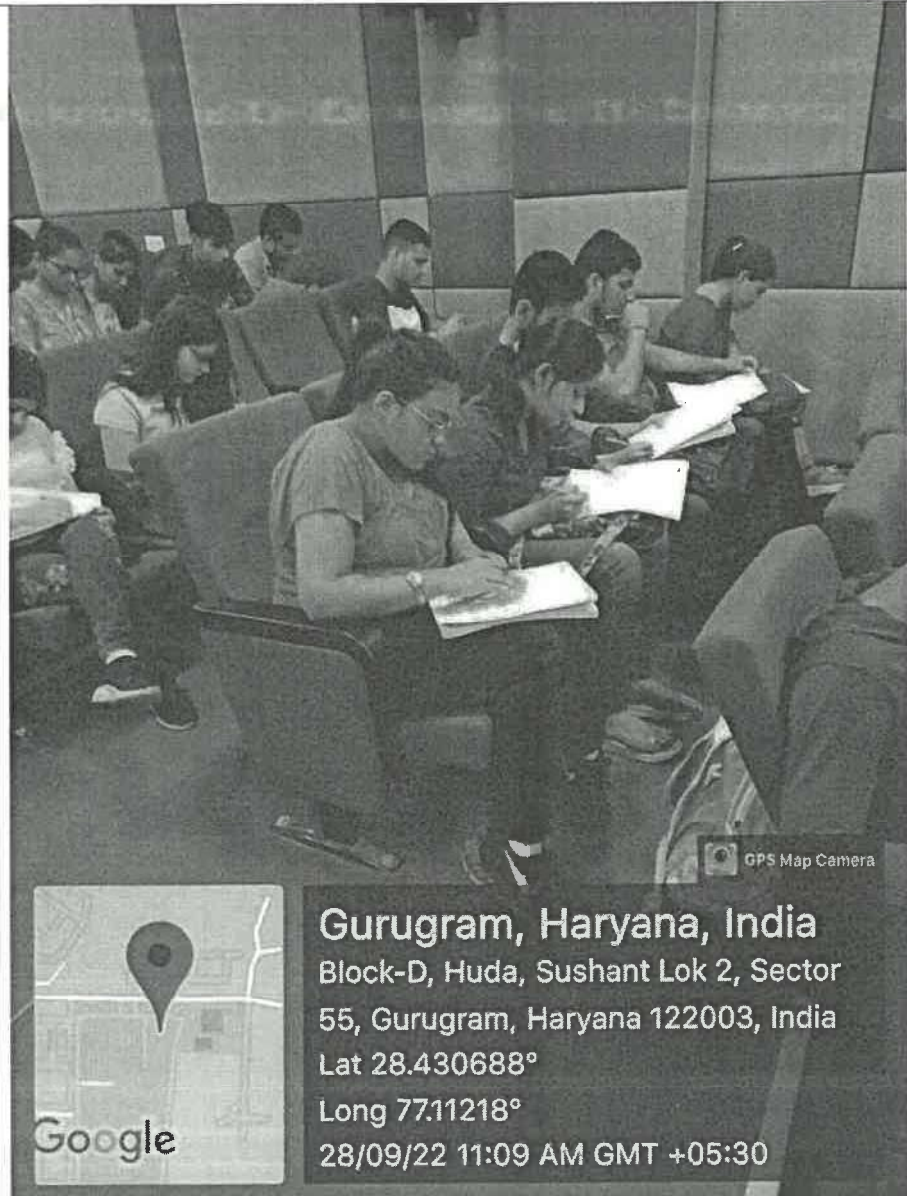
2021-2022

LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>Practice Session</u>
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	Practice Session on E-mail Writing
Date	28 September 2022
Time	11:00 am -12:00 Noon
No. of Students	32
No. of Faculty	3
Photograph-1	 <div data-bbox="485 1568 1390 1883"> <p>GPS Map Camera</p> <p>Gurugram, Haryana, India Block-D, Huda, Sushant Lok 2, Sector 55, Gurugram, Haryana 122003, India Lat 28.430694° Long 77.112157° 28/09/22 11:09 AM GMT +05:30</p>  </div>



Photograph-2



Gurugram, Haryana, India
Block-D, Huda, Sushant Lok 2, Sector
55, Gurugram, Haryana 122003, India
Lat 28.430688°
Long 77.11218°
28/09/22 11:09 AM GMT +05:30

Description	The Centre for Soft Skills has conducted a training session on E-mail writing. As a part of the language enhancement, the session focused on the nuances of e-mail writing. The details discussion cleared the doubts of the students. The hands on experience on writing e-mail helped them to analyse and incorporate their learning.
Attendance Sheet	Attached at the end of the report
Report Submitted by	Dr Sagunika


Sagunika



Practice Session on E-mail Writing			
Sl No.	Roll No.	Name	Present/Absent
1	210BDESID007	Manya Gupta	Present
2	210BDESPD003	Rishika Bhandari	Present
3	210BDESCD003	Riya Soni	Present
4	210BDESAV002	Sabhya Ahuja	Present
5	210BDESCD008	Aakash Raj Biraji	Present
6	210BDESCD009	Ankit Badgami	Present
7	210BDESIA008	Dimple	Present
8	210BDESCD011	Mudita Marwaha	Present
9	210BDESUX014	Parth Upadhyay	Present
10	210BDESID028	Sahil Nagpal	Present
11	210BDESCD001	Ananya Malik	Present
12	210BDESCD007	Mahi Dudeja	Present
13	210BDESCD005	Khushi Dixit	Present
14	210BDESCD004	Iha Kansal	Present
15	210BDESUX001	Mihir Pandey	Present
16	210BDESUX009	Ekta Chawla	Present
17	210BDESUX011	Ayush Yadav	Present
18	210BDESUX012	Pranay Arora	Present
19	210BDESUX013	Arth Singh	Present
20	220BDES011	Arushi Singh	Present
21	220BDES026	Kriti Tripathi	Present
22	220BDES027	Akshat Gupta	Present
23	220BDES029	Anand Chauhan	Present
24	220BDES013	Hriday Bhambhani	Present
25	220BDES014	Darshdeep Singh	Present
26	220BDES030	Kumar Tanay	Present
27	220BDES034	Harshvardhan Bisen	Present
28	220BDES009	Jessica Mehra	Present
29	220BDES019	Suryansh Patani	Present
30	220BDES018	Harshita .	Present
31	220BDES024	Muskan Vashistha	Present
32	220BDES015	Devyani Mukherjee	Present

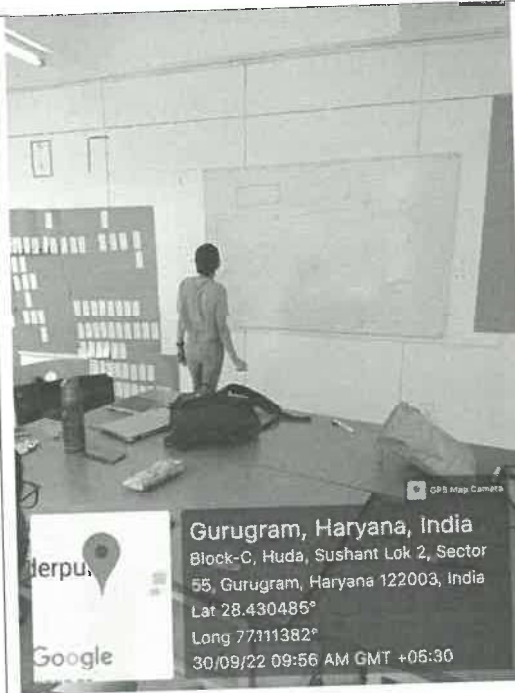


LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>TEAM COMMUNICATION AT WORKPLACE</u>
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	TEAM BUILDING
Date	30 SEPTEMBER 2022
Time	09:00 am to 11:00 am
No. of Students	14
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
(Geotag) Photograph-1*	



**(Geotag)
Photograph-2**



Description

The Centre for Soft Skills organised Team Building activities for the students to understand and communicate with their peer. The topic of discussion was **TEAM COMMUNICATION AT WORKPLACE**. The students in pair played the role of different professionals to demonstrate the significance of listening in communication. The methodology of role play with peer learning made the teaching-learning process more effective.

Attendance Sheet*

Attached at the end of the report

**Report Submitted
by**

Dr Sagarika Goswami (HC)

Sagarika Goswami




TEAM COMMUNICATION AT WORKPLACE				
Sl No.	Name of the student	School	Programme	Present/Absent
1	Farha	SSD	M Des	Present
2	Ishika Gupta	SSD	M Des	Present
3	Sanaa Makkar	SSD	M Des	Absent
4	Ansh Nagpal	SSD	M Des	Present
5	Tushar Yadav	SSD	M Des	Present
6	Garima Nanda	SSD	M Des	Present
7	Ria Jindal	SSD	M Des	Present
8	Prachi	SSD	M Des	Present
9	Akarsh Sahdev	SSD	M Des	Absent
10	Kriti Kapur	SSD	M Des	Present
11	Kopal Bindal	SSD	M Des	Present
12	Mansi Singhal	SSD	M Des	Present
13	Nitish Rana	SSD	M Des	Present
14	Ishita Goyal	SSD	M Des	Present
15	Devashi Jain	SSD	M Des	Present
16	Vipin Meshram	SSD	M Des	Present



Sushant
University

2022-2023

LANGUAGE AND COMMUNICATION SKILLS


Title of Activity	<u>GROUP DISCUSSION ON FRENCH AND FRANCOPHONE CULTURE</u>
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Knowledge Acquisition and Awareness
Date	2 February 2023
Time	3:00 pm to 4:30 pm
No. of Students	17
No. of Faculty	NA
No. of External Participants (students+faculty) (Geotag) Photograph-1	
Description	Vatel Hotel and Tourism Business School conducted an engaging GROUP DISCUSSION SESSION ON FRENCH AND FRANCOPHONE CULTURE in order to open windows to newer career opportunities for learners at Vatel and getting them familiarized to European way of Hospitality. Vatel is a France-based International Hospitality and Management Group that envisions to not only train hospitality enthusiasts for an international career in hospitality but also inculcate in them elements of French way of lifestyle. The discussion focussed not only on hospitality but also on social, economic, political and cultural aspects of the Francophone culture.
Attendance Sheet	Attached at the end of the report
Report Submitted by	Kulmohan Singh



.No.	Enrollment No	Student Name	SCHOOL NAME	PROGRAM	PRESENT/ABSENT
1	220BHM014	Sahil Chaudhary	VHTBS	BHM	PRESENT
2	220BHM004	Samridh Punj	VHTBS	BHM	PRESENT
3	220BHM003	SHRUTI Sukhwal	VHTBS	BHM	PRESENT
4	220BHM011	Sumit Singh	VHTBS	BHM	PRESENT
5	220BHM008	Tanishq Singhal	VHTBS	BHM	ABSENT
6	220BHM006	Tanya Luthra	VHTBS	BHM	PRESENT
7	220BHM002	Zeeshan Ahmed	VHTBS	BHM	PRESENT
8	220BHM018	Ayushi Singh	VHTBS	BHM	PRESENT
9	220BHM021	Vansh Yadav	VHTBS	BHM	PRESENT
10	220BHM022	Tejesh	VHTBS	BHM	PRESENT
11	220BHM023	Anshu Panday	VHTBS	BHM	PRESENT
12	220BHM007	Bhavishya Sharma	VHTBS	BHM	ABSENT
13	220BHM009	Bhumi Sharma	VHTBS	BHM	PRESENT
14	220BHM020	Kunal Rana	VHTBS	BHM	PRESENT
15	220BHM015	Manuj Drall	VHTBS	BHM	PRESENT
16	220BHM016	Mitesh Kumar	VHTBS	BHM	PRESENT
17	220BHM005	Prityush Sehrawat	VHTBS	BHM	PRESENT
18	220BHM001	Raghav Gupta	VHTBS	BHM	PRESENT
19	220BHM010	Riya Singh	VHTBS	BHM	PRESENT



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	CELEBRATION OF INTERNATIONAL FRENCH LANGUAGE DAY
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Special Talk on Celebration of French Culture
Date	20 March 2023
Time	11:00 am to 12:30 pm
No. of Students	14
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
(Geotag) Photograph-1	 <p>Gurugram, Haryana, India Block-D, Murda, Sushant Lok 2, Sector 53, Gurugram, Haryana 122003, India Lat: 28.49996 Long: 77.131079 20/3/23 11:38 AM GMT +5:30</p>
Description	Vatel Hotel and Tourism Business School at Sushant University organized a Special Talk on International French Language Day . Vatel Group has its roots in French culture and therefore this occasion gave us an opportunity to celebrate the inception of Vatel, its values and vision. The soft power of French language and culture, primarily in hospitality and cuisine was also talked about. Students shared their experiences from their time of internship in France. Students from across the globe choose a career in hospitality with a dream to experience different cultures and work in a multi-cultural environment.
Attendance Sheet	Attached at the end of the report
Report Submitted by	Ms. Apoorva Kaushik


Apoorva



S.No	Enrollment No	Student Name	SCHOOL NAME	PROGRAM	PRESENT/ABSENT
1	220BHM014	Sahil Chaudhary	VHTBS	BHM	PRESENT
2	220BHM004	Samridh Punj	VHTBS	BHM	ABSENT
3	220BHM003	SHRUTI Sukhwal	VHTBS	BHM	ABSENT
4	220BHM011	Sumit Singh	VHTBS	BHM	PRESENT
5	220BHM008	Tanishq Singhal	VHTBS	BHM	ABSENT
6	220BHM006	Tanya Luthra	VHTBS	BHM	PRESENT
7	220BHM002	Zeeshan Ahmed	VHTBS	BHM	PRESENT
8	220BHM018	Ayushi Singh	VHTBS	BHM	PRESENT
9	220BHM021	Vansh Yadav	VHTBS	BHM	PRESENT
10	220BHM022	Tejesh	VHTBS	BHM	PRESENT
11	220BHM023	Anshu Panday	VHTBS	BHM	PRESENT
12	220BHM007	Bhavishya Sharma	VHTBS	BHM	ABSENT
13	220BHM009	Bhumi Sharma	VHTBS	BHM	PRESENT
14	220BHM020	Kunal Rana	VHTBS	BHM	PRESENT
15	220BHM015	Manuj Drall	VHTBS	BHM	ABSENT
16	220BHM016	Mitesh Kumar	VHTBS	BHM	PRESENT
17	220BHM005	Prityush Sehrawat	VHTBS	BHM	PRESENT
18	220BHM001	Raghav Gupta	VHTBS	BHM	PRESENT
19	220BHM010	Riya Singh	VHTBS	BHM	PRESENT



LANGUAGE AND COMMUNICATION SKILLS


Title of Activity	<u>VISIT TO FRENCH MULTIMEDIA LIBRARY</u>
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Exploratory Visit
Date	5 April 2023
Time	12:00 pm to 1:30 pm
No. of Students	16
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
Photograph-1	
Description	<p>VHTBS always focuses overall development of its learners striving to turn them into all-rounded professionals. Hospitality industry requires the learners to get sensitized not only to French way of Hospitality but also to its way of living, its culture, cuisine, cinema etc. Vatel Hotel and Tourism Business School at Sushant University organized an Exploratory Visit to the French Multimedia Library. The institute offers a perfect exposure to the French culture with its multimedia French library that offers rich collection of French work from different genres. Students from across the globe choose a career in hospitality with a dream to experience different cultures and work in a multi-cultural environment. So it becomes important for them to develop good command over each of the four skills in French language and to get familiarized to its culture and way of living. Such visits help learners at Vatel to develop Cultural Competence and imbibe not only tolerance but also curiosity for different cultures. It also promotes active reading skills practised through traditional ways.</p>
Attendance Sheet*	Attached at the end of the report
Report Submitted by (write faculty coordinator name)	Mr. Kulmohan Singh




S. No.	Enrollment No	Student Name	SCHOOL NAME	PROGRAM	PRESENT/ABSENT
1	220BHM014	Sahil Chaudhary	VHTBS	BHM	PRESENT
2	220BHM004	Samridh Punj	VHTBS	BHM	PRESENT
3	220BHM003	SHRUTI Sukhwal	VHTBS	BHM	PRESENT
4	220BHM011	Sumit Singh	VHTBS	BHM	ABSENT
5	220BHM008	Tanishq Singhal	VHTBS	BHM	ABSENT
6	220BHM006	Tanya Luthra	VHTBS	BHM	PRESENT
7	220BHM002	Zeeshan Ahmed	VHTBS	BHM	PRESENT
8	220BHM018	Ayushi Singh	VHTBS	BHM	PRESENT
9	220BHM021	Vansh Yadav	VHTBS	BHM	PRESENT
10	220BHM022	Tejesh	VHTBS	BHM	PRESENT
11	220BHM023	Anshu Panday	VHTBS	BHM	PRESENT
12	220BHM007	Bhavishya Sharma	VHTBS	BHM	PRESENT
13	220BHM009	Bhumi Sharma	VHTBS	BHM	PRESENT
14	220BHM020	Kunal Rana	VHTBS	BHM	PRESENT
15	220BHM015	Manuj Drall	VHTBS	BHM	PRESENT
16	220BHM016	Mitesh Kumar	VHTBS	BHM	ABSENT
17	220BHM005	Prityush Sehrawat	VHTBS	BHM	PRESENT
18	220BHM001	Raghav Gupta	VHTBS	BHM	PRESENT
19	220BHM010	Riya Singh	VHTBS	BHM	PRESENT



LANGUAGE AND COMMUNICATION SKILLS

WORKSHOP ON INTERVIEW SKILLS IN FRENCH	
Title of Activity	
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Interview Skills
Date	25 April 2023
Time	1:30 pm to 3:30 pm
No. of Students	21
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
(Geotag) Photograph-1	 <p>Gurugram, Haryana, India Block C, Phase 2, Sushant Lok 2, Sector 55, Gurugram, Haryana 122005, India Lat: 28.430300 Long: 77.142075 77.142075, 28.430300 GMT +5.30</p>
Description	<p>In this highly competitive employment market, it becomes exceptionally important to acquire good interviewing and self-presentation skills. It becomes even more significant when the world is turning into a competitive jungle where all an individual gets is few minutes to prove oneself. Vatel Hotel and Tourism Business School at Sushant University organized a Workshop on Interviewing Skills in French. Students from across the globe choose a career in hospitality with a dream to experience different cultures and work in a multi-cultural environment. So, it becomes important for them to develop good command over each of the four skills in French language. An all-rounded hospitality professional understands the importance of active listening and good communication skills in this industry.</p>
Attendance Sheet*	Attached at the end of the report
Report Submitted by	Ms. Apoorva Kaushik

Apoorva





S.No.	Enrollment No	Student Name	School	Program	PRESENT/ABSENT
1	200BHM002	Bhavay Arora	VHTB S	BHM	PRESENT
2	200BHM003	Gurman Singh Bindra	VHTB S	BHM	PRESENT
3	200BHM007	Harsh Sehrawat	VHTB S	BHM	PRESENT
4	200BHM011	Lakshay Rana	VHTB S	BHM	PRESENT
5	200BHM012	Prapti Syal	VHTB S	BHM	PRESENT
6	200BHM013	Kuldeep Yadav	VHTB S	BHM	ABSENT
7	200BHM016	Lisuka H Ayemi	VHTB S	BHM	PRESENT
8	200BHM017	Tahir Khan	VHTB S	BHM	PRESENT
9	200BHM018	Ruby Singh	VHTB S	BHM	ABSENT
10	200BHM029	Yuvraj Ahaan Bisht	VHTB S	BHM	PRESENT
11	200BHM010	Amrit	VHTB S	BHM	PRESENT
12	200BHM021	Akshat Wadhwa	VHTB S	BHM	PRESENT
13	200BHM022	Eknoor Singh Sandhu	VHTB S	BHM	PRESENT
14	200BHM024	Himanshu Sehrawat	VHTB S	BHM	PRESENT



15	200BHM026	Ravtej Oberoi	VHTB S	BHM	PRESENT
16	200BHM027	Ritesh Pratap Singh	VHTB S	BHM	PRESENT
17	200BHM030	Shubham	VHTB S	BHM	ABSENT
18	200BHM031	Naman Ohri	VHTB S	BHM	PRESENT
19	200BHM032	Tanuj Makkar	VHTB S	BHM	PRESENT
20	200BHM033	Tulsi Shukla	VHTB S	BHM	PRESENT
21	200BHM035	Aman	VHTB S	BHM	PRESENT
22	200BHM036	Ankit Singh Negi	VHTB S	BHM	PRESENT
23	200BHM037	Anuj Kerketta	VHTB S	BHM	ABSENT
24	200BHM039	Sanjay Singh	VHTB S	BHM	PRESENT
25	200BHM040	Sourav Yadav	VHTB S	BHM	PRESENT
26	200BHM041	Abhishek Yadav	VHTB S	BHM	ABSENT



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	Training Session
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	Communication in the virtual world
Date	11 July 2023
Time	11:00 am – 12:00 noon
No. of Students	78
No. of Faculty	1
Photograph-1	
Photograph-2	
Description	<p>COVID 19 has opened a new vertical of communication- the virtual world. The Centre for Soft Skills as a part of their training on Communication Skills, conducted a Training Session on Communication in the virtual world. The session addressed on the nuances of Virtual Communication and the parameters to investigate while communicating via this platform. The session was conducted in the online mode to give a real life exposure to the students.</p>
Attendance Sheet	Attached at the end of the report
Report Submitted by	Dr Sagarika Goswami (HC)





Training Session on Communication in the virtual world			
Sl No.	Roll No.	Name	Present/Absent
1	230BCA001	Tushar	Present
2	230BCA003	Rahul Yadav	Present
3	230BCA004	Manoj	Present
4	230BCA005	Dhruv goswami	Present
5	230BCA006	Soumay Garg	Present
6	230BCA007	Disha Sharma	Present
7	230BCA009	Manasvi Bisht	Present
8	230BCA012	Lakshay Ner	Present
9	230BCA013	Anjali	Present
10	230BCA014	Himanshi Singhal	Present
11	230BCA015	khushal	Present
12	230BCA017	Jiya Yadav	Present
13	230BCA021	Hritik yadav	Present
14	230BCA022	Ansh shokeen	Present
15	230BCA025	Ishu Jangir	Present
16	230BCA028	PANAV SINGH	Present
17	230BCA030	Keshav Raj	Present
18	230BCA032	Kashish Yadav	Present
19	230BCA033	Aarav Gupta	Present
20	230BCA102	Sahazarul	Present
21	230BCA104	Sorabh	Present
22	230BCA105	Vikash kumar	Present
23	230BCA109	Sushil	Present
24	230BCA110	Yash Gusain	Present
25	230BCA111	Sahil	Present
26	230BCA112	Jatin Kumar	Present
27	230BCA113	Raj Mishra	Present
28	230BCA114	Mohd Rustam Jamal	Present
29	230BCA115	Ishaan rana	Present
30	230BCA116	Nitin Gautam	Present
31	230BCA117	Kasak Pandey	Present
32	230BCA119	Yash Kashyap	Present
33	230BCA201	Priyanshu Roy	Present
34	230BCA202	Sagar	Present
35	230BCA204	Aman Verma	Present
36	230BCA206	Pranjal Singla	Present
37	230BCA209	Jayant Rajpoot	Present
38	230BCA211	jaya	Present
39	230BCA301	Akash Kumar	Present



40	230BCA303	Rakshit Anand	Present
41	230BCA305	Shubham Rawal	Present
42	230BCA002	Vidit Bhambhani	Present
43	230BCA019	Akshita Bansal	Present
44	230BCA024	Nishu	Present
45	230BCA026	VANSH TANWAR	Present
46	230BCA027	Bhartesh Tyagi	Present
47	230BCA036	Inder Jeet Dhyia	Present
48	230BCA038	Anshu Solanki	Present
49	230BCA040	Vidushi	Present
50	230BCA041	suneel pal	Present
51	230BCA042	Abhishek Yadav	Present
52	230BCA043	Yashita	Present
53	230BCA045	Prince saini	Present
54	230BCA046	Sahil	Present
55	230BCA101	Mohit Sharma	Present
56	230BCA107	Krish Gupta	Present
57	230BCA120	KISHAN PAL	Present
58	230BCA121	TARUN MAWRI	Present
59	230BCA122	Madhu Roy	Present
60	230BCA123	Shubham Sorout	Absent
61	230BCA124	Aman Rajak	Present
62	230BCA208	Aman	Present
63	230BCA213	ASTHA SHARMA	Present
64	230BCA214	Aditya Pratap Singh	Present
65	230BCA215	isha sharma	Present
66	230BCA216	Lakshika Yadav	Present
67	230BCA217	Ashi Chaudhary	Present
68	230BCA219	Fareen	Present
69	230BCA220	Sakshi singh	Present
70	230BCA125	Sachin kumar	Present
71	230BCA126	Kanisha Goyal	Absent
72	230BCA127	Rohit	Present
73	230BCA212	Manish Kumar Sharma	Present
74	230BCA128	Prithvi Achhami	Present
75	230BCA129	Sagar Biswas	Present
76	230BCA132	Rishi Sharma	Present
77	230BCA133	Raj	Present
78	230BCA134	Mohd Zunaid	Absent
79	230BCA307	Shambhavi sharma	Present
80	230BCA308	Manish Tiwari	Present
81	230BCA309	Simraan	Present
82	230BCA099	MAHMOUD MOHAMED FADLALSEID	Absent



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>SESSION ON SELF PRESENTATION SKILLS</u>
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Self-Presentation
Date	9 August 2023
Time	11:30 am to 12:30 pm
No. of Students	16
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
Photograph-1	
Description	<p>Hospitality industry require fine self-presentation skills as hoteliers have to deal directly with the guests. This task becomes further challenging when the guest hail from a francophone country and are not comfortable speaking in English. Therefore, Vatel Hotel and Toursim Business School at Sushant University organized a training session on Self-Presentation Skills in French language. The outcome targeted included both verbal and non-verbal communication i.e. the gestures, body language and proxemics. The students were engaged in creative ways to enhance their understanding of the skills.</p>
Attendance Sheet	Attached at the end of the report
Report Submitted by	Ms. Apoorva Kaushik


Apoorva Kaushik



S.No.	Student Name	School	Program	Present/Absent
1	Yuvraj Singh	VHTBS	BHM	PRESENT
2	Ayuush Chopra	VHTBS	BHM	PRESENT
3	Vineet Schrawat	VHTBS	BHM	PRESENT
4	Mohineesh Bharadwaj	VHTBS	BHM	PRESENT
5	Gaurav	VHTBS	BHM	PRESENT
6	Aniket Chhoker	VHTBS	BHM	ABSENT
7	Porash Yadav	VHTBS	BHM	PRESENT
9	Uma Puri	VHTBS	BHM	PRESENT
10	Om Dutt Yadav	VHTBS	BHM	PRESENT
11	Rashi Maan	VHTBS	BHM	PRESENT
12	Abhay	VHTBS	BHM	PRESENT
13	Vikramraj Singh Mehta	VHTBS	BHM	ABSENT
14	Karan Kumar	VHTBS	BHM	PRESENT
15	Keshav Chaudhary	VHTBS	BHM	PRESENT
16	Ishika Thapa	VHTBS	BHM	PRESENT
17	Diya	VHTBS	BHM	PRESENT
18	Hardick Pavra	VHTBS	BHM	PRESENT



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>VISIT TO CENTRE FOR FRENCH AND FRANCOPHONE STUDIES</u>
Organized by (School/Centre Name)	Vatel Hotel and Tourism Business School
Program Theme	Educational Visit
Date	17 September 2023
Time	12:30 pm to 3:30 pm
No. of Students	20
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
Photograph-1	 <p>Centre for French and Francophone Studies, New Delhi, India <small>0306-WHC, New Mahesh Road, 19/2 Ring Rd, New Delhi, 110067, India Lat: 28.482008 Long: 77.113049 17/9/2023 12:43 AM GMT +5:30</small></p>
Description	<p>Hospitality industry requires the learners to get sensitized not only to French way of Hospitality but also to its way of living, its culture, cuisine, cinema etc. Vatel Hotel and Tourism Business School at Sushant University organized an Educational Visit to the Centre for French and Francophone Studies. The institute offers a perfect exposure to the French culture with its multimedia French library that offers rich collection of French work from different genres. Students from across the globe choose a career in hospitality with a dream to experience different cultures and work in a multi-cultural environment. So it becomes important for them to develop good command over each of the four skills in French language and to get familiarized to its culture and way of living. Such visits help learners at Vatel to develop Cultural Competence and imbibe not only tolerance but also curiosity for different cultures.</p>
Attendance Sheet*	Attached at the end of the report
Report Submitted by (write faculty coordinator name)	Ms. Apoorva Kaushik


Apoorva Kaushik



S.No.	Enrollment No	Student Name	School	Program	PRESENT/ ABSENT
1	210BHM001	Vaishnavi Raj	VHTBS	BHM	PRESENT
2	210BHM002	Astha Bara	VHTBS	BHM	PRESENT
3	210BHM003	Hazel Kaur Sogi	VHTBS	BHM	PRESENT
4	210BHM004	Shivam Sharma	VHTBS	BHM	PRESENT
5	210BHM005	Aanchal Gupta	VHTBS	BHM	PRESENT
6	210BHM006	Gashul Kaul	VHTBS	BHM	PRESENT
7	210BHM007	Karishma Thadani	VHTBS	BHM	PRESENT
8	210BHM008	Jatin Singh Athwal	VHTBS	BHM	PRESENT
9	210BHM009	Disha Arora	VHTBS	BHM	PRESENT
10	210BHM012	Anoushka Anand	VHTBS	BHM	PRESENT
11	210BHM013	Rounak Mahajan	VHTBS	BHM	PRESENT
12	210BHM014	Harshjeet Singh Mahal	VHTBS	BHM	PRESENT
13	210BHM015	Vasudha Kabra	VHTBS	BHM	PRESENT
14	210BHM016	Shivani Kahar	VHTBS	BHM	ABSENT
15	210BHM017	Aditya Kumar	VHTBS	BHM	PRESENT
16	210BHM018	Yash Jain	VHTBS	BHM	PRESENT
17	210BHM019	Abhinav	VHTBS	BHM	PRESENT
18	210BHM021	Anurag Bhardwaj	VHTBS	BHM	ABSENT
19	210BHM022	Tanya Bhalla	VHTBS	BHM	PRESENT
20	210BHM024	Kumkum Magan	VHTBS	BHM	PRESENT
21	210BHM025	Nitin Boken	VHTBS	BHM	PRESENT
22	210BHM027	Rohan Gautam	VHTBS	BHM	PRESENT



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>Verbal Interaction</u>
Organized by	Centre for Soft Skills
Program Theme	Enhancing English Communication Skills
Date*	31 August 2023
Time	11:00 am onwards
No. of Students*	20
No. of Faculty*	04
No. of External Participants (students+faculty)	NA
(Geotag) Photograph-1*	
Description	The Centre for Soft Skills organised <i>Verbal Interaction</i> activity for the students to understand and communicate in English Language. The topic of discussion was Enhancing English Communication Skills at workplace. The students had one-to-one interaction with faculty, where they interacted in English Language. This activity helped the students to overcome their inhibitions while interacting in English language, specially at workplace.
Attendance Sheet*	Attached at the end of the report
Report Submitted by (write faculty coordinator name)	Dr Sagarika Goswami (HC)

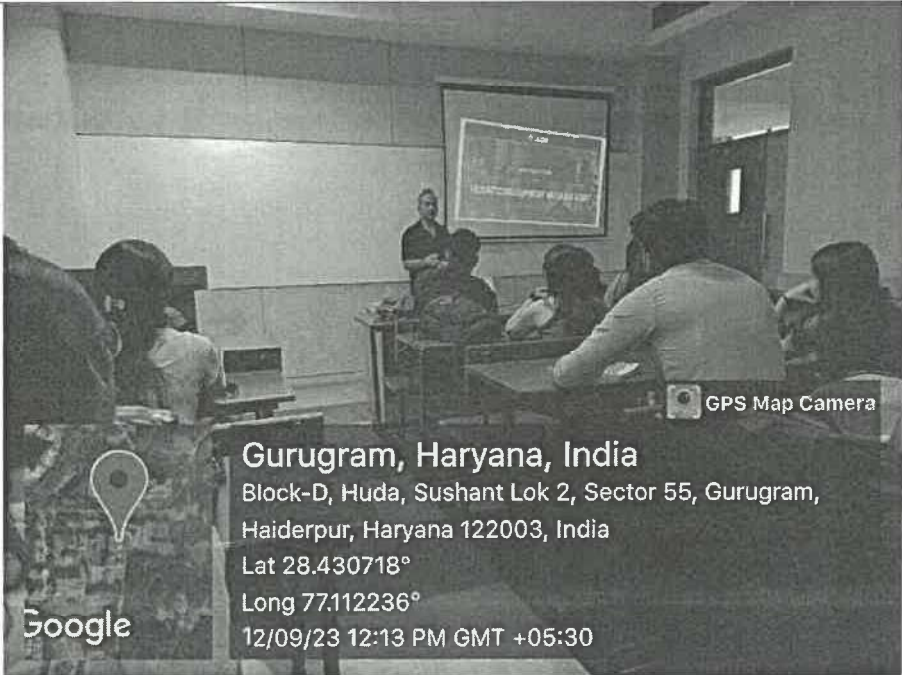
Sagarika Goswami



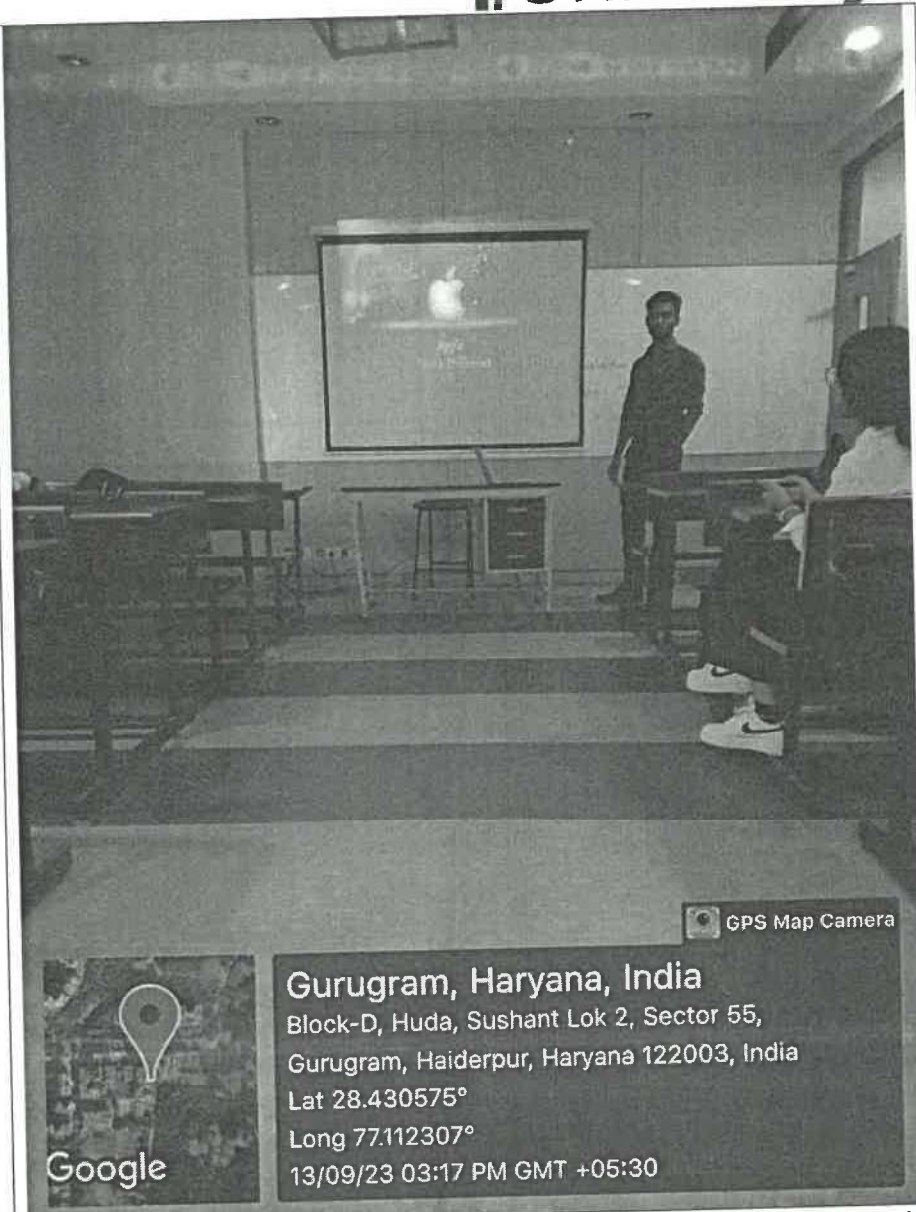
Interactive Session_Enhancing English Communication Skills			
SI No.	Roll No.	Name	Present/Absent
1	230BHM002	Yuvraj Singh	Present
2	230BHM003	AYUUSH CHOPRA	Present
3	230BHM004	Vineet Sehrawat	Present
4	230BHM005	Mohineesh Bhardwaj	Present
5	230BHM006	Gaurav	Present
6	230BHM007	Aniket Chhoker	Present
7	230BHM008	Porash Yadav	Absent
8	230BHM009	Uma Puri	Present
9	230BHM010	Om Dutt Yadav	Present
10	230BHM011	Rashi maan	Present
11	230BHM012	Abhay .	Present
12	230BHM013	Vikramraj Singh Meh	Present
13	230BHM014	Karan Kumar	Absent
14	230BHM016	Keshav Chaudhary	Present
15	230BHM018	Ishika Thapa	Present
16	230BHM019	Diya	Present
17	230BHM021	Hardick Pavra	Present
18	230BHM022	Uma Shankar Pandey	Present
19	230BHM024	Masum Mahaseth	Present
20	230BHM025	MAYANK Vashist	Present
21	230BHM026	Sheikh Asgar	Present
22	230BHM027	Sarfullah Ansari	Present
23	230BHM028	AJAY KUMAR YAD	Absent



LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	Training Session
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	Training Session on Professional Set Up
Date	12-13 September 2023
Time	12:00 Noon – 2:00 PM
No. of Students	20
No. of Faculty	1
Photograph-1	 <p>GPS Map Camera</p> <p>Gurugram, Haryana, India Block-D, Huda, Sushant Lok 2, Sector 55, Gurugram, Haiderpur, Haryana 122003, India Lat 28.430718° Long 77.112236° 12/09/23 12:13 PM GMT +05:30</p> <p>Google</p>

Photograph-2



GPS Map Camera



Google

Gurugram, Haryana, India

Block-D, Huda, Sushant Lok 2, Sector 55,

Gurugram, Haiderpur, Haryana 122003, India

Lat 28.430575°

Long 77.112307°

13/09/23 03:17 PM GMT +05:30

Description

The Centre for Soft Skills as a part of their training on *English Language in the real world*, conducted a *Training Session on Professional Set Up*. During the session the students presented about themselves and the organisation they aspire to join. The training gave a platform to the students, to share about themselves in a professional set up, and broke the inhibitions of using the English Language as a part of their professional requirement.

**Attendance Sheet
Report Submitted
by**

Attached at the end of the report
Dr Sagarika Goswami (HC)



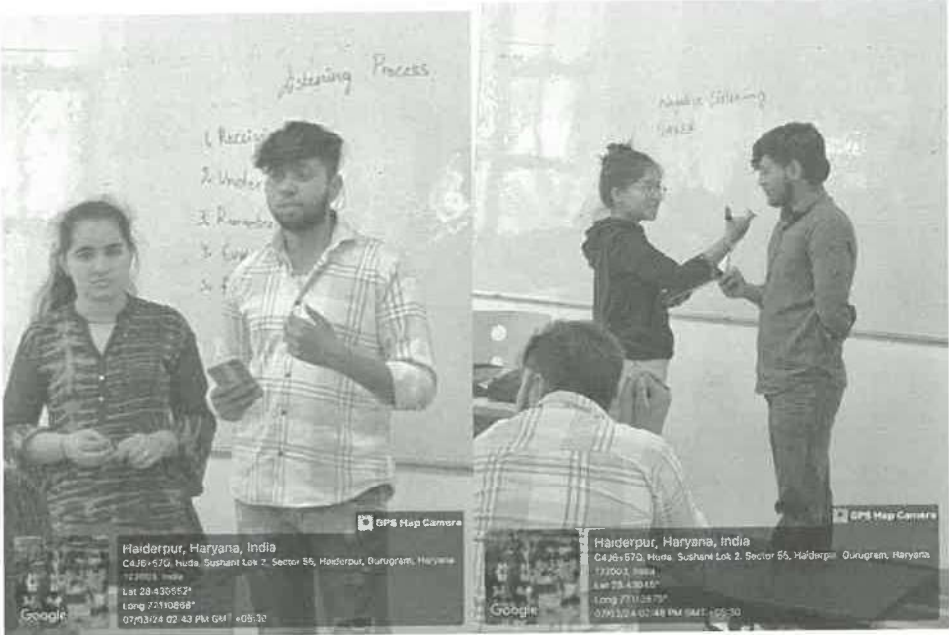
Training Session on Professional Set Up			
Sl No.	Roll No.	Name	Present/Absent
1	230MBA001	Vishal Kumar Jha	Present
2	230MBA017	Mansi Ghildiyal	Present
3	230mba009	Anubhav Kukreti	Present
4	230mba024	Suwathik	Present
5	230MBA014	Sonam	Present
6	230MBA010	Pratibha	Present
7	230MBA016	Lavisha Singhoiya	Present
8	230MBA012	Rohit Malik	Present
9	230mba019	Yash Yadav	Present
10	230mba011	Tannu Tyagi	Present
11	230mba018	Simran Gauba	Present
12	230MBA005	Esha Bhayana	Present
13	203mba022	Bharti	Present
14	230MBA023	Harshita Sharma	Present
15	230mba003	Anmol Singh Arora	Present
16	230mba002	Neeraj kumar mehlawat	Present
17	230mba004	Bhawish condal	Present
18	230mba013	Mohit Khatana	Present
19	230mba021	Shubham	Present
20	230mba026	Anuj Lohia	Present



Sushant
University

2023-2024

LANGUAGE AND COMMUNICATION SKILLS

Title of Activity	<u>ROLE PLAY</u>
Organized by (School/Centre Name)	Centre for Soft Skills
Program Theme	LISTENING
Date	7 March 2024
Time	02:00 pm to 03:00 pm
No. of Students*	60
No. of Faculty	NA
No. of External Participants (students+faculty)	NA
(Geotag) Photograph-1*	
(Geotag) Photograph-2	





<p>Description</p>	<p>The Centre for Soft Skills organised Role Play activities for the students to understand and communicate with their peer. The topic of discussion was <i>Listening Process and Methods for Better Communication</i>. The students in pair played the role of different professionals to demonstrate the significance of listening in communication. The methodology of role play with peer learning made the teaching-learning process more effective.</p>
<p>Attendance Sheet*</p>	<p>Attached at the end of the report</p>
<p>Report Submitted by (write faculty coordinator name)</p>	<p>Dr Sagarika Goswami (HC)</p>



Listening Process and Methods for Better Communication

Sl No.	Ananya Saxena	School	Programme	Present/Absent
1	Dev Nath Shah	SSB	B COM	PRESENT
2	Dhiraj Kamait	SSB	B COM	PRESENT
3	Himanshu Sharma	SSB	B COM	PRESENT
4	Nischal Shah	SSB	B COM	PRESENT
5	Poorva Kher	SSB	B COM	PRESENT
6	Rahul Kumar	SSB	B COM	PRESENT
7	Sagar Gupta	SSB	B COM	PRESENT
8	Sandesh Parajuli	SSB	B COM	PRESENT
9	Tanisha Sharma	SSB	B COM	PRESENT
10	Vaibhav Garg	SSB	B COM	PRESENT
11	Abhishek Kumar	SSB	B COM	PRESENT
12	Aditya	SSB	B COM	PRESENT
13	Ajay Sharma	SSB	B COM	PRESENT
14	Anshu Singh	SSB	B COM	PRESENT
15	Aryan Tomar	SSB	B COM	PRESENT
16	Balraj	SSB	B COM	ABSENT
17	Dhirendra Rajput	SSB	B COM	PRESENT
18	Gaurav Singh	SSB	B COM	PRESENT
19	Gautam Yadav	SSB	B COM	PRESENT
20	Harish Takuli	SSB	B COM	PRESENT
21	Himanshi Sethi	SSB	B COM	PRESENT
22	Himanshu	SSB	B COM	PRESENT
23	Himanshu Sangwan	SSB	B COM	PRESENT
24	Isha Sharma	SSB	B COM	PRESENT
25	Jadav Payal	SSB	B COM	PRESENT
26	Khushboo	SSB	B COM	PRESENT
27	Kunal Pant	SSB	B COM	PRESENT
28	Mahak Tyagi	SSB	B COM	PRESENT
29	Mahima Sharma	SSB	B COM	PRESENT
30	Naina	SSB	B COM	PRESENT
31	Neha Kumari	SSB	B COM	PRESENT
32	Nikhil Dagar	SSB	B COM	PRESENT
33	Nikhil Yadav	SSB	B COM	PRESENT
34	Piyush Garg	SSB	B COM	PRESENT
35	Piyush Rana	SSB	B COM	PRESENT
36	Priyanshu choudhary	SSB	B COM	ABSENT
37	Radhika Bansal	SSB	B COM	PRESENT
38	Rajat Madaan	SSB	B COM	PRESENT
39	Ridhi Bhargava	SSB	B COM	PRESENT
40	Ritika Rajput	SSB	B COM	PRESENT
41	Rohit	SSB	B COM	PRESENT
42	Sakshi Rajput	SSB	B COM	PRESENT
43	Saloni Rathi	SSB	B COM	PRESENT
44	Satyam Sahani	SSB	B COM	PRESENT
45	Saurav Mishra	SSB	B COM	PRESENT
46	Saushthav Barthwal	SSB	B COM	PRESENT
47	Shiv Mittal	SSB	B COM	ABSENT
48	Shweta	SSB	B COM	PRESENT
49	Sumanda Kumar	SSB	B COM	ABSENT
50	Tanishka Gupta	SSB	B COM	PRESENT
51	Teesha Kalra	SSB	B COM	PRESENT
52	Tina Nandi	SSB	B COM	PRESENT
53	Varun Lohia	SSB	B COM	PRESENT
54	Vineet	SSB	B COM	PRESENT
55	Vineet Yadav	SSB	B COM	PRESENT
56	Vishu	SSB	B COM	PRESENT
57	Vivek Bhardwaj	SSB	B COM	PRESENT
58	Yaajj Gupta	SSB	B COM	PRESENT
59	Yash Ambawat	SSB	B COM	PRESENT
60	Yashpal Singh	SSB	B COM	ABSENT
61	Yuvraj Ahuja	SSB	B COM	PRESENT
62	Atul Prajapati	SSB	B COM	PRESENT
63	Bipasha Yadav	SSB	B COM	PRESENT
64	Riya Gupta	SSB	B COM	PRESENT
65	Sarvesh Upadhyay	SSB	B COM	PRESENT



Professional Communication

Course Code:23MBA-0PC11T

Credits: 3

Course Objectives

- CO1: Enhance communication skills at professional environment
- CO2: Comprehending and analyzing reading resources
- CO3: Implement business writing skills
- CO4: Incorporating Nonverbal skills to ace in professional setup
- CO5: Overcome the nuances of presentation skills

Syllabus:

Module: I- Art of Communication

Effective Conversation, Managing Negative Responses, Avoiding Parallel Conversation, Using Reflection and Empathy, Applications of Conversation Control, Negotiating Through Conversation Control, Interpreting Signs and Signals

Module: II-Reading, Comprehending, and Summarizing

Reading styles, speed, valuation, critical reading, reading and comprehending shorter and longer technical articles from journals, newspapers, identifying the various transitions in a ext, SQ3R method, PQRS method, speed reading. Comprehension: techniques, understanding textbooks, marking and underlining, Note-taking: recognizing non-verbal cues.

Module: III- Writing Skills

Planning and Executing Business Messages, Interdepartmental Communications- Memos, Office Orders, Circulars, Notices, Representations and Requests, Reports, Proposals, Notification, Agenda, and Minutes of the Meeting, E-mail

Module: IV –Non-Verbal Skills & Presentation Skills

Non -Verbal Communication, Classification of Non-Verbal Communication, Power Posturing, Communication Breakdown, Errors to avoid in verbal Communication, 4 Ps of Presentation skills, public speaking skills, professional presentations, presenting visuals effectively

Text Book(s):

- T1: Communication Skills and Business Communication- R. C. Sharma_ Krishna Mohan
- T2: Essentials of Business Communication-Rajendra Pal and J.S. Korlahalli

Reference Book(s):

- R1: Business Communication- Shalini Kalia_ Shailja Agarwal
- R2: Business Communication - Meenakshi Raman and Prakash Singh
- R3: E. H. McGraw, S. J.; Basic Managerial Skills for All. Fourth Edition, Prentice Hall of India Pvt. Ltd., New Delhi.
- R4: Stephen R. Covey; The seven habits of highly effective people.



POs (Programme Outcomes)- At the end of the Programme the students will be able to:

PO- 1	Communicate effectively in the business context, using ICT and digital tools.
PO- 2	Demonstrate the ability to work cohesively and effectively in teams and groups.
PO- 3	Use rational and ethical judgment while analyzing business problems.
PO- 4	Develop the ability to critically assess business problems and provide solutions in the global arena.
PO- 5	Demonstrate an understanding of the fundamental and interdisciplinary business concepts and functions through analytical tools for achieving strategic business outcomes
PO- 6	Develop a holistic personality for professional excellence and personal growth.

Relationship between the Course Outcomes (COs) and Programme Outcomes (POs)

Matrix 1- Mapping of CLO's with PLOs

Course Learning Outcomes (COs)	Programme Learning Outcomes POs					
	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO1	H	M	H	H	H	H
CO2	H	H	H	H	H	H
CO3	H	H	H	H	H	H
CO4	H	H	H	H	H	H
CO 5	H	M	H	M	H	H

*Where H= High relationship (covers up to 75-95% of the desired outcome);
M=Medium (covers up to 50 to 75%); L=Low (covers up to 10-50% of the desired outcome)*



BUSINESS COMMUNICATION

Course Code: SB231

Credit: 02

Course Objectives

- To identify various communication skills involved in the business organization.
- To develop business communication skills among the students

Course Outcomes

On completion of the course the student shall be able to:

- CO1:** Overcome the challenges and utilize the opportunities of business communication
- CO2:** Plan and execute different business correspondence for professional communication
- CO3:** Analyse real-life business scenarios
- CO4:** Develop and present professional presentations catering to the need of the hour

Course Contents

Module I: Introduction to Business Communication

Basics of Effective Business Communication, Forms and types, Process, Challenges and opportunities

Module II: Written Communication

Planning and execution of Business Communication Structure and Layout- Report Writing, - Memos, Circulars, Notices, Agenda and Minutes of Meetings, Business E-mail, Proposal, and Business Plan

Module III: Presentation: Strategies & Techniques Presentation

Planning, outlining and Structuring, Nuances of delivery, Visual Aids in Presentations, Importance and implementation Non-Verbal Communication in Presentation

Module IV: Strategic Reading

Reading and analyzing Case studies - related with Cross-Cultural differences, Business Strategies and Techniques, Negotiation Skills, Sales and Marketing

Text Book(s)

- Communication Skills and Business Communication- R. C. Sharma_ Krishna Mohan
- Essentials of Business Communication-Rajendra Pal and J.S. Korlahalli

Reference Book(s)

- Business Communication- Shalini Kalia_ Shailja Agarwal
- Business Communication - Meenakshi Raman and Prakash Singh

Course Outcomes to Program Outcomes Mapping Matrix

PO's (Program Outcomes)- At the end of the program the students will be able to:



PO2	Apply management concepts and approaches in real life scenarios.
PO3	Convey ideas and information effectively
PO4	Interpret how information technology affects business operations, and leverage business technologies to their advantage.
PO5	Inculcate professionalism for long term sustainable growth.
PO6	Integrate various functional areas of business to guide innovation and solve complex business problems


Relationship between the Course Outcomes (COs) and Program Outcomes (POs)

Matrix 1- Mapping of CO's with POs

Course Learning Outcomes(COs)	Programme Learning Outcomes POs						
	PO1	PO2	PO3	PO4	PO5	PO6	PO7
CO1	H	M	M	H	L	L	M
CO2	H	M	H	M	H	H	M
CO3	H	H	M	M	M	H	M
CO4	H	H	M	M	M	H	M

Where H= High relationship (covers up to 75-95% of the desired outcome); M=Medium (covers up to 50 to 75%); L=Low (covers up to 10-50% of the desired outcome)



 Sushant University <small>Bestwible Ansal University Gurugram</small>	School of Health Sciences B.Sc. (MLT, OPT,CVT)		
	<i>Course Title: English & Communication Skill-I</i>		
Semester: II	Course code: CS251	Credits: 2	Core
No of sessions Lectures / Tutorial: 20		No of practical hours: None	
Course Pre-requisites: None		Number of sessions: 20	

1.Course Introduction:

As the Indian government aims for Universal Health Coverage, the lack of skilled human resource may prove to be the biggest impediment in its path to achieve targeted goals. The benefits of having AHPs in the healthcare system are still unexplored in India. An enormous amount of evidence suggests that the benefits of AHPs range from improving access to healthcare services to significant reduction in the cost of care. The teaching of English and communication skills aims to integrate their learning in sync with the understanding of the basics of spoken English and communication techniques.

Course Objectives:

1. This course trains the students in oral presentations, expository writing, logical organization and structural support.
2. By acquiring skills in the use of communication techniques the students will be able to express better, grow personally and professionally, develop poise and confidence and

Course Outcomes

Upon successful completion of the course, the students should be able to:

CO1: Understood the role of medical lab technologist in soft skills, mannerism, verbal and written communication skills.

CO2: Learn to apply the knowledge of English language in various fields of the health care in understanding the difficult words, diagnosis and disease processes.

CO3: Understood the important of good communication with patients and their families as a health care professional.

CO4: Learn to grow professionally and personally by making good interpersonal relationships with other health care professionals.

CO5: Learn to raise the confidence in personality development and spoken English as a health care professional.



Course Pedagogy

The course pedagogy includes a comprehensive study including the various communication skills in order to make the students more competent and skilled in its use and storage. Various aspects about the use for same in health care setups are discussed in relevance to the topic taught so as to relieve the monotony of the subject. Regular doubt clearing sessions, written assignments, quiz, presentations are some of the measures for learning. Periodic and surprise tests are taken to apprise and evaluate the students.

Module 1: Basics of Grammar- Part I

Vocabulary, Synonyms, Antonyms, Prefix and Suffix, Homonyms, Analogies and Portmanteau words.

Module 2: Basics of Grammar – Part II

Active, Passive, Direct and Indirect speech, Prepositions, Conjunctions and Euphemisms

Module 3: Writing Skills

Letter writing, E mail, and Essay, Articles, and Memos, one word substitutes, note making and Comprehension

Module 4: Writing and Reading

Summary writing, Creative writing, newspaper reading

Module 5: Practical Exercise

Formal speech, Phonetics, semantics and pronunciation

Communication:

Module 6: Introduction: Communication process, Elements of communication, Barriers of communication and how to overcome them, Nuances for communicating with patients and their attenders in hospitals.

Module 7: Speaking: Importance of speaking efficiently; Voice culture, Preparation of speech. Secrets of good delivery, Audience psychology, handling, Presentation skills, Individual feedback for each student, Conference/Interview technique.



Module 8; Listening: Importance of listening, Self-assessment, Action plan execution, Barriers in listening, Good and persuasive listening.

Module 9: Reading: What is efficient and fast reading, Awareness of existing reading habits, tested techniques for improving speed, Improving concentration and comprehension through systematic study.

Module 10; Non-Verbal Communication: Basics of non-verbal communication, Rapport building skills using neuro- linguistic programming (NLP).

Relationship between the Course Outcomes (COs) and Program Outcomes (POs)

<i>PO Keywords</i>	<i>Knowledge & Expertise of Medical Laboratory technology</i>	<i>Leadership and mentorship</i>	<i>Problem solving</i>	<i>Ethics and accountability</i>	<i>Communication & presentation skills</i>	<i>Commitment to professional excellence</i>	<i>Research</i>	<i>Lifelong learning</i>	<i>Employability, Entrepreneurship</i>	<i>Organizational Behavior</i>	<i>Ethical, Social and professional understanding</i>
Course Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11
CO1	3	1	1	2	3	3	1	3	3	2	2
CO2	3	1	2	1	3	3	1	3	3	3	1
CO3	3	3	3	2	3	2	1	3	2	1	2
CO4	3	3	3	2	3	3	1	3	3	2	2
CO5	3	1	3	3	2	3	1	3	3	1	2

1= LOW


2= MEDIUM

3= HIGH



Mapping between COs and Pos		
	Course Outcomes (COs)	Mapped Programme Outcomes
CO1	Understood the role of Medical lab technologist in soft skills, mannerism, verbal and written communication skills	PO1, PO3,PO4,PO6,PO7,PO8,PO9,PO10, PO11
CO2	Learn to apply the knowledge of English language in various fields of the health care in understanding the difficult words, diagnosis, and disease processes.	PO1, PO4, PO5, PO6, PO8, PO9, PO10, PO11
CO3	Understood the important of good communication with patients and their families as a health care professional.	PO1, PO2, PO3, PO4, PO5, PO6, PO8, PO9, PO10, PO11
CO4	Learn to grow professionally and personally by making good interpersonal relationships with other health care professionals	PO1, PO2, PO3, PO4, PO5, PO6, PO7, PO8, PO9, PO10, PO11
CO5	Learn to raise the confidence in personality development and spoken English as a health care professional.	PO1, PO3, PO4, PO6, PO7, PO8, PO9, PO10, PO11



		School of Health Sciences Department of Psychology	
Course Title: Communication in English			
Semester: IV	Course code: CS451	Credits:02	Core
No of sessions Lectures / Tutorial:		No of practical hours:	
Course Prerequisites:		Number of sessions:	

Course Objectives:

- To introduce the topic.
- To make the students confident in written communication skills.
- To make the students learn about good manners and behavior.
- To make the students develop good Inter personal relations amongst each other and develop professionalism, etiquettes and ethics.

Course Outcomes:

CO1 Strengthen the correct usage of English grammar and their speaking ability in terms of both fluency and comprehensibility

CO2 Develop their vocabulary skills and its contextual function

CO3 Develop proficiency in the basics of Professional Writing

CO4 Learn to grow professionally and personally by making good interpersonal relationships with other health care professionals

CO5 Communicate confidently and appropriately by extensive practice of communication skills for any intended audience

Pedagogy- The course will be taught in an interactive manner. The concepts will be shared through slides, video clips, and further reinforced through individual or group activities such as role-plays, exercises, games, case discussions, presentations, textbook reading and review.

Course Contents:

Module 1: Introduction and usage to soft skills in communication

Introduction, definition of soft skills, the importance of soft skills, types of soft skills: communication skills, written communication skills, body language, interpersonal skills, presentation skills, stress management, time management, and leadership skills.

Module 2: Letter writing skills

Introduction to letters: informal and formal letters, format of letter writing.

Module 3: Telephone etiquettes



Introduction to telephone etiquettes, need of phone calls, phases of professional calls, basic skills of making calls, basic skills of answering a call; smile, greetings, verbal handshakes, focus, taking messages, closing the calls, general phone etiquettes.

Course Assessment Scheme

Evaluation-100 marks				
Internal (40)				End Term (60)
Class Performance	Midterm Exam (Theory)	Quiz	Assignments	Theory
10	10	10	10	60

Relationship between the Course Outcomes (COs) and Program Outcomes (POs)

PO Keywords	Knowledge & Expertise of Medical Laboratory technology	Leadership and mentorship	Problem solving	Ethics and accountability	Communication & presentation skills	Commitment to professional excellence	Research	Lifelong learning	Employability, Entrepreneurship	Organizational Behavior	Ethical, Social and professional understanding
Course Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11
CO1	1	1	1	2	3	3	2	3	3	3	3
CO2	1	1	2	1	3	3	2	3	3	3	3
CO3	1	3	3	2	3	2	2	3	3	3	3
CO4	1	3	3	2	3	3	2	3	3	3	3
CO5	1	1	3	3	2	3	2	3	3	3	3

1= LOW

2= MEDIUM

3= HIGH



Mapping between COs and Pos		
	Course Outcomes (COs)	Mapped Programme Outcomes
CO1	Strengthen the correct usage of English grammar and their speaking ability in terms of both fluency and comprehensibility	PO5, PO8, PO9, PO10, PO11
CO2	Develop their vocabulary skills and its contextual function	PO5, PO6, PO8, PO9, PO10, PO11
CO3	Develop proficiency in the basics of Professional Writing	PO2, PO3, PO5, PO8, PO9, PO10, PO11
CO4	Learn to grow professionally and personally by making good interpersonal relationships with other health care professionals	PO2, PO3, PO5, PO6, PO8, PO9, PO10, PO11
CO5	Communicate confidently and appropriately by extensive practice of communication skills for any intended audience	PO2, PO3, PO5, PO6, PO8, PO9, PO10, PO11

Text books

- Acevedo and Gower M (1999) Reading and Writing Skills. London, Longman
- Soft Skills: The Software Developer's Life Manual, John Sonmez
- Soft Skills for Success by: *G.R.K. Murty*
- The Language of Emotional Intelligence: The Five Essential Tools for Building Powerful and Effective Relationships by Jeanne Segal



SU134	COMMUNICATION IN ENGLISH-II	L	T	P	C
Version 1.0		1	0	2	2
SU131-Communication in English	NIL				
Co-requisites	--				

Course Objectives- The purpose of this course is to:

1. Develop the ability to communicate effectively in English through regular practice in four language skills i.e., Reading, Listening, Speaking and Writing
2. Enhance knowledge of grammatical system of English language and explication of literary texts.

Course Outcomes - On completion of this course, the students will be able to:

CO1 Strengthen the correct usage of English grammar and their speaking ability in terms of both fluency and comprehensibility

CO2 Develop their vocabulary skills and its contextual function

CO3 Develop proficiency in the basics of Professional Writing

CO4 Appreciate and understand Literature through reading and analysis of literary and cultural texts in multiple genres

CO5 Communicate confidently and appropriately by extensive practice of communication skills for any intended audience

CO6 Analyse Non-Verbal communication to establish better rapport

Pedagogy- The course will be taught in an interactive manner. The concepts will be shared through slides, video clips, and further reinforced through individual or group activities such as role-plays, exercises, games, case discussions, presentations, textbook reading and review.

Course content

Total Lecture hours - 15

Unit I: Building vocabulary

2 Lecture hours

- Analogies
- Portmanteau words

Unit II: Essentials of grammar

2 Lecture hours

- Voice
- Narration/ Reported Speech
- Euphemisms
- Error Correction
- Editing and Omission
- Cloze Gap-Filling

Unit III: Writing Skills

3 Lecture hours

- Types of letters: Enquiry, Placing an order, Complain, Credit, Collection
- Memorandum
- Notice, Circular

Unit IV: Reading

5 Lecture hours

- Unseen Comprehensions
- Strange Case of Dr Jekyll and Mr Hyde-by Robert Louis Stevenson



- The Masque of the Red Death-by Edgar Allan Poe

Unit V: Non-Verbal

3 Lecture hours

- Importance of Non-Verbal Communication
- Types - Kinesics, Gestures, Oculistics, Facial Expressions, Head Movements and Posture, Haptics, Vocalics, Proxemics, Chronemics

LAB- 25 Hours

Lab session No.	Details
1.	Listening to short talks lectures, speeches (scientific, commercial, and general in nature)
2.	Phonetics and Phonology – vowels and consonant, Transcription
3.	Speech process, speaking techniques, conversation and oral skills
4.	Role plays, Declamation
5.	Theatre, Poetry recitation and reading sessions
6.	Group discussions, Debates
7.	Movie Review
8.	Writing research papers
9.	Tell-a-tale, rendezvous, trail blazers

Text books

- Acevedo and Gower M (1999) Reading and Writing Skills. London, Longman
- Swan, Michael. (1980). Practical English Usage. Oxford, OUP
- Kumar, Sanjay and Pushp Lata. English for Effective Communication, Oxford University Press, 2015.
- Konar, Nira. English Language Laboratories – A Comprehensive Manual, PHI Learning Pvt. Ltd., 2011.
- Strange Case of Dr Jekyll and Mr Hyde-by Robert Louis Stevenson
- The Masque of the Red Death-by Edgar Allan Poe

Reference books

- Jolly, David (1984). Writing Tasks: Students' Book. Cambridge, CUP
- Klippel and Swan (1984). Keep Talking. Oxford, OUP
- Walter and Swan (1997). How English Works. Oxford, OUP
- Eastwood, John (2008). Oxford Practice Grammar.
- High School English Grammar & Composition by Wren & Martin

Weblinks:

<https://open.lib.umn.edu/communication/chapter/4-2-types-of-nonverbal-communication/>



Mode of Evaluation

INTERNAL			
Midterm-Theory/Practical	Assignment	Presentation and Class Performance	Quiz
10	5	15	10
EXTERNAL - END SEMESTER EXAMINATION (60)			
Theory - 60			

Relationship between the Course Outcomes (COs) and Program Outcomes (POs)

PO Keywords	<i>Knowledge & Expertise of Medical Laboratory technology</i>	<i>Leadership and mentorship</i>	<i>Problem solving</i>	<i>Ethics and accountability</i>	<i>Communication & presentation skills</i>	<i>Commitment to professional excellence</i>	<i>Research</i>	<i>Lifelong learning</i>	<i>Employability, Entrepreneurship</i>	<i>Organizational Behavior</i>	<i>Ethical, Social and professional understanding</i>
Course Outcomes	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11
CO1	1	1	1	1	3	2	2	3	3	3	2
CO2	1	1	1	1	3	2	2	3	3	3	2
CO3	1	1	2	2	3	2	2	3	3	3	2
CO4	1	1	3	3	3	2	2	3	3	3	2
CO5	1	1	1	1	3	2	2	3	3	3	2
CO6	1	1	1	1	3	2	2	3	3	3	2

1= LOW

2= MEDIUM

3= HIGH

Mapping between COs and POs

	Course Outcomes (COs)	Mapped Programme Outcomes
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CO1	Strengthen the correct usage of English grammar and their speaking ability in terms of both fluency and comprehensibility	PO5, PO8, PO9, PO10
CO2	Develop their vocabulary skills and its contextual function	PO5, PO8, PO9, PO10
CO3	Develop proficiency in the basics of Professional Writing	PO5, PO8, PO9, PO10
CO4	Appreciate and understand Literature through reading and analysis of literary and cultural texts in multiple genres	PO3, PO4, PO5, PO8, PO9, PO10
CO5	Communicate confidently and appropriately by extensive practice of communication skills for any intended audience	PO5, PO8, PO9, PO10
CO6	Analyse Non-Verbal communication to establish better rapport	PO5, PO8, PO9, PO10



Course Code: 22BCM-0OE22L
Organizational Etiquette and Skills Management-II

Credits: 2

Course Objectives

1. To foster active learning skills in the students
2. To provide skills of problem solving in managers.
3. To enhance proficiency in technical writing
4. To promote out of the box creative thinking that creates a positive change in the companies and society.

Course Outcomes

After completion of this course, students will be able to

CO1: Comprehend the important of active listening and implement the ways to improve it to gain trust and cooperation at work place

CO2: Practice Problem Solving and Creative thinking in different situations

CO3: Understand the basics of technical writing

Course content:

Total Lecture Hours (40 hours)

Module I- Effective listening and Feedback

Importance of listening in organizations, listening process, SIER model, types of listening, listening barriers, Effective listening strategies, Listening in conversational interaction, listening to structured talks, Team listening, listening and note taking.

Module II- Verbal communication

Organizing messages, using vocal elements effectively, understanding nonverbal language, giving and receiving feedback, developing credibility, communicating ethically, speaking persuasively, making formal presentations, delivering presentations, building rapport, managing anxiety, using appropriate visuals.

Module III- Effective Business Writing

Importance of business correspondence, five c's of effective business writing, External correspondence: Business letters, internal correspondence: Business memos, notices, The basics of email writing, Business report, and fundamentals of proposal writing.

Module IV – Nonverbal communication

Nonverbal communication and business success, classification of non-verbal communication, body language exhibited during professional interactions.

Texts and References

Textbooks:

- P.D. Chaturvedi, *Business Communication - Skills, Concepts and Application a* ; Pearson, 3rd Edition.
- Neera Jain and Shoma Mukherjee *Effective Business Communication* McGraw Hill Education

Reference Books:

- Jeff Butterfield, *Soft Skills for Everyone* Cengage Learning
- Meenakshi Raman & Sangeeta Sharma, *Technical Communication* OUP
- Gajendra Singh Chauhan, Sangeeta Sharma. *Soft Skills*, Wiley Publications



Helpful Websites/e-books/Journals / Magazines:

- <https://www.youtube.com/watch?v=ZAARJoC0Fnc>
- <https://learnenglish.britishcouncil.org/skills/listening/upper-intermediate-b2/a-talk-about-motivation>
- <https://learnenglish.britishcouncil.org/skills/listening/advanced-c1/a-project-management-meeting>
- <https://www.youtube.com/watch?v=5R5oH2tMgZY>
- <https://www.youtube.com/watch?v=u0Da0f49SRw>
- <https://www.youtube.com/watch?v=G8tFMn8PIJg>

PO's (Program Outcomes)- At the end of the program the students will be able to:

PO-1	Apply the knowledge of mathematics, accounting and finance for solving complex accounting and management problems.
PO-2	Demonstrate ethical and socially responsible behavior.
PO-3	Create relevant, complete and accurate financial statements and information reports using the appropriate accounting principles to provide information to measure the entity's performance.
PO-4	Interpret financial statement and organizational results to enhance the entity's decision-making performance.
PO-5	Showcase the knowledge of financial, managerial, tax, auditing, and international accounting principles and practices.
PO-6	Demonstrate an appreciation of the broad environment in which business operates.
PO-7	Develop critical thinking, quantitative reasoning, written, and oral communication.

Relationship between the Course Outcomes (COs) and Program Outcomes (POs)

Matrix - Mapping of CO's with POs

Course Outcomes (COs)	Programme Outcomes POs						
	PO1	PO2	PO3	PO4	PO5	PO6	PO7
CO1	M	M	M	L	L	M	L
CO2	M	M	M	M	M	M	M
CO3	H	H	M	H	M	H	H

Where H= High relationship (covers up to 75-95% of the desired outcome); M=Medium (covers up to 50 to 75%); L=Low (covers up to 10-50% of the desired outcome)



ORGANIZATIONAL ETIQUETTE & SKILLS MANAGEMENT-III

Course Code: 21BBA-0OE31L

Credits: 02

Course Objectives

- To bridge the gap between corporates requirements and student's knowledge and skillset.
- To provide the right modules of training that meets the industry needs and enhance their employability skill.
- To enhance organizational skills in today's managers.
- To build professional and personal effectiveness in individuals.
- To make students understand and identify the symptoms of stress and learning management strategies for better performance in future

Course Outcomes

After completion of this course, students will be able to

CO1: Comprehend ability to communicate effectively with co-workers, employers, clients and customers, friends, and family members

CO2: Practice personal and professional effectiveness

CO3: Increase Efficiency and practice personal leadership in diversified teams

Course Content

Total Hours (40)

Module I- Developing Interpersonal Skills

Understanding Professional Relationships, Respecting Social Protocols, Emotional Intelligence at Workplace, Positive Outlook, Personal Leadership, Showing Basic Office Courtesies, Socializing Professionally, Recovering from Difficult Interpersonal Situations

Module II- Negotiation Skills

Nature of Negotiation, Factors affecting Negotiation, The Preparation Phase, The Negotiation Phase, The Implementation Phase, Negotiation Strategies, Foresighted Negotiation, Negotiation for Interviews

Module III- Planning and Managing your Career

Understanding Career Management, Practicing Personal Leadership, Setting Short Term Career Goals, developing a long – Term Career Plan, Making Career Changes, Basics of Time Management at workplace; Basics



of Team and Stress Management at Workplace

Module IV – CVs, Personal Interviews and Group Discussion

Applying for Jobs, The Relationship Between a Resume and an Application letter, Drafting an application Letter, Types of Interviews, Strategies for Success at Interviews, Answers to some common Interview Questions, Leadership, GD Protocol, Discussion Techniques

Pedagogy: A blended learning pedagogy will be used. The learning is student centric and is based on activities and project-based learning. Primarily class lectures followed by question/ answer session/ class test/ assignments/ case study at the end of each unit. Citing live examples and linking these with topics would be used so that students can apply the concepts in real life settings. Case lets and business articles will be used.

Textbooks:

- P.D. Chaturvedi, *Business Communication - Skills, Concepts and Applications*; Pearson, 3rd Edition.
- Jeff Butterfield, *Soft Skills for Everyone*, Cengage Learning

Reference Books:

- Habermas, J. (1984). *The theory of communicative action* (Vol. 1, p. 100). Boston, MA: Beacon Press
- McLean, S. (2003). *The basics of speech communication*. Boston, MA: Allyn & Bacon.
- McLean, S. (2005). *The basics of interpersonal communication*. Boston, MA: Allyn & Bacon
- Ajmani, J. C. *Good English: Getting it Right*. New Delhi: Rupa Publications, 2012.

Helpful Websites/e-books/Journals / Magazines:

- https://www.managementstudyguide.com/business_communication.htm
- <https://pressbooks.bccampus.ca/technicalwriting/chapter/casestudy-costpoorcommunication/>
- <https://livetilesglobal.com/internal-communication-in-business-the-best-examples-case-studies/>

Course Outcomes to Program Outcomes Mapping Matrix

PO's (Program Outcomes)- At the end of the program the students will be able to:

PO-1	Demonstrate an understanding of business functional areas and their interlink age within.
PO-2	Apply management concepts and approaches in real life scenarios.
PO-3	Convey ideas and information effectively
PO-4	Interpret how information technology affects business operations, and leverage business technologies to their advantage.
PO-5	Inculcate professionalism for long-term sustainable growth.



PO-6	Integrate various functional areas of business to guide innovation and solve complex business problems
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Relationship between the Course Outcomes (COs) and Program Outcomes (POs)

Matrix 1- Mapping of CO's with PLOs

Course Learning Outcomes(COs)	Programme Learning Outcomes POs						
	PO1	PO2	PO3	PO4	PO5	PO6	
CO1	M	M	H	H	M	H	
CO2	M	M	H	H	H	H	
CO3	H	H	H	H	H	H	

Where H= High relationship (covers up to 75-95% of the desired outcome);
M=Medium (covers up to 50 to 75%); L=Low (covers up to 10-50% of the desired outcome)

Program Specific Outcomes (PSO)

BBA

PSO-1: Acquire academic excellence with an aptitude for higher studies, research and to meet competitive exams.

PSO-2: Display competencies and knowledge in key business functional areas including accounting, marketing, and management.

PSO-3: Learn how to effectively manage people and build strong relationships.

PSO-4: Enhance critical thinking and analytical skills in terms of decision making.

PSO-5: Develop entrepreneurial skill to motivate towards startups.



20BHM-0FR11L	French – I	L	T	P	C
Version 1.0		1	0	2	2

Course Objectives- The purpose of this course is to:

1. Facilitate the learner with the nuances & peculiarities of French language
2. Familiarize the students with the formation of simple sentences in the affirmative, negative and in the interrogative forms.

Course Outcomes- On completion of this course, the students will be able to:

CO1 Demonstrate understanding of the Indefinite Articles and the types of sentences.

CO2 Discuss Definite Articles and the types of sentences

CO3 Elaborate on French prepositions

CO4 Formulate sentences on locating people and objects.

CO5 Outline the adjectives of colour

Pedagogy- The course will be taught in an interactive manner. The concepts shall be mostly shared through slides, video clips as required and further reinforced through individual or group activities such as role plays, exercises, games, case discussions, presentations etc. aimed to equip students with skills to apply the theoretical knowledge in various situations. Students are especially encouraged to read hotel management news and articles and research papers to not only acquire a better understanding but also to be well informed of the current business scenario and its challenges and possible solutions.

Course Contents

Total Lecture hours (14X1 = 14)

Unit I Basic introduction to the language

3 lecture Hours

- Indefinite articles – masculine, feminine, singular and plural
- Definite articles - masculine, feminine, singular and plural
- Affirmative and negative sentences
- Interrogation

Unit II Definite articles

3 lecture Hours

- Usage and vocabulary
- All combinations in affirmative and in negative



Unit III – French Prepositions**2 lecture Hours**

- Position of articles and human beings
- Combinations of affirmative, negative and interrogative sentences
- Visible and invisible prepositions

Unit IV – Location of people and objects**2 lecture Hours**

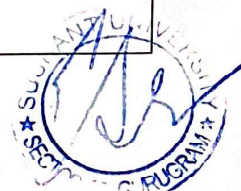
- Il y a
- Il n'y a pas de d'

Unit V – Adjectives of colour**4 lecture Hours**

- Placement of adjectives
- The singularity and plurality of adjectives

LAB- (14x2 Hours) =48 Hours

Lab Session No.	Details
1	<ul style="list-style-type: none"> • Introduction to the French sounds in words and in sentences. • The French alphabet, saying your name and spelling it. • Greetings and self-introduction.
2	<ul style="list-style-type: none"> • Introduction to the French culture and civilization - diversity of its language • Currency, touristic sites, monuments, culture and civilization.
3	<ul style="list-style-type: none"> • Physical attributes – names of mountains, rivers, cities and provinces of France, industry, agriculture, foods, cheese, wines, gastronomy, fashion.
4	<ul style="list-style-type: none"> • French accents • French liaison • French elision
5	<ul style="list-style-type: none"> • Role Play • Usage of the adjectives of colour, shapes and size – while describing a person or an object.
6	Project work – describing the class, the house. Objects in the classroom
7	<ul style="list-style-type: none"> • Location of things – where is, where are? • Using different prepositions in affirmative and negative. • Role Play
8	Role Play – Interrogative sentences on the adjectives of colour
9	Writing messages – inviting friends for a birthday party
10	Writing letters – to the principal for leave etc.
11	Essay writing – describing a home, hotel etc.



12	Project work - Preparing a collage of objects belonging to the same group.
13	Revision
14	Mock Test

Texts

- G. Mauger - Cours de langue et de Civilisation françaises

References

- G. Mauger - Cours de langue et de Civilisation françaises
- Larousse - Dictionnaire - anglais - français - anglais
- French Verbs - Robert & Nathan
- French Classified Vocabulary - Webster's

Modes of Evaluation: Assignment/ Mid-term Evaluation/Presentation/Journal/Viva

MID SEMESTER EVALUATION (40)			
Mid Semester Examination	Lab/ practical performed & Lab report	Assignment(s)/ Quiz (s)	Total
15	15	10	40
END SEMESTER EXAMINATION (60)			
Practical (60)			



Mapping between COs and POs		
	Course Outcomes (COs)	Mapped Programme Outcomes
CO1	Demonstrate understanding of the Indefinite Articles and the types of sentences.	PO2, PO3, PO5, PO6, PO7, PO9, PO10
CO2	Discuss Definite Articles and the types of sentences	PO2, PO3, PO5, PO6, PO7, PO9, PO10
CO3	Elaborate on French prepositions	PO2, PO3, PO5, PO6, PO7, PO9, PO10
CO4	Formulate sentences on locating people and objects.	PO2, PO3, PO5, PO6, PO7, PO9, PO10
CO5	Outline the adjectives of colour	PO1, PO2, PO3, PO5, PO6, PO7, PO9, PO10

H- High

M- Medium

L-Low

PO Keywords	Knowledge & Expertise of Hotel Business	Research	Information & Digital Literacy	Problem Solving	Communication & presentation skills	Behavioral Skills, Teamwork and Leadership	Globalization	Ethical, Social and professional understanding	Employability, Entrepreneurship	Lifelong Learning	Organizational Behavior	Finance & Marketing
COURSE OUTCOMES	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1		H	H		H	H	L		H	H		
CO2		M	H		H	M	L		H	H		
CO3		H	H		H	M	L		H	H		
CO4		H	H		H	H	L		H	H		
CO5	H	L	H		H	M	L		H	H		



Program Specific Outcome (PSO's)

The Expected Outcome of the BHM Programme is foreseen that on completion of this program the students will be able to:

PSO1	Demonstrate Core Technical, Conceptual and Analytical Hospitality Skills.
PSO2	Apply the knowledge and skills gained through experiential learning, Industry Immersion Courses and International Linkages in the live hospitality Environment.
PSO3	Demonstrate Strategic Implementation of concepts and theories to Sustain & Grow in the challenging field of Hospitality & Tourism.
PSO4	Implement and Undergo critical analysis of management styles and strategic thinking required to succeed in the hotel management field.

Relationship between the Course Outcomes (COs) and Program Specific Outcome (PSO's)

CO \ PSO	PSO1	PSO2	PSO3	PSO4
CO 1	H	M	H	L
CO 2	H	M	L	L
CO 3	M	H	H	M
CO 4	L	H	M	M
CO 5	M	M	L	H

H- High
M- Medium
L-Low



20BHM-0FR21L/ 20BHM-0FR22L	French – III	L	T	P	C
Version 1.0		1	0	2	2

Course Objectives- The purpose of this course is to:

1. Facilitate the learner to absorb more of the vocabulary of general daily use – seasons, months etc. vocabulary on invariable words
2. Be better equipped to use the language for conversation

Course Outcomes- On completion of this course, the students will be able to:

CO1 Highlight and identify material of different types

CO2 Understand the French Auxiliary Verbs

CO3 Elaborate on the French personal pronouns

CO4 Define a conjugation

CO5 Understand the use of the verb Etre in the affirmative, negative and interrogative forms.

Pedagogy- The course will be taught in an interactive manner. The concepts shall be mostly shared through slides, video clips as required and further reinforced through individual or group activities such as role plays, exercises, games, case discussions, presentations etc. aimed to equip students with skills to apply the theoretical knowledge in various situations. Students are especially encouraged to read hotel management news and articles and research papers to not only acquire a better understanding but also to be well informed of the current business scenario and its challenges and possible solutions.

Course Contents

Total Lecture hours (14X1 = 14)

Unit I – Identifying Material

3 lecture Hours

- Materials in wood, iron, plastic and glass
- Questions and answers

Unit II – Introduction to the French Auxiliary Verbs

3 lecture Hours

- Differentiation between action and auxiliary verbs
- Usage of Etre in self-introduction
- Explaining classroom, college, colony and the city

Unit III – Introduction to the French personal pronouns

2 lecture Hours

- 1st person, 2nd person and the 3rd person
- Singulars and plurals

Unit IV – Definition of a conjugation

2 lecture Hours

- Connecting the verb to the personal pronoun to form conjugation
- Different forms of conjugation with the usage in sentences



Unit V – Auxiliary Etre in all three forms

4 lecture Hours

- Dictations
- Class tests

LAB- (14x2 Hours) =28 Hours

Lab Session No.	Details
1	Role Play – making a hotel reservation
2	Role Play – checking in to the hotel
3	Role Play - Description of the room by the bell boy
4	Role Play – experience at a restaurant
5	Using different types of materials – making sentences in the class – verbal
6	Viva Examination
7	Exercise on the french auxiliary verbs
8	Exercises on the french personal pronouns
9	Talking about the daily routine
10	Recording of the play
11	Writing of a song and the recoding of the same
12	Viva Examination
13	Revision
14	Revision

Texts

- G. Mauger - Cours de langue et de Civilisation françaises

References

- G. Mauger - Cours de langue et de Civilisation françaises
- Larousse - Dictionnaire – anglais – français – anglais
- French Verbs – Robert & Nathan
- French Classified Vocabulary – Webster's

Modes of Evaluation: Assignment/ Mid-term Evaluation/Presentation/Journal/Viva

MID SEMESTER EVALUATION (40)			
Mid Semester Examination	Lab/ practical performed & Lab report	Assignment(s)/ Quiz (s)	Total
15	15	10	40
END SEMESTER EXAMINATION (60)			
Practical (60)			



PO Keywords	Knowledge & Expertise of Hotel Business	Research	Information & Digital Literacy	Problem Solving	Communication & presentation skills	Behavioral Skills, Teamwork and Leadership	Globalization	Ethical, Social and professional understanding	Employability, Entrepreneurship	Lifelong Learning	Organizational Behavior	Finance & Marketing
COURSE OUTCOMES	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	H	M	H	L	H				M	H		
CO2	H	M	H	L	H				M	H		H
CO3	H	M	H	L	H				M	H		M
CO4	H	M	H	L	H				M	H		L
CO5	H	M	H	L	H				M	H		L

H- High

M- Medium

L-Low

Program Specific Outcome (PSO's)

Mapping between COs and POs		
	Course Outcomes (COs)	Mapped Programme Outcomes
CO1	Highlight and identify material of different types	PO1, PO2, PO3, PO4, PO5, PO9, PO10
CO2	Understand the French Auxiliary Verbs	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12
CO3	Elaborate on the French personal pronouns	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12
CO4	Define a conjugation	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12
CO5	Understand the use of the verb Etre in the affirmative, negative and interrogative forms.	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12



The Expected Outcome of the BHM Programme is foreseen that on completion of this program the students will be able to:

PSO1	Demonstrate Core Technical, Conceptual and Analytical Hospitality Skills.
PSO2	Apply the knowledge and skills gained through experiential learning, Industry Immersion Courses and International Linkages in the live hospitality Environment.
PSO3	Demonstrate Strategic Implementation of concepts and theories to Sustain & Grow in the challenging field of Hospitality & Tourism.
PSO4	Implement and Undergo critical analysis of management styles and strategic thinking required to succeed in the hotel management field.

Relationship between the Course Outcomes (COs) and Program Specific Outcomes (PSOs)

CO \ PSO	PSO1	PSO2	PSO3	PSO4
CO 1	M	L	H	L
CO 2	H	M	L	M
CO 3	M	H	M	L
CO 4	L	L	H	M
CO 5	L	M	L	H

H- High
M- Medium
L-Low



20BHM-0FR31L/ 20BHM-0FR32L	French – IV	L	T	P	C
Version 1.0		1	0	2	2

Course Objectives- The purpose of this course is to:

1. Facilitate the learner to enhance the usage of vocabulary – especially of the daily life
2. Understand the technicalities of the usage of adjectives ,

Course Outcomes- On completion of this course, the students will be able to:

CO1 Describe parts of the human body

CO2 Understand the second auxiliary verb – AVOIR

CO3 Construct sentences with the help of AVOIR in affirmative, negative and in the interrogative forms

CO4 Elaborate Special uses of the verb AVOIR

CO5 Avoir in Negative

Pedagogy- The course will be taught in an interactive manner. The concepts shall be mostly shared through slides, video clips as required and further reinforced through individual or group activities such as role plays, exercises, games, case discussions, presentations etc. aimed to equip students with skills to apply the theoretical knowledge in various situations. Students are especially encouraged to read hotel management news and articles and research papers to not only acquire a better understanding but also to be well informed of the current business scenario and its challenges and possible solutions.

Course Contents

Total Lecture hours (14X1 = 14)

Unit I – identifying humans

4 lecture Hours

- Describing the different parts of the body
- With the genders
- Usage of adjectives in the description of the body

Unit II – Introduction to the auxiliary verb AVOIR

3 lecture Hours

- Usage in affirmative
- Usage in the negative
- Special uses of the verb AVOIR

Unit III – Special uses of the verb AVOIR

3 lecture Hours

- Explanation
- Usage in different situations

Unit IV – Interrogatory sentences with AVOIR

2 lecture Hours

- Do I have?
- Do we have?



Unit V – usage of the verb AVOIR – Objects/humans etc.

2 lecture Hours

- Dictations
- Class tests

LAB- (14x2 Hours) =28 Hours

Lab Session No.	Details
1	Identification of human beings
2	Demonstration of the parts of the body
3	Introduction of the adjective possessive
4	Sentences on comparison
5	Learning b heart the verb AVOIR – sentences in affirmative,negative and in the interrogative
6	Role Play – with the special uses of the verb AVOIR
7	Role Play – Interrogative sentences with the verb avoir
8	Role Play – negative sentences with the verb avoir
9	Dictation with the verb avoir
10	Essay writing with the verb avoir and Etre
11	Class test
12	Viva on AVOIR
13	Revision
14	Revision

Texts

- G. Mauger - Cours de langue et de Civilisation françaises

References

- G. Mauger - Cours de langue et de Civilisation françaises
- Larousse - Dictionnaire – anglais – français – anglais
- French Verbs – Robert & Nathan
- French Classified Vocabulary – Webster's



MID SEMESTER EVALUATION (40)			
Mid Semester Examination	Lab/ practical performed & Lab report	Assignment(s)/ Quiz (s)	Total
15	15	10	40
END SEMESTER EXAMINATION (60)			
Practical (60)			

Mapping between COs and POs		
	Course Outcomes (COs)	Mapped Programme Outcomes
CO1	Describe parts of the human body	PO1, PO2, PO3, PO4, PO5, PO9, PO10
CO2	Understand the second auxiliary verb – AVOIR	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12
CO3	Construct sentences with the help of AVOIR in affirmative, negative and in the interrogative forms	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12
CO4	Elaborate Special uses of the verb AVOIR	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12
CO5	Avoir in Negative	PO1, PO2, PO3, PO4, PO5, PO9, PO10, PO12



PO Keywords	Knowledge & Expertise of Hotel Business	Research	Information & Digital Literacy	Problem Solving	Communication & presentation skills	Behavioral Skills, Teamwork and Leadership	Globalization	Ethical, Social and professional understanding	Employability, Entrepreneurship	Lifelong Learning	Organizational Behavior	Finance & Marketing
COURSE OUTCOMES	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	H	M	H	L	H				M	H		
CO2	H	M	H	L	H				M	H		H
CO3	H	M	H	L	H				M	H		M
CO4	H	M	H	L	H				M	H		L
CO5	H	M	H	L	H				M	H		L

H- High
M- Medium
L-Low

PSO1	Demonstrate Core Technical, Conceptual and Analytical Hospitality Skills.
PSO2	Apply the knowledge and skills gained through experiential learning, Industry Immersion Courses and International Linkages in the live hospitality Environment.
PSO3	Demonstrate Strategic Implementation of concepts and theories to Sustain & Grow in the challenging field of Hospitality & Tourism.
PSO4	Implement and Undergo critical analysis of management styles and strategic thinking required to succeed in the hotel management field.



Relationship between the Course Outcomes (COs) and Program Specific Outcomes (PSOs)

CO \ PSO	PSO1	PSO2	PSO3	PSO4
CO 1	H	M	H	L
CO 2	L	H	L	M
CO 3	H	L	H	H
CO 4	M	M	H	L
CO 5	H	M	L	H

H- High
M- Medium
L-Low



20BHM-0FR41L	French – V	L	T	P	C
Version 1.0		1	0	2	2

Course Objectives- This is the Second step to learning French. The purpose of this course is to:

1. Facilitate the learner to equip himself with the vocabulary of the parts of the face
2. Be better equipped to freely use this vocabulary in comprehension, expression and in composition

Course Outcomes- On completion of this course, the students will be able to:

- CO1 Describe the names of the parts of the face with their matching gender
CO2 Elaborating Nouns and adjectives for the description of face
CO3 Learn the Adjective Possessive in singular forms
CO4 Learn the Adjective Possessive in plural forms
CO5 Understand ordinal numbers

Pedagogy- The course will be taught in an interactive manner. The concepts shall be mostly shared through slides, video clips as required and further reinforced through individual or group activities such as role plays, exercises, games, case discussions, presentations etc. aimed to equip students with skills to apply the theoretical knowledge in various situations. Students are especially encouraged to read hotel management news and articles and research papers to not only acquire a better understanding but also to be well informed of the current business scenario and its challenges and possible solutions.

Course Contents

Total Lecture hours (14X1 = 14)

Unit I – Parts of the face

3 lecture Hours

- Usage of special expressions with face
- Describing people – preparing matrimonials
- Special attributes of the face

Unit II – Usage of adjectives for describing people

3 lecture Hours

- Attributes of different nationalities
- Special features of the face
- Types of skin and the deformities

Unit III – Adjective possessive – form 1

2 lecture Hours

- Describing possession in the singular forms
- Negative possession
- Dealing with negative questions

Unit IV – Adjective possessive – form 2

2 lecture Hours

- Describing possession in the singular forms
- Negative possession



- Dealing with negative questions

Unit V – Ordinal numbers

4 lecture Hours

- Description of orders
- Classifications

LAB- (14x2 Hours) =28 Hours

Lab Session No.	Details
1	Role Play – Talking about the layout of a hot kitchen
2	Role Play – Technical description of a restaurant
3	Project work – names of countries in French
4	Names of cities in French
5	Practical use of prepositions to express 'going'
6	Practical use of prepositions to express 'coming'
7	Role Play – students expressing going and coming put together
8	Use of indéfinité adjectives – chaque, tout, tous etc.
9	Recipe of baking a cake
10	Recipe of omelette
11	Recipe of a baked dish
12	Cocktail mixing
13	Revision
14	Revision

Texts

- G. Mauger - Cours de langue et de Civilisation françaises

References

- G. Mauger - Cours de langue et de Civilisation françaises
- Larousse - Dictionnaire – anglais – français – anglais
- French Verbs – Robert & Nathan
- French Classified Vocabulary – Webster's



Modes of Evaluation: Assignment/ Midterm Evaluation/Presentation/Journal/Viva

MID SEMESTER EVALUATION (40)			
Mid Semester Examination	Lab/ practical performed & Lab report	Assignment(s)/ Quiz (s)	Total
15	15	10	40
END SEMESTER EXAMINATION (60)			
Practical (60)			

PSO1	Demonstrate Core Technical, Conceptual and Analytical Hospitality Skills.
PSO2	Apply the knowledge and skills gained through experiential learning, Industry Immersion Courses and International Linkages in the live hospitality Environment.
PSO3	Demonstrate Strategic Implementation of concepts and theories to Sustain & Grow in the challenging field of Hospitality & Tourism.
PSO4	Implement and Undergo critical analysis of management styles and strategic thinking required to succeed in the hotel management field.

Relationship between the Course Outcomes (COs) and Program Specific Outcomes (PSOs)

CO \ PSO	PSO1	PSO2	PSO3	PSO4
CO 1	L	M	H	L
CO 2	H	H	L	M
CO 3	H	L	H	H
CO 4	L	M	H	L
CO 5	H	L	L	H

H- High
M- Medium
L-Low



Mapping between COs and POs		
	Course Outcomes (Cos)	Mapped Programme Outcomes
CO1	Describe the names of the parts of the face with their matching gender	PO1, PO3, PO5, PO9, PO10
CO2	Elaborating Nouns and adjectives for the description of face	PO1, PO3, PO5, PO9, PO10
CO3	Learn the Adjective Possessive in singular forms	PO1, PO3, PO5, PO9, PO10
CO4	Learn the Adjective Possessive in plural forms	PO1, PO3, PO5, PO9, PO10
CO5	Understanding ordinal numbers	PO1, PO3, PO5, PO9, PO10

PO Keywords	Knowledge & Expertise of Hotel Business	Research	Information & Digital Literacy	Problem Solving	Communication & presentation skills	Behavioral Skills, Teamwork and Leadership	Globalization	Ethical, Social and professional understanding	Employability, Entrepreneurship	Lifelong Learning	Organizational Behavior	Finance & Marketing
COURSE OUTCOMES	PO 1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	L		M		H				M	M		
CO2	L		M		H				M	M		
CO3	L		M		H				M	M		
CO4	L		M		H				M	M		
CO5	L		M		H				M	M		

H- High
M- Medium
L-Low

