

## **Key Indicator – 4.3 IT Infrastructure**

**(30)**

4.3.3 Institution has the following Facilities for e-content and other resource development

1. Audio visual center, mixing equipment, editing facilities and Media Studio
2. Lecture Capturing System(LCS)
3. Central Instrumentation Centre
4. Animal House
5. Museum
6. Business Lab
7. Research/statistical database
8. Moot court
9. Theatre
10. Art Gallery
11. Any other facility to support research

**(5)**

**Criterion 4 – Infrastructure and  
Learning Resources**

**(100)**



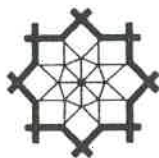
4.3.3

**Copy of the subscription letter for database is essential for  
Option (Research/Statistical Databases)**

**(Appendix-III)**

## **E-RESOURCE DETAILS**

**DELNET**



DELNET

*Developing Library Network*

*New Delhi*

*www.delnet.in*

# *Certificate of Membership*

This certifies that

*Ansal University  
Gurugram*

is an Institutional Member of

*DELNET – Developing Library Network*

and is entitled to all benefits and privileges pertaining thereto.

Membership Number *IM – 1241* has been renewed and it  
expires on February 18, 2020

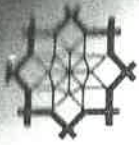


Dr. H. K. Kaul

Director

DELNET, New Delhi

*Date of Issue: March 27, 2019*



**Dr. Sangeeta Kaul**  
Network Manager

19-02-2020 TO 18-02-2021

Could Temdarvic

**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India

Tel: 91-11-26742222, 26741266

91-9810329992 (Mobile)

E-mail: sangs@delnet.ren.nic.in,

sangskaul2003@yahoo.co.in

Web: www.delnet.in

DELNET/IM-1241/hrAUG/MEM/2020

March 13, 2020

**Sub: DELNET Membership Renewal**

Dear Dr. Malviya,

We acknowledge with thanks the receipt of ₹ 13,570 (₹ Thirteen Thousand Five Hundred Seventy only) received through NEFT dated 18.2.2020 made towards the DELNET Annual Institutional Membership Fee for the period 19.2.2020 to 18.2.2021. The receipt no. 60710 dated 6.3.2020 is enclosed for the office records.

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: <http://www.delnet.in>

Click onto "New Discovery Portal". Since the IP address provided by you is not static (broadband), you are requested to use following login & password to access the new discovery portal of DELNET.

Login : hraug  
Password : aug55

Kindly note your Inter Library Loan (ILL for Books) Password is "hrauglib" to be used while registering a request. You are also welcome to send us the bibliographical references at [sangs@delnet.ren.nic.in](mailto:sangs@delnet.ren.nic.in), [sangskaul2003@yahoo.co.in](mailto:sangskaul2003@yahoo.co.in) for the resources needed by you. We will try our best to locate these resources. Also, a complete user manual on how to access DELNET online databases is available at the Discovery Portal.

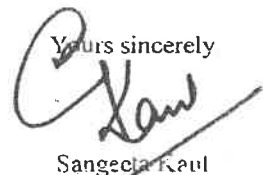
I would like to mention that DELNET provides access to more than three crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore full-text e-books, e-journals & e-articles through Knowledge Gateway Portal. DELNET also provides Delplus software free of charge for library automation purpose. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis.

I am enclosing a poster on DELNET and a Certificate of Membership. Please kindly let us know if you wish to get any books on ILL or the journal articles.

With kind regards,

Dr. R. N. Malviya  
Chief Librarian  
Ansal University  
Sector - 55, Gurgaon-122003  
Haryana



Yours sincerely  
  
Sangeeta Kaul

- Encl: (1) Receipt no. 60710 dated 6.3.2020 of ₹ 13,570  
(2) Tax Invoice  
(3) DELNET Poster  
(4) DELNET Brochure  
(5) Certificate of Membership

**DELNET**

**Developing Library Network**

J N U Campus, Nelson Mandela Road  
Vasant kunj, New Delhi 110070, India

Tel: 91-11-26742222, 26741266

91-9810329992 (Mobile)

Fax 91-11 26741122

E-mail: sangs@delnet.res.in,

sangskaul2003@yahoo.co.in

Web: www.delnet.res.in



**Dr. Sangeeta Kaul**

*Network Manager*

DELNET/IM-1241/hrAU/MEM/2019

January 9, 2019

**Sub: DELNET Membership Renewal**

Dear Dr. Malviya,

I would like to inform you that the membership subscription of DELNET by your organisation is due for renewal on February 18, 2019. We are enclosing herewith an invoice no. 2019/32106 dated 08.01.2019 of ₹13,570/- (₹ Thirteen Thousand Five Hundred Seventy only-) towards the DELNET Annual Institutional Membership Fee for the year 2019-2020 (inclusive of GST). The GSTIN of DELNET is 07AAAAD2288GIZV. Please note that the renewal payment received will be considered from the date of expiry of membership only.

Kindly arrange to send us the payment of ₹13,570/- through a demand draft in favour of "DELNET" which should be made payable at New Delhi branch. Please note that the payment can also be sent electronically to DELNET bank account. Kindly inform us the bank UTR number and the date of transaction if the amount is remitted through the bank

With kind regards,

Yours sincerely,

  
Sangeeta Kaul

Dr. R. N. Malviya  
Chief Librarian  
Ansal University  
Sector - 55  
Gurgaon-122003  
Haryana

Encl: Invoice no. 2019/32106 dated 08.01.2019 of ₹ 13,570/-



2021-22



**DELNET**

*Developing Library Network*

*New Delhi*

*www.delnet.in*

# *Certificate of Membership*

This certifies that

***Sushant University, Gurugram***

is an Institutional Member of

***DELNET – Developing Library Network***

and is entitled to all benefits and privileges pertaining thereto.

Membership Number *IM – 1241* has been renewed and next

renewal is due on February 18, 2022



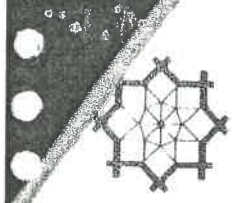
Chief Librarian  
Sushant University, Gurugram



Dr. Sangeeta Kaul  
Director  
DELNET, New Delhi

*Date of Issue: July 9, 2021*





**Sangeeta Kaul**  
Director

**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India

Tel: 91-11-26742222, 26741266

91-9810329992 (Mobile)

E-mail: sangs@delnet.ren.nic.in,

sangskaul2003@yahoo.co.in

Web: www.delnet.in

January 22, 2021

DELNET/IM-1241/hrSUG/2021

**Sub: DELNET Membership Renewal**

Dear Dr. Malviya,

I would like to inform you that the membership subscription of DELNET by your institution is due for renewal on February 18, 2021. We are enclosing herewith an invoice no. 2021/44625 dated 21.1.2021 of ₹13,570 (₹ Thirteen Thousand Five Hundred Seventy only) towards the DELNET Annual Institutional Membership Fee for the year 2021-2022 (inclusive of GST). The GSTIN of DELNET is 07AAAAD2288G1ZV. Please note that the renewal payment received will be considered from the date of expiry of membership only.

Kindly arrange to send us the payment of ₹ 13,570 through a demand draft drawn in favour of "**DELNET**" and it should be made payable at a "**New Delhi**" bank branch. Please note that the payment can also be sent electronically to the following DELNET bank account through NEFT/Netbanking.

**Bank A/c Holder Name** : DELNET  
**Bank** : Central Bank of India  
**Address** : Khan Market, Lok Nayak Bhavan  
New Delhi- 110003  
**Account No.** : 1065410992  
**Account Type** : Saving Bank  
**IFS Code** : CBIN0280310

*Kindly inform us the bank UTR number and the date of transaction if the amount is remitted through the bank.*

We would also like to request you to kindly inform us the GSTIN of your institution, if any, so that we can update the same in our accounting system.

With kind regards,

Yours sincerely,

Sangeeta Kaul

Dr. R. N. Malviya  
Chief Librarian  
**Sushant University**  
Sector - 55  
Gurgaon-122003  
Haryana

Chief Librarian  
**Sushant University, Gurugram**



**Encl: Invoice no. 2021/44625 dated 21.1.2021 of ₹13,570/-**

## Proforma Tax Invoice

**DELNET-Developing Library Network**  
 JNU Campus, Nelson Mandela Road, Vasant Kunj  
 New Delhi-110070  
 GSTIN/UIN: 07AAAAD2288G1ZV  
 Email: hkkaul@gmail.com  
 Ph.No. +91-11-26742222, 26741232  
 Fax. +91-11-26741122

Invoice No  
**2021 / 44625**

Date  
**21-January-2021**

Membership No.  
**IM-1241**

Mode Of Payment  
 DD/Multicity-Cheque/NEFT

Reference No:

Sushant University (formerly Ansal University)  
 Sector - 55  
 Gurugram  
 Haryana  
 122003  
 GSTIN/UIN:

Particulars	GST RATE	Amount ₹
Annual Institutional Membership Fees ( for the period 19.02.2021 to 18.02.2022)	18%	11,500.00
IGST		2,070.00
<b>Total.</b>		<b>₹ 13,570.00</b>

Amount Chargeable (in words)

THIRTEEN THOUSAND FIVE HUNDRED SEVENTY ONLY

E. & O.E

CODE:- 998431

Taxable Value	Integrated Tax	
	Rate	Amount
11,500.00	18%	2,070.00

Amount (in words)

₹ TWO THOUSAND SEVENTY ONLY

**For Bank Transfer**

**Kindly remit the amount through NEFT/RTGS only. DO NOT DEPOSIT THE CASH DIRECTLY TO DELNET BANK A/C.**

marks.

NET's PAN : AAAAD2288G

for DELNET- Developing Library Network  
 Authorised Signatory.

DD/CHEQUE SHOULD BE IN FAVOUR OF "DELNET". The DD should be made payable at "New Delhi" bank branch.

"This is a Computer generated Invoice - The signatures are not required"

  
 Chief Librarian  
 Sushant University, Gurugram



DELNET-Developing Library Network  
 Campus, Nelson Mandela Road,  
 Vasant Kunj, New Delhi-110070

19-02-2021 TO 18-02-2022

  
Dr. Sangeeta Kaul  
Director

**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road

Vasant Kunj, New Delhi 110070, India

Tel: 91-11-26742222, 26741266

91-9810329992 (Mobile)

E-mail: sangs@delnet.ren.nic.in,

sangskaul2003@yahoo.co.in

Web: www.delnet.in

DELNET/IM-1241/hrSU/MEM/2021

July 10, 2021

**Sub: DELNET Membership Renewal**

Dear Dr. Malviya,

We acknowledge with thanks the receipt of ₹ 13,750 (₹ Thirteen Thousand Seven Hundred Fifty only) received through NEFT dated 28.6.2021 made towards the DELNET Annual Institutional Membership Fee for the period 19.2.2021 to 18.2.2022. Excess ₹180 to be considered as advance for next year membership fees). The receipt no. 65653 dated 9.7.2021 is enclosed for the office records.

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: <http://www.delnet.in>

Click onto "New Discovery Portal". Since the IP address provided by you is not static (broadband), you are requested to use following login & password to access the new discovery portal of DELNET.

Login : hraug  
Password : aug55

Kindly note your Inter Library Loan (ILL for Books) Password is "hrauglib" to be used while registering a request. You are also welcome to send us the bibliographical references at [sangs@delnet.ren.nic.in](mailto:sangs@delnet.ren.nic.in), [sangskaul2003@yahoo.co.in](mailto:sangskaul2003@yahoo.co.in) for the resources needed by you. We will try our best to locate these resources. Also, a complete user manual on how to access DELNET online databases is available at the Discovery Portal. We would further like to inform you that Usage Report can be generated through "USAGE STATISTICS" link which appears at the top side of the landing page of the discovery portal. Kindly use the password as 1241\*\*\*1992 to download the pdf, containing usage report of your institution.

I would like to mention that DELNET provides access to more than three crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and fifty lakh full-text e-books, e-journals & e-articles through Knowledge Gainer Portal. DELNET also provides Delplus software free of charge for library automation purpose. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis.

I would also like to inform you that DELNET shall be glad to organise a one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for the students, faculty, researchers and scholars of "Sushant University, Gurgaon, Haryana". It will help in the effective utilisation of DELNET resources and services.

I am enclosing a poster on DELNET and a Certificate of Membership. Please kindly let us know if you wish to get any books on ILL or the journal articles.

With kind regards,

Yours sincerely,

  
Sangeeta Kaul

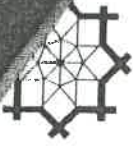
Dr. R. N. Malviya  
Chief Librarian  
Sushant University  
Sector - 55  
Gurgaon-122003  
Haryana

- Encl: (1) Receipt no. 65653 dated 9.7.2021 of ₹ 13,750  
(2) Tax Invoice  
(3) DELNET Poster  
(4) Certificate of Membership

Chief Librarian  
Sushant University, Gurugram



# Tax Invoice



**DELNET- Developing Library Network**  
 Jawaharlal Nehru University Campus  
 Nelson Mandela Road, Vasant Kunj  
 New Delhi-110070  
 GSTIN/UIN: 07AAAAD2288G1ZV  
 State Name : Delhi, Code : 07

Invoice No. <b>DEL/2021-22/537</b>	Dated <b>9-Jul-2021</b>
DELNET MEM. No. <b>IM-1241</b>	Mode/Terms of Payment <b>NEFT</b>
Other Reference(s)	

Buyer  
**SUSHANT UNIVERSITY**  
 SECTOR-55,GURGAON-122003  
 (DELNET MEMBERSHIP NO. IM-1241)  
 State Name : Haryana, Code : 06  
 Place of Supply : Haryana

Terms of Delivery

SI No.	Particulars	HSN/SAC	GST Rate	Rate	per	Amount
	<b>IM FEE 2021-2022</b>	998431	18 %			<b>11,500.00</b>
	<b>IGST PAYABLE</b>				<b>18 %</b>	<b>2,070.00</b>
	Total					<b>₹ 13,570.00</b>

Amount Chargeable (in words) **₹ 13,570.00**  
**Indian Rupees Thirteen Thousand Five Hundred Seventy Only** E. & O.E

	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
	11,500.00	18%	2,070.00	2,070.00
<b>Total:</b>	<b>11,500.00</b>		<b>2,070.00</b>	<b>2,070.00</b>

Tax Amount (in words) : **Indian Rupees Two Thousand Seventy Only**

**DELNET's Bank Details**

Bank Name : **Cental Bank of India**  
 A/c No. : **S.B.1065410992**  
 Branch & IFS Code : **Khan Market Branch & CBIN0280310**  
 for DELNET- Developing Library Network

\_\_\_\_\_  
 Authorised Signatory

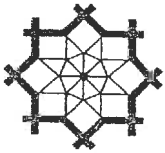
DELNET-Developing Library Network

DELNET-Developing Library Network  
 JNU Campus, Nelson Mandela Road  
 Vasant Kunj, New Delhi-110070

*Print*

**Chief Librarian**  
**Sushant University, Gurugram**





**DELNET - Developing Library Network**  
Jawaharlal Nehru University Campus  
Nelson Mandela Road, Vasant Kunj  
New Delhi-110070  
State Name : Delhi, Code : 07

Chief Librarian  
Sushant University, Gurugram

**Receipt**

Received with thanks from : **SUSHANT UNIVERSITY**  
**SECTOR-55, GURGAON-122003**  
**(DELNET MEMBERSHIP NO. IM-1241)**

The sum of : **Indian Rupees Thirteen Thousand Seven Hundred Fifty Only**

By : **SUSHANT UNIVERSITY; HDFC Bank (India)**  
**Inter Bank Transfer**

Remarks : **AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL MEMBERSHIP FEES**  
**FOR THE PERIOD 19.02.2021 TO 18.02.2022 {EXCESS ₹ 180 TO BE**  
**CONSIDERED AS ADVANCE FOR NEXT YEAR MEM. FEES}**

28-Jun-2021 13,750.00

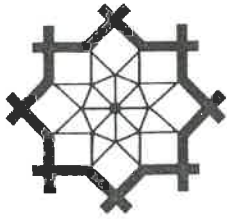
**\*\*₹ 13,750.00/-**

\*\*Subject to Realisation



Auth. tory

*Handwritten signature and date: 28/6/21*



**DELNET**

*Developing Library Network*  
New Delhi  
[www.delnet.in](http://www.delnet.in)



## *Certificate of Membership*

This certifies that

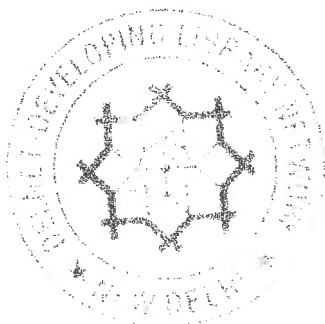
***Sushant University, Gurugram***

is an Institutional Member of

***DELNET – Developing Library Network***

and is entitled to all benefits and privileges pertaining thereto.

Membership Number *IM – 1241* has been renewed and next renewal is due on February 18, 2023



*[Signature]*  
Chief Librarian  
Sushant University, Gurugram




*[Signature]*

Dr. Sangeeta Kaul  
Director  
DELNET, New Delhi

*Date of Issue: August 8, 2022*

## Tax Invoice

 <b>DELNET- Developing Library Network</b> Jawaharlal Nehru University Campus Nelson Mandela Road, Vasant Kunj New Delhi-110070 GSTIN/UIN: 07AAAAD2288G1ZV State Name : Delhi, Code : 07	Invoice No.	Dated
	DEL/2022-23/1363	8-Aug-22
	DELNET MEM. No.	Mode/Terms of Payment
	IM-1241 dt. 8-Aug-22	Other References
Buyer (Bill to)	Buyer's Order No.	Dated
SUSHANT UNIVERSITY SECTOR-55, GURGAON-122003, (DELNET MEMBERSHIP NO. IM-1241) State Name : Haryana, Code : 06 Place of Supply : Haryana	Terms of Delivery	

Particulars	HSN/SAC	GST Rate	Rate	per	Amount
IM FEE 2022-2023	998431	18 %			11,500.00
IGST PAYABLE				18 %	11,500.00 2,070.00
<b>Total</b>					<b>₹ 13,570.00</b>

Amount Chargeable (in words) E. & O.E  
**Indian Rupees Thirteen Thousand Five Hundred Seventy Only**

HSN/SAC	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
	11,500.00	18%	2,070.00	2,070.00
<b>Total</b>	<b>11,500.00</b>		<b>2,070.00</b>	<b>2,070.00</b>

Tax Amount (in words) **Indian Rupees Two Thousand Seventy Only**

DELNET's Bank Details  
 A/c Holder's Name : DELNET  
 Bank Name : Cental Bank of India  
 A/c No. : 1065410992 (Saving Bank)  
 Branch & IFS Code : Khan Market Branch & CBIN0280310  
 for DELNET- Developing Library Network

Authorized Signatory

DELNET-Developing Library Network

DELNET-Developing Library Network  
 JNU Campus, Nelson Mandela Road  
 Vasant Kunj, New Delhi-110070

Chief Librarian  
 Sushant University, Gurugram



## Proforma Tax Invoice

<b>DELNET-Developing Library Network</b> JNU Campus, Nelson Mandela Road, Vasant Kunj New Delhi-110070 GSTIN/UIN: 07AAAAD2288G1ZV Email: sangskaul2003@yahoo.co.in Ph.No.+91-11-26742222,26741232 Fax. +91-11-26741122	Invoice No 2022 / 50528	Date 22-January-2022	
	Membership No. IM-1241	Mode Of Payment DD/Multicity-Cheque/NEFT	
	Reference No:		

Sushant University (formerly Ansal University)  
 Sector - 55  
 Gurugram  
 Pin: 122003  
 Haryana  
 GSTIN/UIN:

S. No	Particulars	GST RATE	Amount ₹
	Annual Institutional Membership Fees (for the period 19.02.2022 to 18.02.2023)	18%	11,500.00
	IGST		2,070.00
<b>Total.</b>			<b>₹ 13,570.00</b>

**Scan & Pay**

**DELNET Bank Details**  
 A/C Holder Name: DELNET  
 Bank Name: Central Bank Of India  
 A/c No:- 1065410992 (Saving Account)  
 IFSC CODE: CBIN0280310

Amount Chargeable (in words)  
 ₹ THIRTEEN THOUSAND FIVE HUNDRED SEVENTY ONLY E. & O.E

SAC CODE:- 998431	Taxable Value	Integrated Tax	
	11,500.00	Rate 18%	Amount 2,070.00

Amount (in words) ₹ TWO THOUSAND SEVENTY ONLY

**For Bank Transfer**  
Kindly remit the amount through NEFT/RTGS only. DO NOT DEPOSIT THE CASH DIRECTLY TO DELNET BANK A/C.

Remarks: Kindly note :- We have already received on advance amount of Rs.180/-, you are requested to send balance amount of Rs.13390/-

DELNET's PAN : AAAAD2288G for DELNET- Developing Library Network  
Authorised Signatory

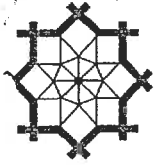
DD/CHEQUE SHOULD BE IN FAVOUR OF "DELNET". The DD should be made payable at "New Delhi" bank branch.

"This is a Computer generated Invoice - The signatures are not required."

Chief Librarian  
 Sushant University, Gurugram







DELNET- Developing Library Network  
Jawaharlal Nehru University Campus  
Nelson Mandela Road, Vasant Kunj  
New Delhi-110070  
State Name : Delhi, Code : 07

Receipt

Received with thanks from : **SUSHANT UNIVERSITY**  
**SECTOR-55,GURGAON-122003**  
**(DELNET MEMBERSHIP NO. IM-1241)**

The sum of : **Indian Rupees Thirteen Thousand Five Hundred Seventy Only**

By : **SUSHANT UNIVERSITY; Yes Bank (India)**  
Inter Bank Transfer YES82146840131 2-Aug-22 **13,570.00**

Remarks : **AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL MEMBERSHIP FEES**  
**FOR THE PERIOD 19.02.2022 TO 18.02.2023**

**\*\*₹ 13,570.00/-**

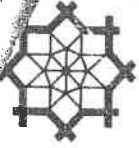
Auth  tory

**\*\*Subject to Realisation**

*Recd.  
for  
20/9/22*



*[Signature]*  
Chief Librarian  
Sushant University, Gurugram



**Sangeeta Kaul**  
Director

**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India  
Tel: 91-11-26742222, 26741266  
91-9810329992 (Mobile)  
E-mail: sangskaul@delnet.ren.nic.in,  
sangskaul2003@yahoo.co.in  
Web: www.delnet.in

DELNET/IM-1241/hrSU/MEM/2022

January 31, 2022

**Sub: DELNET Membership Renewal**

Dear Mr. Dey,

**Wishing you & Colleagues a Very Happy, Healthy & Prosperous New Year !**

I would like to inform you that the membership subscription of DELNET by your institution is due for renewal on February 18, 2022. We are enclosing herewith an invoice no. 2022/50528 dated 22.01.2022 of ₹13,570 (₹ Thirteen Thousand Five Hundred Seventy only) towards the DELNET Annual Institutional Membership Fee for the year 2022-2023 (inclusive of GST). The GSTIN of DELNET is 07AAAAD2288G1ZV. Please note that the renewal payment received will be considered from the date of expiry of membership only.

**Kindly note that since we have already received ₹180, you are requested to send us the balance amount of ₹13,390 only, through a demand draft drawn in favour of "DELNET" and it should be made payable at "New Delhi" bank branch. Please note that the payment can also be sent to the following DELNET bank account through NEFT/Netbanking.**

**Bank A/c Holder Name : DELNET Developing Library Network**  
**Bank : Central Bank of India**  
**Address : Khan Market, Lok Nayak Bhavan**  
**New Delhi- 110003**  
**Account No. : 1065410992**  
**Account Type : Saving Bank**  
**IFS Code : CBIN0280310**

**Kindly inform us the bank UTR number and the date of transaction if the amount is remitted through the bank.**

**We would also like to request you to kindly inform us the GSTIN of your institution, if any, so that we can update the same in our accounting system.**

With kind regards,

Yours sincerely,

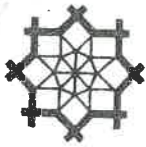
Sangeeta Kaul

Mr. S.K. Dey  
Librarian  
Sushant University  
Sector - 55  
Gurgaon-122003  
Haryana

Chief Librarian  
Sushant University, Gurugram



Encl: Invoice no. 2022/50528 dated 22.01.2022 of ₹13,570



**Sangeeta Kaul**  
Director



**DELNET**  
Developing Library Network  
J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India  
Tel: 91-11-26742222, 26741266  
91-9810329992 (Mobile)  
E-mail: sangs@delnet.ren.nic.in,  
sangskaul2003@yahoo.co.in  
Web: www.delnet.in  
August 18, 2022

DELNET/IM-1241/hrSUG/MEM/2022

**Sub: DELNET Membership Renewal**

Dear Dr. Tanwar,

We acknowledge with thanks the receipt of ₹ 13,570 (₹ Thirteen Thousand Five Hundred Seventy only) received through NEFT dated 2.8.2022 made towards the DELNET Annual Institutional Membership Fee for the period 19.2.2022 to 18.2.2023. The receipt no. 70784 dated 8.8.2022 is enclosed for the office records. Please note that this membership is valid only for Sushant University, Gurgaon, Haryana and not to any constituent / affiliated colleges of the University. These institutions have to subscribe separately for their DELNET Institutional Membership.

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: <http://www.delnet.in>

Click onto "New Discovery Portal". Since the IP address provided by you is not static (broadband), you are requested to use following login & password to access the new discovery portal of DELNET.

Login : hraug  
Password : aug55

Kindly note your Inter Library Loan (ILL for Books) Password is "hrauglib" to be used while registering a request. You are also welcome to send us the bibliographical references at [sangs@delnet.ren.nic.in](mailto:sangs@delnet.ren.nic.in), [sangskaul2003@yahoo.co.in](mailto:sangskaul2003@yahoo.co.in) for the resources needed by you. We will try our best to locate these resources. Also, a complete user manual on how to access DELNET online databases is available at the Discovery Portal. We would further like to inform you that Usage Report can be generated through "USAGE STATISTICS" link which appears at the top side of the landing page of the discovery portal. Kindly use the password as 1241\*\*\*1992 to download the pdf, containing usage report of your institution.

I would like to mention that DELNET provides access to more than three crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and fifty lakh full-text e-books, e-journals & e-articles through Knowledge Gain Portal. DELNET also provides Delplus software free of charge for library automation purpose. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis.

I would also like to inform you that DELNET shall be glad to organise a one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for the students, faculty, researchers and scholars of "Sushant University, Gurgaon, Haryana". It will help in the effective utilisation of DELNET resources and services.

I am enclosing a poster on DELNET and a Certificate of Membership. Please kindly let us know if you wish to get any books on ILL or the journal articles.

With kind regards,

Yours sincerely,

Sangeeta Kaul

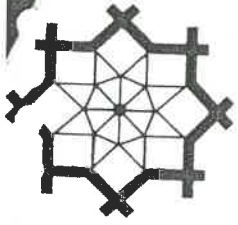
Chief Librarian  
Sushant University, Gurugram

Dr. Ramveer Tanwar  
Chief Librarian  
Sushant University  
Sector - 55, Gurgaon-122003  
Haryana

- Encl: (1) Receipt no. 70784 dated 8.8.2022 of ₹13,570  
(2) Tax Invoice  
(3) DELNET Poster  
(4) Certificate of Membership



2023 - 24



**DELNET**  
*Developing Library Network*  
New Delhi  
[www.delnet.in](http://www.delnet.in)



## *Certificate of Membership*

This certifies that

***Sushant University, Gurgaon***

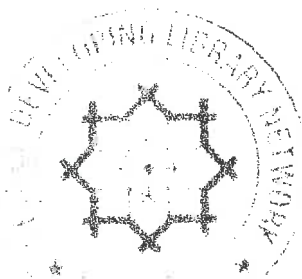
is an Institutional Member of

***DELNET – Developing Library Network***

and their bonafide Faculty, Students, Researchers, Scholars and Officials are entitled to all benefits and privileges of access to DELNET Resources and Services.

Membership Number *IM – 1241* has been renewed and next renewal is due on February 18, 2024

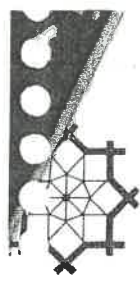
Chief Librarian  
Sushant University, Gurugram



Dr. Sangeeta Kaul  
Director  
DELNET, New Delhi

*Date of Issue: March 21, 2023*

## Tax Invoice



**DELNET- Developing Library Network**  
 Jawaharlal Nehru University Campus  
 Nelson Mandela Road, Vasant Kunj  
 New Delhi-110070  
 GSTIN/UIN: 07AAAAD2288G1ZV  
 State Name : Delhi, Code : 07

Invoice No. <b>DEL/2022-23/4361</b>	Dated <b>21-Mar-23</b>
DELNET MEM. No. <b>IM-1241 dt. 21-Mar-23</b>	Mode/Terms of Payment
Buyer's Order No.	Other References
Terms of Delivery	Dated

3. ar (Bill to)

**SUSHANT UNIVERSITY**  
 SECTOR-55, GURGAON-122003, (DELNET  
 MEMBERSHIP NO. IM-1241)  
 State Name : Haryana, Code : 06  
 Place of Supply : Haryana

Sl. No.	Particulars	HSN/SAC	GST Rate	Rate	per	Amount
1	IM FEE 2023-2024	998431	18 %			<b>11,500.00</b>
	<b>IGST PAYABLE</b>				<b>18 %</b>	<b>2,070.00</b>
	<b>Total</b>					<b>₹ 13,570.00</b>

Amount Chargeable (in words)

**Rupees Thirteen Thousand Five Hundred Seventy Only**

E. & O.E

HSN/SAC

Sl. No.	HSN/SAC	Taxable Value		Integrated Tax		Total Tax Amount
		Value	Rate	Rate	Amount	
431		11,500.00	18%	2,070.00	2,070.00	2,070.00
	<b>Total</b>	<b>11,500.00</b>		<b>2,070.00</b>	<b>2,070.00</b>	<b>2,070.00</b>

Tax Amount (in words)

**Indian Rupees Two Thousand Seventy Only**

DELNET's Bank Details

A/c Holder's Name : **DELNET**  
 Bank Name : **Central Bank of India**  
 A/c No. : **1065410992 (Saving Bank)**  
 Branch & IFS Code : **Khan Market Branch & CBIN0280310**  
 for DELNET- Developing Library Network

Authorised Signatory

DELNET-Developing Library Network

*Chief Librarian*  
**Sushant University, Gurugram**



## Proforma Tax Invoice



**DELNET-Developing Library Network**  
 JNU Campus, Nelson Mandela Road, Vasant Kunj  
 New Delhi-110070  
 GSTIN/UIN: 07AAAAD2288G1ZV  
 Email: sangskaul2003@yahoo.co.in  
 Ph.No.+91-11-26742222,26741232  
 Fax. +91-11-26741122

Invoice No <b>2023 / 57976</b>	Date <b>31-January-2023</b>
Membership No. <b>IM-1241</b>	Mode Of Payment <b>DD/Multicity-Cheque/NEFT</b>
Reference No:	

Sushant University (formerly Ansal University)  
 Sector - 55  
 Gurugram  
 Haryana  
 PIN: 122003  
 GSTIN/UIN:

Particulars	GST RATE	Amount ₹
Annual Institutional Membership Fees (for the period 19.02.2023 to 18.02.2024)	18%	11,500.00
IGST		2070.00
<b>Total.</b>		<b>₹ 13,570.00</b>

Scan & Pay



**DELNET Bank Details**

A/C Holder Name: DELNET  
 Bank Name: Central Bank Of India  
 Branch: Khan Market, New Delhi-110003  
 A/c No:- 1065410992 (Saving Account)  
 IFSC CODE: CBIN0280310

Amount Chargeable (In words)

THIRTEEN THOUSAND FIVE HUNDRED SEVENTY ONLY

E. & O.E

GSTIN CODE:- 0908431

Taxable Value	Integrated Tax	
	Rate	Amount
11500.00	18%	2070.00

Amount (In words)

₹ TWO THOUSAND SEVENTY ONLY

**For Bank Transfer**

**Kindly remit the amount through NEFT/RTGS only. DO NOT DEPOSIT THE CASH DIRECTLY TO DELNET BANK A/C.**

DELNET's PAN

AAAAD2288G

for DELNET- Developing Library Network  
 Authorised Signatory.

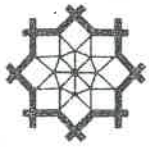
DD/CHEQUE SHOULD BE IN FAVOUR OF "DELNET". The DD should be made payable at "New Delhi" bank branch.

"This is a Computer generated Invoice - The signatures are not required."

**Chief Librarian**  
**Sushant University, Gurugram**



DELNET-Developing Library Network  
 JNU Campus, Nelson Mandela Road  
 Vasant Kunj, New Delhi-110070



**Sangeeta Kaul**  
Director



**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India  
Tel: 91-11-26742222, 26741266  
91-9810329992 (Mobile)  
E-mail: sangs@delnet.ren.nic.in,  
sangskaul2003@yahoo.co.in  
Web: www.delnet.in

DELNET/IM-1241/hrSU/MEM/2023

February 2, 2023

**Sub: DELNET Membership Renewal for the year 2023-2024**

Dear Mr. Harit,

I would like to inform you that the membership subscription of DELNET by your institution is due for renewal on February 18, 2023. We are enclosing herewith an invoice no. 2023/57976 dated 31.1.2023 of ₹13,570 (₹ Thirteen Thousand Five Hundred Seventy only) towards the DELNET Annual Institutional Membership Fee for the year 2023-24 (inclusive of GST). The GSTIN of DELNET is 07AAAAD2288G1ZV.

Kindly arrange to send us the payment of ₹13,570 through demand draft drawn in favour of "DELNET" and it should be made payable at "New Delhi" bank branch. Please note that the payment can also be sent to the following DELNET bank account through NEFT/Netbanking.

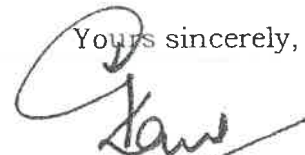
**Bank A/c Holder Name** : DELNET- Developing Library Network  
**Bank** : Central Bank of India  
**Address** : Khan Market, Lok Nayak Bhavan  
New Delhi- 110003  
**Account No.** : 1065410992  
**Account Type** : Saving Bank  
**IFS Code** : CBIN0280310

*Kindly inform us the bank UTR number and the date of transaction if the amount is remitted through the bank.*

We would also like to request you to kindly inform us the GSTIN of your institution, if any, so that we can update the same in our accounting system.

With kind regards,

Yours sincerely,

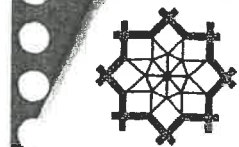
  
Sangeeta Kaul

Dr. Dharmendra Harit  
Chief Librarian  
**Sushant University**  
Sector - 55  
Gurgaon-122003  
Haryana

**Encl: Invoice no. 2023/57976 dated 31.1.2023 of ₹13,570**

  
Chief Librarian  
Sushant University, Gurugram





**Sangeeta Kaul**  
Director



**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road

Vasant Kunj, New Delhi 110070, India

Tel: 91-11-26742222, 26741266

91-9810329992 (Mobile)

E-mail: sangs@delnet.ren.nic.in,

sangskaul2003@yahoo.co.in

Web: www.delnet.in

March 25, 2023

DELNET/IM-1241/hrSUG/MEM/2023

**Sub: DELNET Membership Renewal**

Dear Dr. Harit,

We acknowledge with thanks the receipt of ₹ 13,570 (₹ Thirteen Thousand Five Hundred Seventy only) received through NEFT dated 16.3.2023 made towards the DELNET Annual Institutional Membership Fee for the period 19.2.2023 to 18.2.2024. The receipt no. 73942 dated 21.3.2023 is enclosed for the office records. **Please note that this membership is valid only for Sushant University, Gurgaon, Haryana and not to any constituent / affiliated colleges of the University. These institutions have to subscribe separately for their DELNET Institutional Membership.**

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: <http://www.delnet.in>

Click onto "New Discovery Portal". Since the IP address provided by you is not static (broadband), you are requested to use following login & password to access the new discovery portal of DELNET.

Login : hrag  
Password : aug55

Kindly note your Inter Library Loan (ILL for Books) Password is "hraglib" to be used while registering a request. You are also welcome to send us the bibliographical references at [sangs@delnet.ren.nic.in](mailto:sangs@delnet.ren.nic.in), [sangskaul2003@yahoo.co.in](mailto:sangskaul2003@yahoo.co.in) for the resources needed by you. We will try our best to locate these resources. We would like to inform you that DELNET has launched WEBVIEW Youtube channel which contains a large number of video recordings of Webinars organised by DELNET including sessions on DELNET resources and services. The link is available at the Discovery Portal. We would further like to inform you that Usage Report can be generated through "USAGE STATISTICS" link which appears at the top side of the landing page of the discovery portal. Kindly use the password as 1241\*\*\*1992 to download the pdf containing usage report of your institution.

I would like to mention that DELNET provides access to more than three crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and fifty lakh full-text e-books, e-journals & e-articles through Knowledge Gainer Portal. We are pleased to inform you that DELNET has also recently launched ViSiOn Portal which contains Video Recordings of Lectures on varied subjects. We request you to kindly contribute the video lectures of the Faculty Members of your Institution. Kindly contact us for further assistance. DELNET also provides Delplus software free of charge for library automation purpose. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis.

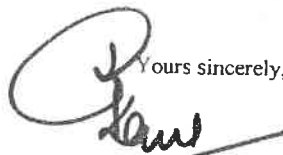
We would also like to mention that DELNET offers DrillBit software for plagiarism detection for an annual subscription of Rs 48,000 (inclusive of GST) for 300 documents checking.

I would also like to inform you that DELNET shall be glad to organise a one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for the students, faculty, researchers and scholars of "Sushant University, Gurgaon, Haryana". It will help in the effective utilisation of DELNET resources and services.

I am enclosing a poster on DELNET and a Certificate of Membership. Please kindly let us know if you wish to get any books on ILL or the journal articles.

With kind regards,

Yours sincerely,

  
Sangeeta Kaul

Dr. Dharmendra Harit  
Chief Librarian  
Sushant University  
Sector - 55, Gurgaon-122003  
Haryana

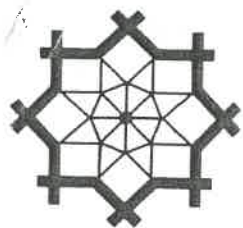
- Encl: (1) Receipt no. 73942 dated 21.3.2023 of ₹ 13,570  
(2) Tax Invoice  
(3) DELNET Poster  
(4) Certificate of Membership

  
Chief Librarian  
Sushant University, Gurugram





2024-2025



**DELNET**  
*Developing Library Network*  
New Delhi  
[www.delnet.in](http://www.delnet.in)



# *Certificate of Membership*

This certifies that

***Sushant University, Gurgaon***

is an Institutional Member of

***DELNET – Developing Library Network***

and their bonafide Faculty, Students, Researchers, Scholars and Officials are entitled to all benefits and privileges of access to DELNET Resources and Services.

Membership Number ***IM – 1241*** has been renewed and next renewal is due on February 18, 2025



*[Signature]*  
Chief Librarian  
Sushant University, Gurugram

*[Signature]*

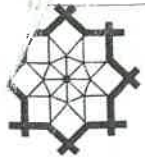
Dr. Sangeeta Kaul  
Director  
DELNET, New Delhi



***Date of Issue: February 23, 2024***

**Tax Invoice**

(ORIGINAL FOR RECIPIENT)



**DELNET- Developing Library Network**  
 Jawaharlal Nehru University Campus  
 Nelson Mandela Road, Vasant Kunj  
 New Delhi-110070  
 GSTIN/UIN: 07AAAAD2288G1ZV  
 State Name : Delhi, Code : 07

Invoice No. <b>DEL/2023-24/4597</b>	Dated <b>23-Feb-24</b>
	Mode/Terms of Payment
DELNET MEM. No. <b>IM-1241 dt. 23-Feb-24</b>	Other References
Buyer's Order No.	Dated

Buyer (Bill to)

**SUSHANT UNIVERSITY**  
 SECTOR-55,GURGAON-122003  
 (DELNET MEMBERSHIP NO. IM-1241)  
 State Name : Haryana, Code : 06  
 Place of Supply : Haryana

SI No.	Particulars	HSN/SAC	GST Rate	Rate	per	Amount
1	<b>IM FEE 2024-2025</b>	998431	18 %			<b>11,500.00</b>
	<b>IGST PAYABLE</b>			18 %		<b>2,070.00</b>
						<b>11,500.00</b>
						<b>2,070.00</b>
	<b>Total</b>					<b>₹ 13,570.00</b>

E. & O.E

Amount Chargeable (in words)

**Indian Rupees Thirteen Thousand Five Hundred Seventy Only**

HSN/SAC	Taxable Value	IGST		Total Tax Amount
		Rate	Amount	
998431	11,500.00	18%	2,070.00	2,070.00
<b>Total</b>	<b>11,500.00</b>		<b>2,070.00</b>	<b>2,070.00</b>

Tax Amount (in words) : **Indian Rupees Two Thousand Seventy Only**

DELNET's Bank Details

Bank Name : **Cental Bank of India**  
 A/c No. : **1065410992 (Saving Bank)**  
 Branch & IFS Code : **Khan Market Branch & CBIN0280310**  
 for DELNET- Developing Library Network

Company's PAN : **AAAAD2288G**

Authorised Signatory

Chief Librarian  
 Sushant University, Gurugram



**DELNET-Developing Library Network**  
 JNU Campus, Nelson Mandela Road  
 Vasant Kunj, New Delhi-110070



**Dr. Sangeeta Kaul**  
Director



## DELNET Developing Library Network

J.N.U. Campus, Nelson Mandela Road  
Vasant Kunj, New Delhi 110070, India  
Tel: 91-11-26742222, 26741266  
91-9810329992 (Mobile)  
E-mail: sangs@delnet.ren.nic.in,  
sangs@delnet.in,  
sangskaul2003@yahoo.co.in  
Web: www.delnet.in

DELNET/IM-1241/hrSU/MEM/2024

February 23, 2024

### Sub: DELNET Membership Renewal

Dear Dr. Harit,

We acknowledge with thanks the receipt of ₹ 13,570 (₹ Thirteen Thousand Five Hundred Seventy only) received through NEFT dated 21.2.2024 made towards the DELNET Annual Institutional Membership Fee for the period 19.2.2024 to 18.2.2025. The receipt no. 79147 dated 23.2.2024 is enclosed for the office records. Please note that this membership is valid only for Sushant University, Gurgaon, Haryana and not to any constituent / affiliated colleges / Campuses of the University. These institutions have to subscribe separately for their DELNET Institutional Membership.

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: <http://www.delnet.in>

Kindly click onto "New Discovery Portal". Since the IP address provided by you is not static (broadband), you are requested to use following login & password to access the new discovery portal of DELNET.

Login : hraug  
Password : aug55

Kindly note your Inter Library Loan (ILL for Books) Password is "hrauglib" to be used while registering a request. You are also welcome to send us the bibliographical references at [sangs@delnet.ren.nic.in](mailto:sangs@delnet.ren.nic.in), [sangskaul2003@yahoo.co.in](mailto:sangskaul2003@yahoo.co.in) for the resources needed by you. We will try our best to locate these resources. We would like to inform you that DELNET has launched WEBVIEW Youtube channel which contains a large number of video recordings of Webinars organised by DELNET including sessions on DELNET resources and services. The link is available at the Discovery Portal. We would further like to inform you that Usage Report can be generated through "USAGE STATISTICS" link which appears at the top side of the landing page of the discovery portal. Kindly use the password as 1241\*\*\*1992 to download the pdf, containing usage report of your institution. .

I would like to mention that DELNET provides access to more than 3.8 crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and fifty lakh full-text e-books, e-journals & e-articles through *Knowledge Gainer Portal*. We are pleased to inform you that DELNET has also recently launched ViSiOn Portal which contains Video Recordings of Lectures on varied subjects. We request you to kindly contribute the video lectures of the Faculty Members of your Institution. Kindly contact us for further assistance. DELNET also provides Delplus software free of charge for library automation purpose. DELNET Guest House facility at New Delhi can also be availed by member-libraries on payment basis. Also, we are pleased to inform you that DELNET has developed DELDRess Portal exclusively for Schools, which is of great relevance to the School students, teachers and administrators.

We would also like to mention that DELNET offers DrillBit software for plagiarism detection for an annual subscription of Rs 48,000 (inclusive of GST) for 300 documents checking.

I would also like to inform you that DELNET shall be glad to organise a one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for the students, faculty, researchers and scholars of "Sushant University, Gurgaon, Haryana". It will help in the effective utilisation of DELNET resources and services.

I am enclosing a poster on DELNET and a Certificate of Membership. Please kindly let us know if you wish to get any books on ILL or the journal articles.

With kind regards,

  
Chief Librarian  
Sushant University, Gurugram

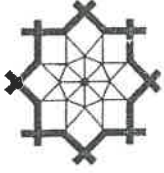
Yours sincerely,

Sangeeta Kaul

Dr. Dharmendra Harit  
Chief Librarian  
Sushant University  
Sector - 55, Gurgaon-122003  
Haryana

Encl: (1) Receipt no. 79147 dated 23.2.2024 of ₹ 13,570  
(2) Tax Invoice  
(3) DELNET Poster  
(4) Certificate of Membership





**DELNET- Developing Library Network**  
Jawaharlal Nehru University Campus  
Nelson Mandela Road, Vasant Kunj  
New Delhi-110070  
State Name : Delhi, Code : 07

**Receipt**

Received with thanks from : **SUSHANT UNIVERSITY**  
**SECTOR-55,GURGAON-122003**  
**(DELNET MEMBERSHIP NO. IM-1241)**

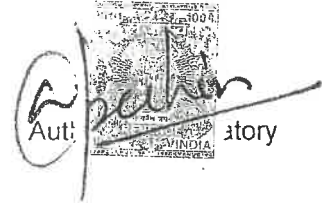
The sum of : **Indian Rupees Thirteen Thousand Five Hundred Seventy Only**

By : **SUSHANT UNIVERSITY; Yes Bank (India)**  
Inter Bank Transfer YESB40620151311 21-Feb-24 **13,570.00**

Remarks : **AMOUNT RECEIVED TOWARDS ANNUAL INSTITUTIONAL**  
**MEMBERSHIP FEES FOR THE PERIOD 19.02.2024 TO 18.02.2025**

**\*\*₹ 13,570.00/-**

**\*\*Subject to Realisation**

Aut:  atory



**Chief Librarian**  
**Sushant University, Gurugram**



Institution : Sushant University (Erstwhile Ansal University) | Location Code : hrAUG  
(DELNET Membership number : IM-1241)



Search the DELNET Digital Library Resources

Search input field with dropdowns for 'All Fields', 'All Location', and 'Select Format', followed by 'Find' and 'Advanced' buttons.

You are accessing union catalog of Books, Journals etc

Full-text Digital Library Resources

Chief Librarian  
Sushant University, Gurugram



September 4, 2019

To,  
The Registrar,  
Ansal University,  
Sector -55, Gurugram

**Subject: Approval for the RENEWAL OF MANUPATRA**

Sir,

This is to bring to your kind notice that a database of e- resources of the SOL library going to be expired on 07.10.2019 and now we need to renew it for the benefit of the students and faculty of School of Law

Annual subscription online database

S.No.	Module	Cost	GIGST (18%)	Gross
1	Annual Subscription Online Database (IP Based Access)	75,000.00	13,500.00	88500.00
(Seventeen Thousand Only)		Total		88500.00

Therefore, you are requested to give us an approval for renewal.  
For your information renewal Invoice attached

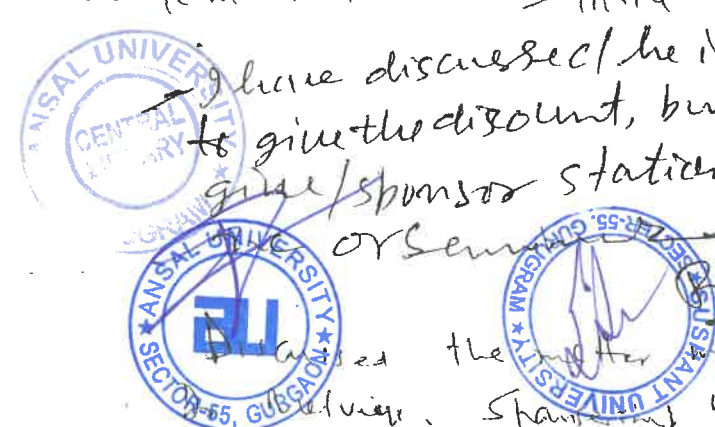
- R. Malviya* 4/9/2019  
Dr. R. N. Malviya, Chief Librarian
- Anjali Sehrawat* 4/9/2019  
Ms. Anjali Sehrawat, SOL (Member)
- Kanu Priya*  
Dr. Kanu Priya (Dean-SOL)
- Anamika Paul* 4/9/19  
Prof. Anamika Paul, Dean, SET (Chairperson Library committee)

*What is the question of sponsorship to be given? Since he is an e-reader subscriber. Need to negotiate a further discount. Kindly explore possibilities. Spoke to Malviya on this point. Need to discuss the matter with him. Sponsorship will be given/sponsor stationery for con. etc.*

*19/9/2019*

*11/9/19*

*19/9/2019*



Registrar  
Vice Chancellor  
*23/9/19*

September 4, 2019

To,  
The Registrar,  
Ansal University,  
Sector -55, Gurugram

**Subject: Approval for the RENEWAL OF MANUPATRA**

Sir,

This is to bring to your kind notice that a database of e- resources of the SOL library going to be expired on 07.10.2019 and now we need to renew it for the benefit of the students and faculty of School of Law.

Annual subscription online database

S.No.	Module	Cost	GIGST (18%)	Gross
1	Annual Subscription Online Database (IP Based Access)	75,000.00	13,500.00	88500.00
(Seventeen Thousand Only)		Total		88500.00

Therefore, your are requested to give us an approval for renewal.  
For your information renewal Invoice attached .

With regards

**Library Committee Members:**

Prof. Anamika Paul, Dean, SET (Chairperson Library committee) *Anamika 4/9/19*

Ms. Srijani Hazra, SSAA (Member) *Srijani 5/9/19*

Dr. Sanjeev Sharma, SSHA (Member) *Sanjeev 5/9/19*

Ms. Anjali Sehrawat, SOL (Member) *Anjali 4/9/2019*

Dr. Nidhi Choudhary, SSB (Member) *Nidhi 5/9/19*

Dr. R. N. Malviya, Chief Librarian (Member Secretary) *R. N. Malviya 4/9/2019*



*[Signature]*  
Chief Librarian

*[Signature]*



Rama Nand Malviya <rnmalviya@ansaluniversity.edu.in>

**FW: Proforma Invoice- Manupatra**

Ashok Singh <asingh@manupatra.com>  
To: Rama Nand Malviya <rnmalviya@ansaluniversity.edu.in>

18 September 2019 at 18:05

Dear Sir,

We already have given you Discounted price & sent you renewal at the same price, there is no price increase in renewal is itself a discount for your subscription. The I.P Subscription you are using, its actual cost is Rs 150000 + GST & you can see your price of renewal.

I am also request you to have a training session for All students & Law Faculty, please reply me with day & time for the same

Thanks & Regards,

Ashok Singh  
Senior Manager Sales



Manupatra Information Solutions Pvt. Ltd.

B-37, Sector-1, Noida 201 301 India  
Tel: 01204014616/9871457833

asingh@manupatra.com • www.manupatra.com

www.lawskills.com A Manupatra Initiative



From: Rama Nand Malviya [mailto:rnmalviya@ansaluniversity.edu.in]  
Sent: 18 September 2019 15:10  
To: Ashok Singh <asingh@manupatra.com>  
Subject: Re: FW: Proforma Invoice- Manupatra







Rama Nand Malviya <rnmalviya@ansaluniversity.edu.in>

**W: Proforma Invoice- Manupatra**

Rama Nand Malviya <rnmalviya@ansaluniversity.edu.in>  
Ashok Singh <asingh@manupatra.com>

18 September 2019 at 15:10

Dear Mr. Ashok Singh,

Thank you very much for sending the Proforma Invoice for renewal of Manupatra online database subscription for the year of 2019-2020. In proforma invoice you have not given the renewal Discount. Therefore we request you kindly give the proper renewal Discount.

With best regards

Dr. R. N. Malviya  
Chief Librarian, Ansal University

[Quoted text hidden]  
[Quoted text hidden]



**ANSAL UNIVERSITY**  
**SECTOR-55, GURGAON (HARYANA) - 122003**

Annexure "B"

Comparative Statement

Department/ Area SOL Library

Date 24-9-19

Purpose of collecting quotations Renewal of Manupatra

Comparative Analysis sheet

No	Item	Specification/ Make	Rate Vendor Wise			
			<u>Manupatra</u>			
	<u>Part A</u> (Material/Service Description)	<u>E- Manupatra Resource. Annual subscription (IP based)</u>	<u>75000</u>	<u>Cost</u>		
			<u>13500</u>	<u>GST</u>		
			<u>88500</u>			
	<u>Part B</u> (Term & Conditions Description)					
		<u>100% Payment in Advance.</u>				

Condition Clause with reason MANUPATRA INFORMATION SOLUTION Pvt. Ltd. is the only provider of manupatra

Prepared By [Signature]

Approved / Recommendation BY [Signature]  
(HOD/DEAN)

Recommendation by  
(Purchase Committee)

Ronak  
Member 24/9/2019  
(PC)

Neelam  
Member 25/9/19  
(PC)

[Signature]  
Member 25/9/2019  
(PC)

Member  
(PC)

[Signature]  
Chief Librarian

Approved By  
Chancellor



ANSAL UNIVERSITY  
(Annexure C)  
SEC-55, GURGAON-122003

PURCHASE ORDER / WORK ORDER

Vendor Name & Address  
Manupatra Information Solutions Pvt. Ltd.  
B-37, Sector-1, Noida - 201301

Work order number: Aut.wof.19-20/1318  
Date: 25.09.2019

Bml  
26/9/19

Kind Attn:

Subject: Renewal of MANUPATRA (E-Resource) for SOL Library

Dear Sir,

This is with reference to your renewal reminder / quotation dated 31.07.2019 and the discussion held with you regarding the renewal of print journal to the University, we are pleased to place the order for the following items:

S. No	Item /Description	Rate/Unit	Qty.	Discount	Total
1	Renewal of Manupatra e-journals for SOL Library	Rs. 88500/-	1	00.00	88500.00
		<b>Total amount</b>			<b>88500.00</b>

Please do the needful at the earliest.

Terms & Conditions:

1. The University will have the right to cancel the order if not executed within the stipulated time.
2. All the items will be supplied F.O.R. Ansal University, Sector -55 Gurgaon.
3. The Invoice will be raised in the name of, Ansal University, Sector-55. Gurgaon
4. The items will be accepted only in the required packing/specification as per the order. If not found in proper specifications, the Institute has a right to return the items and forfeit the payment.
5. Payment Terms: 100% payment in advance.

For Ansal University

K. Saurav  
26/9/19  
Authorized Signatory  
Am

Please discuss the issue as per the remarks of CFAO.

Chief Librarian

K. Saurav  
26/9/19



RELEASE OF PAYMENT FORM

Department/Area SOL LIBRARY Date \_\_\_\_\_  
 Items / Technical Specification PAYMENT OF THE RENEWAL OF MANUPATRA  
E-Resource for SOL LIBRARY

P.O. No AU/40/19-20/1318 Date 26.09.2019  
 Bill No \_\_\_\_\_ Bill Date \_\_\_\_\_ Bill Amount Rs 88500/-

Name & Address of the vendor in whose favour the cheque/DD is to be made MANUPATRA INFORMATION SOLUTIONS  
Pvt. Ltd.

Check list: Before final payment process please ensure all the mandatory compliance are completed and related documents are attached

No	Particulars	Yes/No (Dean/HOD)	Yes/No (Finance)	Remarks
	<u>Certified/Ensure that:</u>	-		
	The items have been received as per the specifications on P.O.	-		
	The contractor has completed the work as per the specification and as per the agreement	-		
	Original Bill/Proforma Invoice Attached	-		
	The items have been found in proper condition and good quality	-		100% Advance
	All the items/materials entered in to campus through Gate Entry	-		
	The item(s)/service has been entered in the stock/inventory register	-		
	The item/service are used only for official purpose	YES		
	Tools and plants belonging to University/department are with the contractor	-		
	The site has been cleared by the contractor	-		
	Nothing is due to recover from the party	-		

The following documents must be attached with the release of payment note

Original Requisition/Approval	YES		
Original Quotation(s) received from vendor	YES		
Original Comparative sheet of Purchase Committee and recommendation	-		
Release of work contracts/Labour Contracts EPF ESIC Challan & Receipt	-		
Copy of the Purchase Order/Work Order	YES		
Release of all contracts and in case of final payment completion should be attached	-		
Copy of the PAN Card of the vendor/Service Provider	-		



Checked By [Signature]

Checked By [Signature]  
26/9  
Dean/HOD

Certified By \_\_\_\_\_  
(Finance /Accounts)

Note: In case of advance payment check list is not required

**BILL OF SUPPLY**

(DUPLICATE FOR TRANSPORTER)

**Eastern Book Co. Pvt. Ltd.**  
 Atma Ram House  
 Tolstoy Marg, Connaught Place  
 New Delhi - 110 001  
 Ph: 011-45752323; Fax: 011-41504440  
 GSTIN/UIN: 07AAACE5782E1ZP  
 State Name : Delhi, Code : 07  
 E-Mail : admin.delhi@sconline.com  
 Buyer

**M/s. Ansal University**  
 Sector 55  
 GURGAON 122003  
 GSTIN/UIN : 06AAATC0747N1ZO  
 State Name : Haryana, Code : 06

Invoice No. **EXT/19-20/1064** e-Way Bill No. **27-Sep-2019** Dated  
 Delivery Note **Mode/Terms of Payment**  
 Supplier's Ref. **Other Reference(s)**  
 Buyer's Order No. **AU/WO/19-20/1317** Dated **26-Sep-2019**  
 Despatch Document No. **Delivery Note Date**  
 Despatched through **Destination**  
 Terms of Delivery

SI	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
	<b>CC Online Web Edn - Platinum 50 ers (Acad)</b> <small>Annual Subs Period From Sep 16,2019 to Sep 15,2020</small>	998431	<b>1 Pack</b>	77,000.00	Pack		<b>77,000.00</b>

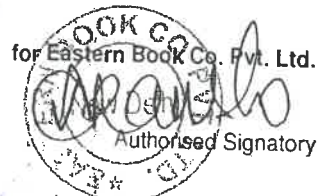
Total **1 Pack** **INR 77,000.00**  
 Amount Chargeable (in words) **Indian Rupees Seventy Seven Thousand Only** **₹. & O.₹**  
 HSN/SAC **998431** Taxable Value **77,000.00**  
**Total 77,000.00**  
 Tax Amount (in words) : **NIL**

Chief Librarian

Company's PAN : **AAACE57**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a Computer Generated Invoice



September 4, 2019

To,  
The Registrar,  
Ansal University,  
Sector -55, Gurugram

**Subject: Approval for the RENEWAL OF**

**SCC ONLINE**

Sir,

This is to bring to your kind notice that a database of e- resources of the SOL library has been expired and now we need to renew it for the benefit of the students and faculty of School of Law.

Annual subscription online database

S.No.	Module	Cost	GIGST (18%)	Gross
1	SCC Online	77000.00	exempt	77000.00
(Seventeen Thousand Only)		Total		77000.00

Therefore, your are requested to give us an approval for renewal.  
For your information renewal Invoice attached.

With regards

*Rmalviya*  
Dr. R. N. Malviya, Chief Librarian

Ms. Anjali Sehrawat, SOL (Member)

Dr. Kanu Priya (Dean-SOL)

Prof. Anamika Paul, Dean, SET (Chairperson Library committee)

CFAO.

*What is the amount of sponsorship to be taken from the Vice Chancellor*

*Since An is regular subscriber. Kindly explore possibility of discount. Do Malviya and requested here in this regard*



*have discussed he is not ready to give the discount, but committee to sponsor/give stationery to Seminars or conferences etc.*

*Discussed the matter with Dr. Malviya and requested to take the*

*Rmalviya*  
19/9/2019

September 4, 2019

To,  
The Registrar,  
Ansal University,  
Sector -55, Gurugram

**Subject: Approval for the RENEWAL OF SCC Online**

Sir,

This is to bring to your kind notice that a database of e- resources of the SOL library has been expired and now we need to renew it for the benefit of the students and faculty of School of Law.

Annual subscription online database

S.No.	Module	Cost	GIGST (18%)	Gross
1	SCC Online	77000.00	exempt	77000.00
(Seventeen Thousand Only)		Total		77000.00

Therefore, your are requested to give us an approval for renewal.  
For your information renewal Invoice attached.

With regards

**Library Committee Members:**

Prof. Anamika Paul, Dean, SET (Chairperson Library committee) *Anamika 4/9/2019*

Ms. Srijani Hazra, SSAA (Member) *Srijani 5/9/2019*

Dr. Sanjeev Sharma, SSHS (Member) *Sanjeev 4/9/2019*

Ms. Anjali Sehrawat, SOL (Member) *Anjali Sehrawat 4/9/2019*

Dr. Nidhi Choudhary, SSB (Member) *Nidhi 5/9/19*

Dr. R N Malviya, Chief Librarian (Member Secretary) *R Malviya 4/9/2019*



*[Handwritten signature]*

**ANSAL UNIVERSITY**  
**SECTOR-55, GURGAON (HARYANA) - 122003**

Annexure "B"

Comparative Statement

Department/Area SOL Library.

Date 24-9-19

Method of collecting quotations Renewal of SCC online.

Comparative Analysis sheet

Sl. No.	Item	Specification/ Make	Rate Vendor Wise			
			EBC			
Part A. (Material/Service Description)	E-Resource	SCC online				
				77000/-		
				77000/-		
Part B. (Terms & Conditions Description)						

100% Payment in Advance

Recommendation Clause with reason EASTERN BOOK CO. Pvt. Ltd. is only provider of SCC online

*[Signature]*  
 Prepared By

*[Signature]*  
 Approved / Recommendation BY  
 (HOD/DEAN)

Recommendation by  
 (Purchase Committee)

*[Signature]*  
 24/9/2019  
 Member  
 (PC)

*[Signature]*  
 Member  
 (PC)  
 24/9/2019

*[Signature]*  
 Member  
 (PC)  
 25/9/2019

Member  
 (PC)

Approved By  
 (Chancellor)





# ANSAL UNIVERSITY

(Annexure C)

SEC-55, GURGAON-122003

## PURCHASE ORDER / WORK ORDER

Vendor Name & Address  
Eastern Book Co. Pvt. Ltd.  
5-B, Atma Ram House,  
1, Tolstoy Marg, Connaught Place,  
New Delhi - 110001

Work order number: *AU/wo/19-22/1317*  
Date: 25.09.2019

*BMO*  
*26/9/19*

Kind Attn:

Subject: Renewal of SCC Online(E-Resource) for SOL Library

Dear Sir,

This is with reference to your renewal reminder / quotation dated 07.08.2019 and the discussion held with you regarding the renewal of print journal to the University, we are pleased to place the order for the following items:

S. No	Item /Description	Rate/Unit	Qty.	Discount	Total
I	Renewal of SCC Online Web Edition-Platinum for SOL Library (Annual Subscription-Multi User- IP Access- 50 Users)	Rs. 77000/-	1	00.00	77000.00
	<b>Total amount</b>				<b>77000.00</b>

Please do the needful at the earliest.

### Terms & Conditions:

1. The University will have the right to cancel the order if not executed within the stipulated time.
2. All the items will be supplied F.O.R. Ansal University, Sector -55 Gurgaon.
3. The Invoice will be raised in the name of, Ansal University, Sector-55, Gurgaon
4. The items will be accepted only in the required packing/specification as per the order. If not found in proper specifications, the Institute has a right to return the items and forfeit the payment.
5. Payment Terms: 100% payment in advance.

For Ansal University

Authorised Signatory



*All discuss the issues as per the renewal of CFAO - Chief Librarian*



*[Handwritten signature]*

*26/9/19*

RELEASE OF PAYMENT FORM

Department/Area SOL LIBRARY Date \_\_\_\_\_  
 Details/Technical Specification PAYMENT OF SCC ONLINE (RENEWAL) E-RESOURCE  
for SOL LIBRARY

Sl. No. AU/40/19-20/1317 Date 26.09.2019.  
 Bill No. \_\_\_\_\_ Bill Date: \_\_\_\_\_ Bill Amount Rs. 77000/-  
 Name & Address of the vendor in whose favour the cheque/DD is to be made EASTERN BOOK COMPANY Pvt. Ltd.

Check list Before final payment process please ensure all the mandatory compliance are completed and related documents are attached

Sl. NO	Particulars	Yes/No (Dean/HOD)	Yes/No (Finance)	Remarks
	<b>Certified/Ensure that:</b>			
1	The items have been received as per the specifications on P.O.	-		
2	The contractor has completed the work as per the specification and as per agreement	-		
3	Original Bill/Proforma Invoice Attached	-		
4	The item(s) have been found in proper condition and good quality	-		100%
5	All the items/materials entered in to campus through Gate Entry	-		
6	The item(s)/service has been entered in the stock/inventory registers	-		
7	The item/service are used only for official purpose	YES		Advanced
8	Equipment and plants belonging to University/department are with the contractor	-		
9	The site has been cleared by the contractor	-		
10	Nothing is due to recover from the party	-		

The following documents must be attached with the release of payment note

1	Original Requisition/Approval	YES		
2	Original Quotations received from vendor	YES		
3	Original Comparative sheet of Purchase Committee and recommendation	-		
4	In case of work contracts/Labour Contracts, EPF, ESIC Challan & ECR report	-		
5	Copy of the Purchase Order/Work Order	YES		
6	In case civil contracts and in case of final payment completion certificate should be attached	-		
7	Copy of the PAN Card of the Vendor/Service Provider	-		

Prepared By ajm/h



Checked BY P. Malviya  
 Dean/HOD  
26/9/2019

By \_\_\_\_\_  
 Finance (Accounts)  
 Ansal University, Gurugram

Note In case of advance payment check list is not required



Murari Kumar <murarikumar@ansaluniversity.edu.in>

**Fwd: SCC Online Prices 2019-20**

2 messages

**Rama Nand Malviya** <rmalviya@ansaluniversity.edu.in>  
T Murari Kumar <murarikumar@ansaluniversity.edu.in>

16 September 2019 at 16:13

----- Forwarded message -----

From: **Kapil Ajmani** <kapil.ajmani@scconline.com>  
Date: Mon, 16 Sep 2019 at 15:01  
Subject: SCC Online Prices 2019-20  
To: rmalviya@ansaluniversity.edu.in <rmalviya@ansaluniversity.edu.in>

Dear Sir

Greetings from SCC Online !!

This is further to our discussion regarding SCC Online Subscription prices.

Kindly be informed that prices quoted for this year at your esteemed University are same as quoted to various other universities, since our prices is universal to all Institutions with discussed specifications/content list

Also requested, we have not increased prices for year 2019-20.

In view of above, we request to consider these facts and release the PO as sooner for continued subscription

Regards

**Kapil Ajmani**  
Manager – Academic Sales



Eastern Book Co. Pvt. Ltd.

5-B Atma Ram House, 1 Tolstoy Marg, Connaught Place, New Delhi – 110001, INDIA

Phone: +91 11 4575 2307 | Mobile: +91 98711 97218 Fax: +91 11 4150 4440

www.scconline.com



Rama Nand Malviya  
Chief Librarian  
Ansal University  
Sector 55, Golf Course Road,  
Gurgaon - 122003 (Haryana)  
Email: rnmalviya@ansaluniversity.edu.in  
Mobile NO. 08860807507, 09811344084  
+91 124 4750400  
+91 124 4750501

Murari Kumar <murarikumar@ansaluniversity.edu.in>  
U. rnmalviya@ansaluniversity.edu.in

16 September 2019 at 16:13



Handwritten notes in blue ink: 'Sharma', 'Rishabh', '150 BTC case 104', and '16 BTC'.

Sushant University, Gurugram

Handwritten signature or name at the bottom.




To,

**The Chief Librarian**  
Ansal University  
Sector 55, Golf Course Road  
GURUGRAM – 122 011 HARYANA

Subs. Inv. No.:2019/5852A Dt. 07.08.2019

Your Ref.: Dt.

**SUBSCRIPTION INVOICE - Multi User - 50 Users**

S.No.	Particulars	Rate (in Rs.)	Qty	Amount (in Rs.)
1.	 <b>SCC OnLine® Web Edition - PLATINUM</b> Annual Subscription – Multi User – IP Access - 50 Users  Comprising: <b>Indian Law</b> <ul style="list-style-type: none"> <li>• Supreme Court of India (1950 onwards) with TruePrint™ (1969-Current)</li> <li>• Privy Council (1836-1950) with TruePrint™</li> <li>• Federal Court (1939-1950) with TruePrint™</li> <li>• All High Courts (with Selective TruePrint™)</li> <li>• Central Statutes with Rules, Regulations, Orders, Schemes etc</li> <li>• Journal Articles (from SCC, LW, NUJS, SAL etc)</li> <li>• Law Commission Reports &amp; Constituent Assembly Debates</li> <li>• Commissions and Tribunals (TDSAT, IPAB, CIC, CCI etc )</li> </ul>	77,000	01	77,000.00
For complete details of available law databases, please click the "Data Coverage" tab on <a href="http://www.scconline.com">www.scconline.com</a>				

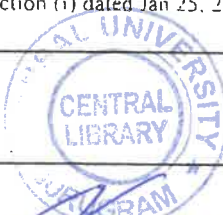
**TERMS & CONDITIONS:**

GST@ 18%

1. Payment terms - 100% advance along with order
  2. Payment mode - Account payee Cheque/ DD payable at Delhi in favour of 'Eastern Book Co Pvt Ltd' Or make Online payment on our website [www.scconline.com](http://www.scconline.com)
  3. Validity - Aug 31, 2019
  4. Other standard terms and conditions as overleaf
  5. Activation - 48 hours from receipt of confirmed order along with full payment
  6. GST IN - 07AAACE5782E1ZP
- Exempt\* vide Gazette of India – Extraordinary Part II Section 3 Sub Section (i) dated Jan 25, 2018

TOTAL	Exempt*
	77,000.00

E. & OE



*[Signature]*  
Signature




To,

The Chief Librarian  
Ansal University  
Sector 55, Golf Course Road  
GURUGRAM – 122 011 HARYANA

Subs. Inv. No.:2019/5852C Dt. 07.08.2019

Your Ref.: Dt.

**SUBSCRIPTION INVOICE**

S.No.	Particulars	Rate (in Rs.)	Qty	Amount (in Rs.)
1.	 <b>SCC Online® Web Edition - Platinum Plus with HeinOnline Platinum* Annual Subscription – Multi User – IP Access – 50 User</b>  Comprising: <b>Indian Law</b> <ul style="list-style-type: none"> <li>Supreme Court of India (1950 onwards) with TruePrint™ (1969-Current)</li> <li>Privy Council (1836-1950) with TruePrint™</li> <li>Federal Court (1939-1950) with TruePrint™</li> <li>All High Courts (with Selective TruePrint™)</li> <li>Central Statutes with Rules, Regulations, Orders, Schemes etc</li> <li>Journal Articles (from SCC, LW, NUJS, SAL etc)</li> <li>Law Commission Reports &amp; Constituent Assembly Debates</li> <li>Commissions and Tribunals (TDSAT, IPAB, CIC, CCI etc)</li> </ul> <b>Foreign Law and International Law</b> <ul style="list-style-type: none"> <li>English Law (ICLR Reports LR, WLR &amp; Bus LR) with TruePrint™</li> <li>US Supreme Court (1754-2018)</li> <li>Singapore Law Reports with PDF (1932-2018)</li> <li>Constitutional Court of South Africa (1995-2018)</li> <li>Bangladesh Legal Decisions with TruePrint™</li> <li>International Treaties and Conventions. and many more being added</li> </ul> <b>Hein Online Platinum*</b> <ul style="list-style-type: none"> <li>Law Journal Library 150 top Law Journals of the World</li> <li>English Reports (1220-1867) Full Reprint with PDFs</li> <li>Philip C. Jessup Library</li> <li>World Constitutions Illustrated</li> </ul> For complete details of available law databases, please click the "Data Coverage" tab on <a href="http://www.scconline.com">www.scconline.com</a>	2,05,500	01	2,05,500.00

**TERMS & CONDITIONS:**

- Payment terms - 100% advance along with order
- Payment mode - Account payee Cheque/ DD payable at Delhi in favour of 'Eastern Book Co Pvt Ltd' Or make Online payment on our website [www.scconline.com](http://www.scconline.com)
- Validity - Aug 31, 2019
- Other standard terms and conditions as overleaf
- Activation - 48 hours from receipt of confirmed order along with full payment
- GST IN - 07AAACES782E1ZP
- Exempt\* vide Govt Gazette of India – Extraordinary Part II Section 3 Sub Section (i) dated Jan 25, 2018

GST (18%)

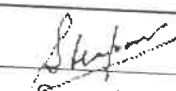
Exempt\*



TOTAL

2,05,500.00

E & OE

Subject to the jurisdiction of the Courts/Forums/Tribunals at Delhi, India only.

  
 Signature

  
 Sir,  
 We need to renew this online resources.  


Subs Inv 2019 Dec


Eastern Book Company, Gurugram

To,  
The Chief Librarian  
Ansal University  
Sector 55, Golf Course Road  
GURUGRAM – 122 011 HARYANA

Subs. Inv. No.:2019/5852B Dt. 07.08.2019

Your Ref.: Dt.

**SUBSCRIPTION INVOICE**

S.No.	Particulars	Rate (in Rs )	Qty	Amount (in Rs )
1.	 <b>SCC OnLine® Web Edition – PLATINUM PLUS</b> Annual Subscription – Multi User – IP Access – 50 User  Comprising <b>Indian Law</b> <ul style="list-style-type: none"> <li>Supreme Court of India (1950 onwards) with TruePrint™ (1969-Current)</li> <li>Privy Council (1836-1950) with TruePrint™</li> <li>Federal Court (1939-1950) with TruePrint™</li> <li>All High Courts (with Selective TruePrint™)</li> <li>Central Statutes with Rules, Regulations, Orders, Schemes etc</li> <li>Journal Articles (from SCC, LW, NUJS, SAL etc)</li> <li>Law Commission Reports &amp; Constituent Assembly Debates</li> <li>Commissions and Tribunals (TDSAT, IPAB, CIC, CCI etc)</li> </ul> <b>Foreign Law and International Law</b> <ul style="list-style-type: none"> <li>English Law (ICLR Reports LR, WLR &amp; Bus LR) with TruePrints™</li> <li>Supreme Court of United States (1754-2018)</li> <li>Supreme Court of Canada (1876-2018)</li> <li>Singapore Law Reports with PDF (1932-2018)</li> <li>Constitutional Court of South Africa (1995-2018)</li> <li>Bangladesh Legal Decisions with TruePrints™</li> <li>International Treaties and Conventions</li> </ul>	1,15,500	01	1,15,500.00

For complete details of available law databases, please click the "Data Coverage" tab on [www.scconline.com](http://www.scconline.com)

**TERMS & CONDITIONS:**

- Payment terms - 100% advance along with order
- Payment mode - Account payee Cheque/ DD payable at Delhi in favour of 'Eastern Book Co Pvt Ltd' Or make Online payment on our website [www.scconline.com](http://www.scconline.com)
- Validity - Aug 31, 2019
- Other standard terms and conditions as overleaf
- Activation - 48 hours from receipt of confirmed order along with full payment
- GST IN - 07AAACES782E1ZP

GST (18%)

TOTAL

Exempt\*

1,15,500.00

Exempt\* vide Govt Gazette of India – Extraordinary Part II Section 3 Sub Section (1) dated Jan 25, 2018

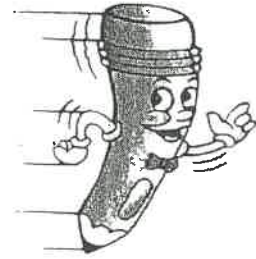
B O E

Subject to the jurisdiction of the Courts/Forums/Tribunals at Delhi, India only



*[Signature]*  
Signature

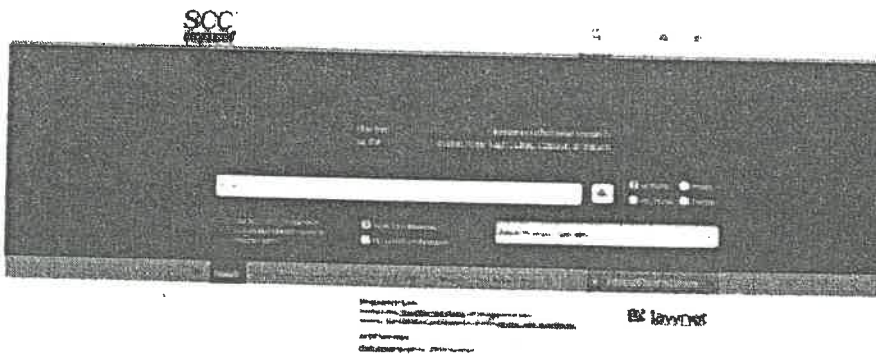
Subs. Inv. 2019/5852B Dt. 07.08.2019



# Annual Subscription 2019

For  
Ansal University  
**GURUGRAM**  
for

SCC Online<sup>®</sup> *Web Edition*



Landline: +91 11-4575-2323 | Toll Free: 1-800-102-7227



## DATA COVERAGE

Has an extensive database of Indian case-law, statute law and other international material with a high performance search engine and user-friendly interface.

### INDIAN CASE- LAW:

- Supreme Court of India (1950 – Current) with TruePrint™ from 1969
- Privy Council (1836-1950) with TruePrint™
- Federal Court (1939-1950) with TruePrint™
- Allahabad High Court
- Andhra Pradesh High Court
- Bombay High Court
- Calcutta High Court
- Chhattisgarh High Court
- Delhi High Court with TruePrint™
- Guwahati High Court
- Himachal Pradesh High Court
- J&K High Court
- Madhya Pradesh High Court
- Madras High Court with TruePrint™
- Orissa High Court
- Punjab & Haryana High Court with TruePrint™
- Sikkim High Court
- Uttaranchal High Court
- Rajasthan High Court
- Karnataka High Court with TruePrint™
- Kerala High Court
- Gujarat High Court
- Jharkhand High Court
- Himachal Pradesh High Court

### INDIAN STATUTORY LAW:

- Central Statutes
- Rules, Orders, Schemes, Regulations Etc.

### INDIAN SECONDARY MATERIALS:

- Constituent Assembly Debates
- Reports of Commissions & Tribunals (including Law Commission of India)
- Legal Articles

### INTERNATIONAL MATERIAL:

- Human Rights Treaties and Conventions
- Legal Articles

### INTERNATIONAL CASE LAW

- English Law - The Law Reports, The Weekly Law Reports & The Business Law Reports with TruePrint™
- Supreme Court of US (1754-2012)
- Supreme Court of Canada (1876-2011)
- Supreme Court of Bangladesh with TruePrint™
- West African Court of Appeal
- Constitutional Court of South Africa



Landline: +91 11-4575-2323 | Toll free: 1-7227



1-7227

31/11/2015

11 of about 87

Fwd: FW: Re: Request for quotation for online subscription -  
National and International

Inbox

**Rama Nand Malviya**

to me

21 Aug 2019 14 06

----- Forwarded message -----

From: **Kapil Ajmani** <[kapil.ajmani@scconline.com](mailto:kapil.ajmani@scconline.com)>

Date: Thu, 8 Aug 2019 at 10:36

Subject: FW: Re: Request for quotation for online subscription - National and International

To: [rnmalviya@ansaluniversity.edu.in](mailto:rnmalviya@ansaluniversity.edu.in) <[rnmalviya@ansaluniversity.edu.in](mailto:rnmalviya@ansaluniversity.edu.in)>

Dear Sir

As desired, PFA proposal as sent earlier

Regards

**Kapil Ajmani**

Manager - Sales

Eastern Book Co. Pvt. Ltd.

5-B Atma Ram House, 1 Tolstoy Marg, Connaught Place, New Delhi - 110001, INDIA

Phone: +91 11 4575 2307 | Mobile: +91 98711 97218 Fax: +91 11 4150 4440

[www.scconline.com](http://www.scconline.com)

**From:** Kapil Ajmani

**Sent:** Wednesday, August 7, 2019 10:25 PM

**To:** Komal Sandhu



e-journal - J. store  
2019

March 11, 2019

The Registrar,  
Ansal University,  
Gurgaon, Haryana

**Sub.: Approval for Renewal of JStor (Online Subscription)**

Sir,

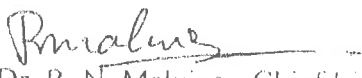
This is to inform you that SSAA library is subscribing JStor (Online Journal) since January 2017.

We have received the renewal invoice for the period of **01 January 2019 to 31 December 2019.**

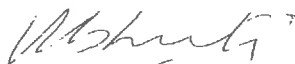
Total Cost for the Module: Rs. 90524.00  
(Rupee Ninety Thousand Five Hundred and Twenty Four Only)

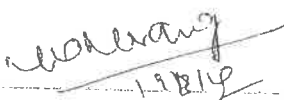
Kindly approve the same.

With regards

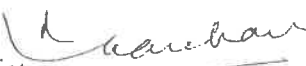
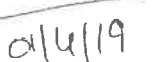
  
Dr. R. N. Malviya - Chief Librarian

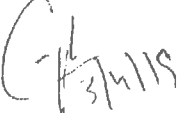
  
Mrunali Balki - Library Coordinator (SSAA)

  
Dean (SSAA)

CFAO   
19/3/19

Dr. Anamika Paul, Prof. & Dean-SET  
Chairperson Library Committee   
14/4/19

  
Registrar   
01/4/19

Vice Chancellor   
03/4/19



March 11, 2019

The Registrar,  
Ansal University,  
Gurgaon, Haryana

Sub.: Approval for Renewal of JStor (Online Subscription)

Sir,

This is to inform you that SSAA library is subscribing JStor (Online Journal) since January 2017.

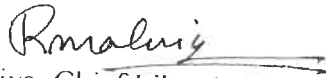
We have received the renewal invoice for the period of **01 January 2019 to 31 December 2019.**

Total Cost for the Module: Rs. 90524.00  
(Rupee Ninety Thousand Five Hundred and Twenty Four Only)

Kindly approve the same.

With regards

Library Committee Members:



Dr. R. N. Malviya, Chief Librarian (Member Secretary)

Ms. Mrunali Balki, SSAA (Member)

Prof. Manika Walia, SSD (Member)

Dr. Nidhi Chaudhry, SSB (Member)

Dr. Sanjeev Sharma, SSHS (Member)

Dr. Amreesh Mishra, STHM (Member)

Ms. Anjali Sehrawat, SOL (Member)

Dr. Megha Khatri, SET (Member)

Prof. Anamika Paul, Dean, SET (Chairperson)







**Globe Publication Pvt. Ltd.**  
(International Subscription Agency)

B-13, 3rd Floor, A-Block, Local Shopping Complex, Naraina Vihar, New Delhi - 110028, Delhi, India Phone No. 01145055555 Email: orders@globepub.com CIN No. U74899DL1990PTC042479

**PROFORMA INVOICE**

Page No. 1 of 1

Invoice No. P/2019/ANS-GU-IN/2019-003/5749

Invoice Date. 05 Feb 2019

Order Ref. No. Renewal Invoice  
Order Ref. Date 20 Nov 2018  
Conversion G.O.C., Feb 2019

**GSTIN : 07AAACG0181H12Y**

**Bill To:-**  
The Chief Librarian  
Ansal University  
Golf Course Road, Sector 55, Gurugram  
Gurgaon, 122003, Haryana, India

**Ship To:-**  
The Chief Librarian  
Ansal University  
Golf Course Road, Sector 55, Gurugram  
Gurgaon, 122003, Haryana, India

**State Code :- 06**

**State Code :- 06**

Sno	Journal Name	HSN/SAC - Media Code	Media	Curr	Price	Conv. Amount (INR)	Tax (INR)	Total Amount Payable (INR)
	India Core Collection	998431	Online	USD	1220.00	74.20	90524.00	90524.00
	Supplier: ISSA ESS Associate Member						0.00	
	01 January 2019 to 31 December 2019						0.00	
						<b>Totals (INR)</b>	90524.00	90524.00
						<b>Grand Total (INR)</b>	90524.00	90524.00
						<b>Grand Total (Rounded off)</b>	90524.00	90524.00

IGST @ 0%

0.00

INR Ninety Thousand Five Hundred Twenty Four Only

This is a computer generated Invoice and hence no signatures are required.

GST Not Charged - Educational Institution under GST Notification no. 12/2017 amended on 25-Jan-18 vide No. 02/2018

- indicate previous year rate(s) Rates quoted are the publisher prices and are subject to change without notice. This is not a tax invoice
- GOC Conversion is valid for 30 days
- Bank Conversion is applicable as on the date of credit of payment in our bank account
- Any Local Taxes/deductions will be charged extra





**Globe Publication Pvt. Ltd.**  
(International Subscription Agency)  
B-13, Block 'A', LSC, Naraina Vihar  
Ring Road, New Delhi-110028  
Email : [orders@globepub.com](mailto:orders@globepub.com)  
CIN: U74899DL1990PTC042479

To whomsoever it may concern

The payment can be made by cheque/demand draft payable to Globe Publication Pvt. Ltd.

OR

Following are the details of HDFC Bank for Electronic transfer (RTGS) To Globe Publication Pvt Ltd.'s account.

Name of the account: GLOBE PUBLICATION PVT.LTD.

Account no. : 00032210000129

Name of Bank : HDFC Bank Ltd.

Address of Bank : E-51, Naraina Vihar, New Delhi -110028

MICR CODE : 110240227

RTGS/NEFT IFSC : HDFC0002040



Project/Area SSAA LIBRARY Comparative Statement Date 5/4/19  
 Purpose of collecting quotations Renewal of Jstor  
 Comparative Analysis sheet

Part A. Material/Service Description)	Item	Specification/ Make	Rate Vendor Wise			
es (If Applicable)		Renewal for Jan-19 to Dec-19	GLOBE			
			e. journal database			
			90524/-			
Part B. Term & Conditions Description)						

Reason Clause with reason GLOBE PUBLICATION PVT LTD is only service provider of Jstor. So, GLOBE - L1.

By [Signature]

[Signature]  
Member (PC)

[Signature] 9/4/19  
 Recommendation by (Purchase Committee)  
[Signature]  
 Member (PC)



[Signature]  
 Approved/ Recommendation By (HOD/DEAN)  
[Signature]  
 Member (PC)

[Signature]  
 Member

ANSAL UNIVERSITY (Annexure C)  
SEC-55, GURGAON-122003

PURCHASE ORDER / WORK ORDER

Vendor Name & Address  
Globe Publication Pvt. Ltd.  
B-13, 3<sup>rd</sup> Floor, A Block, Local Shopping Complex,  
Narayana Vihar, New Delhi - 110028

Work order number: AU-2019-20/PO/12  
Date: 09.04.2019

R29  
19

Kind Attn:

Subject: Subscription of Renewal of JStor for One Year

Dear Sir,

This is with reference to your quotation dated 20 Nov. 2018 and the discussion held with you regarding the renewal of JStor to the Ansal University, we are pleased to place the order for the following items:

S.No	Item /Description	Rate/Unit	Qty.	Discount	Total
1	Renewal of JStor for the Period of Jan. 2019 to Dec. 2019	90524.00 After Discount	One Online E- Resource		90524.00
		<b>Total amount</b>			<b>90524.00</b>

Please do the needful at the earliest.

Terms & Conditions:

1. The University will have the right to cancel the order if not executed within the stipulated time.
2. All the items will be supplied F.O.R. Ansal University, Sector -55 Gurgaon.
3. The Invoice will be raised in the name of, Ansal University, Sector-55. Gurgaon
4. The items will be accepted only in the required packing/specification as per the order. If not found in proper specifications, the Institute has a right to return the items and forfeit the payment.
5. Payment Terms: 100% payment in advance.

15.4.19

For Ansal University

*Laubani*

Authorised Signatory

15/4/19

*Ans*



*[Handwritten signature]*

Dear Sir,  
Annexure B clearly states that

'GLOBE PUBLICATION PVT LTD'

is the only service provider for JSTOR  
There is no other service provider at

all  
*[Handwritten signature]*



RELEASE OF PAYMENT FORM

Department/Area SSAA Date: 24/4/19  
 Details/Technical Specification PAYMENT FOR THE RENEWAL OF J.CTOR FOR THE PERIOD OF JAN 2019 - DEC 2019

PO/WO No: AU-2019-20/PO/1225 Date: 9/4/19  
 Bill No: P/2019/ANS-GU-14/2019-003/5749 Bill Date: 20/1/18 Bill Amount: RS. 90524/-

Name & Address of the vendor in whose favour the cheque/DD is to be made: GLOBE PUBLICATION PVT. LTD.

Check List: - Before final payment process please ensure all the mandatory compliance are completed and related documents are attached

S.No	Particulars	Yes/No (Dean/HOD)	Yes/No (Finance)	Remarks
<b>Certified/Ensure that:</b>				
	The items have been received as per the specifications on P O			
2	The contractor has completed the work as per the specification and as per agreement.			
3	Original Bill/Proforma Invoice Attached			
4	The item(s) have been found in proper condition and good quality			
5	All the items/materials entered in to campus through Gate Entry.			
6	The item(s)/service has been entered in the stock/inventory registers			
7	The item/service are used only for official purpose			
8	No tools and plants belonging to University/department are with the contractor			
9	The site has been cleared by the contractor			
10	Nothing is due to recover from the party			

ADVANCE PAYMENT

The following documents must be attached with the release of payment note

1	Original Requisition/Approval.			
	Original Quotations received from vendor.			
	Original Comparative sheet of Purchase Committee and recommendation			
4	In case of work contracts/Labour Contracts, EPF, ESIC Challan & ECR report			
5	Copy of the Purchase Order/Work Order.			
6	In case civil contracts, and in case of final payment completion certificate should be attached			
7	Copy of the PAN Card of the Vendor/Service Provider			

Prepare By [Signature]



Checked BY [Signature]  
Dean/HOD  
24/4/2019

Reviewed By (Finance /Accounts)



Note: In case of

August 5, 2020

The Registrar,  
Ansal University,  
Gurgaon, Haryana

**Sub.: Regarding Renewal of Ebsco eBook Academic Collection**

Sir,

This is to inform you that Ansal University Library is subscribing Ebsco eBook Academic Collection. Ebsco subscription is expired on 31<sup>st</sup> May 2020.

We have to renew for the period of June 2020 to May 2021

Cost for renewal (3293 USD)   Rs. 2,56,505.00

Total   Rs. 2,56,505.00

(Rupee Two Lakhs Fifty Six Thousand Five Hundred Five Only)

Kindly approve the same.

With regards,

*R. Malviya*  
Dr. R. N. Malviya, Chief Librarian   5/8/2020

Dr. Garima Prakash, Chairperson Library Committee   *Garima*  
6/6/2020

CFAO   *Have no got any new date of payment*

Registrar   *[Signature]*  
7/10/2020

Vice Chancellor   *[Signature]*





TAX INVOICE

ORIGINAL FOR RECIPIENT

Details of Supplier	
GSTIN	9917USA290120SE
Name	EBSCO INTERNATIONAL INC
Address	5724 Highway 280 East Birmingham
State	Alabama
Country	United States of America
Zip Code	35242
S no of Invoice	E 20-21/Nov-010
Date of Invoice	04 November 2020
PAN Number	AAACE-3535-D

Details of Receiver (Billed to)	
Name	The Librarian: Ansal University
Address	Golf Course Road Sector 55
State	Gurgaon
State code	122003
PAN	AAA1C0747N
GSTIN (Unique ID)	06AAAFC0747N120
Place of supply	Gurgaon, Haryana
PO No / Reference	NA
PO Date / Reference Date	NA

Sr No	Description of Goods/Services	Subscription Period	HSN/service accounting code	Qty	GST Rate	Currency Exchange Rate	Total (USD \$)	Total (INR)
1	EBSCO eBook Academic Collection	June 2020 to May 2021	996431	1	5%	75.71	\$ 3,388.00	₹ 2,56,505
2	EBSCO eLibrary & Information Science Source	June 2020 to May 2021	996431	1	5%	75.71	\$	₹ 0
<b>SUB TOTAL</b>							\$3,388.00	₹ 2,56,505

	USD Value	INR Value
Discount Rate	\$0.00	₹ 0
Taxable Value	\$3,388.00	₹ 2,56,505
App. GST @ 18% (Refer Point No. 9 of Terms & Conditions)	NIL	NIL
App. GST @ 5% (Refer Point No. 9 of Terms & Conditions)	NIL	NIL
<b>TOTAL</b>	<b>\$3,388.00</b>	<b>₹ 2,56,505</b>

Total Invoice value (in figure) ₹ 2,56,505.00  
 Total Invoice value (in words) Rupees Two Lakh Fifty Six Thousand Five Hundred Five Only  
 Amount of Tax subject to Reverse Charge YES ₹ 12,825.00

**IMPORTANT: PURCHASE ORDER (PO) MUST BE IN THE NAME OF EBSCO INTERNATIONAL INCORPORATED.**  
**TERMS & CONDITIONS**

- In case any of the customer desires to deduct tax at source, the same must be deducted under section 195 of the Income Tax Act in the name of EBSCO International Inc. PAN AAACE-3535-D
- PURCHASE ORDER (PO) MUST BE IN THE NAME OF EBSCO INTERNATIONAL INCORPORATED (IF APPLICABLE)**
- Please pay amount in advance and there should be no partial payments
- Bank Exchange rate: Bank of India exchange rate applicable
- Terms: Net due upon receipt of invoice. EBSCO guarantees payment to all publishers.
- This price is valid for 21 days from the date of Tax Invoice
- Shipment is made directly from overseas supplier
- EBSCO Information Services India Private Ltd. is an independent entity and its role is limited to marketing and coordination for the distribution and delivery of the worldwide publications offered by EBSCO International Inc. in India
- If your entity is registered under GST law and do not qualify as non-taxable online recipient, the liability to pay GST would be on your entity under reverse charge as per Notification No. 10/2017-Integrated Tax (Rate) dated 28.6.2017 and, EBSCO International Inc. located in non-taxable territory are not required to pay GST on Online Database Access or Retrieval Services provided

*Signature*

Signature

BANK DETAILS	
INDIAN RUPEE WIRE TRANSFERS CAN BE SENT TO	US DOLLARS TRANSFERS CAN BE SENT TO
Account Name: EBSCO International Inc	Account Name: EBSCO International Inc
BANK NAME: Citibank Bank	5724 Highway 280 East Birmingham Alabama
IFSC CODE: CITI1029001	United States of America - 35242
ACCOUNT NO: 1560110000	SWIFT CODE: CITIUS33
BANK ADDRESS: Citibank Bank Attn: Global New Delhi Global Business Services - 18-20	ABA: 121000248
14th Floor, 11 Connaught Place, New Delhi	ACCOUNT NO: 2100077138495
	Bank Name & Address: Wells Fargo Bank, San Francisco, CA, USA

Customers can also deliver cheques in favour of EBSCO International Inc. at below address  
 301, 103, Ansal Chambers - II, G, Bhikaji Cama Place, New Delhi - 110066



12/11/2020



# EBSCO International, Inc.

5724, Highway 280 East, Birmingham Alabama -35242 USA

EISI/20-21/ 470

Received with thanks from Ansal University

Date 4-Nov-20

Sum of Rupees Two Lakh FiftySix Thousand Five Hundred Five Only

By Cash/WireTrf/DD/Cheque\* No. \_\_\_\_\_ Wire Trf \_\_\_\_\_ Date 3-Nov-20

Drawn on \_\_\_\_\_

Towards Subscription of eBook Academic Collection/LISS

For the Period 1-Jun-20 To 31-May-21

INR 256,505.00

For EBSCO International Inc

Subject to realization in Bank



Small text at the bottom of the page, possibly a disclaimer or footer.



5724, Highway 280 East, Birmingham Alabama-35242 USA • 205.991 6600 • Fax 205 995 1517

Important Terms and Conditions

1. We, EBSCO International Inc. (PAN AACCE-3535-D) are the authorised supplier/distributor for the product mentioned in attached invoice
2. Accordingly, in case the customer desires to deduct tax at source (TDS) under section 195 of the Income tax Act, the same is required be deducted in the name of EBSCO International Inc. under the PAN AACCE-3535-D; and
3. in case any tax at source is deducted (TDS), the customer would be required to issue Form 16A with regard to such tax deduction in the name EBSCO International Inc PAN AACCE-3535-D

Regards,

Niall Murphy,  
Authorised Representative  
EBSCO International Inc.



CHIRANJIV CHARITABLE TRUST  
SECTOR-55, GURGAON (HARYANA) - 122003

Annexure 'D'

RELEASE OF PAYMENT FORM

Department / Area Library Resource Centre

Date: 29/09/23

Details / Technical Specification Perlego e-book collection (All School)

PO/WO No: - ETS/S4/2023/63

Date: 17.08.23

Bill No:-

Bill Amount: 1,90,549.00

Name & Address of the vendor in whose favour the cheque/DD is to be made: - Comcast Technology Services

Check List. Before final payment process please ensure all the mandatory compliance are completed and related documents are attached

S.No	Particulars	Yes/No (Dean/HOD)	Yes/No (Finance)	Remarks
<b>Certified/Ensure that</b>				
1	The items have been received as per the specifications on P.O.			
2	The contractor has completed the work as per the specification and as per agreement	✓		
3	Original Bill/Invoice/Receipts Attached	✓		
4	The item(s) have been found in proper condition and good quality	✓		
5	All the items/materials entered in to campus through Gate Entry			
6	The item(s)/service has been entered in the stock/inventory registers			
7	The item/service are used only for official purpose			
8	No tools and materials belonging to university/department are with the contractor			
9	The site has been cleared by the contractor			
10	Nothing is due to be received from the party			

The following documents must be attached with the release of payment note

1	Original Requisition Approval			
2	Original Quotations received from vendor	✓		
3	Original Comparative Report of Purchase Committee and recommendation	✓		
4	In case of work contracts Labour Contracts EPF ESIC Challan & ECR report			
5	Copy of the Purchase Order/Work Order			
6	In case of contract and in case of final payment completion certificate should be attached			
7	Copy of the PAN Card of the vendor/Service Provider			

Chief Librarian  
Sushant University, Gurugram



Checked By  
Dean/HOD

29.09.2023

Prepared By  
Finance /Accounts)

For use of the college/department, the check must be required

Ref: CTS/SU/2023/63

To, **Proforma Invoice**

Date: 17-08-2023

The Chief Librarian  
Central Library  
Sushant University  
Sector -55, Gurugram  
Haryana-122003

Dear Sir,

Greetings from CTS!

This refers to our discussion, please find below our proforma invoice for Perlego eBooks collection of 10 Lakhs+ eBooks from 3000+ publishers. Pricing details are given below:

#	Package Description	No. of Titles	Total price In Rs (per\$=₹85.40)
1	Perlego eBooks Collection (All major publishers are covered) Subscription period: One year from the date of online activation.	10 Lakhs +	₹ 1,81,475
	GST @ 5%		₹ 9,074
Grand Total:			₹ 1,90,549
Amount in words: One lakhs ninety thousand five hundred forty nine Only			

Please find below key information about the product:

- Each student has his/her own library of 10,00,000 + books - unlimited and unrestricted access (with more added every month).
- Access Perlego on desktop, as well as our mobile app for offline reading (up to 30 books offline)
- Create reading lists and workspaces you can easily share with your students to increase engagement
- Provide a holistic learning experience
- Make notes & highlights, copy/paste, share with location and more with our custom-built e-reader
- Workspace for every user and Daily dashboard insights to understand where students are spending their time and what books are most popular

We now look forward to hearing from you soon.  
Thank you and assuring you of our best services

Sincerely,

**For Content & Technology Services**

*[Signature]*

Authorized Signatory

*[Signature]*  
Chief Librarian  
Sushant University, Gurugram



*[Signature]*

Regd Off: #I-103, Dara Enclave, Sector-9, Nerul, Navi Mumbai - 400706

Phone+91 22 35963017 Mobile: +91 9930207130

Website: [www.ctsworld.in](http://www.ctsworld.in)

email: [info@ctsworld.in](mailto:info@ctsworld.in)

**LIBRARY RESOURCE CENTRE**

**SUB: - Approval of e-Books for all Schools.**

This is to inform you that the Library Resource Centre is subscribing to e-Books PERLEGO Content Technology Services. This is the Major Covered e-Books, Collection of SAA Books -9671, SOD Books -2558, SET Books -29040, SOL Books -30624, SOB Books -80697, SHS Books -50353, more than 3000 + publishers covered. We have Subscribe only 25 users. We have received the invoice on 17<sup>th</sup> Aug. 2023. Activation period one year from the date of online Activation.

The tentative Total Price in Rs. 1, 90,549.00 with GST.

#	Package Description	No of Titles	Total Price in Rs (per \$=₹85.90)
1	Perlego e-Books Collection (All major publishers are covered) Subscription period One year from the date of online activation.	10 Lakhs +	₹1,81,475.00
	GST@ 5%		9074.00
	Grand Total:		1,90,549.00
	(One Lakh ninety thousand five hundred forty nine only)		

Submitted for your kind approval.

With Regards

*[Signature]*  
30.8.23  
Dr. Dharmendra Harit, Chief Librarian

(Rates have increased).

*[Signature]*  
latika

Dr. Latika Singh, Chairperson Library Committee

*[Signature]*  
31/8/23  
Registrar

*[Signature]*  
Chief Librarian  
Sushant University, Gurugram



Chief Accounts and Finance Officer (CAFO)





## Receipt

Ref: CTS/SU/18/2024

23-01-2024

~~The Chief Librarian~~  
Central Library  
Sushant University  
Sector -55, Gurugram  
Haryana-122003

Dear Sir/Madam,

Greetings from CTS!

We have received the payment of Rs 1,90,549 ( One Lakh Ninety Two Thousand Five Hundred and Fourty Nine Only) from LJK University on 03-01-.2024 with transactions details NEFT - YESIG40030163803 towards the subscription access of Perlego eBooks.

In case you need any additional information please feel free to write us or e-mail [parbodh@ctsworld.in](mailto:parbodh@ctsworld.in)

Thank you and assuring you of our best services

Sincerely,

**For Content & Technology Service**

*Parbodh K. Gupta*  
Authorized Signatory

Regd Off: #I-103, Dara Enclave, Sector-9, Nerul , Navi Mumbai - 400706 Phone+91 22 35963017  
Mobile: +91 9930207130

  
Chief Librarian  
Sushant University, Gurugram



CTS/SU/2023/63

Proforma Invoice

Date: 17-08-2023

Chief Librarian  
Central Library  
Sushant University  
Sector -55, Gurugram  
Gurgaon-122003

Dear Sir,

Greetings from CTS!

As per our discussion, please find below our proforma invoice for Perlego eBooks collection of 10 Lakhs+ eBooks from 3000+ publishers. Pricing details are given below:

#	Package Description	No. of Titles	Total price In Rs (per\$=₹85.40)
1	Perlego eBooks Collection (All major publishers are covered) Subscription period: One year from the date of online activation.	10 Lakhs +	₹ 1,81,475
	GST @ 5%		₹ 9,074
Grand Total:			₹ 1,90,549
Amount in words: One lakhs ninety thousand five hundred forty nine Only			

Please find below key information about the product:

- Each student has his/her own library of 10,00,000 + books - unlimited and unrestricted access (with more added every month).
- Access Perlego on desktop, as well as our mobile app for offline reading (up to 30 books offline)
- Create reading lists and workspaces you can easily share with your students to increase engagement
- Provide a holistic learning experience
- Make notes & highlights, copy/paste, share with location and more with our custom-built e-reader
- Workspace for every user and Daily dashboard insights to understand where students are spending their time and what books are most popular

We now look forward to hearing from you soon.

Thank you and assuring you of our best services

Sincerely,

For Content & Technology Services

*[Handwritten Signature]*

Authorized Signatory

Chief Librarian  
Sushant University, Gurugram



**Terms & Conditions:**

1. **Payment:** 100% advance and please transfer 100% amount to Beneficiary: **Content and Technology Services**. Bank & Branch: Bank of Baroda, Sector-9, Nerul Navi Mumbai-400706. Account no:76260200001727, Account Type: Current Account IFSC/RTGS Code: **BARB0VJNERU** (Please read as Numeric Zero (0) and not as Alphabet "o").
2. **GST No:** 27BREP9396K1ZZ.
3. **Access:** One year subscription from the date of activation.
4. **License Agreement** need to be signed
5. **Service:** All services including platform training, usage stats & will be provided by CTS & Perlego officials.
6. **Exchange Rate:** We have used August GOC conversion rate of Dollar (1\$=Rs 85.40 )

Please let us know if you need any additional information or clarification from our end.

We now look forward for your valuable order  
Thank you and assuring you of our best services

Sincerely,  
For Content & Technology Services

*Parag Kulkarni*

Authorized Signatory

*[Signature]*  
Chief Librarian  
Sushant University, Gurugram





Dr. Dharmendra Kumar Harit <dharmendraharit@sushantuniversity.edu.in>

Transaction detail COA & Content & Technology

1 message

Sachin Sharma <sachinsharma@sushantuniversity.edu.in>

Thu, Jan 4, 2024 at 2:21 PM

To: Chief Librarian <chief librarian@sushantuniversity.edu.in>, "Dr. Dharmendra Kumar Harit" <dharmendraharit@sushantuniversity.edu.in>

Cc: Gautam Kumar <gautamkumar@sushantuniversity.edu.in>

Respected Sir,

FYI

03-01-2024	NEFT OW-YESIG40030163803-BARBOVJNERU-CONTENT AND TECHNOLOGY SERVICES-2401031627510001 CONTENT AND TECHNOLOGY	YESIG40030163803	190,549.00
03-01-2024	NEFT OW-YESIG40030163612-ICIC0000106-COUNCIL OF ARCHITECTURE-2401031630360001 COA SAA	YESIG40030163612	13,010.00

Thanks & Regards

Sachin Sharma



Chief Librarian  
Sushant University, Gurugram

perlego.com/discover

Perlego Search by title, author, ISBN & topic

Home Discover

Refer a friend

MY ALIASES

Reading 0

Want to read 0

Completed 0

Notebook

MY WORKSPACE

Create first worksp...

**Browse by topic**

- Architecture 9,694 books
- Art 18,268 books
- Biological Sciences 34,504 books
- Business 59,222 books
- Computer Science 22,654 books
- Design 2,861 books
- Economics 18,787 books
- Education 43,814 books
- History 109,847 books
- Languages & Linguistics 30,254 books
- Law 35,867 books
- Literature 130,693 books

Type here to search

Air: Moderate 1:29:11 PM 3/8/2024

perlego.com/discover

Perlego Search by title, author, ISBN & topic

Home Discover

Refer a friend

MY ALIASES

Reading 5

Want to read 0

Completed 0

Notebook

MY WORKSPACE

Create first worksp...

**Browse by topic**

- Mathematics 11,290 books
- Media & Performing Arts 25,154 books
- Medicine 36,458 books
- Personal Development 14,756 books
- Philosophy 33,795 books
- Physical Sciences 26,852 books
- Politics & International Relations 64,536 books
- Psychology 29,535 books
- Social Sciences 69,787 books
- Study Aids 3,493 books
- Technology & Engineering 39,952 books
- Theology & Religion 42,208 books

Type here to search

Air: Moderate 1:30:05 PM 2/9/2024

Chief Librarian  
Sushant University, Gurugram



# Perlego

**Perlego Ltd**  
138 Holborn Road  
London  
EC1N 2SW

29th January 2023

RE: Sole Supplier Confirmation

To Whom it May Concern,

Content & Technology Services (CTS), incorporated in India whose address is #1-103, Dara Enclave, Sector-9 Nerul (E), Navi Mumbai-400706 is the sole supplier and authorised reseller of Perlego's Subscription Platform.

CTS is authorized to provide demonstrations, support, distribution and other services to its customers located in India.

Should you require any further information please do not hesitate to reach out to Luke Pennington ([luke@perlego.com](mailto:luke@perlego.com), +44(0)7803360184

Sincerely,



Ryan Borgesius  
VP of Sales, Perlego

  
Chief Librarian  
Sushant University, Gurugram



# Perlego

## Order Form

### Primary Contact Information (Account Holder)

First Name	Dr. Dharmendra	First name of account holder
Last Name	Harit	Second name of account holder
Phone Number	+91 9711244867	Phone number including country code
Email Address	dharmendrasaharharit@sushantuniversity.edu.in	Email address of account holder
Role	Chief Librarian	Title of account holder e.g. Head of L&D

### Billing Contact Information

First Name	Parbodh	First name of purchasing individual
Last Name	Kalsotra	Second name of purchasing individual
Phone Number	+91 9930207130	Phone number including country code
Email Address	ctscmd@gmail.com	Email address of purchasing individual
Role	Vice President	Title of purchasing individual e.g. purchasing manager

### Customer Information

Customer Name	Sushant University	Name of the Customer the purchaser is operating on behalf of
Company Register Number		Number of the Customer on the local register e.g. 10155026
Registered Business Address		Registered address of the company
Registered Billing Address	Golf Course Road, Huda, Sushant Lok 2, Sector-55, Gurugram, Haryana- 122003	Only complete if registered billing address is different to your registered business address

Chief Librarian  
Sushant University, Gurugram



VAT Number (if applicable)		VAT number of registered organisation, enter N/A if not VAT registered
----------------------------	--	--

**Perlego Order Information:**

Number of User Subscriptions Required	25	Number of Subscriptions required from Perlego (one Subscription can only be used by one user at a time).
Primary Country of Use	India	Country the Subscriptions will be used primarily in
Invoicing Frequency	100% of invoice due 30 days from issue	Annual invoice up front or monthly invoice following request
Start Date	1st February 2024	Start date of Perlego agreement. please allow 10 days from date of payment received
Initial Subscription Term	12 months	The duration of the initial term of the contract
Individual User Subscription price per year.	\$85 00	Subscription price of an individual end user account. for the first 12 months
Total Subscription Fees	\$2,125	Individual User Subscription price * Number of User Subscriptions Required
Additional set-up fees	\$0 00	e.g. fee for the creation of the accounts
Total Charges (excl VAT and bank charges)	\$2,125	Number of Subscriptions * Individual Subscription Price. inclusive of any additional set-up fees
Total Charges (excluding bank charges)	\$2,125	Number of Subscriptions * Individual Subscription Price. inclusive of any additional set-up fees and VAT (if applicable)

**Perlego Information**

Contact Person	Luke Pennington	Perlego point of contact
Company Name	Perlego Ltd	Name of the Vendor the purchaser is operating on behalf of

Chief Librarian  
Sushant University, Gurugram





Company Register Number	Company 10155026	Number of the Vendor on the local register e.g. 10155026
Registered Business & Billing Address	138 Holborn, London EC1N 2SW	Registered and Billing address of the company
VAT Number (if applicable)	VAT 246681777	VAT number of registered organisation, enter N/A if not VAT registered
Additional information		

Please read this Order Form and our Terms and Conditions carefully before proceeding. Our Agreement consists of this Order Form, the Perlego Terms and Conditions and the other documents incorporated into this Agreement as described in the Perlego Terms of Service. By executing this Order Form you accept this Agreement on behalf of the Customer indicated in this Order Form as a legally binding contract with Perlego (as defined in the Terms and Conditions)

Chief Librarian  
Sushant University, Gurugram



Signatures

Signed by Dr Dharmendra Harit  
for and on behalf of Sushant University

.....  
Date

Signed by Parbodh Kalsotra  
for and on behalf of CTS

.....  
Date

Signed by Luke Pennington  
for and on behalf of Perlego

.....  
Date

  
Chief Librarian  
Sushant University, Gurugram



Signatures

Signed by Dr Dharmendra Harit  
for and on behalf of Sushant University

.....  
Date

Signed by Parbodh Kalsotra  
for and on behalf of CTS

.....  
Date

Signed by Luke Pennington  
for and on behalf of Perlego

.....  
Date

  
Chief Librarian  
Sushant University, Gurugram



## Perlego Terms and Conditions

### [1] Interpretation

[1.1] The definitions and rules of interpretation in this clause apply in this agreement.

- 1 **Authorised Users:** Authorised Users: those employees, agents and independent contractors of the Customer who are authorised by the Customer to use the Services.
- 2 **Business Day** a day other than a Saturday, Sunday or public holiday in England when banks in London are open for business.
- 3 **Confidential Information:** information that is proprietary or confidential and clearly labelled as such or identified as Confidential Information or would reasonably be considered to be confidential in the circumstances of its disclosure.
- 4 **Controller, processor, data subject, personal data, personal data breach, processing and appropriate technical and organisational measures:** as defined in the Data Protection Legislation.
- 5 **Customer:** the organisation defined as Customer in the Order Form.
- 6 **Customer Data** the data inputted by the Customer, Authorised Users, or Perlego on the Customer's behalf for the purpose of using the Services or facilitating the Customer's use of the Services, data visible by means of the Subscription Manager, and Usage Data.
- 7 **Data Protection Legislation** the UK Data Protection Legislation and any other European Union legislation relating to personal data and all other legislation and regulatory requirements in force from time to time which apply to a party relating to the use of personal data (including, without limitation, the privacy of electronic communications).
- 8 **Documentation:** the document made available to the Customer by Perlego which sets out a description of the Services and the user instructions for the Services.
- 9 **eContent:** digital versions of certain ebooks and/or other content and certain proprietary electronic resources, to which access is made available by means of the Services.
- 10 **Initial Subscription Term** the initial term of this agreement as set out in the Order Form
- 11 **Subscription Manager:** a dashboard user interface provided as part of the Services, by means of which Customer can view details of Authorised Users' interactions with eContent.
- 12 **Normal Business Hours:** 09.00 to 17.00 pm local UK time, each Business Day.
- 13 **Order Form:** the Perlego Order Form to which these Terms and Conditions are appended.
- 14 **Perlego:** Perlego Ltd (company number: 10155026) whose registered office is at 2 Eastbourne Terrace, London, W2 6LG.
- 15 **Renewal Period:** the period described in clause 14.1.
- 16 **Services:** the access to eContent and the Subscription Manager via the subscription services provided by Perlego to the Customer under this agreement by means of [www.perlego.com](http://www.perlego.com) or any other website notified to the Customer by Perlego from time to time, as more particularly described in the Documentation.
- 17 **Start Date:** the date specified in the Order Form.

- 18 **Set-up Fee:** a one-off charge for set-up of the Services, as specified in the Order Form.
- 19 **Software:** the online software applications provided by Perlego as part of the Services, including the Perlego eReader software and its digital rights management contents and software code.
- 20 **Subscription Fees:** the subscription fees payable by the Customer to Perlego for the User Subscriptions, as set out in the Order Form, being the number of User Subscriptions multiplied by the individual User Subscription price.
- 21 **Subscription Term:** has the meaning given in clause 14.1 (being the Initial Subscription Term together with any subsequent Renewal Periods).
- 22 **this Agreement:** these Terms and Conditions, the Order Form, and the documents incorporated by reference into them
- 23 **UK Data Protection Legislation:** all applicable data protection and privacy legislation in force from time to time in the UK including the General Data Protection Regulation ((EU) 2016/679), the Data Protection Act 2018, the Privacy and Electronic Communications Directive 2002/58/EC (as updated by Directive 2009/136/EC) and the Privacy and Electronic Communications Regulations 2003 (SI 2003/2426) as amended.
- 24 **Usage Data:** data regarding Authorised Users' use of the Services;
- 25 **User Subscriptions:** the user subscriptions purchased by the Customer pursuant to clause 9.1 which entitle Authorised Users to access and use the Services and the Documentation in accordance with this agreement
- [12] A reference to a statute or statutory provision is a reference to it as it is in force as at the date of this agreement.
- [13] A reference to a statute or statutory provision shall include all subordinate legislation made as at the date of this agreement under that statute or statutory provision.
- [14] A reference to writing or written includes e-mail
- [15] Any words following the terms including, include, in particular, for example or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.
- [16] In the case of conflict or ambiguity between any provision contained in the body of this Subscription and any provision contained in the Order Form, the provision in the Order Form of this Subscription shall take precedence.
- [17] A person includes a natural person, corporate or unincorporated body (whether or not having separate legal personality) and that person's personal representatives, successors and permitted assigns.

Chief Librarian  
Sushant University, Gurugram



[2] **User subscriptions**

[2.1] Subject to the Customer purchasing the User Subscriptions in accordance with clause 3.2 and clause 9.1, the restrictions set out in this clause 2 and the other terms and conditions of this agreement, Perlego hereby grants to the Customer a non-exclusive, non-transferable right, without the right to grant subSubscriptions, to permit the Authorised Users to use the Services and the Documentation during the Subscription Term solely for the Customer's internal business operations.

[2.2] In relation to the Authorised Users, the Customer undertakes that.

- [a] the maximum number of Authorised Users that it authorises to access and use the Services and the Documentation shall not exceed the number of User Subscriptions specified in the Order Form or that it has purchased from time to time;
- [b] the Authorised Users will access eContent primarily from the territory specified in the Order Form as the Primary Country of Use,
- [c] it will not allow or suffer any User Subscription to be used by more than one individual Authorised User unless it has been reassigned in its entirety to another individual Authorised User, in which case the prior Authorised User shall no longer have any right to access or use the Services and/or Documentation,
- [d] it will ensure that none of the Authorised Users makes any mass, automated or systematic extractions from the Services;
- [e] each Authorised User shall keep a secure password for his use of the Services and Documentation, that such password shall be changed no less frequently than monthly and that each Authorised User shall keep his password confidential,
- [f] it shall ensure that the Authorised Users adhere to the requirements set out in this Agreement and the Perlego end user Terms of Use, and shall ensure that the Authorised Users confirm their acceptance to such Terms of Use in advance of accessing the Services.

[2.3] The Customer shall not access, store, distribute or transmit any viruses or other malware, or any material during the course of its use of the Services that:

- [a] is unlawful, harmful, threatening, defamatory, obscene, infringing, harassing or racially or ethnically offensive,
- [b] facilitates illegal activity;
- [c] depicts sexually explicit images;
- [d] promotes unlawful violence,
- [e] is discriminatory based on race, gender, colour, religious belief, sexual orientation, disability, or
- [f] is otherwise illegal or causes damage or injury to any person or property.

and Perlego reserves the right, without liability or prejudice to its other rights to the Customer, to disable the Customer's access to any material that breaches the provisions of this clause.

  
Chief Librarian  
Sushant University, Gurugram



- [2.4] The Customer shall not.
- [a] attempt to access the eContent otherwise than by means of the Perlego eReader comprised in the Services;
  - [b] not to perform any actions in, with or upon the Software that are performed for the purpose of subverting digital rights management for eContent.
  - [c] except as may be allowed by any applicable law which is incapable of exclusion by agreement between the parties and except to the extent expressly permitted under this agreement:
    - [i] attempt to copy, modify, duplicate, create derivative works from, frame, mirror, republish, download, display, transmit, or distribute all or any portion of the Software and/or Documentation, (as applicable) in any form or media or by any means, or
    - [ii] attempt to de-compile, reverse compile, disassemble, reverse engineer or otherwise reduce to human-perceivable form all or any part of the Software, or
  - [d] access all or any part of the Services, eContent and Documentation in order to build a product or service which competes with the Services and/or the Documentation, or
  - [e] use the Services, eContent and/or Documentation to provide services to third parties or otherwise make them available to third parties, or
  - [f] subject to clause 2.11, Subscription, sell, rent, lease, transfer, assign, distribute, display, disclose, or otherwise commercially exploit, or otherwise make the Services, eContent and/or Documentation available to any third party except the Authorised Users, or
  - [g] attempt to obtain, or assist third parties in obtaining, access to the Services, eContent and/or Documentation, other than as provided under this clause 2. and
- [2.5] The Customer shall use all reasonable endeavours to prevent any unauthorised access to, or use of, the Services, eContent and/or the Documentation and, in the event of any such unauthorised access or use, promptly notify Perlego.
- [2.6] The rights provided under this clause 2 are granted to the Customer only, and shall not be considered granted to any third party including any subsidiary or holding company of the Customer. For the avoidance of doubt, this does not affect the Customer's authority to grant access to the Services and the eContent to Authorised Users of the any such subsidiary or holding company.
- [2.7] In the event that the Services comprise access to a mobile application for viewing eContent, the Customer acknowledges that access to such application will require acceptance by Authorised Users of additional terms of use.

Chief Librarian  
Sushant University, Gurugram



[3] **Additional User Subscriptions**

[3.1] Subject to clause 3.2, the Customer may, from time to time during the Subscription Term, purchase additional User Subscriptions in excess of the number set out in the Order Form and Perlego shall grant access to the Services and the Documentation to such additional Authorised Users in accordance with the provisions of this agreement.

[3.2] If the Customer wishes to purchase additional User Subscriptions, the Customer shall notify Perlego in writing. If Perlego approves the Customer's request to purchase additional User Subscriptions, the Customer shall, within 30 days of the date of Perlego's invoice, pay to Perlego the relevant fees for such additional User Subscriptions as set out in the Order Form or Addendum. If such additional User Subscriptions are purchased by the Customer part way through the Initial Subscription Term or any Renewal Period (as applicable), such fees shall be charged at Perlego's standard monthly subscription term of £12 per person, per month from the date of activation by Perlego for the remainder of the Initial Subscription Term or then current Renewal Period (as applicable)

[4] **Services**

[4.1] Perlego shall, during the Subscription Term, provide the Services and make available the Documentation to the Customer on and subject to the terms of this agreement.

[4.2] Perlego shall use commercially reasonable endeavours to make the Services available 24 hours a day, seven days a week, except for

[a] planned maintenance carried out during the maintenance window outside Normal Business Hours, and

[b] unscheduled maintenance performed outside Normal Business Hours, provided that Perlego has used reasonable endeavours to give the Customer notice in advance

[4.3] Perlego will, as part of the Services, provide the Customer with Perlego's standard customer support services during Normal Business Hours in accordance with Perlego's standard support Services policy and processes in effect from time to time during the term of this Agreement.

[5] **Changes to eContent**

[5.1] The Customer acknowledges that Perlego may, at any time and with or without prior notice, remove eContent from the Services if the eContent is withdrawn by the relevant publisher or Perlego determines that, in its sole discretion, it does not possess the appropriate or necessary rights or for legal or regulatory reasons is no longer able to provide the Authorised Users with access to such eContent. In the event Perlego elects to remove any eContent from the Services, it will use reasonable endeavours to replace it with alternative similar content. The Customer acknowledges that Authorised Users should be advised by the Customer to maintain back-up copies of any notes they may incorporate in order to personalise the Perlego experience in order to avoid these being lost in the event Perlego removes any eContent. Except where removal is required sooner to avoid a breach of law or infringement of



intellectual property rights. Perlego will use all reasonable endeavours to provide not less than 30 days advance notice of any planned removal of eContent.

[6] **Customer Data**

[6.1] Perlego shall follow its archiving procedures for Customer Data from time to time, as such document may be amended by Perlego in its sole discretion from time to time. In the event of any loss or damage to Customer Data, the Customer's sole and exclusive remedy against Perlego shall be for Perlego to use reasonable commercial endeavours to restore the lost or damaged Customer Data from the latest back-up of such Customer Data maintained by Perlego in accordance with its archiving procedure. Perlego shall not be responsible for any loss, destruction, alteration or disclosure of Customer Data caused by any third party.

~~[6.2] Both parties will comply with all applicable requirements of the Data Protection Legislation.~~  
This clause 6 is in addition to, and does not relieve, remove or replace, a party's obligations or rights under the Data Protection Legislation.

[6.3] The parties acknowledge that

[a] to the extent that Perlego processes any personal data on the Customer's behalf for the purposes of displaying data in the Subscription Manager (such personal data in such circumstances being "Customer Personal Data"), the Customer is the data controller and Perlego is the data processor of any personal data in the Customer Data, for the purposes of the Data Protection Legislation.

[b] except where Perlego processes personal data comprised in Customer Data for the purposes of displaying data in the Subscription Manager, Perlego is acting as a data controller in respect of any personal data comprised in Customer Data and notwithstanding any other provision of this Agreement, has the authority to determine the purposes, manner and means of the processing of such personal data.

[c] the personal data may be transferred or stored by Perlego outside the EEA or the country where the Customer and the Authorised Users are located in order to carry out the Services and Perlego's other obligations under this agreement, provided that such transfer or storage is in accordance with applicable Data Protection Legislation.

[6.4] Without prejudice to the generality of clause 6.2, Perlego shall, in relation to any Customer Personal Data.

[a] process that personal data only on the documented written instructions of the Customer unless Perlego is required by the laws of any member of the European Union or by the laws of the European Union applicable to Perlego and/or Domestic UK Law (where **Domestic UK Law** means the UK Data Protection Legislation and any other law that applies in the UK) to process personal data (**Applicable Laws**). Where Perlego is relying on Applicable Laws as the basis for processing personal data, Perlego shall promptly notify the Customer of this before performing the processing required by the Applicable Laws unless those Applicable Laws prohibit Perlego from so notifying the Customer.

- [b] not transfer any personal data outside of the European Economic Area and the United Kingdom unless the following conditions are fulfilled:
    - [i] the Customer or Perlego has provided appropriate safeguards in relation to the transfer, and
    - [ii] the data subject has enforceable rights and effective legal remedies.
  - [c] assist the Customer, at the Customer's cost, in responding to any request from a data subject and in ensuring compliance with its obligations under the Data Protection Legislation with respect to security, breach notifications, impact assessments and consultations with supervisory authorities or regulators.
  - [d] notify the Customer without undue delay on becoming aware of a personal data breach.
  - [e] at the written direction of the Customer, delete or return personal data and copies thereof to the Customer on termination of the agreement unless required by Applicable Law to store the personal data; and
  - [f] maintain complete and accurate records and information to demonstrate its compliance with this clause 6 and immediately inform the Customer if, in the opinion of Perlego, an instruction infringes the Data Protection Legislation.
- [6.5] Each party shall ensure that it has in place appropriate technical and organisational measures, reviewed and approved by the other party, to protect against unauthorised or unlawful processing of Customer Personal Data and against accidental loss or destruction of, or damage to, personal data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures (those measures may include, where appropriate, pseudonymising and encrypting personal data, ensuring confidentiality, integrity, availability and resilience of its systems and services, ensuring that availability of and access to personal data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of the technical and organisational measures adopted by it).
- [6.6] The Customer shall ensure that Authorised Users have consented to the transfer to and from Perlego, and processing by Perlego, of the Customer Personal Data for the purposes of this Agreement.
- [6.7] The Customer consents to Perlego appointing as third-party processors of Customer Personal Data under this agreement those processors identified at <https://www.perlego.com/privacy-policy#service-providers>. Perlego confirms that it has entered or (as the case may be) will enter with the third-party processor into a written agreement incorporating terms which are substantially similar to those set out in this clause 6. As between the Customer and Perlego, Perlego shall remain fully liable for all acts or omissions of any third-party processor appointed by it pursuant to clause 6.4.
- [6.8] Perlego may, at any time on not less than 30 days' notice, revise clause 6.4 by replacing it with any applicable controller to processor standard clauses or similar terms forming part of an

applicable certification scheme (which shall apply when replaced by attachment to this agreement).

**[7] Perlego's obligations**

[7.1] Perlego undertakes that the Services will be provided substantially in accordance with the Documentation.

[7.2] The undertaking at clause 7.1 shall not apply to the extent of any non-conformance which is caused by use of the Services contrary to Perlego's instructions, or modification or alteration of the Services by any party other than Perlego or Perlego's duly authorised contractors or agents. If the Services do not conform with the foregoing undertaking, Perlego will, at its expense, use all reasonable commercial endeavours to correct any such non-conformance promptly, or provide the Customer with an alternative means of accomplishing the desired performance. Such correction or substitution constitutes the Customer's sole and exclusive remedy for any breach of the undertaking set out in clause 7.1. Notwithstanding the foregoing, Perlego

[a] does not warrant that the Customer's use of the Services will be uninterrupted or error-free; that any level of eContent will be available for use by Authorised Users, or that the Services, Documentation and/or the information obtained by the Customer through the Services will meet the Customer's requirements; and

[b] is not responsible for any delays, delivery failures, or any other loss or damage resulting from the transfer of data over third party communications networks and facilities, including the internet, and the Customer acknowledges that the Services and Documentation may be subject to limitations, delays and other problems inherent in the use of such communications facilities.

[7.3] This agreement shall not prevent Perlego from entering into similar agreements with third parties, or from independently developing, using, selling or licensing documentation, products and/or services which are similar to those provided under this agreement.

**[8] Customer's obligations**

The Customer shall:

[a] provide Perlego with:

[i] all necessary cooperation in relation to this agreement; and

[ii] all necessary access to such information as may be required by Perlego, in order to provide the Services, including but not limited to Customer Data, security access information and configuration services;

[b] without affecting its other obligations under this agreement, comply with all applicable laws and regulations with respect to its activities under this agreement;

[c] carry out all other Customer responsibilities set out in this agreement in a timely and efficient manner;

  
Chief Librarian  
Sushant University, Gurugram



- [d] ensure that the Authorised Users use the Services and the Documentation in accordance with the terms and conditions of this agreement and shall be responsible for any Authorised User's breach of this agreement;
- [e] ensure that its network and systems comply with the relevant specifications provided by Perlego from time to time; and
- [f] be, to the extent permitted by law and except as otherwise expressly provided in this agreement, solely responsible for procuring, maintaining and securing its network connections and telecommunications links from its systems to Perlego's data centres, and all problems, conditions, delays, delivery failures and all other loss or damage arising from or relating to the Customer's network connections or telecommunications links or caused by the internet.

~~[9] Charges and payment~~

- [9.1] The Customer shall pay the Subscription Fees and any Set-up Fees to Perlego for the User Subscriptions in accordance with this clause 9 and the Order Form.
- [9.2] The Customer shall on the Start Date provide to Perlego valid, up-to-date and complete approved purchase order information acceptable to Perlego and any other relevant valid, up-to-date billing details and Perlego shall invoice the Customer as set out in the Order Form and the Customer shall pay each invoice within 14 days after the date of such invoice
- [9.3] Time shall be of the essence regarding payment specified in this 9.
- [9.4] If Perlego has not received payment within 30 days after the due date, and without prejudice to any other rights and remedies of Perlego:
  - [a] Perlego may, without liability to the Customer, disable the Customer's password, account and access to all or part of the Services and Perlego shall be under no obligation to provide any or all of the Services while the invoice(s) concerned remain unpaid; and
  - [b] Interest shall accrue on a daily basis on such overdue amounts at an annual rate equal to 8% plus the Bank of England base rate, commencing on the due date and continuing until fully paid, based on receipt of funds in agreed Perlego Ltd account, and
  - [c] Any such late payments may also be subject to a fixed sum for the cost of recovering a late commercial payment on top of claiming interest in line with UK late payment legislation.
- [9.5] All amounts and fees stated or referred to in this agreement:
  - [a] are, subject to clause 13.3(b), non-cancellable and non-refundable.
  - [b] are exclusive of value added tax, which shall be added to Perlego's invoice(s) at the appropriate rate; and

- [c] are exclusive of any other fees, duties, charges or taxes (worldwide) which may be imposed or charged in connection with the provision of the Services under this Agreement, including (without limitation) any fees, duties, charges or taxes imposed by local laws, for which the Customer shall be solely liable and responsible.

[9.6] Perlego shall be entitled to increase the Subscription Fees, the fees payable in respect of the additional User Subscriptions purchased pursuant to clause 3.2, at the start of each Renewal Period upon 60 days' prior notice to the Customer and the Order Form shall be deemed to have been amended accordingly

[10] **Proprietary rights**

~~[10.1] The Customer acknowledges and agrees that Perlego and/or its licensors own all intellectual property rights in the Services, the eContent and the Documentation. Except as expressly stated herein, this agreement does not grant the Customer any rights to, under or in, any patents, copyright, database right, trade secrets, trade names, trade marks (whether registered or unregistered), or any other rights or Subscriptions in respect of the Services, the eContent or the Documentation~~

[11] **Confidentiality**

[11.1] Each party shall maintain the confidentiality of the other party's Confidential Information and shall not without the prior written consent of the other use, disclose or copy the other party's Confidential Information (or permit others to do so) other than as necessary for the performance of its rights and obligations under this Agreement and shall not suffer or allow such Confidential Information to be used or disclosed.

[12] **Indemnity**

[12.1] The Customer shall defend, indemnify and hold harmless Perlego against claims, actions, proceedings, losses, damages, expenses and costs (including without limitation court costs and reasonable legal fees) arising out of or in connection with the Customer's use of the Services, eContent and/or Documentation which is not in accordance with this Agreement, provided that:

- [a] the Customer is given prompt notice of any such claim;
- [b] Perlego provides reasonable co-operation to the Customer in the defence and settlement of such claim, at the Customer's expense, and
- [c] the Customer is given sole authority to defend or settle the claim.

[12.2] Perlego shall defend the Customer, its officers, directors and employees against any claim that the Services, Documentation or eContent infringes any United Kingdom patent effective as of the Start Date, copyright, trade mark, database right or right of confidentiality, and shall indemnify the Customer for any amounts awarded against the Customer in judgment or settlement of such claims, provided that:

- [a] Perlego is given prompt notice of any such claim;

- [b] the Customer provides reasonable co-operation to Perlego in the defence and settlement of such claim, at Perlego's expense; and
- [c] Perlego is given sole authority to defend or settle the claim.

[12.3] In the defence or settlement of any claim, Perlego may procure the right for the Customer to continue using the Services, replace or modify the Services so that they become non-infringing or, if such remedies are not reasonably available, terminate this agreement on 2 Business Days' notice to the Customer without any additional liability or obligation to pay liquidated damages or other additional costs to the Customer.

[12.4] In no event shall Perlego, its employees, agents and sub-contractors be liable to the Customer to the extent that the alleged infringement is based on:

- [a] a modification of the Services by anyone other than Perlego; or
- [b] the Customer's use of the Services or the eContent in a manner contrary to the instructions given to the Customer by Perlego, or
- [c] the Customer's use of the Services or the eContent after notice of the alleged or actual infringement from Perlego or any appropriate authority.

[12.5] The foregoing and clause 13.3(b) state the Customer's sole and exclusive rights and remedies, and Perlego's (including Perlego's employees', agents' and sub-contractors') entire obligations and liability, for infringement of any patent, copyright, trade mark, database right or right of confidentiality.

### [13] Limitation of liability

[13.1] Except as expressly and specifically provided in this agreement:

- [a] all warranties, representations, conditions and all other terms of any kind whatsoever implied by statute or common law are, to the fullest extent permitted by applicable law, excluded from this agreement, and
- [b] the Services and the Documentation are provided to the Customer on an "as is" basis.

[13.2] Nothing in this agreement excludes the liability of Perlego:

- [a] for death or personal injury caused by Perlego's negligence; or
- [b] for fraud or fraudulent misrepresentation

[13.3] Subject to clause 13.1 and clause 13.2:

- [a] Perlego shall not be liable whether in tort (including for negligence or breach of statutory duty), contract, misrepresentation, restitution or otherwise for any loss of profits, loss of business, depletion of goodwill and/or similar losses or loss or corruption of data or information, or pure economic loss, or for any special, indirect or consequential loss, costs, damages, charges or expenses however arising under this agreement; and

  
Chief Librarian  
Sushant University, Gurugram



- [b] Perlego's total aggregate liability in contract (including in respect of the indemnity at clause 12.2), tort (including negligence or breach of statutory duty), misrepresentation, restitution or otherwise, arising in connection with the performance or contemplated performance of this agreement shall be limited to the total Subscription Fees paid for the User Subscriptions during the preceding 12 month period.

[14] **Term and termination**

[14.1] This agreement shall, unless otherwise terminated as provided in this clause 14, commence on the date of this Agreement and shall continue for the Initial Subscription Term and, thereafter, this agreement shall be automatically renewed for successive periods of 12 months (each a **Renewal Period**), unless

- [a] either party notifies the other party of termination, in writing, at least 90 days before the end of the Initial Subscription Term or any Renewal Period, in which case this agreement shall terminate upon the expiry of the applicable Initial Subscription Term or Renewal Period, or
- [b] otherwise terminated in accordance with the provisions of this agreement

and the Initial Subscription Term together with any subsequent Renewal Periods shall constitute the **Subscription Term**.

[14.2] Without affecting any other right or remedy available to it, either party may terminate this agreement with immediate effect by giving written notice to the other party if

- [a] the other party fails to pay any amount due under this agreement on the due date for payment and remains in default not less than 5 days after being notified in writing to make such payment,
- [b] the other party commits a material breach of any other term of this agreement which breach is irremediable or (if such breach is remediable) fails to remedy that breach within a period of 7 days after being notified in writing to do so,
- [c] the other party repeatedly breaches any of the terms of this agreement in such a manner as to reasonably justify the opinion that its conduct is inconsistent with it having the intention or ability to give effect to the terms of this agreement,
- [d] suspends, or threatens to suspend, payment of its debts or is unable to pay its debts as they fall due or admits inability to pay its debts;
- [e] is unable to pay its debts (within the meaning of section 123 of the Insolvency Act 1986) or becomes insolvent or an order is made or a resolution passed for the administration, winding-up or dissolution of the other (otherwise than for the purposes of a solvent amalgamation or reconstruction) or an administrative or other receiver, manager, liquidator, administrator, trustee or similar officer is appointed over all or any substantial part of the assets of the other or the other enters into or proposes any composition or arrangement with its creditors generally or any analogous event occurs in any applicable jurisdiction; or

[14.3] Perlego may terminate this agreement with immediate effect by giving written notice to the other party in the event that the Customer undergoes a change of control, other than in circumstances of an internal corporate reorganisation.

[14.4] On termination of this agreement for any reason:

- [a] Perlego shall disable all accounts set up by Authorised Users
- [b] Without limitation on clause 6.3, Perlego shall be entitled to contact Authorised Users by means of the email address associated with their account, so as to invite them to become individual users of the Perlego service.
- [c] all Subscriptions granted under this agreement shall immediately terminate and the Customer shall immediately cease all use of the Services, the eContent and/or the Documentation,
- [d] any rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination, including the right to claim damages in respect of any breach of the agreement which existed at or before the date of termination shall not be affected or prejudiced

[15] **Force majeure**

Each party shall have no liability to the other under this agreement if it is prevented from or delayed in performing its obligations under this agreement, or from carrying on its business, by acts, events, omissions or accidents beyond its reasonable control, including, without limitation, strikes, lock-outs or other industrial disputes (whether involving the workforce of that party or any other party), failure of a utility service or transport or telecommunications network or app store, act of God, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, breakdown of plant or machinery, fire, flood, storm or default of suppliers or sub-contractors, provided that the other party is notified of such an event and its expected duration.

[16] **Variation**

No variation of this agreement shall be effective unless it is in writing and signed by the parties (or their authorised representatives)

[17] **Waiver**

No failure or delay by a party to exercise any right or remedy provided under this agreement or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict the further exercise of that or any other right or remedy.

[18] **Rights and remedies**

Except as expressly provided in this agreement, the rights and remedies provided under this agreement are in addition to, and not exclusive of, any rights or remedies provided by law.





[19] **Severance**

[19.1] If any provision or part-provision of this agreement is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of this agreement.

[19.2] If any provision or part-provision of this agreement is deemed deleted under clause 19.1 the parties shall negotiate in good faith to agree a replacement provision that, to the greatest extent possible, achieves the intended commercial result of the original provision.

[20] **Entire agreement**

[20.1] This agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.

[20.2] Each party acknowledges that in entering into this agreement it does not rely on, and shall have no remedies in respect of, any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this agreement.

[20.3] Each party agrees that it shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in this agreement.

[21] **Assignment**

[21.1] The Customer shall not, without the prior written consent of Perlego, assign, transfer, charge, sub-contract or deal in any other manner with all or any of its rights or obligations under this agreement.

[21.2] Perlego may at any time assign, transfer, charge, sub-contract or deal in any other manner with all or any of its rights or obligations under this agreement.

[22] **No partnership or agency**

Nothing in this agreement is intended to or shall operate to create a partnership between the parties, or authorise either party to act as agent for the other, and neither party shall have the authority to act in the name or on behalf of or otherwise to bind the other in any way (including, but not limited to, the making of any representation or warranty, the assumption of any obligation or liability and the exercise of any right or power).

[23] **Third party rights**

This agreement does not confer any rights on any person or party (other than the parties to this agreement and, where applicable, their successors and permitted assigns) pursuant to the Contracts (Rights of Third Parties) Act 1999.

  
Chief Librarian  
Sushant University, Gurugram



**[24] Disputes**

[24.1] In the event of any dispute or difference between the parties shall use their best endeavours to resolve the matter in dispute of difference either by negotiation in good faith or mediation and in any event court proceedings (except for any urgent or interlocutory or interim relief) shall not be commenced until eight weeks shall have elapsed since the dispute or difference shall first have arisen.

[24.2] This agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales.

[24.3] Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this agreement or its subject matter or formation (including non-contractual disputes or claims)

**Processing, Personal Data and Data Subjects**

**1. Processing by Perlego**

**1.1 Scope**

Provision of Subscription Manager dashboard service

**1.2 Nature and purpose of processing**

Processing data regarding use of the Services by Authorised Users

**1.3 Duration of the processing**

For the term of this Agreement

**2. Types of personal data**

Customer Personal Data as defined in this Agreement, which may comprise email address of end users, and eContent accessed.

**3. Categories of data subject**

Authorised Users

  
Chief Librarian  
Sushant University, Gurugram



Sushant

Dr. Dharmendra Kumar Harit <dharmaendrasaharit@sushantuniversity.edu.in>

**Fwd: Sushant Univ- Perlego eBooks**

1 message


Content & Technology Services <ctscmd@gmail.com>  
To: dharmendrasaharit@sushantuniversity.edu.in  
Cc: naman@ctsworld.in

Tue, Jan 16, 2024 at 11:23 PM

Dear Sir,

Thank you very much for your valuable order. Please find attached the agreement for your signature on page number + send the scanned copy to us for the counter signature of mine and the publisher to open the access. After the counter-signature of the Publisher, we will send one copy to you for your record.

Thanks & Regards,  
Parbodh Kalsotra  
VP Sales - CTS  
91 9930207130

 Sushant University.pdf  
206K

  
Chief Librarian  
Sushant University, Gurugram

