

Key Indicator – 1.3 Curriculum Enrichment
(50)

1.3.3 Percentage of Programmes that have components of field projects / research projects / internships during last five years

(5)

Criterion 1 – Curricular Aspects
(150)



**Internship completion letter provided by host
institutions /Industry**

SCHOOL OF DESIGN

APPENDIX- III



**INTERNAL COMMUNICATIONS MAIL WITH INDUSTRY PARTNERS
FOR INTERNSHIP/TRAINING**

by software viruses.

Before printing, think about the environment

Tue, Jan 12, 2021 at 11:14 AM

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

To: rajat@chaosindia.com

Cc: Dean SSD <deanssd@sushantuniversity.edu.in>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Sachin Datt <sachindatt@sushantuniversity.edu.in>

Dear Mr. Rajat Sharma,

Hope you're doing well. I'm Asst. Professor Mareena Thomas, Internship Coordinator at School of Design, Sushant University.

As per your requirement, PFB portfolio links of interested students. Kindly let me know if you find any profiles suitable.

Apaar (Visual Communication):

<https://agarwalapaar198.wixsite.com/arkadesign>

Janhavi Parekh (Visual Communication):

<https://www.behance.net/gallery/110856573/Portfolio>

Nitya Manchanda (Visual Communication):

<https://www.behance.net/gallery/110140721/Portfolio-20>

Vedika Mehra (Visual Communication):

<https://drive.google.com/file/d/1U3PX4xlDOnUhcuqk1EzOG464yCtac5LW/view?usp=sharing>

Aruneet Gupta (Product Design):

<https://www.behance.net/gallery/109284281/Portfolio-2020>

thanks & best,

Mareena

[Quoted text hidden]

Tue, Jan 12, 2021 at 12:08 PM

Rajat Sharma <rajat@chaosindia.com>

To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Cc: Dean SSD <deanssd@sushantuniversity.edu.in>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Sachin Datt <sachindatt@sushantuniversity.edu.in>, Abhishek Jain <abhishek@chaosindia.com>, Bhavini Singh <bhavini@chaosindia.com>



Hi Mareena,

How long is the internship for ?

Would it be possible to meet the candidates in person on this Saturday the 16th, the address is in my signature. For say 11 o clock at the Chaos studio.

We are looking to pick a team to Intern for us on a Food Tech Startup that Chaos is currently working on.

The team we will pick will necessarily be a mix of capabilities - Product design + UI/UX + Branding + Motion design

They will work as a team to build out on various hypothesis that we will propose, quick pivots, presentation of ideas

--
Best Regards

Rajat Sharma



Hi Rajat

CH 00 v

185

Chaos Design Pvt. Ltd.
A-307-308, Urban Square by Pioneer,
Golf Course Extension Road, Sector - 62, Gurgaon, Haryana 122011, India
M:9818530204
T: 0124-4380204/05
W: www.chaos.design

This message is intended only for the personal and confidential use of the designated recipient(s) named above. If you are not the intended recipient of this message you are hereby notified that any review, dissemination, distribution or copying of this message is strictly prohibited. Email transmission cannot be guaranteed to be secure or error-free. Therefore, we do not represent that this information is complete or accurate and it should not be relied upon as such. All information is subject to change without notice. We have taken precautions to minimize the risk of transmitting software viruses, but we advise you to carry out your own virus checks on any attachment to this message. We cannot accept liability for any loss or damage caused by software viruses.

Before printing, think about the environment

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<chaosn.gif>
[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Tue, Jan 12, 2021 at 7:08 PM

To: Rajat Sharma <rajat@chaosindia.com>

Cc: Abhishek Jain <abhishek@chaosindia.com>, Bhavini Singh <bhavini@chaosindia.com>, Dean SSD <deanssd@sushantuniversity.edu.in>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Sachin Datt <sachindatt@sushantuniversity.edu.in>

Hi Mr. Rajat,

The internship duration should be for a **minimum of 12 weeks**. As per your requirement, we have shortlisted the following students to meet with your team at the office on Saturday:

1. Janhavi (*Visual Comm.*)
2. Diya (*Visual Comm.*)
3. Alisha (*Visual Comm.*)
4. Harpreet (*Product Design*)
5. Aruneet (*Product Design*)



There are 2 outstation students: **Vedika** and **Apaar** (*Visual Comm.*) who are interested in the position and are available for a virtual interview if that's possible.

Kindly confirm the same. Looking forward!

thanks & best,
Mareena



NA Raja

186

[Quoted text hidden]

Fri, Jan 15, 2021 at 12:07 PM

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

To: Rajat Sharma <rajat@chaosindia.com>

Cc: Abhishek Jain <abhishek@chaosindia.com>, Bhavini Singh <bhavini@chaosindia.com>, Dean SSD <deanssd@sushantuniversity.edu.in>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Sachin Datt <sachindatt@sushantuniversity.edu.in>

Dear Mr. Rajat,

Shall I confirm the meeting of the above-mentioned students at the studio on Saturday, @ 11 am? Please let me know.

thanks & best,
Mareena

[Quoted text hidden]



Mr. Rajat



187

Re: Internship offer for Design school

3 messages

Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Tue, Jan 5, 2021 at 6:07 PM

To: Diamond Plus <diamondplusofficial@gmail.com>

Cc: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>, Dean SSD <deanssd@sushantuniversity.edu.in>, Registrar Ansal University <registrar@sushantuniversity.edu.in>

Dear Ms. Kapoor,

Wishing every day of the new year to be filled with success, happiness, and prosperity for you. Happy New Year.

Thanks for considering us. The concern person Ms. Mareena Thomas will contact you shortly.

On Tue 5 Jan, 2021, 5:09 PM Diamond Plus, <diamondplusofficial@gmail.com> wrote:

Hi Monica,

Greetings of the day!

This is Khushboo from Diamond Plus Ornaments. We are a jewellery and home luxury brand housing gold and diamond jewellery in one showroom and newly launched home luxury brands from Versace, Noritake, Roberto Cavalli etc. We are constantly looking to hire interns for designing and social media. We already have students from Pearl Academy and NIFT that have interned with us.

Please let us know in case you would be interested in forwarding this opportunity to your students as well.

We can discuss the details further from there.

Look forward to hearing from you.

Warm Regards,
Khushboo Kapoor
(+91 9999615222)
Diamond Plus Ornaments Pvt Ltd.



Na Kapoor

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Wed, Jan 6, 2021 at 10:14 AM

To: Diamond Plus <diamondplusofficial@gmail.com>

Cc: Dean SSD <deanssd@sushantuniversity.edu.in>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Dear Ms Khushboo Kapoor,

Thanks for your mail. I'm Asst. Prof. Mareena Thomas, Internship Coordinator at School of Design. Could you provide the following details about the internship position being offered:

1. Duration of internship
2. Nature of work
3. Stipend
4. Suitable for students of which design disciplines
5. Location, etc.

thanks & best,
Mareena
[Quoted text hidden]



188

Diamond Plus <diamondplusofficial@gmail.com>

Wed, Jan 6, 2021 at 1:00 PM

To: mareenathomas@sushantuniversity.edu.in

Cc: Dean SSD <deanssd@sushantuniversity.edu.in>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Hi,

Great to get in touch with you.

Please find the required details below.

1. 3 months internship starting 15th Jan. Extendable to 6months and convertible to job offer.
2. Social media creatives with a few basic animations (can be done through apps also) and preference to students with experience in social media marketing.
3. 5k per month + Letter of recommendation
4. Graphic design or anyone who may have a natural knack for the above work requirement.
5. 1st floor- Ambience mall gurugram + wfh

We will be accepting resumes till 10th of Jan and interviews till 12th of Jan.
Please feel free to put the students in touch directly also if required.

Looking forward

Warm Regards,
Khushboo Kapoor
(+91 9999615222)
Diamond Plus Ornaments Pvt Ltd.
[Quoted text hidden]



Na Rpla



189

Request for internship for design students of Sushant University (Erstwhile Ansal University) Gurugram

6 messages

Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Mon, Dec 28, 2020 at 2:24 PM

To: design_ah@yahoo.co.in, sunitakohli31@gmail.com, info@ravishvohrahome.com, info@essentiaenvironments.com, sarah@essajeesatelier.com

Cc: Mareena Thomas <mareenathomas@ansaluniversity.edu.in>, Sasi Gopal Menon <sasimenon@ansaluniversity.edu.in>, Sanjeev Sharma <sanjeevsharma@ansaluniversity.edu.in>

Dear Ms. Kapoor,*Greetings from Sushant University Gurgaon! Hope this finds you in good spirits.*

We at the **Sushant University (formerly known as Ansal University)** take pleasure in writing to you. It is indeed with great pleasure we cordially invite your esteemed organization to participate in our campus placement program for internships, for our final year students.

An Internship is a very critical component of the curriculum followed at School of Design, Sushant University. It helps students realize their potential and gain experience in a real-life setting, in their chosen area of design specialisation. We, would, therefore, be glad to associate with your organisation through our students.

It would be our pleasure to welcome you online to meet them for an interaction and interview. We have students in six B.Design disciplines: Visual Communication, Product Design, Interior Design, Interior Architecture, Fashion & Textiles, Fashion Communication & Styling and in M.Design: Interior Design. The curriculum requires them to intern during their next semester (between January to May 2021) for a period of 12-16 weeks.

We look forward to your support in building the School of Design, Sushant University as an Institution of Excellence.

Please feel free to contact me or Ms Mareena Thomas, Internship Co-ordinator, School of Design, this email for further information.

Gratitude!**Sushant**
University**Monica Sehgal | Manager - Corporate Resource Centre**

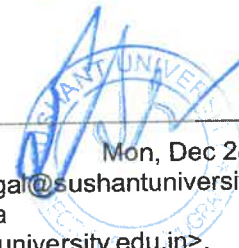
Sushant University- Golf Course Road | Sector 55| Gurgaon-122003

Ph:-0124-4750547 | 9810978369 | Block-D Room No-209

Alternative email- msehgal610@gmail.com



Na Gopal

**Info Essentia Environments** <info@essentiaenvironments.com>

Mon, Dec 28, 2020 at 2:27 PM

To: Himani Trehan <hr@essentiaenvironments.com>, Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Cc: Mareena Thomas <mareenathomas@ansaluniversity.edu.in>, Sanjeev Sharma <sanjeevsharma@ansaluniversity.edu.in>, Sasi Gopal Menon <sasimenon@ansaluniversity.edu.in>, design_ah@yahoo.co.in, info@ravishvohrahome.com, sarah@essajeesatelier.com, sunitakohli31@gmail.com

Sure. We would love to. Himani pls Coordinate.

Thx

140

Hardesh

[Quoted text hidden]



Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
To: Himani Trehan <hr@essentiaenvironments.com>
Cc: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Dean SSD <deanssd@ansaluniversity.edu.in>, Info
Essentia Environments <info@essentiaenvironments.com>

Tue, Dec 29, 2020 at 12:21 PM

Dear Ms Himani Trehan,

Hope you're doing well. Please let us know of any internship opportunities for our students at Essentia Environments.

thanks & best,
Mareena

[Quoted text hidden]

Info Essentia Environments <info@essentiaenvironments.com>
To: mareenathomas@sushantuniversity.edu.in
Cc: Dean SSD <deanssd@ansaluniversity.edu.in>, Himani Trehan <hr@essentiaenvironments.com>, Monica Sehgal
<monicasehgal@sushantuniversity.edu.in>

Tue, Dec 29, 2020 at 12:42 PM

Hi Mareena ,

Pls absolutely have your students mail their resumes to us and we shall be interviewing them in groups to place them suitably in various divisions for internships for comprehensive on site or manufacturing or design room internships .

Warmest,
Monica .

[Quoted text hidden]



Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
To: Info Essentia Environments <info@essentiaenvironments.com>
Cc: Dean SSD <deanssd@ansaluniversity.edu.in>, Himani Trehan <hr@essentiaenvironments.com>, Monica Sehgal
<monicasehgal@sushantuniversity.edu.in>

Tue, Dec 29, 2020 at 1:00 PM

Dear Monica,

Thanks for your mail. Sure, will have them mail their resume+portfolio.

best,
Mareena

[Quoted text hidden]



Nani Rishi

Info Essentia Environments <info@essentiaenvironments.com>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
Cc: Dean SSD <deanssd@ansaluniversity.edu.in>, Himani Trehan <hr@essentiaenvironments.com>, Monica Sehgal
<monicasehgal@sushantuniversity.edu.in>

Tue, Dec 29, 2020 at 1:12 PM

You are welcome.

[Quoted text hidden]



191

Fwd: Fabindia Studio Incharge

Monica Sehgal <monicasehgal@sushantuniversity.edu.in>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
Cc: Dean SSD <deanssd@sushantuniversity.edu.in>

Wed, Feb 24, 2021 at 11:50 AM

FYI....

Gratitude!



Monica Sehgal | Manager - Corporate Resource Centre
Sushant University- Golf Course Road | Sector 55| Gurgaon-122003
Ph:-0124-4750547 | 9810978369 |Block-D Room No-209
Alternative email- msehgal610@gmail.com

----- Forwarded message -----

From: **Anirudh Chauhan** <anirudh.chauhan@fabindia.net>
Date: Tue, 23 Feb 2021 at 21:57
Subject: RE: Fabindia Studio Incharge
To: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Hi Monica,



Nai Anirudh

Thanks for sharing the CV's. Please see below the feedback for them:

1. Aadya : She was not interested
2. Lakshita Sethi : We liked her candidature and she is currently doing a freelance project. We have requested her to get back once that is over to give a closure to this.
3. Shivangi : We are yet to meet her and will line her up in the coming week

I would also request you to share some more CV's of candidates who are based out of Delhi. I have a requirement at GK 1 N block fabindia store for the same role and position.

Thanks and Regards

Anirudh Chauhan



From: Monica Sehgal [mailto:monicasehgal@sushantuniversity.edu.in]
Sent: 23 February 2021 14:28
To: Anirudh Chauhan <anirudh.chauhan@fabindia.net>

192

Cc: shivangikhanna100@outlook.com

Subject: Fwd: Fabindia Studio Incharge

Dear Sir,

She is looking for a job as an interior designer in your firm. She has experience of 2 years, working in the industry. I believe that experience will be a great match for the responsibilities that will pertain to the job.

Her recent position was as a Designer, where she worked from designing to dealing with vendors and clients. she has handled several projects which included projects like Camellias, Crest, and residential projects too.

Please go through the CV.

Looking forward to hearing from you.

Regards

Shivangi Khanna

9560847545

Gratitude!



Nai Apla

Monica Sehgal | Manager - Corporate Resource Centre
Sushant University- Golf Course Road | Sector 55| Gurgaon-122003
Ph:-0124-4750547 | 9810978369 | Block-D Room No-209
Alternative email- msehgal610@gmail.com

3 attachments

Lakshita Sethi .pdf
74K

SHIVANGI KHANNA.PDF
228K

Resume.pdf
67K



193

Internship request for design students of Sushant University (Erstwhile Ansal University) Gurugram

16 messages

Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Mon, Dec 28, 2020 at 2:55 PM

To: info@alsorg.com, contact.beyonddesigns@gmail.com, KAPIL@madebyformus.com, info@lalitty.com, nkh.kdi@gmail.com, sharangsharma@saffrontouch.com, info@ravishvohrahome.com, info@essentiaenvironments.com, spasmindia@gmail.com

Cc: Mareena Thomas <mareenathomas@ansaluniversity.edu.in>, Registrar Ansal University <registrar@ansaluniversity.edu.in>

Dear Corporate Colleagues,*Greetings from Sushant University Gurgaon! Hope this finds you in good spirits.*

We at the **Sushant University (formerly known as Ansal University)** take pleasure in writing to you. It is indeed with great pleasure we cordially invite your esteemed organization to participate in our campus placement program for internships, for our final year students.

An Internship is a very critical component of the curriculum followed at School of Design, Sushant University. It helps students realize their potential and gain experience in a real-life setting, in their chosen area of design specialisation. We, would, therefore, be glad to associate with your organisation through our students.

It would be our pleasure to welcome you online to meet them for an interaction and interview. We have students in six B.Design disciplines: Visual Communication, Product Design, Interior Design, Interior Architecture, Fashion & Textiles, Fashion Communication & Styling and in M.Design: Interior Design. The curriculum requires them to intern during their next semester (between January to May 2021) for a period of 12-16 weeks.

We look forward to your support in building the School of Design, Sushant University as an Institution of Excellence.

Please feel free to contact me or Ms Mareena Thomas, Internship Co-ordinator, School of Design, this email for further information.

Gratitude!**Sushant**
University
Erstwhile Ansal University Gurugram**Monica Sehgal | Manager - Corporate Resource Centre**

Sushant University- Golf Course Road | Sector 55| Gurgaon-122003

Ph: -0124-4750547 | 9810978369 | Block-D Room No-209

Alternative email- msehgal610@gmail.com



Nai Bpla -

**Monica Sehgal** <monicasehgal@sushantuniversity.edu.in>

To: Lalitty <info@lalitty.com>

Cc: Mareena Thomas <mareenathomas@ansaluniversity.edu.in>, Sasi Gopal Menon

<sasimenon@ansaluniversity.edu.in>, Sanjeev Sharma <sanjeevsharma@ansaluniversity.edu.in>

Tue, Dec 29, 2020 at 8:58 AM

Dear Lalitty,

194

Greetings of the day, I hope you are doing well & keeping safe!

It's our pleasure that design students will get an opportunity to work with you as an intern.
Ms Mareena Thomas, Internship Co-ordinator, School of Design, will contact you shortly regarding the same.

Gratitude!

Sushant
University
Erstwhile Ansal University Gurugram

Monica Sehgal | Manager - Corporate Resource Centre
Sushant University- Golf Course Road | Sector 55| Gurgaon-122003
Ph:-0124-4750547 | 9810978369 | Block-D Room No-209
Alternative email- msehgal610@gmail.com

----- Forwarded message -----

From: **Lalittyia** <info@lalittyia.com>

Date: Mon, 28 Dec 2020 at 18:12

Subject: Re: Internship request for design students of Sushant University (Erstwhile Ansal University) Gurugram

To: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>

Hi monica

Thanks a lot for getting in touch.

Please help us with the CVS of the students, we can shortlist a few names for the interview first. The interview is a verbal one with a small practical test, so the students need to carry their laptops.

Available

Requirements for Architecture and Interior Design Interns -
Autocad , Microsoft Office and Google Sketch Up

Students should have good verbal skills and should be confident for client meetings. We have 2 seats available for each category

Looking forward...

With Regards
PenBeni
Assistant to the Principals
9810318175



Na Arla



Sent from my iPhone

On 28-Dec-2020, at 14:55, Monica Sehgal <monicasehgal@sushantuniversity.edu.in> wrote:

[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Tue, Dec 29, 2020 at 5:02 PM

To: Lalittyia <info@lalittyia.com>

Cc: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Dean SSD <deanssd@ansaluniversity.edu.in>

Dear PenBeni,

Thanks for your mail. As per your requirement, please find attached students' CVs+Portfolios.

Kindly let me know if you find any profiles suitable for interviews and if you have any questions.

thanks & best,
Mareena

195

Aarav Kamboj_Interior Architecture_Portfolio.pdf

Liza Goel_Interior Design_Portfolio.pdf

Nimit Manga_Product Design_Portfolio.pdf

Saavi Dhawan_Interior Design_Portfolio.pdf

Samika Sharma_Interior Design_Portfolio.pdf

Shweta Ambawat_Interior Design_Portfolio.pdf

Tanya Jangid_MDes_Interior Design_Portfolio.pdf

Urja Chandhok_Interior Design_Portfolio.pdf

Vanshika Daga_Interior Design_Portfolio.pdf

[Quoted text hidden]

Lalitty by Shivani Ayush <info@lalitty.com>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Wed, Dec 30, 2020 at 9:47 AM

Hi Mareena,

We have shortlisted Mr, Aarav Kamboj
We have already spoken with him and fixed the interview for 4th jan at 11:00 am.

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Thankyou
With Regards





Nav Bala

:::::::::: Penbeni Khuvung (Assistant)
T: (+91)-9810318175
E: info@lalitty.com
W: www.lalitty.com
A: 14/4 A, Basement Floor, Dlf phase 1, Golf course road, Gurugram-122002

[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
To: Lalitty by Shivani Ayush <info@lalitty.com>

Wed, Dec 30, 2020 at 1:49 PM

Hi Penbeni,

Noted with thanks. Please let me know if you need any further information or help.

best,
Mareena

[Quoted text hidden]

Lalitty by Shivani Ayush <info@lalitty.com>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>



Mon, Jan 4, 2021 at 11:11 AM

Hi Mareena,

Sorry for the late reply, We have also shortlisted Liza Goel, Samika Sharma and Vanshika Daga.
Can we fix up a meeting with them on 5th of jan at 11 am.

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196

Thankyou
With Regards



Penbeni Khuvung (Assistant)

T: (+91)-9810318175

E: info@lalittyia.com

W: www.lalittyia.com

A: 14/4 A, Basement Floor, Dlf phase 1, Golf course road, Gurugram-122002

[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Mon, Jan 4, 2021 at 12:07 PM

To: Lalittyia by Shivani Ayush <info@lalittyia.com>

Cc: Dean SSD <deanssd@ansaluniversity.edu.in>

Hi Penbeni,

Sure. Students are available for the interview tomorrow. Vanshika Daga is an outstation student and can appear for an online interview, if that's ok? Please let me know.

thanks & best,
Mareena

[Quoted text hidden]

Lalittyia by Shivani Ayush <info@lalittyia.com>

Mon, Jan 4, 2021 at 3:40 PM

To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Hi Mareena

Sure. Please send me her email address.

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Thankyou
With Regards



Na file

Penbeni Khuvung (Assistant)

T: (+91)-9810318175

E: info@lalittyia.com

W: www.lalittyia.com

A: 14/4 A, Basement Floor, Dlf phase 1, Golf course road, Gurugram-122002

[Quoted text hidden]



Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Mon, Jan 4, 2021 at 3:45 PM

To: Lalittyia by Shivani Ayush <info@lalittyia.com>

Cc: Dean SSD <deanssd@ansaluniversity.edu.in>

Her email address is:

vanshikadaga.bdesg17@ansaluniversity.edu.in

Liza and Samika will be present for the interviews at 11 am tomorrow at the office.

Let me know if you need anything else.

197

best,
Mareena
[Quoted text hidden]

Lalitty by Shivani Ayush <info@lalitty.com>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
Cc: Dean SSD <deanssd@ansaluniversity.edu.in>

Mon, Jan 4, 2021 at 4:23 PM

Thank you.

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**Thankyou
With Regards**



Penbeni Khuvung (Assistant)

T: (+91)-9810318175

E: info@lalitty.com

W: www.lalitty.com

A: 14/4 A, Basement Floor, Dlf phase 1, Golf course road, Gurugram-122002

[Quoted text hidden]

Monica Sehgal <monicasehgal@sushantuniversity.edu.in>
To: Mareena Thomas <mareenathomas@ansaluniversity.edu.in>
Cc: Sasi Gopal Menon <sasimenon@ansaluniversity.edu.in>, Sanjeev Sharma <sanjeevsharma@ansaluniversity.edu.in>, Registrar Ansal University <registrar@ansaluniversity.edu.in>

Tue, Jan 5, 2021 at 10:14 AM

Dear Mareena,

Wishing every day of the new year to be filled with success, happiness, and prosperity for you. Happy New Year.

Please find below the requirement for the stream of fashion communication and product design students. Kindly get in touch with the concerned person from the organization, and please keep me in CC.

Gratitude!



Monica Sehgal | Manager - Corporate Resource Centre
Sushant University- Golf Course Road | Sector 55| Gurgaon-122003
Ph:-0124-4750547 | 9810978369 | Block-D Room No-209
Alternative email- msehgal610@gmail.com



Na Ripla

----- Forwarded message -----

From: **Kapil madebyformus** <kapil@madebyformus.com>

Date: Tue, 5 Jan 2021 at 07:15

Subject: Re: Internship request for design students of Sushant University (Erstwhile Ansal University) Gurugram

To: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>



Hello Monica

Thanks for providing us an opportunity where we can help the students to earn some valuable experience. Formus has and will always promote young talent who would like to excel in the field of interiors.

198

At this moment we are looking for a intern each from the stream of fashion communication and product design , it would be great if you could send us resume from these 2 streams respectively

Regards,

KAPIL SURI

+91 98106 31984

KAPIL@MADEBYFORMUS.COM

Website :- www.madebyformus.com

**Insta:- madebyformus
BESPOKE INTERIORS / ACCESSORIES**

MG ROAD, NEW DELHI -110030

GHITORNI PILLAR 111

[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Wed, Jan 6, 2021 at 9:57 AM

To: kapil@madebyformus.com

Cc: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Dean SSD <deanssd@ansaluniversity.edu.in>

Dear Mr. Kapil Suri,

Thanks for your mail. I'm Asst. Prof. Mareena Thomas, Internship Coordinator at School of Design. As per your requirement, PFA CV+Portfolios of **Fashion Communication** and **Product Design** students. Sagar Pandita's portfolio can be found here: www.sagarpandita.myportfolio.com

Please let me know if you find any profiles suitable.

thanks & best,
Mareena

[Quoted text hidden]

--

Mareena Thomas
Assistant Professor

School of Design
Sushant University
Sector 55, Gurgaon
+91 9999615694



Naiti Asthana

Sushant
University
Bestwille Ansal University Gurugram

4 attachments

Sagar Pandita_Product Design_CV.pdf
777K

Aayushi Asthana_Fashion Communication_Portfolio.pdf
3304K

Nimit Manga_Product Design_Portfolio.pdf
4040K

Das Harpreet_Product Design_Portfolio.pdf
5830K



199

Kapil madebyformus <kapil@madebyformus.com>

Wed, Jan 6, 2021 at 2:17 PM

To: mareenathomas@sushantuniversity.edu.in

Cc: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Dean SSD <deanssd@ansaluniversity.edu.in>

Thanks a lot.

Regards,

KAPIL SURI

+91 98106 31984

KAPIL@MADEBYFORMUS.COM

Website :- www.madebyformus.com

Insta:- madebyformus

BESPOKE INTERIORS / ACCESSORIES

MG ROAD, NEW DELHI -110030

GHITORNI PILLAR 111

[Quoted text hidden]

Lalitty by Shivani Ayush <info@lalitty.com>

Fri, Jan 8, 2021 at 12:05 PM

To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Hi Mareena

We have shortlisted Samika, We have already spoken with her, She'll be joining on 18th of January
With that are seats have been fully occupied so we regret to inform you that we won't be selecting any further.

Looking forward to selecting more in the future.

--
--
--
--

**Thankyou
With Regards**



Na' Apla



Penbeni Khuvung (Assistant)

T: (+91)-9810318175

E: info@lalitty.com

W: www.lalitty.com

A: 14/4 A, Basement Floor, Dlf phase 1, Golf course road, Gurugram-122002

[Quoted text hidden]



Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Fri, Jan 8, 2021 at 1:02 PM

To: Lalitty by Shivani Ayush <info@lalitty.com>

Cc: Dean SSD <deanssd@ansaluniversity.edu.in>

Hi Penbeni,

Great to know about Samika's confirmation. Thanks for the prompt response and opportunities provided to our students.

Will stay in touch!

200

thanks & best,
Mareena
[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
To: Kapil madebyformus <kapil@madebyformus.com>
Cc: Monica Sehgal <monicasehgal@sushantuniversity.edu.in>, Dean SSD <deanssd@ansaluniversity.edu.in>

Fri, Jan 8, 2021 at 1:07 PM

Dear Mr. Kapil Suri,

Please let me know if you found any profiles suitable.

Awaiting your response.
thanks & best,
Mareena
[Quoted text hidden]



Nai Ate



201

'Extended Internship' Official Confirmation from Employer

Bhavini Singh <bhavini@chaosindia.com>

Thu, Jun 3, 2021 at 5:33 PM

To: deanssd@sushantuniversity.edu.in, mareenathomas@sushantuniversity.edu.in, harmindersingh@sushantuniversity.edu.in

Cc: harpreet matharoo <harpreetabtr8v10@gmail.com>

To Whomsoever this may concern

This is to inform you that Harpreet Singh has been hired as a 'Product Design Intern' at 'Chaos Design' since '27th of January 2021' and will be continuing with his internship till '27th of July 2021' with us.

Regards,
Bhavini Singh
Creative Director

A-213, Sushant Lok Phase 1,
Gurgaon, Haryana, INDIA
T: 0124-4380204/05 M: +91 78384 27070 www.chaosindia.com



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Ne Ppla



'Extended Internship' Official Confirmation from Employer Inbox x



Bhavini Singh

Thu, Jun 3, 5:40 PM (13 days ago)



to deanssd, mareenathemas, sachindatt, me

To Whomsoever this may concern

This is to inform you that Janhavi Parekh has been hired as a 'Communication Design Intern' at 'Chaos Design' since '27th of January 2021' and will be continuing with her internship till '27th of July 2021' with us.

—

Regards,

Bhavini Singh

Creative Director

A-213, Sushant Lok Phase 1,

Gurgaon, Haryana, INDIA

T: 0124-4380204/05 M: +91 78384 27070 www.chaosindia.com



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Before printing think about the environment



Nai Bhole



Sushant University
School of Design

Sushant
University
Erstwhile Ansal University Gurugram



Nai Apla



AMARI

7290, Sector-D, Pocket-7, Vasant Kunj, New Delhi-110070.

Dear Ms. Khyati Rani

04/02/21

Amari is pleased to offer you a social media management internship opportunity as 'Trainee' intern. You will be reporting directly to Ms. Ridhi Kapoor, director of the label.

The position requires you to be working with us at our office at Vasant Kunj, New Delhi. You will be paid a stipend of Rs. 6000/- (Six thousand only) per month plus conveyance fixed at Rs. 1000/- (One thousand only).

Your major duties involve:

1. Management of sales on all social media portals of the brand.
 2. Management of online brand image.
 3. Content creation and post development for the brand.
- Your schedule will be about 16-18 hours per week beginning 05th February, 2021. The internship will conclude in 3 months.

Please review, sign and return via WhatsApp/ Email to confirm acceptance.

Congratulations and welcome to the team!

Best wishes,
Shivam Mediratta
+91-9999919735;info@labelamari.com.



Ridhi Kapoor



Technicolour Dream Pants Pvt. Ltd.

Registered Office: A – 187, New Friends Colony New Delhi – 110065
Phone No. 011-41637494, 26837494 Fax No. 01141635211
(The CIN of the Co. is U74999DL2015PTC279333)

Intern letter

Ms. Meher Taluja

Dated: 11.01.2020

Sushant School of Design
Gurugram.

We are pleased to offer you an internship opportunity with Stage 3 for a period of 12 (twelve) weeks, starting from 11th January, 2021 at our New Delhi Office.

The terms and conditions of this offer are as follows: -

- The training will automatically come to an end after completion of 12 (twelve) weeks from the date of your joining i.e. 11th January, 2021.
- Company shall not provide any accommodation for the period of training.
- You are expected to abide by all the instructions given to you by your reporting authority.
- You shall be governed by all the rules and regulations of the company as applicable from time to time.
- You shall undertake and agree that as when desired by your reporting authority, you would handover all property including all correspondence addressed to or by you, technical specifications, literature, books, periodicals etc. or any property belonging to or relating to the company's business which comes into your possession during the training.
- It is expected that you will use all the information gathered during the course of your training for academic purpose only and will not disclose any confidential information including the technical know-how, security arrangement etc. to anyone, by word of mouth or otherwise.
- You will be paid a stipend of Rs.5,000/- per month (Rupees Five Thousand only) as per our policy.
- You are required to sign and submit a Non-Disclosure Agreement as per prescribed format.
- You would be required to mark your attendance in the trainee register regularly.

Please return the duplicate copy of this letter duly signed as a token of your acceptance.

For Stage 3

Meeta Kapoor

Authorized Signatory

I have carefully read the contents of this letter. I accept the terms and conditions detailed above and agree to abide by all rules and regulations of the company.

(Name & Signature)

Dated:

Cc: Project Guide



Meeta Kapoor



Fwd: Offer Letter for Internship

Palak Maheshwari <palakmaheshwari.bdesg17@ansaluniversity.edu.in>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>, Himani G Choudhary
<himanigchoudhary@sushantuniversity.edu.in>

Thu, Jan 28, 2021 at 9:58 PM

----- Forwarded message -----

From: <sabiana.anandaraj@neisedeu.com>

Date: Mon, Jan 18, 2021 at 12:03 PM

Subject: Offer Letter for Internship

To: <palakmaheshwari8791@gmail.com>

Dear Palak,

We at Neisedeu are happy to extend an internship to you for four months [1st January to 30th April 2021] your stipend will be Rs.5000/- a month paid at the end of every month.

During this time we expect you to work closely with the production head with utmost professionalism. We want to see, at all times, the hunger to learn and share knowledge.

Your working hours are from 10am to 6pm Monday to Saturday. You will be given all public holidays as per the holiday list of the firm.

We wish you the very best!!

Warm Regards,
Sabiana Anandaraj
Founder and Managing Partner
Neisedeu
257 Basement
Sector 27
Gurgaon - 122 002
Haryana
Mobile: +91 98 10 28 1967



Nei Pda



----- Forwarded message -----

From: **Priyal Nagpal** <priyalnagpaldesigns@gmail.com>

Date: Mon, Jun 14, 2021, 2:21 PM

Subject: Fwd: Internship certificate

To: <priyalnagpal.bdesg17@sushantuniversity.edu.in>

----- Forwarded message -----

From: **Rawat Sanjay** <sanjay.rawat@dabur.com>

Date: Mon, Jun 14, 2021 at 2:11 PM

Subject: Internship certificate

To: Priyal Nagpal <priyalnagpaldesigns@gmail.com>

June 14, 2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Priyal Nagpal, as student of Sushant School of Design, Ansal university, has completed her five months' internship in our Corporate Packaging Development Division. She started her project on 4th January 2021 and completed it on 4th June 2021.

She performed her tasks with sincerity and dedication.

We wish her all the best for a bright future.

With best regards,

For Dabur India Limited

Biplab Baksi
Executive Director – HR
Disclaimer



Nei Apla



"This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error please notify the sender immediately and delete the original. Any other use of the email by you is prohibited."

Dabur India Limited.



Nai Bala



Conformation for the Internship: x 3 School Flyers - Google Drive x | +

mail.google.com/mail/u/0/#sent/KtbxLrjBdRNcrDxfQthXULFqFmVICrsZL

Gmail YouTube Maps The online opportu...

M Gmail in:sent X 旗 Active ? ? ? ? Sushant University

Compose 4 of 1,291 < > 37

Mail

- Inbox 585
- Starred
- Snoozed
- Sent
- Drafts 133
- More

Chat +

Spaces +

Meet

Conformation for the Internship

Jagjeet Kaur Aujla <jagjeetaujla@sushantuniversity.edu.in> to Sachin, Mareena 11:14 AM (29 minutes ago) ☆ ↶ ⋮

This is to inform you that MS. Mannat Abrol is currently doing Internship as a Graphic and Social/Digital Media Intern with Sushant University from 1st April 2022 till 31st July 2022
We will be providing the Internship completion certificate once it is complete.

Regards
Jagjeet Kaur Aujla
Manager Public Relations and Marketing

↶ Reply ↶ Reply all ↷ Forward

ENG IN 11:44 13-05-2022



Nai Aujla





ADREM
INDIA PVT. LTD.

31st Jan. 2022

To,
Mr. Pujit Kapoor
B-56, Freedom Fighter Enclave,
Saket, New Delhi

Dear Mr. Pujit,

Sub: Offer Letter

Thank you for participating in the interview process and we are impressed with your candidature and happy to make an offer for you to join us. Your designation at this time will be an Intern-CRM in the Execution Department with a stipend of 9000/- per month during the Internship period of 6 months.

In the event of your resignation, you will be required to give 07 Days' notice. In the event of company decides to terminate your services, the company shall give you 07 Days' notice or payment in lieu of Notice Period will be at the sole discretion of the management.

We invite you to join us by 1st February 2022, failing which the offer stands cancelled. Your employment is subject to you being found medically fit and a satisfactory response from your references provided.

Looking forward to have you on board with us at the earliest.

With Warm Regards,

For
Essentia Environments
(Adrem India Pvt. Ltd.)

Patra
Human Resources
Authorised Signatory



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975650

info@essentiaenvironments.com
www.essentiaenvironments.com



Na Bpl



FABINDIA LIMITED
(Formerly known as Fabindia Overseas Pvt. Ltd.)
CIN: U74899DL1976PLC008436

C-40, 2nd Floor, Okhla Industrial Area Phase II,
New Delhi - 110020
Phone: 40692000; Fax: 26385053
E-mail: mailus@fabindia.net
Website: www.fabindia.com

June 07, 2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Kanishka Singh student of Bachelor of Design in Fashion and Textile Design, Sushant School of Design, New Delhi, undertook an internship project with our organization from 07th March 2022 to 7th June 2022 and has successfully completed the project under the guidance of Ms. Priya Vij – Head Soft Home.

Project Name: Upholstery Revamp

Project Deliverables –

- Study the link between all elements of a collection.
- Establish the development and follow through on colors, technique and texture.
- Review all submits with the manager and relay information to the concerned departments.
- Consolidate all the submits.

We have found her sincere and hard working with pleasant manners.

We wish her success in all her future endeavors.

For Fabindia Limited

(Formerly Known As "Fabindia Overseas Private Limited")

Poonam Singh Chauhan
Chief People Officer



B.Design (interior designing)-Internships opportunities-Resumes/Portfolios required

7 messages

Yashpal . <yashpal@sushantuniversity.edu.in>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Thu, Jun 3, 2021 at 10:56 AM

Dear Madam,

Greetings of the day!!!
I Hope this letter will find you best of your health & spirits...

One of our corporate clients "Mads Creation" is looking for internships hiring B. Design (interior design) graduates on an urgent basis.

Please share the resumes and testimonials of candidates if available from B. Design (interior design) stream.

Thanking You,

--

 image.png

With Warm Regards,
Yashpal Sharma | Dy. Director - Corporate Relations
Sushant University (Erstwhile Ansal University)
Golf Course Road | Sector 55 | Gurgaon-122003
Block-D | Room No-209
M. 9816608936 | 7560038936 | Ph.:-0124-4750446
Alternative Email- tposietblp@gmail.com



Nb' Apla.

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
To: "Yashpal ." <yashpal@sushantuniversity.edu.in>
Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Thu, Jun 3, 2021 at 11:01 AM

Dear Mr. Yashpal,

Thanks for your mail. We have BDes Interior Design students who are currently doing their internship (last semester) and will graduate soon. Will they be eligible?
If yes, I'll share this opportunity with students.

[Quoted text hidden]



Yashpal . <yashpal@sushantuniversity.edu.in>
To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>
Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Thu, Jun 3, 2021 at 11:46 AM

Dear Madam,

They are hiring for 6 months interns + PPO subject to satisfactory performance during the internship period. During 6 months internships period they will be paid Rs.5000 per month as stipend amount, after 6 months salary will be offered between 20,000 to 30,000 pm if confirmed by the company as a regular employee.

If candidates are ok with the terms, please share the resumes and portfolios.

Thanking You,

202

[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Fri, Jun 4, 2021 at 12:05 PM

To: "Yashpal ." <yashpal@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>, Dean SSD <deanssd@sushantuniversity.edu.in>

Dear Mr. Yashpal,

Please find attached the Resume & Portfolio of Shweta Ambawat (shweta.ambawatsai@gmail.com)
She is interested in the opportunity. Please let me know if you need anything else.

thanks & best,

Mareena

[Quoted text hidden]

2 attachments

 **Shweta Ambawat_Resume.pdf**
868K

 **Shweta Ambawat_portfolio.pdf**
10060K

Yashpal . <yashpal@sushantuniversity.edu.in>

Fri, Jun 4, 2021 at 12:42 PM

To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>, Dean SSD <deanssd@sushantuniversity.edu.in>

Thanks for sharing..

[Quoted text hidden]

Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Wed, Jun 9, 2021 at 2:34 PM

To: "Yashpal ." <yashpal@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>, Dean SSD <deanssd@sushantuniversity.edu.in>

Dear Mr. Yashpal,

Any update for this candidate?

thanks,

[Quoted text hidden]

Yashpal . <yashpal@sushantuniversity.edu.in>

Wed, Jun 9, 2021 at 6:30 PM

To: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>, Dean SSD <deanssd@sushantuniversity.edu.in>

Dear Madam,

Greetings!

I have shared the profile of this candidate to the recruitment team of the concerned organization.

I will let you know the updated status very soon.

Thanking You,

[Quoted text hidden]



Nai Adar



203

2011-23

5/2/23, 4:19 PM

Sushant University Mail - ACAD Studio



Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

ACAD Studio

3 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Mon, Nov 7, 2022 at 9:01 AM

Dear Ma'am,

Please find below the requirement from one of my client, ACAD Studio for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Please find the attached JD.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

Job Description.docx
14K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Fri, Nov 11, 2022 at 8:00 PM

A total of 22 students are interested from ID & IA Discipline.

- ACAD Studio
1. Vanshika mittal
 2. Pankaj batra
 3. Jay Sharma
 4. Lakshita Nayar
 5. Harsha Kalra
 6. Archita chopra
 7. himanshu
 8. Mansi gupta
 9. Riddhi
 10. Kunal goei

- 1)Hridya Taneja
 - 2) Anjali Maihotra
 - 3) Stuti Satija
 - 4) Anushka madan
 - 5) poornima tanwar
 - 6) pranjal chhabra
 - 7) Pragya Dalmia
 - 8) Tushar Goyal
 - 9) Vasvee Bansal
 - 10) Komal Batra
 - 11) Soumya Kalhan
 - 12) Smridhi Duggal
- [quoted text hidden]

Regards
Bhavya Arora
Teaching Assistant & Internship Coordinator
+91 9560341692

School of Design
Sushant University
Sector 55, Gurgaon
<https://linktr.ee/schoolofdesignsushant>

Sushant University
School of Design



Na' Bks



Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Nov 22, 2022 at 9:11 AM

Dear Sir,
I am sharing drive links for portfolio & resumes of the interested students which you can share further with the company.

<https://mail.google.com/mail/u/0/?ik=40e9e2f2ee&view=pt&search=all&permthid=thread-f:1748806600043730715&siml=msg-f:174880660004373071...> 1/2

13

5/2/23, 4:19 PM

Sushant University Mail - ACAD Studio

SoD_B.des_Interior Design
SoD_B.Des_Interior Architecture

[Quoted text hidden]



Handwritten signature in blue ink.





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Arteform Design

1 message

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 8:11 PM

To: Virendra Kumar Malik <virendrakumarmalik@sushantuniversity.edu.in>, "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Dear Sir/Ma'am,

Please find below the requirement from one of my client, Arteform Design for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Please find the attached JD.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in



Subject: Hiring For Junior Architect

To: gauravsaini@sushantuniversity.edu.in <gauravsaini@sushantuniversity.edu.in>

Dear Mr Gaurav Saini,

Greetings from Arteform Design !!

Arteform is an ultra luxurious architectural and interior design brand with a personality that embodies strength in its bespoke nature of production,high quality iconic projects and furniture pieces in India and Overseas. Each of our designs are exquisitely hand crafted from the stage of conception to its tangible creation.

Over the past several years ,Arteform has had the privilege of hiring Architects from prominent colleges and universities across India.Currently we have an opening for Junior Architect . This position may be of interest to your students,enclosed please find the job description. We would greatly appreciate your consideration in posting this position on your job board.

Arteform is an equal employment opportunity employer, we believe in investing time and energy in our staff. Through our wide- ranging projects, we have accelerated our team's learning not only in technical design and drawing skills but also such soft skills as time, task,and vendor management.Our team is trained to have an eye for detail and keen in- depth knowledge of architectural design. We also encourage team members to experience field work, accompanied and assisted with senior architects during on site inspections and quality control checks.

If you or any students have any questions or wish to contact me regarding this position



Architect Responsibilities.docx
14K



Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Arvind Lifestyle

1 message

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 7:48 PM

Dear Ma'am,

Please find below the requirement from one of my clients, Arvind Brands for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

Subject: Campus Recruitment for FY 2022-23 for Arvind Lifestyle
Importance: High

Dear Gaurav,



Greetings from Arvind Fashions Limited!

We're writing to you to initiate the campus recruitment process for the FY 2022-23. We have started the hiring process and it would be a great pleasure to associate with your college for a placement drive on **Immediate basis**

Please find the details for the job role:Position: **Fashion Consultant**(Full Time) across India

Salary: 17,000- 18,000 in hand & incentives

Joining -: **Immediate**Brand: **USPA/FM/Arrow**Locations : **Karnataka, Hyderabad, Chennai, Andhra Pradesh, Tamilnadu, Kerala, Delhi-NCR, Mumbai, Kolkata & Punjab**More about Arvind- <https://www.arvindfashions.com/>**Key Responsibilities:**

Customer Relationship Management

Retail Sales



Managing and Nurturing Company's interactions with the customers

Proactive Stock Handling and Effective Stock Merchandising

Applying Visual Merchandising Concepts and Guidelines

Understanding Customer Behavior and providing Instant Feedback of Customers/ Stock to the Managers/Head-Office

He/she position shall be based at the store and will report to the Store Manager

Eligibility:

We recruit employees from various backgrounds and streams like **Fashion, Management, Arts, Mass Communication, Hospitality, & Retail**. Students who have good & pleasing personalities, great communication skills, and a positive attitude may be counted in!

Who we want to meet:

FULL TIME: Final year students from Under Graduate and Post Graduate courses.

"How we hire?"

Three steps to it:

Pre Placement Talk followed with a quick Q&A Session - Group Discussion - Personal Interview

Student's interested need to share three preferred locations with us while sharing the resume as we are doing PAN India drive.

We look forward to having a brilliant association with your campus this year!





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Chalk Studio

4 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 8:04 PM

Dear Ma'am,

Please find below the requirement from one of my client, Chalk Studio for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details for the Internship.

Please find the attachment.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

Subject: Intern - JD
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Hi Gaurav,

As discussed I am once again sharing the JD with you. We are planning to conduct campus interviews in Nov. Internship period will be 6months effective Jan'23 onward. Stipend Amount- 8k per month

Intern JD.rtf
53K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Nov 8, 2022 at 3:45 PM

Dear sir,
A total of 15 students are interested to apply from ID discipline.

- Chalk Studio-
- 1) Pragya Dalmia
 - 2) Anjali Malhotra
 - 3) poomima tanwar
 - 4)Tushar Goyal
 - 5) Smridhi Duggal
 - 6) Soumya Kalhan
 - 7) Sana Chopra
 - 8) Hridya Taneja
 - 9) pranjal chhabra
 - 10) Bhavya Ohri
 - 11) Komal Batra
 - 12) Mallika Misra
 - 13) Anushka madan
 - 14) Stuti Satija
 - 15) Vasvee Bansal

[Quoted text hidden]

Regards
Bhavya Arora
Teaching Assistant & Internship Coordinator
+91 9560341692

School of Design
Sushant University
Sector 55, Gurgaon
<https://linktr.ee/schoolofdesignsushant>

SushantUniversity
School of Design





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Nov 22, 2022 at 9:12 AM

Dear Sir,
I am sharing drive links for portfolio & resumes of the interested students which you can share further with the company.
SoD_B.des_Interior Design
SoD_B.Des_Interior Architecture

[Quoted text hidden]

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Sonia Kumar <soniakumar@sushantuniversity.edu.in>

Mon, Nov 28, 2022 at 4:02 PM

FYI

Hi Gaurav,

Please find the list of shortlisted candidates to appear for final interaction with Studio Head this Wednesday.

- 1. Smridhi Duggal
- 2. Pragya Dalmia
- 3. Anuksha Madan (Assignment not submitted)
- 4. Vasvee
- 5. Kunal Goel
- 6. Anjali Malhotra (Assignment not submitted)
- 7. Komal Batra
- 8. Samridhi Bansal

They have to visit our office on Wednesday. Will confirm the timings soon.

[Quoted text hidden]



No file





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Corporate Interiors

4 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
 To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
 Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Thu, Nov 17, 2022 at 1:58 PM

Dear Ma'am,

Please find below the requirement from one of my client, Corporate Interiors for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Thanks and Regards,

Gaurav Saini
 Director & Head CRC
 Sushant University, Gurugram
 Mobile: +91- 9818437917
 www.sushantuniversity.edu.in

----- Forwarded message -----

Subject: Re: Proposal letter for campus recruitment
 From: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Dear Mr Saini

Kindly find the Job Description as requested.

Firm - Corporate Interiors Pvt Ltd.

REQUIREMENT - Architecture / Interior Design (Fresher/Intern)

Experience in drafting and working drawing is a must. Architects having interior background can also apply.

Location:- Preferably Gurgaon (The candidate will be working in office)

Softwares:- MS Office, Autocad, Sketch Up (V-ray). Rendering software such as Lumion, twin motion.

Stipend :- 8-10K.

Timing: 10 am - 6 pm

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
 To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
 Bcc: bhavyaarora@sushantuniversity.edu.in

Fri, Nov 18, 2022 at 6:55 PM

Dear sir

7 students from Interior Architecture have shown interest.

1. Jay Sharma
- Archita Sharma
- Himanshu
4. Riddhi Aggarwal
5. Keshavi Arora
6. Vanshika
7. Pankaj

Sent from my iPhone



Na Bha

On 17-Nov-2022, at 1:59 PM, Gaurav Saini <gauravsaini@sushantuniversity.edu.in> wrote:

[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
 To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Mon, Nov 21, 2022 at 12:14 PM

1. Anushka
2. Poomima
3. Pranjali
4. Anshika
5. Tushar
6. Komal
7. Stuti
8. Soumya
9. Mallika
11. Bhavya
12. Sana
13. Vasvee Bansal
14. Smridhi Duggal



10.Hridya

5/2/23, 4:18 PM

Sushant University Mail - Corporate Interiors

[Quoted text hidden]

Regards
Bhavya Arora
Teaching Assistant & Internship Coordinator
+91 9560341692

School of Design
Sushant University
Sector 55, Gurgaon

<https://linktr.ee/schoolofdesignsushant>

SushantUniversity
School of Design



Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Mon, Nov 21, 2022 at 12:21 PM

Dear Sir,
I am sharing drive links for portfolio & resumes of the interested students which you can share further with the company.
SoD_B.des_Interior Design
SoD_B.Des_Interior Architecture

[Quoted text hidden]



Nai Arora





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Essentia Environment

2 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
 To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
 Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 10, 2022 at 6:27 PM

Dear Ma'am,

Please find below the hiring requirements from essentia environment. We are inviting them to our campus between 21-25th Nov, 2022.

Regards
 Gaurav Saini
 9818437917

----- Forwarded message -----

From: **HR Department | ESSENTIA** Date: Thu, 10 Nov, 2022, 17:00
 Subject: Re: SoD Internship_Invitation for on-campus interviews ..
 To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Dear Gaurav,

Thank you for the invite. Looking forward to fresh faces and an innovative mind. We are looking for the candidates (who are in their last semester) can start their internship from January 2023 for 6 months and later as per the review (from their respective team leaders) we will be offering them final placement and taking it to the next step of "on Job Training" (after completion of their current academics). We also hire candidates for direct placement.

We are interested in candidates who have the academic background in the following area and are interested in brushing up their skills.

1. Interior Designing
2. Architecture
3. Graphic designing & content writer
4. Interior styling

We are looking for a positive response from your side. Kindly give your confirmation regarding the date and timing mentioned above as soon as possible.



Sat, Nov 12, 2022 at 1:14 PM

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
 To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
 Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

PFA, Job description
 [Quoted text hidden]

Job Description.docx
 20K





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Meraki Design-Architectural Intern

3 messages

Yashpal . <yashpal@sushantuniversity.edu.in>

Wed, Nov 16, 2022 at 3:41 PM

To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>, "Dr. Koshalpreet Kaur"

<koshalpreetkaur@sushantuniversity.edu.in>

Cc: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Company: Meraki Design

Recruiter detail: principal architect Ar. Chandrika Sahay

Date of campus: November 23,2022 at 11.00 am

JD -Architectural Intern.

Role of Intern- The internship allows the students to interact with the senior project architects on projects and take part in the different stages of a project cycle either design development, working drawings. The interns will be taken to sites to see and learn from the onsite work.

The Job description for architectural intern :

1. Design Development.
2. Site Equation.
3. Vendor Management.
4. Software Required.
5. Autocad is a Plus.
6. Adobe Photoshop & Any Google 3D Software.



Nai Arora

Please share the nominations with updated CVs.

With Warm Regards,

Yashpal Sharma | Dy. Director - Corporate Relations

Sushant University (Ansal Group University)

Golf Course Road | Sector 55 | Gurgaon-122003

Block-D | Room No-209,

M. 9816608936 | 7560038936 | Ph.:-0124-4750446

Email:- yashpal@sushantuniversity.edu.in

CRC LinkedIn Page:

<https://www.linkedin.com/showcase/crc-at-sushant-university-gurugram>



Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Wed, Nov 16, 2022 at 6:53 PM

To: "Yashpal ." <yashpal@sushantuniversity.edu.in>

Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Gaurav Saini

<gauravsaini@sushantuniversity.edu.in>

Bcc: bhavyaarora@sushantuniversity.edu.in

Dear Sir,

5/2/23, 4:18 PM

Sushant University Mail - Meraki Design-Architectural Intern

Our school does not have students to fill for this criteria as the requirement is for architectural interns. We do have Interior architects, who may partially fulfil the criteria as mentioned in the JD.
I request you to pls confirm the same and let us know.

Thanks & Regards
Bhavya Arora

On 16-Nov-2022, at 3:41 PM, Yashpal . <yashpal@sushantuniversity.edu.in> wrote:

[Quoted text hidden]

Yashpal . <yashpal@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Fri, Nov 18, 2022 at 11:59 AM

Interior architects can participate in the interview process, you can please share the list of students available for the same.

priority will be given to students who have a the good skill set of :-

1. Software- Autocad, photoshop, sketchup, vray
2. Design sensibility
3. Material knowledge and construction details

Thanks,
[Quoted text hidden]



Nai Rte





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

One four seven

1 message

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Tue, Nov 8, 2022 at 3:40 PM

Dear Ma'am,

Please find the attached JD of one of my client, One Four Seven for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Please find the attached JD.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in



Navdeep

JD - Graphics Design Intern.pdf
71K





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Quantum Leap Studio

3 messages

Thu, Nov 3, 2022 at 8:15 PM

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Dear Ma'am,

Please find below the requirement from one of my client, Quantum Leap Studio for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Please find the attached JD.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

Greetings from **Quantum Leap Studio**.

We are a boutique firm with a mission to demystify the complexities of managing India's urban, peri-urban and rural areas by making information accessible for the benefit of all. We're a small crew of designers and analysts making sense of India's rapid transformation by connecting the disciplines of city planning, urban design, engineering and communication design. Currently we are looking for young and dynamic candidates to join our Gurugram Office.

Profile: Graphic Designer

Location: Gurugram

Salary: Industry Standards/Experience

Work Experience: 1+ year

Profile: Intern Architect

Location: Gurugram

Stipend: 10k for full time internship



Company Website: <https://www.quantumleapstudio.com/>

Please find attached the Job Description for the same. Looking forward to hearing from you and building a long term relationship.

2 attachments



Graphic Designer_JD.jpg
1785K





Intern Architect_JD.jpg
1382K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Nov 8, 2022 at 3:59 PM

Dear sir
2 students are interested to apply for position for Graphic Design intern/ Graphic designer from VC discipline.

1. Shreya Yadav
 2. Nandenee Sareen
- [Quoted text hidden]

Regards
Bhavya Arora
Teaching Assistant & Internship Coordinator
+91 9560341692

School of Design
Sushant University
Sector 55, Gurgaon
<https://linktr.ee/schoolofdesignsushant>

Sushant University
School of Design



Na: Bk

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Fri, Nov 11, 2022 at 7:55 PM

Dear sir
8 students are interested to apply for position from IA discipline
Quantum leap studio
1. Vanshika mittal
2. Pankaj batra
3. Jay Sharma
4. Keshavi Arora
Himanshu
Archita sharma
5. Riddhi
8. Kunal goel
[Quoted text hidden]





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Space Matrix

11 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>
Cc: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 8:18 PM

Dear Ma'am,

Please find below the requirement from one of my client, Space Matrix for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Please find the attached JD.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

Subject: Design interns required
To: <gauravsaini@sushantuniversity.edu.in>

Hi Gaurav,

Thank you for your time yesterday. As discussed, we would like to hire interns for our workplace & retail design practice. We would be keen on hiring Bachelors/ Masters of Interior Design students for a period of 6 months.

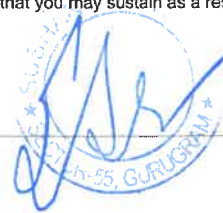
I have attached the job description, pls circulate it amongst students and share portfolios of interested students.

Pls note, I am going on a sabbatical. Request you share the portfolios with my colleagues marked on this email.

CONFIDENTIALITY

This message together with any attachment is intended for the use of the person to whom it is addressed and contains information that is privileged and confidential. If you are not the intended recipient, or the employee or agent responsible for its delivery to the intended recipient, you are hereby notified that any dissemination, distribution or copying of it is strictly prohibited. Please notify us if you have received it in error, and take all necessary steps to delete it from any transient or permanent storage device or medium. This message may not be free of viruses or interference and the sender of this e-mail shall not be liable for any damage that you may sustain as a result of viruses, incompleteness or delay in receipt of this message or computer problems experienced.

Design intern.pdf
41K



Thu, Nov 3, 2022 at 8:49 PM

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
Bcc: bhavyaarora@sushantuniversity.edu.in

Dear Sir,
Kindly share the email address to which students can share the portfolio as it is not mentioned anywhere.

Thanks and Regards

On 03-Nov-2022, at 8:19 PM, Gaurav Saini <gauravsaini@sushantuniversity.edu.in> wrote:

[Quoted text hidden]



Design intern.pdf
41K

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 8:55 PM

Dear Ma'am,

Please share all the portfolio with me, based on the students nomination I can check with the client for on campus, off campus or virtual mode of interview.
[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 9:07 PM

Sir,

5/2/23, 4:15 PM

Sushant University Mail - Space Matrix

It will be a little difficult to coordinate with the student wise portfolio. Can I share the JD with the students and give you rough number as to how many students are interested, firm wise?

I think it will be a much better option.

Please let me know and also if we can have a meeting because I'm a newly appointed representative for internships so I actually don't know much about how the process follows within the university itself.

Thanks and Regards.

[Quoted text hidden]

--

Regards

Bhavya Arora

Teaching Assistant & Internship Coordinator

+91 9560341692

School of Design

Sushant University

Sector 55, Gurgaon

<https://linktr.ee/schoolofdesignsushant>

SushantUniversity

School of Design



Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 9:16 PM

Yes.. Please share the no of students company wise, accordingly we can proceed further.

[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Thu, Nov 3, 2022 at 9:28 PM

Sure, will do that.

[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Nov 8, 2022 at 3:55 PM

Dear Sir,

A total of 14 students are interested from ID discipline.

Space Matrix -

- 1) Anshika Agarwal
- 2) Komal Batra
- 3) Anushka madan
- 4) poornima tanwar
- 5) Sana Chopra
- 6) Hridya Taneja
- 7) Stuti Satiya
- 8) Pranjal chhabra
- 9) Tushar Goyal
- 10) Bhavya Ohri
- 11) Smridhi Duggal
- 12) Vasvee Bansal
- 13) Mallika Misra
- 14) Soumya Kalhan

[Quoted text hidden]



Nir R...



Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thu, Nov 10, 2022 at 1:19 PM

Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Yashpal <yashpal@sushantuniversity.edu.in>

Dear Bhavya Ma'am,

Please find below the assignment details from space matrix.

We are looking for students who are currently pursuing their **Bachelors in Interior Design**

- **Stipend** - 10K per month
- **Duration** - Preferably 6 months

5/2/23, 4:15 PM

Sushant University Mail - Space Matrix

Attached below is the design assignment that the students will have to go through and share it back within the next 2 days of receiving the assignment.

All the guidelines are mentioned in the attached document.

Once the tests are shared back with you, Kindly create a Google Drive Folder as discussed earlier over the call and share back the required documents with us at the earliest.


Required Documents to be added to the Drive -

- Resume
- Portfolio
- Design test (Final Draft)

Deadline for Submission - 13th November 2022, Sunday

[Quoted text hidden]

2 attachments

 Intern test (1).pdf
945K

 3rd floor (- Base Layout) (1) (5).dwg
1695K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Yashpal <yashpal@sushantuniversity.edu.in>

Thu, Nov 10, 2022 at 1:43 PM

Acknowledged.
I will share the link shortly.
[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Yashpal <yashpal@sushantuniversity.edu.in>

Thu, Nov 10, 2022 at 2:53 PM

Dear sir,
I have created the drive link (Sushant University_School Of Design_Batch 2019-2022 - Student Folders) which will have Interior Design & Interior Architecture students portfolio, resume & assignment given by the company.
I request you to share the link with Space Matrix.

Thank you.
Regards
[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Fri, Nov 11, 2022 at 7:42 PM

Dear Sir,
A total of 12 students are interested from IA discipline.

- Space Matrix
1. Vanshika mittal
 2. Pankaj batra
 3. Riddhi
 4. Mansi Gupta
 5. Archita Sharma
 6. Jay Sharma
 7. Samridhi Bansal
 8. Archita chopra
 9. Lakshita Nayar
 10. Harsha Kalra
 11. himanshu
 12. Kunal goel
- [Quoted text hidden]



Nai Rika





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Thence

3 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in> Fri, Nov 25, 2022 at 11:09 AM
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Navin Piplani <navinpiplani@sushantuniversity.edu.in>, Sonia Kumar <soniakumar@sushantuniversity.edu.in>

Dear Bhavya,

Please share the attached jJD with UI and UX design students.

Regards
Gaurav Saini

Associate UI _ UX.pdf
61K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in> Fri, Nov 25, 2022 at 2:36 PM
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>, Navin Piplani <navinpiplani@sushantuniversity.edu.in>, Sonia Kumar <soniakumar@sushantuniversity.edu.in>

Dear sir
2 students from Mdes UX are interested and 2 from visual communication as well.

Prateek Kumar
Sakshi Agarwal
Shubham
Nandenee Sareen

> On 25-Nov-2022, at 11:09 AM, Gaurav Saini <gauravsaini@sushantuniversity.edu.in> wrote:
>
>
[Quoted text hidden]

Associate UI _ UX.pdf
61K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in> Tue, Nov 29, 2022 at 12:46 PM
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Dear Sir,
Sharing the link of the interested students (highlighted in yellow)

Communication Design Resume
UX Design Resume

Thank you
[Quoted text hidden]

Regards
Bhavya Arora
Teaching Assistant & Internship Coordinator
+91 9560341692

School of Design
Sushant University
Sector 55, Gurgaon
<https://linktr.ee/schoolofdesignsushant>

Sushant University
School of Design



Navin Piplani





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Toroi Technologies Private Limited

2 messages

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
 To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
 Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Mon, Nov 14, 2022 at 12:08 PM

Dear Ma'am,

Please find below the requirement from one of my clients, Toroi Technologies for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details.

Regards,

Gaurav Saini
 Director & Head CRC
 Sushant University, Gurugram
 Mobile: +91- 9818437917
 www.sushantuniversity.edu.in

Subject: Hiring for Graphic Designer
 To: <gauravsaini.sushantuniversity@gmail.com>

Hi Gaurav Sir,

Hope you're doing well and my sincere apologies for the delay here.

This is with reference to our earlier conversation regarding recruitment for a Graphic Designer from your institute.

We have attached the job descriptions for the same along with a brief about the company. Additionally, please find the requested information below:

- *Full name of the company:* Toroi Technologies Pvt Ltd
- *Address:* LGF F-33, Sushant Shopping Arcade, Sushant Lok Phase I, Gurugram, Haryana
- *Profile:* Graphic Designer
- *No of position:* 1
- *Experience/Fresher:* Experienced hire - 1 to 3 years of experience
- *Budgeted CTC:* 3-4 Lakhs per annum (Upto 33K per month)

Requesting you to review the same and please let us know the next steps. We'll be happy to proceed accordingly.

Looking forward to meeting and interacting with the exceptional talent at your institute.

2 attachments

JD - Graphic Designer.pdf
69K

FTL - About Us.pdf
1550K

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
 To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
 Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Mon, Nov 21, 2022 at 12:27 PM

Dear Sir
 Shreya Yadav, a student from B.des Communication Design is interested in this opportunity.
 I am also attaching a link to her portfolio & resume.
 Shreya Yadav_B.Des_CD

[Quoted text hidden]

Regards
Bhavya Arora
 Teaching Assistant & Internship Coordinator
 +91 9560341692

School of Design
 Sushant University
 Sector 55, Gurgaon

<https://linktr.ee/schoolofdesignsushant>

Sushant University
 School of Design



Na' Bks,





Nai Bha





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Total Interiors Solutions

1 message

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
Cc: "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Fri, Nov 11, 2022 at 12:24 PM

Dear Ma'am,

Please find below the requirement from one of my client, Total Interiors Solutions for your reference. Request you to please share the portfolio of the candidates eligible as per below mentioned details for the Internship.

Please find the attachment.

Thanks and Regards,

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in



Na Arora

----- Forwarded message -----

From: **Total Interiors Solutions**
Date: Fri, Nov 11, 2022 at 12:09 PM
Subject: Interns Requirement
To: gauravsaini@sushantuniversity.edu.in <gauravsaini@sushantuniversity.edu.in>

Hi,

As per the discussion, sharing with you two profile requirements for our company i.e, Graphic Designer and Visual Communication. Below is the job description of the profiles:

Visual Communication

Create unique and professional designs for Social Media and other Marketing Channels and Events

Develop fresh concepts based on company goals and current social media trends

Stay current with social media trends, emerging technologies, and measurement standards

Help design promotional material for social media channels

Able to create social media creatives

Have good hands-on experience with Photoshop, Illustrator, Canva, Premiere-Pro

Able to create Social media content calendar

Experience: 1-2 Yrs

Software Tools: Photoshop, Premiere-Pro, Canva, Illustrator

Also PFA the job description of Graphic Designer



 **Graphic Designer_JD.pdf**
72K



Na' Rya -





Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

WE ARE HIRING!

8 messages

Sunakshi Bhasin <sunakshibhasin.lalitty@gmail.com>
To: "bhavyaarora@sushantuniversity.edu.in" <bhavyaarora@sushantuniversity.edu.in>

Mon, Oct 17, 2022 at 6:08 PM

Dear students,

We House of Lalitty are pleased to inform you that our company is offering campus placements for efficient graduates and post graduates from your university. We offer different positions for students based on their skill set. We look forward to discussing this further and scheduling an interview with candidates as per the terms and conditions of the placement. Our mission is to secure self driven capable graduates and train them to exceed their limits.

Please find below the list of requirements by the firm
We look forward to hearing from you.

Desired Profile:

1. Architect Intern
2. Interior Design Intern
3. Furniture Design Intern
4. Junior Architect
5. Junior Interior Designer
6. Junior Furniture Designer

Minimum Qualification- Graduate/Post graduate in Interior Design, Architecture or equivalent

Experience- 0-2+ years in same or related field

Salary- Based on skills and experience

Warm Regards,

Sunakshi Bhasin
Interior Designer
House of Lalitty

✓ Sender notified by
Mailtrack

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Oct 18, 2022 at 9:23 AM

Dear Sir,
A firm has tried to reach us for the campus placement. I have had a telephonic conversation wherein we have discussed their requirements. Please let me know how I should I
re about it.
[quoted text hidden]

Regards
Bhavya Arora
Teaching Assistant & Internship Coordinator
+91 9560341692

School of Design
Sushant University
Sector 55, Gurgaon
<https://linktr.ee/schoolofdesignsushant>

Sushant University
School of Design



Na Rla



Gaurav Saini <gauravsaini@sushantuniversity.edu.in>
To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Tue, Oct 18, 2022 at 10:01 AM

Thanks for sharing the details.

Thanks and Regards,

5/2/23, 4:19 PM

Sushant University Mail - WE ARE HIRING!

Gaurav Saini

Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

[Quoted text hidden]

Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Cc: Sonia Kumar <soniakumar@sushantuniversity.edu.in>, "Dr. Koshalpreet Kaur" <koshalpreetkaur@sushantuniversity.edu.in>

Fri, Nov 4, 2022 at 11:14 AM

Dear Ma'am,

Please also share the nomination for the below mentioned requirements.

Thanks and Regards,

Gaurav Saini

Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

On Tue, Oct 18, 2022 at 9:23 AM Bhavya Arora <bhavyaarora@sushantuniversity.edu.in> wrote:

[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Tue, Nov 8, 2022 at 3:50 PM

Dear sir,

A total of 16 students from ID discipline are interested.

House of Lalitya -

- 1) Mallika Misra
- 2) Anshika agarwal
- 3) Vasvee Bansal
- 4) Anjali Malhotra
- 5) Hridya Taneja
- 6) Pranjal chhabra
- 7) Anushka madan
- 8) Pragya Dalmia
- 9) Tushar Goyal
- 10) poomima tanwar
- 11) Komal Batra
- 12) Soumya Kalhan
- 13) Smridhi Duggal
- 14) Stuti Satija
- 15) Bhavya Ohri
- 16) Sana Chopra



Na Bpla.

One students from PD discipline is interested

1. Meet Ahluwalia

[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Fri, Nov 11, 2022 at 7:50 PM

Dear sir,

A total of 12 students from IA discipline are interested.

House of Lalitya (Architect/ Interior designer Intern)

1. Vanshika mittal
2. Pankaj batra
3. Jay Sharma
4. Lakshita Nayar
5. Harsha Kalra
6. Riddhi
7. Samridhi
8. Archita chopra
9. Keshavi Arora
10. Himanshu
11. Mansi gupta
12. Kunal goel

[Quoted text hidden]



Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

To: Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>

Mon, Nov 14, 2022 at 10:42 AM

Dear Bhavya Ma'am,

Can we plan the first round on 16th Nov, 2022 ?

Regards,

5/2/23, 4:19 PM

Sushant University Mail - WE ARE HIRING!

Gaurav Saini
Director & Head CRC
Sushant University, Gurugram
Mobile: +91- 9818437917
www.sushantuniversity.edu.in

[Quoted text hidden]

Bhavya Arora <bhavyaarora@sushantuniversity.edu.in>
To: Gaurav Saini <gauravsaini@sushantuniversity.edu.in>

Mon, Nov 21, 2022 at 12:28 PM

Dear Sir,
Can we schedule the same in this week, please update the date and time for students availability.
[Quoted text hidden]



Not file





Letter of Intent

Inbox



H

HR Department |... 23 Dec 2022



to me

Dear Archita ,

Thank you for participating in the interview process and we are impressed with your candidature and happy to make an offer for you to join us. Your designation at this time will be an "**Intern**" with an internship payment of **9,000/-** (Nine Thousand,) per month.



In the event of your resignation, you will be required to give **7 Days' notice**. In the event the company decides to terminate your services; the company shall give you 7 Days' notice or payment in lieu of Notice Period will be at the sole discretion of the management.



Noted

We invite you to join us by **6th January 2023** and would request you to confirm joining by **24th December 2022 (EOD)**, failing which the offer stands cancelled. Your employment is subject to you being found medically fit and a satisfactory response from your references

You are required to produce the following certificate/documents at the time of joining(Hard copy):-

- a. Copies of your educational qualification
- b. Salary Statement of your previous employer
- c. Copies of PAN card, Aadhar card and Driving license
- d. Passport size photographs-2
- e. Experience/Relieving certificates from previous employment
- f. Proof of previous/ current residential address
- h. Proof of date of birth

Looking forward to having you on board with us at the earliest.

Please confirm.

Best Regards

Sonali Pathare
HR Manager



Naï Bhr

discretion of the management.

We invite you to join us by **6th January 2023** and would request you to confirm joining by **24th December 2022 (EOD)**, failing which the offer stands cancelled. Your employment is subject to you being found medically fit and a satisfactory response from your references provided.

You are requested to provide your two previous employment references, company details (Office Landline Number). There should be two contact numbers, one is HR contact details and the other is your superior's number by **tomorrow 12pm**.

You are required to produce the following certificate/documents at the time of joining (Hard copy):-

- a. Copies of your educational qualification
- b. Salary Statement of your previous employer
- c. Copies of PAN card, Aadhar card and Driving license
- d. Passport size photographs-2
- e. Experience/Relieving certificates from previous employment



Nav Arora



**INTERNSHIP CERTIFICATES/COMPLETION
LETTERS**

84, Adhchini, Sri Aurobindo Marg

Block C, New Delhi.

India 110017

boutiquerosso1@gmail.com

INTERNSHIP COMPLETION CERTIFICATE

This is to certify that Vasantika Singh Chowdhary, a student of semester 7 Registration no.160BDESIA017 B.Design of Sushant School Of Design, Gurgaon has been a part of this organization as an intern, as per the guidelines of her academic curriculum from 1st January 2020.

She is sincere towards her work and is ready to push herself and is interested in learning more and more with each passing day. I wish her the best of luck for her career ahead.

With best regards,

Kavita Singh.



28.04.2020

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Vidhi Sharma, Roll No: 160BDESID016** of, **Sushant School of Design**, has successfully completed her internship (**06-01-2020 to 30-04-2020**) internship program at **Linear Concepts Designs LLP**

During the period of her internship program with us we have found her to be a self starter, who is motivated, duty bound, hardworking & inquisitive. She works sincerely on her assignments and her performance was up to the mark. She performed extremely well and we are happy with her performance.

We wish her all the best for her future endeavors

Best Regards,



Ar. Shaleen Jethi
CA/2013/606616

Partner
Linear Concepts Designs LLP



Employer Evaluation Form

	Aspects	1	2	3	4	5	n/a	Comments
LO 01: Ability to recognize various aspects of the work environment in Design Industry								
1.	Has a pleasant, positive demeanour; shows enthusiasm							
2.	Is motivated to learn the work and learns quickly							
3.	Demonstrates ability to organize work and self							
4.	Demonstrates skill in written communication							
5.	Meets conflict with emotional control and self-confidence							Should work more in written and oral communication skill.
6.	Demonstrates appropriate knowledge level of field							
LO 02: Understanding organizational structure and their working								
7.	Is dependable and diligent in meeting obligations							
8.	Completes assigned tasks correctly and in a timely manner							
9.	Shows initiative, proceeds well on his/her own							
10.	Willing to ask for help when needed							
11.	Demonstrates a mature and ethical attitude toward clients and the profession							<i>Naif Afe</i>
LO 03: Ability to interpret and re-present design ideas in accordance with a given design brief								
12.	Demonstrates effective problem solving skills							
13.	Demonstrates skill in verbal communication							
14.	Demonstrates effective use of graphic and oral communication skills							
15.	Rating for student's quality of work							Should concentrate more on how to improve minute details that matters most.



16.	Rating for overall level of competence								
17.	Rating for academic preparation.								
LO 04: Ability to manage time and deadlines									
18.	Ability to respect deadlines and complete work within assigned time								
19.	Regular in attendance and punctual								
LO 05: Work productively as part of a group or team towards a common goal.									
20.	Works effectively as a team member								
21.	Shows leadership capabilities								
LO 06: Create design ideas that respond to requirements and aspirations of the end user.									
22.	Uses good judgment in decision-making								
23.	Accommodates requirements and feedback from client/users								
24.	Willing to accept and use suggestions								
25.	Student has a great potential as a professional								

Industry Mentor: Ramesh Kumar

Designation: Architect

*Signed Date: 07-05-2020



Na Bala



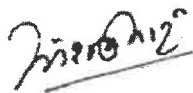
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Vishal Jain undergoing Bachelors in Interior Design from Ansal University has successfully completed his internship at our firm from 21-12-2019 to 24-03-2020.

He has been found sincere & hardworking to the best of our knowledge & satisfaction during his tenure over here.

We wish him all the best for his future endeavors.

For
Space Wizard Architects Pvt Ltd



Director
(Ar. Ramesh Kumar)





VILASA LUXURY LIVING

Yashika Sheokand,
J-301, JMD garden,
Sohna road, Gurgaon.

Dear Sir/Ma'am,

I hereby verify that Yashika Sheokand has done internship in our organization from the period of 18thDecember 2019 to 18thApril 2020 .While employed with Vilasa luxury living her responsibilities have been doing working on AutoCAD drawings, handling clients and taking care of the showroom. She has done a great job completing these tasks. She is extremely hardworking, trustworthy, creative, disciplined and professional during her tenure here. We strongly recommend her.

We would anytime like to retain her back. Best of luck for your entire future endeavor.

Sincerely,

Nikita Mohan

A handwritten signature in black ink, appearing to read "Nikita Mohan", with a long horizontal line extending to the right.



A handwritten signature in blue ink, appearing to read "Na Rto".

29th April, 2020

To Whomsoever It May Concern

This is to certify that **Mr. Jaideep Singh Cheema** of Sushant School of Design, Ansal University, has done his **Internship** from **6th January 2020 to 21st March 2020** at Adrem India Pvt Ltd (Essentia Environments).

During his internship he worked with Client relations and Interior design team.

During his Internship, Jaideep was found to be punctual, hardworking & sincere to work.

We wish him good luck for all the future endeavours.

For Adrem India Private Limited

Priyanka Upadhyay
Senior Manager-Human Resources



Naip Singh

A handwritten signature in blue ink, written over a circular blue stamp. The signature is stylized and appears to be 'Priyanka Upadhyay'.



DATE

28.08.2020

GURGAON

TO WHOM IT MAY CONCERN

This is to certify that **JHANAK JAIN** has done her internship in Interior Designing at Chalk Studio, Gurgaon from 6th Jan,2020 to 7th Aug,2020.

During the internship she worked on various projects and demonstrated good design skills with a self-motivated attitude to learn new things.

Her association with us was very fruitful and we wish her all the best in future endeavors.

Sincerely,

Priyanka Singh

Priyanka Singh
Studio Head



Na Rpa

328



OFFICE: F-33 GROUND FLOOR, NEAR HONG KONG BAZAAR, SECTOR – 57, GURUGRAM, HARYANA – 122011

Email:marselevator@gmail.com Contact: 9716162649, 8999999409

Dated: 18th April, 2020

TO WHOM IT MAY CONCERN

This is to certify that **Kopal Vijay** from **Sushant School of Design (Ansal University)**, has successfully completed her internship as an **Interior Designer** for a period of **3 months** starting from **–17th January, 2020 to 17th April, 2020**.

During her internship she was exposed to various activities such as making presentations, conceptual thinking, planning of a landscape design, designing catalogues and some other miscellaneous projects.

We found her extremely inquisitive and hard working. She was very much interested to learn about the different aspects of our company and found her very cooperative.

Her association with us was very fruitful and we wish her the very best for her future endeavours.

Sincerely,

Shilpi Chauhan



Neel Arora



Authorized Signatory

(Shilpi Chauhan)

329



BOUTIQUE ROSSO
Furniture • Interiors • Candles • Decor

84, Adhchini, Sri Aurobindo Marg

Block C, New Delhi.

India 110017

boutiquerosso1@gmail.com

INTERNSHIP COMPLETION CERTIFICATE

This is to certify that Kudrat Singh ,a student of semester 8, Registration no.160BDESIA020 B.Design of Sushant School of Design, Gurgaon has been a part of this organization as an intern ,as per the guidelines of her academic curriculum from 1st January 2020.

She is sincere towards her work and is ready to push herself and is interested in learning more and more with each passing day .I wish her the best of luck for her career ahead.



Nai Rla



INTERNSHIP CERTIFICATE



TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Manas Arya understudy of Sushant School of Design, Ansal University has effectively finished 3 months [6 January – 6 March] of temporary job residency at The Suit Company.

During the Internship Mr. Manas Arya indicated full intrigue and enthusiasm. He worked truly for the development of our name. He contributed his inventive thoughts, great structure abilities and showed astounding showcasing thoughts and methodology with self-touted disposition to learn new things. His presentation surpassed desires had the option to finish each given assignment within the stipulated period.

We want him to enjoy all the success in his future endeavors.


PARAS ARYA
Creative Director





Screenshot



Ref. JSL/03/2020

21st May, 2020**TRAINING CERTIFICATE**

This is to certify that Ms. Mandira Singh student of Sushant School of Design, Gurgaon has successfully completed her training from 15th January 2020 to 1st May 2020 as a Project Trainee with JSL Lifestyle Ltd.

Project Details: A thorough research and study on occasion based gifting as well as design products for gifting was done online and offline. The research also focused on crucial factors such as - product features and user needs, user preferences and buying considerations, user demographics and psychographics, market segment (HNI's) and other important industry based research. The context was to design products in mass quantity (price sensitive) and special gifts (expensive). The following products were designed through the design process, based on materiality, aesthetics, maximum functionality, mix of culture and modernity, re-usability and identity and brand value.

- Jars & Boxes
- Surface patterns

During her above tenure we found her to be regular and diligent in her duties and responsibilities

We wish her all the success in future endeavours.

For JSL Lifestyle Ltd

Mandira

Mandvi Shringi
Head - Human Resources



Nai Bala

JSL Lifestyle Limited

CIN NO : U74920HR2003PLC035976

Corporate Office : Stainless Centre, Plot No. 50, 4th Floor, Sector - 32, Gurugram, Haryana - 122001, India

Tel: +91-124-4494756, 4494775, Fax: +91-124-4494760 E-mail : contact@jindalstainless.com

(Unit-I) : 48th K.M., Stone Delhi Rohtak Road, Village Rohad, Tehsil Bahadurgarh, Haryana-124507, India

(Unit-II) : Village Pathredi, Bilaspur Tauru Road, Gurgaon, Haryana-122413, India

Website : www.arttdinox.com, www.jsllarc.com

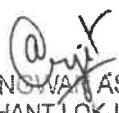
332

My 04, 2020

TO WHOM IT MAY CONCERN

This is to certify that Ms. Mansi Lohchab has worked with M/S. Pankaj Sangwan Associates as a Trainee from January 15, 2020 to May 1, 2020.

We found Mansi to be hard working, diligent and sincere. She has maintained good relationship with her colleagues and efficiently carried out additional responsibilities. We wish her all the success for future.


PANKAJ SANGWAN ASSOCIATES
C-1180, SUSHANT LOK-I,
GURGAON-122002, HARYANA
TEL.:0124-4049155, FAX.0124-4105955
E-mail: info@psastudio.com

Arjit Sinha

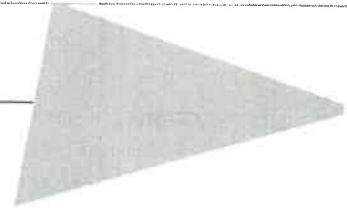
Associate Architect

PANKAJ SANGWAN ASSOCIATES

arjit.sinha@psastudio.com



Narinder



INTERNSHIP COMPLETION LETTER

This letter is to certify that Ms. Arsi Gill has successfully completed her internship program of 4 months with DesignAnswers. Arsi was actively & diligently involved in the projects and tasks assigned to her and has demonstrated excellent capabilities to grow into a very successful designer.

Arsi is hard working, calm and dedicated to her work. She has the ability to see through projects from inception to completion and we have seen that with her very successful delivery and execution of the SanFe project. We are proud to have her work launched in the market.

We are very pleased with Arsi's approach to work and with more guidance, she is definitely going to go places. We wish her all the best for future endeavours.

Sincerely,

FOR DESIGNANSWERS LLP

PRANEETA KUMAR SHRINGI
Authorised Signatory





TARUN VADEHRA INTERIORS PRIVATE LIMITED

Reg Off: D-40, Defence Colony, New Delhi 110024, India
Tel.: +91-11-24622393, 24622093, 24617055, 24694660
Fax : +91-11-24694661 E-mail : contact@vadehra.com

INTERNSHIP CERTIFICATE

TO WHOM IT MAY CONCERN

This is to certify that **Ms Muskan Jain**, pursuing **Interior Architecture (B.Design)** from **Sushant School of Design, Ansal University, Gurgaon** has successfully completed her Internship from **2nd January 2020 to 31st March 2020**.

During her internship she was majorly involved with the design team and has worked on various stages of design such as research, concepts, working drawings, market surveys, factory visits and site visits.

She was found receptive of new ideas and concepts, which she absorbs effectively. She has contributed effectively and enthusiastically through her work as a design intern.

We wish her all the best for all her future endeavours.

For Tarun Vadehra Interiors Pvt Ltd

Tani Vadehra Singh

Director



TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Nandini Gayatri from Sushant School of Design, Gurgaon was working at CONSARC INTERIORS Pvt. Ltd. as an Intern since 1st Feb 2020.

Since she has been employed with us, Nandini Gayatri has showed an excellent attitude to her work, has been a popular member of our team and contributed to our success. By implementing a continuous improvement strategy she has made her work an example for the other departments. She has proved a member for her teammates.

Due to her skills, commitment and continued hard work, we wish her success in her ambitions.

Abid M Khan
Abid M Khan

Director

C.A./2006/38662



Nandini Gayatri





IT'S ALL ABOUT DESIGN

Level 3, North Wing,
Arcade at Mousari Avenue,
DLF Phase - 3,
Gurgaon, Haryana - 122010
+91-124-425 6870/71

www.iaad.in

TRAINING CERTIFICATE

TO WHOM IT MAY CONCERN

This is to certify that Ms. Pearl Khanna, an Interior Architecture student, Enrollment No. 160BDESPD004, of Sushant School of Design, Ansal University, Gurugram has undergone training in our organization as a Design Intern for a period starting from 6th January, 2020 to 20th May, 2020.

During this period, she has worked on various interior and architectural projects, and his/her performance was found to be very good.

We wish him/her all the best for his/her future endeavors.


IT'S ALL ABOUT DESIGN

Rachna Agarwal
Founder Partner | Design Principal



Naï Apla



338



Date: 03/07/2020

Internship Certificate

To Whomsoever It May Concern

Start Date: 3rd January 2020

This is to certify that Ms. Prabhleen Kaur Anand was employed with our Company (Studio Twenty-7) from 3rd January, 2020 to 3rd July, 2020 (6 months) as an Intern.

During her tenure with us, we found her to be diligent and hardworking and we wish her all the best in her future endeavors.

Regards,

Ridham Girotra /Founder



Naï Anand

Studio Twenty7



Address- N-14/28 DLF Phase-2, Gurgaon, Harvana-12202 Email-

ridham.girotra@studiotwenty-7.com

Website- www.studiotwenty-7.com

Phone- +91 8588900047

339

Date 6st June 2020

To Whomsoever It May Concern

This is to certify that Ms.Pragya Jain D/o, Dr.Pankaj Jain , Have completed 5 month of Internship program in our Design Studio , from 3rd January 2020 to 31st of May 2020 where the work from home was from 22nd of March onward Due to Covid -19 pandemic lockdown , During the period of her internship program with us she was found punctual , hardworking & inquisitive. We wish her all the successful future ahead.

For MATRIX INTERTECH PVT.LTD.



Sandeep Kumar – Head HR & Accounts



G-68 L.G.F, Kalkaji,
New Delhi-110019
+91-11-41707617/13
9212722052
Info@matrixonline.in



ZunRoof Tech Private Limited

CIN No: U40300HR2016PTC064528
Email: GoSolar@zunroof.com
Telephone: +91-920-569-5690

6th Floor, Paras Trinity
Sector 63, Gurugram
Haryana-122011

Certificate of Internship

TO WHOM IT MAY CONCERN

To,

Miss. Ria Jain
Product Designer Intern, Growth

Subject - Relieving & Experience Letter

This is to certify that Ria Jain was associated with ZunRoof Tech Private Limited as an Product Designer Intern, Growth from January 20, 2020 to July 20, 2020. We thank her for the contribution and wish her success for future endeavours.

For - ZunRoof Tech Private Limited


Priyanka Yadav
Senior Manager
ZUNROOF TECH PVT. LTD.

Human Resources

priyanka.yadav@zunroof.com
Authorized Signatory



Neeraj



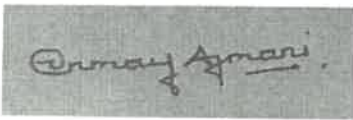
PRACTICAL TRAINING COMPLETION CERTIFICATE

This is to certify that **Ms Riya Nagpal**, student of B.Des., Sushant School of Design, Gurgaon joined our organization for undergoing internship from 2nd Jan 2020 to 04.05.2020 and has completed her internship successfully.

During the internship period, she has worked on the conceptual & presentation drawing, presentations, working drawings and 3D renders. She also made site visits of ongoing projects.

We wish her good luck and bright future in the field of architecture.

For 'Chromed Design Studio'



Ar. Chinmay Ajmani

(Senior Architect)

Ar. Abhigyan Neogi

CA/2011/52265

(Principal Architect)



Na Apla



29th April, 2020

To Whomsoever It May Concern

This is to certify that **Ms. Saloni Chauhan** of Sushant School of Design, Ansal University, has done her **Internship** from **2nd January 2020 to 21st March 2020** at Adrem India Pvt Ltd (Essentia Environments).

During her internship she worked with Interior design team.

During her Internship, Saloni was found to be punctual, hardworking & sincere to work.

We wish her good luck for all the future endeavours.

For Adrem India Private Limited

Priyanka Upadhyay
Senior Manager-Human Resources



Na Apla



SUB: INTERNSHIP COMPLETION LETTER


This is to certify that Ms. Samiksha Lalchandani student of Interior Design from Ansal university, Sushant school of design, Gurugram has successfully completed her internship at Dimensions from 13th January 2020 to 31st March 2020.


During her internship, she was exposed to various activities in design, She learned about basic industry knowledge , participated in a few interior design projects, visited sites, produced layout plans, working drawings, 3D views for both in-house review and client presentation.

During this internship she demonstrated good design skills with a self motivated attitude to learn new things and was able to complete the given projects successfully on time.

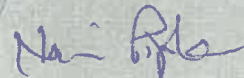
We wish her all the best for her future endeavours.

For Dimensions
CEO


Ar. VIPIN CHAUHAN
B.Arch., A.I.I.A., M.C.A.

 **Dimensions**
architects, engineers & interior designers
CA/91/13776, MPL.No. A-95 T.N.C.P. Reg.No. A-41
Kolar Castle, Chuna Bhatti, BHOPAL, Mob. 98263 66671





Kolar Castle, Shahpura, Chuna Bhatti Square,
Bhopal-462016
Tel.: 0755-4266719, M.: 98263-66671, 98268-9816
e-mail : vcdimensions@gmail.com



MADS CREATIONS
— CONCEPT INTERIORS —

Turnkey Interiors

Customized Hi-End Furniture

Design Consultancy

Internship Certificate

To whomsoever it may concern

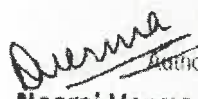
Date: 18th May 2020

This is to certify that **Sanjana Choudhary** was employed as Intern with **MADS Creations Pvt. Ltd.**, a reputed Interior Design company based at Sohna Road, Gurgaon, Haryana from 02nd January, 2020 till 10th April, 2020.

During the tenure of her Internship, we found her amiable and hard working.

We would like to wish her all the best in her future endeavours.

Yours truly, MADS Creations Pvt. Ltd.


Authorized Signatory
Neeraj Verma
HR-Admin
For MADS Creations





(CIN : U74140HR2015PTC055353)

Unit No. 527-528, Fifth Floor, Vipul Trade Centre, Sohna Road, Gurgaon.

www.madscreations.in, info@madscreations.in, 0124 - 4389267

6. Internship certificate



April 29, 2020

SUB: INTERNSHIP COMPLETION LETTER

We are glad to inform you that Ms. Shelly Badaya student of Fashion Design from Ansal University, Sushant School Of Design, Gurgaon is undergoing her internship program of 3 months with us beginning from February 7, 2020 till May 7th 2020.

During her internship, she was exposed to the various activities in Design, Visual Merchandise & Marketing division and was paid the monthly stipend of Rupees Ten Thousand Only.

We found her extremely inquisitive and hard working. She was very much interested to learn the functions of our core division and also willing to put her best efforts and get in to the depth of the subject to understand it better.

Her association with us was very fruitful and we wish her all the best for future endeavours.

For Melange



Authorized Signatory
Human Capital Department

MELANGE
42, Geetgark, Vihar Colony, Hawa Sarak, Jaipur - 302000
+91 141 2212909
info@shuchive.com
www.shuchive.com



Handwritten signature

Screenshot





color cocktail™

Color Cocktail LLP

REG. OFFICE- 672, sector 43, Golf course Road, Gurugram -122002, HARYANA
PH # +91-124-2570116, MOBILE - +91-9818637386, E-mail – joshi.meena@yahoo.co.in

Certificate of internship

To whomsoever it may concern

This is to certify that Ms Shreya Rajotia has completed an internship of seven weeks from 5th Feb 2020 till 24th march 2020 in Color Cocktail LLP, Gurugram. She will continue her internship after the lockdown opens in Gurugram. We will provide another completion certificate after 14 weeks. During her tenure till now she worked in Design, Research and inspection departments. We found her very focused, disciplined and enthusiastic in her approach.

We wish her all the best for future.

Thanks and regards
Meena Joshi

Partner
Color Cocktail LLP

Dated 2nd May 2020



Meena Joshi





Date: 03/07/2020

Internship Certificate

To Whomsoever It May Concern

Start Date: 3rd January 2020

This is to certify that Ms. Shruti Bogra was employed with our Company

(Studio Twenty-7) from 3rd January, 2020 to 3rd July, 2020 (6 months) as an Intern.

During her tenure with us, we found her to be diligent and hardworking and we wish her all the best in her future endeavors.

Regards,

Ridham Girotra /Founder

Studio Twenty7



Nai Bha

Address- N-14/28 DLF Phase-2, Gurgaon, Harvana-12202 Email-

ridham.girotra@studiotwenty-7.com

Website- www.studiotwenty-7.com

Phone- +91 8588900047



20th April 2020

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Shubham Thakral has worked with Deckor as an Intern. He has worked with us for the month of January to April.

He has worked on the following projects:

Mr. Satya Prakash's residence, Hyderabad

We found him to be sincere and hardworking and wish him all the best in his future assignments.

For,

Deckor (Dekorate Solutions Pvt. Ltd.)

Aman Bhadauria

Director



Nai Bhan



Dekorate Solutions Private Limited

H.No 1231, Dayanand Colony, Gurgaon 122001, Haryana, India. CIN: U72200HR2015PTC055374

Email: contact@dekorate.in Web: www.dekorate.in



To,

Date: 03/05/2020

Director,

Sushant School of Design, Ansal University,

Sector- 55, Gurgaon, Haryana - Pin 122003

Subject: Student's Practical Training starting from 2nd January, 2020 to 31st July, 2020

Dear Sir,

This is to certify that Ms. Spandan Singh has undergone a practical training of duration 17+ weeks so far, starting from 2nd January, 2020 till date, in our office / organization.

During this training period she has worked on various projects and was involved in preparation of various presentation, tender & working drawings.

The list of projects that she worked on is as follows :-

1. Residential- Sameer and Richa project
2. Residential- Sethi's project
3. Residential- D.C.P. Dinesh project
4. Residential- Nandita Jaggi project
5. Residential- Rahul Dadhech project

For MANDAVILLE DESIGNS INC.

(Sign of mentor)

M. MADHU KUMAR
L. No. CA-85/2983

MANDAVILLE DESIGNS INC.
ARCHITECTS & INTERIOR DESIGNERS
538, SECTOR-A, POCKET-C
VASANT KUNJ NEW DELHI-110070

Seal of office / organization



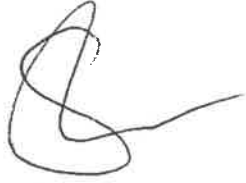
**ARCHITECTURE, INTERIOR DESIGNING, STRUCTURAL ENGINEERING,
ELECTRICAL/PLUMBING/ALLIED SERVICES, PROJECT MONITORING, SUPERVISION & COORDINATION**



TO WHOM IT MAY CONCERN

This is to certify that Sukriti Khandelwal D/O Rajesh Khandelwal, a student of B.Des (Interior Architect), Sushant school of design Ansal University, Gurugram, Haryana has successfully completed 03 months and 15 days (From 15th January ,2020 till 30th April, 2020) long internship programme at Mantra Homes. During the period of her internship programme with us she was found punctual, hardworking and inquisitive.

We wish her every success in life.



Signature





OFFICE: F-33 GROUND FLOOR, NEAR HONG KONG BAZAAR, SECTOR – 57, GURUGRAM, HARYANA – 122011
Email:marselevator@gmail.com Contact: 9716162649, 8999999409

18th April, 2020

TO WHOM IT MAY CONCERN

This is to certify that **Surbhi Pahwa** from **Sushant School of Design (Ansal University)**, has successfully completed her internship as an **Interior Designer** for a period of **3 months** starting from **–17th January, 2020 to 17th April, 2020**.

During her internship she was exposed to various activities such as making presentations, conceptual thinking, planning of a landscape design, designing catalogues and some other miscellaneous projects.

We found her extremely inquisitive and hard working. She was very much interested to learn about the different aspects of our company and found her very cooperative.

Her association with us was very fruitful and we wish her the very best for her future endeavors.

Sincerely,

Shilpi Chauhan

Authorized Signatory
(Shilpi Chauhan)





ADREM
India Pvt. Ltd.

25th September, 2020

To Whomsoever It May Concern

This is to certify that Ms. Tatiksha Taneja of Sushant School of Design, Ansal University, has done her Internship from 13th January 2020 to 21st March 2020 at Adrem India Pvt Ltd (Essentia Environments).

During her internship she worked with Client relations and Interior design team.

During her Internship, Tatiksha was found to be punctual, hardworking & sincere to work.

We wish her good luck for all the future endeavours.

For Adrem India Private Limited

Himani Trehan
Assistant Manager-Human Resources



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel: (91 124) 4975650
Fax: (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com



9-June-2020

INTERNSHIP EXPERIENCE LETTER

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms Aditi Dayal has completed her internship in Ncube Planning & Design Pvt Ltd (A Group Company of NELSON Planning & Design Pvt. Ltd.) from 22-Jan-20 to 2-May-20. Her performance was satisfactory and she has been relieved from our services from 2-May-20.

We wish her all the very best for her future endeavors!

For Ncube Planning & Design Pvt Ltd



Tannu Bhargava
Manager - HR



Na' Byle



TO WHOMSOEVER IT MAY CONCERN

"This is to certify that Ms. Aditi Shrivastav has successfully completed her interior architecture and design internship at Aart Probuild Pvt Ltd. under the guidance of Mr. Raghav Mehta.

The duration of the internship was from 15th January 2020 to 15th April 2020.

During the internship she demonstrated good design skills and a motivated and passionate attitude to learn new things and thus was well able to complete the assigned work on time.

I hereby certify her work excellent to the best of my knowledge."

For Aart Probuild Pvt Ltd


Director

Dated: 31.08.20



Na. Gha





Degree 360 Solutions Pvt. Ltd.
Regd. Office : 114, 1st Floor, Pratap Bhawan,
5-Bahadur Shah Zafar Marg, New Delhi-110 002
Ph: 011-41508791-92 • Fax: 011-41608793
Mobile No.: 9833168606
E-mail: 360solution@gmail.com
Mumbai Office : 601, Crystal Plaza, Andheri
Ghatkoper Link Road, Chakala, Andheri (East),
(Opposite Solitaire Corporate Park, Adjacent
to Hotel Mirador), Mumbai - 400 089
Telefax: 022-26387002 • Mobile: 09833166606
E-mail: info@degree360solutions.com
Website: www.degree360solutions.com

TO WHOM SOEVER IT MAY CONCERN

This is hereby certified that Mr. Akshin Prashar, student of Sushant School of Design, Ansal Univeristy, Gurgaon has successfully completed the 16 weeks of Industrial Training, from 03rd February 2020 to 23rd May 2020.

He has worked and executed the following assignments under my guidance:

1. Rail Mitra (Railway Tracking App) - Social Media
2. Delhi Tourism - Social Media
3. Delhi Police - Print and Social Media Advertisements
4. New Delhi Municipal Corporation - Print Media

He has shown an instinctive ability and has a steep learning curve in advertising designing. Akshin is a serious trainee with a bright future ahead in the field of graphic design. His demeanour at work was always happy and cheerful. It has been a real pleasure having him with us.

We at Degree 360 Solutions Pvt. Ltd. wish Akshin all the best for his future endeavours.

Dated: 23.05.2020

New Delhi

For Degree 360 Solutions Pvt. Ltd.

Authorised Signatory



Neeraj Bhatnagar

Review:

Anshul Sharma, student of Sushant School of Design, Ansal University, Gurgaon interned with Aakar Advertising & Pvt. Ltd for a period of 7 months. He was very punctual and showed keen interest in learning new things.

As he was interning under design team, on the first day of his internship itself he was given an assignment to design some pages for a client. He diligently worked on the given task and completed it on the first day itself. He was a team player and was very interactive with all the team members as well as the client. He put out his ideas/suggestions on a time to time basis which showed his dedication towards the work.

He was open to feedback and always adhered to the timelines. His sincere efforts and dedication will make him successful in the future.

Yours Truly

Bipin Khurana

Bipin Khurana

Director

Aakar Advertising and Marketing Pvt Ltd



Na. Anil



Mantra Homes

15/10 Kalkaji New Delhi 110019

T: +91.11.26452489 M: +91.9810382198 E: info@mantrahomes.com www.mantrahomes.com

Mantra

Date: 28/08/2020

TO WHOM IT MAY CONCERN

This is to certify that Apaar Singhal, S/O- Mr. Raj Kumar, a student of B.Des (Interior Architect), Sushant school of design Ansal University, Gurugram, Haryana has successfully completed 03 months and 15 days (From 15th January ,2020 till 30th April, 2020) long internship programme at Mantra Homes. During the period of his internship programme with us he was found punctual, hardworking and inquisitive.

We wish him every success in life.

Signature



Nai Apal





HASHTAG ORANGE

Date: 5th January 2020

To Whom It May Concern

Dear Arnav,

On behalf of Hashtag Orange Advertising Private Limited "Hashtag Orange", Gurgaon. I am pleased to extend to you this offer of employment as an Intern with the Art Department w e f 5th January 2020 to 30th April 2020.

I hope that your internship with the Company will be successful and rewarding. If you have any questions, please do not hesitate to contact me.

Warm regards,

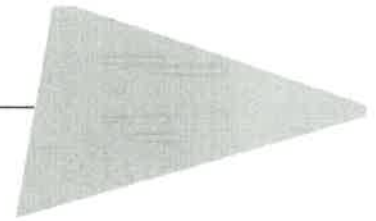
Taruna

HR- Head



Narinder

321



INTERNSHIP COMPLETION LETTER

This letter is to certify that Ms. Arsi Gill has successfully completed her internship program of 4 months with DesignAnswers. Arsi was actively & diligently involved in the projects and tasks assigned to her and has demonstrated excellent capabilities to grow into a very successful designer.

Arsi is hard working, calm and dedicated to her work. She has the ability to see through projects from inception to completion and we have seen that with her very successful delivery and execution of the SanFe project. We are proud to have her work launched in the market.

We are very pleased with Arsi's approach to work and with more guidance, she is definitely going to go places. We wish her all the best for future endeavours.

Sincerely,

FOR DESIGNANSWERS LLP

PRANEETA KUMAR SHRINGI
Authorised Signatory



Date: 01-06-2020

Internship Completion Certificate

This is to certify that Mr. **Atreya Saha** has successfully completed his internship at Intozi Tech Pvt. Ltd, Gurugram from 10-01-2020 to 30-05-2020.

He has worked on a project titled **AI & IOT Web Platform** under the guidance of Mr. Naresh Kumar. This project was aimed to launch a responsive and user friendly website platform for Intozi. As a part of the project, He was responsible for designing of the web pages using Adobe photoshop and Adobe Illustrator. During the internship He demonstrated good development skills with a self-motivated attitude to learn new things. His performance exceeded expectations and was able to complete the project successfully on time.

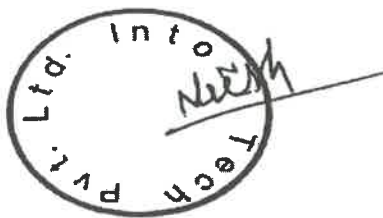
We wish him all the best for his future endeavors.

Warm regards,

For Intozi Pvt. Ltd.
Signatory



Authorized



August 07th, 2020

Bhavika Dhar

D/O Renuka Dhar

Flat no. 4, W 130 Greater Kailash
Part 2, New Delhi 110048

Experience Letter

Dear Bhavika,

We thank you very much for the close association you had with us during the tenure from **5th February 2020 to 7th August 2020** as an **UX Designer-Intern**.

We wish you all the best in your future career.

Mayank Barolia

Head of Design,

Sparklin Innovations Pvt Ltd.



Signature

Date: 7th August 2020



D'ART STUDIO
POLKA BLUES PRIVATE LIMITED
(CIN-4/18109DL2014PTC273748)

Dated: 20 April 2020

To whomsoever it may concern

This is to certify that Ms. Deepti Kapoor has successfully completed an internship with us from Jan 1, 2019 to March 31, 2020

During this period, her services were found to be excellent in carrying out the following responsibilities:

- Managed sales at the exhibition
- Coordinated well with masters and tailors
- Good in customer interaction at studio and stores
- Showed enthusiasm in learning new things
- Demonstrated ability to organize work and self well
- Completed assigned tasks correctly and in a timely manner

Here, wishing her a successful career ahead.

Regards,

Manisha Monga

Manisha Monga
Fashion Designer
D'ART STUDIO
Polka Blues Private Limited

Screenshot



Na. P. P.

Studio Mathema

Architecture, Interior Design, Urban Design, Design Management

INTERNSHIP CERTIFICATE

This is to certify that **Ms. –Ekta Hudda–** joined our firm as an interior designer for a period of 4 months from 15th January 2020 to 15th April 2020.

During this period she was involved in various aspects of design, presentation, design development and working drawings, as well as site co-ordination on the following projects.

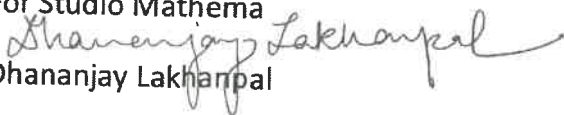
- Mr. Pramod builder , B-97, surajmal vihar
- Mr. Pramod builder 345, Nirman vihar
- Mr. D.singh , Rd city ,sector 52, gurugram
- Dr . rakesh Mishra ,Satna ,MP
- Mr. Pramod builder, 262, vojna vihar
- Mr G.grover ,M4/3 Dlf Phase-2
- Mr. N.gupta residence at Arjun Marg, Gurgaon
- Mr V.bansal ,B-96 Sushant Lok-1, Gurgaon
- Mr S.bhatt ,Gurgaon
- Mr A.chaudhary , Gurgaon

During her tenure with us, she ably handled major responsibilities and found her to be hardworking and very productive

she will be an asset for any organization and we wish her all the success in her future endeavors.

For Studio Mathema

Dhananjay Lakharpal



Gurgaon office: Q-6/1, (Basement floor), DLF phase-2, Gurgaon-122002
Mob no: +91-9899996082, Landline: +0124-4386899, Email: studiomathema@gmail.com
Website: <http://www.studiomathema.com>





KREA

371/1, Empire Estate Building, Sultanpur
New Delhi - 110030

Internship Letter

To Whom It May Concern

This is to certify that Ms. Charu Kalra, a student of Sushsant School of Design (masters in Interior Design), Ansal University has successfully completed her 4 months (from 6th January - 6th May) long internship at KREA. During the period she was found punctual, hardworking and responsible. She was willing to work on any project that was assigned to her. She was quick to volunteer to assist on the other company operations as well.

We at KREA wish her all the best for her professional and personal career.

Sincerely

Mr. Arvind Panwar

Director

KREA

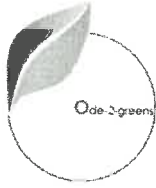
Mail: arvind@takshaka.com

Mob: +9818444044



Na Bpla





Ode-2-Greens

Corporate address – Co-spaces, 359, DLF Phase 1, Sector 28, Gurgaon Ph. 08800366244

15-05-2020

Internship Certificate

TO WHOM IT MAY CONCERN

This is to certify that Apurva Gupta has successfully completed an internship with Ode-2-Greens as a Interior Design Intern from 01 January 2020 to 10 May 2020. She has worked on interior design and accessibility projects. During the course of the internship, she has gained several learnings such as Design, developing Drawings and Details, Mood Boards, Site Visits, Access Audits etc.

Besides showing high comprehension capacity, managing assignments with the utmost expertise and exhibiting maximal efficiency, She has also maintained an outstanding professional demeanor and showcased excellent moral character throughout the internship period.

I hereby certify her overall work excellent to the best of my knowledge.

Wishing her the best of luck for her future endeavors.

Authorized Signatory



Na' Bala

Ruchira Sarin
RUCHIRA SARIN
ARCHITECT
CA/2002/30465



Ruchira Sarin
Principal Architect

COA Number CA/2002/30465

305



IN DESIGN CONSULTANCY SERVICES

architecture • urban design • interior • landscape • engineering

Certificate

To whom so ever it may concern

This is to certify that Ms. Bhavya Arora D/o Mr.K.K. Arora did her three-month internship in interior designing in our office from 28th December 2019 to 16th April 2020.

During this period, she worked on residential and commercial interiors. She showed good understanding, vision of the subject.

She is hard working and diligent worker.

I wish her success all through her life.

Date : 24th April 2020


NISHIT DUTT

(Principal Architect)







COMPLETION CERTIFICATE

To
Training Coordinator
Ansal University
Gurgaon

Subject: Internship Training Certificate.

This is to certify that Mr. Ujwal Ajmani has undergone internship training in our office from 6th Jan, 2020 to 7th April, 2020.

Projects that were worked on during the course of the internship are mentioned below:

1. Bhive 11 Coworking - concept images
2. Triveni Kala Sangam - Construction drawings
3. Saket Apartment - Layout, 3d views
4. Padmini VNA Factory - 3d models
5. DLF Phase 1 Residence - 3d models & Construction Drawings
6. The New Shop Store - Construction Drawings
7. Whitebalance Office - Layout Drawings\
8. La Tartine Restaurant Pitch
9. The New Shop Store Pitch
10. Saket Apartment Pitch
11. Whitebalance Pitch

Remarks:

Mr Ujwal Ajmani has performed in above average manner in this period. He assisted in design development and 3d model making on various projects as well as construction drawings. He displayed willingness to learn and an overall good attitude. He needs to work on his speed. We wish him the very best for his future.

For BIPOLAR DESIGNS LLP
Sanjana Mathur

For BIPOLAR DESIGNS LLP
Sanjana Mathur
Partner

16-05-2020
(Partner)
CA/2016/78546



Nai Bipla

This is to certify that Ms.Nain Lulla, student of SUSHANT SCHOOL OF DESIGN, ANSAL UNIVERSITY, GURGAON has accomplished/undergone her Professional Internship Program from 21st December 2019 - 30th May 2020 at this organisation.

She had been associated with/worked on / executed / co-ordinated the following assignment(s):

1. Designing and planning for residential projects which included service drawings, furniture drawings, layouts, wardrobe drawings , false ceiling drawings, BOQ's, facade material and planning and 3D's for multiple clients.
2. Social media handling for the company account.
3. Photographing projects for our company profile.
4. On-site handling of material and execution
5. Visits with clients for purchase of fabric, tiles and accessories.
6. Selection of colour schemes, wallpapers and hardware.

Nain has an excellent work ethic.She has taken keen interest in all aspects of the business and has been a strong contributor to the team. She has been a valuable member of the team and consistently delivered above expectations.She is extremely enthusiastic, motivated , hardworking and open to learning new skills. She has a sophisticated design sensibility and strong technical skills. She is thorough with her research and has brought many interesting ideas, concepts and suggestions,She has managed all her projects with great initiative and has been thorough in her execution. She has a very well-organised, detail oriented approach to complete the tasks given to her. Her professionalism and keen intellect have allowed her to swiftly master projects while carefully moving through them to ensure an error free outcome. It was always a pleasant surprise to see her finish her tasks before time. She also carries a strong communication and writing skills.

Moreover her positive attitude and air of calm and confidence helped the team and we look forward to working with we in the future.

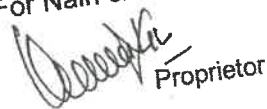
Someone very intelligent, intellectual , balanced, talented , versatile and extremely hardworking , it was an absolute pleasure to have her part of our team and we wish all the very best with her future career in design.

Vivek Kumar Lulla



Head of design at Nain&Nick Lulla

For Nain & Nick Lulla



Proprietor

Nain Lulla



HI GLOSS INTERIORS

Mob: +91 921285436



COMPLETE INTERIOR AND EXTERIOR SOLUTION

141, First Floor, Raheja Mall, Sector-47, Sohna Road, Gurgaon

Email: showroomhigloss@gmail.com

Ref No:.....

Date: 1st May 2020

To whom it may concerns,

This is to certify that Ms. Khushbu Ohri D/O Mr. Ravi Ohri was interning with us as Interior Designer Intern from 23rd Jan '2020 to 23rd May '2020 and has completed her internship of 4 months with Hi-Gloss Interiors.

Assigned roles and responsibilities to Khushbu:

Store Incharge

Designing

3D's

Production Drawings

Tele calling (Clients Follow Up)

Development

She is an effective speaker, outstanding designer, very good at handling and executing designs, hardworker. In addition, she is responsible, punctual, organised, disciplined employee. Khushbu can work independently to ensure the work gets completed within in the aligned time zone. She is inclined to work on any assigned projects. She is a quick volunteer & very determined to assist the other company operations as well. She would be a tremendous addition to any company/organisation and has my highest recommendation.

For any further queries, please feel free to contact me.

We at Hi-Gloss wish her all the best for her professional and personal career.

Sincerely,

Mr. Vijay Gautam

Director

Hi-Gloss Interior

Mail: vijay.gautam2@gmail.com

Mob: +91 8398875888



Na Ppla





TO WHOM IT MAY CONCERN

This is to certify that **Mr Paresh Sachdeva**, a student of Sushant School of Design, Ansal University, Gurgaon, Haryana has successfully completed two & half months (From 3rd January 2020 to 20th March 2020) long Internship program in our company **Sammraaj Indesign Pvt Ltd**.

According to our knowledge **Mr Paresh Sachdeva** has an excellent track record and his work has been found satisfactory because of his sincerity, dedication and hard work during his Internship program.

We wish him every success in his future.

For **Sammraaj Indesign Pvt Ltd**



Authorized Signatory

Sammraaj Indesign Pvt Ltd

Off. G-48, Sector 63, Noida

E-mail: info@sammraajindesign.com Website: www.sammraajindesign.com



Naresh

A handwritten signature in blue ink, accompanied by a circular stamp that partially overlaps the signature.

UNORTHODOX DESIGNS PVT. LTD.

941, Lower ground Floor , Sector 47,Gurgaon - 122018,Haryana

+91-9958867550 | +91-9999660546 | +91-9650605371

connect.unorthodox@gmail.com



**UNORTHODOX
DESIGNS**

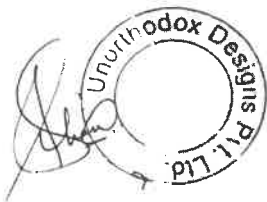
To whom it may concern

This is to certify that Ms.Radhika Agarwal, a student of Masters in Interior Design,Sushant School of Design.Gurgaon has successfully completed her 4 months out of the 6 months internship from 14th January - 14th May,2020 (To continue till July) with our organisation.

During this period, she showed immense growth and potential. She tackled all tasks with great passion and creativity. She handled drawings, site visits and helped with our social media as well. We tried to give her equal opportunities to develop her creative as well as technical capabilities with us.

It was a great pleasure to mentor her. We wish her very well for her future.

Regards



Samiksha Khanna

[co-founder | Creative Director]

Unorthodox Designs Pvt. Ltd.



Nei Bha



30TH April 2020

TO WHOMSOEVER IT MAY CONCERN

This is certify that Mr. Rohith Aradhyula S/O Mr Ranga Rao is a student of M.DESIGN, Sushant School of Design has completed his training from 3rd Jan to 30th April 2020

We found him hardworking, Dedicated Employee with a Professional attitude and honest during his internship with us, his contribution in designing, 3d views, BOQ, Material Selection, Working drawings and detailing in some of our projects has been greatly appreciated.

We wish him, all the best for his personal and professional career

ARADHYULA ATELIER

Ranga Rao
Design Head



Nai Rfo

ADDRESS:

B-310, Ansal Chamber I, Bhikaji Cama Place, Bhikaji Cama Place, New Delhi,

CONTACT:

+91-8527856565
+91-9990011772

EMAIL:

aradhyulaatelier@gmail.com



HI GLOSS INTERIORS

Mob +91 9212825436

COMPLETE INTERIOR & EXTERIOR SOLUTION

141, First Floor Raheja Mall Sector-47, Sohna Road Gurgaon
E-mail : showroomhigloss@gmail.com

Ref No _____

Date 1st May 2020

To whom it may concerns,

This is to certify that Ms. Soumya Verma D/O Mr. Sanjeev Verma has completed her 4 month Internship with Hi-Gloss interiors as an Interior Designer Intern from 23rd December 19 to 30th April 20.

She was responsible for the following work:

1. Designing
2. 3D's
3. Production Drawings
4. Client Handling
5. Presentations
6. Site Handling
7. Callings
8. BOQ'S
9. Labour Handling
10. Showroom Handling

She is an Excellent Designer and very good at handling clients. In addition, she is responsible, punctual, organised, and very good with softwares. Soumya can work independently and is able to follow through to ensure that the job gets done on time. She was willing to work on any project that was assign to her. She was quick to volunteer to assist on the other company operations, as well. She would be a tremendous addition to any company she would be a part of and has my highest recommendation. If you have any further questions, please feel free to contact me. We at Hi-gloss wish her all the best for her professional and personal career

Sincerely,

Mr. Vijay Gautam
Director
Hi-Gloss Interior
Mail: vijay.gautam2@gmail.com
Mob: +91 8398875888



Nai Pks





Date: 16th May 2020

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. SRISHTI SACHDEVA has done her internship in VASANT CREATIVE, Mumbai from 13th Jan 2020 to 22nd April 2020.

She has worked on various projects such as Helukabel, Alcon, DK Polymer, Serge Ferrari etc. As part of the design team, she has designed various exhibition stalls, followed up with the client as well as has finalized by understanding the design briefs and promo specifications.

During the internship she demonstrated good design skills with a self-motivated attitude to learn new things. Her performance exceeded expectations and was able to complete various projects successfully on time.

We wish her all the best for her future endeavours.

Managing Director

Vipul Vikamsey

Company Name: Vasant Creative

Regd. Office: First Floor, D-11, ACME Industrial Estate,

Sewri Fort Rd, Sewri (East),

Mumbai - 400015, India.

Telephone No: +91 22 24183337

Mobile: +91 9820181109

Email: contact@vasant.in / marketing@vasant.in



Nai Apla



2019-20 11 DES
design
e
daftar

To Whom It May Concern

This is to certify that Ms. Aditi Chawla has done her internship with Design E Daftar from 10 January 2020 to till date.

During this tenure of her work Ms. Aditi remained involved in her work dedicatedly. We found her active in whatever task has been given to her. She is professionally sound, hardworking and a devoted employee.

Moreover, I would like to reflect over her conduct during her stay with us. She has been found sincere, reliable, trustworthy and open to challenges. She has a genial temperament and can efficiently work in a team. All her team mates are pleased with her and feels comfortable in teaming and coordinating with her for organizational goals.

We wish her professional success in her future endeavor.

Date : 18.05.2020

Siddharth
Siddharth Choudhary
Director
Design E Daftar



Na' Aka



Jay Prakash_Internship Letter

acube <acubeindia@rediffmail.com>

Thu, May 27, 2021 at 12:28 PM

To: Jay Prakash <jayprakash.bdesg17@ansaluniversity.edu.in>, mareenathomas@sushantuniversity.edu.in

TO WHOMSOEVER IT MAY CONCERN

Subject: Internship 2021

This is to certify that Jay Prakash (Roll no. 170BDESID029) is a bona-fide student of the School of Design, Sushant University course in B.Des Interior Design has undergone a training session in our firm from March 2021 till May 2021..

He has been very dedicated and hardworking during the training and has dealt with many projects, detail of which is given hereunder. We wish him all the best for future and hope that he uses his design skills for the creation of better living environment..

Cordially,
Amit Aggarwal
Business Head
ACUBE
EXHIBITION, INTERIOR, TELEVISION SETS, RETAIL, EVENTS
MSISDN#+918800330441, 9205726044

acubeindia@rediffmail.com
amitacubeindia@gmail.com

Save trees print email only if necessary



Na Bika

From: Jay Prakash <jayprakash.bdesg17@ansaluniversity.edu.in>
Sent: Thu, 11 Mar 2021 16:12:42
To: acubeindia@rediffmail.com
Subject: Fwd: Jay Prakash_Internship Letter

----- Forwarded message -----

From: **Dean SSD Office** <deanssdoffice@sushantuniversity.edu.in>
Date: Sat, Mar 6, 2021, 14:06
Subject: Jay Prakash_Internship Letter
To: Jay Prakash <jayprakash.bdesg17@ansaluniversity.edu.in>
Cc: Mareena Thomas <mareenathomas@sushantuniversity.edu.in>, Anjali Marwah <anjali-marwah@sushantuniversity.edu.in>

Dear Jay Prakash,
Please find the attached Internship letter from School of Design.

Regards
Riya Shukla
School Coordinator
Office of The Dean

Sushant School of Design
Sushant University (previously Ansal University)
Gurugram
<https://linktr.ee/schoolofdesignsushant>



INTERNSHIP CERTIFICATE

Date: 16th May, 2021

This is to certify that Kunwar Talwar of Sushant School of Design, Sector 55, and Gurugram has successfully completed his internship from 16th Jan, 2021 to 16th May, 2021 from Evolve Interiors.

He was successfully able to participate in and accomplish all the tasks required for the project. Throughout which he was able to showcase his great work ethics, dedication and hard work. His feedback and evolution proved that he learned keenly. Moreover, his interpersonal and communication skills are brilliant.

We at Evolve Interiors, have thoroughly enjoyed having him as an intern and we wish him a bright future.


For **EVOLVE**
EVOLVE INTERIORS Prop.



E

FOIL ENTERPRISES

better by design.

E-69/1 First Floor, Gautam Nagar, New Delhi – 110049. E-mail: foil@yww.co.in

UAN No. : DL08D0005845 GSTIN No. : 07AFMPC1214M2ZL

Design Cell : **Yellow Worldwide**, Q-107 FF, South City 1, Gurgaon

Date: June 14th, 2021

LETTER OF APPRECIATION

To The Course Coordinator,

This is to certify that **Taanya Jindal** has successfully completed **12 weeks** of her Summer Internship as an Interior Designer at **Yellow World Wide** based in Gurugram, from **March 12th, 2021 till June 12th, 2021**.

During the course of her Internship with us, she has worked on projects titled **EOK residence, CLD (Chotteylal & Sons) and JS surprise project**. These projects were aimed at residential interior and retail design.

She has been an extremely hardworking and diligent member of our team and has always portrayed keen interest in learning new skills. It has been a great experience having her on our team and we wish her all the best for her future endeavors.



Ashima Gupta
Head Interior Design, Styling & VM
Team Yellow



Ms. Nitya Manchanda

1st April, 2021

ACCEPTANCE OF INTERNSHIP AT DESIGNANSWERS

Dear Nitya,

Congratulations!!!

We are pleased to confirm that your application for internship at DesignAnswers has been accepted. We expect that you will add your talent, skill and experience in working with us bringing in the best reputation and goodwill at all times.

Details of the terms and conditions of your Internship are as below:

1. Date of commencement of Internship – **1st April 2021 to 30th June 2021 (3 Months)**
2. Office Timings: 10:00am - 7:00pm, with alternate Saturdays full-day working.
3. Leave: You will be allowed a sum total of 10 days leave.
4. You will be given a letter of recommendation on successful completion of the entire 3 months duration of your internship. In the course of the period, if you decide to quit or do not perform as per requirements, DesignAnswers will not be able to provide any letter.
5. You are expected to maintain strict confidentiality of all projects undertaken during your Internship at DesignAnswers. However, your final project or Internship presentation that will be required to showcase to your College Jury will be allowed in discussion with us.
6. You will be given a stipend of Rs.10,000/- (Rupees Ten Thousand) Per Month.
7. Please bring along the below listed documents /details on your day of joining.
 - Permanent Account Number (PAN Card)
 - Address Proof / Aadhar Card
 - Original Academic Certificates
 - Relieving letter from previous employer (Original)
 - Proof of compensation last drawn (3 Months)
 - One passport size photograph

Please return a signed copy of this letter to the Company as a token of your having understood and agreed to the above terms and conditions.

Yours truly,



PRANEETA SHRINGI

DIRECTOR, DESIGNANSWERS LLP



'Extended Internship' Official Confirmation from Employer

Bhavini Singh <bhavini@chaosindia.com>

Thu, Jun 3, 2021 at 5:33 PM

To: deanssd@sushantuniversity.edu.in, mareenathomas@sushantuniversity.edu.in, harmindersingh@sushantuniversity.edu.in

Cc: harpreet matharoo <harpreetabtr8v10@gmail.com>

To Whomsoever this may concern

This is to inform you that Harpreet Singh has been hired as a 'Product Design Intern' at 'Chaos Design' since '27th of January 2021' and will be continuing with his internship till '27th of July 2021' with us.

Regards,
Bhavini Singh
Creative Director

A-213, Sushant Lok Phase 1,
Gurgaon, Haryana, INDIA
T: 0124-4380204/05 M: +91 78384 27070 www.chaosindia.com



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----- Forwarded message -----

From: **Priyal Nagpal** <priyalnagpaldesigns@gmail.com>

Date: Mon, Jun 14, 2021, 2:21 PM

Subject: Fwd: Internship certificate

To: <priyalnagpal.bdesg17@sushantuniversity.edu.in>

----- Forwarded message -----

From: **Rawat Sanjay** <sanjay.rawat@dabur.com>

Date: Mon, Jun 14, 2021 at 2:11 PM

Subject: Internship certificate

To: Priyal Nagpal <priyalnagpaldesigns@gmail.com>

June 14, 2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Priyal Nagpal, as student of Sushant School of Design, Ansal university, has completed her five months' internship in our Corporate Packaging Development Division. She started her project on 4th January 2021 and completed it on 4th June 2021.

She performed her tasks with sincerity and dedication.

We wish her all the best for a bright future.

With best regards,

For Dabur India Limited

Biplab Baksi
Executive Director – HR

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Dabur India Limited.

AMARI

7290, Sector-D, Pocket-7, Vasant Kunj, New Delhi-110070.

Dear Ms. Khyati Rani

04/02/21

Amari is pleased to offer you a social media management internship opportunity as 'Trainee' intern. You will be reporting directly to Ms. Ridhi Kapoor, director of the label.

The position requires you to be working with us at our office at Vasant Kunj, New Delhi. You will be paid a stipend of Rs. 6000/- (Six thousand only) per month plus conveyance fixed at Rs. 1000/- (One thousand only).

Your major duties involve:

1. Management of sales on all social media portals of the brand.
 2. Management of online brand image.
 3. Content creation and post development for the brand.
- Your schedule will be about 16-18 hours per week beginning 05th February, 2021. The internship will conclude in 3 months.

Please review, sign and return via WhatsApp/ Email to confirm acceptance.

Congratulations and welcome to the team!

Best wishes,
Shivam Mediratta
+91-9999919735;info@labelamari.com.





19 January 2021

Mr. Aryan Kandhari
Mumbai, India

Offer of Internship at Tata UniStore Limited

Dear Aryan,

Further to your application and subsequent discussions with us, we are pleased to inform you that you have been selected for an internship with our **Product** Function in Mumbai, **from 21-Jan-2021 to 23-April-2021**. Your project will be focused on **"Tata CLiQ - User Research and Journey Design"**.

You will be entitled to a stipend of Rs. 10,000/- (Rupees Ten Thousand only) per month (all inclusive and subject to applicable taxes) during your internship period.

We hope that this association will be to our mutual benefit and wish you the very best always!

Yours faithfully,
For Tata UniStore Ltd.

msabawala

Behram R Sabawala
Chief People Officer



Na Aryan

Aryan/Landhu



19/01/2021

TATA UNISTORE LIMITED

Registered Office 1st Floor Empire Plaza 2 Chandan Nagar LBS Marg Vikhroli (W) Mumbai 400 083 India

Tel 91 22 6128 0800 Fax 91 22 6128 0894

website www.tata.com CIN U74999MH2007PLC173035

TREND EN VOGUE APPARELS

P 80 South City 1, Gurgaon 122001 Ph:

07/04/21

HOUSE OF EDA

To
The Concerned Person.

Internship Certificate.

This is to certify that, Nemika Bharaj, an eight semester student enrolled in Fashion Communication and Styling at Sushant School of Design, successfully completed her internship period at House of Eda from 04th January 2021 till 30th April 2021.

Yours sincerely,

Sagar Sarna
Director
Trend En Vogue Apparels



Nemika Bharaj





MODELAMA EXPORTS (P) LTD.

H. O: 105 & 106 Udyog Vihar, Phase-I, Gurgaon-122016, Haryana (India) • Ph: 0124-2397838 to 42
C.O: Platinum Tower, 184 Udyog Vihar, Phase-I, Gurgaon-122016, Haryana (India)
Ph: 0124-4017184, www.modelamagroup.com, info@modelamaexports.com
CIN : U74899DL1995PTC071844

Date: 31/05/2021

To Whom So Ever It May Concern

This is to certify that Ms. Nikita Mann D/o Mr. Anil Kumar has successfully completed internship (On-site and Online) at Modelama Exports Pvt. Ltd. from 01.03.2021 to 28.05.2021 in Merchandising Dept. under the guidance of Ms. Kulpreet Khanna (G.M. Merchandising).

We found her self starter & motivated, duty bound and hardworking during her tenure with us.

We wish her all success in her future endeavor.

For Modelama Exports (P) Ltd,


5/31/2021

(PRAVENDRA KUMAR TIWARI)
SR. MANAGER HR & COMPLIANCE



Nai Bpla





richa & co

(GOVT. RECOGNISED STAR EXPORT HOUSE)

Date: 24.05.2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Muskaan Chhabra D/o Sh. Pawan Kumar Chhabra** a student of "**Sushant University**", Gurgaon successfully completed her **12 Week's** Training programme which commenced from **04th January, 2021 to 07th April 2021** at **M/s Richa & Co. 239, Phase-1, Udyog Vihar, Gurgaon (Haryana)**.

She has completed her project work with full dedication and we wish her all the best in future.

For **RICHA & CO.**


Authorized Signatory



No. 10/16



MANUFACTURERS & EXPORTERS

REGD. OFFICE : B-34, MAYAPURI INDL. AREA, PHASE-I, NEW DELHI-110064 (INDIA)

WORKS : 72/192/193/239, UDYOG VIHAR, PHASE-I, 411, UDYOG VIHAR, PHASE-III, GURUGRAM, HARYANA (INDIA)

PLOT NO. 2, SECTOR-5, PLOT NO. 25, SECTOR-4, PLOT NO. 215, SECTOR-4, PLOT NO. 30, SECTOR-6, IMT MANESAR, GURUGRAM, HARYANA (INDIA)

PLOT NO. 17-22, SECTOR-34, KHANDSA, GURUGRAM (INDIA)

e-mail : rc@richagroup.com

234

Divay Gupta - Internship @ GoMechanic

Monika Malhotra <monikamalhotra@gomechanic.in>

Fri, May 28, 2021 at 8:56 AM

To: deanssoffice@sushantuniversity.edu.in, mareenathomas@sushantuniversity.edu.in,
harmindersingh@sushantuniversity.edu.in

Cc: divaygupta.bdesg17@sushantuniversity.edu.in

Hello Dean,

This is to bring in your notice Divay Gupta is currently appointed as an Intern for UX/UI projects in Technology Function.

He is working under the supreme guidance of our Technology Lead from 22-Dec-2021 till date.

He has completed 5 months as an Intern.

--
Regards

We wish you loads of luck and super power for your future missions :)

Always there to support you.

Monika Malhotra

HR Manager- **GoMechanic**

m: +91-9643666892

a: 3rd Floor, Landmark Tower, Moti Vihar, Ashok Marg, South City I, Sector 41, Gurugram, Haryana 122001

w: www.gomechanic.in/ e: monikamalhotra@gomechanic.in



Na Rk

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Na BPL





ADREM
India Pvt. Ltd.

28th May 2021

To Whomsoever It May Concern

This is to certify that Miss Kritika Arora has continuing her Internship of 5 Months out of 9 Months from 2nd January 2021 to till working at Adrem India Pvt Ltd (Essentia Environments).

During her Internship she worked as an Intern- In Client relationship management.

Kritika was found to be punctual, hardworking & sincere to work.

We wish her good luck for all the future endeavors.

For Adrem India Private Limited

ADREM INDIA PVT. LTD.

Divya
Authorised Signatory
Divya Verma
Executive-Human Resource



Nai Arora

E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com





Date: 20-04-2021

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. PRIYANKA YADAV student of Bachelor of Design, Ansal University, has successfully completed her internship programme of sixteen weeks (from 4-Jan-2021 to 24-April-2021) at MHK EXPORTS PVT. LTD.

During the period of her internship programme with us she had been exposed to different process was found punctual, hardworking and inquisitive.

We wish him best of luck with her future endeavors.

Sincerely,

Sukanya



Naib Bala

M . H . K . E X P O R T S P V T . L T D .



882, UDYOG VIHAR, PHASE-V, GURGAON - 122 016 (HARYANA) INDIA. TELEPHONE : 91-124-4554301-12
FACSIMILE : 91-124-4554333 WEBSITE : www.mhkexports.com

ROOP VATIKA DESIGN PVT. LTD.

CIN : U18109DL2013PTC251143

Date: 15th Jan 2021

Dear Tamanna,

We at ROOP VATIKA congratulate you for your success to work in the company as an intern for 3 months (18 January to 19 April).

Your stipend will be 6000/- a month, paid at the end of every month.

During this period of your internship, we expect you to work closely with the Design and Production Head with greatest possible expertise. We would want to see the hunger to learn and share the knowledge at all times during this period of 3 months from you.

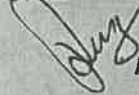
Your working hours will be from 10am to 6pm, Monday to Saturday.

We wish you the very best!

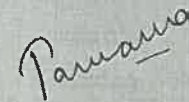
Looking forward to have your joining.

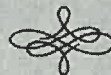
Warm regards,

For M/s Roop Vatika Design Pvt Ltd
For ROOP VATIKA DESIGN PVT. LTD.


Authorized Signatory

Authorized Signatory
Raj Arora
Director


Accepted
Name: Tamanna
Designation: Production Head



RAJINDER NAGAR

6/96, Ground Floor, Shankar Road, Old Rajinder Nagar, Delhi - 110060
Contact No: 011 45075993, 41447092, 25781799, +91 9266741701, 9811229493, 9811225010
E-mail: roopvatikaaccounts2013@yahoo.com

RAJOURI GARDEN

A-45, Upper Ground Floor, Vishal Enclave, Opposite TDI Mall, New Delhi - 110027
Contact No: +91 9212375010, +91 8447421983, 011 25107279, 011 41447092
E-mail: roopvatika.services@gmail.com | Website: www.roopvatikadesign.net

LECOANET [REDACTED]
[REDACTED]
HEMANT [REDACTED]
[REDACTED]

Date: - 26th May, 2021

TO WHOMSOEVER IT MAY CONCERN

This letter is to certify that **Ms. Prabhleen Kaur** has successfully completed her internship program as a **DESIGN INTERN** with **Lecoanet Hemant India Pvt. Ltd.** Her internship tenure was from **8th March, 2021 to 30th April, 2020**. She was working with **Studio Department** and was actively & diligently involved in the projects and tasks assigned to her.

During the span, we found her **punctual and hardworking person**. Her learning powers are good and she picks up swiftly. Her feedback and evaluation proved that she learned keenly. Moreover, her interpersonal and communication skills are brilliant.

We wish her a bright future.



**Authorized Signatory,
Lecoanet Hemant India Pvt. Ltd.**





by shivani ayush

interior | architecture | furniture | decor

Date : 8th January 2021

Dear Mr. Aarav Kamboj

I am pleased to offer you a 6 month Internship as an Interior Architecture Design Intern with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor A14/4, Golf Course road, Gurugram from 8th January 2021.** Your work timings will be 9:30 am to 6 pm, Monday to Saturday.

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment with 2 weeks notice, as does the company.

I Look forward to having you join our company.

Sincerely,

SHIVANI GUPTA MITTAL
+91 9810318175



Na Bala



14/4 A , Basement Floor, Golf course road, Gurugram - 122002

+91 9810318175

info@lalitty.com

www.lalitty.com

Vinay.Rahure@ril.com

to sachindatt, mareenathomas, me ▾

Thu, Jun 9, 4:38 PM (20 hours ago)



Dear Mr. Sachin

This is to inform you that Pal Upadhyaya is doing internship in my team at Reliance Brands Ltd.
Duration: 26th Jan, 2022 – 26th July, 2022.

Best,



Vinay Rahure
Dy. Manager - Design

m: +91 90290 95950
c: +91 22 3555 3200
b: +91 22 3555 3200

8th Floor, Maker Tower 'E'
Cuffe Parade, Mumbai 400 005



Nai Arde





The Rational

TO WHOM IT MAY CONCERN

This is to certify that Mr. Aarav kamboj s/o Ashok kumar has done internship in **interior designing** in our office from 18 feb 2021 to 18 may 2021. His approach to his work is marvelous. He has demonstrated successfully his professional skills in Designing Department. His creativeness and innovative ideas are his real assets. He is a punctual and professional designer and can do his professional tasks solely. His primary responsibilities were to:

- Designing and assisting the interior project manager.
- Check that during project all interior design detailing are as per drawings.
- Coordinate and ensure all projects are completed on time.
- His work & conduct is very satisfactory. He was very sincere in his job and bears a good moral character. We wish him success in his life.

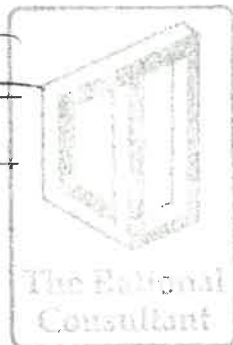
We wish him all the best for his future.

Warm Regards

The Rational
Ar. Vikrant Thind

SIGN

STAMP



Na Aka.



DATE 20/05/2021



28th May 2021

Z_2021-05-28

Letter of Experience for Internship

Diya Gambhir, B.Des Visual Communications student from the Sushant School of Design, Gurugram has worked as an intern in the Studio at a stipend of INR 15,000 per month from 1st March 2021 up to current date and will continue till 30th June 2021, completing 4 months as per conditions of internship offered to her.

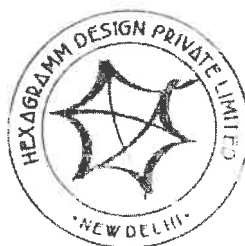
She has worked on the following projects up until now -

1. Explainer Video promoting the studio lighting brand 'Orikaru' for social media
2. Photography of the ceramic collection 'GEORI' designed by the studio
3. Dangler tag designs for the 'Illuminated History', 'Contemporary Cadence' and 'Laya-Taala' lighting collections of Orikaru.
4. Hexagramm Website Design
5. Mahila Mandal Coffee Table book advertisement
6. Social Media Post- Line Art Illustrations
7. Elevation Line Drawings of the 'Illuminated History', 'Contemporary Cadence' and 'Laya-Taala' lighting collections of Orikaru.

Diya has proved to be a sincere and perceptive intern and undertook the tasks she was assigned to the best of her ability. In all the work assigned to her, she not only performed as per instructions, but showed sensitivity to design nuances and a desire to learn and constantly improve her skills. Hexagramm wishes her all the very best for her professional and academic future.

As per Non-Disclosure Agreement (NDA) signed, all work done in/for the studio, is the IP (Intellectual Property) of Hexagramm Design PL and strict non-disclosure of the work shall be maintained in perpetuity. Posting photographs or videos of processes, fabrication, products, projects etc., on any social media platforms (Facebook/Instagram or others) is restricted and only after the express permission of the Studio Director. The intern/architect is allowed to publish the projects he/she worked on in his/her portfolio for academic or professional purposes only and for restricted sharing. On no account should such portfolio be available on the internet for unrestricted viewing.


Ankon Mitra
Co-Founder and Director
Hexagramm Design Private Limited





217



CIN U15494DL2013PTC255802
info@4700BC.com
+91 9911470022
www.4700BCPopcorn.com

29th May 2021

Internship Certificate

This is to inform that Ms. Divya Khilnani has successfully completed her internship with us in the design department as a packaging designer. The period of her internship was from 18th January 2021 to 15th June 2021.

During the internship she has shown utmost dedication towards exploring new ideas and learning amongst the team as a whole.

We wish her all the success in her future endeavors.

Thanks & Regards,

For Zea Maize Pvt. Ltd.

Auth. Sign.

Chirag Gupta
Director



Na Pika





4th June 2021

To Whomsoever It May Concern

This is to certify that Miss Garima Tyagi of Sushant school of design has completed her Internship (@ INR 12000/month) of 5 Months out of 6 Months from 4th January 2021 to till working at Adrem India Pvt Ltd (Essentia Environments).

Garima was successfully able to participate in and accomplish all the tasks required for the project. Throughout which she was able to show case her great work ethics, dedication and hard work. We found that her learning powers are good and she picks up swiftly. Moreover, her interpersonal and communication skills are brilliant.

Garima was found to be punctual, hardworking & sincere to work.

We wish her good luck for all the future endeavors.

For Adrem India Private Limited

ADREM INDIA PVT. LTD.

Divya

Authorised Signatory
Divya Verma Human Resources
Executive-Human Resource



Nai Bika



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com



TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Gunnjita Verma, student of Bachelors of Interior Design from Sushant School of Design, Gurgaon, Haryana has successfully completed 3 months of her Internship w.e.f. 04th January, 2021 to 23rd April, 2021 at Chalk Studio Design Pvt. Ltd.

We are pleased to inform you that Gunnjita has been extremely inquisitive and hard working. She seems eager to learn and willing to put her best efforts forward. During the internship, she demonstrated good Design skills with self-motivated attitude to learn new things. Her performance exceeded expectations and was able to meet deadlines.

Her association with us was very fruitful and we wish her all the best for her future endeavours.

Thanking you,

Yours faithfully,

For Chalk Studio Design Private Limited

Priyanka Singh

**Priyanka Singh
Studio Head**



Nai Bala





DREAMO CONSTRUCTIONS

GSTIN - 06GMOPS5077R2ZP

Plot No. 268, 1st Floor,
Main Sohna Road, Islampur,
Gurgaon-122001, Haryana

+91 9990500032

t.umesh32@gmail.com

INTERNSHIP CERTIFICATE

This certificate is presented to Himanshi Madhrey, student of Interior Design from Sushant School of Design, Ansal University. She has successfully completed her internship from February 8th, 2021 to May 31st, 2021 at Dreamo Constructions. She worked well as a part of the team during her internship. We take this opportunity to thank her and wish her all the best for her future.

DREAMO CONSTRUCTIONS

For DREAMO CONSTRUCTIONS

Umesh
Proprietor

Authorized Signatory



Naresh



223

A: F-1102, Park View City-2
Sec-49, Sohna Rd. Gurgaon
P: 9873711839, 0124-4235017
E: shwetambra@shashvatdesigns.com
W: www.shashvatdesigns.com



SHASHVAT DESIGNS

Shashvat Designs

Date: 11.06.2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Parul Yadav** has done her internship in Intern at **Shashvat Designs, Gurgaon**, from **18.01.2021 to 17.07.2021**.

She has worked on a project titled **Rajouri Residence, Belaire, Faridabad Residence, Pet Plast office and KFC Roorkee Survey**. This project was aimed at Residence Interior. As part of the project, she has work done by intern.

During her internship she has demonstrated her skills with self-motivation to learn new skills. Her performance exceeded our expectations and she was able to complete the project on time.

We wish her all the best for her upcoming career.

Shashvat Designs

Shwetambra Sharma

Principal Architect

For SHASHVAT DESIGNS

Proprietor



Na Pipk



24th April, 2021

To,
The Director,
Sushant School of Design,
Ansal University
Sector-55, Gurugram, Haryana

CERTIFICATE OF PRACTICAL TRAINING

Ms. Ayushi Goel, a student of Sushant School of Design, Enrolment No. 170BDESID028, batch 2017-2021 who joined this office for a practical training period on regular basis as mentioned below:

04th January, 2021 – 24th April, 2021
(Semester-8)

The work performance of the student is Excellent and upto the mark, we wish good luck for her future.

Ar. Saurabh Agarwal,
Principal Architect,
QED'S STUDIO
COA No. CA/2014/62448
+91 9910955694

For QED'S STUDIO
Saurabh Agarwal
Authorized Signatory



Na Ripla



INTERNSHIP CERTIFICATE

Date: 15th May'2021

This is to certify that MsAayushiAsthana of Sushant School of Design, Sector-55,Gurugram has successfully completed her internship from 16th Feb'2021 to 15th May'2021 from ATLANTA INTERIORS under the guidance of MrKapilSuri.

Aayushi was successfully able to participate in and accomplish all the tasks required for the project. Throughout which she was able to show case her great work ethics, dedication and hard work.We found that her learning powers are good and she picks up swiftly. Her feedback and evaluation proved that she learned keenly. Moreover, her interpersonal and communication skills are brilliant.

Her Key Responsibility Areas were *Interior Stylist, Brand Manager, Social Media Management & Public relations* during the internship project.

We at ATLANTA INTERIORS, have thoroughly enjoyed having her as an intern and we wish her a bright future.

For ATLANTA INTERIORS
For ATLANTA INTERIORS KapilSuri
Partner



Ms Aayushi





FOX MY BOX OPC PVT LTD

10/5, Top Floor, East Patel Nagar

New Delhi 110008

Email: Hello@foxmybox.com

Whatsapp- 8070914914

www.foxmybox.com

CIN: U74994DL2014OPC271894

To,
Aruneet Das Gupta
D1301, Aditya Celebrity Homes,
Noida 76
Uttar Pradesh- 201301

Sub: Completion of Internship with Fox My Box

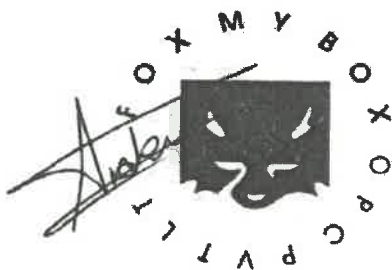
Dear Aruneet,

Internship period: 1st February to 31st April, 2021

This is to confirm that Mr Aruneet Das Gupta has successfully completed three months of full time internship as a 3D design intern here at Fox My Box.

His enthusiasm for learning and innovation is a rare quality and we believe you can be a great addition to our growing team.

Thank you
Ankush Khera



Founder & CEO
Fox My Box OPC Pvt Ltd



Handwritten signature in blue ink



o/c

B.V.SHARMA & ASSOCIATES

ARCHITECT INTERIOR DESIGNERS AND PLANNERS
B.V. SHARMA B. ARCH. HALL NO. 314 A-1, THIRD FLOOR, NORTH BLOCK, BAHU PLAZA, JAMMU 180004
Phone: 474500 Fax: 474500 e-mail: bvsarchitects11@gmail.com

No.: - BVS/ANNA/6634

Dated: - 14-04-2021

Subject: Experience Certificate

TO WHOM IT MAY CONCERN

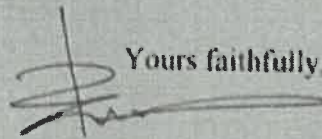
Sir,

This is to certify that, Miss Anna Ishfaq, D/o Mr. Mohammad Ishfaq, Student of 8th Semester Interior Architecture, B. Design, under Reg. no. 170BDESIA029, has done her Training of 14 weeks i.e. from 1st of January 2021 up to 14th April 2021 in our Organization.

During her training period, she has worked sincerely on the projects assigned to her. We wish her all the success in her future life.

Thanking you,

Yours faithfully,



For B.V. Sharma & Associates



B.V. SHARMA
Architect
M.C.A. 80/5946



Na Riplo

LALITTYA

by shivani ayush

interior | architecture | furniture | decor

Date : 4th January 2021

Dear Ms, Anmol Nanda

I am pleased to offer you a 6 month Internship as an Interior Design Intern with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor A14/4, Golf Course road, Gurugram from 4th January 2021.**

Your work timings will be 9 am to 6 pm, Monday to Saturday.

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment with 2 weeks notice, as does the company.

I Look forward to having you join our company.

Sincerely,

SHIVANI GUPTA MITTAL
+91 9810318175

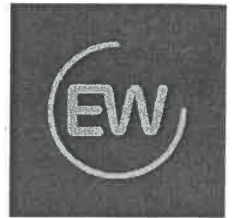


Na Aida

14/4 A, Basement Floor, Golf course road, Gurugram - 122002



+91 9810318175
info@lalitty.com
www.lalitty.com



Date-16th March 2021

To Whomsoever It May Concern

This is to certify that **Alisha Saini** has worked with **English Winglish** as **Social Media Manager intern** from 15th Feb, 2021 till 15th March, 2021.

Her work during the internship was satisfactory and sometimes exceeding expectation. She is motivated and natural designer. She is a hard worker with keen interest in video and content making. She is quick and finishes her deliverables on time.

Alisha is a good team player and always ready to learn. She also displayed her leadership skills during the internship and managed the assigned tasks as a good leader.

We wish her all the best for her future creative endeavours.

Sincerely

Rashmi Priya

Co-founder and Creative Head

English Winglish



Nai Rpta.





Internship Experience Certificate

Issue Date: 06.06.2021

This is to certify that Ms. Alisha Saini, was working with Designbox as a UI/UX Intern from 07th April 2021 till 06th June 2021. During the internship she worked on a various projects.

Alisha exceeded our expectations and we wish her success for all her future endeavours.

Thanking You
For **DESIGNBOX**

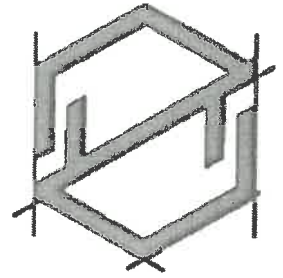

proprietor
Manisha Thakur



Naï Rika



Ar. Nitesh Aggarwal
ARCHITECT LANDSCAPE INTERIOR DESIGNER



To,
THE COURSE COORDINATOR
SSD2021

TO WHOM IT MAY CONCERN

THIS IS CERTIFY THAT MR. AAYUSH JHALANI, S/O MR. RAKSEH JHALNI A STUDENT OF INTERIOR ARCHITECT FROM SUSHANT SCHOOL OF DESIGN, GURUGRAM HAS SUCESSFULLY COMPLETED (THREE) MONTHS (FROM 1 FEB 2021 TO 2 MAY 2021) LOND INTERNSHIP PROGRAMME AT THIS FIRM.

WE FOUND HIM HARDWORKING, DEDICATED EMPLOYEE WITH A PROFESSIONAL ATTITUDE AND HONEST DURING HIS INTERNSHIP WITH US, HIS CONTRIBUTION IN DESIGNING, BOQ, WORKING DRAWINGS AND DETAILING OF OUR PROJECTS.

WE WISH HIM ALL THE BEST FOR HIS PERSONAL AND PROFESSIONAL CAREER.

With Regards

For NITESH AGGARWAL

Proprietor

Ar. Nitesh Aggarwal



Na Bha.





Dated: 25th May, 2021

Dear Sir,

I'm glad to confirm that Aishwarya Sharma completed her 5 months internship with MediaX from 7th January, 2021 to 7th May, 2021. During this time Aishwarya completed a range of tasks within her scope of branding and graphic designing.

We found Aishwarya to be very detail oriented and creative. She also demonstrated an eagerness to understand and learn more about all aspects of the company and all dimensions of visual communication.

We hope that she enjoyed her time at MediaX and wish her all the best for future roles. We would be happy to endorse her for any future positions.

Best,
Ayushi Guwalani



Nai Bha.





INTERNSHIP CERTIFICATE

Date : 29|05|21

This is to certify that Ibaanca Kapoor of Sushant School of Design, Gurugram is successfully doing her internship from 1st February 2021 till present from DESIGN STAPLE , a multidisciplinary design firm under the guidance of Ms. Jaisika Jabbal.

Ibaanca is successfully able to participate and engages to learn and is able to take up tasks required for the projects. Under guidance she has the capability to remain focused and achieve targets. With amicable traits she is able to be an active part of the team.

We at Design Staple , encourage her to continue and keep learning and are happy to have her working as an intern in the firm.

We wish her success in her future endeavours.

Regards,

Jaisika Jabbal

Design Principal | Founder
Design Staple
www.designstaple.com
www.instagram.com/designisstaple



TO WHOMSOEVER IT MAY CONCERN

Neel Paranjape had been with **DESMANIA** as a **Design Intern** from **20th January, 2021** to **20th May, 2021** in Desmania's Studio.

He is being relieved from the services effective from **20th May, 2021**.

During his tenure, **Neel Paranjape** has worked on various projects.

We wish him the very best in all his future endeavors.

With best wishes,

Yours sincerely,

For Desmania Design Pvt. Ltd.

FOR DESMANIA DESIGN (P) LTD.


Director

Anuj Prasad
Director







Desmania Design Private Limited
Plot No.330, Sector 8, IMT Manesar, Gurugram 122052, Haryana, INDIA
Tel : +91-124-2290301, 4011542, 4011642, desmania@desmania.com
Registered Office: Block N, SQ-2, Saket, New Delhi-110017
CIN NO.: U74999DL2000PTC105610

DATE: 21ST MAY 2021

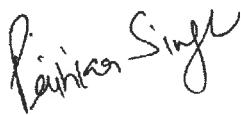
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Nimit Manga has completed a 17 weeks internship from 15th January 2021 to 15th May 2021, as a Product Design Intern at the furniture brand Mohh by Satin Neo Dimensions.

During the course of the internship, he has successfully completed ideation, conceptualisation and drawings of 2 distinctive and individual collections comprising of furniture and home décor pieces.

We found him to be extremely curious, hard working and dedicated during his tenure with us with a keen eye for detail and a healthy appetite for learning new skills.

His association has been very useful and we wish him all the best in his future endeavours!



Yours Sincerely,
Pritika Singh
(Founder, Mohh)



Corp. Office:
Plot No. 108, Ground Floor,
Sector 44, Gurgaon – 122003 (Haryana)
Phone: 0124-4283209

Regd. Office:
306, Lusa Tower,
Azadpur Commercial Complex, Delhi – 110033
CIN: U45200DL2008PTC182200

Date: 15 June 2021

To Whom It May Concern

This letter is to certify that **Ms. Vedika Mehra** has successfully completed her 4 months design internship program with Blaze Media.

She was working with the Marketing & Design Department and was actively & diligently involved in the projects and tasks assigned to her.

During the span, she was punctual and hardworking. Her learning powers are good and she picks up swiftly.

Her work and ideas proved that she learned keenly. Moreover, her conceptualization and design skills are brilliant.

We wish her a bright future.

Sincerely,



A circular stamp with the text "SCO 50-51, 2nd Flr-34, Sector-34A, Chandigarh" is overlaid with a handwritten signature in black ink.

Mukul Bansal
Co-Founder
(Blaze Media)
SCO 50-51, Sector-34-A, Chandigarh



Navin Arora



Date: 10th February 2021

Ms. Gaurika Narula
9703, Garden Villas DLF Phase-4, Sector 43
Gurgaon-122009,
Haryana

Dear Gaurika,

Subject: Offer Letter

In respect of your interview on 25th January, 2021 we congratulate you for your success to work in our firm as an Intern. You will be drawing a Stipend of Rs 6,000/- per month during your internship period of 6 months.

In the event of your resignation during your Internship, you will be required to give 7 Days' notice. In the event of our firm deciding termination of your internship, the company shall give you 7 Days' notice or stipend in lieu of Notice Period, Which will be at the sole discretion of the management.

We invite you to join us by 15th February, 2021, failing which the offer stands cancelled. Your internship is subject to a satisfactory response from your provided references.

With regards,

For SANJAY CHAWLA ARCHITECTS & CONSULTANTS

Sanjay
(SANJAY CHAWLA)



Mr. R.A.





PROCOL TECH PRIVATE LIMITED

Registered Office: D-644, 1st Floor, Saraswati Vihar, Near D Block Market, Pitampura New Delhi North West DL 110034
India | CIN: U72900DL2018PTC340246 | Phone #: 8178818406 | Email Id: partner@procol.in | Website: www.procol.in

TO WHOEVER IT MAY CONCERN

This is to certify that **Garv Agarwal** interned as Graphic Design Intern with the Design Team of Procol Tech Private Limited for a period of 3 months from **28th January 2021 till 30th April 2021**. During the period, he worked on:

- Creation of Marketing collateral designs
- Workflow creations and product designs
- Sales and human resources templates

He was diligent and enthusiastic with a zeal to do his best at his projects. He was also very disciplined, punctual, and self-motivated.

We wish him all the success in his life and hope he will continue to show the same professional approach in his career.

For, **PROCOL TECH PRIVATE LIMITED**

Somna Bhardwaj
Human Resources Manager



Date: 19th May 2021





Sunita Kohli
Founder

Kohelika Kohli
K2India

LETTER OF RECOMMENDATION

Date: 04.08.2021

Dear Ms. Tanishka Yadav,

I am happy to write a letter of Recommendation for Ms. **Tanishka Yadav**. She has been an **INTERN** with Kohelika Kohli Architect & Designers Pvt. Ltd. (K2India) from **25th Jan 2021 to 04th August 2021**.

During this time, we have found **Tanishka Yadav** to be reliable, enthusiastic and a creative contributor to the projects she worked on, during her time with us. She brought impressive knowledge and an eagerness to learn about the project requirements. She contributed to team discussions, planning and site execution

It is our pleasure to provide her this letter of recommendation. We wish her well and much success for the future.

Thank You;

HR Department

For: K2India

Kohelika Kohli Architects & Designers Pvt. Ltd.
Sunita Kohli & Co.



Nai Bpla

Signature of Intern:

Name of Intern: Tanishka Yadav

Date: 04.08.2021



Sunita Kohli Interior Designs Sunita Kohli Furniture Kohelika Architects Kohli and Designers Pvt.Ltd.
F-213/D ,Old M B Road, Lado Sarai, New Delhi, Delhi 110030
T: +91 11 40323240 F: +91 11 40323232 E: info@k2india.com W: www.k2india.com



INTERNSHIP CERTIFICATE OF COMPLETION

AWARDED TO

TANU YADAV

This is to certify that Tanu Yadav has done her internship at **OHRI SONS**, Gurugram from 15 Jan 2021 to 20 April 2021.

She has worked on a project titled (**Fundamentals of Designing**). This project was aimed at (concept of designing, production & store follow chain). As part of the project, she has done work with full enthusiasm & creativity.

During her internship she has demonstrated her skills with self-motivation to learn new skills. Her performance exceeded our expectations and she was able to complete the project on time.

We wish her all the best for her upcoming career.

OHRI SONS

Aarushi Ohri

(Co-Founder & Creative Head)





PLOT NO. 463-464, JLPL INDUSTRIAL AREA , MOHALI
www.bottega9.in Email: sales@bottega9.in

To,
The Director,
Sushant School of Design,
Ansal University
Sector-55, Gurugram, Haryana

CERTIFICATE OF PRACTICAL TRAINING

Ms. Urja Chandhok, a student of Sushant School of Design, Enrolment No.170BDESIA019 batch 2017-2021 who joined this office for a practical training period on regular basis as mentioned below :-

04th January, 2021 – 31st March, 2021 (Semester – 8)

The work performance of the student has been excellent at all levels. We wish her good luck for her future endeavors.

A handwritten signature in black ink, appearing to read "Ar. Vikram Malik", written in a cursive style.

Ar. Vikram Malik
CA 2012 /55257
Principal Architect,
Bottega 9



A handwritten signature in blue ink, appearing to read "Nai Apla", written in a cursive style.





AB Enterprises

DATE : 16/04/21

Certificate of Completion – Rukmani Mohan

To Whom It May Concern

This is to certify that **Rukmani Mohan**, a student of **Bachelor of Design in Fashion Communication & Styling**, Sushant School of Design (Sushant University) has successfully completed her internship as a **Fashion Communication Intern** at our firm, **Siyona by Ankurita** for a period of 14 weeks (from 04/01/21 – 16/04/21).

I am delighted to report that Rukmani has proven to be an asset to the brand during her tenure by fulfilling her roles and responsibilities with utmost sincerity. I am pleased to state that the information presented in the report is authentic.

Rukmani Mohan possesses incredible teamwork skills and has an amicable personality, we at Siyona By Ankurita wish her all the best for her future endeavours.

Best wishes
Ankurita Baweja



Nai Rida

A B Enterprises

D-15, FF, Greater Kailash enclave 1, New Delhi 110048, India Phone: +91- 9811660885

Siyona by Ankurita | www.shopsiyona.com | ankuritabawejalabel@gmail.com 36A, Near Dada Jungi Lane, Shahpur Jat, New Delhi 110049, India
Phone: +91 9811660885

LALITTYA

by shivani ayush
Interior | architecture | furniture | decor

INTERNSHIP CERTIFICATE

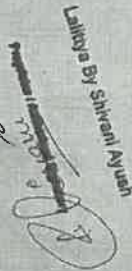
Date : 04th Jan 2021

This is to certify that Riya Verma of Sushant School of Design, Gurugram has successfully completed her internship from 4th January 2021 to 4th May 2021 from LALITTYA BY SHIVANI AYUSH under the guidance of Mrs. Shivani Gupta Mittal.

Riya was successfully able to participate in and accomplish all the tasks required for the project. Throughout which she was able to show case her great work ethics, dedication and hard work.

We at Lalitty, have thoroughly enjoyed having her as an intern and we wish her success in her future endeavours.

SHIVANI GUPTA MITTAL
09810318175


Lalitty By Shivani Gupta Mittal

14/4 A , Basement Floor, Golf course road, Gurugram - 122002
+91 9810318175
info@lalitty.com



S.K. CHICHGHARE

B.Arch., M.U.D., A.I.A., M.T.P., M.C.A.
REGD NO. CA/85/9218

■ 59, 60, ASHWAMEGH APPT. LENDRA PARK,
RAMDASPETH, NAGPUR.
PH. NO.: OFF.: 2463008, 2448471. RES.: 2246693
E-mail : mac_consultants@rediffmail.com
Mobile : 9823052887

S. K. CHICHGHARE & ASSOCIATES

ARCHITECTS URBAN DESIGNERS
 INTERIOR DESIGNERS

INTERNSHIP CERTIFICATE

DATE: 3RD MAY 2021

THIS IS TO CERTIFY THAT ROHAN CHICHGHARE, SUDENT OF SUSHANT SCHOOL OF DESIGN, GURUGRAM, HAS SUCCESSFULLY COMPLETED INTERNSHIP FROM 4TH JANUARY 2021 TO 30TH APRIL 2021 FROM S. K. CHICHGHARE & ASSOCIATES, NAGPUR, UNDER THE GUIDANCE OF AR. SURESH CHICHGHARE.

ROHAN WAS SUCCESSFULLY ABLE TO PARTICIPATE IN AND ACCOMPLISH ALL THE TASK REQUIRED FOR THE PROJECT. THROUGHOUT WHICH HE WAS ABLE TO SHOWCASE HIS GREAT WORK ETHICS, DEDICATION AND HARD WORK.

WE AT S. K. CHICHGHARE AND ASSOCIATES, HAVE THROUGHLY ENJOYED HAVING HIS AS AN INTERN AND WE WISH HIM SUCCESS IN HIS FUTURE ENDEAVOURS.



ARCHITECT,

S. K. CHICHGHARE



Na. R. Ch.





S T O R Y O F S P A C E S

INTERNSHIP CERTIFICATE

Date : 13-06-21

This is to certify that Riya Malik of Sushant School of Design, Gurugram is currently interning with us at Story of Spaces from 01-03-2021 under the guidance of our founder, Mrs. Akshita Hans.

Riya has been a diligent addition to our firm and completed all the tasks given to her with utmost zeal & passion.

We are so delighted to have her at SoS, and even plan to offer her a full time position in our firm.

Best,

Akshita Hans

Founder | Story of Spaces
9899719383



Nai Akhita

Mantra Homes

15/10 Kalkaji New Delhi 110019

T: +91.11.26452489 M: +91.9810382198 E: info@mantrahomes.com www.mantrahomes.com

Mantra

INTERNSHIP COMPLETION LETTER

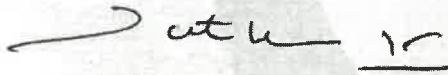
Date: 10.05.2020

Dear Riddhi Madan

This is to certify your successful internship completion in our organisation for a 3 month period starting 2nd February 2021 and ending 30th April 2021.

This is even to confirm that you displayed professional traits during your internship and managed to complete desired tasks with full enthusiasm under given deadlines. You are hardworking and focused towards your professional career.

We wish you all the very best for your future ahead.



Jatin Kapoor

Proprietor



Na^o Riddhi

ॐ भूर्भुवः स्वः । तत्सवितुर्वरेण्यं । भृगो देवस्य धीमहि । धियो यो नः प्रचोदयात् ॥ ।

247



20.04.2021

CERTIFICATE OF INTERNSHIP

This is to certify that Praniti Singh, a student of Sushant University, successfully completed a 3 month internship programme from 04 January, 2021 to 03 April, 2021 at Motherland.

During this period, she worked on social media creatives and research on online channels for the brand.

We wish her all the best for her future endeavours.

Best,

Nasreen Singh



Nasreen Singh



Motherland

Motherland Joint Ventures Pvt. Ltd., 287 & 288 Dhan Mill Compound, Chattarpur, New Delhi 110074 motherlandjv.com

CIN: U74900DL2015PTC278612 PAN: AAJCM6787C GSTN: 07AAJCM6787C1Z5 (previously known as Motherland JV Pvt. Ltd.)

Internship Certificate

External

Inbox x



Neeraj Verma

to ANJALIMARWAH, Mareena, me ▾

Jun 7, 2021, 11:09 AM (9 days ago)



To whomsoever it may concern

This is to certify that Ms. Liza Goel was employed as Intern with MADS Creations Pvt, Ltd. Concept Interior Design company based at Sohna Road, Gurgaon, Haryana from 1st February, 2021 till 15th April, 2021 and shall continue from 07th June 2021 to 30th September 2021.

During the tenure of her Internship (1st February, 2021 till 15th April, 2021) , we found her amicable and hard working.

We wish her all the best in her future endeavours.

Regards,

NEERAJ VERMA

HR-ADMIN



MADS CREATIONS

M: +91 7835096909

E: neeraj@madscreations.in

Vipul Trade Centre ,527, 5th Floor, Sohna Road, Gurgaon Haryana, INDIA

Website: www.madscreations.in

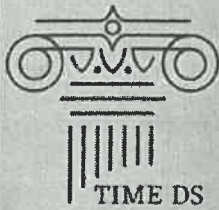


"Save the environment, go green. Please don't print this e-mail unless you really need."



Na Apla





TIME DESIGN STUDIO

Architecture | Interior | Furniture

TIME DS
THE INTERIOR MAKEOVER EXPERTS
169-J SARABHA NAGAR
LUDHIANA,PUNJAB

CERTIFICATE OF INTERNSHIP

This is to inform that Ms. Malaika Chabra joined TIMEDS-THE INTERIOR MAKEOVER EXPERTS DESIGN STUDIO,LUDHIANA,PUNJAB, for internship w.e.f. February 1st 2021 for a duration of 4 months as an Interior Designer.

As per her duties are concerned, she had to assist the Interior Designing projects. She has good command on Auto-CAD as well as excellent skills in Interior Designing with detailing. She facilitates the client with complete and satisfactory services; she improves the techniques used in supervising and executes the project. While working in this esteemed organisation during the above period, I found her devoted, sincere,honest,punctual and result oriented hard worker.

She will be an asset to any organisation she joins.

I wish her all the success in future.

This certificate is issued by TIME DS-The Interior Makeover Experts Design Studio, LUDHIANA, PUNJAB.

PALVI SAREEN
Principal Designer
TIME DS-The Interior Makeover Experts Design Studio



Na Pika

Ashish Bhatia & Palvi Sareen
TIME Design Studio
169- J Sarabha Nagar,Ludhiana
Contact: 9815600284,9878087911
Email: thetimedesignstudio@gmail.com



Thursday, May 27th, 2021

SUB: INTERNSHIP COMPLETION LETTER

We are glad to inform you that **Miss. Jassi Kushwaha** from **Sushant University of Sushant School of Design**, has successfully completed her internship at Laxmi Home Developer Pvt. Ltd. from **11th January; 2021 to 28 April 2021**.

During this internship, she was exposed in various activities in Designing.

We found her extremely inquisitive and hard working. She is very much interested to learn the function of core division and willing to put her efforts and get into the depth of the subject to understand better.

Her association with us was very fruitful and wish her all the best in her future endeavours.

DIRECTOR
Laxmi Home Developers Pvt. Ltd.



Nai Anil



C – 358 Sector-7, Ramphal Chowk, Dwarka, New Delhi- 110075

Regional Office: B 13/14, Main Matiyala Road, Kiran Garden, Uttam Nagar, New Delhi- 110059

Tel.: 011-6464677, 011-24508569

Date: 29/04/2021

TO WHOM IT MAY CONCERN

This is to certify that Miss. Mahek Garg, D/O- Mr. Rakesh Garg, a student of M.Des. (Interior Design), Sushant University, Gurugram, has successfully completed three months (From 2nd January, 2021 to 30th March, 2021) long internship programme at this studio. During the period of her internship programme with us she was found punctual, hardworking and extremely inquisitive.

We wish her all the success in life.

Archtree Design Studio



Na Arle

Archtree Design Studio

Architecture | Interiors
Construction | Turnkey Project

Ar. Rahul Sharma

GA/2018/103417

Authorized Signature

1-24A, New Palam Vihar, Gurgaon
M-9711512100



*Wishes for palaces...
Furniture for palaces...
an affair with*



Sheraton Raaga

GLORIFYING FASHION HOMES, FINE JEWELLERY

B-202, Mansarovar Garden, Main Road, Opp. Kirti Nagar, New Delhi - 110015

Ref. No.

Dated 03/04/2021

TO WHOM IT MAY CONCERN

This is to certify that Miss Nishtha Anand, a student of (Masters of Interior Design) of Shusant University has completed her internship programme at this company.

She has worked under the supervision and guidance of Mr Mukul Sachdev, the tenure of the internship programme was from 19/02/2021 - 03/04/2021 and is being relieved from this office this forenoon of 03/04/2021.

Thanks

For Sheraton Raaga
For SHERATON RAAGA

Proprietor

Mukul Sachdev

Date 13/04/2021



Na Apla



Ph : 011-49506219

SHAMAINS

DESIGN. FURNITURE. INTERIOR

C-123 DEFENCE COLONY, NEW DELHI.110024

PHONE:+91- 24331365

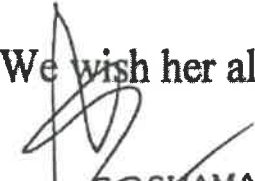
Date: 01/06/21

To Whom It May Concern:

This is to certify that Noor Anand D/O Jatinder Pal Singh Anand has successfully completed three months of internship from March 1st2021 to June 1st 2021 at this studio.

During the duration of her internship with us she was found to be friendly, inquisitive and eager to learn, hardworking and punctual.

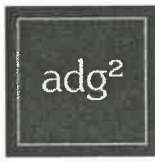
We wish her all the success in her future endeavors.


For SHAMAINS
Shamains
Design. Furniture. Interior



Noor Anand





ADG SQUARE

Frangipani House | 518/1 Bakshi Farm Road | Silver Oak Farms | Ghitorni | New Delhi 110 030 | India
Off: +91 9872995695 | adg@adgsquare.com

10th April'2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. PAYAL NARANG of Fatehabad Haryana, 125050, from Sushant University Of Sushant School Of Design has successfully completed her internship at ADG SQUARE from 15th Jan 2021 to 10th April 2021.

During her working period we found her a sincere, honest, hardworking dedicated employee with a professional attitude and very good job knowledge. She is amiable in nature & character is well. We have no objection to allow her in any better position & have no liabilities in our company.

We wish her every success in life.

For ADG Square
Architecture & Design Group



Naï Arla.





Shri Narayan Architects, Opp. Kothwali Gate, Harpal Chairman
Street, Gajraula Dhanaura Road, Gajraula, Amroha, 244235
PH NO:- 8937844708,8755124922

SHRI NARAYAN ARCHITECTS

E-mail: -arshrinarayan@gmail.com

TO WHOM IT MAY CONCERN

This is to certify that *Ms. Shubhangi Singh D/O Mr. Brijpal Singh* has worked in my office as a *Trainee* from February, 01, 2021 to April 31, 2021. During this period, she was involved in the preparation of Interiors Drawings. She worked on the computers using AutoCAD Software, She has a good grasp of the work, and is diligent and hard working. I wish her success.

SHUBHAM GUPTA

B.Arch, MID

DATED: 31-04-2021

PLACE: GAJURALA, AMROHA, U.P.

SHUBHAM GUPTA
ARCHITECT
CA/2017187221



Nai Rda



TO WHOM SO EVER IT MAY CONCERN

Mr. Syed Alay Mursaleen S/O Mr. Syed Alay Ahsan, student of Sushant University, Gurugram (Haryana), MDes Interior Design Branch, has undergone Vocational Training in BESOLVE SOLUTIONS PRIVATE LIMITED, NOIDA from 24.01.21 to 12.04.21.

Accordingly he has training on construction of Project BITS tower, Sector 125, Noida.

He had been very efficient and hardworking during his training period.

Date: 6th July 2021

Place: Noida



Nai Ahsan



22 May 2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Tanya Jagind has successfully completed a 17 week internship from 07 Jan 2021 to 15 May 2021 in our organisation. She was involved in various key activities in a tenure of 17 weeks.

During this period of her internship program with us, she has been exposed to different processes and workstreams, which are as follows :

- 1. She designed terrace gardens for us on 3ds sketch up.*
- 2. She designed furniture for large terraces.*
- 3. She designed external pergolas and jacuzzi for us.*
- 4. She helped us select multiple designs from the autocad design and brainstorm best functional spaces for outdoors.*
- 5. She was actively contributing to the proposals and client interaction as well.*
- 6. She has excellent analytical and management skills*

She was hard working, inquisitive and took initiative. She displays leadership qualities and is sincere with her work.

We wish her every success in life and career.

Sincerely

Preeti Narula Gill,

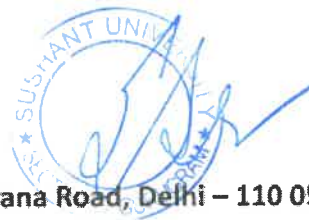
CEO, Living Balconies

For Living Balconies

Preeti Narula
Partner



Nai Pda



B – 29, Radhey Shyam Park Extn, Parwana Road, Delhi – 110 051, INDIA

www.livingbalconies.com, email: preetinarula@gmail.com, Mobile: +91 95606 31400

June 1st, 2021

To Whomsoever It May Concern

This is to certify that Ms. Vanika Aggarwal, a student of Masters of Interior Design of Sushant University has completed her internship programme at this company.

She has worked under the supervision and guidance of Ms. Tripti Ahuja. The tenure of the internship programme was from 01/03/2021 - 31/05/2021 and is being relieved from this office this forenoon of 31/05/2021.

Thanks & Regards,


Tripti Ahuja

Proprietor

Reform Design



Naï Rpa



Reform Design

REGD. OFFICE : J-72, KIRTI NAGAR, NEW DELHI-110015

WORKS : 10/65, 3RD FLOOR, INDUSTRIAL AREA, KIRTI NAGAR, NEW DELHI - 110015

91 11 40575300. 91 9810110308 | E-mail : design@reformdesign.in

277

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Sagar Pandita is a bonafide student of School of Design, Sushant University, Gurgaon from August 2017. He is pursuing a four years full time Bachelors of Design (Product Design) programme. His University Roll No is 170BDESPD006.

During the course of the Academic Year 2017-2021, he is required to complete a period of internship of 12 weeks (allowing him to earn 22 credits) in the 8th Semester of the B.DES programme in order to attain the final Degree. The expected date of completing graduation is June 2021.

School of Design, Sushant University has no objection in Mr. Sagar Pandita undergoing internship for a minimum duration of 12 weeks.



School of Design,
Sushant University



Nai Rpa



This certificate is issued for the purpose of applying for Internship.



INCLUSIVE DESIGN AND PLANNING PVT. LTD.

530, 5th floor, Mangalam Fun square, Udaipur

MAY 14, 2021

C E R T I F I C A T E

TO WHOM IT MAY CONCERN

This is to certify that **Ms. Saavi Dhawan** from **Sushant school of Design, Gurgaon** has worked in the office as a Interior Design intern from January 05, 2021, and still continuing on same position. During this tenure, she works on the following projects:

- Life Care hospital, Jalore
- Mrs. Kour Residence, Udaipur
- Café and sweet shop, Udaipur
- Linkruit Office, Udaipur
- Residence elevation, Sikar
- Mr. Jitender Solanki Residence, jalore

During this period she has shown an ability to understand the concept, draft design presentation, understanding of material through market survey and carry out office procedures. She has also developed considerable skill in computer-aided drawings.

She was found to be hardworking and sincere.

We wish her success in the future.

For Inclusive Design & Planning Pvt. Ltd.


Director





Founder & Managing Director I MD

Official company site: www.idpa.net.in
Email: idpa007@gmail.com

Tel.: +91 9413093635
+91 9782822336

DATE: 21ST MAY 2021

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Sagar Pandita has completed a 17 weeks internship from 15th January 2021 to 15th May 2021, as a Product Design Intern at the furniture brand Mohh by Satin Neo Dimensions.

During the course of the internship, he has successfully completed ideation, conceptualisation and drawings of 2 distinctive and individual collections comprising of furniture and home décor pieces.

We found him to be extremely curious, hard working and dedicated during his tenure with us with a keen eye for detail and a healthy appetite for learning new skills.

His association has been very useful and we wish him all the best in his future endeavours!



Yours Sincerely,

Pritika Singh

(Founder, Mohh)



Corp. Office:

Plot No. 108, Ground Floor,
Sector 44, Gurgaon – 122003 (Haryana)
Phone: 0124-4283209

Regd. Office:

306, Lusa Tower,
Azadpur Commercial Complex, Delhi – 110033
CIN: U45200DL2008PTC182200

LALITTYA

by shivani ayush

interior | architecture | furniture | decor

Date : 18th January 2021

Dear Ms. Samika Sharma

I am pleased to offer you a 6 month Internship as an Interior Architecture Design Intern with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor A14/4, Golf Course road, Gurugram from 8th January 2021.** Your work timings will be 9:30 am to 6 pm, Monday to Saturday.

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment with 2 weeks notice, as does the company.

I Look forward to having you join our company.

Sincerely,

SHIVANI GUPTA MITTAL
+91 9810318175



Naï Gupta



14/4 A , Basement Floor, Golf course road, Gurugram - 122002

+91 9810318175

info@lalitty.com

www.lalitty.com

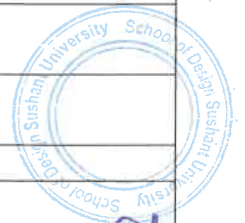
Employer Evaluation Form

The Employer Evaluation Form will be completed by the employment supervisor and sent to the faculty coordinator/ mentor in a sealed envelope or emailed to the faculty coordinator/ mentor by the employment supervisor, to arrive no later than the specified date.

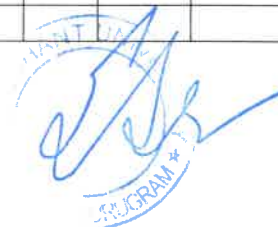
Based on the scale below, indicate how the student performed on each of the following criteria. Please note that your feedback is critical for grading the student upon completion of the academic internship.

- 1 – Unsatisfactory
- 2 – Below Expectations
- 3 – Satisfactory/Average
- 4 – Exceeds Expectations/Above Average
- 5 – Clearly Outstanding

	Aspects	1	2	3	4	5	n/a	Comments
	LO 01: Ability to recognise various aspects of the work environment in Design Industry							
1.	Has a pleasant, positive demeanour; shows enthusiasm					✓		
2.	Is motivated to learn the work and learns quickly					✓		
3.	Demonstrates ability to organize work and self					✓		
4.	Demonstrates skill in written communication							
5.	Meets conflict with emotional control and self-confidence					✓		
6.	Demonstrates appropriate knowledge level of field					✓		
	LO 02: Understanding organisational structure and their working							
7.	Is dependable and diligent in meeting obligations					✓		
8.	Completes assigned tasks correctly and in a timely manner				✓			
9.	Shows initiative, proceeds well on his/her own				✓			
10.	Willing to ask for help when needed					✓		
11.	Demonstrates a mature and ethical attitude toward clients and the profession					✓		
	LO 03: Ability to interpret and re-present design ideas in accordance with a given design brief							
12.	Demonstrates effective problem solving skills					✓		
13.	Demonstrates skill in verbal communication				✓			
14.	Demonstrates effective use of							



Nai P. P.



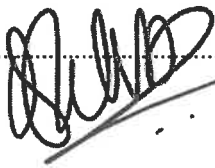
	graphic and oral communication skills					✓	
15.	Rating for student's quality of work					✓	
16.	Rating for overall level of competence					✓	
17.	Rating for academic preparation.					✓	
LO 04: Ability to manage time and deadlines							
18.	Ability to respect deadlines and complete work within assigned time					✓	
19.	Regular in attendance and punctual					✓	
LO 05: Work productively as part of a group or team towards a common goal.							
20.	Works effectively as a team member					✓	
21.	Shows leadership capabilities					✓	
LO 06: Create design ideas that respond to requirements and aspirations of the end user.							
22.	Uses good judgment in decision-making					✓	
23.	Accommodates requirements and feedback from client/users					✓	
24.	Willing to accept and use suggestions					✓	
25.	Student has a great potential as a professional					✓	

SASWATA
DEBNATH.

PRINCIPAL
ARCHITECT.

Industry Mentor..... Designation.....

Signed Date 30-05-2021.



* FOR SUMMER INTERNSHIP of
SHREY AGGARWAL.



Nai Rpta.

To,
The Course Coordinator
SSD 2021

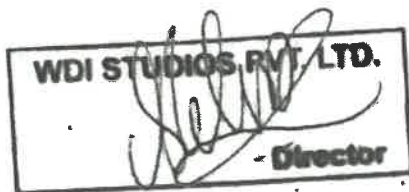
LETTER OF APPRECIATION

In the summer of 2021, for the months of March, April & May, Shrey Aggarwal, interned at WDI Studios Pvt. Ltd. under Ar. Jeyanthi Nadesalingam and Ar. Saswata Debnath.

During his internship he worked on a Residential Interiors project at G1002, Central park where he worked hands on both designing of various elements and supervision on site. It is to my pleasant surprise that Shrey, as an intern, exceeded expectations in both fields, he took initiative, was able to grasp the detailing and fine design concepts to produce drawings that could be issued and executed on site, on site he was punctual, diligent and strict with his supervision and reporting on site. He has the eye for fine detailing and can understand the bigger picture in a project.

I would also like to add that during an unfortunate accident on site Shrey displayed composure and resolve, and managed to divert the crisis.

It was great having him on the team, and he proved himself to a valuable shareholder in the project. I wish him all the success in his future.



Ar. Saswata Debnath
Director
WDI Studios Pvt Ltd



Na. Bala





FOIL ENTERPRISES



E-69/1 First Floor, Gautam Nagar, New Delhi – 110049. E-mail: foil@yww.co.in

UAN No. : DL08D0005845 GSTIN No. : 07AFMPC1214M2ZL

Design Cell : **Yellow Worldwide**, Q-107 FF, South City 1, Gurgaon

Date: June 14th, 2021

LETTER OF APPRECIATION

To The Course Coordinator,

This is to certify that **Taanya Jindal** has successfully completed **12 weeks** of her Summer Internship as an Interior Designer at **Yellow World Wide** based in Gurugram, from **March 12th, 2021 till June 12th, 2021** .

During the course of her Internship with us, she has worked on projects titled **EOK residence, CLD (Chotteylal & Sons) and JS surprise project**. These projects were aimed at residential interior and retail design.

She has been an extremely hardworking and diligent member of our team and has always portrayed keen interest in learning new skills.
It has been a great experience having her on our team and we wish her all the best for her future endeavors.

Ashima Gupta
Head Interior Design, Styling & VM
Team Yellow



Nai Apla



TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Shweta Ambawat, student of Bachelors of Interior Design from Sushant School of Design, Gurgaon, Haryana has successfully completed 3 months of her Internship w.e.f. 04th January, 2021 to 23rd April, 2021 at Chalk Studio Design Pvt. Ltd.

We are pleased to inform you that Shweta has been extremely inquisitive and hard working. She seems eager to learn and willing to put her best efforts forward. During the internship, she demonstrated good Design skills with self-motivated attitude to learn new things. Her performance exceeded expectations and was able to meet deadlines.

Her association with us was very fruitful and we wish her all the best for her future endeavours.

Thanking you,

Yours faithfully,

For Chalk Studio Design Private Limited

Priyanka Singh

**Priyanka Singh
Studio Head**



Nai Bida




27th May 2022

TO WHOM IT MAY CONCERN

This is to certify Ms. Shubhangi Prabhakar has successfully completed her internship in our organization "It's all about design" as a Trainee from 7th February 2022 to 27th May 2022.

She formed a key part of the IAAD team. We will always remember her for his keenness and commitment towards learning practical aspects of architecture, which will help her in the long run.



Founder Partner | Design Principal

Rachna Agarwal





Rachita Soni <rachitasoni.bdesg18@sushantuniversity.edu.in>

Internship Confirmation with HUFT - Rachita Soni

Devesha Datt <devesha.datt@headsuptails.com>

Fri, Jun 10, 2022 at 3:51 PM

To: sachindatt@sushantuniversity.edu.in, mareenathomas@sushantuniversity.edu.in

Cc: rachitasoni.bdesg18@sushantuniversity.edu.in, Rachita Soni <rachita.soni@headsuptails.com>

To whomever it may concern,

This is to confirm that Rachita Soni, student at School of Design, Sushant University is currently pursuing her Communication Design Internship with Heads Up For Tails.

Her place of work is Heads Up For Tails, Plot 34, 3rd Floor, Institutional Area, Sector-32, Gurugram, Haryana-122001. Her Internship period ends on August 20th, 2022.

Warm Regards,

Devesha Datt
Senior Graphic Designer



Heads Up For Tails
Website | Instagram | Facebook
LinkedIn | HUFT Foundation
INDIA | USA | SINGAPORE



Handwritten signature in blue ink



Date: 2nd March 2022

Dear Akshat Deva

This is with reference to your application for an internship programme and the subsequent round of interviews that we had with you. We are pleased to inform you that you have been selected to join PayU (hereinafter referred to as the “Company” or “PayU”) as an **Intern** in the **Design Department**.

Your internship period shall begin from **7th March 2022** and it will last for a duration of **3 months** in the **Design** team of the Company. You will be paid a stipend of **INR 40,000/-** per month during the internship period. Your place of work shall be, **PayU – Bangalore** office.

During the internship programme you will adhere to the terms and conditions and privacy policy as applicable to the interns and employees of the Company including but not limited to the terms mentioned herewith this letter.

For any clarifications, please feel free to contact **Denzil Jose** at email denzil.jose@payufin.com and mobile number **9916040197**.

Please note that this offer for internship shall remain open for **1 Week** from the date of issuance of this letter. Should you fail to revert with your acceptance before the expiry of one week, this offer shall become null and void.

We welcome you to PayU family and look forward to a fruitful collaboration.

With best wishes,

Priya Cherian
Global HR Head of Credit
PayU Finance Private Limited



Handwritten signature in blue ink.

PayU Finance India Private Limited

Registered Office
Empresa Building, Office No. 102
Second Road, Khar West, Mumbai,
Maharashtra, 400 052 INDIA
Telephone: 022-26000868
Email: info@payu.in
CIN: U65910MH1992PTC068664

Corporate Office
9th Floor, Bestech Business Tower,
Sohna Road, Sector-48, Gurgaon,
Haryana 122002 INDIA
0124-6624800/900
Website: www.payufin.in/



12/05/2022

TO WHOMSOEVER IT MAY CONCERN

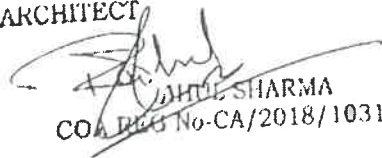
This is to certify that Mr. Akshay Gupta S/O Sh. Parveen Gupta has successfully completed his internship as Interior Designer at our Organization
– The Archtree from 17/01/2022 to 30/04/2022.

He has served us with sheer dedication and the organization wishes him the best for future endeavors and Further Studies.

THE ARCHTREE

Ar. Rahul Sharma Signatory
COA No. – CA/2018/103117
Principal Architect
The Archtree

ARCHITECT


RAHUL SHARMA
COA REG No-CA/2018/103117



140

Date : 23/02/2022

To,

Subject : - Employment Training

Dear Mr. Aniket Sardar,

We, at Perfectiongeeks Technologies, are pleased to inform you that we are providing an opportunity

For working as UI & UX intern from the 23rd February 2022 till 23rd August 2022.

Your application was processed a few days ago by us and we feel you are well qualified for this internship.

After successfully completion of your internship period, you will be eligible to work on the permanent position as Junior UI & UX designer

Keep reply us at the earliest, so that we may get in touch with you to discuss further details.

Regards,

Bhanupriya
HR Manager



Nai Bha.





ADREM
India Pvt. Ltd.

18th May 2022

To Whomsoever It May Concern

This is to certify that Miss Avani Khanna from Sushant University, is doing her Internship from 1st February 2022 to till date in Furniture Design & Production Department at Adrem India Pvt Ltd (Essentia Environments).

This certification is issued upon the request of Miss Avani to submit at Sushant University.

With Regards,

For Essentia Environments
~~ADREM INDIA PVT. LTD.~~

Priyanka
Human Resources
Priyanka Upadhyay
Assistant Vice President- Human Resource

E-40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975680

info@essentiaenvironments.com
www.essentiaenvironments.com



Nai file

142



ADREM
India Pvt. Ltd.

18th May 2022

To Whomsoever It May Concern

This is to certify that **Miss Sanya Kalra** from Sushant University, is doing her **Internship** from **1st February 2022 to till date** in the **Execution Department** at Adrem India Pvt Ltd (Essentia Environments).

This certification is issued upon the request of Miss Sanya to submit at Sushant University.

With Regards,

For Essentia Environments
(Adrem India Pvt. Ltd.)

ADREM INDIA PVT. LTD.

Priyanka
Priyanka Upadhyay
Human Resources

Assistant Vice President- Human Resource



Neeraj



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com

18th May 2022

To Whomsoever It May Concern

This is to certify that **Miss Bhavya Kamboj** from Sushant University, is doing her **Internship** from **1st February 2022 to till date** in the **Execution Department** at Adrem India Pvt Ltd (Essentia Environments).

This certification is issued upon the request of Miss Bhavya to submit at Sushant University.

With Regards,

For Essentia Environments
(Adrem India Pvt. Ltd.)

ADREM INDIA PVT LTD.
Priyanka
Human Resources

Priyanka Upadhyay
Assistant Vice President- Human Resource



Nai Apla

E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com



Date: May 21, 2022

TO WHOM IT MAY CONCERN

This is to certify that Ms. Muskan Jhavar has successfully completed her 3 months internship from 18th January 2022 to 24th April 2022 as a **Graphic Designer Intern** at CMF.

During the period of her internship program with us she was found punctual, hardworking and inquisitive.

We wish her best of luck for her future.

For Antan Industries Private Limited



Anubhav Jain
(Director)



Handwritten signature in blue ink.



Antan Industries Pvt. Ltd.

145

18th May 2022

To Whomsoever It May Concern

This is to certify that **Miss Nikita Sahni** from Sushant University, is doing her **Internship** from **1st February 2022** to till date in the **Execution Department** at Adrem India Pvt Ltd (Essentia Environments).

This certification is issued upon the request of Miss Nikita to submit at Sushant University.

With Regards,

For Essentia Environments
~~ADREM INDIA PVT LTD.~~
~~(India Pvt. Ltd.)~~

Priyanka
Human Resources
Priyanka Upadhyay
Assistant Vice President- Human Resource



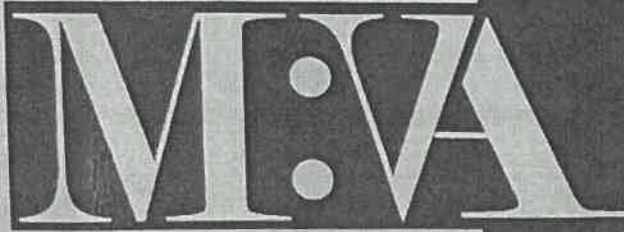
N. Singh



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com



M̄ASS:VOİD

DESIGNER: 2ND FLOOR TO BE: 1000000000

B-9/11, BASEMENT, DLF PH-I GURUGRAM
+91-9650758367 +91-9717172674

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Lishika verma from Sushant University, is doing her internship from 1st February 2022 to till date at Mass Void Architects, Gurugram.

This certification is issued upon the request of Ms. Lishika Verma to submit at Sushant University.

With Regards,


Sanchi Kapoor & Shivang Verma

MASS: VOID ARCHITECTS
B-9/11, Basement, DLF- I
Gurgaon- 122002
+91-9650758367, +91-9717172674






Handwritten signature

25 May 2022

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Ms. Bhawna Sharma** from Sushant University, Gurugram is doing is doing **6 months** internship at Space Matrix, Gurgaon from **01-Feb-2022**, and completed 16 weeks of internship by 25 May 2022 and her internship is due for completion.

This certification is issued upon the request of Ms. Bhawna Sharma to submit at Sushant University.

For Space Matrix Design Consultants Pvt. Ltd.



Nai Gpta.

Nikhileshwari Ravindranath
Senior Manager-HR Operations





TO WHOM SO EVER IT MAY CONCERN

This is to certify that Miss. Gulh Malhotra D/O Mr. Tajeshwar Singh Malhotra a student of Sushant University , Gurgaon has worked with **HABITAT ARCHITECTS** from 1st February 2022 to 30th April 2022 under the guidance of **AR. ZAFAR CHAUDHARY & AR. RANJODH SINGH.**

She is an honest and sincere with a pleasing personality. She is a dedicated trainee with a professional attitude and has a very good artistic knowledge.

She has always been an active participant in her projects and has been above expectations.

We wish her success in life and future career.

Yours Faithfully,

Habitat Architects



A R C H I T E C T U R E I N T E R I O R S

1777, MAHARAJ NAGAR, LUDHIANA (INDIA) PH.: 91-161-4689200, 205
WEBSITE : www.habitatarc.com E-MAIL: habitat01.ranjodh@gmail.com

7th June, 2022

To Whomsoever It May Concern

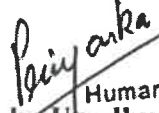
This is to certify that **Ms. Vani Khanna** of Sushant University, has done her **Internship** from **1st February 2022 to 6th May 2022** in the Interior Design Department as an **Intern-Graphic Designer** at Adrem India Pvt Ltd (Essentia Environments).

During her Internship, Vani was found to be punctual, hardworking & sincere to work.

We wish her good luck for all the future endeavors.

With Regards,

For Essentia Environments
(Adrem India Pvt Ltd) LTD.


Human Resources
Priyanka Upadhyay
Assistant Vice President- Human Resource



Handwritten signature

E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com





AKAARO

shipping address F 313, lower ground floor,
lado sarai, new delhi 110030

May 31, 2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Divya Khanna has successfully completed her internship for the duration of 14th February 2022 to 4th June 2022.

Divya has a lot of potential and has performed well in the responsibilities given to her. She has been very sincere, hardworking and punctual. During her internship period, she has been exposed to different processes a brand works upon.

We wish her success in her life and career.

For Akaaro

Gaurav Jai Gupta

Founder & Creative Director



Nani Pda



registered address F 344/2, ground floor, lado sarai, new delhi 110030

gst no : 07AGUPG5495M1ZH

phone : 011-40701360

18th May 2022

To Whomsoever It May Concern

This is to certify that **Miss Manika Nanda** from Sushant University, is doing her **Internship** from **1st February 2022** to till date in the **Execution Department** at Adrem India Pvt Ltd (Essentia Environments).

This certification is issued upon the request of Miss Manika to submit at Sushant University.

With Regards,

For Essentia Environments
(Adrem India Pvt Ltd.)
ADREM INDIA PVT. LTD.

Priyanka
Priyanka Udhaya
Assistant Vice President- Human Resource



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com



Mani Datta



AKAARO

shipping address F-313, lower ground floor,
lado sarai, new delhi-110030

May 31, 2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Divya Khanna has successfully completed her internship for the duration of 14th February 2022 to 4th June 2022.

Divya has a lot of potential and has performed well in the responsibilities given to her. She has been very sincere, hardworking and punctual. During her internship period, she has been exposed to different processes a brand works upon.

We wish her success in her life and career.

For Akaaro

Gaurav Jai Gupta

Founder & Creative Director



Nai Aka



registered address F-344/2, ground floor, lado sarai, new delhi-110030

gst no : 07AGUPC5495M1ZH

phone : 011-40701360

Ref. Fretron/PD/030522/INTERN

Date :3rd May 2022
Name : Palak Khurana
Address: Block 8, flat 3/B Railvihar
Sec-56, Gurgaon,

TO WHOM IT MAY CONCERN

This is to certify that Palak Khurana, a student of B. Design (Major In Product Design) Sushant University, Haryana, India has successfully completed 04 (Four) months ,from 3rd Jan 2022 to 3th May 2022,long internship program at Fretron Pvt Ltd.During the period of her internship program with us she was found punctual, hardworking and inquisitive.

We wish her every success in life.



Nai Palak

Palak
03/05/22



GST: 06AAECF0547N1Z1

☎ +91 74288 18800

☎ 0124-320-7169

✉ hrd@fretron.com

🌐 www.fretron.com

TO WHOMSOEVER IT MAY CONCERN

Dated: 10th June, 2022

Lopez Design is a design studio specializing in branding and experience design. We handle a broad range of services in the area of communications, web, digital, environment and print as well as extend our branding programs to service and experience design. Our corporate, government and NGO clients are both local and international.

We welcome talented students from creative schools and institutions across the country to intern with us each year. These short and rigorous internship programs expose the young aspiring designer to the real world of design by giving them hands-on experience.

Kashika Kharbanda, the bachelor of design in product design at Sushant university, is pursuing her graduation design project at our studio from the month of February to July 2022.

Regarding the tasks allocated to her, Kashika demonstrated tremendous enthusiasm and commitment. She took ownership and contributed significantly. Her keenness, ability to ask the right questions, eagerness to understand the larger picture and desire to add value are definite assets. On the social front, she blended very well with our studio culture.

We wish Kashika the very best!

Best regards,



Tarka Patil
For Lopez Design Pvt. Ltd.



Handwritten signature in blue ink, likely of Kashika Kharbanda.





June 10, 2022

Experience Letter for Internship

To whom it may concern

This is to certify that Vismit Sinha has successfully completed his internship with us at GoMechanic. The duration of this internship was from March 03, 2022 to June 03, 2022.

Project Name – Graphic Designer.

Mentor Name – Harminder Singh – Design

We found him very sincere, hardworking and result oriented. He worked well as part of the team. We take this opportunity to thank and wish him all the best for the future.

For Targetone Innovations Pvt Ltd

Sd/-
Megha Mahesh
VP - Human Resources



Nai Ppla



(Targetone Innovations Pvt. Ltd.)

Reg. Office Address: Shop No. 8, Ramesh Market, Dayanand Colony, Lajpat Nagar, New Delhi- 110024
Corp. Office Address: 3rd Floor, Plot No. 2, Landmark Tower, South City I, Opp C-113, Ashok Marg, Gurgaon- 122001
E:info@gomechanic.in | T:93888 93888 | W:gomechanic.in | CIN:U74999DL2016PTC300195

10 June 2022

TO WHOM SO EVER IT MAY CONCERN
INTERNSHIP COMPLETION LETTER

This is to certify that **Ms. Srishti Gupta (E-code 10001982)**, has been a **Design - Intern** with **Space Matrix Design Consultants Pvt Ltd.** from **21-February-2022 to 20-May-2022**

We hope that she has found the internship with Space Matrix satisfying and that it has contributed to her growth. We wish her all the best for her future endeavors.

For Space Matrix Design Consultants Pvt. Ltd.



Nai file.

Nikhileshwari Ravindranath

Senior Manager HR



Declaration and Authorization by the Candidate

I understand that the employment offer by InfoAxon is conditioned upon positive responses from my references and information furnished by me in my job application and during personal interview.

I consent to take any pre or post-employment examinations as may be required by InfoAxon or its representative, and release InfoAxon from any liability that may arise from such examination.

I authorize an inquiry to be made on the information contained on my application. Upon written request, the nature and the scope of this inquiry will be made available to me. Former employers named on this application are authorized to give information about me and I release them from all liability for issuing such information. I further authorize InfoAxon to contact any of my former employers to verify the information I have provided and inquire as to my work history.

I hereby undertake & affirm that I shall join InfoAxon in accordance with the offer letter accepted by me on the date specified in offer letter.

I hereby attest and warrant that all my answers on this application as well as on all forms completed in conjunction with my employment are true and accurate. I understand that my misrepresentation of facts, failure to disclose information required on my application or material change in my information provided which is not reported to Human Resources shall be cause for dismissal of the employment offer/ employment regardless of when discovered by InfoAxon.

I accept InfoAxon's offer of employment. I will start in my new role on **April 06th 2022**.

Signed: *Sameeksha*

Name: Sameeksha Kapoor

Dated: 5th April 2022



Nai Rika



directions

architectural consultants

TO WHOMSOEVER IT MAY CONCERN

THIS IS TO NOTIFY THAT **MS. AVNI SINGH** UNDERSTUDY OF SUSHANT UNIVERSITY HAS BEEN EFFICIENTLY WORKING AS AN INTERN AT **DIRECTIONS** AND IS CURRENTLY IN THE FIFTH MONTH OF HER INTERNSHIP. SHE WILL BE COMPLETING HER TEMPORARY JOB RESIDENCY WITH US IN THE MONTH OF JULY , WHICH IS WHEN SHE WILL RECEIVE HER FINAL LETTER/CERTIFICATE.

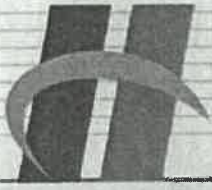
DURING THIS COURSE OF TIME AVNI HAS INDICATED FULL INTRIGUE AND ENTHUSIASM. SHE HAS BEEN WORKING TRULY FOR THE DEVELOPMENT OF OUR NAME THROUGH HER INTENTIVE THOUGHTS AND GREAT STRUCTURE. I WISH HER ALL THE BEST FOR HER FUTURE ENDEAVOURS AND ALL THAT SHE HAS TO OFFER AS A DESIGNER.

AVINASH PARIMOO
avinashparimoo@gmail.com
CREATIVE DIRECTOR
DIRECTIONS



Avni Singh

For **Directions**
Avni Singh
Partner



Date: 15.05.2022

Dear Moksh Arora,

This is to certify your successful internship completion in our organisation for a 4-month period starting 15th January 2022 and ending 15th May 2022.

This is even to confirm that you displayed professional traits during your internship and managed to complete desired tasks with full enthusiasm under given deadlines. You are hardworking and focused towards your professional career.

We wish you all the very best for your future ahead.

For, HICON PRODUCTS (INDIA) PVT. LTD



(ANURADHA BHAGAT)

(HR MANAGER)



Na. B. R.






To whomsoever it may concern

This is to certify that Mr. Jyotin Swarup, a student of Sushant University, Gurugram, has worked under my supervision during his internship period starting from Feb 1st to May 31st 2022.

His project involved a Market Study of the FMCG space, Packaging & Design case study, Label Design & Product Photography. He is a dedicated worker and has a keen eye for photography. We wish him the very best for the future.


Nikhil Saxena
(Head of Dept. - Design)
Happily Unmarried Marketing Pvt. Ltd.
Creators of brand Ustraa.



Nani Rpta.



Happily Unmarried Marketing Private Limited

159



by shivani ayush

interior | architecture | furniture | decor

INTERNSHIP CERTIFICATE

Date : 27th April 2022

This is to certify that Himani Leekha has successfully completed her internship from 3rd January 2022 to 3rd May 2022 from LALITTYA BY SHIVANI AYUSH under the guidance of Mrs. Shivani Gupta Mittal.

Himani Leekha was successfully able to participate in and accomplish all the tasks required for the project. Throughout which she was able to show case her great work ethics, dedication and hard work. We at Lalitty, have thoroughly enjoyed having her as an intern and we wish her success in her future endeavours.

SHIVANI GUPTA MITTAL

09810318175



Shivani Gupta



14/4 A , Basement Floor, Golf course road, Gurugram - 122002

+91 9810318175

info@lalitty.com



KASHISH MAHAJAN DESIGN STUDIO

#2297
SECTOR 35-C
CHANDIGARH
PH- 8427610602

Date: 30/05/2022

Internship certificate

This is to certify that **Ms. Sakshi Singla** has successfully completed her internship starting from 01/02/2022 to 31/05/2022 at **KaMa Design Studio, Chandigarh** under the guidance of **Ar. Kashish Mahajan**.

During the period of her internship program with us, she has been found punctual, hard working and inquisitive.

We wish her every success in her future endeavors.



Nai Arora



With Best Wishes,
Ar. Kashish Mahajan
KaMa Design Studio

KaMa Design Studio
Architect | Interior Designer
mahajan.kashish@gmail.com
08427610602

171



S M ARCHITECTS

INTERNSHIP CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

THIS IS TO CERTIFY THAT **MS. ISHMEET KAUR D/O MR. HARDEV SINGH** DID INTERNSHIP WITH OUR STUDIO FROM 1ST MAR 2022 TO 10TH JUNE 2022, ON A RENUMERATION OF RS. 8,500 PER MONTH.

DURING HER TENURE, SHE HELPED US ON ACTIVITIES OF VARIOUS PROJECTS RANGING FROM FRONT BOARD DESIGN, CEILING DESIGN TO INTERIORS OF SHOWROOMS & RESIDENCES.

HER SCOPE OF WORK INCLUDED BASIC DESIGNING, DRAFTING, PREPARING WORKING DRAWINGS AND WORKING EXTENSIVELY ON **AUTOCAD, PHOTOSHOP & SKETCHUP.**

SHE WAS A HARDWORKING ASSOCIATE OF OURS.

WE WISH ALL THE VERY BEST FOR HER FUTURE!

Shlok Modi

AR. SHLOK MODI
(PRINCIPAL ARCHITECT)



Neeraj

DATE: 10 - JUNE - 2022

SHAHJAHANPUR



INTERNSHIP CERTIFICATE

TO WHOMSOEVER IT MAY CONCERN

THIS IS TO CERTIFY THAT **MS. KIRTI AGARWAL** D/O MR. RAJESH AGARWAL DID INTERNSHIP WITH OUR STUDIO FROM 10TH MAR 2022 TO 10TH JUNE 2022, ON A RENUMERATION OF RS. 8,500 PER MONTH.

DURING HER TENURE, SHE HELPED US ON ACTIVITIES OF VARIOUS PROJECTS RANGING FROM WARDROBE DESIGN, CEILING DESIGN TO INTERIORS OF RESIDENCES, COMMERCIAL TO CLUB.

HER SCOPE OF WORK INCLUDED BASIC DESIGNING, DRAFTING, PREPARING WORKING DRAWINGS AND WORKING EXTENSIVELY ON **AUTOCAD, PHOTOSHOP & SKETCHUP.**

SHE WAS A HARDWORKING ASSOCIATE OF OURS.

WE WISH ALL THE VERY BEST FOR HER FUTURE!

Shlok Modi

AR. SHLOK MODI
(PRINCIPAL ARCHITECT)



DATE: 10 - JUNE - 2022

SHAHJAHANPUR



Nari Rpta





ADREM
INDIA PVT. LTD.

18th May 2022

To Whomsoever It May Concern

This is to certify that **Miss Muskan Singla** from Sushant University, is doing her **Internship** from **1st February 2022 to 31st March 2022** in the **Execution Department** and **1st April 2022 to till date** in the **Design Department** at Adrem India Pvt Ltd (Essentia Environments).

This certification is issued upon the request of Miss Muskan to submit at Sushant University.

With Regards,

For Essentia Environments
(Adrem India Pvt. Ltd.)

ADREM INDIA PVT. LTD.
Human Resources

Priyanka
Priyanka Upadhyay
Assistant Vice President- Human Resource



Nai Apla



E - 40, South City - 1,
Gurgaon-122001 (Haryana) INDIA

Tel.: (91 124) 4975650
Fax : (91 124) 4975660

info@essentiaenvironments.com
www.essentiaenvironments.com

studiolotus

Personal & Confidential

Letter of Intent for the Position of Intern

January 04th, 2023

Dear Ms. Soumya Kalhan,

With reference to your application and subsequent Interviews with us, we are pleased to offer you the position of "Intern" with Studio Lotus, New Delhi.

Stipend

Your monthly stipend will be Rs. 5,000/- per month (Rupees Five Thousand only). Your internship will be in accordance with the rules, regulations and policies of the Company.

Internship Period

Your internship period will be for 6 months i.e., from 03rd January ,2023 to 03rd July 2023.

- Please inform your college that you will not be allowed any leaves for your Jury/Viva.
- You are supposed to complete the committed timeframe of internship mentioned by you. In case your commitment is not met, a letter would be sent to college, stating that your internship was unsatisfactory.
- A maximum of 10 (Ten) A3 print shall be allowed related to your work on the project and not presentations. A sign off must be taken from the Design Principal on Project and the internship letter from the studio.

We believe you will have a good learning experience during your internship with us and we look forward to you joining us.

Acceptance of the Letter of Intent

You are hereby requested to accept the above terms and conditions and follow company norms during your internship period.

Please feel free to write on saumya@studiolotus.in for any clarification.



EXPERIENCE AND RELIEVING LETTER
To whomsoever it may concern

This is to certify that Tushar Goyal has worked with Sarmaya Homes from January 01st 2023 to April 30th 2023 as an Interior Designer.

During his tenure we found him to be dedicated and hardworking. He's a good learner which helped him grow personally as well as in the organisation.

We wish him best for his future endeavours.



Mohit Kumar
Managing Director
Sarmaya Homes





- INTERIOR ★
- ARCHITECTURE ★
- VASTU ★
- PROJECT MGMT ★
- PLANNING ★
- LANDSCAPING ★

Date: 30-04-2023

TO,

Vanshika Mittal

Internship Complete Certificate

This is to certify that Ms. Vanshika- Mittal had completed her Internship at NA DESIGN STUDIO. Duration of internship 1-02-2023 to 30-04-2023 which in total is 12 weeks . She worked as Interior Design intern on several projects under the guidance of senior Interior Designer.

We take this opportunity to thank Ms Vanshika Mittal and wish her all the best for her future.

Signature of Architect

Partner



nods_architects @
studio.nadesignstudio1@gmail.com ✉
+91 98109 66359, 9999 777359 ☎
0129-4077359, 011-79600 344 📠
www.nadesignstudio.in 🌐
118, Sector-11B, DLF, Model Town, Faridabad NCR-06 (India) 📍
J-1839, LGE, Chitranjan Park, Delhi-19 (India) 📍

studiolotus

May 19th,2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Soumya Kalhan from Sushant University, Gurgaon, is doing a 6 month internship at Studio Lotus, Delhi from **03-Jan-2023**. She has completed 4 months of this duration successfully.

Sincerely,
For Studio Lotus

Saumya Tandan

Saumya Tandan

Head- Human Resources

Email ID: hr@studiolotus.in

Contact number: +919818144769



09 May 2023

TO WHOM SO EVER IT MAY CONCERN

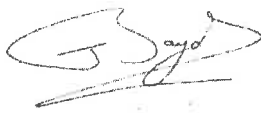
This is to certify that **Ms. Sana Chopra** from **Sushant University, Gurgaon**, is doing **6** months internship at **Space Matrix, Gurgaon** from **02-Jan-2023**, and will complete 18 weeks of the internship by **9 May 2023** and is due for completion.

During this internship, she has worked on various **workspace interior design projects** as **Design Intern**, which includes design development, working drawings, and site visits.

We found her extremely inquisitive, punctual, and hard-working. She is keen to understand and learn the design process, material selection, and its execution on the site.

We wish her all the best for her upcoming career.

For Space Matrix Design Consultants Pvt. Ltd.



Tarun Bayala
Head - Human Resource Business Partner



Nuworld Retail Private Limited

Address: 008-18th Floor, Tower B Emaar Digital Greens
Golf Course Ext Road, Sector 61 Gurgaon
M: +918826257630 . E: accounts@nurepublic.co

TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Ms. Shreya Yadav** was an intern in the role of **Trainee - Social Media** with **Nu Republic** during the period beginning from **15th December, 2022** and ending **15th March, 2022**. During her tenure, Shreya has remained dedicated and loyal to her work and responsibilities with our company. She was responsible for conceptualizing, creating and executing designs of our latest products on various social media platforms. We found her to be sincere, honest, hardworking & responsible.

She has gone the extra mile and taken up initiatives beyond her scope of work. Her attitude and behaviour were always cordial and respectful. She was keen to learn new stuff and take on newer challenges every day, in a quest to learn and develop herself.

It has been an utmost pleasure working with her and we wish her all the best for her future endeavours.

Sincerely,

For Nuworld Retail Private Limited
For Nuworld Retail Private Limited



(Director / Authorized Signatory)

(Authorized Signatory)

Place: Gurugram

Dated: 26.04.2023





TO WHOM IT MAY CONCERN

This letter serves as a confirmation that Ms. Samridhi Bansal, has completed her four months Internship from 4th January'23 to 30th April'23 at Chalk Studio.

Thanking You

Yours Sincerely

Priyanka Singh

Priyanka Singh

Studio Head





April 29, 2023

To Whom It May Concern

This is to certify that **Saadhvi Kumar** has completed her internship with **Cosmopolitan, LMIL** from **3rd February 2023 to 28th April 2023**.

Her performance during the internship has been excellent. She has showed hard work and dedication. She has consistently demonstrated a high level of creativity, skill, professionalism and has contributed to the art team. She has paid attention to details, innovative ideas, and commitment to delivering high-quality work and has worked collaboratively with all the team members. During this period, she has learned various aspects and elements at **India Today Group**.

We wish her good luck in her future endeavors.

Yours sincerely,


Babita K. Popli
Senior Manager – HR





15 May 2023

TO WHOM SO EVER IT MAY CONCERN
INTERNSHIP COMPLETION LETTER

This is to certify that **Ms. Poornima Tanwar (E-code 10002365)**, student at **Sushant University Gurgaon**, has been a **Design-Intern** with **Space Matrix Design Consultants Pvt Ltd**. From **09-Jan-2023 to 03-Apr-2023**

We hope that She has found the internship with Space Matrix satisfying and that it has contributed to her growth. We wish her all the best for her future endeavors.

For Space Matrix Design Consultants Pvt. Ltd.



Tarun Bayala
Head- Human Resource Business Partner





GC Interactive Pvt. Ltd.
1A-402, Bharat Apartment, Sector 18a,
Plot no 8, Dwarka West Delhi
110078 India
Email- skmisra@gcinteractive.in
Contact No: +91-8800433737

Date of Issue – (15/05/2023)

Internship Certificate

This document is to certify that Ms. Nandenee Sareen has completed her internship in Graphic Designer at GC Interactive Pvt. Ltd, from 11th January 2023 to 11th May 2023.

During the internship, Ms. Nandenee Sareen demonstrated a keen interest and enthusiasm to learn new skills. Her performance exceeded our expectations, and her dedication to their role and responsibilities was commendable. All of the tasks were completed on time and to the best of her abilities.

We wish her all the best for her career.

Yours Sincerely

For

GC Interactive Pvt. Ltd.

Shrey Mishra
(Director)



GC Interactive Pvt. Ltd.
1A-402, Bharat Apartments,
Sector 18a, Plot no 8, Dwarka, New Delhi,
Contact No: +91-8800433737, Email: skmisra@gcinteractive.in



15 May 2023

TO WHOM SO EVER IT MAY CONCERN
INTERNSHIP COMPLETION LETTER

This is to certify that **Mr, Pankaj Batra, student at Sushant University Gurgaon**, has been a **Design-Intern with Space Matrix Design Consultants Pvt Ltd. From 02-Jan-2023 to 03-Apr-2023**

We hope that he has found the internship with Space Matrix satisfying and that it has contributed to his growth. We wish him all the best for his future endeavors.

For Space Matrix Design Consultants Pvt. Ltd.

A handwritten signature in blue ink and a circular blue stamp of Space Matrix Design Consultants Pvt. Ltd.

Tarun Bayala
Head- Human Resource Business Partner





groupDCA

344, Sultanpur,
MG Road, New Delhi-30
011-26802444/45
info@groupdca.in
www.groupdca.in

10.05.2023

To Whom It May Concern

This is to certify that Mudit Arora was employed as an intern in group DCA between 20.01.2023 to 20.04.2023.

During this tenure, Mudit has assisted in work related to residential and commercial projects.

We wish him all the best.

On behalf of groupDCA



CRS TOWERS PRIVATE LIMITED

Corporate Office- 77B, Sector - 18, Iffco Road, Gurgaon Haryana India-122001

Internship Certificate

Date: 18th May 2023

This is to certify that Lakshita Nayar has successfully completed her four months of internship from 19th January 2023 to 19th May 2023 at CRS TOWERS PRIVATE LIMITED under the guidance of Ms. Ruby Jain (Sr. Architect).

Lakshita Nayar was successfully able to participate in and accomplish all the tasks required for the project. Throughout which she was able to showcase her great work ethics, dedication and hard work.

NOTE - This is to certify the internship program is of six months ending on 19th July 2023 post which evaluation will be shared by her reporting manager.

From,

CRS TOWERS (P) Ltd.

For CRS TOWERS PVT. LTD.


Authorised Signatory
HR Manager



Registered Office: 48/5, BASANT LOKVASANT VIHAR, NEW DELHI INDIA-110057
CIN - U45201DL1997PTC085061; EMAIL-sunil@crsinvestment.com
Tel No. (+91) 0124-4019150



117, (basement), Sector 23,
Gurugram, 122017

Dated : 2nd May 2023

TO WHOM IT MAY CONCERN

This is to certify that Khushi Tanwar a student B.Design (fashion and textiles) Sushant University, Haryana, India has successfully completed 03 (three) months, from **06 February 2023 to 05 May 2023** under the guidance of Ms. Palak Singh.

During the internship she demonstrated good design skills with a self-motivated attitude to learn new things. Her performance exceeded expectations and was able to complete the project successfully on time.

We wish him all the best for his future endeavours.

Palak Singh
Founder & Creative Director



099103 03981 | psthedesignhouse@gmail.com | <https://psthedesignhouse.in>

TO WHOM SO EVER IT MAY CONCERN

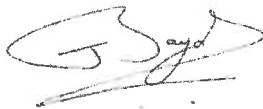
This is to certify that **Ms. Hridya Taneja** from **Sushant University, Gurugram** is doing **6** months internship at **Space Matrix, Gurgaon** from **05th January, 2023**, and will complete 26 weeks of internship by, **04th July 2023** and is due for completion.

During this internship, she has worked on various **Workspace Interior Design Projects** as **Design Intern**, which includes Design Development, Working Drawings and Site Visits'

We found her extremely inquisitive, punctual, and hard working. She was very keenly interested in understanding and learning the design process, material selection and its execution on the site.

We wish her all the best for his upcoming career.

For Space Matrix Design Consultants Pvt. Ltd.



Tarun Bayala
Head - Human Resource Business Partner





• WISH HORIZON •

AR. KSHITIZ ANAND

Dated: 27th May 2023

Experience Letter

This is to certify that Himanshu Yadav has been working in our organization as in Interior Designer from 4th Jan 2023 til 4th April 2023

He has worked on the following projects under supervision:

1. Garment Manufacturing Unit at 93, Udyog Vihar Phase – 1, Gurgaon
2. Dr. Maan's residence at 1153, Urban Estate, Jind
3. Dr. Govind's residence at Vatika India Next, Gurgaon

WISH HORIZON ARTISEN (OPC) PVT. LTD.

Ar. Kshitiz Anand
Principal Architect

DIRECTOR



wishhorizon.17@gmail.com kshitzanand10@gmail.com
+91-8053815407 +91-7282570322

1532, Sector-45, Near St. Angel's School, Gurgaon. Pincode 122003



house of lalittyia

www.lalittyia.com

+91-9810318175
info@lalittyia.com

A-14/4,
Basement Floor, DLF-1,
Golf Course Road,
Gurgaon-122002,
Haryana, India

DATE: 31-03-2023

Certificate of Completion

This certificate is proudly presented to Keshavi Arora for successfully completing the Design Internship program at House Of Lalittyia, from 2nd January 2023 to 31st March 2023.

During the internship period, Keshavi demonstrated an unwavering commitment to learning and excelling in the field of design. With her creativity, passion, and dedication, she has proven to be a valuable asset to our team.

Throughout the internship, Keshavi worked on various design projects and tasks, gaining hands-on experience in interior design, architecture and furniture and softwares like Autocad, Sketchup and Photoshop. Her contributions to the assigned projects were commendable and have left a lasting impact on our organization.

We are confident that Keshavi's newly acquired skills and expertise will serve her well in her future endeavors. We wish her all the best for their future career.

Congratulations!

With Regards
Shivani Gupta
Principal Designer



interior | architecture | furniture



MADS CREATIONS PRIVATE LIMITED

Turnkey Interiors

Customized HI-End Furniture

Design Consultancy

Internship Certificate

To whomsoever it may concern

Date: 09th June' 2023

This is to certify that Ms. Komal Batra was employed as Intern with MADS Creations Pvt. Ltd., a reputed Interior Design company based at Sohna Road, Gurgaon, Haryana from 16th January, 2023 till 09th June, 2023.

During the tenure of Internship, we found her extremely inquisitive and hardworking. She was willing to put her best efforts and get into the depth of subject to understand it better.

We would like to wish her all the best in her future endeavours.

Yours truly,

Neeraj Verma

HR-Admin

For MADS Creations Pvt. Ltd.



(CIN : U74140HR2015PTC055353)

Unit No. 622-625, Sixth Floor, Vipul Trade Center, Sohna Road, Sec-48, Gurgaon.
www.madscreations.in, info.madscreations@gmail.com, 0124 - 4389267



house of lalittyia

www.lalittyia.com

+91-9810318175
info@lalittyia.com

A-14/4,
Basement Floor, DLF-1,
Golf Course Road,
Gurgaon-122002,
Haryana, India

DATE: 31-03-2023

Certificate of Completion

This certificate is proudly presented to Kunal Goyal for successfully completing the Design Internship program at House Of Lalittyia, from 2nd January 2023 to 31st March 2023.

During the internship period, Kunal demonstrated an unwavering commitment to learning and excelling in the field of design. With his creativity, passion, and dedication, he has proven to be a valuable asset to our team.

Throughout the internship, Kunal worked on various design projects and tasks, gaining hands-on experience in interior design, architecture and furniture and softwares like Autocad, Sketchup and Photoshop. His contributions to the assigned projects were commendable and have left a lasting impact on our organization.

We are confident that Kunal's newly acquired skills and expertise will serve him well in his future endeavors. We wish him all the best for their future career.

Congratulations!

With Regards
Shivani Gupta
Principal Designer



interior | architecture | furniture

885, Udyog Vihar, Phase-V,
Gurgaon, Haryana-122016 (INDIA)
Tel. : 0091-124-4765885
E-mail : info@divine-designco.com



DIVINE DESIGN
www.divine-designco.com

Date: - 22/04/2023

TO WHOM SO EVER IT MAY CONCERN

I hereby verify that **Mahima** has been doing her Graduation Project in our organization from the period of January 16th, 2023 to April 22nd, 2023. While employed with **Divine Design**, her responsibilities have included design development and technical knowledge about the industry. She has done a fantastic job completing these tasks, and she has always been on time and professional during his tenure here.

We wish her extreme success in her all future career endeavors.

For Divine Design

For DIVINE DESIGN
Authorized Signatory
Authorized Signatory





INTERNSHIP CERTIFICATE

Date : 15-05-23

This is to certify that Vasvee Bansal of Sushant school of Design, Gurugram has been interning with us at Story of Spaces from 06-02-2023 to 30-06-2023 under the guidance of our founder, Mrs. Akshita Hans.

Vasvee has been a diligent addition to our firm and completed all the tasks given to her with utmost zeal & passion. From managing our vendors to design, she had been involved in everything and handled all projects with full efficiency.

We are so delighted to have her at SoS, and even offered her a full time position in our firm.

Best,

Akshita Hans

Founder | Story of Spaces

9899719383





House of Lalittyia Pvt. Ltd.
A/14/4, Basement Floor, DLF Phase-1
Golf Course Road, Gurugram-122002

house of lalittyia
interior | architecture | furniture

Date :2nd January,2023

Dear Pragya Dalmia

We are pleased to offer you the position of **Intern** with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor 14/4 A, Golf Course road, Gurugram from 2nd January,2023**. Your monthly stipend is Rs.10,000/- . Your work timings are **9:30 am to 6 pm, Monday to Saturday**.

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment at any time after giving notice of 4 weeks, as does the company.

Sincerely,
House of Lalittyia Pvt. Ltd.

SHIVANI GUPTA MITTAL
09810318175



TO WHOM SO EVER IT MAY CONCERN

This is to certify that **Ms. Pranjal Chhabra** from **Sushant University, Gurugram** is doing **6** months internship at **Space Matrix, Gurgaon** from **02nd January, 2023**, and will complete 26 weeks of internship by, **03rd July 2023** and is due for completion.

During this internship, she has worked on various **Workspace Interior Design Projects** as **Design Intern**, which includes Design Development, Working Drawings and Site Visits'

We found her extremely inquisitive, punctual, and hard working. She was very keenly interested in understanding and learning the design process, material selection and its execution on the site.

We wish her all the best for his upcoming career.

For Space Matrix Design Consultants Pvt. Ltd.



Tarun Bayala
Head - Human Resource Business Partner



INTERNSHIP CERTIFICATE

Date: 19th May 2023

This is to Certify That Anshika Agarwal has Successfully completed her internship from 1 Feb 2023 to 1 June 2023 from KD ARCHITECTS under the guidance of Mr. Kanwardeep singh.

Anshika Agarwal was successfully able to participate in and accomplish all the tasks required for the project. Throughout which she was able to show case her great work ethics, dedication and hard work. We at KD ARCHITECTS, have thoroughly enjoyed having her as an intern and we wish her success in her Future Endeavours.

Kanwardeep singh
9927737798





**F Six
Certificate of Completion**

This certificate is awarded to

MS. ANJALI MALHOTRA

as proof that she has completed an internship in the role of

ASSOCIATE DESIGNER

for the time period of

TWELVE WEEKS

At F SIX EVENTS LLP



Certificate awarded on date - **23 / 03 / 2023**



Ira Singh

Founder and CEO

TO WHOM SO EVER IT MAY CONCERN

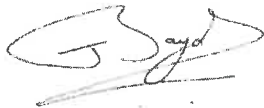
This is to certify that **Ms. Anushka Madan** from **Sushant University, Gurugram** is doing **6** months internship at **Space Matrix, Gurgaon** from **05th January, 2023**, and will complete 26 weeks of internship by, **04th July 2023** and is due for completion.

During this internship, she has worked on various **Workspace Interior Design Projects** as **Design Intern**, which includes Design Development, Working Drawings and Site Visits'

We found her extremely inquisitive, punctual, and hard working. She was very keenly interested in understanding and learning the design process, material selection and its execution on the site.

We wish her all the best for his upcoming career.

For Space Matrix Design Consultants Pvt. Ltd.



Tarun Bayala
Head - Human Resource Business Partner



TO WHOM SO EVER IT MAY CONCERN

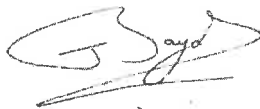
This is to certify that **Mr. Jay Sharma** from **Sushant University, Gurugram** is doing **6** months internship at **Space Matrix, Gurgaon** from **02nd January, 2023**, and will complete 26 weeks of internship by, **03rd July 2023** and is due for completion.

During this internship, he has worked on various **Workspace Interior Design Projects** as **Design Intern**, which includes Design Development, Working Drawings and Site Visits'

We found him extremely inquisitive, punctual, and hard working. He was very keenly interested in understanding and learning the design process, material selection and its execution on the site.

We wish him all the best for his upcoming career.

For Space Matrix Design Consultants Pvt. Ltd.



Tarun Bayala
Head - Human Resource Business Partner



FABINTERIORS

F-5 5th Avenue Bandh Road Gadaipur New Delhi -110030
Tel/Fax 9871867775 9871897775

29th April 23

To Whomsoever It May Concern

This is to certify that Ms. Archita Chopra, student of Sushant University, Gurugram, has successfully completed internship in the field of Interior Designing from 2nd January 23 to 29th April 23 under guidance of Team.

During the period of her internship program she was found to be diligent and inquisitive. She was keen to learn new ideas and take on newer challenges in a quest to learn and develop herself.

We wish her all the best in her future career opportunities.

Thanks & regards,

For FABINTERIORS


AUTHORISED SIGNATORY

FABINTERIORS
F-5, 5th Avenue Bandh Road
Gadaipur, New Delhi-110030
mail@fabinteriors.com
9871897775 9871867775





TO WHOM IT MAY CONCERN

This letter serves as a confirmation that Smridhi Duggal, is undergoing the Internship with Chalk studio on the following terms:

1. Duration of internship will be from January 2023 to June 2023.
2. You will be designated as "Intern".
3. From time to time, your performance will be evaluated and based that necessary action will be taken.
4. During Internship you are expected to abide by Code of conduct defined by Chalk Studio.

Thanking You

Yours Sincerely

Priyanka Singh

Priyanka Singh

Studio Head





TO WHOM IT MAY CONCERN

This letter serves as a confirmation that Samridhi Bansal, is undergoing the Internship with Chalk studio on the following terms:

1. Duration of internship will be from January 2023 to June 2023.
2. You will be designated as "Intern".
3. From time to time, your performance will be evaluated and based that necessary action will be taken.
4. During Internship you are expected to abide by Code of conduct defined by Chalk Studio.

Thanking You

Yours Sincerely

Priyanka Singh

Priyanka Singh

Studio Head



Na Bks



LALITTYA

by shivani ayush

interior | architecture | furniture | decor

Date :2nd January,2023

Dear Pragya Dalmia

We are pleased to offer you the position of **Intern** with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor 14/4 A, Golf Course road, Gurugram from 2nd January,2023.** Your monthly stipend is Rs.10,000/- Your work timings are **9:30 am to 6 pm, Monday to Saturday.**

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment at any time after giving notice of 4 weeks, as does the company.

Sincerely,

SHIVANI GUPTA MITTAL
09810318175



Shivani Gupta Mittal



14/4 A , Basement Floor, Golf course road, Gurugram - 122002

+91 9810318175

info@lalitty.com

62

INTERNSHIP LETTER

Date- 7th Dec 2022

Ms.Harsha Kalra,
85 Kohat enclave, Top Floor,
Pitampura-110034

Dear Harsha,

We are pleased to offer you an internship program under **Interior Designing** with **UK interia Pvt. Ltd.** for a period of six months from 5th Jan 2023 till 4th July 2023. During this period you will be provided a stipend of Rs.10,000/- per Month.

You should note that any information and data collected from you during the course of your internship should be kept confidential at all times.

With Regards,



Harsha Kalra

Meenakshi Sharma (HR Executive)

UK Interia Pvt Ltd





F Six Offer Letter

Dear Anjali

We are extremely happy and honoured to offer you an internship in the position of Associate Designer, within our organization. Congratulations!

Your position within the organization will be effective, following the confirmation of the offer terms sent to you to us. The date of joining will be confirmed to you via email.

Your stipend on joining will be Rs.15000/- per month.

Please send us an acknowledgement of this offer confirming your joining.

We wish you a hearty congratulations once again and look forward to you being a valuable member of the team.

Best regards,
Ira Singh
Founder and CEO

Contact details:
+91 999910319 (Ira Singh)



Ira Singh



9:45

4G

Inbox

3 Messages

FAB - Offer Letter Initiation

Dear Archita,

Congratulations!

We are pleased to inform you that you are selected as an Intern Interior Designer. You are requested to confirm your date of joining.

The detailed APPOINTMENT LETTER will be given to you upon your joining.

Kindly give your confirmation on the same.

Also, as a part of the procedure, please email a soft copy of the following documents to us.

1. 10th Marksheet & Certificate
2. 12th Marksheet & Certificate
3. Post Graduation Marksheet & Certificate
4. Graduation Marksheet & Certificate
5. Offer-Letter from your previous employer
6. Last 3 payslips with bank proof of the credit.
7. References of 2 contacts from your previous employer
8. Digital photo and permanent address and emergency contact details.
9. Bank Details, where you need your salary to be credited.



No. R/S

Fwd:

CRS TOWERS PRIVATE LIMITED

Corporate Office- 77B, Sector - 18, Iffco Road, Gurgaon Haryana India-122001

INTERNSHIP OFFER LETTER

To,
Dear Ms. Lakshita Nayar

SUB - INTERNSHIP OFFER LETTER

We are pleased to inform you that your application for the internship program has been accepted with **CRS TOWERS (P) Ltd.**


As discussed during your interview, you will be functionally reporting to the "**Senior Architect**".

You are required to join us latest by **19th Jan 2023** beyond which this offer stands canceled unless otherwise either party communicates the said delay beforehand.

We look forward to your arrival in our organization .

From
CRS TOWERS (P) Ltd.

For CRS TOWERS (P) LTD.


Authorised Signatory
HR Manager







CRS TOWERS PRIVATE LIMITED

Corporate Office- 77B, Sector - 18, Iffco Road, Gurgaon Haryana India-122001

INTERNSHIP OFFER LETTER

To,
Dear **Ms. Lakshita Nayar**

SUB - INTERNSHIP OFFER LETTER

We are pleased to inform you that your application for the internship program has been accepted with **CRS TOWERS (P) Ltd.**


As discussed during your interview, you will be functionally reporting to the "**Senior Architect**".

You are required to join us latest by **19th Jan 2023** beyond which this offer stands canceled unless otherwise either party communicates the said delay beforehand.

We look forward to your arrival in our organization .

From
CRS TOWERS (P) Ltd.

For CRS TOWERS (P) LTD.


Authorised Signatory
HR Manager







Registered Office:48/5, BASANT LOKVASANT VIHAR, NEW DELHI INDIA-110057
CIN - U45201DL1997PTC085061; EMAIL-sunil@crsinvestment.com
Tel No. (+91) 0124-4019150

Internship Offer Letter Inbox x



HR @ RSMS <hr@rsms-arch.com>

to me ▾

Dear Ms. Chhavi,

This is with reference to above mentioned subject, we are pleased to offer you the post of an Intern in our organization.

1. Your training period will be as per following:

Period of training : 07-02-2023 to 07-08-2023

On date of joining, report to Human Resource Department at 9:15 a.m.

2. Workdays : Monday through Saturday.

3. On/Before the date of Joining, you will be required to submit the following documents (Photocopies):

- 2 passport size photographs.
- Identity proof (Election I.D./Driving License/Passport/Ration Card).
- Residence Proof (Passport/Election I.D./Driving License).
- PAN ID
- College Letter

You are requested to reply to this offer letter as token of your acceptance.

Thanks & Regards,

HR

RSMS Architects (P) Ltd.

69, Bhawani Kunj,

Behind D-2 Flats, Vasant Kunj,

New Delhi – 110070

T: 011-26898616,26898617



Naresh





Neeraj Verma <neeraj@madscreations.in>
to me

Jan 13, 2023, 10:39 AM ☆ ↶ !

Dear Komal,

We are pleased to extend to you our written offer of employment for the position of **Jr. Interior Designer (Internship)** in our organization with effect from 16th January, 2023 (Tuesday) to 31st July, 2023.

At the time of joining, kindly bring the original & photocopies of documents listed as below:

- 2 - A4 passport size photograph
- Xerox of Complete Educational Certificates & Mark sheet of your academic qualifications
- Xerox of ID & Address proof
- Offer Letter, Appointment Letter, Experience Letter, Relieving letter, Salary slips from previous employments
- Bank statements of last 3 months

The original documents shall be returned to you after verification while the photograph and original shall remain with us for the records.

Look forward to welcoming you on board and working together.

A line of confirmation would be highly appreciated.

Regards,

NEERAJ VERMA

HR-ADMIN

MADS CREATIONS

M: +91 -7835096909 E: neeraj@madscreations.in
Unit no. 622-625, 6th Floor, Vipul Trade Centre, Sohna Road,
Sec-48, Gurgaon - 122018, Haryana



Neeraj Verma





House of Lalitty Pvt. Ltd.
A-14/4, Basement Floor, DLF Phase-1
Golf Course Road, Gurugram-122002

house of lalitty

interior | architecture | furniture

Date : 2nd January, 2023

Dear Keshavi Arora

We are pleased to offer you the position of **Intern** with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor 14/4 A, Golf Course road, Gurugram from 2nd January, 2023.** Your monthly stipend is Rs.10,000/- . Your work timings are **9:30 am to 6 pm, Monday to Saturday.**

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment at any time after giving notice of 4 weeks, as does the company.

Sincerely,

House of Lalitty Pvt. Ltd.
SHIVANI GUPTA MITTAL
09810318175 Director



Hi RA

03-Jan-2023

To,
Poornima Tanwar
18, Fatehpur Beri
New Delhi - 110074

Poornima.Tanwar@gmail.com

Subject: Letter of Internship

Dear **Ms. Poornima**,

We are pleased to offer you the position of "Intern - Design" with **Space Matrix Design Consultants Pvt. Ltd.** (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

You will commence your duties on **09-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **8 Months** from **09-Jan-2023** to **08-Sep-2023** on temporary basis at our **Gurgaon** location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.

WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days' written notice** to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: 





Date: 4th Jan '23

www.spacematrix.com

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676

50

Local Address - Ground Floor, Pegasus One, Block-B, Sector-53 A, Golf-Course Road, Gurgaon, Haryana 122002, India T: +91 012 4440 0260

During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

On termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safety precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.

OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

Sign: 

Date: 4th Jan '23





POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of **Bengaluru**.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement. The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.

ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Na R.



Tarun Bayala

Head - Human Resource Business Partner

ACCEPTANCE BY THE INTERN

I, **Poornima Tanwar**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.

Sign: 

Dated: 9th JAN'23

Place: GURUGRAM

DECLARATION BY THE INTERN

I, **Poornima Tanwar**, hereby affirm that all the documents and information provided/stated/disclosed by me to the Company and under this Agreement are true and correct.

Sign: 

Dated: 9th JAN'23

Place: GURUGRAM



Nai APL



ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **03-Jan-2023** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And

Ms. Poornima Tanwar, D/o Dharmender Kumar, residing at **18, Fatehpur Beri, New Delhi - 110074**, (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter 'the said Agreement'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

Sign: 





Date: 4th Jan 23

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

The above preamble shall form an integral part of this Agreement.

1 Definition of Confidential Information

For the purposes of and throughout this Agreement, "Confidential Information" means and includes without limitation, any information disclosed, either directly or indirectly, oral or in writing, in electronic form or any other similar media including fax, or by inspection of tangible objects Space Matrix to the Intern including (a) confidential and proprietary trade secrets of Space Matrix and/or all other information belonging or relating to Space Matrix's business that is not generally known; (b) Space Matrix's products, processes, methodologies, systems techniques, programs, data, software, know-how, documentation of developed systems, improvements, developments, techniques, designs, specifications, concepts, ideas, business or marketing plans, strategies, forecasts, licenses, prices business and financial affairs, personnel matters, operating procedures, organization responsibilities, marketing matters and any policies or procedures; (c) confidential information of third parties; and (d) the terms and conditions of the said Agreement.

2 Limitation on Use

The Intern expressly agrees to use any Confidential Information disclosed by Space Matrix and understands that any unauthorized disclosure or misuse of the Confidential Information of Space Matrix to the Client or any third party may result in substantial and irreparable damage to Space Matrix. The Intern further agrees and undertakes to hold the Confidential Information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to the Client or any third party/s or to use such information for any purposes whatsoever.

All Confidential Information will remain the property of Space Matrix and/or its licensors, if any). The disclosure of any information and data by Space Matrix to the Intern or entering into this Agreement will not amount to any commitment or promise by Space Matrix to the Intern.

The INTERN agrees:

- That all Confidential Information acquired by the Intern from Space Matrix including the terms of the said Agreement and all other commercial terms will be and will remain the exclusive property of Space Matrix.
- That information provided by Space Matrix is only for the purposes of the said Agreement and that the Intern will not use any or all of the Confidential Information in any other manner whatsoever.

Sign: 

Date: 4th JUN '23





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55

- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: 

Date: 4th JAN'23

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676





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56

5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at **engaluru** shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.



9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.

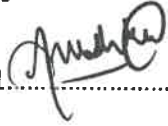
Sign: *Ramima*






Nai Rish

Date: 4th JAN'23

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written in the presence of Witnesses -

Witness 1 

Witness 2 

Space Matrix Design Consultants Pvt. Ltd.	Intern
Mr. Tarun Bayala	Ms. Poornima Tanwar
 	
Head - Human Resource Business Partner	Intern - Design



Nai Rpb.





SPACE MATRIX

30-Nov-2022

To,
Sana Chopra
F-142, Spaze Privy
Sector 72, Faisalpur
Gurgaon, Haryana - 122101
sanachopra.31805@gmail.com

Subject: Letter of Internship

Dear Ms. Sana,

We are pleased to offer you the position of "Intern - Design" with Space Matrix Design Consultants Pvt. Ltd. (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

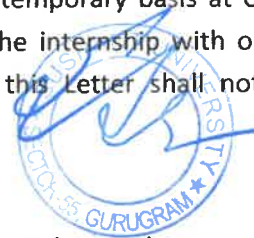
You will commence your duties on **02-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **6 Months** from **02-Jan-2023** to **03-Jul-2023** on temporary basis at our **Gurgaon** location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.



WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days' written notice** to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: Sana Chopra



Na Bk

Date: 28-12-2022

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676

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41



During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

Upon termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

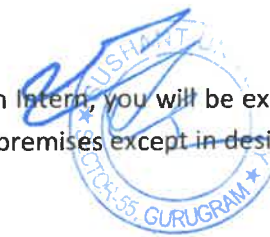
HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safe precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.

OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

Sign: *Ana Chopra*



Date: 28-12-2022

POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of **Bengaluru**.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement. The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.

ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Tarun Bayala
Head - Human Resource Business Partner



No. 10

ACCEPTANCE BY THE INTERN

I, **Sana Chopra**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.

Sign: *Sana Chopra*

Dated: 28-12-2022

Place: Gurgaon

DECLARATION BY THE INTERN

I, **Sana Chopra**, hereby affirm that all the documents and information provided/stated/disclosed by me to the Company under this Agreement are true and correct.

Sign: *Sana Chopra*

Dated: 28-12-2022

Place: Gurgaon



Nai Rika



ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **30-Nov-2022** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And

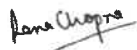
Ms Sana Chopra, D/o Sanjeev Chopra, residing at **F-142, Spaze Privy, Sector 72, Faisalpur, Gurgaon, Haryana - 122001** (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter 'the said Agreement'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed/to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot be disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

Sign: 





Date: 28-12-2022

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676

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45

Local Address- Ground Floor, Peasus One, Block-B, Sector-53 A, Golf-Course Road, Gurgaon, Haryana 122002, India T: +91 012 4440 0260

- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: 

Date: 28-12-2022

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676





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47

5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at Bengaluru shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.

9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.

Sign: _____

Rana Chopra



Nai Bala

Date: 28-12-2022



SPACE MATRIX

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written in the presence of Witnesses -

Witness 1.....

Witness 2.....

Space Matrix Design Consultants Pvt. Ltd.	Intern
Mr. Tarun Bayala	Ms. Sana Chopra
 	
Head - Human Resource Business Partner	Intern - Design





Naresh

LALITTYA

by shivani ayush

interior | architecture | furniture | decor

Date :2nd January,2023

Dear Stuti Satija

We are pleased to offer you the position of **Intern** with our company, **LALITTYA BY SHIVANI AYUSH, Basement floor 14/4 A, Golf Course road, Gurugram from 2nd January,2023.** Your monthly stipend is Rs.10,000/- Your work timings are **9:30 am to 6 pm, Monday to Saturday.**

While I hope that we both find our professional relationship mutually beneficial, This is an at will position. You have the right to terminate your employment at any time after giving notice of 4 weeks, as does the company.

Sincerely,

SHIVANI GUPTA MITTAL
09810318175



Shivani

14/4 A , Basement Floor, Golf course road, Gurugram - 122002

+91 9810318175

info@lalitty.com

134



12-Dec-2022

To,
Vanshika Mittal
House No - 1921
Sector 9
Faridabad, Haryana - 121006
mittalvanshu07@gmail.com

Subject: Letter of Internship

Dear Ms. Vanshika,

We are pleased to offer you the position of "Intern - Design" with Space Matrix Design Consultants Pvt. Ltd. (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

You will commence your duties on **02-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **6 Months** from **02-Jan-2023** to **03-Jul-2023** on temporary basis at our **Gurgaon** location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.

WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days' written notice** to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: _____

Date: _____

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676



Ne. B

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125



During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

Upon termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safe precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.



OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

Sign: _____

Date: _____



Handwritten signature in blue ink.

POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of **Bengaluru**.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement. The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.

ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

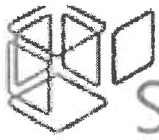
Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Tarun Bayala
Head - Human Resource Business Partner





ACCEPTANCE BY THE INTERN

I, **Vanshika Mittal**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.

Sign: _____

Dated: _____

Place: _____

DECLARATION BY THE INTERN

I, **Vanshika Mittal**, hereby affirm that all the documents and information provided/stated/disclosed by me to the Company and under this Agreement are true and correct.

Sign: _____

Dated: _____

Place: _____



Nai Gola



ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **12-Dec-2022** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And

Ms Vanshika Mittal, D/o Sanjay Mittal, residing at **House No - 1921, Sector 9, Faridabad, Haryana - 121006** (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter 'the said Agreement'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed/to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

Sign: _____



Ms Vanshika Mittal

Date: _____

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

The above preamble shall form an integral part of this Agreement.

1 Definition of Confidential Information

For the purposes of and throughout this Agreement, "Confidential Information" means and includes without limitation, any information disclosed, either directly or indirectly, oral or in writing, in electronic form or any other similar media including fax, or by inspection of tangible objects Space Matrix to the Intern including (a) confidential and proprietary trade secrets of Space Matrix and/or all other information belonging or relating to Space Matrix's business that is not generally known; (b) Space Matrix's products, processes, methodologies, systems techniques, programs, data, software, know-how, documentation of developed systems, improvements, developments, techniques, designs, specifications, concepts, ideas, business or marketing plans, strategies, forecasts, licenses, prices business and financial affairs, personnel matters, operating procedures, organization responsibilities, marketing matters and any policies or procedures; (c) confidential information of third parties; and (d) the terms and conditions of the said Agreement.

2 Limitation on Use

The Intern expressly agrees to use any Confidential Information disclosed by Space Matrix and understands that any unauthorized disclosure or misuse of the Confidential Information of Space Matrix to the Client or any third party may result in substantial and irreparable damage to Space Matrix. The Intern further agrees and undertakes to hold the Confidential Information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to the Client or any third party/s or to use such information for any purposes whatsoever.

All Confidential Information will remain the property of Space Matrix and/or its licensors, if any. The disclosure of any information and data by Space Matrix to the Intern or entering into this Agreement will not amount to any commitment or promise by Space Matrix to the Intern.

The INTERN agrees:

- That all Confidential Information acquired by the Intern from Space Matrix including the terms of the said Agreement and all other commercial terms will be and will remain the exclusive property of Space Matrix.
- That information provided by Space Matrix is only for the purposes of the said Agreement and that the Intern will not use any or all of the Confidential Information in any other manner whatsoever.

Sign: _____

Date: _____

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676



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www.spacematrix.com

130

- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: _____

Date: _____

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676



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131

5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at Bengaluru shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.

9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.



Sign: _____



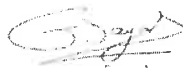

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Date: _____

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written in the presence of Witnesses -

Witness 1.....

Witness 2.....

Space Matrix Design Consultants Pvt. Ltd.	Intern
Mr. Tarun Bayala	Ms. Vanshika Mittal
 	
Head - Human Resource Business Partner	Intern - Design



Na Ape



23-Dec-2022

To,
Hridya Taneja
Address - H.No. 2294
Sector 9 Faridabad
Haryana - 121006
hridyataneja865@gmail.com

Subject: Letter of Internship

Dear Ms. Hridya,

We are pleased to offer you the position of "Intern - Design" with Space Matrix Design Consultants Pvt. Ltd. (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

You will commence your duties on **05-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **6 Months** from **05-Jan-2023** to **04-Jul-2023** on temporary basis at our **Gurgaon** location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.

WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days' written notice** to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: 

Date: 4/01/23

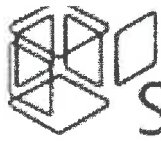
Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676





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115



During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

Upon termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safe precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.

OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

Sign: 





Date: 4/01/23

POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of **Bengaluru**.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement. The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.

ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Tarun Bayala

Head - Human Resource Business Partner



Na' Bpla



ACCEPTANCE BY THE INTERN

I, **Hridya Taneja**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.

Sign: Hridya

Dated: 4/01/23

Place: Faridabad

DECLARATION BY THE INTERN

I, **Hridya Taneja**, hereby affirm that all the documents and information provided/stated/disclosed by me to the Company and under this Agreement are true and correct.

Sign: Hridya

Dated: 4/01/23

Place: Faridabad



Nai Rda



ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **23-Dec-2022** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And


Ms. Hridya Taneja, D/o Manish Taneja, residing at **Address - H.No. 2294, Sector 9 Faridabad, Haryana - 121003** (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter 'the said Agreement'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed/to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

Sign: 





Date: 4/01/23

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

The above preamble shall form an integral part of this Agreement.

1 Definition of Confidential Information

For the purposes of and throughout this Agreement, "Confidential Information" means and includes without limitation, any information disclosed, either directly or indirectly, oral or in writing, in electronic form or any other similar media including fax, or by inspection of tangible objects Space Matrix to the Intern including (a) confidential and proprietary trade secrets of Space Matrix and/or all other information belonging or relating to Space Matrix's business that is not generally known; (b) Space Matrix's products, processes, methodologies, systems techniques, programs, data, software, know-how, documentation of developed systems, improvements, developments, techniques, designs, specifications, concepts, ideas, business or marketing plans, strategies, forecasts, licenses, prices business and financial affairs, personnel matters, operating procedures, organization responsibilities, marketing matters and any policies or procedures; (c) confidential information of third parties; and (d) the terms and conditions of the said Agreement.


2 Limitation on Use

The Intern expressly agrees to use any Confidential Information disclosed by Space Matrix and understands that any unauthorized disclosure or misuse of the Confidential Information of Space Matrix to the Client or any third party may result in substantial and irreparable damage to Space Matrix. The Intern further agrees and undertakes to hold the Confidential Information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to the Client or any third party/s or to use such information for any purposes whatsoever.

All Confidential Information will remain the property of Space Matrix and/or its licensors, if any. The disclosure of any information and data by Space Matrix to the Intern or entering into this Agreement will not amount to any commitment or promise by Space Matrix to the Intern.

The INTERN agrees:

- That all Confidential Information acquired by the Intern from Space Matrix including the terms of the said Agreement and all other commercial terms will be and will remain the exclusive property of Space Matrix.
- That information provided by Space Matrix is only for the purposes of the said Agreement and that the Intern will not use any or all of the Confidential Information in any other manner whatsoever.

Sign: 

Date: 4/01/23

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676





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120



- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

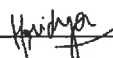
3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: 

Date: 4/01/23



Nai Ripe

www.spaceatrix.com

121

5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at Bengaluru shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

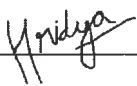
8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.

9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.



Sign: 





Date: 4/01/23

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written in the presence of Witnesses -

Witness 1.....

Witness 2.....

Space Matrix Design Consultants Pvt. Ltd.	Intern
Mr. Tarun Bayala	Ms. Hridya Taneja
 	
Head - Human Resource Business Partner	Intern - Design



Na BPL





06-Dec-2022

To,
Pranjal Chhabra
House NO. 27-R
New Colony
Gurgaon, Haryana - 122001
pranjal.chhabra@gmail.com

Subject: Letter of Internship

Dear **Ms. Pranjal**,

We are pleased to offer you the position of "Intern - Design" with **Space Matrix Design Consultants Pvt. Ltd.** (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

You will commence your duties on **02-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **6 Months** from **02-Jan-2023** to **03-July-2023** on temporary basis at our **Gurgaon** location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.

WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days' written notice** to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: _____

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676

Local Address- Ground Floor, Pegasus One, Block-B, Sector-53 A, Golf-Course Road, Gurgaon, Haryana 122002, India T: +91 012 4440 0260



26/12/2022

Date: _____

www.spacematrix.com

105

During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

Upon termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safety precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.

OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

26/12/2022

Sign: Pranjal

Date: _____



Na Bha

POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of **Bengaluru**.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement. The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.



ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Nar Bala



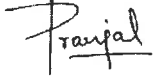
[Handwritten signature]

Tarun Bayala

Head - Human Resource Business Partner

ACCEPTANCE BY THE INTERN

I, **Pranjal Chhabra**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.



26/12/2022

Gurugram

Sign: _____

Dated: _____

Place: _____

DECLARATION BY THE INTERN

I, **Pranjal Chhabra**, hereby affirm that all the documents and information provided/stated/disclosed by me to the Company and under this Agreement are true and correct.



26/12/2022

Gurugram

Sign: _____

Dated: _____

Place: _____



ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **06-Dec-2022** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And

Ms. Pranjal Chhabra, D/o Naveen Chhabra, residing at **House NO. 27-R, New Colony, Gurgaon, Haryana - 122001** (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

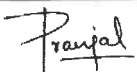
Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter 'the said Agreement'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed/to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot be disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

Sign: _____



Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676



Date: _____

www.spacematrix.com

109

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

The above preamble shall form an integral part of this Agreement.

1 Definition of Confidential Information

For the purposes of and throughout this Agreement, "Confidential Information" means and includes without limitation, any information disclosed, either directly or indirectly, oral or in writing, in electronic form or any other similar media including fax, or by inspection of tangible objects Space Matrix to the Intern including (a) confidential and proprietary trade secrets of Space Matrix and/or all other information belonging or relating to Space Matrix's business that is not generally known; (b) Space Matrix's products, processes, methodologies, systems techniques, programs, data, software, know-how, documentation of developed systems, improvements, developments, techniques, designs, specifications, concepts, ideas, business or marketing plans, strategies, forecasts, licenses, prices business and financial affairs, personnel matters, operating procedures, organization responsibilities, marketing matters and any policies or procedures; (c) confidential information of third parties; and (d) the terms and conditions of the said Agreement.

2 Limitation on Use

The Intern expressly agrees to use any Confidential Information disclosed by Space Matrix and understands that any unauthorized disclosure or misuse of the Confidential Information of Space Matrix to the Client or any third party may result in substantial and irreparable damage to Space Matrix. The Intern further agrees and undertakes to hold the Confidential Information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to the Client or any third party/s or to use such information for any purposes whatsoever.

All Confidential Information will remain the property of Space Matrix and/or its licensors, if any). The disclosure of any information and data by Space Matrix to the Intern or entering into this Agreement will not amount to any commitment or promise by Space Matrix to the Intern.

The INTERN agrees:

- That all Confidential Information acquired by the Intern from Space Matrix including the terms of the said Agreement and all other commercial terms will be and will remain the exclusive property of Space Matrix.
- That information provided by Space Matrix is only for the purposes of the said Agreement and that the Intern will not use any or all of the Confidential Information in any other manner whatsoever.

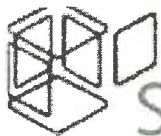
Sign: Pranjal



Nai Bala

26/12/2022

Date: _____



- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: _____

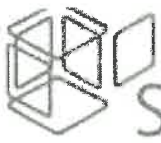
Date: _____



26/12/2022

www.spacematrix.com

Space Matrix Design Consultants Pvt Ltd
 No. 27/6, Sankey Road, Bangalore - 560 052
 T: +91 80 4400 2600
 CIN Number: U74994KA2001PTC029676



5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at Bengaluru shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.

9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.



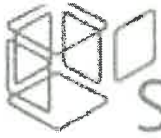
Pranjal

Sign: _____



Nai Bala

Date: 26/12/2022 _____



SPACE MATRIX




IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written in the presence of Witnesses -

Witness 1.....

Naveen Kumar

Witness 2.....

Creeta

Space Matrix Design Consultants Pvt. Ltd.	Intern
Mr. Tarun Bayala	Ms. Pranjal Chhabra
 	
Head - Human Resource Business Partner	Intern - Design



Nai Apple



27-Dec-2022

To,
Anushka Madan
C-416A, Sushant Lok-1
Gurgaon, Haryana - 122009

madan.anushka9@gmail.com

Subject: Letter of Internship

Dear Ms. Anushka,

We are pleased to offer you the position of "Intern - Design" with Space Matrix Design Consultants Pvt. Ltd. (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

You will commence your duties on **05-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **6 Months** from **05-Jan-2023** to **04-Jul-2023** on temporary basis at our **Gurgaon** location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.

WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days' written notice** to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: _____



Na. A.

Date: _____

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676

www.spacematrix.com

85



29/12/2022



Neel Patel



Sign: _____

Date: _____



During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

Upon termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safety precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.



OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

Sign: _____

Date: 29/12/2022



Neeraj

POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of **Bengaluru**.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement. The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.

ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Tarun Bayala
Head - Human Resource Business Partner



ACCEPTANCE BY THE INTERN

I, **Anushka Madan**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.

Sign: _____ Dated: 29/12/2022 Place: Gurgaon

DECLARATION BY THE INTERN

I, **Anushka Madan**, hereby affirm that all the information provided/stated, is true and correct to the Company and under this Agreement are true and correct.

Sign: _____ Dated: 29/12/2022 Place: Gurgaon



ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **27-Dec-2022** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And

Ms. Anushka Madan, D/o Satya Bhushan Madan, residing at **C-416A, Sushant Lok-1, Gurgaon, Haryana - 122002**, (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter 'the said Agreement'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed/to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

29/12/2022

Sign: _____

Date: _

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676



Na Rika

www.:

90

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

The above preamble shall form an integral part of this Agreement.

1 Definition of Confidential Information

For the purposes of and throughout this Agreement, "Confidential Information" means and includes without limitation, any information disclosed, either directly or indirectly, oral or in writing, in electronic form or any other similar media including fax, or by inspection of tangible objects Space Matrix to the Intern including (a) confidential and proprietary trade secrets of Space Matrix and/or all other information belonging or relating to Space Matrix's business that is not generally known; (b) Space Matrix's products, processes, methodologies, systems techniques, programs, data, software, know-how, documentation of developed systems, improvements, developments, techniques, designs, specifications, concepts, ideas, business or marketing plans, strategies, forecasts, licenses, prices business and financial affairs, personnel matters, operating procedures, organization responsibilities, marketing matters and any policies or procedures; (c) confidential information of third parties; and (d) the terms and conditions of the said Agreement.

2 Limitation on Use

The Intern expressly agrees to use any Confidential Information disclosed by Space Matrix and understands that any unauthorized disclosure or misuse of the Confidential Information of Space Matrix to the Client or any third party may result in substantial and irreparable damage to Space Matrix. The Intern further agrees and undertakes to hold the Confidential Information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to the Client or any third party/s or to use such information for any purposes whatsoever.

All Confidential Information will remain the property of Space Matrix and/or its licensors, if any). The disclosure of any information and data by Space Matrix to the Intern or entering into this Agreement will not amount to any commitment or promise by Space Matrix to the Intern.

The INTERN agrees:

- That all Confidential Information acquired by the Intern from Space Matrix including the terms of the said Agreement and all other commercial terms will be and will remain the exclusive property of Space Matrix.
- That information provided by Space Matrix is only for the purposes of the said Agreement and that the Intern will not use any or all of the Confidential Information in any other manner whatsoever.

Sign: _____

Date: 29/12/2022



Nai Pipla

- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: _____

Date: 29/12/2022



Nai Ate

5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at Bengaluru shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.

9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.

Sign: _____



Nai Rda

Date: 29/12/2022





SPACE MATRIX

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written in the presence of Witnesses -

Witness 1.....

Witness 2.....

Space Matrix Design Consultants Pvt. Ltd.	Intern
Mr. Tarun Bayala	Mr. Jay Sharma
 	
Head - Human Resource Business Partner	Intern - Design



Mr. Arka





WISH HORIZON
ARTISEN PVT LTD (OPC)
ARCHITECTURE | INTERIORS

To: Mr. Himanshu Yadav
From: Ar. Kshitiz Anand, Wish Horizon Artisen Pvt Ltd
Re: LETTER OF OFFER FOR EMPLOYMENT AT WISH HORIZON ARTISEN PVT LTD
Date: 19.02.2023

Following our recent discussion, we are delighted to offer you the position of an Interior trainee with Wish Horizon Artisen Pvt Ltd. Should you choose to join our firm you will become part of a fast-paced and dedicated team that works together to provide our clients with the highest possible level of design and execution. As a member of team, we would ask for your commitment to deliver outstanding quality and result that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of our firm. In return, we are committed to provide you with every opportunity to learn and grow the highest level of your ability and potential.

The following points outline the broad terms of employment that we are proposing:

Start date: Jan 4th, 2023 (Probationary period Jan 4th 2023- April 4th 2023)

CTC: INR 7,500 per month. (Seven Thousand five hundred per month)

Please note that your terms of employment and CTC will be reviewed at the end of your probation period.

We are confident that you will find the new opportunity both challenging and rewarding. We are looking forward to having you join the team at Wish Horizon Artisen Pvt Ltd.

Regards,

Kshitiz Anand
Principal Architect

With the signature below, I accept this offer for employment.



Nai Bpla



Name

Date

INTERNSHIP CERTIFICATE

Date: 16th May, 2021

This is to certify that Kunwar Talwar of Sushant School of Design, Sector 55, and Gurugram has successfully completed his internship from 16th Jan, 2021 to 16th May, 2021 from Evolve Interiors.

He was successfully able to participate in and accomplish all the tasks required for the project. Throughout which he was able to showcase his great work ethics, dedication and hard work. His feedback and evolution proved that he learned keenly. Moreover, his interpersonal and communication skills are brilliant.

We at Evolve Interiors, have thoroughly enjoyed having him as an intern and we wish him a bright future.

For **EVOLVE**

EVOLVE INTERIORS PROP.



Nai Bida



230



SPACE MATRIX

01-Dec-2022

To,
Riddhi Aggarwal
4855- 56/24
2nd Floor, Ansari Road, Darya Ganj, Central Delhi
Delhi - 110002
riddhiaggarwal2014@gmail.com

Subject: Letter of Internship

Dear Ms. Riddhi,

We are pleased to offer you the position of "Intern - Design" with Space Matrix Design Consultants Pvt. Ltd. (hereinafter referred to as "the Company").

The following terms will govern your internship agreement with us:

COMMENCEMENT DATE

You will commence your duties on **02-Jan-2023**.

STIPEND

You will be paid a stipend of **INR 10000** per month and will be prorated as per the number of days worked in the month.

DURATION

You will be on internship for **6 Months** from **02-Jan-2023** to **03-Jul-2023** on temporary basis at our Gurgaon location. Management of the Company reserves the right to extend or discontinue the internship with or without notice. You acknowledge that you are joining the Company purely as an Intern and this Letter shall not be treated as your employment with the Company, in any manner whatsoever.

WORKING HOURS

The working hours in the Company will be **9.30 AM to 6.30 PM**. You will be required to work as per the project requirement.

NOTICE PERIOD

During the internship period, this agreement may be terminated by either party by giving **7 days'** written notice to the other party.

TERMINATION

In case of any misconduct including poor performance, the management reserves a right to terminate this Internship arrangement without notice or notice pay. The Company's decision on this would be final and binding on you.

Sign: Aggarwal



Naib

Date: 21/12/2022

Space Matrix Design Consultants Pvt Ltd
No. 27/6, Sankey Road, Bangalore - 560 052
T: +91 80 4400 2600
CIN Number: U74994KA2001PTC029676

www.spacematrix.com

95

During the tenure of your engagement, if it comes to the knowledge of the Company from any source that a criminal complaint has been lodged against you for any crime related to person or property or otherwise, for violation of the applicable laws, in which your involvement may in any manner, either direct or indirect, affecting the interest of the Company, then the Company shall have the right to terminate your services with immediate effect, without any notice and such decision of the Company shall be final and binding on you. Further you are also bound to inform the Company in writing, if any legal action is initiated against you during the tenure of your engagement with the Company. You are aware that your intentional failure to disclose about the above shall adversely affect the Company's interest and therefore allow the Company to take suitable action against you by terminating your services on account of, including but not limited to misrepresentation and breach of trust.

PROCEDURE ON TERMINATION

Upon termination of your Internship, you will return all properties of the Company or of any its affiliates, including but not limited to all documents (and copies) created or acquired during the course of your Internship with the Company. You will not claim any additional or other sums from the Company in any manner whatsoever.

CONFIDENTIALITY

You shall not during, or at any time after the completion of your Internship with the Company, use for yourself or others, or disclose or divulge to others, any trade secrets, confidential information or any other proprietary data of the Company. You are required to conform to the Company's policy regarding disclosure of information and industrial property and, consequently, when accepting this offer of appointment, you are requested to sign Attachment "A" attached hereto, which constitutes part of your contract of Internship. The obligations of confidentiality shall survive the termination/expiry of this agreement.

HEALTH AND SAFETY ISSUES

The company intends to provide a pleasant, healthy work environment. As an Intern, you will be expected to ensure that safety precautions are taken. Smoking is not allowed on the Company's work premises except in designated areas. The use of illegal drugs any substance abuse is forbidden.

OTHER EMPLOYMENT

You have informed us that during the Internship period you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing with the Company. You hereby confirm that you are not restricted/ prohibited in any manner from accepting and signing this agreement and taking up Internship with the Company.

Sign: 





Date: 21/12/2022

POLICIES & PROCESSES

While with the Company during your Internship, you will be governed by the Company's HR Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. The Company decision shall be binding on you.

LAWS OF THE COMPANY

This letter of Internship is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of Bengaluru.

PROOF OF QUALIFICATIONS

You are required to present proof academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your Internship.

INDEMNITY

It is agreed by you that you would defend, indemnify and hold harmless the Company from and against any and all third-party suits, proceedings, claims, liabilities, actions, judgments, costs, and expenses and reasonable attorneys fees (collectively "Claims") arising out of or related to your misconduct/negligence/breach of confidentiality or other obligations under this agreement including those stipulated by the Company from time to time during this agreement.

The Company shall not be liable for any direct, indirect or consequential loss, damage, cost or expense of any kind whatsoever and however caused to you, whether arising under contract, tort (including negligence or breach of statutory duty) or otherwise.

ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your Internship. Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Space Matrix and wish you a long and happy work association.

Yours sincerely,

For Space Matrix Design Consultants Pvt Ltd



Narun Bayala



Tarun Bayala

Head - Human Resource Business Partner

ACCEPTANCE BY THE INTERN

I, Riddhi Aggarwal, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies, procedures and terms of the Company.


Sign: 

Dated: 21/12/2022

Place: DELHI

DECLARATION BY THE INTERN

Riddhi Aggarwal, hereby affirm that all the documents and information provided/stated/disclosed by me to the Company and under this Agreement are true and correct.

Sign: 

Dated: 21/12/2022

Place: DELHI







ANNEXURE "A"**NON-DISCLOSURE AGREEMENT**

This Non-Disclosure Agreement (this Agreement) is made on the **01-Dec-2022** between

Space Matrix Design Consultants Pvt. Ltd., having its registered office at # **27/6, Sankey Road, Bengaluru 560052** (hereinafter referred to as the "**Space Matrix**") which expression shall, unless repugnant to the context thereof, mean and include its successors and permitted assigns) of the **FIRST PART**.

And

Ms. Riddhi Aggarwal, D/o **Bhagwan Swaroop Aggarwal**, residing at **4855- 56/24, 2nd Floor, Ansari Road, Darya Ganj, Central Delhi, Delhi - 110002** (hereinafter referred to as the "**the Intern**") which expression unless repugnant to the context thereof, mean and include its successors and permitted assigns of the **SECOND PART**;

Space Matrix and the Intern if required by the context shall hereinafter collectively be referred to as "**Parties**" and individually as "**Party**".

WHEREAS the Parties are entering into an agreement for the purpose of Internship (Hereinafter '**the said Agreement**'). During the term of the said Agreement and prior to entering into the same, Space Matrix might have/may disclose its confidential and proprietary information concerning its respective businesses, business statistics, Rates/Prices of goods & services, financial data, accounts details and other information in written, oral and/or any other form and manner. The Parties will also negotiate inter-alia certain commercial and financial term in connection with the said Agreement. The intern understands that Space Matrix's data and information and terms and conditions agreed/to be agreed between the Parties in connection with the said Agreement are critical confidential and cannot disclosed to any third party in any manner.

The Intern has represented to Space Matrix that it shall keep confidential, the entire information disclosed by Space Matrix to it concerning Space Matrix's business including the commercial and other terms at which the Parties have arrived/will arrive for entering into the said Agreement. The Intern has further agreed not to disclose such information either by itself or through any of its affiliates/business associates, to any third-party including Space Matrix's client or any of the affiliates/business associates of the client.

AND WHEREAS in consideration of these presents and to protect and preserve the Confidential Information that has already been transmitted and/or to be disclosed by Space Matrix to the Intern, in the course of discussions / negotiations or while providing further support services to the Client including its permitted assignee/s, the Intern hereby agrees with Space Matrix and covenants to protect, preserve and not to disclose such confidential and proprietary information to any third party.

Sign: 

Date: 21/12/2022

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

The above preamble shall form an integral part of this Agreement.

1 Definition of Confidential Information

For the purposes of and throughout this Agreement, "Confidential Information" means and includes without limitation, any information disclosed, either directly or indirectly, oral or in writing, in electronic form or any other similar media including fax, or by inspection of tangible objects Space Matrix to the Intern including (a) confidential and proprietary trade secrets of Space Matrix and/or all other information belonging or relating to Space Matrix's business that is not generally known; (b) Space Matrix's products, processes, methodologies, systems techniques, programs, data, software, know-how, documentation of developed systems, improvements, developments, techniques, designs, specifications, concepts, ideas, business or marketing plans, strategies, forecasts, licenses, prices business and financial affairs, personnel matters, operating procedures, organization responsibilities, marketing matters and any policies or procedures; (c) confidential information of third parties; and (d) the terms and conditions of the said Agreement.

2 Limitation on Use


The Intern expressly agrees to use any Confidential Information disclosed by Space Matrix and understands that any unauthorized disclosure or misuse of the Confidential Information of Space Matrix to the Client or any third party may result in substantial and irreparable damage to Space Matrix. The Intern further agrees and undertakes to hold the Confidential Information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give or disclose such information to the Client or any third party/s or to use such information for any purposes whatsoever.

All Confidential Information will remain the property of Space Matrix and/or its licensors, if any. The disclosure of any information and data by Space Matrix to the Intern or entering into this Agreement will not amount to any commitment or promise by Space Matrix to the Intern.



The INTERN agrees:

- That all Confidential Information acquired by the Intern from Space Matrix including the terms of the said Agreement and all other commercial terms will be and will remain the exclusive property of Space Matrix.
- That information provided by Space Matrix is only for the purposes of the said Agreement and that the Intern will not use any or all of the Confidential Information in any other manner whatsoever.

Sign: 





Date: 21/12/2022

- c) That without the prior written consent of Space Matrix, the Intern will not in any manner or at any time disclose, disseminate, publish or otherwise provide, either orally or in written manner, to any third party or the Client or its affiliates/associates or any of its employee, agent, Sub-Consultant, firm, corporation, organization, or entity any Confidential Information.
- d) That the Intern shall treat Space Matrix's Confidential Information with the same procedures and precautions that the Intern uses to protect its own information that it does not wish to be disclosed from unauthorized disclosures or other misuse, and in no event less than reasonable procedures and precautions.
- e) The Intern agrees that it will not directly or indirectly, export or transmit any Confidential Information to any third party within or outside India.
- f) To return promptly to Space Matrix or destroy any copies of such Confidential Information in written, graphic or other tangible form upon Space Matrix's request.
- g) That the Intern shall be responsible for all acts of its present and past employees, and business associates/ affiliates that have resulted in a loss to Space Matrix, whether the same is pecuniary or otherwise.
- h) That the obligations of the Intern set forth in this Agreement with respect to Confidential Information will survive termination of this Agreement or any other agreement entered/to be entered With Space Matrix.

3 Assignment

This Agreement and the rights, interests, benefits, duties and obligations hereunder shall not be assigned or transferred in any manner whatsoever by the Intern. Any attempted assignment in breach of the foregoing shall be null and void and without effect.

4 Injunctive Relief & Indemnity

The Intern hereby understands, and agree that a breach of any of the promises or agreements contained herein and in the said Agreement will result in irreparable and continuing damage to Space Matrix for which there will be no adequate remedy at law, and Space Matrix shall be entitled to injunctive relief and/or a decree for specific performance, and such other relief as may be proper (including monetary damages if appropriate). The Intern hereby agrees to indemnify and keep Space Matrix indemnified for all loss/s, damage, claims, costs & expenses incurred/suffered by Space Matrix because of any/all acts and/or omissions including disclosure of any confidential information as mentioned under this agreement in any manner whatsoever.

Intern further agrees to indemnify and keep indemnified, defend and save harmless Space Matrix against all actions, injury, claims, loss, damage, penalties, prosecutions, prejudice etc. which may be suffered by Space Matrix on account of act(s), deed(s), matter(s), things etc. omitted and/or committed by the Intern and/or its employees and/or its servants and/or its representatives, affiliates/business associates including any breach of the provisions of Confidentiality as stipulated herein.

Sign: 

Date: 21/12/2022





5 Notices

Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows with notice deemed given as indicated: (i) by personal delivery when delivered personally; (ii) by courier upon written verification of receipt; (iii) by facsimile transmission upon acknowledgement of receipt of electronic transmission; or (iv) by registered post with acknowledgement. Notice shall be sent to the addresses set forth above or such other address as either party may specify in writing.

6 Governing Law

This Agreement shall be construed, and its performance enforced in accordance with the laws of India and Court at Bengaluru shall have exclusive Jurisdiction to try, entertain any disputes, if any arising out of this Agreement.

7 Severability

Should any provisions of this Agreement be held by a court of law to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.

8 Waiver

The waiver by Space Matrix of a breach of any provision of this Agreement by the Intern shall not operate or be construed as a waiver of any other or subsequent breach by the Intern.

9 Entire Agreement

This Agreement constitutes the entire agreement with respect to the Confidential Information disclosed herein and supersedes all prior or contemporaneous oral or written agreements concerning such Confidential Information save and except which do not conflict with the provisions of this Agreement. This Agreement may only be changed by mutual agreement of authorized representatives of the parties in writing.

Sign: 





Date: 21/12/2022

