

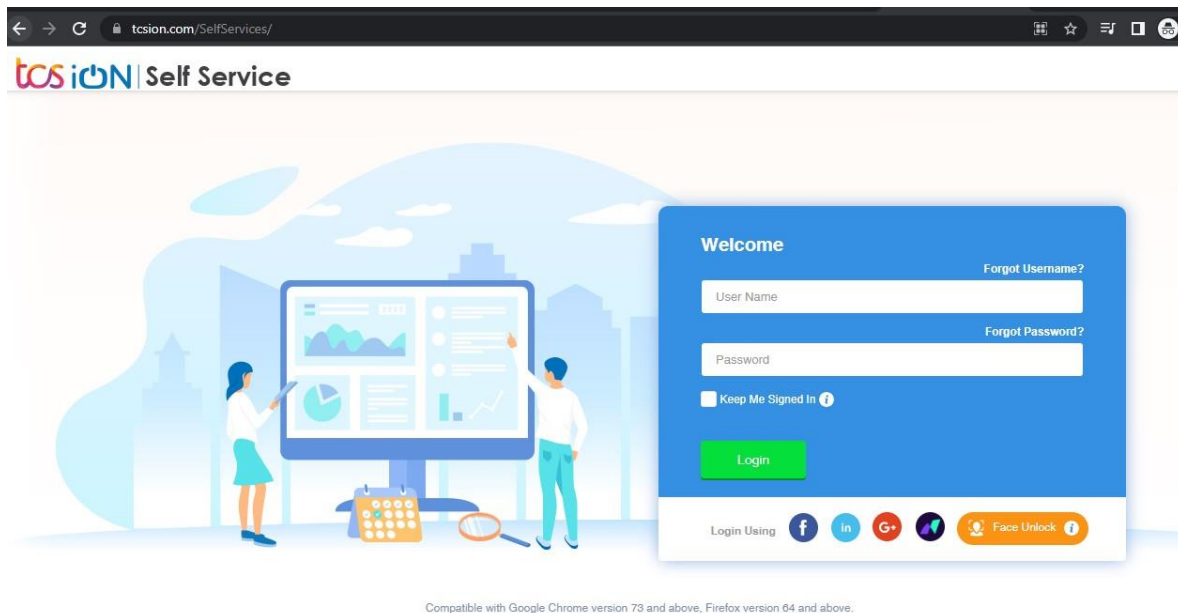
# TCS ion Forgot Login/Password Help File Document

## Prerequisite to get the User ID and password.

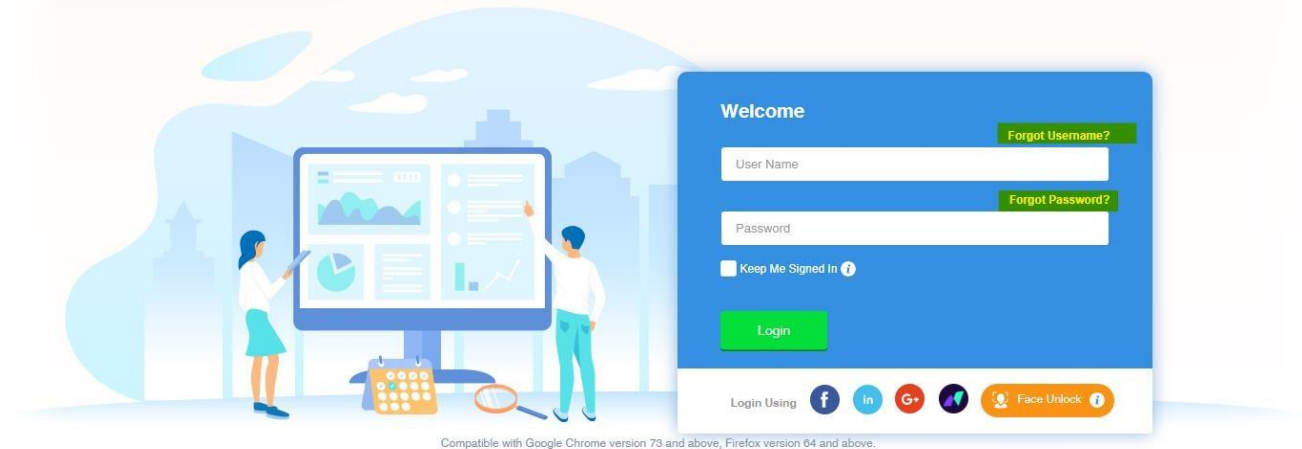
- **Ensure that the Student Campus Email ID is active: If the Student Campus Email ID is not active, contact "lthelpdesk@sushantuniversity.edu.in" to activate or reset the password.**
- **Please use the latest version of the Google Chrome or Microsoft Edge browser in normal mode only. Note that other browsers are not supported, and this process should be conducted on a desktop or laptop, as other devices are not compatible.**

1. **Launch Google Chrome/Microsoft Edge in normal mode in Desktop/Laptop and open the website TCSion Self Service. The link is below.**

<https://www.tcsion.com/SelfServices/>



1. If you Forgot the Username, click on forgot username? And for the Password, Click on Forgot Password?

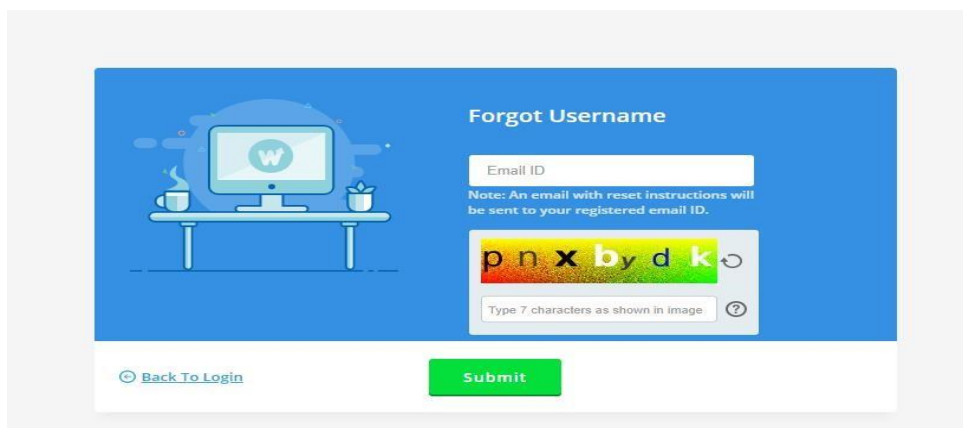


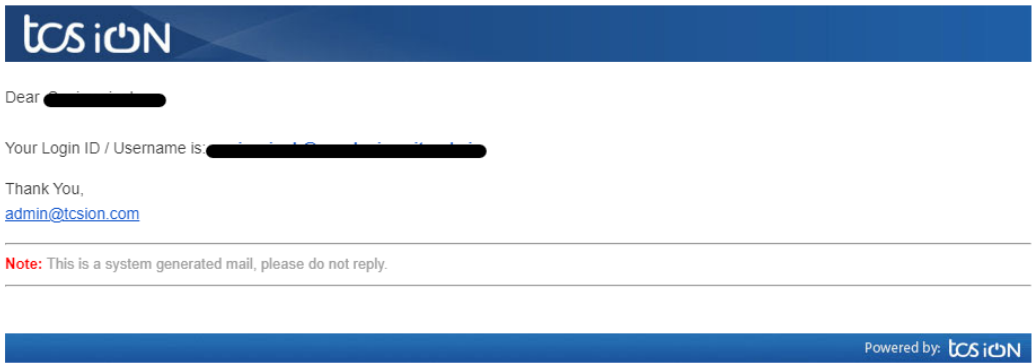
Compatible with Google Chrome version 73 and above, Firefox version 64 and above.

2. Forgot Username write your registered Email ID (xxxxxx@sushantuniversity.edu.in) & type characters are show in image without space then click on Submit button. you'll receive an email with the subject TCS iON - Forgot Username.

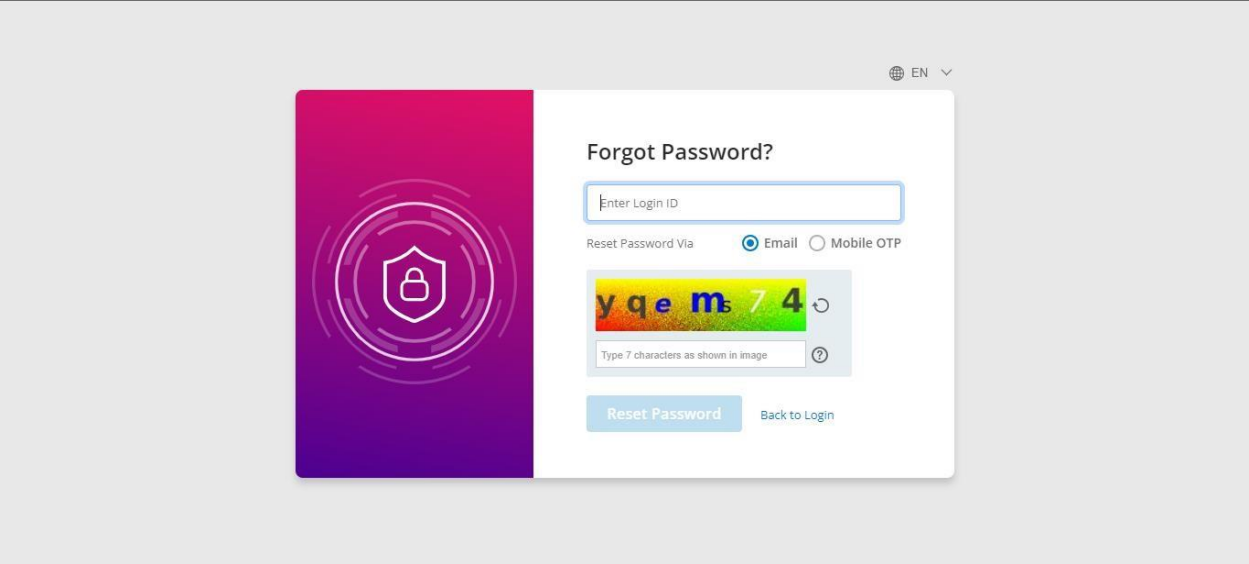
### Username formats check the table

Admission Year	Roll Number	Login ID
<b>Student</b> User Name <b>2019 to 2020</b>	190LLB050	190LLB050@ansaluniversity.edu.in
<b>Student</b> Username <b>2021 to 2022</b>	220BARC044	220BARC044@sushantuniversity.edu.in
<b>Parent</b> Username <b>2019 to 2020</b>	190BBAHW077	p_190BBAHW077@ansaluniversity.edu.in
<b>Parent</b> Username <b>2021 to 2022</b>	220BSCMLT088	p_220BSCMLT088@sushantuniversity.edu.in
<b>Student</b> Username <b>2023 Onwards</b>	230BARC002	firstname.rollnumber@sushantuniversity.edu.in
<b>Parent</b> Username <b>2023 Onwards</b>	230BARC002	p_firstname.rollnumber@sushantuniversity.edu.in

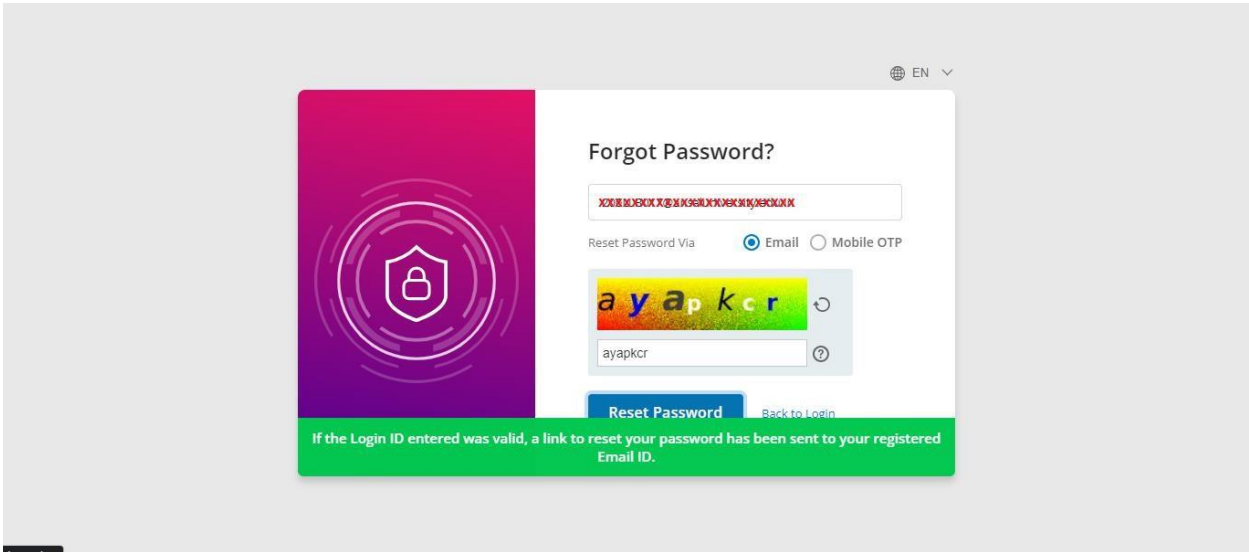




3. For forgot password enter your tcs login ID (eg. @Sushantuniversity.edu.in) & reset password via email link option only, type characters as show in image without space then click on Submit.

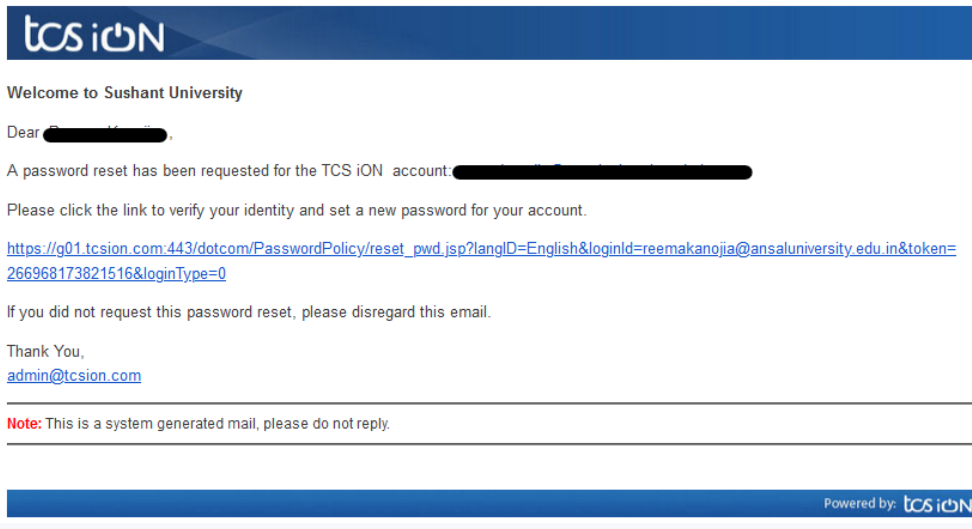


4. A link with the subject "TCS iON - Password Reset" has been sent to your registered e-mail ID.



admin@tcsion.com  
to me

Sat, 21 Sept, 11:43 (2 days ago) ☆ ↶ ⋮



**Note: If reset password mail does not show check personal registered email id too. Still not able to reset your password please visit IT Department D312 between 3:00pm to 5:00pm with the laptop.**