

SUSHANT UNIVERSITY (Erstwhile Ansal University)
Examinations Department

NOTICE – Reappear/Improvement Process in Odd Semester 2020

APPLICABLE ONLY FOR B.ARCH, M.ARCH BATCHES GRADUATING IN THE
YEAR 2019 OR EARLIER

17 November 2020

The Odd Semester reappears for Semester 1 are scheduled from 11 Jan to 22 Jan 2021 and for other semesters from 7 Dec to 24 Dec 2020 (if you have a reappear in Practicals then these may happen earlier so you need to check the datesheet once published). However, please note that the TDL reappears are scheduled for all Semesters on the 24 Dec 2020. Exams shall be held online unless specified otherwise. In this Semester following categories of make-up examinations shall be conducted-

1. **Reappear** – This would be for those students who have failed a subject after taking all assessment. **The previous internal marks shall be carried forward** (For subjects that are 100% internally assessed Repeat category applies).

The fee for the same would be Rs 750 per component if applied within the prescribed timeline.

Reappear Fee Timeline -

Up to 27 November 2020 – Rs 750

Up to 4 December 2020 – Rs 1500

Up to 11 December 2020 – Rs 3000 (if the exam is yet to be conducted)

After 11 December 2020 – Rs 5000 (if the exam is yet to be conducted)

2. **Improvement** – A student shall be allowed to improve his CGPA by re-appearing in the Examination(s) in the Courses of his/her choice. In this case his/her Mid Semester Evaluation (MSE) shall be carried forward. **The best of the marks obtained in that subject(s) shall be taken into consideration** for calculating the CGPA and eligibility for award of a degree. Improvement is only possible in courses which have a written theory exam component in the ESE (**VIVA, Practical, Jury and submission based ESE cannot be taken for improvement**).

The fee for the same would be Rs 750 per subject if applied within the prescribed timeline.

Improvement Fee Timeline -

Up to 27 November 2020 – Rs 750

Up to 4 December 2020 – Rs 1500

Up to 11 December 2020 – Rs 3000 (if the exam is yet to be conducted)

After 11 December 2020 – Rs 5000 (if the exam is yet to be conducted)

3. **Repeat (Compulsory)** –

Any student who has been debarred previously due to shortage of attendance or has not cleared the internal component (of the B.Arch/M.Arch) need to repeat the course. These students are already attending classes. Minimum 75% attendance is required in

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the course conducted during the Semester for the student to be eligible to take the exam.

The fee for the same would be Rs 3000 per subject if applied within the prescribed timeline.

Repeat Fee Timeline -

Up to 27 November 2020 – Rs 3000

Up to 4 December 2020 – Rs 4000

Up to 11 December 2020 – Rs 5000 (if the exam is yet to be conducted)

After 11 December 2020 – Rs 7000 (if the exam is yet to be conducted)


Process to Apply:

Concerned students are advised to fill the Re-appear/Improvement/Repeat Examination Form (soft copy only to be sent) and pay the Re-appear Examination Fee latest **by the timelines specified above.**

1. The Reappear exam Form is attached–
File Name: Reappear-Exam-From-Dec-2020.doc
2. Process to make the payment –
 - a. Go to **www.ansaluniversity.edu.in** -> **Academics -> Exam Payment Link (or <https://ansaluniversity.edu.in/exstudent/>)**
 - b. Fill all the details and amount as per the criteria.
 - c. Submit the details, it goes to the payment gateway
 - d. Choose your payment option and submit
 - e. Save the acknowledgment by **Print this Page** for further process.
3. Payment can only be done online
4. The Completed word document and the payment proof (in the form of print receipt as mentioned above) should be sent to the following –
 - For the Schools of SoD, SoL & VHTBS) – Mr Pankaj Kumar at pankajkumar@ansaluniversity.edu.in
 - For the Schools of SAA & SPD – Mr Sanjay Sharma at sanjaysharma@ansaluniversity.edu.in
 - For the Schools of SSHS– Mr Manoj Nandal at manojnandal@ansaluniversity.edu.in
 - For the School of SET & SoB – Mr Suresh Kumar at sureshkumar@ansaluniversity.edu.in
 - a) No changes can be made once the form is submitted hence please be careful while filling the form. You also cannot apply again if you have applied once and want to make any changes.
 - b) Payment can only be done online

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IMPORTANT: Please note that your registration will not be considered till the time registration fee is paid in full. Failure in making the payment at the time of registration will result in the student's registration being considered **incomplete** and the admit card will not be generated until and unless the payment is made in full. For completing the registration process, it is mandatory that you make the payment within the timeline stipulated while registering yourself. (For example if the last date for payment by 27 November 2020 is Rs 750/- and you do fill the information online but fail to make the payment then on the 28 November the charges as applicable on 28 November would apply. Further, the charges will be as per the slabs mentioned earlier). The examination department and the ERP team **will Not** entertain any discussion / dispute arising due to incomplete registrations or selection of incorrect subjects therefore while selecting the subjects and paper type please be careful.


17/11/2020

Anil Yadav
Controller of Examinations

