

NOTICE – Reappear/Improvement Process in Even Semester 2021

01 May 2021

APPLICABLE ONLY FOR BATCHES GRADUATING IN THE YEAR 2019 AND EARLIER

The Even Semester reappears for Semester 2, 4, 6, 8 & 10 are likely to be held from the first week of June 2021 (if you have a reappear in Practical then these may happen earlier so you need to check the datesheet once published). Exams shall be held online unless specified otherwise. In this Semester following categories of make-up examinations shall be conducted-

1. **Reappear** – This would be for those students who have failed a subject after taking all assessment. **The previous internal marks shall be carried forward.**

The fee for the same would be Rs 750 per component if applied within the prescribed timeline.

Reappear Fee Timeline -

Up to 16 May 2021 – Rs 750

Up to 23 May 2021 – Rs 1500

Up to 30 May 2021 – Rs 3000 (if the exam is yet to be conducted)

After 30 May 2021 – Rs 5000 (if the exam is yet to be conducted)

(Student whose previous result status is “Debarred” due to attendance is not eligible to apply for reappear. Such students need to apply during Summer 2 in 2021 as a Repeat category where they would be required to attend classes and complete the internal and external components afresh)

2. **Improvement** – A student shall be allowed to improve his CGPA by re-appearing in the Examination(s) in the Courses of his/her choice. In this case his/her Mid Semester Evaluation (MSE) shall be carried forward. **The best of the marks obtained in that subject(s) shall be taken into consideration** for calculating the CGPA and eligibility for award of a degree. Improvement is only possible in courses which have a written

theory exam component in the ESE (**VIVA, Practical, Jury and submission based ESE cannot be taken for improvement**).

(Students need to be very careful in applying in this category on the online platform as it may be showing options for applying for improvement in all subjects – choose only subjects with written theory exam only. If you apply in any other subject and even taken the assessment, your result would be null and void and even the fee deposited would not be refunded)

The fee for the same would be Rs 750 per subject if applied within the prescribed timeline.

Improvement Fee Timeline -

Up to 16 May 2021 – Rs 750

Up to 23 May 2021 – Rs 1500

Up to 30 May 2021 – Rs 3000 (if the exam is yet to be conducted)

After 30 May 2021 – Rs 5000 (if the exam is yet to be conducted)

Process to Apply:

Concerned students are advised to fill the Re-appear/Improvement Examination Form (soft copy only to be sent) and pay the Re-appear Examination Fee latest **by the timelines specified above.**

3. The Reappear exam Form is attached–
File Name: Reappear Exam Form June Exam 2021.doc
4. Process to make the payment –
 - a. Go to www.sushantuniversity.edu.in -> **Academics -> Exam Payment Link** (or <https://sushantuniversity.edu.in/exstudent/>)
 - b. Fill all the details and amount as per the criteria.
 - c. Submit the details, it goes to the payment gateway
 - d. Choose your payment option and submit
 - e. Save the acknowledgment by **Print this Page** for further process.
5. Payment can only be done online

SUSHANT UNIVERSITY (Erstwhile Ansal University)
Examinations Department

6. The Completed word document and the payment proof (in the form of print receipt as mentioned above) should be sent to the following –

- For B.Arch – Mr Sanjay Sharma (9810176369) at sanjaysharma@sushantuniversity.edu.in
- For the Schools of SoD & SOL – Mr Pankaj Kumar (9990449829) at pankajkumar@sushantuniversity.edu.in
- For the Schools of SET & SoB – Mr Suresh Kumar (8860712941) at sureshkumar@sushantuniversity.edu.in
- For the School of SHS (Except B.Pharm)– Ms Sneh Lata (7838883513) at snehlata@sushantuniversity.edu.in
- For School of SPA & VHTBS and program of M.Arch – Mr Gopal Agarwal (9891075259) at gopalagarwal@sushantuniversity.edu.in

- a) No changes can be made once the form is submitted hence please be careful while filling the form. You also cannot apply again if you have applied once and want to make any changes.
- b) Payment can only be done online

IMPORTANT: Please note that your registration will not be considered till the time registration fee is paid in full. Failure in making the payment at the time of registration will result in the student's registration being considered **incomplete** and the admit card will not be generated until and unless the payment is made in full. For completing the registration process, it is mandatory that you make the payment within the timeline stipulated while registering yourself. (For example if the last date for payment by 16 May 2021 is Rs 750/- and you do fill the information online but fail to make the payment then on the 17 May the charges as applicable on 17 May would apply. Further, the charges will be as per the slabs mentioned earlier). The examination department and the ERP team **will Not** entertain any discussion / dispute arising due to incomplete registrations or selection of incorrect subjects therefore while selecting the subjects and paper type please be careful.



Anil Yadav
Controller of Examinations