

**Minutes of the 5th Meeting – IQAC
Sushant University, Gurugram**

No.	SU/IQAC/57/1300600 dated 12 September, 2022
Date	Monday, 12 September, 2022

Venue	D-508 (D Block) Sushant University, Gurugram
Time	11:00 AM

Members Present/Absent:

	. Name	Designation	Present/ Absent
1	Dr. Rakesh Ranjan	Chairman	Present
2	Prof.(Col.) V. K. Malik	Coordinator	Present
3	Prof.(Dr.) Jagat Narayan Giri	Member Secretary	Present
4	Ass. Prof.(Dr.) Anjali Sehrawat	Member	Present
5	Prof.(Dr.) Sanjeev Sharma	Member	Present
6	Prof. (Dr.) Garima Prakash	Member	Absent
7	Prof. (Dr.) Sudipto Sarkar	Member	Present
8	Prof. (Dr.) Latika Duhan	Member	Present
9	Prof. (Dr.) Nadeem Luqman	Member	Absent

10	Ass. Prof. (Dr.) Sachin Dutt	Member	Present
11	Asso. Prof. Saurav Chhabra	Member	Present
12	Ass. Prof. Ria Kapoor	Member	Present
13	Justice Arun Kumar Tyagi	Member, Industry Representative	Present
14	Ms. Nain Lulla	Student Alumni	Present
15	Ms. Sanya Goel	Student Member	Present
16	Ms. Komal Bhardwaj	Student Member	Present

Minutes of the 5th IQAC Meeting at Sushant University (Erstwhile Ansal University)

Date: 12th September 2022

Time: 11:00 AM

Venue: Sushant University, Gurugram

Meeting Commencement: The 5th meeting of the Internal Quality Assurance Cell (IQAC) of Sushant University (formerly Ansal University) was held on September 12, 2022, at 11:00 AM. The meeting commenced with a warm welcome note by Prof. (Col.) V. K. Malik, the Coordinator of IQAC, who extended a welcome to Honourable Vice-Chancellor, Prof. (Dr.) Rakesh Ranjan, and the Chairman of IQAC_SU. Subsequently, Prof. (Col.) V. K. Malik provided a detailed explanation of the role and significance of the NEP cell and NAAC accreditation, along with insights into the ongoing preparations by various departments within the university.

Opening Addresses: Honorable Vice-Chancellor, Prof. (Dr.) Rakesh Ranjan, addressed the members and elaborated on the university's academic and research endeavors. During his address, he conveyed congratulations on behalf of IQAC to Dr. Neha Gupta from the School of Engineering for her achievement as a trainer on Udemy. Dr. Ranjan also acknowledged the successful execution of the 3rd Academic Audit by Dr. Garima Prakash and Prof. Saurabh Chhabra. Furthermore, he appreciated the diligent efforts of faculty and staff members in their research pursuits, including book publications and journal articles. Dr. Ranjan emphasized the need for a robust academic environment to equip young minds with critical inquiry, life skills, adaptability, values, and technical competencies to excel in an ever-changing world.

Agenda Points: The following agenda points were discussed and deliberated upon during the meeting:

1. Confirmation of Minutes: The minutes of the IQAC_SU 4th meeting held on March 14, 2022, were shared with IQAC members and approved.
2. Gratitude to Outgoing Members: Dr. Anjali Sehrawat expressed the IQAC's gratitude to outgoing members, including former Chairman (IQAC) and Vice-Chancellor Prof. (Dr.) D.N.S. Kumar, Prof. (Dr.) Garima Prakash, and Prof. (Dr.) Nadeem Luqman.
3. Discussion on Academic Audit: Dr. Saurabh Chhabra presented the report on the 3rd Academic Audit, and comments from the audit report were considered.
4. Discussion on Student Surveys: Dr. Sudipto Sarkar presented the report on the student surveys conducted. The Chairman of IQAC, Dr. Rakesh Ranjan, emphasized the importance of fulfilling promises made to students to foster the emergence of a strong alumni association. Dr. Sarkar and Dr. Sachin Dutt discussed their preparations for conducting an awareness campaign with students before the next survey, aimed at achieving better participation, scheduled for the next semester.
5. Discussion on Research Publications: Dr. Latika Duhan presented the status report on research publications and patents filed during the past year. It was suggested to maintain a cumulative count of journal publications versus conference publications. Additionally, it was agreed upon that more Faculty Development Programs (FDPs) and refresher courses should be organized. The policies formulated by the Research and Development Cell and approved by the competent authorities of the University were also discussed.
6. Value Added Courses: Honorable Vice-Chancellor stressed the importance of incorporating Value Added Courses (VAC) into the curriculum of each department and suggested their inclusion in the subsequent semester.
7. Any Other Items: The Chairman of the IQAC, Dr. Rakesh Ranjan, proposed the development of appraisal forms for faculty and staff. He also encouraged departments to prepare for NAAC work in accordance with the new guidelines and promoted research among faculty and students. The idea of providing seed money for research initiatives was put forth.

Next Meeting Date:

A tentative date for the next IQAC_SU meeting was suggested for the third week of January 2023.

With no further items on the agenda, the meeting was adjourned, and a vote of thanks was extended by Dr. Jagat Narayan Giri, Member-Secretary of IQAC.

Prof. (Col.) Virendra Kumar Malik
Coordinator-IQAC,
Sushant University Gurugram