

**Minutes of the 4th Meeting – IQAC
Sushant University, Gurugram**

No.	SU/IQAC/56/1300600 dated 21 March, 2022
Date	Monday, 14 March, 2022

Venue	D-508 (D Block) Sushant University, Gurugram
Time	11:00 AM

Members Present/Absent:

S. No.	Name	Designation	Present/ Absent
1	Dr. D. N. S. Kumar	Chairman	Present
2	Prof.(Col.) V. K. Malik	Coordinator	Present
3	Prof.(Dr.) Jagat Narayan Giri	Member Secretary	Present
4	Ass. Prof.(Dr.) Anjali Sehrawat	Member	Present
5	Prof.(Dr.) Sanjeev Sharma	Member	Present
6	Prof. (Dr.) Garima Prakash	Member	Present
7	Prof. (Dr.) Sudipto Sarkar	Member	Present
8	Prof. (Dr.) Latika Duhan	Member	Present
9	Prof. (Dr.) Nadeem Luqman	Member	Absent
10	Ass. Prof. (Dr.) Sachin Dutt	Member	Present
11	Asso. Prof. Saurav Chhabra	Member	Present
12	Ass. Prof. Ria Kapoor	Member	Present
13	Justice Arun Kumar Tyagi	Member, Industry Representative	Present
14	Ms. Nain Lulla	Student Alumni	Present
15	Ms. Sanya Goel	Student Member	Present
16	Ms. Komal Bhardwaj	Student Member	Present

The 4th meeting of IQAC of Sushant University (Erstwhile Ansal University) was held on 14 March, 2022 at 11:00 am. The meeting started with the introductory pace setting by the Coordinator of IQAC Prof. (Col.) V. K. Malik wherein he explained in details role and importance of setting up of NEP cell in university. He further elaborated on tasks related to SDG-4 goals of the university. Following which IQAC member Dr. Anjali Sehrawat extended gratitude to outgoing member of IQAC Asst. Prof. (Dr.) Tiyali Bose, Mr. Jitender Chawla (the industry representative), Ms. Devika Diwan (student alumni), Ms. Ruchika Agrawal (student member), Mr. Aryan Bahl (student member) and welcomed new members and read out their brief profile.

Honb'le Vice-Chancellor, Sushant University Prof. (Dr.) D. N. S. Kumar and the Chairman of IQAC_SU, addressed the members, elaborated on University's academic and research endeavours. In this context on behalf of IQAC he conveyed congratulations to Dr. Neha Gupta of School of Engineering on her becoming a trainer on Udemy. He also congratulated Dr. Garima Prakash for successfully conducting the 2nd Academic Audit. Reiterating the ensurance of assurances, he deliberated on 'quality is a relative term'. He also discussed the importance of physical and mental health aspects. He also appreciated the efforts for of team for QS Rankings. Thereafter, the following agenda points were discussed and deliberated upon:

1. **To Confirm the Minutes of IQAC 3rd Meeting:** The Minutes of the IQAC_SU 3rd meeting held on 23 August, 2021 were shared with IQAC members and Approved.
2. **To Welcome IQAC New Members:** Dr. Anjali Sehrawat welcomed Justice Arun Kumar Tyagi, Ms. Ria Kapoor, Ms. Sanya Goel, Ms. Komal Bhardwaj, Ms. Nain Lulla as new members of IQAC.
3. **To discuss and consider points related to IQAAC:** Dr. Garima Prakash presented the report of the 2nd Academic Audit. She discussed some of the issues related to the academic audit regarding students' attendance and awarding of marks on the 'not applicable' points.
 - a. It was discussed, deliberated and agreed upon that the faculty members should be taking the attendance on mobile phones through TCSiON App – MTop; record of weekly attendance downloaded from ERP, should be maintained at respective School's Dean-Office.
 - b. It was also discussed at length and then agreed upon that the marks should not be given on the not-applicable parameters of the academic audit, rather the deans of the schools should ensure that the said not-applicable parameters should be applied and executed in all the way possible in a customised manner, suiting to the requirement of the concerned school.

In view of above changes Dr Garima to organise awareness session with all IQAT members and Deans of all schools in the month of April 2022 and prepare schedule of Audit of all schools to be conducted in the month of April 2022.

4. **To discuss and consider points related to IQAEC:** Dr. Sudipto Sarkar presented the report on the students and alumni surveys conducted.

a. It was discussed that the deans of the schools should emphasise the registration of the students for alumni association but the registration should not be subject to issuance of required documents at the time of their exit from the university. Justice Tyagi opined that the alumni students have willingness to come back to the university at later stage. Hence, all efforts should be made in this direction. The Chairman of IQAC Dr. D. N. S. Kumar said that we should make all efforts towards fulfilment of promises to the students by the University so that the alumni association should emerge out of its own.

In view of above Dr Sudipto Sarkar to prepare and gear up and conduct awareness campaign with students in April 2022 before conduct of 2nd students survey in the month of May 2022.

5. **To discuss and consider points related to IQATC:** Dr. Latika Duhan presented the status report on research publication/patent filled during last year. It was discussed that we should have cumulative count of journal publication to conference publication. It was also agreed upon that we should have more FDPs/refresher courses.
6. **Any other items with permission of Chair:** The Chairman of the IQAC Dr. D. N. S. Kumar suggested to IQAC that a certificate should be issued from IQAC to the deans of the schools for successfully participating in the academic audit. He further suggested that an appreciation letter should be issued to the faculty members who have submitted the proposal for the academic projects.
7. **To fix date of next meeting:** A tentative date for next meeting of IQAC_SU was suggested in the second week of September, 2022.

There being no other item in the agenda, the meeting was closed with a vote of thanks by Member-Secretary IQAC, Dr. Jagat Narayan Giri. This was followed by a group photo of members present.

Prof (Col) Virendra Kumar Malik
Coordinator-IQAC Sushant University
Gurugram