

MAY 2025 Even Regular E-Form Help File

Note:

- Forget Password concern follow the steps mentioned in password reset help file.
- Make sure you have cleared all your dues before applying for the regular E-form.
- Please do not submit the form if the subject is incorrect, as we are not able to make any changes after submission. Please contact the relevant department to update the subject.

1. Launch Google Chrome/Microsoft Edge in normal mode in Desktop/Laptop and open the website TCSion Self Service. The link is below.
<https://www.tcsion.com/SelfServices/>

2. Insert your login credentials then Click "Login"

Welcome

Forgot Username?

User Name

Forgot Password?

Password

Keep Me Signed In

Login

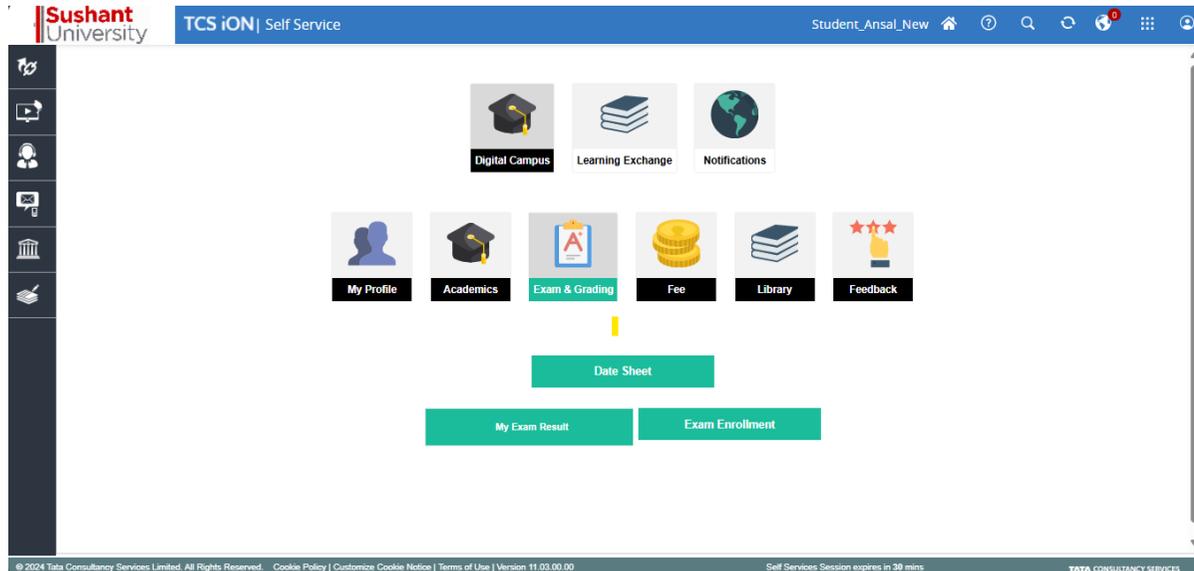
Login Using

Facebook LinkedIn Google+ Face Unlock

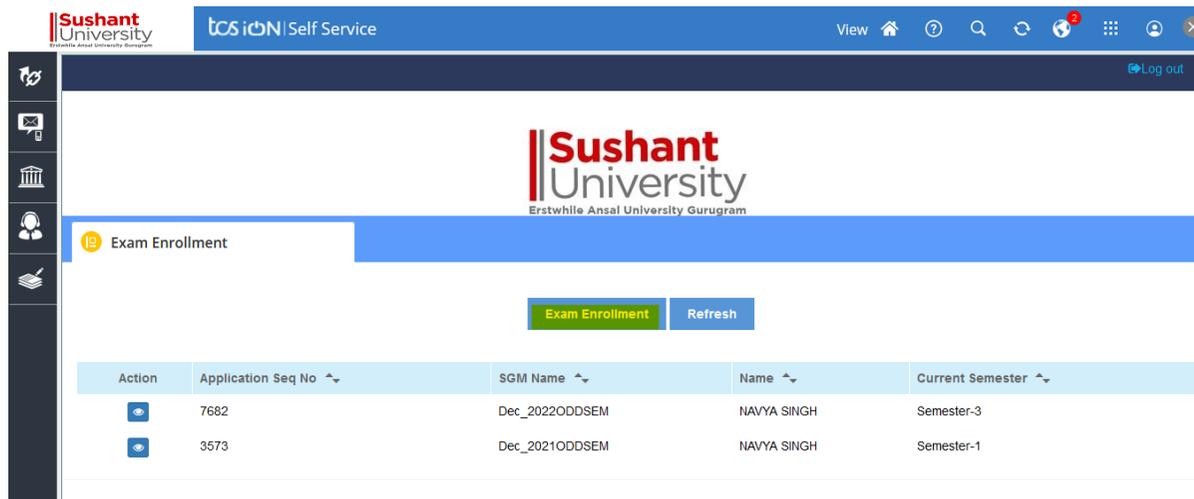
Compatible with Google Chrome version 73 and above, Firefox version 64 and above.

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3. Click "Exam & Grading icon then click Exam Enrollment



4. Click "Exam Enrollment"



5. To view the subject enrollment details, go to the Regular Enrollment section and click the plus icon.

Subject Enrollement Details

Regular Enrollment

Form Status: Pending

Semester-8



Improvement

Form Status: Pending

Semester-2



Form Status: Pending

Semester-4



Re Appear

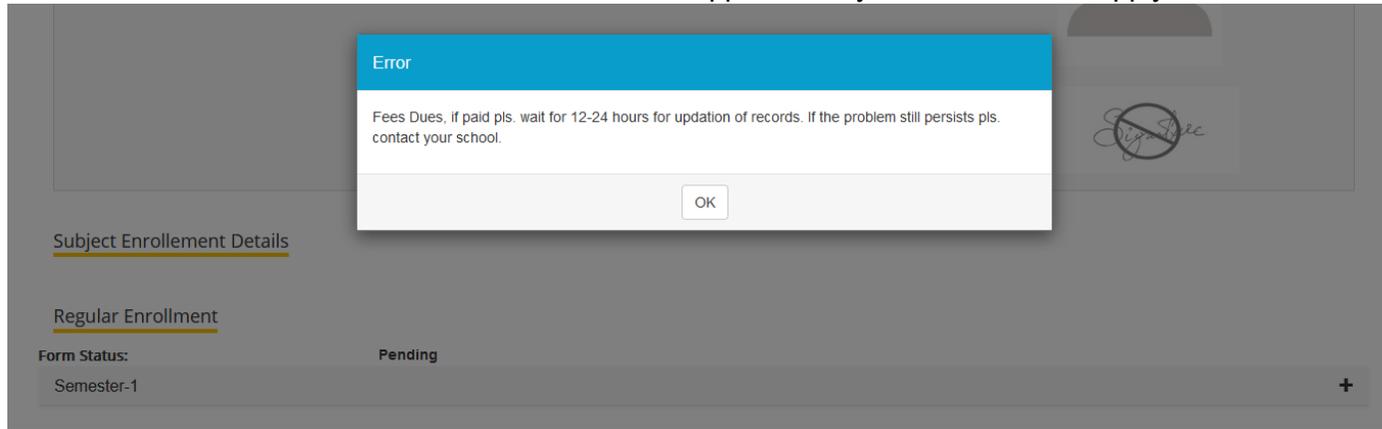
Form Status: Pending

Semester-4



Fee Details

6. If the fee has not been cleared, the fee due error will appear, and you will be able to apply once the fee has been cleared.



7. On clicking the + icon to verify the subject

Regular Enrollment

Form Status: Pending

Semester-3

S.No.	Subject Type	Subject Name	Subject Code
1	Compulsory	BMRIT Directed Clinical Education – Part I & II (Studentship)	BMRIT0335
2	Elective	Microsoft Project: Beginner to Expert	TDC22ET05
3	Compulsory	Human Anatomy and Physiology Including Pathology Part-2	BMRIT3001
4	Compulsory	Clinical Radiography- Positioning Part 1	BMRIT3002
5	Compulsory	Modern Radiological & Imaging Equipment Including Physics	BMRIT3003
6	Compulsory	Contrast & Special Radiography Procedures	BMRIT3004
7	Compulsory	Workshop (TELE MEDICINE)	BMRIT3006
8	Compulsory	Health Research Fundamentals (MOOC)	BMRIT3007

Improvement

Form Status: Pending

Subjects

8. Verify the fee details and click the submit button. In the case of late applications, the due amount will be shown.

Fee Details

Regular Enrollment

Semester-3

Per subject fee for Semester-3 :	0
Total Fee to be paid for Semester-3:	0
Grand Fee to be paid(in Rupees):	0

9. Read the information then on Click "Proceed".

Confirmation

- Once submitted the details cannot be changed.
- On click of 'Proceed' button you will be redirected to Payment Gateway page.

10. select the payment options and pay the amount.

← Back  English ▾

Choose a payment option

Payable Now **₹3000** ⬇

Transaction Id: 1257720231010111403

PAYMENT OPTIONS

- EMI**
Credit Card, Debit Card and Cardless EMI >
- Net Banking**
Pay using any of 44 supported banks >
- Wallet**
Airtel Payments Bank, Amazon Pay, Freecharge PayLater | UPI | Wallet and more >
- Cards (Credit/Debit)**
Pay using any credit or debit card >
- UPI**
Phonepe, Paytm, Google Pay and more >
- Scan and Pay**
Scan & Pay using your preferred UPI App >

[Show all options](#)

By proceeding, you agree to your data being processed per [PayUs Privacy Policy](#) | [Edit your Preferences](#)



11. After the exam department approves the regular form, the Admit Card will be available for download and printing.

The screenshot shows the Sushant University Self Service portal. The page title is "Exam Enrollment". There are two buttons: "Exam Enrollment" and "Refresh". Below these is a table with the following data:

Action	Application Seq No	SGM Name	Name	Current Semester
	12473	Dec_2023ODDSEM	RUCHI SINGH	Semester-5
	11179	July_2023_Even	RUCHI SINGH	Semester-4

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Note: For any technical issue contact at "erpsupport@sushantuniversity.edu.in"