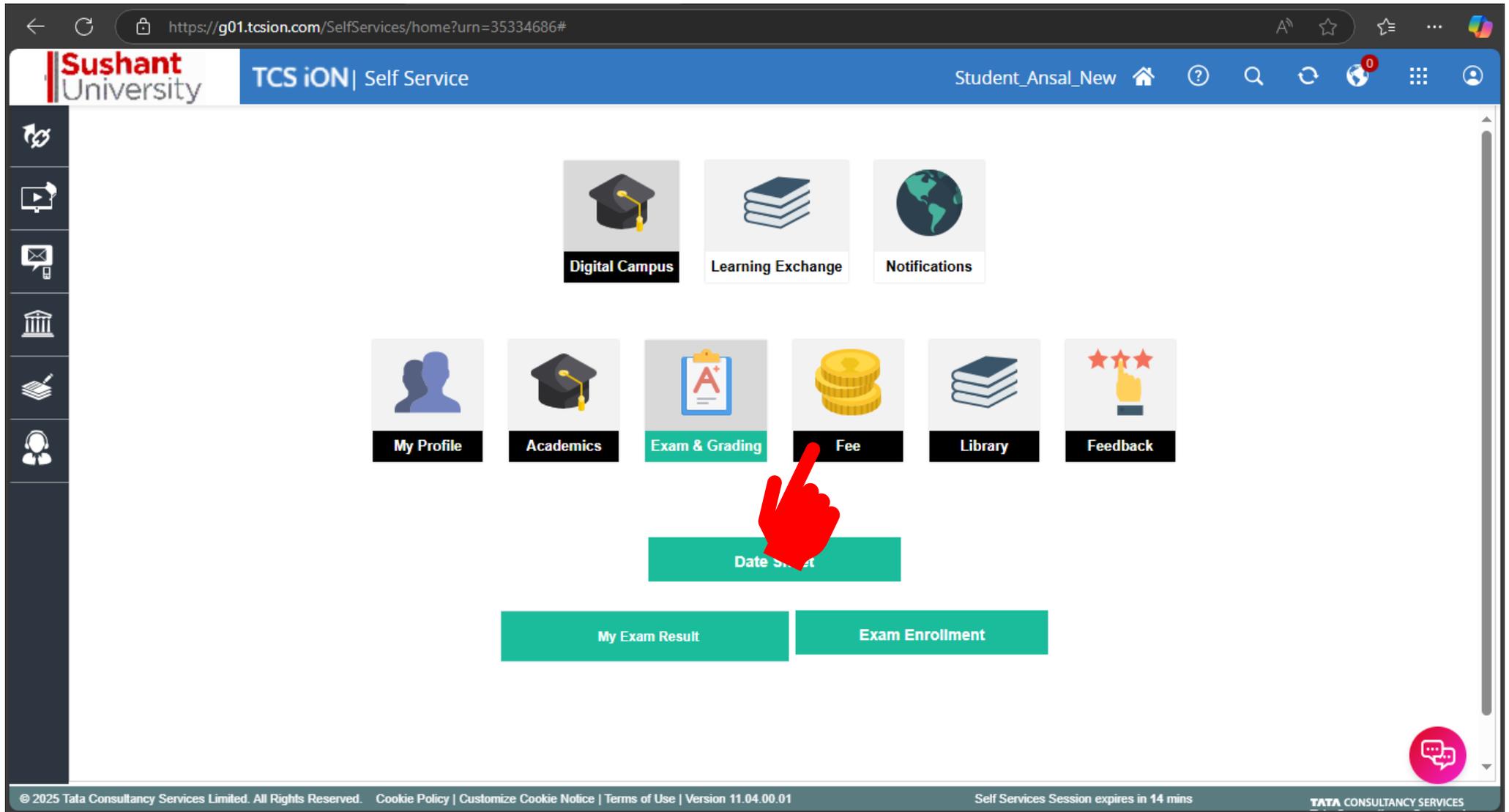


Fees Help File

1. Open the TCS Self-Service Portal and log in. To view your dues and make an online payment, click the fee button. The link is <https://www.tcsion.com/SelfServices/>



2. Click the "My Fee Details" button to view dues.

The screenshot shows the Sushant University TCS iON Self Service portal. The browser address bar displays the URL: <https://g01.tcsion.com/SelfServices/home?urn=35334686#>. The page header includes the Sushant University logo and the text "TCS iON | Self Service". The user's name "Student_Ansal_New" is visible in the top right corner. The main content area features a grid of service tiles: Digital Campus, Learning Exchange, and Notifications in the top row; My Profile, Academics, Exam & Grading, Fee, Library, and Feedback in the middle row; and a "Pay Fee Online" button with a card icon, a "Print Duplicate Receipt" button, and a "My Fee Detail" button in the bottom row. A red hand cursor is pointing at the "My Fee Detail" button. A vertical sidebar on the left contains icons for various services, and a chat icon is located in the bottom right corner.

3. If it displays 0—no amount due at this time—the amount due will be reflected in a red box.

The screenshot shows the 'Student Fee Details' page on the TCS iON Self Service portal. The page is divided into several sections:

- Header:** Sushant University | TCS iON | Self Service. Navigation icons for 'My Fee Detail', home, help, search, refresh, and user profile are visible.
- Summary Cards:**
 - Current Session Schedule:** ₹ 110,140 (*Excluding Previous Schedule)
 - Current Session Paid:** ₹ 110,740 (*Excluding Previous Paid)
 - Amount Due:** ₹ 0 (*Include Previous Dues & Fine). This card is highlighted in red, and a red hand icon points to it.
- Semester Details:** Four panels for SEMESTER-1, SEMESTER-2, SEMESTER-3, and SEMESTER-4. Each panel shows:
 - Amount Scheduled = ₹ 121,090 (SEMESTER-1) or ₹ 110,140 (others)
 - Amount Paid = ₹ 121,090 (SEMESTER-1) or ₹ 110,140 (SEMESTER-2) or ₹ 110,240 (SEMESTER-3) or ₹ 110,740 (SEMESTER-4)
 - Scholarship Amount = ₹ 0
 - Amount Due:** ₹ 0
- Previous 5 Transactions Table:**

Receipt Number	Due Amount	Arrear	Late Fee	Amount Paid/Refund	Currency	Payment/Refund Date	Instrument No.	Transaction Type	Action
✓ SUG/BATCH0728/Cheque/9878	3,000	107,140	600	110,740	INR	21st Jan, 25	005228	Payment	
✓ AUG/BATCH0728/Cheque/2913	3,000	107,140	100	110,240	INR	11th Jul, 24	310608	Payment	
✓ AUG/BATCH0728/Cheque/22623	110,140	0	0	110,140	INR	12th Jan, 24	122875	Payment	
✓ AUG/BATCH0728/Online/19912	3,000	0	0	3,000	INR	16th Nov, 23	Online	Payment	

Footer: © 2025 Tata Consultancy Services Limited. All Rights Reserved. Cookie Policy | Customize Cookie Notice | Terms of Use | Version 11.04.00.01 | Self Services Session expires in 14 mins | TATA CONSULTANCY SERVICES

4. Click the "Pay Fee Online" button to make the payment online.

The screenshot displays the Sushant University TCS iON Self Service portal. The browser address bar shows the URL: <https://g01.tcsion.com/SelfServices/home?urn=35334686#>. The page header includes the Sushant University logo and the text "TCS iON | Self Service". The user is logged in as "Student_Ansal_New".

The main content area features a grid of service tiles:

- Digital Campus
- Learning Exchange
- Notifications
- My Profile
- Academics
- Exam & Grading
- Fee
- Library
- Feedback

Below the grid, there are three prominent buttons:

- Print Duplicate Receipt
- Pay Fee Online** (highlighted with a red hand cursor)
- My Fee Detail

A chat support icon is visible in the bottom right corner.

5. The fee collecting application will open; choose the fee type and the amount (fee and fine), then click "Pay Now" to complete the payment.

The screenshot displays a web application interface for fee collection. The browser address bar shows the URL: <https://g01.digialm.com/EForms/QuickLink.do?solname=SS&AppID=9518&ScreenName=Create&FormId=60828&launchKey=778209384876438&AppID=951...>

The application header includes the logo "tosion" and "Fee Collection BizApp". The user is logged in as "Welcome Atrash tanwar" from "SSB-Sushant School of Business".

The main content area shows a "Total: ₹0" and "Your Payment: ₹0" with a "Pay Now" button. Below this, the "Fee Type Selection" section has "Fee" selected. The "Fee Details" section displays a message: "No Fee Dues Available!".

On the left sidebar, there is a "Transactions" table with a "View All" button. The table lists the following transactions:

Transaction ID	Amount (₹)
SUG/BATCH0728/Cheque/9878 Date: 21-01-2025	110740.00
AUG/BATCH0728/Cheque/2913 Date: 11-07-2024	110240.00
AUG/BATCH0728/Cheque/22623 Date: 12-01-2024	110140.00
AUG/BATCH0728/Online/19912 Date: 16-11-2023	₹ 3000.00
AUG/BATCH0728/Cheque/16483 Date: 11-07-2023	73090.00

A red hand icon is pointing to the "Pay Now" button in the bottom right corner of the main content area.

6. Click the "Print Duplicate Receipt" button for the receipt.

The screenshot shows a web browser window with the URL <https://g01.tcsion.com/SelfServices/home?urn=35334686#>. The page header includes the Sushant University logo and "TCS iON | Self Service". The user is logged in as "Student_Ansal_New". The main content area features a grid of service tiles: Digital Campus, Learning Exchange, Notifications, My Profile, Academics, Exam & Grading, Fee, Library, and Feedback. Below this grid is a "Pay Fee Online" button with a credit card icon. At the bottom, there are two buttons: "Print Duplicate Receipt" and "My Fee Detail". A red hand cursor is pointing at the "Print Duplicate Receipt" button. A chat icon is visible in the bottom right corner.

7. To print and save the receipt, select the transaction and then click the "generate duplicate receipt for collection" button.

The screenshot displays the TCS iON Self Service interface. At the top, the Sushant University logo and 'TCS iON | Self Service' are visible. The page title is 'Print Duplicate Receipt'. Below the header, there is a 'Modify Search' button. The main content area is titled 'Search Listing' and contains a table with the following data:

Select	Site	Receipt Number	Check/DD Number	Check/DD Date	Payment/Refund Date	Payment Mode	Amount(Payment/Refund)
<input type="radio"/>	SSB-Sushant School of Business	SUG/BATCH0728/Cheque/9878	005228	2025-01-21	2025-01-21	Cheque	110740.00
<input type="radio"/>	SSB-Sushant School of Business	AUG/BATCH0728/Cheque/2913	310608	2024-07-11	2024-07-11	Cheque	110240.00
<input type="radio"/>	SSB-Sushant School of Business	AUG/BATCH0728/Cheque/22623	122875	2024-01-12	2024-01-12	Cheque	110140.00
<input type="radio"/>	SSB-Sushant School of Business	AUG/BATCH0728/Online/19912			2023-11-16	Online	3000.00
<input type="radio"/>	SSB-Sushant School of Business	AUG/BATCH0728/Cheque/16483	754286	2023-07-11	2023-07-11	Cheque	73090.00
<input type="radio"/>	SSB-Sushant School of Business	AUG/BATCH0728/Cash/15293			2023-06-19	Cash	45000.00

Below the table, it indicates 'Showing 1-6 of 6 6 Results' and 'Results loaded in 0.42 secs'. At the bottom of the table area, there is a blue button labeled 'Generate Duplicate Receipt For Collection', which is highlighted by a red hand icon.

8. To take a printout, click the print button.

Sushant University | TCS iON | Self Service Print Duplicate Receipt

Modify Search

Search Listing

Select	Site
<input checked="" type="radio"/>	SSB-Sushant School of Bu
<input type="radio"/>	SSB-Sushant School of Bu
<input type="radio"/>	SSB-Sushant School of Bu
<input type="radio"/>	SSB-Sushant School of Bu
<input type="radio"/>	SSB-Sushant School of Bu
<input type="radio"/>	SSB-Sushant School of Bu

Showing 1-6 of 6 6 Results

Print



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Sushant University

Fee Receipt
Office Copy

S No.	Particulars	Dues(Rs.)	Received(Rs.)	Balance(Rs.)
1	Tuition Fees	69640.00	69640.00	0.00
2	Professional Development Fees	37500.00	37500.00	0.00
3	Examination Fees	3000.00	3000.00	0.00
4	Late Fee	600.00	600.00	0.00
Total		110740.00	110740.00	0.00

Adjustable: 0.00

S No.	Mode	Bank	Chq/DD No	Chq/DD Date	Paybale At	Amount

ment Mode	Amount(Payment/Refund)
que	110740.00
que	110240.00
que	110140.00
ne	3000.00
que	73090.00
n	45000.00

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