

Reappear & Improvement EForms Help file

Note:

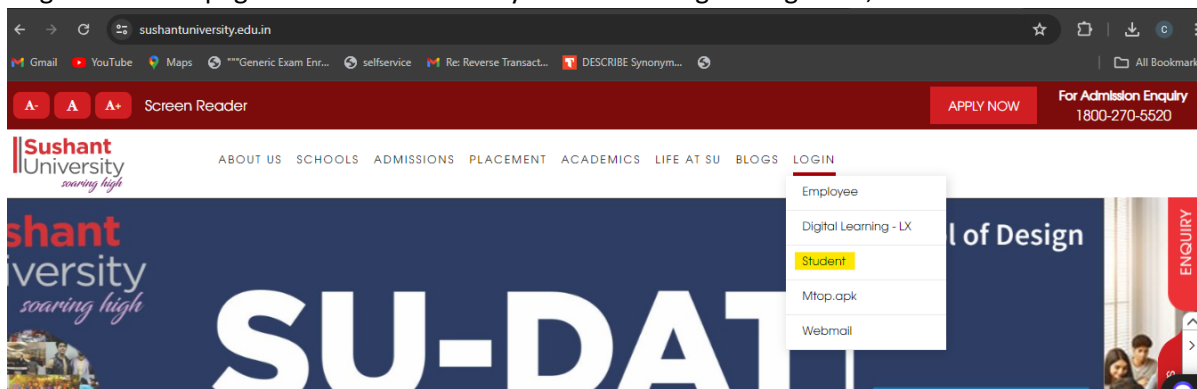
- You can select multiple subjects during a specific session, and once you've submitted your choice, you cannot change it or apply for another subject in the same session.
- There is no provision for change the subject after submitting.
- E-form submission process completes after payment, do not close the window immediately. Instead, wait for the submission confirmation to appear.

1. Only use Google chrome/Microsoft Edge current version Browser to login

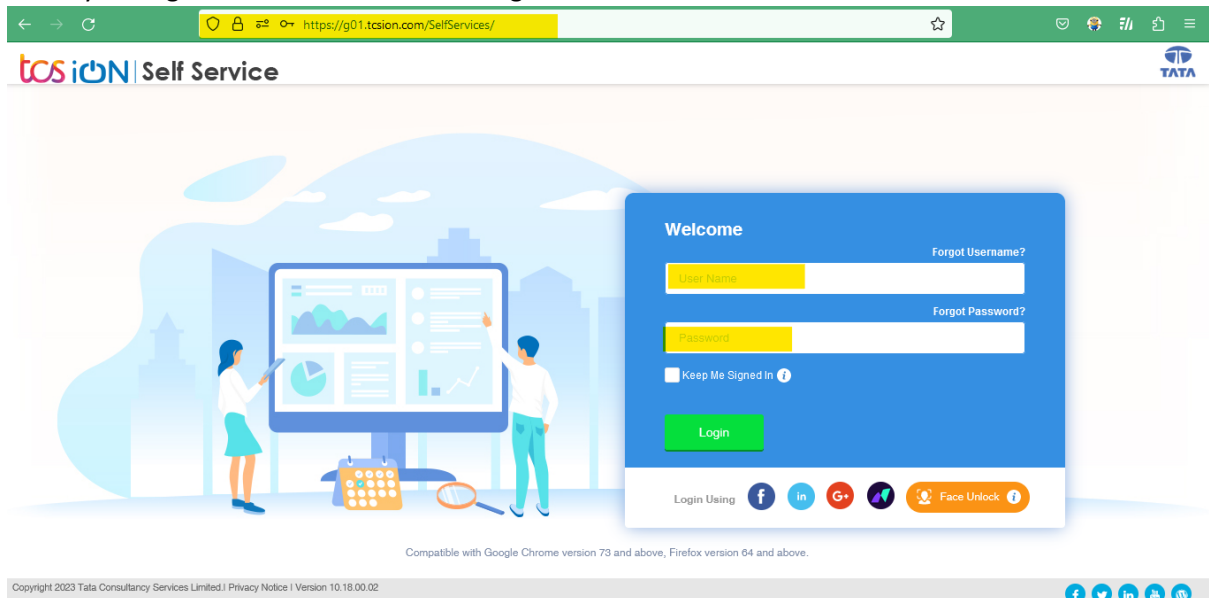
2. Clear browsing data from browser settings

3. Navigate to <https://www.tcsion.com/SelfServices/>

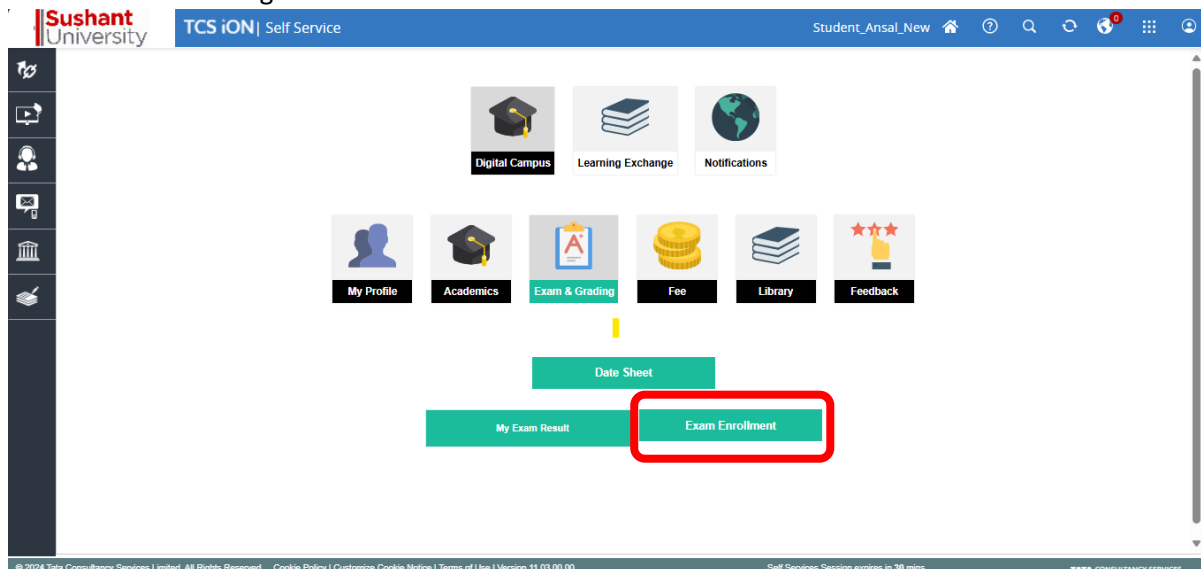
or go to the webpage of Sushant University. After selecting the login tab, click the student button.



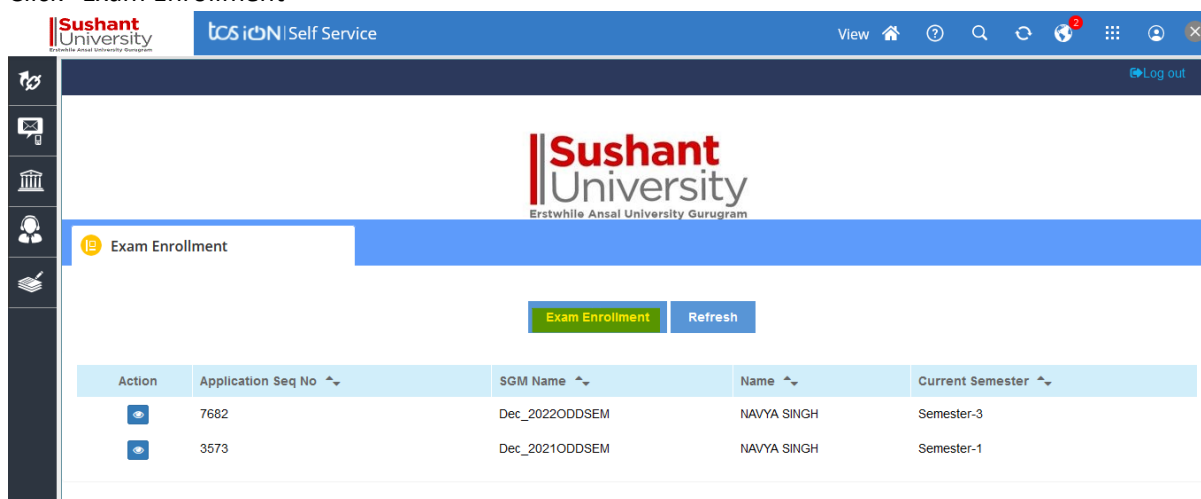
4. Insert your login credentials then Click "Login"



5. Click "Exam & Grading icon then click Exam Enrollment



6. Click "Exam Enrollment"



7. In subject enrollement details Click plus icon to view to the subject.

Subject Enrollement Details

Repeat Compulsory

Form Status: Pending

Subjects



Fee Details

Grand Fee to be paid(in Rupees): 0

Submit

8. Semester name will be visible to select the subject

Subject Enrollement Details

Repeat Compulsory

Form Status: Pending

Semester-2



Fee Details

Grand Fee to be paid(in Rupees): 0

Submit

Version 15.00.01

9. On clicking the + icon to select the subject

Subject Enrollement Details

Repeat Compulsory

Form Status: Pending

Semester-2



Fee Details

Grand Fee to be paid(in Rupees): 0

Submit

Version 15.00.01

10. Select the repeat subject

Subject Enrollement Details

Repeat Compulsory

Form Status: Pending

Semester-2



S.No.	Subject Type	Subject Name	Subject Code	Enrolled Status	Enrolled Type
1	Compulsory	Art 2	21BAR-5AF12S	☐	
2	Compulsory	Para Design 2	21BAR-5PD12S	☐	
3	Compulsory	Theory and Method 2	21BAR-5TM12S	☐	
4	Compulsory	OCIS 1 (Off Campus Independent Study 1)	21BAR-7ST12S	☒	
5	Compulsory	Architectural Design 2	21BAR-1DS12P	☐	
6	Compulsory	Building Construction and Materials 1	21BAR-2BC12P	☐	
7	Compulsory	Survey & Documentation	21BAR-2SD12S	☐	
8	Compulsory	Structural Systems and Design 1	21BAR-3SS12T	☐	
9	Compulsory	History of Architecture 2	21BAR-4HA12P	☐	
10	Compulsory	Architectural Drawing 2	21BAR-5AD12S	☐	

11. Verify the fee details click on submit button.

Fee Details

Repeat Compulsory

Semester-2

Per subject fee for Semester-2 : 5000

Total Fee to be paid for Semester-2: 5000

Grand Fee to be paid(in Rupees): 5000

Submit

12. Click "Proceed".

Confirmation

- Once submitted the details cannot be changed.
- On click of 'Proceed' button you will be redirected to Payment Gateway page.

Proceed

Cancel

13. Click "Pay Now"

PayU biz

Total Amount: Rs. 5074.86

Transaction ID: 923020230214133940

Transaction Amount: Rs. 5000.00

Convenience Fee*: Rs. 63.44

GST (On Convenience Fee) : Rs. 11.42

*Non refundable. Indicative amounts only.
Please check exact amount on bank page.

Choose a payment method

PAYU is now PayU biz

Credit Card

Debit Card

Net Banking

amazon pay

paytm

G Pay

UPI

Scan and Pay

Card Type

☒ VISA

☐ MasterCard

☐ AMERICAN EXPRESS

☐ RuPay

☐ Diners International

Card Number

Name on Card

CVV Number

Expiry Date

Month

Year

What is CVV number?

Note: In the next step you will be redirected to your bank's website to verify yourself.

Pay Now

14. Once payment has been received successfully, the form will appear on your exam enrolment screen. Click "Action icon" to download your admit card/hall ticket.



Exam Enrollment

Exam Enrollment Refresh

Action	Application Seq No	SGM Name	Name	Current Semester
	18498	May_2024_Even	ISHITA GOYAL	Semester-4
	13599	Dec_2023ODDSEM	ISHITA GOYAL	Semester-3

15. A button to print your hall ticket will appear at the top. From the same screen, you can print or save as a PDF.



Applicant Details

Regular Enrollment SEMESTER 4 - Hall Ticket

Student Details

Print

Total: 1 sheet of paper

Printer

Microsoft Print to PDF

Copies

1

Pages

All

Color

Color

More settings

Print

Cancel



SESHANT UNIVERSITY
Sector 15, Golf Course Road, Gurgaon, Haryana 122005.
011-26147500/0111

Admit Card-Regular Enrollment

Program Title: [REDACTED]

Semester: Semester-4

Name of Student: [REDACTED]

Examination: May_2024_Even

Enrollment No: [REDACTED]

Subjects for Examinations:

S.NO	Sub Code	Sub Name
1	21MED-4091	Internship
2	21MED-4092	Dissection

Important Points:-

- No student will be allowed to appear in End Semester Examination without Examination Admit card and Student ID Card.
- No student will be allowed to appear in the examination of these exams in which the student have minimum required percentage of attendance as per SUSHANT University Statutory body norms.
- Examination Admit card will be issued to those students only, who have the date from the University.
- If Original Examination Admit Card is lost, student will be allowed to appear in the examination only after issuance of Duplicate Examination Admit Card, that can be obtained by the student from Examination Department after producing fee slip of Rs.100/- issued by Accounts Department for Duplicate Examination Admit Card.
- Exam duration is two hours only (except for B.Pharm - 3hrs).

Date : 2024-05-21 10:56:14.8

(Full Signature of the Candidate)

(Controller of Examination)