

**Addendum to the NOTICE – Repeat/Reappear/Improvement Process
during Summer 1- 2021 dated 24 June 2021**

05 July 2021

All students to note that with reference to the Notification dated 24 June ([1-Notice-Summer-1-2021-Reappear-for-student-graduating-in-2020-&-beyond.pdf](#)) the University after deliberations has decided that -

Any student who has failed a subject after taking all assessments now have the option either to Reappear (Category 1) or Repeat Compulsory (Category 3). The charges applicable are as communicated earlier. (To apply under Repeat category apply manually as specified below).

Under Repeat Category students are required to repeat the course. This would be through a fast track mode wherein the student would be required to attend classes and at end of which the student would also take the exam. Minimum 75% attendance is required in the course conducted during Summer 1 for the student to be eligible to take the exam. **In this case the student's previous internal marks shall stand null and void** and only the current internal & external marks would be considered.

However, if you have already applied under Reappear Category and now want to change it to Repeat Compulsory category then you have to apply by filling the manual form (this option is not available on TCSion) and paying the balance amount latest by Wednesday 7th July 2021. For example if for a subject you have paid Rs 750 and now want to convert the category from Reappear to Repeat then you have to pay the balance Rs 2250 by 7th July). This is a special consideration but after 7th July the fees applicable under Repeat category on that day as communicated earlier will apply.

Process to apply under Repeat Category or changing category from Reappear to Repeat:

Concerned students are advised to fill the Repeat Examination Form (soft copy only to be sent) and pay the Repeat Examination Fee latest **by the timelines specified above**.

1. The Repeat exam Form is attached–
File Name: Repeat Exam Form, Summer 1, 2021
2. Process to make the payment –

SUSHANT UNIVERSITY (Erstwhile Ansal University)

Examinations Department

- b. Go to www.sushantuniversity.edu.in -> Academics -> Exam Payment Link (or <https://sushantuniversity.edu.in/exstudent/>)
 - b. Fill all the details and amount as per the criteria.
 - c. Submit the details, it goes to the payment gateway
 - d. Choose your payment option and submit
 - e. Save the acknowledgment by **Print this Page** for further process.
3. Payment can only be done online
 4. The Completed word document and the payment proof (in the form of print receipt as mentioned above) should be sent to the following –
 - For B.Arch – Mr Sanjay Sharma (9810176369) at sanjaysharma@sushantuniversity.edu.in
 - For the Schools of SoD & SOL – Mr Pankaj Kumar (9990449829) at pankajkumar@sushantuniversity.edu.in
 - For the Schools of SET & SoB – Mr Suresh Kumar (8860712941) at sureshkumar@sushantuniversity.edu.in
 - For the School of SHS (Except B.Pharm)– Ms Snehlata (7838883513) at snehlata@sushantuniversity.edu.in
 - For School of SPA & VHTBS and programs of M.Arch and B.Pharm – Mr Gopal Agarwal (9891075259) at gopalagarwal@sushantuniversity.edu.in

All other terms and conditions as specified in the notification dated 24 June remain the same.



Anil Yadav

Controller of Examinations

