School of Engineering and Technology
Ansal University, Gurugram

General Instructions to the candidates for appearing in end-term exam (Assignment Type)

Subsequent to the earlier communication about conduct of examination through online system, we are writing this email to explain the detailed procedure for the same. However, before this, please ensure the following: -
1. You are able to login into the Digital Learning system using the following link https://www.tcsion.com/LX/login#lx
You can also access the platform using mTop App (however, you should preferably use desktop or laptop)
2. All your courses are appearing after logging in.
3. You are able to see the content of each course.
In case, you have difficulty in any of the above, please contact us immediately. It will not be possible to entertain any complaints after today as the IT/ERP team needs at-least one day to resolve the issue. Please be informed that in case you fail to give the exam now, you will miss out on the marks for end-term exams.

The procedure to give the exam is as follows
1. Log-in into the systems https://www.tcsion.com/LX/login#lx at least 15 minutes before the examination starts. Please follow the date-sheet for verifying the schedule of the exams.
2. Take a blank paper and pen with you for appearing for writing the answers. You question paper will be available during the slot of the respective courses. The exam will remain open for 2 hours 10 minutes. So please adhere to the timings otherwise you will not be able to submit your answers.
3. Write your answers in a sheet of paper(s) in your own handwriting and scan the answer sheet. Upload this scanned answer sheet in the link provided in each course. Refer attached document for snapshot. In case of any unforeseen difficulty due to which you are not able to upload the answer sheet, send this through an email to your respective faculty member within 10 mins towards the closure of the exam-period only after taking permission from the course instructor.
4. Please don't copy from each other or any other source. The plagiarism of the sheets will be thoroughly checked and action will be taken against the defaulters.

In case of any questions, please feel free to contact SET exam team (Ms Somya Tiwari, Md Shadab Alam, Mr Ankit Tiwari and Dr. Manimala) or dean-office.

Here attached the file having all the steps to follow for TCS-ion digital learning portal.

Best Regards
Examination Team
School of Engineering and Technology