

ANSAL UNIVERSITY GURGAON
Examinations Department

NOTICE – Repeat/Reappear/Improvement Process during Summer 1 and Summer 2

May 6, 2019

Following four categories of make-up examinations shall be conducted during Summer 1 & 2-

Summer 1 – All courses of Odd Semesters – Classes from 3 June to 26 June, Exams from 27 June to 6 July.

Summer 2 - All courses of Even Semesters- Classes from 8 July to 31 July, Exams from 1 August to 10 August.

(Students of SSAA/SSPD –

1. Summer 1 and Summer 2 are open to all passing out batch and if any passed out student has a backlog can also take the summer school. (2014 batch & 2013 B.Arch, Final Year M.Arch, Final Year M.Plan & Final Year B.Plan
2. All first year courses will be offered in the summer school for B.Arch and B.Plan courses. (60% of first year subject are to be cleared for getting promoted to 3rd year)
3. The first year courses are open to all students (Any year 2yr, 3yr, 4yr & 5yr) if they have a backlog in any of the first year subjects.)

Please note that in order to finish exam as per the above timelines the exams would be held in three shifts daily (inclusive of Saturdays) as per the following slots (Exam Datesheets to be announced soon)–

1st Shift – 0930 to 1130 hrs

2nd Shift – 1200 to 1400 hrs

3rd Shift – 1430 to 1630 hrs

1. **Reappear** – This would be for those students who have failed a subject after taking all assessment. **The previous internal marks shall be carried forward.**

The fee for the same would be Rs 750 per component if applied within the prescribed timeline.

Reappear Fee Timeline -

Summer 1 (Odd Semesters)	Summer 2 (Even Semesters)
Up to 17 May 2019 – Rs 750 (per component)	Up to 14 June 2019 – Rs 750 (per component)
Up to 24 May 2019 – Rs 1500 (per component)	Up to 21 June 2019 – Rs 1500 (per component)
Up to 31 May 2019 – Rs 3000 (per component)	Up to 28 June 2019 – Rs 3000 (per component)
After 31 May 2019 – Rs 5000 (per component)	After 28 June 2019 – Rs 5000 (per component)

(B.Arch/M.Arch - Students who have not passed the internals need to apply for the Reappear internal as a separate pass in the internals is a requirement.)

ANSAL UNIVERSITY GURGAON

Examinations Department

2. **Repeat (Compulsory)** – Any student who has been debarred previously due to shortage of attendance need to repeat the course. This would be through a fast track mode wherein the student would be required to attend classes and at end of which the student would also take the exam. Minimum 75% attendance is required in the course conducted during Summer 1 and Summer 2 for the student to be eligible to take the exam. **In this case the student's previous internal marks would stand null and void** and only the current internal & external marks would be considered.

(In the case of **B.Arch/M.Arch** if the student has been debarred on the basis of attendance then their internal marks would be carried forward. If however, they have been debarred due to not passing internal component then they have to repeat the internals as well)

The fee for the same would be Rs 3000 per subject if applied within the prescribed timeline.

Repeat (Compulsory) Fee Timeline-

Summer 1 (Odd Semesters)	Summer 2 (Even Semesters)
Up to 17 May 2019 – Rs 3000	Up to 14 June 2019 – Rs 3000
Up to 24 May 2019 – Rs 4000	Up to 21 June 2019 – Rs 4000
Up to 31 May 2019 – Rs 5000	Up to 28 June 2019 – Rs 5000
Up to 4 June 2019 – Rs 7000	Up to 7 July 2019 – Rs 7000

A student can opt for up to four courses as Repeat courses (inclusive of Repeat compulsory & Repeat Optional) in Summer 1 (Odd Semesters) and up to four courses in Summer 2 (Even Semesters)

3. **Repeat (Optional)** – Any student who has failed a subject and who also wants to improve upon their previous internal marks need to repeat the course. This would be through a fast track mode wherein the student would be required to attend classes and at end of which the student would also take the exam. Minimum 75% attendance is required in the course conducted during Summer 1 and Summer 2 for the student to be eligible to take the exam. **In this case the student's previous internal marks would stand null and void** and only the current internal & external marks would be considered.

(Not applicable for the B.Arch/M.Arch)

The fee for the same would be Rs 3000 per subject if applied within the prescribed timeline.

Repeat (Optional) Fee Timeline-

Summer 1 (Odd Semesters)	Summer 2 (Even Semesters)
Up to 17 May 2019 – Rs 3000	Up to 14 June 2019 – Rs 3000
Up to 24 May 2019 – Rs 4000	Up to 21 June 2019 – Rs 4000
Up to 31 May 2019 – Rs 5000	Up to 28 June 2019 – Rs 5000
Up to 4 June 2019 – Rs 7000	Up to 7 July 2019 – Rs 7000

ANSAL UNIVERSITY GURGAON
Examinations Department

A student can opt for up to four courses as Repeat courses (inclusive of Repeat compulsory & Repeat Optional) in Summer 1 (Odd Semesters) and up to four courses in Summer 2 (Even Semesters)

4. **Improvement** – A student shall be allowed to improve his CGPA by re-appearing in the Examination(s) in the Courses of his/her choice. In this case his/her Mid Semester Evaluation (MSE) shall be carried forward. The best of the marks obtained in that subject(s) shall be taken into consideration for calculating the CGPA and eligibility for award of a degree. Improvement is only possible in courses which have a written theory exam component in the ESE (VIVA, Practical, Jury and submission based ESE cannot be taken for improvement).

The fee for the same would be Rs 750 per subject if applied within the prescribed timeline.

Improvement Fee Timeline-

Summer 1 (Odd Semesters)	Summer 2 (Even Semesters)
Up to 17 May 2019 – Rs 750	Up to 14 June 2019 – Rs 750
Up to 24 May 2019 – Rs 1500	Up to 21 June 2019 – Rs 1500
Up to 31 May 2019 – Rs 3000	Up to 28 June 2019 – Rs 3000
After 31 May 2019 – Rs 5000	After 28 June 2019 – Rs 5000

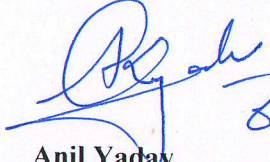
Concerned students are advised to fill the Re-appear/Repeat/Improvement Examination Form and pay the Re-appear Examination Fee latest **by the deadlines mentioned above**.

1. The Reappear exam Form is available at the following link –
<http://119.82.76.234/isimau/login>
2. The process is as follows -
 - a) Please select the subject(s) that you want to appear. Select whether it is a reappear, Repeat (Compulsory), Repeat (Optional) or Improvement and click on submit button. B.Arch/M.Arch student, if selecting for Reappear further need to select whether the reappear is in Internal, External or Both the components.
 - b) Once application is submitted, the reappearing exam charges will reflect in your fees and you need to make the payment online/make payment across the counter.
 - c) No changes can be made once the form is submitted hence please be careful while filling the form.
 - d) The admit card will be available for download within 48 hours of fee submission.

IMPORTANT: Please note that your registration will not be considered till the time registration fee is paid in full. Failure in making the payment at the time of registration will result in the student's registration being considered **incomplete** and the admit card will not be generated until and unless the payment is made in full. For completing the registration process, it is mandatory that you make the payment within the timeline stipulated while registering yourself. (For example if the last date for payment by 17 May 2019 is Rs 750/-

ANSAL UNIVERSITY GURGAON
Examinations Department

and you do fill the information online but fail to make the payment then on the 18 May the charges as applicable on 18 May would apply. Further, the charges will be as per the slabs mentioned earlier). The examination department and the ERP team **will Not** entertain any discussion / dispute arising due to incomplete registrations or selection of incorrect subjects therefore while selecting the subjects and paper type please be careful.


8/5/19

Anil Yadav
Controller of Examinations

