

ANSAL UNIVERSITY GURGAON

Examinations Department

NOTICE – Reappear/Improvement Process in Odd Semester 2019

APPLICABLE ONLY FOR BATCHES GRADUATED TILL 2019 OR EARLIER (NON B.ARCH/M.ARCH)

30 November 2019

In this Semester following categories of make-up examinations shall be conducted -

1. **Reappear** – This would be for those students who have failed a subject after taking all assessment. **The previous internal marks shall be carried forward.**

The fee for the same would be Rs 750 per component if applied within the prescribed timeline.

Reappear Fee Timeline -

Up to 9 December 2019 – Rs 750

Up to 16 December 2019 – Rs 1500 (if the exam is yet to be conducted)

Up to 23 December 2019 – Rs 3000 (if the exam is yet to be conducted)

After 23 December 2019 – Rs 5000 (if the exam is yet to be conducted)

(Student whose previous result status is “Debarred” due to attendance is not eligible to apply for reappear. Such students need to apply during Summer 1 in June 2020 as a Repeat category where they would be required to attend classes and complete the internal and external components afresh)

2. **Improvement** – A student shall be allowed to improve his CGPA by re-appearing in the Examination(s) in the Courses of his/her choice. In this case his/her Mid Semester Evaluation (MSE) shall be carried forward. **The best of the marks obtained in that subject(s) shall be taken into consideration** for calculating the CGPA and eligibility for award of a degree. Improvement is only possible in courses which have a written theory exam component in the ESE (**VIVA, Practical, Jury and submission based ESE cannot be taken for improvement**).

The fee for the same would be Rs 750 per subject if applied within the prescribed timeline.

Improvement Fee Timeline -

Up to 9 December 2019 – Rs 750

Up to 16 December 2019 – Rs 1500 (if the exam is yet to be conducted)

Up to 23 December 2019 – Rs 3000 (if the exam is yet to be conducted)

After 23 December 2019 – Rs 5000 (if the exam is yet to be conducted)

Concerned students are advised to fill the Re-appear/Improvement Examination Form and pay the Re-appear Examination Fee latest by **9 December 2019**.

1. The Reappear/Improvement exam Form is available at the following link –
[Reappear-Exam-form-Dec-2019](#)
 - a. Concerned students are advised to submit the duly filled form with a copy of fee receipt(s) to their respective Schools.
 - b. Please fill separate forms for each semester.

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c. Fees can be deposited offline by paying at the payment counter of Accounts Office at Ansal University

d. Fee can also be deposited through online mode (RTGS/NEFT) as per following details:

Account Name	ANSAL UNIVERSITY
Bank Name	Yes Bank Ltd.
Bank A/c Number	000380200001999
IFSC Code	YESB0000003
Branch Address	Plot No. 11/48, Shopping Centre, Diplomatic Enclave, Malcha Market, Chanakyapuri, New Delhi -110021
Bank A/c type	ESCROW A/C CURRENT

Please note after RTGS/NEFT, kindly provide following details by mail for receipt generation and collection from Accounts office of AU

- 1) NEFT/RTGS/Transaction Number
- 2) Date of Payment
- 3) Amount
- 4) Name of Account Holder from Which payment made
- 5) Student Details (Name and Roll Number of AU)

Mail these details to

fees@ansaluniversity.edu.in, kapilkumawat@ansaluniversity.edu.in

IMPORTANT: For completing the registration process, it is mandatory that you make the payment within the timeline stipulated while registering yourself. (For example if the last date for payment by 9 December 2019 is Rs 750/- and you do fill the form but fail to make the payment then on the 10 December the charges as applicable on 10 December would apply. Further, the charges will be as per the slabs mentioned earlier). The examination department **will Not** entertain any discussion / dispute arising due to incomplete registrations or selection of incorrect subjects therefore while selecting the subjects and paper type please be careful.



Anil Yadav

Controller of Examinations

